CITY OF MERRILL
COMMON COUNCIL
WEDNESDAY, AUGUST 13, 2014
7:00 P.M.
CITY HALL COUNCIL CHAMBERS

AGENDA

140810 Invocation by Rev. Kyle Carnes, St. Stephens United Church of Christ

140815 Pledge of Allegiance

140820 Roll Call

140825 Public Comment Period

140830 Minutes of July 8th, July 17th and July 24th Common Council meetings

140840 Revenue & Expense Report – July 2014

140860 Communications and Petitions (None)

140880 Housing Authority – No Action

140890 Committee of the Whole

140891 The Committee recommends approving, as presented, the 2015-2017 assessment maintenance and revaluation contract with Bowmar Appraisal Inc., at a total cost of $212,400. The annual costs would be as follows: 2015: $29,500 (for maintenance and electronic updates), 2016: $158,000 (for maintenance and revaluation of all taxable real property and personal property) and 2017: $24,900 (for maintenance).

140892 Consider recommendation from the August 12th, 2014, Committee of the Whole meeting regarding bids for West First Street Utilities Improvements. (Bids to be opened on August 11th, 2014).

1408110 Parks and Recreation Commission

1408111 The Commission recommends accepting the bid from Mechanical Inc. in the amount of $37,800.00 for the Smith Center HVAC replacement.

1408112 The Commission recommends approving the request from the Merrill Girls Softball to accept the donation from the Bierman Foundation for improvement projects at the Merrill Area Recreation Complex.

1408120 Board of Public Works

1408121 The Board recommends approving the bicycle route designation, as presented and recommended by the Parks and Recreation Commission.

1408130 Health and Safety Committee

1408131 The Committee recommends approving the application from Kort, LLC, Ardis K. Kort, Agent, for a Class "B" (beer) license and a "Class B" (liquor) license for Gesundheit, 1300 East Main Street, effective August 14th, 2014.

1408132 The Committee recommends approving the request from Merrill Youth Hockey for an extension of premises to sell alcoholic beverages in a fenced-in area outside the Smith Center, 1100 MARC Drive, on Saturday, September 13th, 2014, in conjunction with a "Pork in the Park" event. In addition to the fencing, wristbands would be used to ensure compliance.

1408140 Personnel and Finance Committee – No Action

1408150 Water and Sewage Disposal Committee – No Action

1408160 City Plan Commission

1408161 The Commission recommends approving, as submitted by the Parks and Recreation Department, a site plan for two proposed 24X28 foot covered areas and expansion of the covered area on the concession stand at the Merrill Area Recreational Complex (MARC), 1100 Marc Drive.

1408170 Transit Commission – No minutes submitted

1408180 Library Board – No Action

1408200 Enrichment Center Committee on Aging – No minutes submitted

1408210 Airport Commission – No Action

1408230 Placing Committee Reports on File

1408240 Mayor's Appointments

Ralph Sturm, to the Redevelopment Authority, term to expire September, 2019

Lyle Banser, to the Airport Commission, term to expire October 1st, 2017

ORDINANCES

None.

RESOLUTIONS

1408260 A Resolution approving a fee schedule for duties performed by the Street Department for grass and weed mowing (from July 23rd, 2014 Board of Public Works meeting)

1408261 A Resolution approving a fee schedule for duties performed by the Street Department for snow and ice removal (from July 23rd, 2014 Board of Public Works meeting)

1408262 A Resolution approving a certified survey map on East Sixth Street and Memorial Drive requested by Lincoln County

1408270 Mayor's Communications

CLOSED SESSION

The Common Council may convene in closed session per Wisconsin State Statutes 19.85 (1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider potential acquisition of property.

1408999 Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

#140880 _ **REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN**

Wednesday, July 9, 2014 4:00 P.M. Jenny Towers Library, Merrill, WI

PRESENT: Chairman Kathy Colclasure, Denise Humphrey, Richard Weissinger, Amanda Kostman, Paul Wagner, LaDonna Fermanich and Kay Tautges.

ABSENT: Rob Norton (Ex-Officio)

PUBLIC HOUSING - PARK PLACE and WESTGATE MEETING called to order by Chairman Kathy Colclasure . Motion to excuse Rob Norton from meeting. Kostman/Wagner. Motion passed unanimously.

Public Comment Period: None

Motion to approve the minutes of June 14, 2014 meeting and today's agenda: Kostman/Humphrey. Motion passed unanimously.

Discussion and motion to approve Checks #21757 thru #21792 and Billings to date for June 2014 with attached list of expenditures: Wagner/Kostman. Passed unanimously by roll call vote: Humphrey-aye, Kostman-aye, Coclasure-aye, Wagner-aye and Weissinger-aye.

Move-ins and Move-outs for June 2014: Motion to accept report and place on file. Wagner/Kostman. Motion passed unanimously.

Report on Park Place Investments: LaDonna explained that the monthly balance indicated on the investment report is actually obtained by combining information from multiple reports. The interest earned on the investments is reinvested each month into the various CDRS accounts, not the money market account the ACH rent transactions are now going into. Motion to accept and place on file the Park Place Investment report. Kostman/Humphrey. Passed unanimously.

Update Report on Charter/Dish (PP&JT): LaDonna reported that the Dish Satellite installation has been postponed due to a backorder on equipment. The original date for installation was 6/25 but has now been changed to the week of 7/21. Tenants have been patient. Commissioners asked LaDonna to e-mail them when Satellite has been installed.

Discuss and Approve Res. No. 374: "No Smoking/Flame Free Policy" for Park Place and Jenny Towers: LaDonna reported results from a 2013 tenant survey which indicate that the majority of tenants prefer a non-smoking building. A summary of tenant comments received during the RAB meeting and comment sheets were also provided. Amanda suggested that we contact the Health Dept. to see what smoking cessation programs are available and to inquire if we can provide some in-house educational/cessation programs for our tenants. Motion to approve Resolution No. 374 "No smoking/Flame Free Policy" effective October 1, 2014 at Park Place and effective January 1, 2015 at Jenny Towers. Kostman/Wagner. Passed unanimously by roll call vote: Humphrey-aye, Kostman-aye, Coclasure-aye, Wagner-aye and Weissinger-aye.

Motion to make the necessary facility improvements for the outdoor smoking areas to include; pouring a concreate slab and sidewalk from building to designated smoking area, erecting some type of wind break and roof, adding seating and exterior lighting at the Park Place area, and at Jenny Towers installation of an exterior power door leading to the smoking area on SE end of building and installation of a wind break barrier to keep smoke from directly entering windows, and signage at both buildings. Kostman/Wagner. Motion passed unanimously.

Discuss and Approve Res. No. 375: "No Smoking/Flame Free Policy" for Westgate Apartments and Scattered Sites: Motion to approve Resolution No. 375 "No Smoking/Flame Free Policy" for Westgate Apartments and Scattered Sites. Kostman/Wagner. Kostman/Wagner. Passed unanimously by roll call vote: Humphrey-aye, Kostman-aye, Coclasure-aye, Wagner-aye and Weissinger-aye.

Discuss Five Year-Planning items – no action required: LaDonna provided Commissioners with a laundry list of projects to be included. The list is not in any order of priority and even if there is no re-development done, the projects listed will still need to be completed. Board Members asked to have some additional details added to the list such as the age of items needing to be replaced. They would also like to see the list broken down by facility; all Park Place then all Westgate. The Commissioners requested more background information as to when some of these issues had last been addressed and a better tracking record going forward. LaDonna will obtain a very general overview of that type of information, but because of the way it has been tracked in the past, it is not readily available in one, convenient location. She hopes to modify and streamline the current system going forward and noted that the GPNA tool will also include this type of information.

Close-out report on Westgate Door Project - no action required: LaDonna reported that the project has been completed and came in $576.00 under the amount budgeted and approved by the Board on 7/10/13.

Closed Session: For purposes of discussion Bargaining Issues and Personnel Matters: Motion to go into closed session at 4:55 p.m. and to include Kay Tautges in the closed session to record notes. Kostman/Wagner. Motion passed unanimously. Minutes from the closed session will be filed separately and confidentially.
Closed session attended by: K. Colclasure, D. Humphrey, R. Weissinger, P. Wagner, A. Kostman, L. Fermanich and K. Tautges. At 5:20, Kay was excused from close session regarding Personnel Matters. At 5:30 LaDonna was excused and brought back in at 6:10. Motion to return to open session at 6:25 p.m. Kostman/Humphrey. Motion passed unanimously.

Actions discussed during closed session – motions made in open session:

- Motion to proceed with Horizon Development Group for the Park Place Redevelopment project. Wagner/Kostman. Motion passed unanimously. The Board instructed LaDonna to speak with the Mayor and the City Administrator to express their interests in the former East Side Fire Department property.
- Motion to continue working on the proposal to lease the LCB Drive-through bank building to the United Way for use as a warming center and to have a lease reviewed by legal counsel. Wagner/Kostman. Motion passed unanimously.
- Motion to give LaDonna a positive two-year review and a 3% raise effective 7/1/14. Kostman/Wagner. Motion passed unanimously.

For the Good and Betterment of the Public Housing Program:

1. Commissioner Items/Comments: Paul asked to see the Park Place drawings done by Martin Riley.
2. Executive Director's Report: LaDonna reported that both roof antennas are scheduled to be removed from our building so we will not be receiving income from them for much longer. Our Westgate furnace replacement project received $2,200.00 in rebates from Focus on Energy.

The next regular meeting of the Commissioners of the Housing Authority will be held on **Wednesday, August 13th, 2014, 4:00 p.m. Jenny Towers Library, 711 E. First Street, Merrill, WI.**

Motion to adjourn at 6:30 P.M. and open Section-8 Housing - Jenny Towers Meeting. Kostman/Humphrey. Motion passed unanimously.

Kathy Coclasure, Chairman

Kay Tautges, Recording Secretary

LaDonna Fermanich, Executive Director

REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY
COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN

Wednesday, July 9, 2014, 6:30 P.M., Jenny Towers Library, Merrill, WI 54452

PRESENT: Chairman Kathy Colclasure, Denise Humphrey, Richard Weissinger, Amanda Kostman, Paul Wagner, LaDonna Fermanich and Kay Tautges.

ABSENT: Rob Norton (Ex-Officio)

SECTION-8 HOUSING- JENNY TOWERS and SCATTERED SITES MEETING called to order by Chairman Kathy Colclasure. Motion to excuse Rob Norton from meeting. Kostman/Wagner. Motion passed unanimously.

Public Comment Period: None

Motion to approve minutes of June 11, 2014 meeting and today's agenda: Wagner/Humphrey. Motion passed unanimously.

Discussion and motion to approve Checks #16997 thru #17038 and Billings to date for June 2014 with attached list of expenditures: Kostman/Wagner. Passed unanimously by roll call vote: Kostman- aye, Humphrey-aye, Colclasure-aye, Wagner-aye and Weissinger-aye. The board advised LaDonna to not renew the quarterly elevator service contract with Schindler after August.

Discussion and Approval of Move-ins and Move-outs for June 2014: Motion to accept report and place on file. Kostman/ Wagner. Motion passed unanimously.

Report on Jenny Tower Investments: LaDonna gave Commissioners an overview of the report noting that the net decrease from last month was a result of the approved funds withdrawn for insurance and physical needs assessment fees. Motion to accept and place on file the Investment Report. Kostman/Humphrey. Motion passed unanimously.

Discuss Five-Year Planning items – no action required. LaDonna explained that the Section 8 program is not required to submit a Five –Year plan to HUD. However, completing a plan will help us in the long range planning process for future projects. Commissioners requested the same, more detailed information by property for Jenny Towers and the scattered sites.

Report on St. Paul and Elevator projects – no action required: LaDonna reported that a Pre-Construction meeting was held with Precision Builders at the St. Paul property. Work is scheduled to begin next week and should be finished by the end of August. The project includes replacing flooring, remodeling the kitchen and bathroom and replacing or repairing concrete in the garage. MHA has signed a contract with Otis elevator. Equipment has been ordered and the elevator project is now scheduled to begin in late October and is expected to be completed before year-end.

For the Good and Betterment of the Section-8 Housing Program:

1. Commissioner Items/Comments – Paul asked about the status of the Chase Way drawings.
2. Executive Director's Report – LaDonna plans on taking vacation the last week of August.

The next regular meeting of the Commissioners of the Housing Authority will be held on **Wednesday, August 13th, 2014, 4:00 p.m. Jenny Towers Library, 711 E. First Street, Merrill, WI.**

Motion to adjourn meeting at 6:43 p.m. Kostman/Humphrey. Motion passed unanimously.

Kathy Colclasure, Chairman

Kay Tautges, Recording Secretary

LaDonna Fermanich, Executive Director

#140890_

City of Merrill
Committee of the Whole
Strategic Planning Session
Wednesday, May 7, 2014 at 5:30 P.M.
City Hall Common Council Chambers
1004 East First Street

Committee of the Whole members present (8 of 9): Mayor Bill Bialecki, Alderman Chris Malm (First District), Alderman Peter Lokemoen (Second District), Alderman Ryan Schwartzman (Third District), Alderwoman Kandy Peterson (Fourth District), Alderman John Burgener (Fifth District – left at 6:45), Alderman Dave Sukow (Sixth District – arrived at 6:54) and Alderman Rob Norton (Seventh District). Alderman Tim Meehean (Eighth District) had an excused absence.

Other attendees included: City Administrator Dave Johnson (arr. 5:45), Enrichment Center Director Jane Deau, Transit Director Rich Grenfell, City Attorney Tom Hayden, Utility Superintendent Kim Kriewald, Street Commissioner Richard Lupton, Police Chief Ken Neff, Building Inspector/Zoning Administrator Darin Pagel, Fire Chief Dave Savone, Library Director Stacy Stevens, Finance Director Kathy Unertl, City Hall Maintenance Supervisor Ramona Vanderkam, Park and Recreation Director Dan Wendorf (arr. 6:53), Steve Hass, Judy Woller (arr. 6:03), Gene Bebel, Lincoln County Community Development Educator Art Lersch and City Clerk Bill Heideman.

Call to order

Mayor Bialecki called the meeting to order at 5:30 P.M. He then turned the meeting over to Lincoln County Community Development Educator Lersch.

Strategic long-term planning session/discussion #5 (facilitated by Art Lersch)

Lincoln County Community Development Educator Lersch reported that there are three strategic planning meetings remaining. At this time, those meetings are scheduled for May 29th, June 19th and July 17th.

The Session #4 Report was reviewed. There were no changes or corrections to the report.

The strategic issues that were introduced at the previous meeting were reviewed. The following issues were added to the list, by the following people:

Workforce Retention & Recruitment	Finance Director Unertl
Highway 51 Corridor	Gene Bebel
Infrastructure	Finance Director Unertl),
Time-Sensitive Programs	City Administrator Johnson
Blight Elimination	Mayor Bialecki
Drugs & Alcohol	Finance Director Unertl

All strategic issues were then prioritized. Discussion was held on what the City can do to address these issues.

The importance of tax base was discussed. It was agreed that, in the next five years, there has to be a strong commitment to increasing the City tax base.

Alderman Lokemoen mentioned that there is value to strategic planning, but it could become meaningless if sufficient cash is not available.

Note: After the meeting, Lincoln County Community Development Educator Lersch prepared and submitted a meeting report. That report will be filed with these minutes and is also available on the City website.

Public Comment

None.

Adjournment

Motion (Norton/Peterson) to adjourn. Carried. Adjourned at 7:31 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk

#140890

City of Merrill
Committee of the Whole
Tuesday, May 13, 2014 at 6:30 P.M.
City Hall Basement Conference Room
1004 East First Street

Committee of the Whole members present (9 of 9): Mayor Bill Bialecki, Alderman Chris Malm (First District), Alderman Peter Lokemoen (Second District), Alderman Ryan Schwartzman (Third District), Alderwoman Kandy Peterson (Fourth District), Alderman John Burgener (Fifth District), Alderman Dave Sukow (Sixth District), Alderman Rob Norton (Seventh District) and Alderman Tim Meehean (Eighth District).

Other attendees included: City Administrator Dave Johnson, City Attorney Tom Hayden, Street Commissioner Richard Lupton, Finance Director Kathy Unertl, Gary Schwartz, Mary Schwartz, Michael Caylor Jr. (arr. 6:32) and City Clerk Bill Heideman.

Call to order

Mayor Bialecki called the meeting to order at 6:30 P.M.

Consider reconfiguring access points for Pine Ridge Ave.- Hwy 64 intersection

Mayor Bialecki stated that he called the meeting in order to inform the Common Council of a pending business project. Carkelsy Inc. is planning the project, which would involve reconfiguring access points (driveways) at the intersection of Pine Ridge Avenue and State Highway 64. Some curb cutting may also be required as part of the project. Gary Schwartz requested confidentiality at this time, and added that the project could involve an agreement to lease City right-of-way in the project area.

At this time, no action was requested, necessary or taken.

Public Comment

Mayor Bialecki reported that another major business project is pending.

Adjournment

Motion (Norton/Meehean) to adjourn. Carried. Adjourned at 6:56 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk

#140890_

City of Merrill
Committee of the Whole
Strategic Planning Session
Thursday, May 29, 2014 at 6:00 P.M.
City Hall Common Council Chambers
1004 East First Street

Committee of the Whole members present (8 of 9): Mayor Bill Bialecki, Alderman Chris Malm (First District), Alderman Peter Lokemoen (Second District), Alderman Ryan Schwartzman (Third District), Alderwoman Kandy Peterson (Fourth District), Alderman John Burgener (Fifth District), Alderman Dave Sukow (Sixth District) and Alderman Rob Norton (Seventh District). Alderman Tim Meehean (Eighth District) had an excused absence.

Other attendees included: City Administrator Dave Johnson, Enrichment Center Director Jane Deau, Transit Director Rich Grenfell, City Attorney Tom Hayden, Police Chief Ken Neff, Fire Chief Dave Savone, Library Director Stacy Stevens, Finance Director Kathy Unertl, City Hall Maintenance Supervisor Ramona Vanderkam, Park and Recreation Director Dan Wendorf, Lincoln County Community Development Educator Art Lersch and City Clerk Bill Heideman.

Call to order

Mayor Bialecki called the meeting to order at 6:00 P.M.

Public Comment

None.

Strategic long-term planning session/discussion #6 (facilitated by Art Lersch)

Mayor Bialecki turned the meeting over to Lincoln County Community Development Educator Lersch.

The Session #5 Report was reviewed. There were no changes or corrections to the report.

The City government mission statement and vision statement were reviewed. These statements were approved by the Common Council (Resolution #2363) on May 13th, 2014. Both statements are now on the home page of the City website.

At the previous meeting, discussion on identifying strategic issues was initiated. This discussion now continued. Certain issues were clarified as necessary.

Meeting attendees then voiced their opinions, via vote, on which strategic issues were most important. Growing the tax base was previously identified as a critical issue. The vote resulted in the following issues also determined to be important:

- Services
- Budget Philosophy
- Economic Development

The next strategic planning meeting will be held in the City Hall Common Council Chambers, on Thursday, June 19th, beginning at 5:30 P.M.

Note: After the meeting, Lincoln County Community Development Educator Lersch prepared and submitted a meeting report. That report will be filed with these minutes and is also available on the City website.

Adjournment

Motion (Burgener/Sukow) to adjourn. Carried. Adjourned at 7:19 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk

#140890

City of Merrill
Committee of the Whole
Thursday, June 19, 2014 at 5:30 P.M.
City Hall Common Council Chambers
1004 East First Street

Committee of the Whole members present (8 of 9): Mayor Bill Bialecki, Alderman Chris Malm (First District), Alderman Peter Lokemoen (Second District), Alderwoman Kandy Peterson (Fourth District), Alderman John Burgener (Fifth District), Alderman Dave Sukow (Sixth District), Alderman Rob Norton (Seventh District) and Alderman Tim Meehean (Eighth District). Alderman Ryan Schwartzman (Third District) had an excused absence.

Other attendees included: City Administrator Dave Johnson, Transit Director Rich Grenfell, Utility Superintendent Kim Kriewald, Street Commissioner Richard Lupton, Police Chief Ken Neff, Fire Chief Dave Savone, Library Director Stacy Stevens, Finance Director Kathy Unertl, City Hall Maintenance Supervisor Ramona Vanderkam, Duane Pfister, Judy Woller, Gene Bebel, Garth Swanson (arr. 5:38), Lincoln County Community Development Educator Art Lersch and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

Call to order

Mayor Bialecki called the meeting to order at 5:32 P.M.

Public Comment

Mayor Bialecki announced that, due to the Fall Primary Election, the August Common Council meeting will be held on Wednesday, August 13th rather than Tuesday, August 12th.

Consider lifting hiring freeze to replace retiring employee @ water utility

This item was part of an amended agenda.

John Boucher, an employee at the water utility, has given notification that he intends to retire. City Administrator Johnson reported that need for a replacement is immediate, and therefore he is requesting that the hiring freeze be lifted in order to hire a replacement. This position is funded 100% by the water utility.

Alderman Sukow stated that he considers this request a budget-related item, and that, when the strategic planning sessions began, the Common Council was told that no budget-related decisions could be made until all strategic planning sessions were complete. Alderman Sukow feels that this request seems to contradict that directive. Alderman Norton agreed with Alderman Sukow.

Alderman Burgener spoke in favor of lifting the hiring freeze now, because the hiring process will take significant time.

140791

Motion (Lokemoen/Burgener) to lifting the hiring freeze to hire a water treatment plant operator to replace a retiring employee. Motion carried 4-3 on roll call vote. Voting No – Alderman Malm, Alderman Sukow and Alderman Norton.

Strategic long-term planning session/discussion #7 (facilitated by Art Lersch)

Mayor Bialecki turned the meeting over to Lincoln County Community Development Educator Lersch. The Session #6 Report was reviewed. There were no changes or corrections to the report.

City Administrator Johnson mentioned an e-mail that he had recently sent. The e-mail stressed that infrastructure needs to be an integral part of strategic planning, regardless of the specific issue under discussion.

Methods of prioritizing projects were then discussed. It was agreed that the top priority philosophy is that, if something is broke, it must be fixed.

Tax levy, borrowing and financing were then discussed.

The meeting attendees were then divided into four groups. Each group discussed one of the four issues that had previously been identified as critical issues in strategic planning. Those issues are tax base, services, budget philosophy and economic development (and redevelopment).

The leaders for each discussion group were assigned as follows:

Tax Base	Mayor Bialecki
Services	Alderman Burgener
Budget Philosophy	City Administrator Johnson
Economic Development & Redevelopment	Finance Director Unertl

At 7:06 P.M., the small groups reconvened as one group. Reviews of each of the four small-group discussions were then conducted. The following led the review discussions:

Tax Base	Library Director Stevens
Services	Police Chief Neff
Budget Philosophy	City Administrator Johnson
Economic Development & Redevelopment	Finance Director Unertl

Lincoln County Community Development Educator Lersch will compile a report on the entire strategic plan.

The last strategic planning meeting will be held on in the City Hall Common Council Chambers, on Thursday, July 17th, beginning at 5:30 P.M. At that meeting, the report on the entire strategic plan will be reviewed. Methods of evaluating the plan after it is implemented will also be discussed at that meeting.

Adjournment

Motion (Burgener/Peterson) to adjourn. Carried. Adjourned at 7:26 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk

#140890

City of Merrill
Committee of the Whole
Thursday, July 24, 2014 at 5:30 P.M.
City Hall Common Council Chambers
1004 East First Street

Committee of the Whole members present (8 of 9): Mayor Bill Bialecki, Alderman Chris Malm (First District), Alderman Peter Lokemoen (Second District), Alderman Ryan Schwartzman (Third District), Alderman John Burgener (Fifth District), Alderman Dave Sukow (Sixth District), Alderman Rob Norton (Seventh District) and Alderman Tim Meehean (Eighth District). Alderwoman Kandy Peterson (Fourth District) had an excused absence.

Other attendees included: City Administrator Dave Johnson, Transit Director Rich Grenfell, City Attorney Tom Hayden, Utility Superintendent Kim Kriewald, Street Commissioner Richard Lupton, Airport Manager/FBO John Miller, Police Chief Ken Neff, Fire Chief Dave Savone, Library Director Stacy Stevens, Finance Director Kathy Unertl, City Hall Maintenance Supervisor Ramona Vanderkam, Parks and Recreation Director Dan Wendorf, Duane Pfister, Judy Woller, Collin Lueck and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

Call to order

Mayor Bialecki called the meeting to order at 5:30 P.M.

Public Comment

None.

Consider 2015 budget request to Lincoln County for T.B. Scott Free Library

The draft Library budget was in the meeting packet.

Library Director Stevens reviewed the funding sources and budgetary procedures used by the library.

Library Director Stevens reported that the amount being requested from both Lincoln County and the City of Merrill are unchanged from the 2014 budget. Her budget proposal is $23,764 less than the draft budget provided to her by Finance Director Unertl. Library Director Stevens stated that the budget she prepared has no salary increase because she cannot justify including increases in a "flat" budget.

Finance Director Unertl mentioned that the City will probably be seeking bids for employee health insurance.

Motion (Meehean/Norton) to forward the 2015 T.B. Scott Free Library Budget, as presented, to Lincoln County for their consideration. Carried.

Consider 2015 budget request to Lincoln County for Ambulance/EMS

The draft Ambulance/EMS budget was in the meeting packet.

Finance Director Unertl reported that the Fire Department employees are paying a slightly larger percentage to the Wisconsin Retirement System.

Motion (Norton/Meehean) to forward the 2015 Ambulance/EMS Budget, as presented, to Lincoln County for their consideration. Carried.

Consider assessment maintenance and revaluation contract with Bowmar

A proposed 2015-2017 assessment maintenance and revaluation contract with Bowmar Appraisal Inc. was in the meeting packet, along with related information. The proposed contract includes a revaluation for the year 2016. Finance Director Unertl provided additional verbal details on the proposed contract.

Alderman Lokemoen suggested that it might be advantageous to delay the revaluation until the housing market stabilizes. Alderman Sukow responded that numerous current assessments are unfair and therefore it is critical that a revaluation be done soon.

140891

Motion (Norton/Sukow) to approve, as presented the 2015-2017 assessment maintenance and revaluation contract with Bowmar Appraisal Inc., at a total cost of $212,400. The annual costs would be as follows: 2015: $29,500 (for maintenance and electronic updates), 2016: $158,000 (for maintenance and revaluation of all taxable real property and personal property) and 2017: $24,900 (for maintenance). Carried.

Recess

At 6:02 P.M., Mayor Bialecki announced a recess so that the special Common Council meeting could be held.

Call meeting back to order

At the conclusion of the special Common Council meeting, Mayor Bialecki called the Committee of the Whole meeting back to order at 6:04 P.M.

Discuss City debt service, including potential restructuring options

Information was in the meeting packet.

Finance Director Unertl noted that the most current reason for the debt service increase was due to the construction of a new fire station. She then gave a historical review of City debt service.

Alderman Meehean suggested that refinancing the entire debt service could be an option. He acknowledged that it would increase long-term costs, but stated that it would also afford the City the flexibility to consider and approve projects that address pressing short-term needs.

Finance Director Unertl stated that she has some ideas for "tweaking" the current debt service scenario.

Alderman Meehean stated that having a level amount of debt service annually would give the City more leeway when planning future budgets and making budget decisions.

No action was taken at this time.

2015-2024 Capital Plan

A draft of a ten-year (2015-2024) Capital Plan was distributed. Finance Director Unertl led discussion on the plan.

No action on the plan or any of its components was taken at this time.

Adjournment

Motion (Burgener/Norton) to adjourn. Carried. Adjourned at 6:53 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk

1408110

PARKS AND RECREATION COMMISSION

August 6, 2014

The Merrill Parks and Recreation Commission met on Wednesday, August 6, 2014 at 4:15 p.m. at the City Hall.

Members Present: Don Heyel, Dorwin Harris, Melissa Schroeder, Mike Willman, Ralph Sturm, Brian Artac and Dave Sukow

Members Excused Absent:

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: Dave Johnson, Kandy Peterson, Mark Weix Jr., Melody Hamlin, Ryan Lamer, Keith Boyce, Josh Tayler, Roger Schamberger, Phil Valitchka, Jim Beam and Pastor Angie.

***Motion by Sukow, seconded by Willman, to approve the minutes from the previous meeting.

***Carried unanimously.

***Motion by Schroeder, seconded by Artac, to approve the claims.

***Carried Unanimously.

The first item on the agenda was public comment. Pastor Angie from Christ Church requested that the Park and Recreation Commission reconsider the fee they charge for non profit organizations for the rental of Normal Park. Pastor Angie stated that the $55.00 they used to rent the park would have been used to purchase food for the local food pantries and would provide a lot of food for the pantries. Pastor Angie stated that on August 23, 2014 all the churches are working together to "Fill the Gazebo" for a local food drive and would like the Park and Recreation Commission to reconsider the fee. Phil Valitchka from the River District Foundation spoke in regards to the River Bend Trail about a signage plan for the River Bend Trail. Phil Valitchka stated that signs along the road would be 18 X 18 and signage for the trails would be 9 X 9. Phil stated that he would leave a sample of what the signs would look like and would like to placed on the September Park and Recreation agenda to receive approval for the signs.

The next item on the agenda was to review and approve Smith Center HVAC bids. Wendorf stated that only one bid was received from Mechanical Incorporated in the amount of $37,800.00. Wendorf stated that Mechanical Inc. has performed all maintenance on the building for the past 10 years.

1408111

***Motion by Willman, seconded by Sukow, to accept the bid from Mechanical Inc. in the amount of $37,800.00 for Smith Center HVAC replacement.

Heyel stated that he would like to see more than one bid for items being put out for bid.

***Carried Unanimously.

The next item on the agenda was to review and approve the Stange Park roof bids. Wendorf stated that only one bid from Finnegan Construction Inc. came in for the amount of $4,565.00. Wendorf stated that Finnegan Construction Inc. has done work for the city in the past.

***Motion by Artac, seconded by Willman, to accept the bid from Finnegan Construction Inc. in the amount of $4,565.00 for the Stange Park roof.

Heyel stated again that he would like to see more than one bid for the projects bid out. Wendorf stated that all projects put out to bid are advertised in both the Merrill Courier and the Merrill Foto News.

***Carried Unanimously.

The next item on the agenda was to request permission to seek quotes for Riverside Park Shelter sandblast and repaint (this was advertised for bids but none were received). Wendorf requested permission to seek out bids for this project. Harris stated that invites for bids should be sent to at least 3 or 4 local contractors. Wendorf would like to have this project approved at the September meeting. The Park and Recreation Commission gave Wendorf permission to seek out bids for the Riverside Park Shelter project.

The next item on the agenda was continued Outdoor Pool discussion – Flood Study Results. Wendorf stated Melody Hamlin and Ryan Lamer from Becher Hoppe were present to discuss the Flood Study Results. Melody stated that according to the results of the Flood Study there would be no possible way to build a new pool at the current site. Even if we use the existing footprint, code would require additional fixtures and ADA accommodations. Melody and Ryan explained how the study was completed and according to the FEMA regulations there would be no possible way to build there unless the pool was built exactly to the same size it currently is. Sturm stated that it would only be a quarter inch and there is a variance that could be used. Sturm stated that this is where the public wants it and this is where we should try and build it. Sukow stated because of the results from the flood study the Park and Recreation Commission should consider a different location. Sukow feels it is a waste of money to keep putting money into the site if there is no possible way to build the pool there. Sturm stated that a letter should be drafted and sent to FEMA requesting permission to build on the current site at Stange Park. After some discussion it was decided to have a letter drafted up and sent to FEMA in regards to the current site the pool is on and request permission to build there. A copy of the letter is to be sent to all Park and Recreation Commission members before it is sent to FEMA. A letter will also be sent to the DNR. A presentation was also given by Burbach Aquatics, Inc.

The next item on the agenda was to review Operational and Capital preliminary budgets. Wendorf stated that everyone has received a copy of the preliminary budget provided by Kathy Unertl. Wendorf stated that the operation budget is exactly the same as last year as there is no increase allowed. Capitol follows our list from previous years and now forecast out 10 years.

The next item on the agenda was to review request from Merrill Girls Softball to accept donation from Bierman Foundation for projects at MARC. Wendorf stated that Noel Bushar was present to talk about where and what the donation will be spent on. Noel stated that everyone should have received a copy of all the plans for the donation. Noel stated that two covered areas, 24 X 28 will be built with one going between fields one and two and another between fields three and four. Score boards and picnic tables will be purchased along with finishing the fencing around diamonds three and four. Diamonds three and four will also get new turface, the current concession stand will be expanded for more sitting area and there will also be a sidewalk that

will go around the concession stand. Noel stated that all improvements would be completed sometime this year. Noel requested the money be placed in a non lapsing account with the city.

1408112

***Motion by Sturm, seconded by Sukow, to approve the donation from the Bierman Foundation and all improvements to be made by Merrill Girls Softball and to pass along to City Council to be approved.

The next item on the agenda was to discuss the MARC Soccer parking lot. Wendorf stated that this item was requested by Dorwin Harris. Harris stated that he was a little confused on who gave Wendorf permission to make the parking lot smaller than what was discussed at the last meeting. Harris stated that the parking lot was supposed to be 250 X 150, big enough to park 80 cars in. The parking lot that was put in is only big enough to park 35 cars. Wendorf stated that at the meeting s smaller option was discussed in detail that would not interfere with existing soccer fields. Johnson stated that we should try this parking lot for a year and if it doesn't work we can add on. Harris stated that is not what the City Council nor the Park and Recreation Commission voted on and he feels the parking lot should be added onto now. Schroeder also stated that when she made the motion she was making the motion for the parking lot to be 250 X 150. Mayor Bialecki stated that this parking lot has been an issue for the last couple of years and from what he understood the parking lot was too built 250 X 150 that was the size that was approved by City Council.

***Motion by Harris, seconded by Schroeder, to finish the parking lot as proposed by City Council to original plan which is 250 X 150 East to West.

***Carried unanimously.

The next item on the agenda was to discuss Merrill Youth Hockey Contract interpretation. Wendorf stated that with the new language in the contract it was an oversight and he will be making an up a sheet stating what can and can not be done with rental and who is allowed to bring stuff in.

The next item on the agenda was to review/approve Athletic Park shelter project revisions. Wendorf state he was approached by Merrill Baseball to revise the sun shelter to be build at Athletic Park. Wendorf stated that they have been approved by the City Council last year but has decided to make the shelter a little smaller than what was approved. Artac stated that the City will see no expense for the sun shelter and the money has been raised through donations. Artac stated they will build on a deck with some picnic tables and sun shelter. Willman stated that the new plan will need to be sent back to City Plan for approval.

***Motion by Harris, seconded by Schroeder, to approve the new plan for the covered area at Athletic Park as proposed by Merrill Baseball.

The next item on the agenda was monthly reports. Wendorf stated that reports from both June and July have been submitted in packets. Wendorf asked if anyone had any questions. Sukow asked when the piece of playground would be replaced that was vandalized. Wendorf stated that it will be replaced when summer is over and things slow down a little bit. Sukow stated that it really is a shame about all the money spent on repairing vandalized equipment and trees. Harris questioned about the new playground that was set to go into Normal Park from the Optimist Club. Wendorf stated they are working very hard to raise the money for the playground.

Schroeder questioned why bathrooms at Kitchenette Park were not locked at night. Wendorf stated bathrooms are locked every night just at different times.

***Motion by Schroeder, seconded by Harris to accept the board reports given by Wendorf.

***Carried unanimously.

The next regular meeting is scheduled for September 3, 2014 at 4:15 p.m., at the Merrill City Hall.

Public Comment:
Mayor Bialecki wanted to say that sometimes not enough credit is given to the Park and Recreation Department for all the hard work they do. Mayor Bialecki also stated that one location that should be looked at for the pool location is the Old Fox Point building. The City should purchase the land, tear the building down and place the new pool there. Mark Weix Jr. wanted to thank Wendorf for all the hard work the Park Department did on getting the diamonds ready for the tournaments held at the MARC. Artac stated the same thing.

***Motion by Schroeder, seconded by Sukow, to adjourn at 6:30 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

1408120

City of Merrill
Board of Public Works
Wednesday, July 23, 2014 at 4:00 P.M.
City Hall Basement Conference Room, 1004 East First Street

Members Present (5 of 5): Mayor Bill Bialecki (Chairperson), Street Commissioner Richard Lupton, Alderman Ryan Schwartzman, Alderman Rob Norton and Alderman Peter Lokemoen (departed at 5:48 P.M.)

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Finance Director Kathy Unertl, City Hall Maintenance Supervisor Ramona Vanderkam, Parks and Recreation Director Dan Wendorf, Alderman Dave Sukow, Alderman John Burgener (arr. 4:40 P.M.), Jeremy Ratliff, Darryl Landeau, Sharon Schmidt, Collin Lueck, Rob Livingston, Faye Maschke, Joe Maschke, Rebecca Becker, Thomas Anderson, Delores Kleinhans, Mike Kleinhans, Duane Pfister and City Clerk Bill Heideman (arrived at 4:15 P.M.). A student was in attendance to videotape the meeting for the Cable Access Channel.

Call to order

Mayor Bialecki called the meeting to order at 4:00 P.M.

Vouchers

The vouchers were in the meeting packet.

Motion (Lokemoen/Lupton) to approve the vouchers, as presented. Carried.

Change order of agenda items

Mayor Bialecki requested that he be allowed to change the order of agenda items and consider the relocation of the sign in the St. Francis Cemetery next. Without objection, it was so ordered.

Consider relocation of Veteran's Memorial sign at St. Francis cemetery

Mayor Bialecki placed this item on the agenda.

On behalf of the St. Francis Cemetery, Tim Caylor requested that St. Francis Cemetery be allowed to relocate, closer to Memorial Drive, the sign in their cemetery.

Building Inspector/Zoning Administrator Pagel noted that the relocation being requested could pose "vision triangle" concerns.

After discussion it was decided that St. Francis Cemetery would work with the Street Department to relocate the sign closer to Thielman Street, rather than closer to Memorial Drive.

No formal action was taken.

Consider condemnation orders for 101 North Park Street

Building Inspector/Zoning Administrator Pagel had requested that this item be placed on the agenda.

Building Inspector/Zoning Administrator Pagel provided a verbal history of the property. Condemnation orders have been written on the property.

Mike Kleinhans stated that all the issues that were to be addressed at the property have now been addressed and resolved. Building Inspector/Zoning Administrator Pagel disagreed with that statement.

> Motion (Lokemoen/Schwartzman) to authorize Building Inspector/Zoning Administrator Pagel to provide the property owner, Delores Kleinhans, with a list of issues that need to be resolved by August 20th, 2014. If all those issues are not resolved to the satisfaction of Building Inspector/Zoning Administrator Pagel by that date, condemnation is to proceed immediately. Carried.

No Common Council action is necessary.

Consider condemnation orders for 1008 East Seventh Street

Building Inspector/Zoning Administrator Pagel had requested that this item be placed on the agenda. The meeting packet included related information, including pictures.

Building Inspector/Zoning Administrator Pagel provided a verbal history of the property, which is a rental unit. Between back taxes and special assessments, the owner currently owes more than $6,000 on the property. Building Inspector/Zoning Administrator Pagel has made numerous attempts to do an internal inspection, but the property owner has instructed the tenants to prohibit an interior inspection.

Rebecca Becker, one of the tenants, stated that the family has been seeking another place to live, but has been unsuccessful to date. She is afraid that condemnation would displace her family of three.

Faye Maschke, 707 Spruce Street, who lives in the neighborhood, stated that the property has been a blighting influence on the neighborhood for some time.

Mayor Bialecki urged proceeding with the condemnation.

Thomas Anderson commented that the City should seek to make an effort to create housing on some of the lots that are currently vacant. Jeremy Radloff responded that the City is actively seeking development opportunities.

> Motion (Lokemoen/Schwartzman) to proceed with the condemnation orders for the property at 1008 East Seventh Street. Carried.

No Common Council action is necessary.

Presentation on Hwy 64/Pine Ridge study (North Central Wis. Regional Planning)

City Administrator Johnson had requested that this item be placed on the agenda.

Representing the North Central Wisconsin Regional Planning Commission (NCWRPC), Darryl Landeau distributed information related to a study done on the State Highway 64/Pine Ridge area. He then gave a presentation on the study. The study contained three main recommendations, along with several minor recommendations.

Mayor Bialecki requested that Darryl Landeau attend the Board of Public Works meeting in August. This would allow time for Board of Public Works to review the documents associated with the study, and then bring any concerns, comments or questions to that meeting. Mr. Landeau agreed to attend that meeting.

Discussion on the study will continue at the August meeting.

Discuss ordinance related to natural lawns

Mayor Bialecki placed this item on the agenda. Information was in the meeting packet.

City Administrator Johnson reported that a citizen had requested that the ordinance be discussed. Although an ordinance to allow and regulate natural lawns is "on the books" (Code of Ordinances Section 14-35) , nobody could recall an instance when someone actually applied to install such a lawn.

City Attorney Hayden stated that he would contact neighboring municipalities to determine what type of regulations and/or ordinances they have related to natural lawns.

This item will be placed on a future agenda, after City Attorney Hayden has assembled and prepared information.

No action was taken at this time.

Consider Park & Rec. Commission recommendation on bicycle route designation

Information was in the meeting packet.

Parks and Recreation Director Wendorf reported that the bicycle route, as presented in the meeting packet, has already been approved by the Parks and Recreation Commission.

Rob Livingston, Park City Cyclery, spoke in favor of the bicycle route as presented. He urged that it be accompanied by education for children as well as correct and complete markings on the route.

1408121

Motion (Lokemoen/Norton) to approve the bicycle route designation, as presented and recommended by the Parks and Recreation Commission. Carried.

Consider installation of bicycle racks in the downtown area

Alderman Norton had requested that this item be placed on the agenda. He is requesting that bicycle racks be installed in the downtown area. He mentioned that this was initially discussed in 2013, but at the time there was no funding available.

Alderman Lokemoen reported that there have been downtown racks in the past, but that they were not used regularly.

Sharon Schmidt distributed samples of various types of racks, and urged the Board to proceed with installing racks.

Alderman Norton and Mayor Bialecki will formulate a plan on this. The possibility of businesses advertising on the racks was discussed.

No action was taken at this time.

Recess

At 5:03 P.M., Mayor Bialecki announced a recess so that the Water and Sewage Committee meeting could be held.

Call meeting back to order

At the conclusion of the Water and Sewage Committee meeting, Mayor Bialecki called the Board of Public Works meeting back to order at 5:38 P.M.

Consider resolution on Street Department fee schedule for grass & weed mowing

Street Commissioner Lupton had requested that this item be placed on the agenda. He explained the resolution would clarify the amount that the Street Department will charge for cutting grass, weeds or lawn, when a property owner fails to do so. The change will be as follows: $100 for the first hour or part thereof and $20 for every additional 15 minutes or portion thereof after the first hour, plus applicable taxes.

Motion (Lokemoen/Norton) to approve the resolution. Carried.

The proposed resolution will be on the August 13th, 2014 Common Council meeting agenda.

Consider resolution on Street Department fee schedule for snow & ice removal

Street Commissioner Lupton had requested that this item be placed on the agenda. He explained that the resolution would clarify the amount that the Street Department will charge for removing snow and ice from the sidewalk, when a property owner fails to do so. The change will be as follows: $100 for the first hour or part thereof and $20 for every additional 15 minutes or portion thereof after the first hour.

Motion (Lokemoen/Schwartzman) to approve the resolution. Carried.

The proposed resolution will be on the August 13th, 2014 Common Council meeting agenda.

Consider bids for first phase of River Trail construction project

This was part of an amended agenda.

Two bids were received for the first phase of the River Trail construction project. The lower bid was from Musson Brothers, Rhinelander, WI, for $208,932.20. Becher-Hoppe Engineering and City Administrator Johnson both recommend approving that bid.

1407121S2

Motion (Norton/Lokemoen) to approve the bid of $208,932.20 from Musson Brothers for the first phase of the River Trail construction project. Carried.

Discuss pending condemnation orders on DC Motors, 2200 Sturdevant Street

This was part of an amended agenda.

At the June 25th, 2014 Board of Public Works meeting, the Board authorized City Attorney Hayden to send a letter to the owner of the former DC Motors property, 2200 Sturdevant Street. The letter informed the owner that, before the next Board of Public Works meeting, the owner must submit a plan on the property, and the plan must be acceptable to both City staff and the Board of Public Works. If an acceptable plan was not submitted, condemnation orders would proceed immediately.

The owner responded via a letter, which was read at the meeting by City Administrator Johnson. In the letter, the owner requested an extension until the end of the current year to address the ongoing concerns with the property.

City Attorney Hayden explained that the City has been communicating by mail with the owner on this issue since January, 2013. City Attorney Hayden recommended that the extension not be granted.

Motion (Schwartzman/Lokemoen) to proceed with the condemnation orders for the property at 2200 Sturdevant Street. Carried.

No Common Council action is necessary.

Monthly report - Street Commissioner

The report was in the meeting packet. Street Commissioner Lupton reported that he will be seeking bids on Street Department wood piles.

Monthly report – Building Inspector/Zoning Administrator

The report was in the meeting packet.

Monthly report – City Hall Maintenance Supervisor

The report was distributed at the meeting.

Monthly report from contracted engineering firms

No report(s) submitted.

Next meeting

Wednesday, August 27th, 2014 at 4:00 P.M.

Public Comment

Jeremy Ratliff questioned whether the three motions passed that were related to condemnation orders would be considered by the Common Council. He was told that none of those motions required Common Council consideration.

Adjournment

Motion (Schwartzman/Norton) to adjourn. Carried. Adjourned at 5:51 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk

Thomas Hayden
City Attorney

1408130

City of Merrill
Health and Safety Committee
Monday, July 28, 2014 at 4:30 P.M.
City Hall Basement Conference Room, 1004 East First Street

Voting Members Present (3 of 3): Alderman Dave Sukow (Chairperson), Alderwoman Kandy Peterson and Alderman Chris Malm.

Others Present Included: Deputy Health Officer Norbert Ashbeck, Fire Chief Dave Savone, Police Chief Ken Neff, City Administrator Dave Johnson, Ardis Kort and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

Call to order

Alderman Sukow called the meeting to order at 4:30 P.M.

Nuisance complaints and exterior maintenance report

The report was in the meeting packet. Deputy Health Officer Ashbeck reported that he has been informed by City Attorney Hayden that a court date has been scheduled for one long-term concern.

Vouchers

The vouchers were in the meeting packet. Fire Chief Savone answered a question related to the vouchers.

Motion (Peterson/Malm) to approve the vouchers, as presented. Carried.

Liquor license application for Gesundheit

Kort, LLC, Ardis K. Kort, Agent, has applied and paid the fee for a Class "B" (beer) license and a "Class B" (liquor) license for Gesundheit, 1300 East Main Street, effective August 14th, 2014.

Police Chief Neff has no concerns with the application.

1408131

Motion (Peterson/Malm) to approve the application from Kort, LLC, Ardis K. Kort, Agent, for a Class "B" (beer) license and a "Class B" (liquor) license for Gesundheit, 1300 East Main Street, effective August 14th, 2014. Carried.

Other beer and/or license applications

None.

Extension of premises request from Merrill Youth Hockey for "Pork in the Park"

Merrill Youth Hockey has submitted a request for an extension of premises to sell alcoholic beverages in a fenced-in area outside the Smith Center, 1100 MARC Drive, on Saturday, September 13th, 2014, in conjunction with a "Pork in the Park" event. In addition to the fencing, wristbands would be used to ensure compliance.

Police Chief Neff has no concerns with the request.

1408132

Motion (Malm/Peterson) to approve the request from Merrill Youth Hockey for an extension of premises to sell alcoholic beverages in a fenced-in area outside the Smith Center, 1100 MARC Drive, on Saturday, September 13th, 2014, in conjunction with a "Pork in the Park" event. In addition to the fencing, wristbands would be used to ensure compliance. Carried.

Continue considering potential steps to address train whistle noise at night

This has been an ongoing issue. City Administrator Johnson reported that this issue is "on hold" until school starts in the fall, because traffic counts need to be conducted. This item will be on the August meeting agenda, in order to prepare a plan for conducting the traffic counts.

Monthly Report – Fire Chief Savone

The report was in the meeting packet. Fire Chief Savone reported that the Merrill Firefighters Charities Softball Tournament and associated fundraiser will be held at Ott's Park on August 1-3.

The annual Community Night Out will be held at Normal Park on Tuesday, August 5th. The Fire Department will be heavily involved in that event.

A badge pinning ceremony will be held on August 5th for the new captain. That person will be replacing Bob Akey, who will be retiring in August after 32 years of service.

Monthly Report – Police Chief Neff

The report was in the meeting packet. Police Chief Neff provided verbal information on the annual Community Night Out, scheduled for August 5th. The State Crime Lab will have a display there, as will the Wisconsin Department of Natural Resources (DNR). There will be numerous displays, with things to see for children as well as adults.

The annual Citizens Academy is scheduled to begin at the end of September this year. Police Chief Neff provided a verbal overview of this program.

A fundraiser (brat fry) for the Police K-9 unit went well, and also gave the Police Department a positive public relations opportunity. Alderwoman Peterson stated that she was impressed with the statistics related to Eros, the Police K-9 officer.

Alderman Sukow thanked Police Chief Neff and Fire Chief Savone for their complete and comprehensive monthly reports.

Monthly Report – Lincoln County Humane Society

The Humane Society board did not meet this month, therefore no report was submitted.

Place monthly reports on file

Motion (Malm/Peterson) to place the monthly reports on file. Carried.

Schedule next meeting

Monday, August 25th, 2014 at 4:30 P.M.

Public Comment

None.

Adjournment

Motion (Malm/Peterson) to adjourn. Carried. Adjourned at 4:49 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk

1408140

City of Merrill
Personnel and Finance Committee
Tuesday, July 22, 2014 at 5:00 P.M.
Basement Conference Room at City Hall, 1004 East First Street

Voting Members Present (3 of 3): Alderman Ryan Schwartzman (Chairperson), Alderman John Burgener and Alderman Tim Meehean.

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Library Director Stacy Stevens, Alderman Dave Sukow and City Clerk Bill Heideman.

Call to order

Alderman Schwartzman called the meeting to order at 5:00 P.M.

Vouchers

The vouchers had been e-mailed to the three committee members and are available to the public on the City webpage.

Motion (Burgener/Meehean) to approve the vouchers. Carried.

Consider request from City Clerk Heideman to decline his 1% salary increase

Information was in the meeting packet.

In 2013, City Clerk Heideman stated that, if still in office in 2014, he would decline any salary increase in 2014. Based on that, he is now requesting that he be allowed to decline the 1% salary increase which was approved by Ordinance 2013-19 and became effective June 30th, 2014.

City Clerk Heideman was informed that, due to the passage of Ordinance 2013-19, the City is required to grant the City Clerk the same percentage pay increase afforded all non-union City employees.

City Clerk Heideman stated that he would do the calculations himself and, after determining the additional pay he received due to the pay increase, he would reimburse the City for that amount.

No action was taken.

Review tax settlement (2013 tax levy/2014 collection)

Information was in the meeting packet. This agenda item was requested by Finance Director Unertl.

Finance Director Unertl reported. Concerns were expressed related to the amount of the delinquent taxes/charges that have now been turned over to Lincoln County. Alderman Schwartzman, who is a member of the Lincoln County Board, stated that he would research the matter to determine if delinquent collections could be pursued more thoroughly and in a more timely manner.

No action was taken.

Review non-lapsing accounts as of June 30th, 2014

Information was in the meeting packet. This agenda item was requested by Finance Director Unertl.

Finance Director Unertl provided additional verbal information.

No action taken.

Finance Director mid-year fiscal status report

Information was in the meeting packet. This agenda item was requested by Finance Director Unertl.

Finance Director Unertl expects to receive a reimbursement of approximately $70,000 from right-of-way purchases associated with the State Highway 64 project. She also expects to receive a reimbursement of approximately $30,000 as a result of a Transit audit for the years 2009 to 2013.

Alderman Meehean suggested that the possibility of buying gas futures be explored. The committee agreed that this should be researched as a possible cost-saving measure.

Finance Director Unertl then summarized the mid-year status of the water utility and sewer utility budgets.

No action was taken.

Monthly Report – Municipal Court

The report was in the meeting packet. The committee expressed hope that a municipal court representative would attend a meeting occasionally in order to supply supporting information to the report.

Monthly Report – Finance Director Unertl

The report was in the meeting packet. Finance Director Unertl reported that accounts related to retirements appear positive.

Monthly Report – City Attorney Hayden

The report was in the meeting packet. The first Tomahawk court session was held on July 21st, and everything appeared to go well.

Monthly Report – City Clerk Heideman

The report was in the meeting packet.

Monthly Report – City Administrator Johnson

The report was in the meeting packet. City Administrator Johnson reported that the City would be showing a piece of property to a potential customer on the evening of July 23rd.

The Housing Authority has indicated that they may be interested in obtaining the former east side fire station, but, if they do, they would want to obtain the whole building.

Place monthly reports on file

Motion (Meehean/Schwartzman) to place the monthly reports on file. Carried.

Next meeting

Tuesday, September 2nd, 2014 at 5:00 P.M.

Public Comment

None.

Adjournment

Motion (Burgener/Schwartzman) to adjourn. Carried. Adjourned at 5:34 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk

1408150

City of Merrill
Water & Sewage Disposal Committee
Wednesday, July 23, 2014 at 5:00 P.M.
Basement Conference Room, City Hall, 1004 East First Street

Members Present (2 of 3): Alderman Rob Norton (Chairperson) and Alderman John Burgener. Alderwoman Kandy Peterson had an excused absence.

Others Present Included: Mayor Bialecki, City Administrator Dave Johnson, Utility Superintendent Kim Kriewald, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Finance Director Kathy Unertl, Alderman Ryan Schwartzman, Alderman Dave Sukow, Duane Pfister and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

Call to order

Alderman Norton called the meeting to order at 5:03 P.M.

Consider bids on West First Street project (amended agenda item)

This was part of an amended agenda. Utility Superintendent Kriewald reported that the bids received on the West First Street project were incomplete. The project is going to be rebid, with bids scheduled to be opened on August 11th, 2014.

No action was taken.

Review DNR Sanitary Survey Report

A copy of the report, prepared by the Wisconsin Department of Natural Resources (DNR), was in the meeting packet. Utility Superintendent Kriewald provided a verbal review of the report. The survey identified two deficiencies and resulted in five recommendations. Both the deficiencies and the recommendations are being addressed.

No committee action was necessary, requested or taken.

Cross-Connection Inspection Program and related ordinance revision

One of the deficiencies identified in the DNR sanitary survey report is that cross-connection inspections are not being done in a timely manner. City Administrator Johnson explained that there are options to address this issue, as follows:

- Contract with a company that provides inspection services
- Have the inspections done "in-house" by City staff
- Direct the property owners to have the inspections done

It will be necessary to do about 230 inspections in order to get "caught up" to the satisfaction of the DNR. Alderman Norton suggested that a contracted service would be the best option, at least temporarily.

> Motion (Norton/Burgener) to recommend that the cross-connection inspection duties be eliminated from the Building Inspector/Zoning Administrator job description and that Utility Superintendent Kriewald be authorized to seek quotes to secure a contracted program to temporarily provide cross-connection inspection services. Carried.

The recommendations will be considered by the Committee of the Whole at a meeting on August 13th, 2014. Consideration of the related ordinance will be put "on hold" until a long-term decision is made on who will be providing cross-connection inspection services.

Operations Report

The report was in the meeting packet. Utility Superintendent Kriewald mentioned that there are some issues to address at the landfill.

Public Comment

None.

Next meeting

Wednesday, August 20th, 2014 at 5:00 P.M.

Adjournment

> Motion (Norton/Burgener) to adjourn. Carried. Adjourned at 5:38 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk

1408160

City of Merrill
City Plan Commission
Tuesday, August 5, 2014 at 5:30 P.M.
City Hall Common Council Chambers, 1004 East First Street

Voting members present: Mayor Bill Bialecki (Chairperson), Melissa Schroeder, Ken Maule, Alderman Peter Lokemoen, Don Heyel, Ralph Sturm and Steve Hass

Other attendees: City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Alderman Dave Sukow, Tony Dallman, J. Noel Bushor, Brooke Bushor, Pat Hoerstmann and City Clerk Bill Heideman.

Call to order

Mayor Bialecki called the meeting to order at 5:30 P.M.

Minutes of July 1st, 2014 meeting

The minutes were in the meeting packet.

> Motion (Hass/Sturm) to approve, as presented, the minutes of the July 1st, 2014 City Plan Commission meeting. Carried.

Certified Survey Map for Lincoln County

A copy of the map was in the meeting packet.

Alderman Lokemoen stated that he has no concerns with the map as presented.

> Motion (Schroeder/Lokemoen) to approve, as presented by Lincoln County, the Certified Survey Map of part of the Northwest ¼ of the Southwest ¼ of Section 7, Township 31 North, Range 7 East, City of Merrill, Lincoln County, Wisconsin. The parcels are located on the Lincoln County Fairgrounds site. Carried.

A resolution on the Certified Survey Map will be on the August 13th, 2014 Common Council meeting agenda.

Site Plan: Covered areas, expand concession stand @ MARC (amended agenda)

This item was part of an amended agenda.

Building Inspector/Zoning Administrator Pagel provided additional verbal information on the expansion project.

1408161

Motion (Lokemoen/Hass) to approve, as submitted by the Parks and Recreation Department, a site plan for two proposed 24X28 foot covered areas and expansion of the covered area on the concession stand at the Merrill Area Recreational Complex (MARC), 1100 Marc Drive. Carried.

Next meeting

Tuesday, September 2nd, 2014 at 5:30 P.M.

Public Comment

None.

Adjournment

Motion (Hass/Heyel) to adjourn. Carried. Adjourned at 5:36 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
July 16th, 2014

#1408180

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel (4:15-), Katie Breitenmoser, Paul Gilk, Richard Mamer, Tim Meehean, Kyle Reimann (4:12-), Jim Wedemeyer and Vickie Yelle.

Ms. Stevens read an email received commending the staff on exemplary public service.

There was no public comment.

2. Consent Items

M Meehean/S Wedemeyer/C to approve the minutes of the June meeting as printed. M Meehean/S Mamer /C to accept the Monthly Revenue and Expense Printouts for June as printed.

3. Reports/Discussion Items/Action Items

A. Endowment Fund Report: Mr. Mamer presented the report. M Gilk/S Wedemeyer/C to approve the report as presented.

B. Correction to State Annual Report: Ms. Stevens reviewed the correction to the 2013 State Annual Report.

C. 2015 Preliminary Budget Worksheet: M Mamer/S Wedemeyer /C to approve budget as presented. Acknowledging challenges in fiscal and economic conditions affecting both the City of Merrill and Lincoln County, the submitted proposal requests the same budget as last year from both entities.

D. Building & Grounds Update: Ms. Stevens reported on ongoing projects including: public parking lot paving, window wall painting & repair, and leak monitoring & repair in the main entry area. M Meehean/S Wedemeyer /C to approve $437.50 from Endowment Fund monies paying a bill from Strasman Electrical Wiring, Inc. for light pole repair in the staff parking lot.

E. Merging of Merlin and V-Cat ILS Consortia: Ms. Stevens presented and discussed the Comprehensive Report by Northern Waters Library Service and Wisconsin Valley Library Service regarding the Merging of Merlin & V-Cat. M Meehean/S Reimann /C that information is lacking to decide whether to endorse the proposal or not; in particular, questions remain as to the impact of a merger on the present net lending status of our institution, already a V-Cat resource library.

F. Strategic Plan Progress-Goals #1: Ms. Stevens presented staff progress on goals and objectives.

G. Wisconsin Public Library Standards-Chapters 2-4: Ms. Stevens provided copies of Chapters 2-4 from the publication Wisconsin Public Library Standards. Upon review, the library successfully meets the standards presented in Chapter 4.

H. Reports from Friends/WVLS Representative: There was no report at this time.

4. Forthcoming Events & Library Director Report

- June Monthly Statistical Report was presented.
- Ms. Stevens discussed employee service recognition. The board directed Ms. Stevens to develop guidelines/policy for employee service recognition for consideration at a future board meeting.
- Mr. Gilk offered a program suggestion of a public forum to discuss the Lincoln County Fairgrounds issue.

5. Adjournment:

The meeting adjourned at 5:25 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on August 20th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary

#1408210

Minutes
Airport Commission Meeting
Wednesday, June 25, 2014

Present: Gary Schwartz, Lyle Banser, Joe Malsack, Chris Malm, Gary Schulz and Airport Manager John Miller.

Also Present: Larry Wenning, Steve Krueger, Dave Koch

(1) Call to Order: Gary Schwartz called the meeting to order at 8:00 PM.

(2) Approval of the May 21, 2014 Minutes: Lyle Banser stated that a correction to the minutes was needed regarding the shortened summer hours and closing on Sundays. Lyle said that it needs to be made clear they are both on a trial period. A motion was made to accept the minutes, after the correction, by Chris Malm. The motion was seconded by Joe Malsack. The motion passed.

(3) Approval of Vouchers: The vouchers were reviewed and signed by all. Joe Malsack made a motion to approve the vouchers. The motion was seconded by Lyle Banser. The motion passed.

(4) Terminal Project Status: Gary Schwartz said bids for the new terminal were opened on June 5th. Gary said the bid was awarded to Decker Lumber and Supply from Athens, Wisconsin. Gary said with the rebid it was $7,000 higher. Gary said the building will have a commercial steel roof with proper trim.

Gary also said that he would like to hire a local engineer to set the corners and elevation for the terminal.

John Miller said that he had a meeting with Ron Turner and Systems Technology regarding security cameras for the Terminal. John said there can be three cameras for inside the building and two outside. The system will cover the three doorways, the fuel system and the public parking lot. John said this system will be part of the City's existing system. John said it will be set up so either Ron Turner can view it from City Hall or he can view it from the Airport. John said you will be able to view live or as much as 30 days of archive footage. John said it will only record when there is motion by each camera. Systems Technology will give us a quote.

John Miller said he and Ron Turner also have a meeting set up with PerMar to discuss the gate security.

John Miller said Ron Turner told him that once the building is done the dial-up credit card system for the fuel pumps can be changed to Charter but we will still need to have a phone line for the 911 System.

(5) Update on 2006 Project: Gary Schwartz said that he, John Miller and Nick Golla from Beecher Hoppe met with Dave Schumitsch from Merrill Sand and Gravel and reviewed all work that needed to be completed before we could release the final payment for the 2006 Project.

John Miller said Merrill Sand and Gravel brought in top soil to fill the areas where the grass was not growing after removing the rocky soil. John said that work was done and looked good. John said when it was seeded though, they did not use proper mulch and with the heavy rain we have

had the seed has washed away. John said he told Nick Golla we should hold off with the final payment so we can see if the grass was going to grow.

Gary Schwartz has tried to get in touch with Steve Opatik regarding the final payout but Steve has been on vacation.

(6) Update Fixed Base Operator/Airport Manager Search Process: Dave Koch, a possible candidate to replace John Miller, was introduced to the Airport Commission. He spoke to the Commission regarding his views of this airport and what it might take to get a flight school operating here. Dave said he felt that this airport has good potential and he was seriously looking at the contract to be the next Airport Manager and FBO Operator.

Dave said he was thinking about moving away from the Chicago area and would like to relocate to a less busy area.

After much discussion Dave said that he would like some time to come up with a plan on what he could do at the Merrill Airport. Dave said he would like to return in a few weeks and meet again to work out more details.

(7) Discussion/Decision Signage Directing Aircraft at New Ramp: Gary Schulz said that the message on the AWOS directing pilots to the fueling ramp seems be working.

(8) Airport Day 2014: Joe Malsack said that he could not get the simulator this year. Joe also said Jody has mailed the letter to the vendors for the Flea Market. Joe said he has the Bounce Houses lined up. Joe said he has spoken with Heinz Roth and was told the airplane is for sale, but with Mary Roth's OK, we can use it for the jump plane.

John Miller said the Lions are on board for providing lunch. John said there will be many more details available for the July meeting.

(9) Discussion/Decision on a Terminal Ground Breaking Ceremony: Gary Schwartz said we should have a ground breaking ceremony. Gary said it is the last piece of the original 2006 project. There was a discussion as to whether it should be a day or evening event. It was decided we will discuss as the project start gets closer.

(10) Manager Report: John Miller said that with all the lightning strikes lately, we have been lucky that nothing serious was hit. John said we lost half of the AWOS board but that was the only damage. John said the gates and fuel system have been fine.

John stated that he will be on vacation the week of the scheduled July meeting. After some discussion the meeting was re-scheduled for July 23rd.

Gary Schulz asked about the lights for Runway16/34. John said because of all the rain, he is stilling running them manually.

John said that the person he hired for the summer grass cutting damaged the Kubota. John said he broke the Kubota fender and also broke 3 lights on the runways. John said after all that, he let the person go. John said he has hired someone else, but he is unable to start for another week. John said he realizes they are behind with the mowing but will hopefully be able to catch up within a couple of weeks. John said with all the rain it has gotten way ahead of him.

(11) Chairman's Report/Discussion of Future Projects: Gary Schwartz reported that he has started discussions with the Bureau of Aeronautics regarding the rebuilding of

Runway16/34. Gary said that a lot of the engineering and environmental work was completed for a parallel taxiway for that runway with the 2006 Project but was dropped when the DNR started to make objections. Gary said we still need to increase the safety area at the end of Runway 34 and that will include getting into the bog. Gary said he thought that with all the work done before, it should not be as big of a project as if it was started from scratch.

Gary Schwartz said that he would like to see us use one year of entitlement money on some of the little projects before we start Runway 16/34.

Gary Schwartz said he and John Miller have given Kathy Unertl a Capital Budget Plans through 2024 as requested from her. Gary said this plans includes a new FBO Hangar.

(**12) Aviation Happenings:** Nothing for tonight.

(13) Public Comment: Steve Krueger asked if it was possible to get Mogas set up at the fuel system. Gary Schwartz replied that we could. Gary said there is a storage tank available because we put in a split tank for the 100LL. Gary said this was done to accommodate the replacement fuel for 100LL if we need two fuels (100LL and the replacement fuel) for a period of time. Gary said another dispenser would be needed. Gary Schwartz said he would look into the cost of getting Mogas here.

(14) Agenda Items for Next Meeting: None

(15) Adjournment: Joe Malsack made a motion to adjourn. Chris Malm seconded. Motion carried.

These Minutes were recorded by John Miller, the Airport Manager and were ratified at the July 23, 2014 Airport Commission Meeting.

City of Merrill
Police and Fire Commission
Monday July 29, 2013 at 5:00pm
City Hall – Basement Conference Room
1004 E. Second Street

Call to Order
President Kurt Helmstadter called the meeting to order at 5:05pm

Minutes
Motion to approve the Minutes from April 17, 2013 meeting (Ravn/Holz). Adopted

Police Chief Ken Neff's report
Department is at full staff with no foreseeable retirements or LOA. Chief Neff discussed the creation of a Police Auxiliary staffed with citizen volunteers. These citizen volunteers would:

- Perform traffic control for parades with authorization to write tickets though their primary focus would be maintaining traffic flow.
- Provide security at local events

He also discussed a student police academy at the High School (run similar to the Citizen Academy).
Regarding noise complaints in the area around the NTC training facility, there has been no recent update, but will see more activity as school resumes.

Fire Chief Dave Savone's report
Previous candidate had second test scheduled 7/30/13, but Chief Savone stated he needs full staffing currently and is moving forward with interviews.
New station building project is moving along as expected. Some items were missed in the original design. They will live with some, but there will be some change orders. The inconsistency of the blocks used in the walls will be covered with drywall in the interior at the contractor's expense.
The sudden departure of a department member, having provided 2 weeks notice, was abrupt, but all gear remained and some of the fees associated with his hiring and training will be reimbursed by that former employee.

Public Comment

None.

Convene into closed session
Pursuant to Wisconsin State Statutes Chapters 19.85(1)(b) and 19.85(1)(c), motion to convene into closed session to conduct Firefighter/Paramedic candidate interviews (Heyel/Ravn). Roll call, motion adopted unanimously.
During closed session the following candidates were interviewed for a scheduled 30 minute period. Each candidate was asked the same questions and each was given the opportunity to ask questions of the Commission. Candidates had also been previously interviewed by members of the Fire Department. The six interviewees, listed alphabetically, included:

- Cruise
- Gomoll
- Peterson
- Stilp
- Watson
- Witucki

Motion made and second to create list of all six candidates (Holz/Ravn).

Reconvene into Open Session
Motion and second (Ravn/Helmstadter)

Adjournment
Motion to adjourn (Heyel/Holz)

Respectfully submitted,

David R. Hayes
Secretary
Merrill Police and Fire Commission

1408260

RESOLUTION NO. _____

A RESOLUTION APPROVING A FEE SCHDULE FOR DUTIES PERFORMED BY THE STREET DEPARTMENT FOR GRASS AND WEED MOWING

WHEREAS, the City of Merrill Code of Ordinances provides for the abatement of a nuisance where the property owner, occupant or person in charge of certain property fails to cut his lawn, grass or weeds; and,

WHEREAS, after written notice is given, the City shall abate the nuisance and the cost thereof shall be assessed to the property owner as a special charge; and,

WHEREAS, it is necessary, from time to time, to review the charges for such abatement;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 12th day of August, 2014, that the following nuisance abatement fees for lawn mowing and or weed removal are approved as follows:

Lawn mowing and/or weed removal: $100.00 for the first hour or part thereof and $20.00 for every additional 15 minutes or portion thereof after the first hour, plus applicable taxes.

Recommended by: Board of Public Works

CITY OF MERRILL, WISCONSIN

_____
William R. Bialecki
Mayor

Moved: _____

Passed: _____

_____
William N. Heideman
City Clerk

1408261

RESOLUTION NO. _____

A RESOLUTION APPROVING A FEE SCHDULE FOR DUTIES PERFORMED BY THE STREET DEPARTMENT FOR SNOW AND ICE REMOVAL

WHEREAS, the City of Merrill Code of Ordinances provides for the abatement of a nuisance where the property owner, occupant or person in charge of certain property fails to remove snow and ice from the sidewalk; and,

WHEREAS, after written notice is given, the City shall abate the nuisance and the cost thereof shall be assessed to the property owner as a special charge; and,

WHEREAS, it is necessary, from time to time, to review the charges for such abatement;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 12th day of August, 2014, that the following nuisance abatement fees for snow and ice removal are approved as follows:

Snow and Ice Removal: $100.00 for the first hour or part thereof and $20.00 for every additional 15 minutes or portion thereof after the first hour.

Recommended by: Board of Public Works

Moved: _____

Passed: _____

CITY OF MERRILL, WISCONSIN

_____
William R. Bialecki
Mayor

_____
William N. Heideman
City Clerk

1408262

RESOLUTION NO. _____

A RESOLUTION APPROVING A CERTIFIED SURVEY MAP ON EAST SIXTH STREET AND MEMORIAL DRIVE REQUESTED BY LINCOLN COUNTY

WHEREAS, Lincoln County has applied for approval of a division of land by certified survey map pursuant to Code of Ordinances Sections 111-116 for land located in part of the Northwest quarter of the Southwest quarter (NW ¼ SW ¼) of Section Seven (7), Township Thirty-one (31) North, Range Seven (7) East, City of Merrill, Lincoln County, Wisconsin; and,

WHEREAS, the application was referred to the City Plan Commission which considered the proposed division at a meeting on August 5, 2014; and,

WHEREAS, the City Plan Commission has recommended approval of the land division by certified survey map;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 12th day of August, 2014, that the proposed certified survey map presented by Lincoln County and prepared by Lincoln County Land Surveying Department, involving land located in part of the Northwest quarter of the Southwest quarter (NW ¼ SW ¼) of Section Seven (7), Township Thirty-one (31) North, Range Seven (7) East, City of Merrill, Lincoln County, Wisconsin is hereby approved.

BE IT FURTHER RESOLVED, that the City Clerk is directed to so certify the approval of this certified survey map and return the original to the applicant together with a certified copy of this resolution.

Recommended by: City Plan Commission

CITY OF MERRILL, WISCONSIN

_____
William R. Bialecki
Mayor

Moved: _____

Passed: _____

_____
William N. Heideman
City Clerk