



**merrill**

Location. Nature. People.

**Smart Move**

## CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

### AUGUST MEETING NOTICE

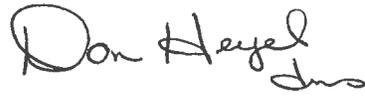
The Merrill Parks and Recreation Commission will meet on **Wednesday, August 6, 2014, at 4:15 p.m.**, at the Merrill City Hall.

Voting members of Commission: Dave Sukow, Don Heyel, Ralph Sturm, Brian Artac, Melissa Schroeder, Michael Willman and Dorwin Harris.

The following items will be included on the agenda:

1. Approve minutes from previous meeting.
2. Approve claims.
3. Public Comment
4. Review/approve Smith Center HVAC Bids.
5. Review/approve Stange Park Roof Bids
6. Request permission to seek quotes for Riverside Park Shelter sandblast and repaint (this was advertised for bids but none were received.)
7. Continued Outdoor Pool discussion – Flood Study Results
8. Review Operational & Capital preliminary budgets
9. Review request from Merrill Girls Softball to accept donation from Bierman Foundation for projects at MARC
10. Discuss MARC Soccer parking lot.
11. Discuss Merrill Youth Hockey Contract interpretation.
12. Monthly reports.
13. Set date for next meeting.
14. Public comment
15. Adjournment

Submitted by

A handwritten signature in black ink that reads "Don Heyel" with a stylized flourish at the end.

Don Heyel, Chairperson  
Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594.

## PARKS AND RECREATION COMMISSION

June 4, 2014

The Merrill Parks and Recreation Commission met on Wednesday, June 4, 2014 at 4:15 p.m. at the City Hall.

Members Present: Don Heyel, Dorwin Harris, Melissa Schroeder, Mike Willman

Members Excused Absent: Ralph Sturm, Brian Artac, Dave Sukow

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: Dave Johnson, Kandy Peterson

\*\*\*Motion by Schroeder, seconded by Willman, to approve the minutes from the previous meeting.

Willman stated that in the minutes it should state that he (Willman) nominated Harris for vice-chairperson.

\*\*\*Carried unanimously.

\*\*\*Motion by Willman, seconded by Schroeder, to approve the claims.

Harris questioned the bill for the dog park signs. Wendorf stated because they are waterproof signs the cost is a little more expensive. Signs were made for both the park and the rules of the dog park.

\*\*\*Carried Unanimously.

The first item on the agenda was public comment. There was no public comment.

The next item on the agenda was to begin discussion on Outdoor pool at Stange Park. Wendorf stated he met with Becher Hoppe and because the park is in flood fringe a the flood study has to be done which will determine where the pool is built at Stange Park and if the pool has to be altered a little. The flood study must be done first to be determined also if the location can be permitted. Wendorf stated he will keep the commission updated on the progress.

The next item on the agenda was to review/approve 2014 funded Capital Project for Smith Center locker room heaters. Wendorf stated that he would like approval from the commission to go ahead and have Mechanical Incorporated install the heaters before the fall. Wendorf stated that Mechanical does all the heating work at the Smith Center. Wendorf stated that Mechanical put a bid in for \$37,800.00. Heyel questioned if the job had to be bid out because it is over \$25,000.00. After some discussion it was decided to have the project be bid out. Wendorf will get the specs put together and have the project go out for bids. Wendorf stated that he will have the bids by the August meeting.

The next item on the agenda was to discuss policy regarding park rentals by Non-Profit Organizations. Wendorf stated he just wanted to bring this up to the commission. Wendorf stated at this time there is a charge for park usage for non-profit organizations. Dave Johnson stated that non-profit should pay for the parks considering that non-profit does not pay taxes for any of

the parks. The commission stated that the policy should remain the same. All organizations will pay for usage of the parks.

The next regular meeting is scheduled for August 6, 2014 at 4:15 p.m., at the Merrill City Hall.

Public Comment: Willman questioned if the sale on the old Ranger Station was still happening. Dave Johnson stated that they are having the land accessed and then it will go out for bids.

\*\*\*Motion by Willman, seconded by Schroeder, to adjourn at 4:40 p.m.

\*\*\*Carried unanimously.

Dawn Smith  
Recording Secretary

		JULY			
IST PRESBYTERIAN	SECURITY DEPOSIT	7/14/2014	VOUCHER	\$50.00	10-21-7200
IST PRESBYTERIAN	REFUND	7/14/2014	VOUCHER	\$50.00	45200-46722
ACE HARDWARE	CONCRETE MIX	6/30/2014		\$5.49	55200-03-40000
ACE HARDWARE	TRASH CANS	6/17/2014		\$51.98	55200-03-43000
ACE HARDWARE	BULBS	6/20/2014		\$14.99	55200-03-40000
ACE HARDWARE	TRASH CANS	6/25/2014		\$35.98	55200-03-43000
ACE HARDWARE	ROPE/TRASH CANS	6/25/2014		\$42.97	55200-03-43000
ACE HARDWARE	KEYS/BATTERIES	7/22/2014		\$23.76	55200-03-40000
ACE HARDWARE	KEYS	7/25/2014		\$7.49	55200-03-40000
AL SCHMIDT	SECURITY DEPOSIT	7/14/2014	VOUCHER	\$50.00	10-21-7200
ATCO INTERNATIONAL	CENTURION/FREE HAND	6/25/2014	10408114	\$235.00	55400-03-44000
BAJA'S	SOCCER CAMP SHIRTS	6/25/2014	16337	\$262.50	55300-03-41500
BAJA'S	SOCCER CAMP SHIRTS	7/1/2014	16343	\$15.75	55300-03-41500
BAUERNFEIDN	COPY MACHINE	7/8/2014	67748	\$376.80	55300-03-41500
BEIN CRAFTY	TENNIS CAMP SHIRTS	6/30/2014	4765	\$232.50	55300-03-41500
BEULAH ERICKSON	SECURITY DEPOSIT	7/14/2014	VOUCHER	\$17.00	10-21-7200
BILL SCHNEIDER	SECURITY DEPOSIT	7/14/2014	VOUCHER	\$50.00	10-21-7200
BOB'S WEST 64	MOUNT TIRE	6/30/2014	61772	\$28.81	55200-03-50000
BRENT LEAVITT	SECURITY DEPOSIT	7/2/2014	VOUCHER	\$50.00	10-21-7200
CARQUEST AUTO PARTS	GREASE/DEGREASER	6/2/2014	10846-143298	\$199.62	55200-03-40000
CENTRAL WISCONSIN COOPERATIVE	PARTS FOR SHOP	7/15/2014	63703	\$372.39	55200-03-50000
DAVE'S COUNTY MARKET	MESSY MARVIN PROGRAM	6/30/2014		\$5.96	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PROGRAMS	7/14/2014		\$23.19	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND SUPPLIES	7/18/2014		\$38.05	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PROGRAMS	7/11/2014		\$16.06	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PROGRAMS	7/10/2014		\$7.50	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND SUPPLIES	7/21/2014		\$31.66	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PROGRAMS	7/24/2014		\$21.03	55300-03-41500
FAITH STEVENSON	SECURITY DEPOSIT	7/2/2014	VOUCHER	\$50.00	10-21-7200
FASTENAL	ORANGE STAKE FLAGS	6/26/2014	75412	\$14.62	55200-03-40000
G & K SERVICES	UNIFORMS JIM/JOE	6/5/2014	1016106294	\$55.02	55200-03-46000
G & K SERVICES	UNIFORMS JIM/JOE	6/12/2014	1016109262	\$55.02	55200-03-46000
G & K SERVICES	UNIFORMS JIM/JOE	6/19/2014	1016112264	\$55.02	55200-03-46000
G & K SERVICES	UNIFORMS JIM/JOE	6/26/2014	1016115217	\$55.02	55200-03-46000
G & K SERVICES	UNIFORMS JIM/JOE	7/24/2014	1016126986	\$61.22	55200-03-46000
G & K SERVICES	UNIFORMS JIM/JOE	7/17/2014	1016124093	\$61.22	55200-03-46000
GEORGE WILDE	SECURITY DEPOSIT	7/14/2014	VOUCHER	\$50.00	10-21-7200
GREEN LAWN UNDERGROUND SPRINKLERS	WEED CONTROL	10/18/2013	13-11166	\$405.50	55200-02-15000
GREEN LAWN UNDERGROUND SPRINKLERS	SPRING START UP	7/15/2014	14-12286	\$178.00	55200-02-15000
HEARTLAND COOPERATIVE	MISC. HARDWARE	6/10/2014	194862	\$184.00	55200-03-40000
JANET THOMPSON	TENNIS CAMP SUPPLIES	7/1/2014	VOUCHER	\$62.09	45300-48250
JANET THOMPSON	TENNIS CAMP	7/24/2014	VOUCHER	\$1,410.00	55300-03-41000
JANET THOMPSON	RESTART TENNIS CAMP	7/14/2014	VOUCHER	\$60.00	55300-03-41000
JANET THOMPSON	SUPPLIES FOR CAMP -	7/14/2014	VOUCHER	\$201.19	TENNIS GRANT
JESSICA HULKE	SECURITY DEPOSIT	7/21/2014	VOUCHER	\$50.00	10-21-7200
JOSH HIPKE	SOCCER CAMP	7/14/2014	VOUCHER	\$690.00	55300-03-41000
KEITH BOYCE	SECURITY DEPOSIT	7/14/2014	VOUCHER	\$50.00	10-21-7200
KEN SCHNEIDER	SECURITY DEPOSIT	7/14/2014	VOUCHER	\$50.00	10-21-7200
MARY KLUG	SECURITY DEPOSIT	7/2/2014	VOUCHER	\$50.00	10-21-7200
MECHINANICAL	SHUT DOWN ICE CHILLER	7/15/2014	46123	\$504.12	55400-03-50000
MERRILL COURIER	ADVERTISING	6/30/2014	63014022	\$359.50	55400-03-41000
MERRILL COURIER	BIDS - STANGE PARK	6/30/2014	63014022	\$58.50	STANGE CAP. IMPROVE
MERRILL COURIER	BIDS - MARC	6/30/2014	63014022	\$58.50	MARC CAP. IMPROVE
MERRILL COURIER	BIDS - RIVERSIDE	6/30/2014	63014022	\$58.50	RIVERSIDE CAPT. IMPROVE
MERRILL DISTRIBUTING	SUPPLIES FOR PARTS	6/30/2014	974956	\$158.35	55200-03-40000
MERRILL DISTRIBUTING	PARK SUPPLIES	7/18/2014	1250619	\$450.60	55200-03-40000
MERRILL UNITED WAY	LLE ACCOUNT	7/14/2014	VOUCHER	\$602.00	LADIES LIFESTYLE
MERRILL WATER UTILITY	MARC	6/30/2014	350-31240-00	\$87.00	55400-02-21000
MERRILL WATER UTILITY	OLD DNR STATION	6/30/2014	338-00820-01	\$79.63	55200-02-21000
MERRILL WATER UTILITY	RIVERSIDE PARK BATHROOM	6/30/2014	330-51040-13	\$117.68	55200-02-21000
MERRILL WATER UTILITY	RIVERSIDE PARK SHELTER	6/30/2014	330-51240-13	\$29.14	55200-02-21000
MICHELE EVANS	SECURITY DEPOSIT	7/14/2014	VOUCHER	\$50.00	10-21-7200





**MERRILL  
WISCONSIN**  
*City Of Parks*

# CITY OF MERRILL

## Parks & Recreation Dept. - Smith Center

1100 Marc Dr. • Merrill, Wisconsin • 54452  
Rec. Dept. Telephone (715) 536-7313 • Smith Center Telephone (715) 536-6187  
Fax (715) 539-2790

### **Bid Tabulation: Smith Center HVAC Replacement**

Sealed bids were opened at 2:00 p.m., Thursday, July 24, 2014 at the Merrill City Hall. Dan Wendorf and Kathy Seubert were present for the bid opening in the Council Chambers.

The following bid was received:

Mechanical Incorporated  
1520 West Mohawk Drive  
PO Box 330  
Tomahawk, WI 54487

Amount: **\$37,800.00**

\*All specifications were acknowledged as being able to be completed as written.

Respectfully Submitted,

Dan Wendorf  
Parks & Recreation Director  
City of Merrill

*"Focusing on the Future"*

An equal opportunity/affirmative action employer.



**MERRILL  
WISCONSIN**  
*City Of Parks*

# CITY OF MERRILL

## Parks & Recreation Dept. - Smith Center

1100 Marc Dr. • Merrill, Wisconsin • 54452  
Rec. Dept. Telephone (715) 536-7313 • Smith Center Telephone (715) 536-6187  
Fax (715) 539-2790

### **Bid Tabulation: Stange Park Roof Replacement**

Sealed bids were opened at 2:00 p.m., Thursday, July 24, 2014 at the Merrill City Hall. Dan Wendorf and Kathy Seubert were present for the bid opening in the Council Chambers.

The following bid was received:

Finnegan Construction Inc.  
N839 Center Road  
Merrill, WI 54452

Amount: **\$4,565.00**

\*All specifications were acknowledged as being able to be completed as written.

Respectfully Submitted,

A handwritten signature in black ink that reads "Dan Wendorf". The signature is fluid and cursive, with a large loop at the end.

Dan Wendorf  
Parks & Recreation Director  
City of Merrill

*"Focusing on the Future"*

An equal opportunity/affirmative action employer.



330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000  
 Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

**INVOICE**  
 TIN 39-0875123

July 31, 2014  
 Project No: 2011.095.00  
 Invoice No: 18051

Kathy Unertl  
 Finance Director  
 City of Merrill  
 1004 East First Street  
 Merrill, WI 54452-2586

**RECEIVED**  
 JUL 25 2014  
 BY: \_\_\_\_\_

Professional Engineering / Architectural Services

Professional Services from June 28, 2014 to July 18, 2014

Phase 020 Water Park Study (t/m - \*separate inv)

Includes conceptual design and planning for water park, evaluation of site alternatives and meetings / communication with City Staff.

**Professional Personnel**

	Hours	Rate	Amount
Survey Supervisor, RLS	14.50	105.00	1,522.50
Survey Technician	13.50	60.00	810.00
Project Manager, Associate AIA	1.50	105.00	157.50
Totals	29.50		2,490.00
<b>Total Labor</b>			<b>2,490.00</b>

**Unit Billing**

GPS  
 Mileage - Company Vehicles  
 Robotic Total Station

**Total this Phase \$2,794.24**

**Total this Project \$2,794.24**

**Total this Invoice \$2,794.24**

10-55420-02-25000

KU  
 7/28/2014



**RECEIVED**  
**JUN 11 2014**

**INVOICE**  
 TIN 39-0875123

330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000  
 Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

May 31, 2014  
 Project No: 2011.095.00  
 Invoice No: 17876

Kathy Unertl  
 Finance Director  
 City of Merrill  
 1004 East First Street  
 Merrill, WI 54452-2586

Professional Engineering / Architectural Services

**Professional Services from April 29, 2014 to May 30, 2014**

Phase 020 Water Park Study (t/m - \*separate inv)

Includes conceptual design and planning for water park, evaluation of site alternatives and meetings / communication with City Staff.

**Professional Personnel**

	Hours	Rate	Amount
Project Engineer III, PE	3.10	140.00	434.00
Project Engineer I, PE	3.00	105.00	315.00
Staff Engineer	1.70	90.00	153.00
CAD Technician II	.70	80.00	56.00
Survey Supervisor, RLS	.60	105.00	63.00
Project Manager, Associate AIA	2.20	105.00	231.00
Totals	11.30		1,252.00
<b>Total Labor</b>			<b>1,252.00</b>

**Reimbursable Expenses**

Travel	11.20
<b>Total Reimbursables</b>	<b>11.20</b>

**Total this Phase \$1,263.20**

**Total this Project \$1,263.20**

**Total this Invoice \$1,263.20**

10-55430-02 - 25000

KU  
 6/11/2014



330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000  
Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

**RECEIVED**  
JUL 10 2014  
BY: \_\_\_\_\_

June 30, 2014  
Project No: 2011.095.00  
Invoice No: 17996

Kathy Unertl  
Finance Director  
City of Merrill  
1004 East First Street  
Merrill, WI 54452-2586

Professional Engineering / Architectural Services

Professional Services from May 31, 2014 to June 27, 2014

Phase 020 Water Park Study (t/m - \*separate inv)

Includes conceptual design and planning for water park, evaluation of site alternatives and meetings / communication with City Staff.

**Professional Personnel**

	Hours	Rate	Amount
Project Engineer III, PE	.50	140.00	70.00
Project Engineer I, PE	5.00	105.00	525.00
CAD Technician II	.50	80.00	40.00
Survey Supervisor, RLS	.80	105.00	84.00
Project Manager, Associate AIA	4.30	105.00	451.50
Totals	11.10		1,170.50
<b>Total Labor</b>			<b>1,170.50</b>

**Reimbursable Expenses**

Travel			24.64
<b>Total Reimbursables</b>			<b>24.64</b>

**Total this Phase \$1,195.14**

**Total this Project \$1,195.14**

**Total this Invoice \$1,195.14**

10-55420-02-25000

KU  
7/11/2014



002411

INVOICE  
TIN 39-0875123

330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000  
Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

April 30, 2014  
Project No: 2011.095.00  
Invoice No: 17799

Kathy Unertl  
Finance Director  
City of Merrill  
1004 East First Street  
Merrill, WI 54452-2586

Professional Engineering / Architectural Services

Professional Services from March 29, 2014 to April 25, 2014

Phase 020 Water Park Study (t/m - \*separate inv)

Includes conceptual design and planning for water park, evaluation of site alternatives and meetings / communication with City Staff. Current billing includes subconsultant fees.

**Consultants**

Civil Consultant	8,633.98	
<b>Total Consultants</b>	<b>8,633.98</b>	<b>8,633.98</b>
<b>Total this Phase</b>		<b>\$8,633.98</b>
<b>Total this Project</b>		<b>\$8,633.98</b>
<b>Total this Invoice</b>		<b>\$8,633.98</b>

10-35420-07-25000

KU 5/13/2014

RECEIVED  
MAY 07 2014

RECEIVED  
MAY 07 2014

## Wendorf, Dan

---

**From:** Melody R. Hamlin <mhamlin@becherhoppe.com>  
**Sent:** Wednesday, July 30, 2014 4:54 PM  
**To:** Johnson, David; Wendorf, Dan  
**Subject:** Merrill Pool Flood Study  
**Attachments:** 2011.095.020 Flood Plain Analysis Report 140730.pdf

Dan and Dave the report is attached for your files: Long story short the current footprint fits within the current NR116 code. Any expansion to the current footprint will affect the water level. For the purpose of the study modeling we used Concept 'C' squared off footprint (reduced s.f.)

Based on our modeling and analysis, the proposed swimming pool expansion will cause an increase in the regional flood height of 0.02 foot, which is double the allowable height specified in NR 116.

Melody Hamlin, Associate AIA  
Project Manager  
LEED Green Associate  
Becher-Hoppe Associates, Inc.  
Tel: 715.845.8000  
Fax: 715.845.8008  
Cell: 715.571.8122

[www.becherhoppe.com](http://www.becherhoppe.com)

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**From:** Daniel J. Gerling  
**Sent:** Wednesday, July 30, 2014 4:42 PM  
**To:** Melody R. Hamlin  
**Cc:** Ryan L. Arnold  
**Subject:** Merrill Pool Flood Study

Here you go!

Thanks,

**Daniel J. Gerling, EIT | Staff Engineer**  
**Becher-Hoppe Associates, Inc.**



Direct 715-845-0406 | Office 715-845-8000 | Fax 715-845-0406  
[dgerling@becherhoppe.com](mailto:dgerling@becherhoppe.com) | [www.becherhoppe.com](http://www.becherhoppe.com)

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# Flood Plain Analysis Report

for:

**Stange Park Pool Expansion**  
Parkway Drive  
City of Merrill  
Lincoln County, Wisconsin

July 31, 2014  
BHA Project: 2011.095.020

Prepared by:



330 Fourth Street  
Wausau, WI 54402-8000  
Phone: (715) 845-8000  
Fax: (715) 845-8008  
Prepared by: Daniel J. Gerling, EIT  
Reviewed by: Ryan L. Arnold, PE  
[www.becherhoppe.com](http://www.becherhoppe.com)

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### Tables

Table 1:	FEMA Cross Section Comparison
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### Exhibits

Exhibit 1:	Existing Conditions Map
Exhibit 2:	Proposed Conditions Map
Exhibit 3:	FEMA Floodplain Boundary Map: Prairie River
Exhibit 4:	7.5-Minute USGS Topo Map

### Appendices

Appendix A:	FEMA Existing Floodplain and Flow Data
Appendix B:	HEC-RAS Analysis: Existing Conditions
Appendix C:	HEC-RAS Analysis: Proposed Conditions

## **1.0. EXECUTIVE SUMMARY**

The purpose of this report is to analyze the impacts, including water surface elevation and channel velocity, of the proposed swimming pool expansion in Stange Park, Merrill, Wisconsin on the 100-year flood profile of the Prairie River. The impacts will be reviewed in accordance with the Wisconsin Department of Natural Resources (WDNR) Administrative Code NR 116: Wisconsin's Floodplain Management Program. NR 116.03 (28) defines an increase in regional flood height as "a calculated upward rise in the regional flood elevation, equal to or greater than 0.01 foot, resulting from a comparison of existing conditions and proposed conditions which is directly attributable to development in the floodplain".

For the purpose of this report, the 100-year flood event is expected to occur, or be exceeded, on the average of once in every 100 years. In other words, there is a 1% chance of the 100-year flood event occurring in any given year. It should be noted that it is possible, although unlikely, for the 100-year flood event to occur more than once in the given timeframe, or even more than once in any given year.

Based on our modelling and analysis, the proposed swimming pool expansion will cause an increase in the regional flood height of 0.02 foot, which is double the allowable height specified in NR 116.

## **2.0. PROJECT INFORMATION**

### **2.1 Site Information**

The purpose of this project is to provide professional services to the City of Merrill to analyze the impacts of a proposed swimming pool expansion to be constructed in Stange Park, which is located within the floodplain of the Prairie River. Currently, a swimming pool is constructed near the intersection of Parkway Drive and 3<sup>rd</sup> Street on fill at an elevation of approximately 1262.3 and has a footprint of approximately 20,450 square feet. The new, larger swimming pool proposed for the site would require fill to the south and east of the existing pool to an elevation matching the existing pool. The proposed swimming pool has a footprint of approximately 47,000 square feet. See Exhibit 1 for a map of existing conditions and Exhibit 2 for proposed conditions.

The existing site is entirely within the 100-year floodplain of the Prairie River. The floodplain extends from the west bank of the Prairie River to Parkway Drive. The Prairie River does not overflow the eastern bank in this location. Aside from the fill for the proposed swimming pool, no additional changes to the existing floodplain are proposed. See Exhibit 3 for the Federal Emergency Management Agency (FEMA) Floodplain Boundary Map.

The project site is within the City of Merrill in Stange Park in the SW  $\frac{1}{4}$  of the SE  $\frac{1}{4}$  of Section 11 of Township 31 North, Range 06 East. The proposed swimming pool will be built by expanding the fill of the existing swimming pool. The existing swimming pool is located at the corner of Parkway Drive and 3<sup>rd</sup> Street. See Exhibit 4 for a 7.5-Minutes USGS Map of the project area.

## **3.0. MODELING ANALYSIS**

### **3.1 Floodplain Modeling Methodology**

The existing Prairie River floodplain was modeled using HEC-RAS (Version 4.1.0). Data for existing conditions was obtained from FEMA and WDNR, including river and floodplain cross sections, 100-year storm event discharge rates, and 100-year storm event water surface elevations. After entering available cross section data and discharge rates, the model was calibrated so known water surface elevations reported in the FEMA documents were duplicated in HEC-RAS.

After calibration, the model was then re-run to analyze the proposed swimming pool expansion. The fill associated with the pool expansion was added to the cross sections and the model was re-run to determine the impacts on water surface elevation and velocities for the 100-year flood event.

Data gathered from FEMA can be found in Appendix A.

#### 4.0. **FLOODPLAIN ANALYSIS RESULTS**

##### 4.1 **Existing Conditions & Proposed Conditions**

Based on the the HEC-RAS model developed for the Prairie River floodplain, it has been determined that adding the fill required to construct the proposed swimming pool expansion will raise the upstream water surface elevation by 0.02-foot. This is greater than the 0.01-foot allowed in NR 116. Table 1 below shows the differences in pre- and post-construction analysis information. The locations of FEMA Cross Sections can be found attached in Exhibit 1.

<b>FEMA Cross Section</b>	<b>Peak Discharge (cfs)*</b>	<b>Existing W.S. Elevation (ft)*</b>	<b>Proposed W.S. Elevation (ft)</b>	<b>Difference (ft)</b>
E	5,481	1258.20	1258.22	0.02
D	5,481	1257.11	1257.11	0.00
C	5,481	1255.90	1255.90	0.00

\*Peak Discharge and Existing W.S. Elevation as per FEMA.

#### 5.0. **REFERENCES**

##### 5.1 **References**

Federal Emergency Management Agency. Flood Insurance Study, Lincoln County, Wisconsin and Incorporated Areas. August 16, 2011.

Wisconsin Department of Natural Resources Surface Water Data Viewer.  
<http://dnr.wi.gov/topic/surfacewater/swdv>

U.S. Army Corps of Engineers – Hydrologic Engineering Center. HEC-RAS River Analysis System User's Manual (Version 4.1). January 2010.

## Exhibits

Exhibit 2: Existing Conditions Map



**CITY OF MERRILL**  
**EXISTING MERRILL POOL**

Prepared By



330 Fourth Street PO Box 8000 Wausau WI 54402-8000  
715.845.8000 Fax 715.845.8006 becherhoppe.com  
© 2013, Becher-Hoppe Associates, Inc.

31 JULY 2013

SCALE: 1" = 100'

Exhibit 3: Proposed Conditions Map



CITY OF MERRILL  
PROPOSED MERRILL POOL

Prepared By

BECHER HOPPE

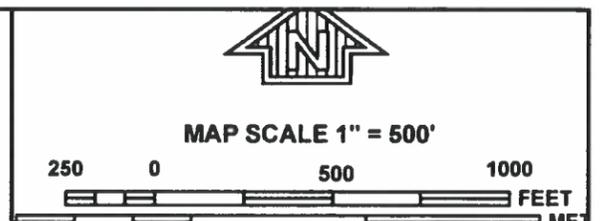
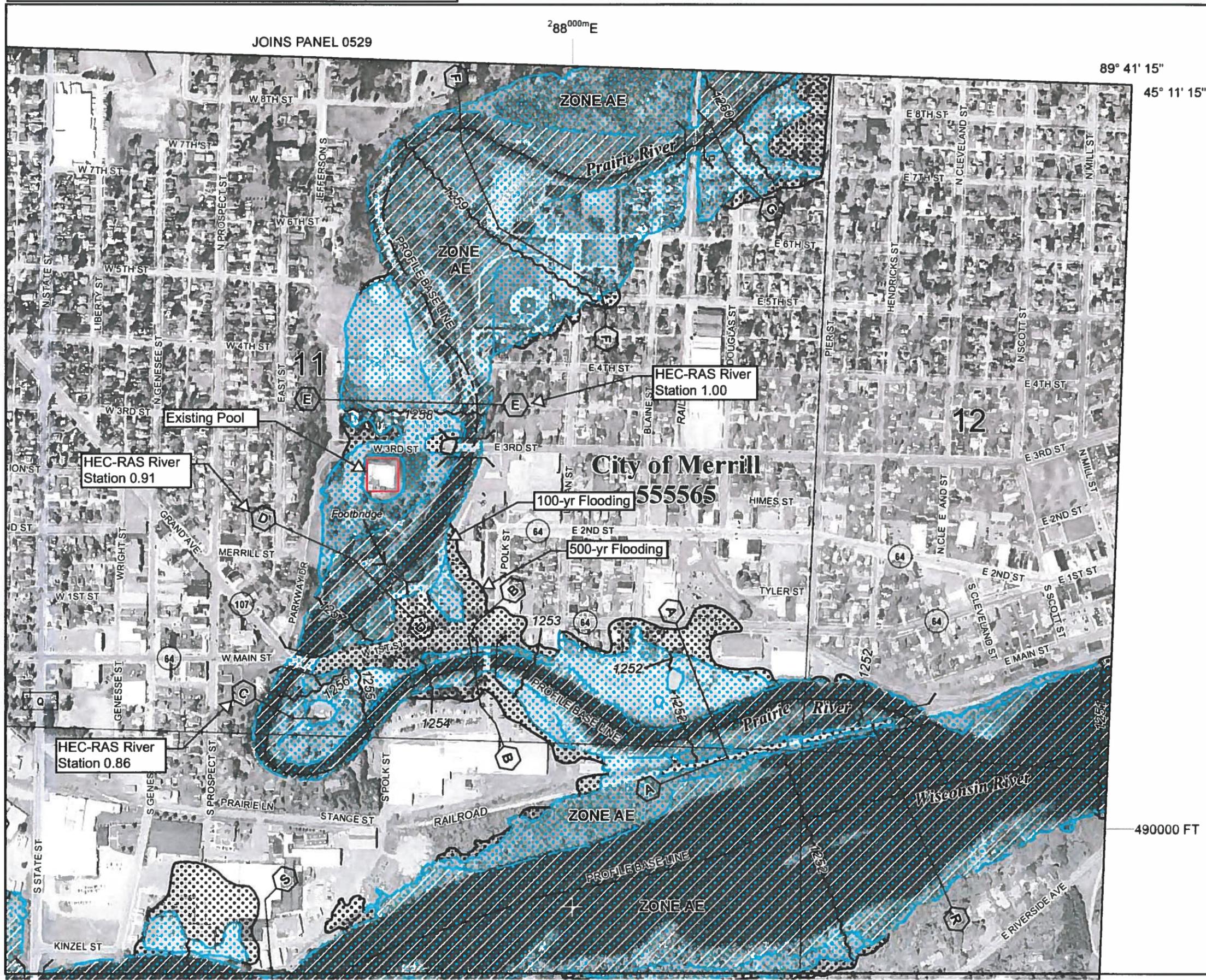
330 Fourth Street PO Box 2000 Wausau, WI 54981-2000  
715.845.8000 Fax 715.843.8008 becherhoppe.com

© 2013, Becher-Hoppe Associates, Inc.

31 JULY 2013

SCALE: 1" = 100'

Exhibit 1: FEMA Floodplain Boundary Map: Prairie River



PANEL 0537D

## FIRM

**FLOOD INSURANCE RATE MAP  
LINCOLN COUNTY,  
WISCONSIN  
AND INCORPORATED AREAS**

**PANEL 537 OF 750**  
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
LINCOLN COUNTY	550585	0537	D
MERRILL CITY OF	555565	0537	D

Notice to User: The Map Number shown below should be used when placing map orders; the Community Number shown above should be used on insurance applications for the subject community.



**MAP NUMBER**  
55069C0537D

**EFFECTIVE DATE**  
AUGUST 16, 2011

Federal Emergency Management Agency

This is an official copy of a portion of the above referenced flood map. It was extracted using F-MIT On-Line. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For the latest product information about National Flood Insurance Program flood maps check the FEMA Flood Map Store at [www.msc.fema.gov](http://www.msc.fema.gov)

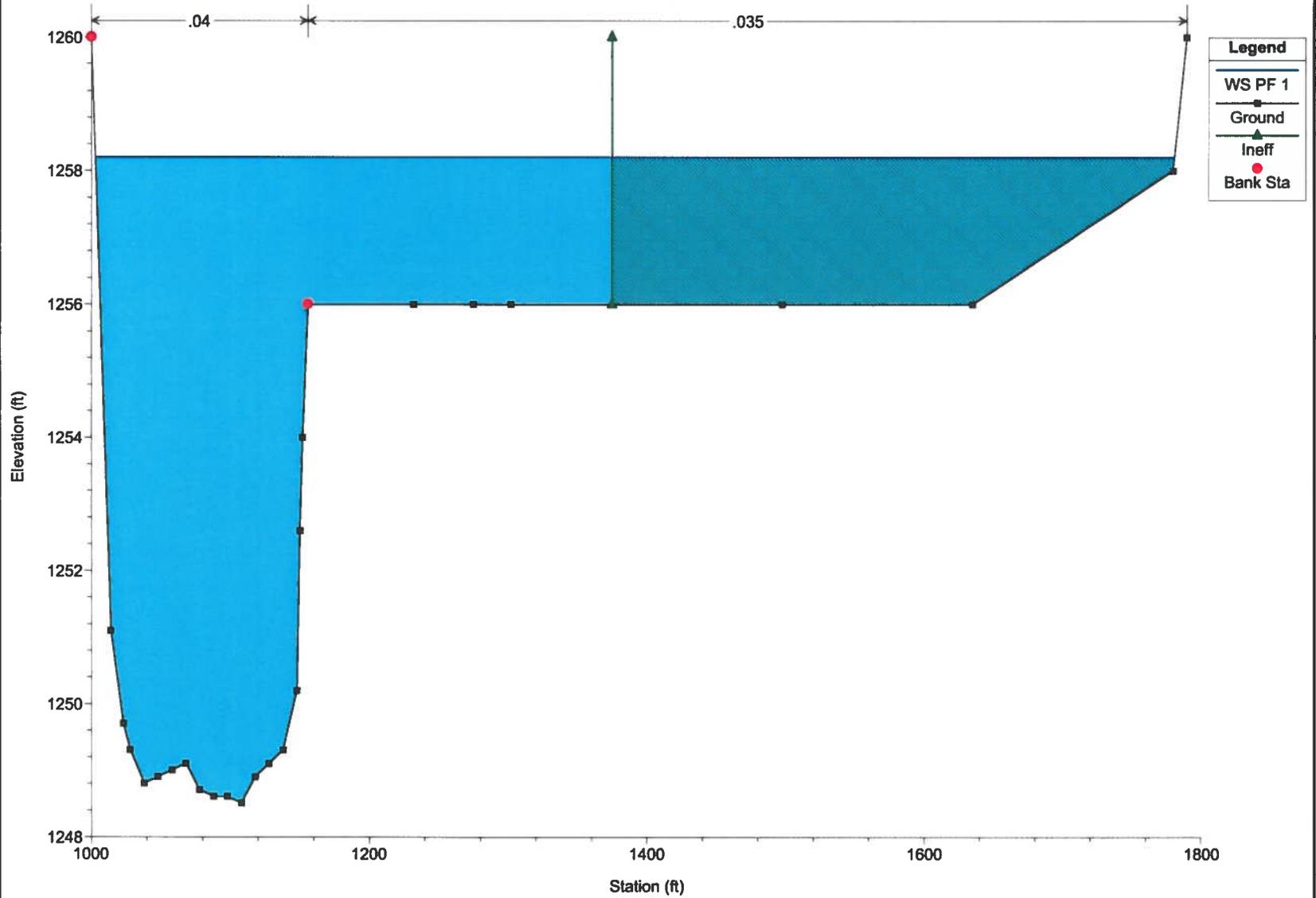
## **Appendix B: HEC-RAS Analysis: Existing Conditions**

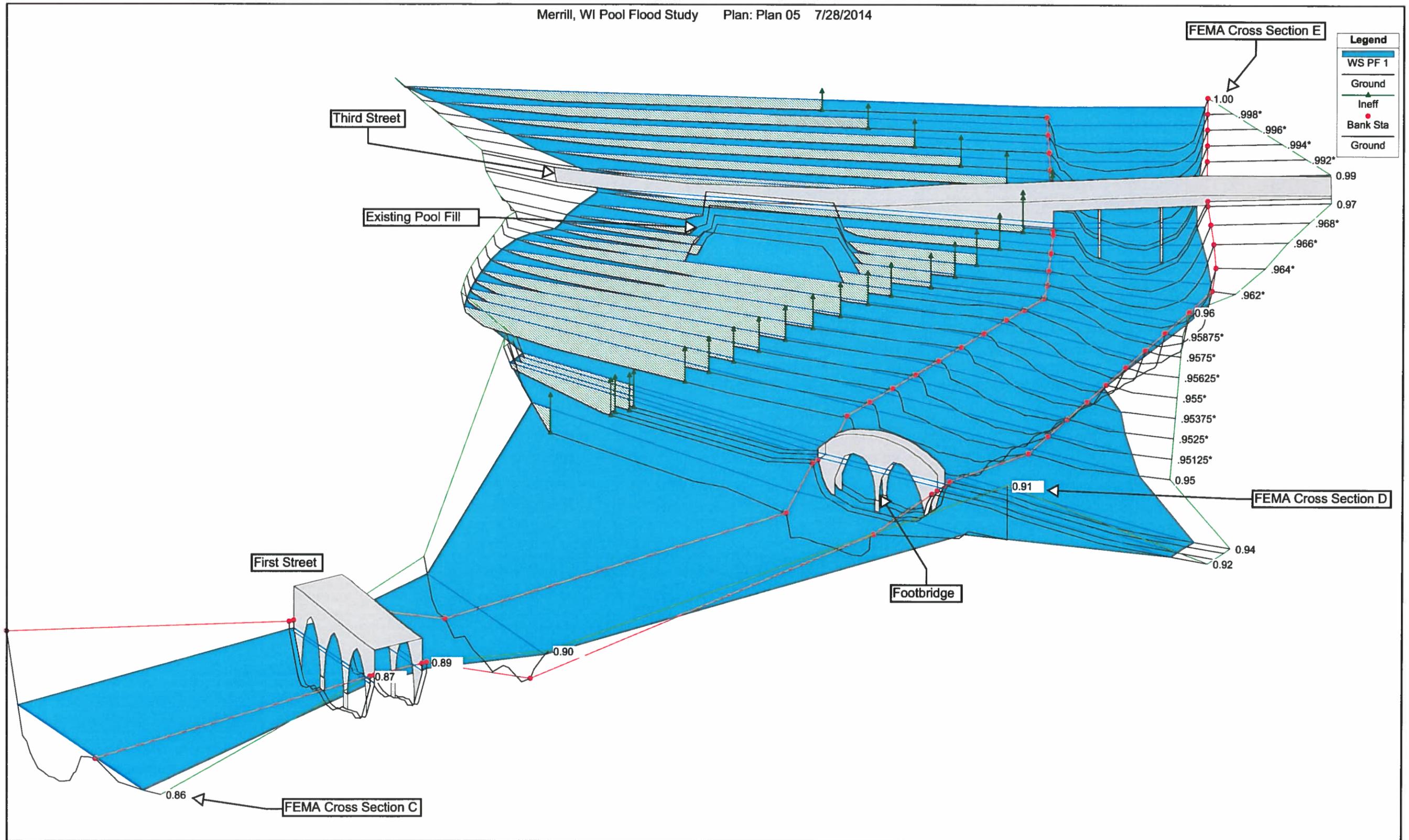
HEC-RAS Plan: Plan 04 River: Prairie Reach: Prairie Profile: PF 1

Reach	River Sta	Profile	Q Total (cfs)	Min Ch El (ft)	W.S. Elev (ft)	Vel Chnl (ft/s)	Q Left (cfs)	Q Channel (cfs)	Q Right (cfs)	Top Width (ft)
Prairie	1.00	PF 1	5481.00	1248.50	1258.20	3.59		4664.33	816.67	778.16
Prairie	.998*	PF 1	5481.00	1248.30	1258.13	3.98		4865.32	615.68	746.62
Prairie	.996*	PF 1	5481.00	1248.10	1258.05	4.34		4994.55	486.45	709.42
Prairie	.994*	PF 1	5481.00	1247.90	1257.94	4.76		5145.02	335.98	676.30
Prairie	.992*	PF 1	5481.00	1247.70	1257.81	5.25		5311.56	169.45	646.33
Prairie	0.99	PF 1	5481.00	1247.50	1257.64	5.78		5481.00		605.47
Prairie	0.98		Bridge							
Prairie	0.97	PF 1	5481.00	1247.50	1257.42	5.91		5424.55	56.45	589.76
Prairie	.968*	PF 1	5481.00	1247.44	1257.38	5.48		5351.83	129.17	474.99
Prairie	.966*	PF 1	5481.00	1247.38	1257.38	5.03		5243.26	237.74	485.74
Prairie	.964*	PF 1	5481.00	1247.32	1257.37	4.59		5100.05	380.95	495.11
Prairie	.962*	PF 1	5481.00	1247.26	1257.37	4.17		4929.77	551.23	507.34
Prairie	0.96	PF 1	5481.00	1247.20	1257.37	3.78		4739.93	741.07	520.98
Prairie	.95875*	PF 1	5481.00	1247.21	1257.36	3.36		4367.57	1113.43	676.24
Prairie	.9575*	PF 1	5481.00	1247.22	1257.32	3.27		4364.72	1116.28	675.20
Prairie	.95625*	PF 1	5481.00	1247.24	1257.28	3.18		4354.22	1126.78	671.32
Prairie	.955*	PF 1	5481.00	1247.25	1257.25	3.10		4337.00	1144.00	665.64
Prairie	.95375*	PF 1	5481.00	1247.26	1257.23	3.01	0.01	4314.11	1166.89	664.78
Prairie	.9525*	PF 1	5481.00	1247.28	1257.21	2.92	8.79	4277.09	1195.12	720.23
Prairie	.95125*	PF 1	5481.00	1247.29	1257.20	2.83	42.52	4219.93	1218.55	743.67
Prairie	0.95	PF 1	5481.00	1247.30	1257.19	2.73	99.91	4143.83	1237.26	767.26
Prairie	0.94	PF 1	5481.00	1247.30	1257.15	2.98	345.98	3387.03	1747.99	790.43
Prairie	0.93		Bridge							
Prairie	0.92	PF 1	5481.00	1247.30	1257.12	2.94	329.08	3365.13	1786.79	788.95
Prairie	0.91	PF 1	5481.00	1246.50	1257.11	2.66	383.58	2540.11	2557.31	523.83
Prairie	0.90	PF 1	5481.00	1245.50	1256.83	3.33	137.87	4920.73	422.40	223.21
Prairie	0.89	PF 1	5481.00	1245.40	1256.68	4.01		5481.00		152.00
Prairie	0.88		Bridge							
Prairie	0.87	PF 1	5481.00	1245.40	1256.39	4.16		5481.00		152.00
Prairie	0.86	PF 1	5481.00	1245.10	1255.90	5.28	115.41	5365.59		236.35

Pool

Merrill, WI Pool Flood Study  
FEMA X-Sect "E"





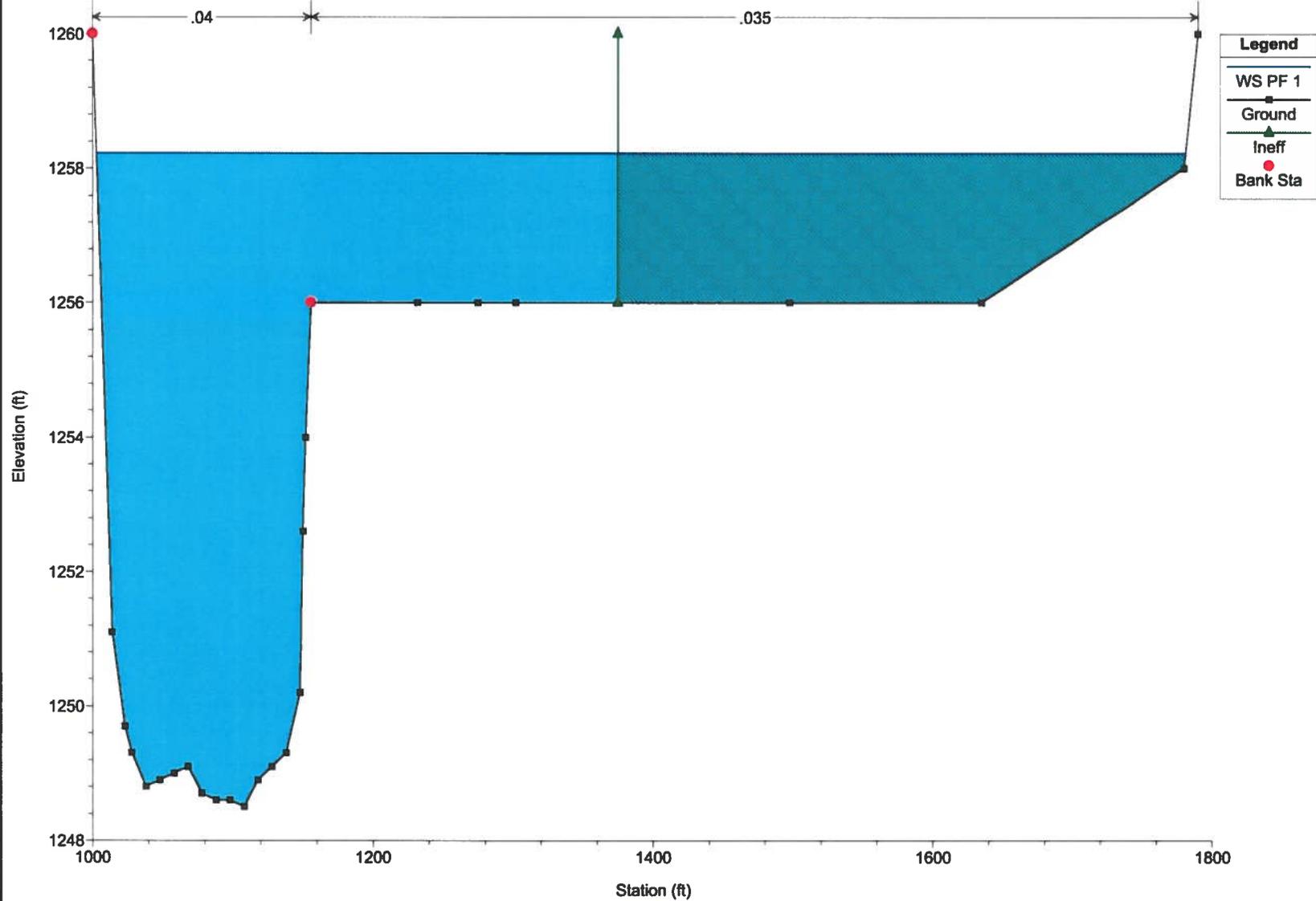
## **Appendix C: HEC-RAS Analysis: Proposed Conditions**

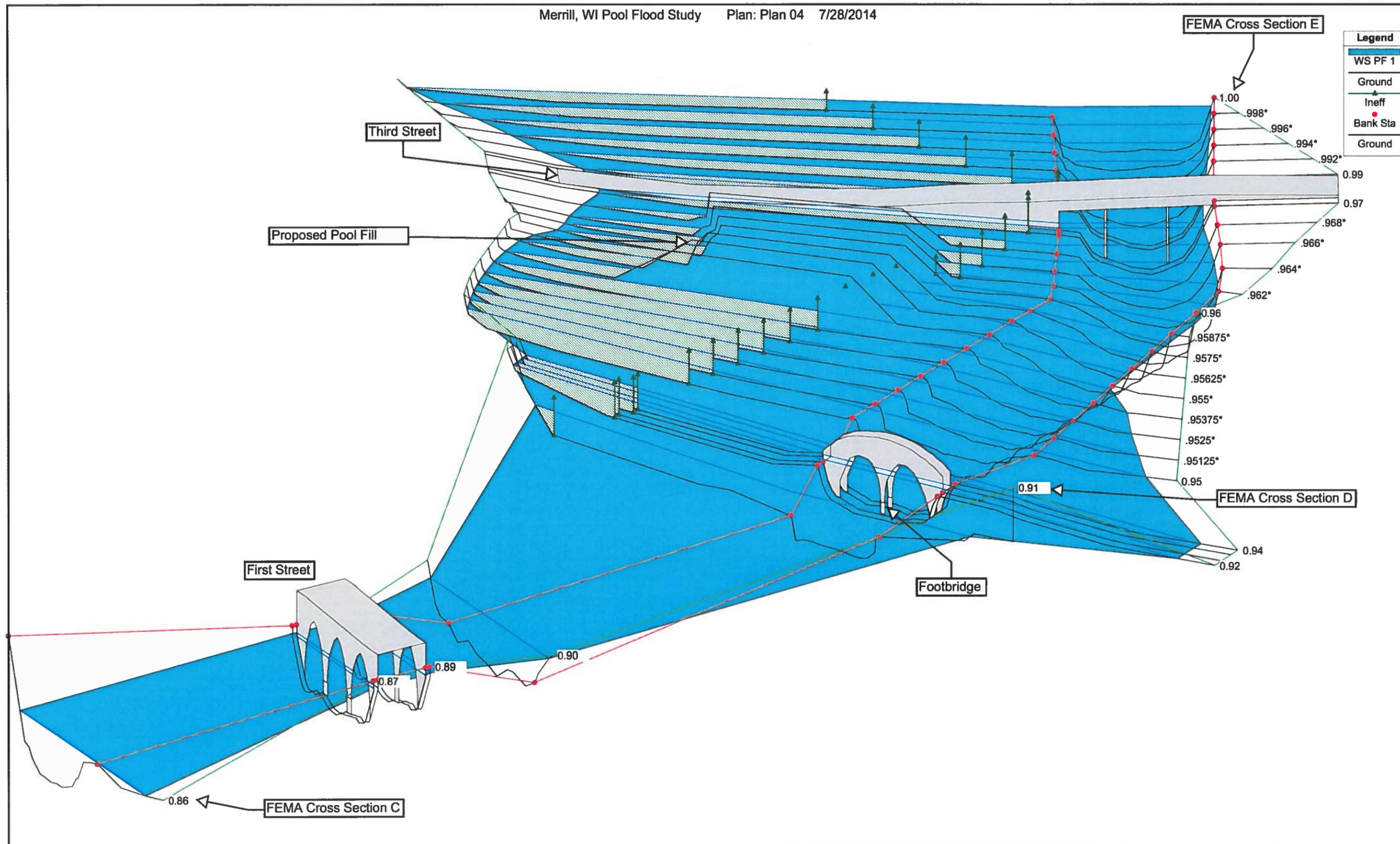
HEC-RAS Plan: Plan 04 River: Prairie Reach: Prairie Profile: PF 1

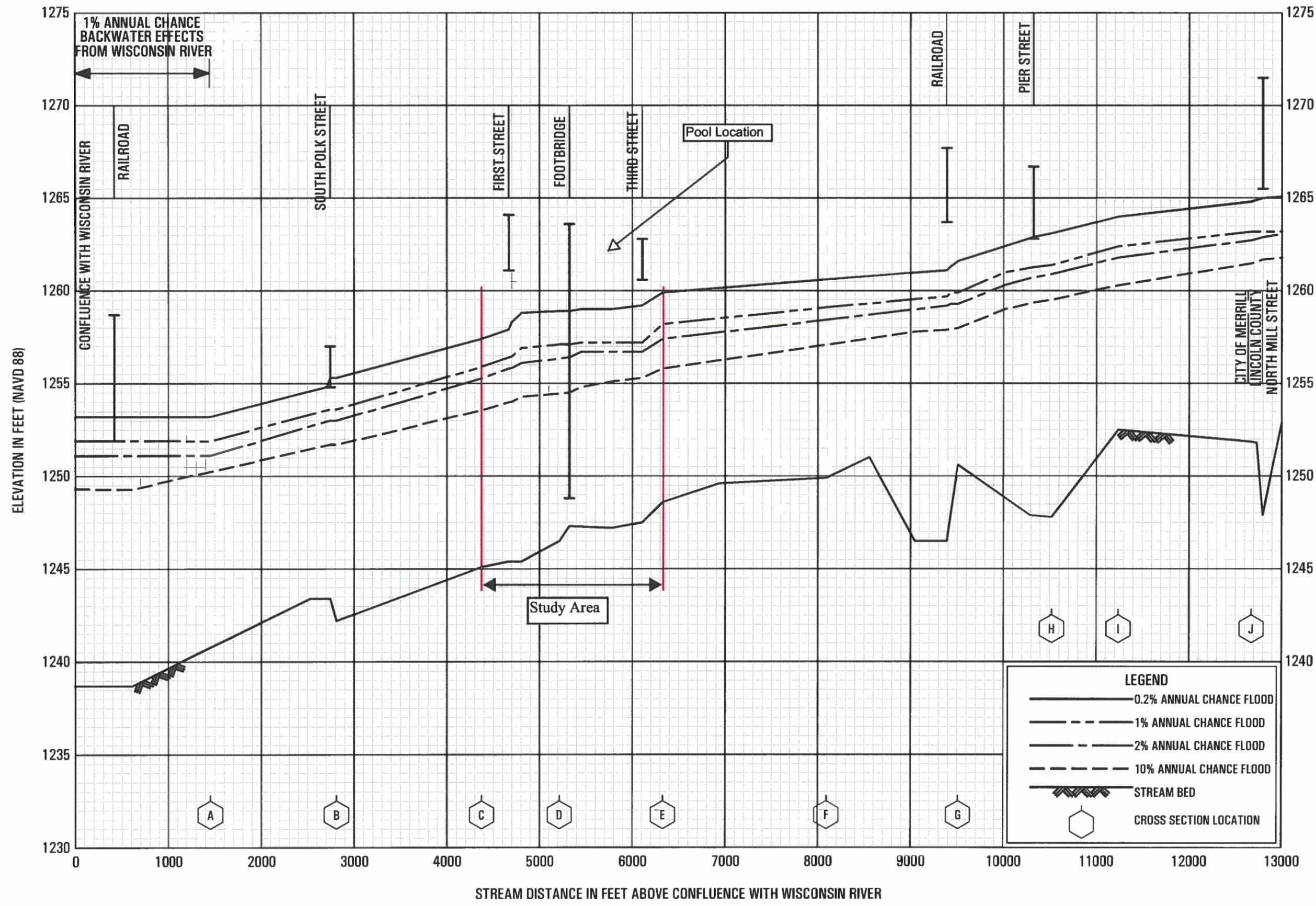
Reach	River Sta	Profile	Q Total (cfs)	Min Ch El (ft)	W.S. Elev (ft)	Vel Chnl (ft/s)	Q Left (cfs)	Q Channel (cfs)	Q Right (cfs)	Top Width (ft)
Prairie	1.00	PF 1	5481.00	1248.50	1258.22	3.57		4658.20	822.80	778.27
Prairie	.998*	PF 1	5481.00	1248.30	1258.14	3.97		4860.16	620.84	747.64
Prairie	.996*	PF 1	5481.00	1248.10	1258.06	4.33		4990.08	490.92	710.31
Prairie	.994*	PF 1	5481.00	1247.90	1257.96	4.75		5141.51	339.49	677.09
Prairie	.992*	PF 1	5481.00	1247.70	1257.83	5.23		5309.48	171.52	647.06
Prairie	0.99	PF 1	5481.00	1247.50	1257.66	5.76		5481.00		606.82
Prairie	0.98		Bridge							
Prairie	0.97	PF 1	5481.00	1247.50	1257.44	5.89		5423.43	57.57	591.28
Prairie	.968*	PF 1	5481.00	1247.44	1257.41	5.46		5349.90	131.10	388.54
Prairie	.966*	PF 1	5481.00	1247.38	1257.40	5.01		5240.63	240.37	403.27
Prairie	.964*	PF 1	5481.00	1247.32	1257.40	4.57		5096.95	384.05	418.13
Prairie	.962*	PF 1	5481.00	1247.26	1257.39	4.21		4985.95	495.05	432.27
Prairie	0.96	PF 1	5481.00	1247.20	1257.38	3.96		4963.98	517.02	445.81
Prairie	.95875*	PF 1	5481.00	1247.21	1257.36	3.63		4714.38	766.62	432.18
Prairie	.9575*	PF 1	5481.00	1247.22	1257.30	3.60		4791.28	689.72	424.86
Prairie	.95625*	PF 1	5481.00	1247.24	1257.28	3.18		4354.22	1126.78	671.32
Prairie	.955*	PF 1	5481.00	1247.25	1257.25	3.10		4337.00	1144.00	665.64
Prairie	.95375*	PF 1	5481.00	1247.26	1257.23	3.01	0.01	4314.11	1166.89	664.78
Prairie	.9525*	PF 1	5481.00	1247.28	1257.21	2.92	8.79	4277.09	1195.12	720.23
Prairie	.95125*	PF 1	5481.00	1247.29	1257.20	2.83	42.52	4219.93	1218.55	743.67
Prairie	0.95	PF 1	5481.00	1247.30	1257.19	2.73	99.91	4143.83	1237.26	767.26
Prairie	0.94	PF 1	5481.00	1247.30	1257.15	2.98	345.98	3387.03	1747.99	790.43
Prairie	0.93		Bridge							
Prairie	0.92	PF 1	5481.00	1247.30	1257.12	2.94	329.08	3365.13	1786.79	788.95
Prairie	0.91	PF 1	5481.00	1246.50	1257.11	2.66	383.58	2540.11	2557.31	523.83
Prairie	0.90	PF 1	5481.00	1245.50	1256.83	3.33	137.87	4920.73	422.40	223.21
Prairie	0.89	PF 1	5481.00	1245.40	1256.68	4.01		5481.00		152.00
Prairie	0.88		Bridge							
Prairie	0.87	PF 1	5481.00	1245.40	1256.39	4.16		5481.00		152.00
Prairie	0.86	PF 1	5481.00	1245.10	1255.90	5.28	115.41	5365.59		236.35

Pool

Merrill, WI Pool Flood Study  
FEMA X-Sect "E"







**FLOOD PROFILES**

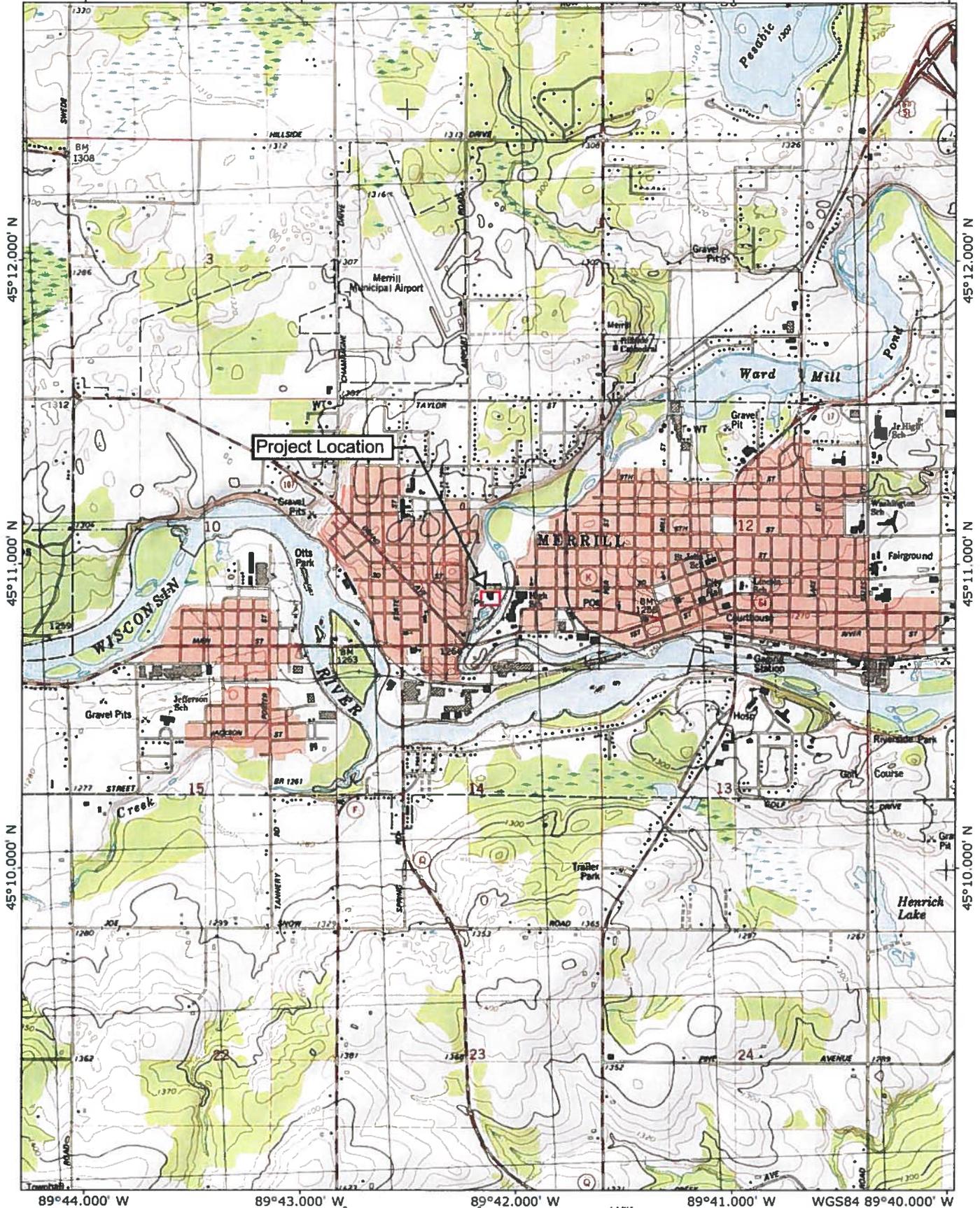
PRAIRIE RIVER

FEDERAL EMERGENCY MANAGEMENT AGENCY  
**LINCOLN COUNTY, WI**  
 AND INCORPORATED AREAS

**Exhibit 4: USGS Topo Map**

TOPOI map printed on 07/30/14 from "Wisconsin.tpo" and "Untitled.tpg"

89°44.000' W      89°43.000' W      89°42.000' W      89°41.000' W      WGS84 89°40.000' W



MIN TN  
3"

0 1000 FEET 0 500 1000 METERS  
MILE  
Printed from TOPOI ©2001 National Geographic Holdings (www.topo.com)

## **Appendix A: FEMA Existing Floodplain and Flow Data**

For the Wisconsin River, discharges were taken from the 2003 Lincoln County, Unincorporated Areas FIS (Reference 1). Only the 10-percent and 1-percent-annual-chance flood discharges were reported in this FIS at the confluence of the Pine River, Grandfather Dam, and Grandmother Dam. The WDNR determined the 2-percent and 0.2-percent-annual-chance flood discharges at these three locations using a log-log plot of discharge vs. frequency at each location.

Peak discharge-drainage area relationships for streams studied by detailed methods are shown in Table 4, Summary of Discharges.

**TABLE 4 – SUMMARY OF DISCHARGES**

<u>FLOODING SOURCE AND LOCATION</u>	<u>DRAINAGE AREA (sq. miles)</u>	<u>PEAK DISCHARGES(cfs)</u>			
		<u>10-PERCENT ANNUAL-CHANCE</u>	<u>2-PERCENT ANNUAL-CHANCE</u>	<u>1-PERCENT ANNUAL-CHANCE</u>	<u>0.2-PERCENT ANNUAL-CHANCE</u>
<b>COPPER RIVER</b>					
At County Highway E	95.4	2,570	4,360	5,210	7,290
<b>DEVIL CREEK</b>					
At Confluence with the Wisconsin River	27.6	1,420	2,260	2,670	3,765
<b>LITTLE SOMO RIVER</b>					
At Confluence with Somo River	134.5	2,830	4,743	5,787	8,106
At downstream end of Somo Lake at Dam Drive	39.7	255	405	489	817
At upstream end of Somo Lake	24.1	257	506	645	994
At US Highway 8	17.3	220	438	565	863
<b>PRAIRIE RIVER</b>					
At Confluence with the Wisconsin River	231	3,191	4,760	5,481	7,295
At Confluence of Barnes Creek	222	3,169	4,721	5,444	7,245
At Confluence of Meadow Creek	211	3,049	4,548	5,238	6,970
At Confluence of Black Alder Creek	*	183	2,748	4,099	4,720

FLOODING SOURCE		FLOODWAY				1-PERCENT-ANNUAL-CHANCE FLOOD WATER SURFACE ELEVATION (FEET NAVD 88)			
CROSS SECTION	DISTANCE <sup>1</sup>	WIDTH (FEET)	SECTION AREA (SQUARE FEET)	MEAN VELOCITY (FEET PER SECOND)	WIDTH REDUCED FROM PRIOR STUDY (FEET)	REGULATORY	WITHOUT FLOODWAY	WITH FLOODWAY	INCREASE
<b>COPPER RIVER</b>									
A	4,737	226	1,025	5.1	0	1,287.1	1,287.1	1,287.1	0.0
B	5,655	91	496	10.5	0	1,293.3	1,293.3	1,293.3	0.0
C	6,868	80	585	8.9	0	1,302.1	1,302.1	1,302.1	0.0
D	8,184	252	1,322	4.2	0	1,308.7	1,308.7	1,308.7	0.0
E	9,017	104	530	9.8	0	1,308.9	1,308.9	1,308.9	0.0
F	9,578	116	872	9.0	0	1,311.4	1,311.4	1,311.4	0.0
G	11,031	437	1,443	3.6	0	1,314.4	1,314.4	1,314.4	0.0
H	11,967	133	2,636	5.9	0	1,316.1	1,316.1	1,316.1	0.0
<b>DEVIL CREEK</b>									
A	0	621	1,053	2.5	0	1,253.6	1,251.5 <sup>2</sup>	1,251.5	0.0
B	1,496	425	712	3.8	0	1,254.2	1,254.2	1,254.2	0.0
C	2,353	152	835	3.2	0	1,258.4	1,258.4	1,258.4	0.0
D	3,908	160	678	3.9	0	1,260.4	1,260.4	1,260.4	0.0
E	5,513	223	1,220	2.2	117	1,265.8	1,265.8	1,265.8	0.0
<b>PRAIRIE RIVER</b>									
A	1,449	165	965	5.7	0	1,251.9	1,251.0 <sup>2</sup>	1,251.0	0.0
B	2,811	132	925	5.9	0	1,253.6	1,253.6	1,253.6	0.0
C	4,377	236	1,075	5.1	0	1,255.9	1,255.9	1,255.9	0.0
D	5,217	410	2,268	2.4	0	1,257.1	1,257.1	1,257.1	0.0
E	6,328	267	1,548	3.5	0	1,258.2	1,258.2	1,258.2	0.0
F	8,092	792	2,935	1.9	0	1,259.1	1,259.1	1,259.1	0.0
G	9,510	234	1,098	5.0	0	1,259.9	1,259.9	1,259.9	0.0
H	10,520	179	1,296	4.2	0	1,261.4	1,261.4	1,261.4	0.0
I	11,238	704	3,058	1.8	0	1,262.4	1,262.4	1,262.4	0.0

<sup>1</sup>FEET ABOVE CONFLUENCE WITH WISCONSIN RIVER, <sup>2</sup>ELEVATION COMPUTED WITHOUT CONSIDERATION OF BACKWATER EFFECTS FROM WISCONSIN RIVER

TABLE 7

FEDERAL EMERGENCY MANAGEMENT AGENCY  
LINCOLN COUNTY  
AND INCORPORATED AREAS

FLOODWAY DATA

COPPER RIVER - DEVIL CREEK - PRAIRIE RIVER

City of Merrill Parks & Recreation Department													
Net Cost (Expenses - Revenues) - 2015 Budget Proposal													
Department		2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 June 30th	2014 Projected	2015 Request	Budget Change
5200	Parks	\$254,899	\$236,869	\$256,818	\$268,347	\$292,005	\$279,291	\$281,658	\$286,744	\$114,279	\$284,536	\$289,013	\$2,269
5201	Athletic Park Lights	\$1,730	\$1,716	\$1,162	\$1,240	\$1,473	\$1,261	\$1,797	\$2,000	\$412	\$2,000	\$2,000	\$0
5202	Ott's - Field Lights	\$1,018	\$846	\$883	\$1,112	\$1,299	\$1,798	\$1,315	\$1,500	\$209	\$1,500	\$1,500	\$0
5203	Lion's - Field Lights												Estimate \$1,500 with offsetting donations
5300	Recreation	\$152,868	\$184,334	\$175,552	\$181,244	\$164,985	\$168,589	\$186,077	\$158,750	\$33,040	\$156,116	\$158,163	\$1,413
5400	MARC - Smith Center	\$28,475	\$28,841	\$24,022	\$32,193	\$82,555 Tornado*	\$64,726	\$47,308	\$56,512	\$31,430	\$60,600	\$55,654	(\$858)
5420	Pool	\$27,595	\$42,392	\$64,414	\$44,612	\$44,612	\$44,612	\$22,067	\$45,000	\$45,000	\$45,000	\$45,000	\$0
				Pump Replacement & Water/Sewer Bills			Non-Lapsing	\$22,933	New Facility Design			Future Debt Service Reduction	
<b>Total Summary</b>		<b>\$466,383</b>	<b>\$472,998</b>	<b>\$522,831</b>	<b>\$528,748</b>	<b>\$588,909</b>	<b>\$580,257</b>	<b>\$543,165</b>	<b>\$548,506</b>	<b>\$224,370</b>	<b>\$649,762</b>	<b>\$581,330</b>	<b>\$2,824</b>
										<b>Difference</b>		<b>(\$1,246)</b>	
*Smith Center closed for six months in 2011 - tornado damages/repair process													

**DRAFT**

CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2014

10 -General Fund  
 Parks

	2012 ACTUAL	2013 ACTUAL	2014			2015		PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	
<b>REVENUES</b>								
<u>Intergovernmental</u>								
45200-43687 DNR-Urban Forestry Grant	2,486	0	0	0	0	0	0	
45200-43700 Polar Bear Grant	6,250	0	0	0	0	0	0	
TOTAL Intergovernmental	8,736	0	0	0	0	0	0	
<u>Public Charges-Services</u>								
45200-46720 Park Revenue	7,010	4,021	7,750	2,812	7,750	7,750	0	
45200-46721 Memorial Forest Revenue	165	125	250	125	250	250	0	
45200-46722 Park Shelter Reservation Rev	6,579	6,164	6,000	5,506	6,000	6,000	0	
TOTAL Public Charges-Services	13,754	10,310	14,000	8,443	14,000	14,000	0	
<u>Miscellaneous Revenues</u>								
45200-48339 MADC Snow Plowing	915	991	1,000	1,601	1,601	1,000	0	
45200-48440 Restitution/Ins-Park Damage	0	0	0	0	0	0	0	
45200-48500 Park Donations-No Carryover	412	850	0	200	200	0	0	
45200-48550 Teee Planting Donations	2,250	0	0	0	0	0	0	
TOTAL Miscellaneous Revenues	3,576	1,841	1,000	1,801	1,801	1,000	0	
<b>TOTAL REVENUES</b>	<b>26,066</b>	<b>12,151</b>	<b>15,000</b>	<b>10,244</b>	<b>15,801</b>	<b>15,000</b>	<b>0</b>	

EXPENDITURES

Personnel Services

55200-01-11000 Salaries - Regular	28,858	29,150	31,483	14,458	31,483	32,919	1,436	
55200-01-21000 Wages - Perm - Regular	93,630	89,067	90,047	41,506	90,047	91,842	1,795	
55200-01-22000 Overtime	4,043	6,859	4,500	1,627	4,500	4,500	0	
55200-01-23000 Longevity	315	315	315	0	315	315	0	
55200-01-25000 Wages - Temp - Regular	23,041	24,874	28,000	4,262	28,000	28,000	0	
55200-01-51000 Social Security	10,825	10,548	11,801	4,842	11,750	12,177	376	
55200-01-52000 Retirement (WRS)	7,773	8,710	9,971	4,389	9,750	9,918	( 53)	
55200-01-54000 Health Insurance	35,561	37,316	36,479	19,581	36,479	36,479	0	
55200-01-55000 Life Insurance	225	240	260	103	225	225	( 35)	
TOTAL Personnel Services	204,270	207,080	212,856	90,768	212,549	216,375	3,519	

55200-01-1100Salaries - Regular

PERMANENT NOTES:  
 Includes 50% of the Parks & Recreation Director position  
 which is moving through Steps.

55200-01-2500Wages - Temp - Regular

PERMANENT NOTES:  
 Includes Flower Watering (20 Hours x 18 Weeks for total of  
 360 Hours).

**DRAFT**



CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2014

10 -General Fund  
 Athletic Park Lights

	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----)	(----- 2015 -----)				
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
<b>EXPENDITURES</b>								
<u>Contractual Services</u>								
55201-02-22000 Electric - Field Lights	1,261	1,797	1,800	412	1,800	1,800	0	
TOTAL Contractual Services	1,261	1,797	1,800	412	1,800	1,800	0	
<u>Supplies &amp; Expenses</u>								
55201-03-50500 Field Light Replacement	0	0	200	0	200	200	0	
TOTAL Supplies & Expenses	0	0	200	0	200	200	0	
<b>TOTAL EXPENDITURES</b>	<b>1,261</b>	<b>1,797</b>	<b>2,000</b>	<b>412</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	

**DRAFT**

CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2014

10 -General Fund  
 Ott's Park Lights

	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----)			(----- 2015 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
<b>EXPENDITURES</b>								
<u>Contractual Services</u>								
55202-02-22000 Electric - Field Lights	1,798	1,315	1,400	209	1,400	1,400	0	
TOTAL Contractual Services	1,798	1,315	1,400	209	1,400	1,400	0	
55202-02-2200 Electric - Field Lights								
PERMANENT NOTES: There was \$1,012 electric work (RTL Electric) for 2012.								
<u>Supplies &amp; Expenses</u>								
55202-03-50500 Field Light Replacement	0	0	100	0	100	100	0	
TOTAL Supplies & Expenses	0	0	100	0	100	100	0	
<b>TOTAL EXPENDITURES</b>	<b>1,798</b>	<b>1,315</b>	<b>1,500</b>	<b>209</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2014

10 -General Fund  
 Lion's Park Lights

	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----)			(----- 2015 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
<b>REVENUES</b>								
<u>Miscellaneous Revenues</u>								
45203-48500 Donations - Lion's Users	0	0	0	0	0	1,500	1,500	
TOTAL Miscellaneous Revenues	0	0	0	0	0	1,500	1,500	
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>1,500</b>	
<b>EXPENDITURES</b>								
<u>Contractual Services</u>								
55203-02-22000 Electric - Field Lights	0	0	0	0	0	1,400	1,400	
TOTAL Contractual Services	0	0	0	0	0	1,400	1,400	
<u>Supplies &amp; Expenses</u>								
55203-03-50500 Field Light Replacement	0	0	0	0	0	100	100	
TOTAL Supplies & Expenses	0	0	0	0	0	100	100	
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>1,500</b>	
<b>REVENUE OVER/ (UNDER) EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2014

10 -General Fund  
 Recreation Programs

			2014			2015		PROPOSED BUDGET
	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	
<b>REVENUES</b>								
<b>Public Charges-Services</b>								
45300-46745 WPRA Ticket Sales	700	150	700	512	700	700	0	
45300-46750 Recreation Revenue	58,063	71,495	75,000	48,358	75,000	75,000	0	
TOTAL Public Charges-Services	58,763	71,645	75,700	48,870	75,700	75,700	0	
45300-46750 Recreation Revenue								
			PERMANENT NOTES: Revenues for recreational programs at Smith Center are going into Smith Center Multi-Purpose Revenue.					
<b>Miscellaneous Revenues</b>								
45300-48500 Rec Grants/Donations	1,000	0	0	0	0	0	0	
TOTAL Miscellaneous Revenues	1,000	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>59,763</b>	<b>71,645</b>	<b>75,700</b>	<b>48,870</b>	<b>75,700</b>	<b>75,700</b>	<b>0</b>	
<b>EXPENDITURES</b>								
<b>Personnel Services</b>								
55300-01-11000 Salaries - Regular	28,854	29,145	31,483	14,458	31,483	32,919	1,436	
55300-01-21000 Wages - Perm - Regular	38,870	45,914	39,849	18,333	39,849	40,723	874	
55300-01-22000 Overtime	1,778	260	1,250	0	750	750	(500)	
55300-01-25000 Wages - Temp - Regular	63,026	74,210	70,672	12,645	70,000	70,500	(172)	
55300-01-51000 Social Security	9,777	10,729	10,735	3,677	11,500	11,065	330	
55300-01-52000 Retirement (WRS)	5,571	6,034	6,393	2,651	6,275	6,368	(25)	
55300-01-54000 Health Insurance	26,472	27,987	27,359	14,686	27,359	27,359	0	
55300-01-55000 Life Insurance	244	277	259	141	250	229	(30)	
TOTAL Personnel Services	174,591	194,555	188,000	66,592	187,466	189,913	1,913	
55300-01-1100Salaries - Regular			PERMANENT NOTES: Includes 50% of Parks & Recreation Director position which is moving through Steps.					
55300-01-2500Wages - Temp - Regular			PERMANENT NOTES: Limited Term Employees and Regular Part-Time Employees. Several part-time employees moving through Steps.					

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2014

10 -General Fund  
 Recreation Programs

	2012 ACTUAL	2013 ACTUAL	2014			2015		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
<b>Contractual Services</b>								
55300-02-22000 Electric and Natural Gas	1,246	1,151	1,200	1,021	1,600	1,200	0	
55300-02-22750 Fuel Oil	150	375	250	0	250	250	0	
55300-02-25000 Telephone	3,446	977	1,500	250	1,000	1,000	( 500)	
TOTAL Contractual Services	4,842	2,503	2,950	1,271	2,850	2,450	( 500)	
<b>Supplies &amp; Expenses</b>								
55300-03-10000 Office Supplies	175	541	500	0	500	500	0	
55300-03-11000 Postage	932	970	750	564	950	950	200	
55300-03-13000 Copier	340	447	500	198	500	500	0	
55300-03-30000 Mileage	0	0	150	0	150	150	0	
55300-03-32000 Education & Conference	250	0	500	0	300	300	( 200)	
55300-03-40000 Operating Supplies	47	0	400	0	400	400	0	
55300-03-40200 WPRA Discount Tickets	719	138	700	0	700	700	0	
55300-03-41000 Self & Non-Support-Wages	2,893	2,685	3,000	360	3,000	3,000	0	
55300-03-41500 Self & Non-Support-Expens	43,543	35,883	35,000	12,925	35,000	35,000	0	
TOTAL Supplies & Expenses	48,899	40,664	41,500	14,047	41,500	41,500	0	
55300-03-4020WPRA Discount Tickets								PERMANENT NOTES: There is an offsetting Revenue account.
55300-03-4100Self & Non-Support-Wages								PERMANENT NOTES: Wages paid to Per-Game Limited Term Employees (such as referees/scorekeepers) or sports camp instructors.
<b>TOTAL EXPENDITURES</b>	<b>228,332</b>	<b>237,722</b>	<b>232,450</b>	<b>81,910</b>	<b>231,816</b>	<b>233,863</b>	<b>1,413</b>	
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>( 168,569)</b>	<b>( 166,077)</b>	<b>( 156,750)</b>	<b>( 33,040)</b>	<b>( 156,116)</b>	<b>( 158,163)</b>	<b>( 1,413)</b>	

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2014

10 -General Fund  
 MARC - Smith Center

	2014			2015				
	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
<u>Supplies &amp; Expenses</u>								
55400-03-10000 Office Supplies	413	270	900	362	750	500	( 400)	
55400-03-20000 Business Tax Reg.-DOR	0	0	0	0	0	0	0	
55400-03-32000 Education & Conference	30	100	200	100	200	200	0	
55400-03-40000 Operating Supplies	1,713	1,949	3,000	236	2,000	3,000	0	
55400-03-41000 Public Relations/Marketin	19,168	12,950	18,000	7,357	17,000	17,000	( 1,000)	
55400-03-44000 Janitor Supplies	532	26	1,250	446	1,250	1,250	0	
55400-03-46500 Safety Toe Boots	92	0	100	0	100	100	0	
55400-03-50000 Repair/Maint. Supplies	11,655	5,659	10,000	3,539	10,000	10,000	0	
55400-03-51500 Ice Machine Supplies	3,880	3,011	4,000	2,218	4,000	4,000	0	
TOTAL Supplies & Expenses	37,484	23,967	37,450	14,257	35,300	36,050	( 1,400)	
55400-03-41000Public Relations/MarketingPERMANENT NOTES: Partially offsetting revenue from Room Tax - Tourism %.								
<u>Capital Outlay</u>								
55400-08-79000 MARC Crack Sealing	2,179	0	5,000	0	2,500	2,500	( 2,500)	
55400-08-82000 MARC/Smith Improvements	10,115	10,946	4,000	618	4,000	4,000	0	
TOTAL Capital Outlay	12,294	10,946	9,000	618	6,500	6,500	( 2,500)	
TOTAL EXPENDITURES	166,900	134,491	156,895	72,214	150,733	149,554	( 7,341)	
REVENUE OVER/(UNDER) EXPENDITURES	( 64,726)	( 47,308)	( 56,512)	( 31,430)	( 60,600)	( 55,654)	858	

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CITY OF MERRILL  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JUNE 30TH, 2014

10 -General Fund  
 Pool

	2012 ACTUAL	2013 ACTUAL	(----- CURRENT BUDGET	2014 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- 2015 REQUESTED BUDEGT	(----- BUDGET CHANGE	(----- PROPOSED BUDGET
<b>REVENUES</b>								
<u>Public Charges-Services</u>								
45420-46734 Pool Revenue	12,701	0	0	0	0	0	0	
45420-46735 Pool Concession Revenue	1,624	0	0	0	0	0	0	
TOTAL Public Charges-Services	14,325	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>14,325</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>EXPENDITURES</b>								
<u>Personnel Services</u>								
55420-01-22000 Overtime	71	0	0	0	0	0	0	
55420-01-25000 Wages - Temp - Regular	22,250	0	0	0	0	0	0	
55420-01-51000 Social Security	1,708	0	0	0	0	0	0	
TOTAL Personnel Services	24,029	0	0	0	0	0	0	
55420-01-2500Wages - Temp - Regular			PERMANENT NOTES: Hours vary based upon weather conditions. 2009 - 2,393 Hours Worked      2011 - 2,277 Hours Worked 2010 - 2,443 Hours Worked      2012 - 2,253 Hours Worked					
<u>Contractual Services</u>								
55420-02-21000 Water and Sewer	10,497	0	0	0	0	0	0	
55420-02-22000 Electric and Natural Gas	7,688	215	0	112	136	0	0	
55420-02-25000 New Facility Design	0	21,853	45,000	14,030	44,864	45,000	0	
TOTAL Contractual Services	18,185	22,067	45,000	14,142	45,000	45,000	0	
<u>Supplies &amp; Expenses</u>								
55420-03-40000 Operating Supplies	9,601	0	0	0	0	0	0	
55420-03-40100 Pool Concession Supplies	1,240	0	0	0	0	0	0	
55420-03-40500 License Fee(s)	330	0	0	0	0	0	0	
55420-03-50000 Repair/Maintenance Suppli	6,844	0	0	0	0	0	0	
55420-03-50500 VG Baker/ADA Improvements	0	0	0	0	0	0	0	
55420-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	18,015	0	0	0	0	0	0	
55420-03-9100Equipment Rental			PERMANENT NOTES: Parks & Recreation Commission action of 11/7/2012 to close due to ADA requirements/costs. The net \$45,000 for planning for future pool facility and to reduce future debt service.					
<b>TOTAL EXPENDITURES</b>	<b>60,229</b>	<b>22,067</b>	<b>45,000</b>	<b>14,142</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>	
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>( 45,904)</b>	<b>( 22,067)</b>	<b>( 45,000)</b>	<b>( 14,142)</b>	<b>( 45,000)</b>	<b>( 45,000)</b>	<b>0</b>	

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City of Merrill, Wisconsin

Capital Plan

2015 thru 2024

**PROJECTS & FUNDING SOURCES BY DEPARTMENT**

Department		2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
<b>Parks and Recreation</b>												
Smith Center HVAC Replacements	P&R-14-002	41,250	42,500	42,500								126,250
Stange Park - Restroom	P&R-14-005	175,000										175,000
Prairie Trails Pit Toilet	P&R-15-003	25,000										25,000
MARC - Varsity Softball Scoreboard	P&R-15-004	15,000										15,000
Zamboni Replacment	P&R-15-010	102,000										102,000
River Bend Trail Maintenance	P&R-15-011	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
City Forest Improvements	P&R-15-015	15,000		15,000			15,000					45,000
Athletic Park Field Lights	P&R-16-003		200,000									200,000
Normal Park - New Restrooms	P&R-16-004		100,000									100,000
Stange Tennis Court Rehab	P&R-16-008		15,500									15,500
Ott's Park Field Lights	P&R-17-005			100,000								100,000
Park Front Deck Mower	P&R-17-006			18,000						20,000		38,000
Parks Infield Dragger	P&R-17-007			15,000								15,000
Skate Park Expansion	P&R-17-008			50,000								50,000
Parks - Pickup Truck	P&R-17-009			15,500			16,500					32,000
Riverside Park Disc Golf	P&R-17-011			10,000								10,000
MARC Ballfield Improvements	P&R-17-020			15,000	15,000	15,000		100,000			100,000	245,000
Park Dump Truck Replacement	P&R-18-004				30,000							30,000
Stange Park Lagoon Bridges	P&R-18-009				30,000							30,000
Stange Park Basketball Court	P&R-18-011				15,000							15,000
Outdoor Swimming Pool - Replacement	P&R-22-005							4,000,000				4,000,000
Athletic Park Parking Lot	P&R-22-007								50,000			50,000
Stange Park - Parking Lot	P&R-22-011								50,000			50,000
Flower Watering Unit	P&R-23-010									13,500		13,500

<b>Department</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
<b>Parks and Recreation Total</b>	<b>378,250</b>	<b>363,000</b>	<b>286,000</b>	<b>95,000</b>	<b>20,000</b>	<b>36,500</b>	<b>4,105,000</b>	<b>105,000</b>	<b>38,500</b>	<b>105,000</b>	<b>5,532,250</b>
<i>Borrowing - 10-Years</i>	181,250	58,000	60,500	60,000					20,000		379,750
<i>Borrowing - 20-Years</i>	175,000	240,000	90,000				500,000	175,000		75,000	1,255,000
<i>Non-Lapsing Fund</i>	17,000	40,000	40,000			15,000					112,000
<i>Park Improvement Fund - Donations</i>		20,000	35,000	15,000	15,000		3,500,000	25,000		25,000	3,635,000
<i>River Bend Trail Foundation</i>	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
<i>Tax Levy</i>	1,250	1,250	56,750	16,250	1,250	17,750	1,250	1,250	1,250	1,250	99,500
<b>Parks and Recreation Total</b>	<b>379,500</b>	<b>364,250</b>	<b>287,250</b>	<b>96,250</b>	<b>21,250</b>	<b>37,750</b>	<b>4,006,250</b>	<b>206,250</b>	<b>26,250</b>	<b>106,250</b>	<b>5,531,250</b>
<b>Grand Total</b>	<b>378,250</b>	<b>363,000</b>	<b>286,000</b>	<b>95,000</b>	<b>20,000</b>	<b>36,500</b>	<b>4,105,000</b>	<b>105,000</b>	<b>38,500</b>	<b>105,000</b>	<b>5,532,250</b>

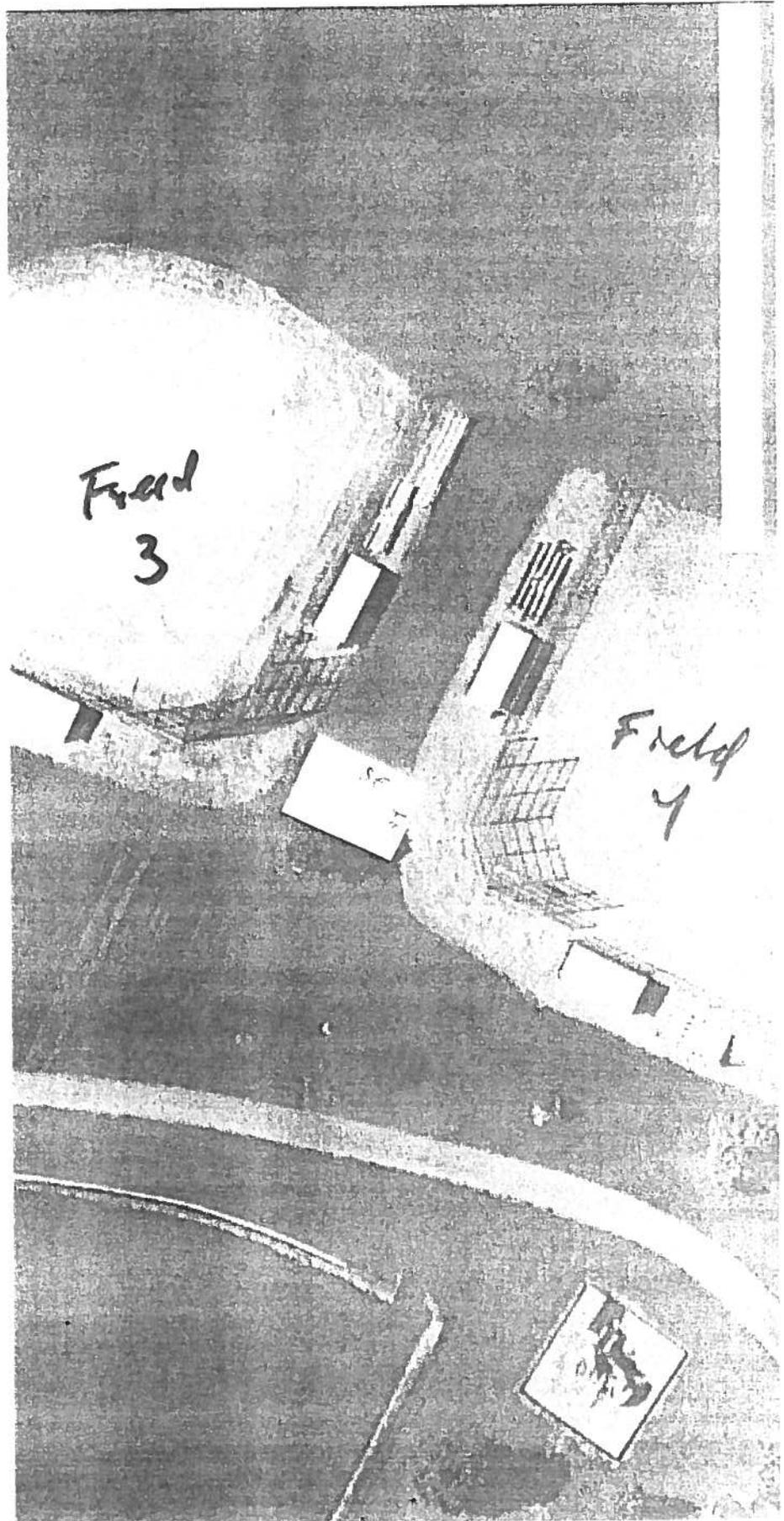
# M.A.R.C

- 1) Trantows Price to Expand Covered area  
on Concession Stand \$4426.95  
Concrete & Construction \$12,000 Total \$16426.95
- 2) Build Two Covered Areas 24x28 }  
Trantows GISS<sup>00</sup> each } 29155  
Concrete & Construction 14,000 each } \$40,310.00
- 3) Sidewalk Around Concession Stand 1200<sup>00</sup> \$1200.00
- 4) Picnic tables 24 each 300<sup>00</sup> \$7200.00  
3 Handi Cap Acc.
- 5) Score boards 2 Electric 4500 ea \$9000.00  
2 Portable 1200 ea \$2400.00
- 6) Fence in field 3 & 4  
\$3000 each Total 6000.00
- 7) Re surface 3 & 4 with Topface 13200 ea → 2640.00

\$85,000

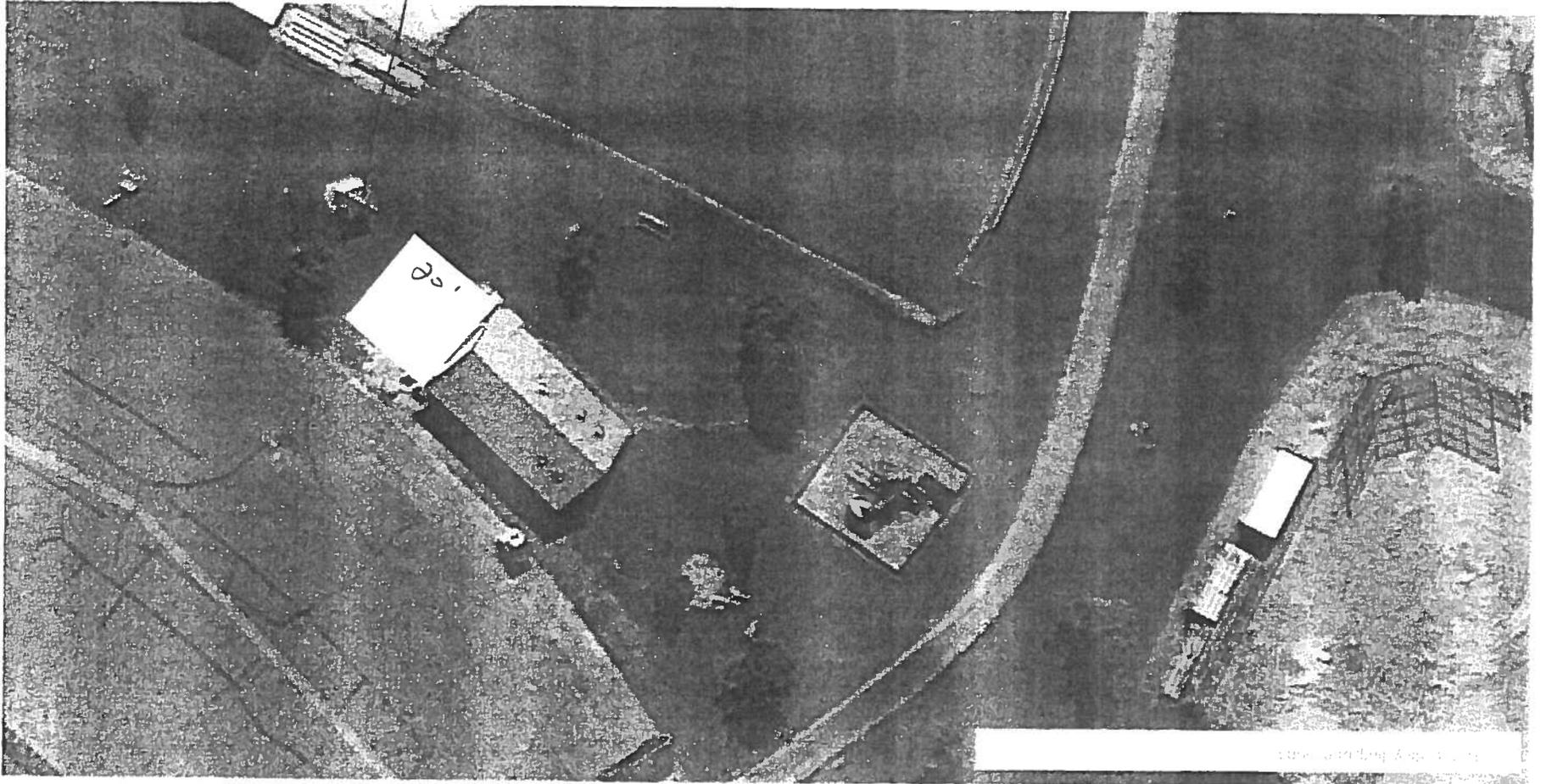
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Map - Streets View - 3D

More Sand Box To play ground.







**merrill**

Location. Nature. People.

**Smart Move**

## CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

### June 2014 Parks & Recreation Directors Board Report

**Parks:** With the weather finally turning more seasonal we have been able to play some catch up on our tasks that we had typically had done over a month ago. It makes it especially difficult when everything occurs at the same time but we are fortunate to have a great crew and we have kept a pretty good handle on things. The grass is really starting to grow, which makes things a little more difficult but we have a few seasonal staffers that have arrived from college so we have been able to get them working hard right away. We have been having a few difficulties with the plumbing on our newly renovated restrooms at Ott's Park and as I am typing this we are having the lines televised by the Water Utility to see if they can see anything. If it is clear then we have to go back and work with the plumber who did the job for us, as we didn't have these issues before we made the improvements to those restrooms. We have also been dealing with a frozen pipe leading to the concession stand at Athletic and hope to have that up and running very soon. I think that should be resolved with the warm weather we have finally observed, as the ground there warms up. With the parks open and the weather getting nicer, we have also been dealing with some minor vandalism once again. Mostly breaking and denting garbage cans and a few benches in the river. I met with Becher Hoppe on May 21<sup>st</sup> to begin Pool discussion at Stange Park. Now that we have clear direction we were able to map out what has to happen in order to proceed. As you may recall, Stange Park is in the flood fringe so we need to do a Flood Study there before we can lay out any design. When this is done we then need to work on the permitting process to make sure the design will work with the information the flood study gives us, as the design must fit the property and the restrictions that come with the site. I hope to have a timeline and summary for you at meeting time that spells all of the procedures out for you. We will be taking delivery on our new mower this week, and the timing could not be any better as we need to get the new one to work right away. I have started the prep work on the other capital improvements in our park (Stange Shelter Roof and Riverside Sandblasting and Repainting). And hope to be ready to bid by mid-summer so that we can have it done right away when the parks start slowing down. We are going to be putting a culvert in the drainage area by the soccer fields and add a granite path over it that will lead from the new parking lot at the MARC. I will be working with the Street Department on the new parking lot area as soon as they have some time in the very near future.

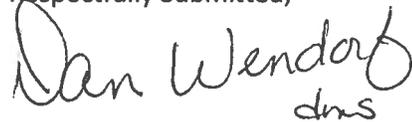
**Forestry:** We had our Arbor Day/Tree City USA observation and tree planting on Wednesday, May 14<sup>th</sup> at the MARC. We planted 3 trees to honor the event and those trees were paid for by American Transmission Company. The Emerald Ash Borer topic will start coming up more often again, as it is the flight season for the adult beetles. With the flight season comes new findings on the traps so once again we need to cross our fingers and hope that we survive another season. Many of you may have observed evergreen species displaying brown tops that were exposed during our harsh winter. That is known as "Winter Dissection" and is attributed to extreme cold and dry air at the exposed needles. This is not

very common and I have talked with our WDNR Forest Health Specialist and they are not very sure if the trees are going to bounce back or not. They are studying this and observing very closely. As you also may have observed, most of our trees are now starting to bud and leaf out. Trees are almost one month behind a normal year as well due to the unseasonably cold weather throughout spring. Most trees now are at least breaking buds and pushing leaves and should be at full leaf out within a week as the soil is finally starting to warm up enough and water and nutrients are once again flowing up the trees.

**Recreation:** The end of school and beginning of summer is approaching very quickly, and with that our registrations for our programs are going well. Our numbers are doing very well in most of our programs. Our bus trips are either full or nearing capacity which is very good. Our other programs are filling up very nicely so we are looking at a very good summer. The resident versus non-resident issue has been much better this year, and aside from a few questions it has been pretty seamless. Our summer playground numbers are a bit low, as they have been each of the past few years at this time. We have been seeing a lot of Playground registrations come in last minute each of the past few years and next year I would like to adjust the registration to encourage people to sign up earlier. I would like to have an incentive to sign up early and a cut-off date for registration so that we can plan accordingly.

**Smith Center:** After a very busy start to our dry floor season, we were able to finally catch up on some heavy cleaning throughout the arena. We didn't have any time at all after removing the ice to get the arena cleaned completely from top to bottom, but we are looking good now and ready for the next wave of dry floor events. We have hosted two open roller skating Friday nights and the numbers haven't been as high as I would like to see but I intend to stick with it, as I know there are still some kids that are finishing up traveling hockey that will be participating. This still has a tremendous amount of potential for us and we will continue working it until we get the numbers up. I have been working with Mechanical Incorporated on the capital improvements for the building (replacing both heaters that serve all of the locker rooms) and do have some prices to include for you and they are attached in your packets. We have a number of events that will be starting in June for dry floor events, and recreation programs that we are gearing up for.

Respectfully Submitted,

A handwritten signature in black ink that reads "Dan Wendorf" with the initials "dms" written below it.

Dan Wendorf  
Parks & Recreation Director  
City of Merrill



**merrill**

Location. Nature. People.

**Smart Move**

## CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

### August 2014 Parks & Recreation Directors Report

**Parks:** The youth baseball and softball seasons are coming to an end. League play finished at the end of June and we hosted a number of tournaments for each association. Both the boys and girls tournaments were very well attended by teams from all over the state. I have observed dog park usage steadily increasing this summer and the park users have contributed over \$100 into the donation boxes. This is a very positive trend and great to see. With the amount of timely rain we have observed this summer so far, we have had to continue to mow at our normal late spring pace. It limits us a bit in certain areas, but is very nice because we are in need of having a few bounce back years with precipitation. The athletic fields and parks are still deep green and beautiful. We have been having some issues with our Gravely Flower Watering UTV and are trying to work with the Street Department Mechanics and Nelson's Power House to resolve so we can get back to using it for its intended purpose. We have made accommodations to allow for continued watering but that takes a truck away from our fleet while the Gravely is down. The crew has been working on (and will be finished by the time you receive this) connecting the trail that runs between the youth fields at the MARC, to the trail that wraps along the woods and connects us to Council Grounds. This is a very common and efficient route that many people use over grass to get between our properties. The new soccer parking lot has been completed by the Street Department. We received the parking blocks and are waiting for ADA signs to arrive, but have opened it for people to use. It has been working well thus far and has been packed every night. The lot will park 35 vehicles once we get the blocks in there. We are going to delineate 18 of those spots for handicap parking due to the overwhelming demand during the past discussions we have had regarding the parking lot. We started laying out the City Forest Trail that is going to be funded by the Stewardship Grant we received. We are going to improve the existing network of trails and roads that exist, while hopefully adding 2 additional miles of pedestrian trails. We also intend to connect to the Underdown County Forest property adjacent to our property and their trail network. This will allow us to provide a very unique opportunity for outdoor recreation enthusiasts, as well as begin to organize bike rides/races and other pedestrian events. I have been working with one of the main organizers of the popular annual biking event in the Underdown called "Thunderdown in the Underdown" that draws over 100 bike riders from across the Midwest to help us with some bike trails at the City Forest as well. I have enclosed the flood study that was recently performed by Becher Hoppe and as you can see the results are unfortunately not going to allow us to locate the future pool at Stange Park. Bids were opened for Stange Park Roof Replacement on July 24<sup>th</sup>. We only had one bid from Finnegan Construction for \$4,565. I would recommend the bid from Finnegan, as they have done work for us in the past and I am comfortable with that number and it is under budget. We also opened bids for Smith Center locker room heater replacement on July 24<sup>th</sup>. We received one bid from Mechanical Inc. for \$37,800 and I am comfortable recommending their bid. Lastly we put out for bids the Riverside Park Sandblasting and

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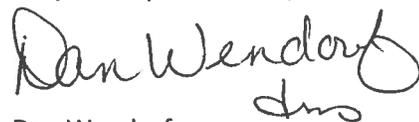
repainting project and received no bids. I would ask if it be acceptable for me to invite qualified businesses to quote the project and bring back in September in hopes to perform the work right away.

**Forestry:** I have been continuing to inspect trees into the summer as some of the older trees have been showing some signs of decline or poor health. The above average precipitation that we have experienced for the past 12-15 months has certainly helped the moderately healthy trees around our community but some of the older trees are still showcasing classic symptoms of drought stress that catches up after 6+ years of defined drought conditions. We have been pruning dieback limbs where and when it helps alleviate stress on the tree given the right situation, and we have been having to remove some of those trees because they have reached their life expectancy in an urban setting. I have finished and submitted our grant to American Transmission Company for tree planting funds. We should find out the results this fall. I also am in the process of applying for tree planting funds through Canadian National Rail Road. Any and all of these opportunities will allow us to plant more trees throughout our entire community, especially with the age and condition of some of our trees. The more trees that we can continue to restock, the better off we are going to be in the short and long term. There haven't been any major Emerald Ash Borer findings in our immediate area yet this year, which is very good news. There have been a few additional counties in the southern portion of the state that have been added to the quarantined list.

**Smith Center:** We are continuing with a busy summer of Smith Center rentals and events. We have had a number of very good events at the Smith Center, including a very large weekend long family reunion, weddings, community events, and recreation programs. As previously mentioned we received one bid for the Locker Room Heaters inside the Smith Center from Mechanical Inc. for \$37,800. This bid is very reasonable and I would recommend approval, as they have been doing our HVAC work inside the Smith Center for the past 10 years and are very familiar with everything in the building. We are also busy promoting, organizing, and getting ready for our fall events in the arena. A few of those events include, Barleyfest, 5<sup>th</sup> Quarter, and Business and Trade Show to name a few.

**Recreation:** Our summer recreation programs are still going strong. We finished up the first two months of successful programs and are getting ready to finish with a very busy August. It has been a very good summer for programs thus far with registration numbers and very few issues at all. We are getting ready for fall recreation as well with Flag Football skills evaluations in early August, 2<sup>nd</sup> Annual Summer Stride 5K/10K Fun Run/Walk on August 16<sup>th</sup>, Labor Day Parade, Colorama Bike Ride, Crazy Days, and Normal Park Arts & Crafts Fair on August 16<sup>th</sup> to name a few of the bigger ones. We have been working hard to try and build more community events by partnering with other organizations and groups to help us with volunteers and talents. These types of events are going to help our entire community by offering something for everyone, while bringing people in from outside the community to visit and showcase our fine city.

Respectfully Submitted,



Dan Wendorf  
Parks & Recreation Director  
City of Merrill