

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
June 18th, 2014

Minutes

1. Opening

Vice-President Gene Bebel called the Regular Meeting of the Board of Trustees to order at 4:06 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, Richard Mamer, Tim Meehean, Kyle Reimann, and Jim Wedemeyer. Excused: Mike Geisler and Vickie Yelle. Also present: Don Litzer (-4:40) and Ayla K. from MP3.

The renewal notice was received for Library Board President Mike Geisler for Wisconsin Library Association Trustee Membership.

There was no public comment.

2. Consent Items

M Gilk/S Mamer/C to approve the minutes of the May meeting as printed with the spelling of Mr. Reimann's name corrected. M Meehean/S Wedemeyer /C to accept the Monthly Revenue and Expense Printouts for May as printed.

3. Reports/Discussion Items/Action Items

A. Endowment Fund: Review of IRS Form 990: Mr. Mamer presented the form. M Meehean/S Gilk/C to approve the form as printed.

B. Mid-Year Budget Update and Discussion: M Meehean/S Mamer /C to utilize monies from Cross-County Borrowing, State Aid and Memorial Books Non-Lapsing Funds as a one-time redirection of funds to purchase materials, offsetting the reduction in 2014 budget caused by expenditures carried over from the 2013 budget.

C. Unattended Children in the Library: Policy Review: M Meehean/S Breitenmoser /C to approve the revised policy as presented.

D. Building & Grounds Projects-Review and Update: Ms. Stevens reported on ongoing projects including: public parking lot paving, 2nd & 3rd floor counter electrical outlet installation, water sculpture maintenance and roof leak repair. M Meehean/S Wedemeyer /C to approve \$1,247.57 from Endowment Fund monies for bills from Krueger Plumbing and Kulp's of Stratford for roof leak repairs.

E. Update to Wisconsin Act 157: Ms. Stevens reviewed a change in interpretation of status regarding cross-county payments resulting from the passage of 2013 Wisconsin Act 157. Ms. Stevens will be requesting payment from Langlade County for applicable circulations.

F. Strategic Plan Progress-Goals #6: Ms. Stevens presented staff progress on goals and objectives.

G. Trustee Essential #11 & #12-Planning for the Library's Future & Library Standards: Ms. Stevens provided copies of Trustee Essential #11 and #12, in addition to the table of contents from the publication Wisconsin Public Library Standards. The Standards will be reviewed in further depth at upcoming board meetings.

H. Reports from Friends/WVLS Representative: The Friends of the Library had their June meeting and plans are underway for a Crazy Daze Book Sale. There was no report at this time from the WVLS Representative.

4. Forthcoming Events & Library Director Report

- Summer Library Programs for Youth-1st day to spin the wheel was June 13th. First program at PRMS had an attendance of 405 with both Park and Recreation & Summer School programs utilizing bussing in addition to general public attendance. First summer youth movie had an attendance of over 100. The first child to reach 1000 books in the 1000 Books Before Kindergarten program was recognized.
- Adult Summer Reading Program announced the first drawing on WJMT-AM with 15 winners.

- Library has taken advantage of a free yearbook digitization project by the Oklahoma Corrections Industries of the Oklahoma Department of Corrections. 138 yearbooks were sent for digitization.
- Project WIN update. Project Leadership met and determined that a merger of the 3 interested parties would not proceed. However, discussions continue between Wisconsin Valley Library Service and Northern Waters Library Service libraries regarding a possible merger of their library catalogs.
- Ms. Stevens requested direction from the board regarding recognition of an employee with significant long-term tenure at the library.
- Staff member Zaborowske spoke about the 3D printer at the Merrill Noon Optimists meeting.

5. Adjournment:

The meeting adjourned at 4:55 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on July 16th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary