

1408150

**City of Merrill
Water & Sewage Disposal Committee
Wednesday, July 23, 2014 at 5:00 P.M.
Basement Conference Room, City Hall, 1004 East First Street**

Members Present (2 of 3): Alderman Rob Norton (Chairperson) and Alderman John Burgener. Alderwoman Kandy Peterson had an excused absence.

Others Present Included: Mayor Bialecki, City Administrator Dave Johnson, Utility Superintendent Kim Kriewald, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Finance Director Kathy Unertl, Alderman Ryan Schwartzman, Alderman Dave Sukow, Duane Pfister and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

Call to order

Alderman Norton called the meeting to order at 5:03 P.M.

Consider bids on West First Street project (amended agenda item)

This was part of an amended agenda. Utility Superintendent Kriewald reported that the bids received on the West First Street project were incomplete. The project is going to be rebid, with bids scheduled to be opened on August 11th, 2014.

No action was taken.

Review DNR Sanitary Survey Report

A copy of the report, prepared by the Wisconsin Department of Natural Resources (DNR), was in the meeting packet. Utility Superintendent Kriewald provided a verbal review of the report. The survey identified two deficiencies and resulted in five recommendations. Both the deficiencies and the recommendations are being addressed.

No committee action was necessary, requested or taken.

Cross-Connection Inspection Program and related ordinance revision

One of the deficiencies identified in the DNR sanitary survey report is that cross-connection inspections are not being done in a timely manner. City Administrator Johnson explained that there are options to address this issue, as follows:

- Contract with a company that provides inspection services
- Have the inspections done “in-house” by City staff
- Direct the property owners to have the inspections done

It will be necessary to do about 230 inspections in order to get “caught up” to the satisfaction of the DNR. Alderman Norton suggested that a contracted service would be the best option, at least temporarily.

Motion (Norton/Burgener) to recommend that the cross-connection inspection duties be eliminated from the Building Inspector/Zoning Administrator job description and that Utility Superintendent Kriewald be authorized to seek quotes to secure a contracted program to temporarily provide cross-connection inspection services. Carried.

The recommendations will be considered by the Committee of the Whole at a meeting on August 13th, 2014. Consideration of the related ordinance will be put “on hold” until a long-term decision is made on who will be providing cross-connection inspection services.

Operations Report

The report was in the meeting packet. Utility Superintendent Kriewald mentioned that there are some issues to address at the landfill.

Public Comment

None.

Next meeting

Wednesday, August 20th, 2014 at 5:00 P.M.

Adjournment

Motion (Norton/Burgener) to adjourn. Carried. Adjourned at 5:38 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk