

1410190

**City of Merrill
CATV Committee
Wednesday, October 1, 2014 at 4:00 P.M.
Merrill High School Production Studio, 1201 North Sales Street**

Voting Members Present (5 of 5): Mike Giese (Vice-Chairperson, Merrill Area Public Schools Representative), Alderman Chris Malm, Ralph Wehlitz, Brenda Mamer and Sally Hostvedt.

Others Present: Alderwoman Kandy Peterson, Deb Brunett and City Clerk Bill Heideman.

Call to order

Vice-Chairperson Giese called the meeting to order at 4:03 P.M. A roll call indicated that all five voting members were present.

There was confusion as to whether Alderwoman Peterson is a voting member of the CATV Committee. City Clerk Heideman will research this.

Consider proposed 2015 CATV budget and related CATV issues

The proposed 2015 CATV budget was in the meeting packet. Deb Brunett provided a verbal summary of the proposed budget.

The "Finance Director Salary" line item (\$4,500) was discussed. The committee questioned the justification of including this in the CATV budget. The committee would like to receive a report from the Finance Director providing details on the scope of the CATV-related fiscal duties (data entry, etc.) that she performs.

Discussion was held on the history of the Cable Access Channel and the formation of the CATV Committee. The committee would like to receive a report from the City Attorney on the necessity of having a CATV Committee. If the CATV Committee is to continue functioning, the powers and duties of the committee are to be included in the report.

Motion (Wehlitz/Mamer) to approve, as presented, the proposed 2015 CATV budget, and to forward the budget to the 2015 City of Merrill budget process.

The committee agreed that future meeting dates and times should be established sooner, even if the committee only meets once annually. The budget meeting for next year was scheduled for October 7th, 2015. City Clerk Heideman was directed to mail agendas and related materials to members approximately three weeks prior to the meeting.

Public Comment

None.

Adjournment

Motion (Wehlitz/Hostvedt) to adjourn. Carried. Adjourned at 4:39 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk