

1407160

**City of Merrill  
City Plan Commission  
Tuesday, July 1, 2014 at 5:15 P.M.  
City Hall Common Council Chambers, 1004 East First Street**

Voting members present: Mayor Bill Bialecki (Chairperson), Melissa Schroeder, Ken Maule, Alderman Peter Lokemoen, Don Heyel, Ralph Sturm and Steve Hass (arr. 5:25)

Other attendees: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Alderwoman Kandy Peterson, Alderman Ryan Schwartzman, Jo Hoerstmann, Patrick Hoerstmann, Duane Pfister and City Clerk Bill Heideman.

**Call to order**

Mayor Bialecki called the meeting to order at 5:15 P.M.

**Minutes of June 3<sup>rd</sup>, 2014 meeting**

The minutes were in the meeting packet.

Motion (Lokemoen/Sturm) to approve, as presented, the minutes of the June 3<sup>rd</sup>, 2014 City Plan Commission meeting. Carried.

**Presentation by Lincoln County Humane Society on building project**

No information was in the meeting packet.

Representing the Lincoln County Humane Society, Patrick Hoerstmann reviewed the organization, structure and purpose of Lincoln County Humane Society.

Patrick Hoerstmann then gave a presentation on the humane society's proposed new animal shelter facility on the fairgrounds block. To date, approximately \$500,000 has been raised to build the facility, with a goal of \$700,000. No increase in animal population is planned, but the new facility will provide much-needed additional space. The proposed building would be 6,000 square feet. After the new building is completed, plans are to demolish the existing shelter.

Alderman Lokemoen suggested that the new site is even closer to residential areas, and therefore he had concerns related to noise from the animals. Patrick Hoerstmann conceded that the new facility would not be completely closed.

Mayor Bialecki stated his concerns that the location and the dimensions of the facility could possibly prevent certain types of events from being held at the fairgrounds.

Don Heyel questioned whether the proposed site is the best location for the shelter. Patrick Hoerstmann announced that, as the next step in the process, the Lincoln County Humane Society will be hiring an engineering firm in order to develop a Certified Survey Map and a site plan. The Lincoln County Humane Society will continue ongoing discussion with Building Inspector/Zoning Administrator Pagel as the planning process continues.

No action was taken.

**Next meeting**

Tuesday, August 5<sup>th</sup>, 2014 at 5:30 P.M.

**Public Comment**

None.

**Adjournment**

Motion (Hass/Lokemoen) to adjourn. Carried. Adjourned at 5:50 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC  
City Clerk