

**T. B. Scott Free Library Board of Trustees**  
**REGULAR MEETING**  
**October 15<sup>th</sup>, 2014**

**Minutes**

**1. Opening**

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:05 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Paul Gilk, Tim Meehean, Kyle Reimann (4:07-), Jim Wedemeyer and Vickie Yelle. Excused: Richard Mamer. Also present: Don Litzer.

The board received a thank you letter from UW-Extension for their donation to the "After the Bell" program. There was no public comment.

**2. Consent Items**

M Meehean/S Yelle/C to approve the minutes of the September meeting as printed.  
M Meehean/S Breitenmoser /C to accept the Monthly Revenue and Expense Printouts for September as printed.

**3. Reports/Discussion Items/Action Items**

A. Mead Witter Foundation Grant: A Mead Witter Grant is being offered to the library. M Meehean/S Reimann /C to proceed with the grant as presented and to approve using Endowment Funds up to \$825 to upgrade the wiring and purchase a mobile cart as presented to complete the project.

B. Youth Services Project Request: M Reimann/S Wedemeyer /C to approve an amount not to exceed \$9,085 from Endowment monies for the project as presented. Ms. Stevens was directed to obtain at least one other quote for the furnishings.

C. Policy Review: School and Teacher Services: M Meehean/S Wedemeyer /C to approve the current policy with no revisions.

D. Policy Review: General Objectives: M Bebel/S Reimann to dissolve the policy in lieu of the Strategic Plan—motion failed. M Meehean/S Breitenmoser /C to approve the current policy with no revisions.

E. Policy Review: Borrowing Privileges—Delinquent Patrons: M Meehean/S Breitenmoser /C to approve the current policy with no revisions.

F. Strategic Plan Progress—Goal #4: Ms. Stevens presented staff goal & objective progress.

G. Trustee Essentials #13—Library Advocacy: Ms. Stevens provided copies of the Essential.

H. Reports from Friends/WVLS Representative: The Friends had their October meeting and plans are being finalized for their Fall booksale. Library staff are hosting a reception celebrating National Friends of Library Week prior to the booksale. The Friends approved funding a tree at the O'Tannenbaum Tour. There was no report from the WVLS Representative.

**4. Forthcoming Events & Library Director Report**

- September Monthly Statistical Report was presented.
- Ms. Stevens reviewed a current purchase of energy-efficient light bulbs with corresponding rebate that anticipates saving approximately \$400/year in electrical use.
- Ms. Stevens will be attending the City of Merrill all-day budget meeting on October 16<sup>th</sup>.
- Youth Services is busy with fall storytimes and class visits. Youth Services is hosting author Abigail Bostwick this Saturday.
- Wii Bowling Tournament continues this afternoon.
- Harvest Festival celebrating newly established Seed Library on Saturday, October 18.
- No further contact with the Presbyterian Church regarding their portion of the recent parking lot resurfacing nor from the Park Department regarding the donated bench.

**5. Adjournment:**

The meeting adjourned at 5:10 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on November 19<sup>th</sup> at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary