

1411120

**City of Merrill  
Board of Public Works  
Wednesday, October 29, 2014 at 4:00 P.M.  
City Hall Basement Conference Room, 1004 East First Street**

Members Present (5 of 5): Mayor Bill Bialecki (Chairperson), Street Commissioner Richard Lupton, Alderman Ryan Schwartzman, Alderman Rob Norton and Alderman Peter Lokemoen

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden (arr. 4:27), Building Inspector/Zoning Administrator Darin Pagel, City Hall Maintenance Supervisor Ramona Vanderkam, Alderman Dave Sukow, Alderwoman Kandy Peterson, Paul Wagner, Kortney Pike, Jeremy Ratliff (arr. 4:05) and City Clerk Bill Heideman.

**Call to order**

Mayor Bialecki called the meeting to order at 4:00 P.M.

**Vouchers**

The vouchers were in the meeting packet.

Motion (Schwartzman/Norton) to approve the vouchers, as presented.  
Carried.

**Consider new sidewalk on Johnson St., re: storm sewer & property setbacks**

Church Mutual Insurance Company (Paul Wagner) had requested that this item be placed on the agenda.

Church Mutual is proposing the installation of sidewalk in the right-of-way on Johnson Street. The plans for the sidewalk installation were available for viewing at the meeting.

Alderman Lokemoen asked questions related to the placement of manhole covers. He added the inclusion of rest areas for the handicapped does not appear to be necessary.

1411121

Motion (Lokemoen/Lupton) to approve, per City specifications, the Johnson Street sidewalk installation (in the right-of-way) being proposed by Church Mutual Insurance Company. The cost of the initial installation would be paid 100% by Church Mutual. Carried.

**Consider posting Taylor Street for restricted truck traffic**

Discussion on weight limits and related signage on Taylor Street has been an ongoing issue. The Town of Merrill has taken action to authorize a “No Thru Truck Traffic to the Industrial Park” sign to be installed on Taylor Street, in the Town of Merrill.

**1411122**

Motion (Norton/Schwartzman) to authorize the positing of “No Truck Traffic” signs on Taylor Street, from Champagne Street to Pier Street. Carried.

**Discuss right-of-way and signage @ Tap House (amended agenda)**

This amended agenda item was requested by City Administrator Johnson.

WPE, LLC would like to install a sign in the right-of-way at their pending business (Tap House) at 1110 East Tenth Street. To facilitate this, City Administrator Johnson is recommending a right-of-way lease agreement between the City and WPE, LLC.

**1411123**

Motion (Schwartzman/Lokemoen) to authorize a right-of-way lease with WPE, LLC for them to lease right-of-way at the Tap House, 1110 East Tenth Street. The agreement would be prepared using the standard conditions and terms for City right-of-way leases. Carried.

**Monthly report - Street Commissioner**

The report was in the meeting packet. Street Commissioner Lupton reported that the Taylor Street project is nearing completion.

**Monthly report – Building Inspector/Zoning Administrator**

The report was in the meeting packet. The deadline for bids on the demolition of the house at 1008 East Seventh Street is 2:00 P.M. on November 3<sup>rd</sup>.

The City is still working on the DC Motors (former Page Milk) property.

**Monthly report – City Hall Maintenance Supervisor**

No written report was submitted. City Hall Maintenance Supervisor Vanderkam reported verbally on several City Hall projects. The new windows on the south wall have been installed. Air conditioning concerns in the Information Technology office are being addressed.

**Monthly report from contracted engineering firms**

No report(s) submitted.

**Next meeting**

Wednesday, November 19<sup>th</sup>, 2014 at 4:00 P.M.

**Public Comment**

Jeremy Ratliff inquired as to the status of the DC Motors building. City Administrator Johnson and Building Inspector/Zoning Administrator Pagel responded that, although work related to that property continues, there is nothing new to report at this time.

Kortney Pike questioned why the recommendation made earlier in the meeting, relating to signs on Taylor Street, was more restrictive than the signage approved by the Town of Merrill.

**Adjournment**

Motion (Schwartzman/Norton) to adjourn. Carried. Adjourned at 4:28 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC  
City Clerk