



**merrill**

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## CITY OF MERRILL

### Water & Sewage Utility

2401 River Street • Merrill, Wisconsin • 54452

Phone: 715.536.6561 • Fax: 715.539.2668

### NOTICE

RE: Water and Sewage Committee Meeting to be held **Wednesday, February 26, 2014** at **5:00** p.m. in the basement conference room of City Hall.

Voting members: Alderperson John Burgener, Alderperson Kandy Peterson, and Alderperson Rob Norton

The following items will be on the agenda:

1. Review & approval of vouchers.
2. Discussion & recommendation on Wastewater Treatment Plant Engine Generator Replacement bids.
3. Operations Report.
4. Public Comment.
5. Next meeting.
6. Adjournment.

Reviewed by,

John Burgener  
Committee Chairperson

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at 536-6561.

PACKET: 05419 water 2/13/14

VENDOR SET: 01

BANK : 4 UTILITY A/P

VL	OR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
003108		AIRGAS USA, LLC I-9915472084	AIRGAS USA, LLC	R	2/13/2014		20.29CR	140582	20.29
001521		BAY TOWEL, INC. I-013114	BAY TOWEL, INC.	R	2/13/2014		267.04CR	140583	267.04
002809		CARQUEST OF MERRILL I-10846-137506	CARQUEST OF MERRILL	R	2/13/2014		1.82CR	140584	1.82
000626		CENTRAL WI COOP I-338442	CENTRAL WI COOP	R	2/13/2014		648.24CR	140585	648.24
000381		CITY OF MERRILL I-SWG REPLACEMENT AC	CITY OF MERRILL	R	2/13/2014		15,000.00CR	140586	15,000.00
000199		CUMMINS NPOWER LLC I-809-25656	CUMMINS NPOWER LLC	R	2/13/2014		572.28CR	140587	572.28
001747		DEPT OF NATURAL RESOURCES I-WW OPR. CERT	DEPT OF NATURAL RESOURCES	R	2/13/2014		25.00CR	140588	25.00
000123		DIAMOND BUSINESS GRAPHICS I-167578	DIAMOND BUSINESS GRAPHICS	R	2/13/2014		1,043.00CR	140589	1,043.00
001115		E&B SCALE CO I-5301	E&B SCALE CO	R	2/13/2014		85.00CR	140590	85.00
000131		ETCO ELECTRIC SUPPLY I-013114	ETCO ELECTRIC SUPPLY	R	2/13/2014		393.62CR	140591	393.62
000212		FASTENAL COMPANY I-013114	FASTENAL COMPANY	R	2/13/2014		675.88CR	140592	675.88
000632		FERGUSON ENTERPRISES #331 I-013114	FERGUSON ENTERPRISES #331	R	2/13/2014		874.04CR	140593	874.04
002661		FRONTIER I-013114	FRONTIER	R	2/13/2014		350.36CR	140594	350.36
000216		GEMPLER'S INC I-1019966364	GEMPLER'S INC	R	2/13/2014		132.70CR	140595	132.70

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
001556	HD SUPPLY WATERWORKS, LTD I-B482724	HD SUPPLY WATERWORKS, LTD	R	2/13/2014		738.00CR	140596	738.00
000224	HYDRITE CHEMICAL CO I-01667833	HYDRITE CHEMICAL CO	R	2/13/2014		2,566.60CR	140597	2,566.60
001017	JANSSEN HEATING & COOLING I-18548	JANSSEN HEATING & COOLING	R	2/13/2014		40.00CR	140598	40.00
000751	L W ALLEN, INC I-096208	L W ALLEN, INC	R	2/13/2014		3,335.56CR	140599	3,335.56
000313	LINCOLN CO TREASURER'S OFFICE I-9068	LINCOLN CO TREASURER'S OFFICE	R	2/13/2014		288.76CR	140600	288.76
000041	MERRILL ACE HARDWARE I-013114	MERRILL ACE HARDWARE	R	2/13/2014		210.65CR	140601	210.65
000328	MERRILL WATER UTILITY I-013114	MERRILL WATER UTILITY	R	2/13/2014		246.48CR	140602	246.48
000540	NAPA AUTO PARTS I-013114	NAPA AUTO PARTS	R	2/13/2014		171.86CR	140603	171.86
000337	NORTH CENTRAL LABORATORIES I-332769	NORTH CENTRAL LABORATORIES	R	2/13/2014		291.58CR	140604	291.58
001891	NORTHERN LAKE SERVICE INC I-247895	NORTHERN LAKE SERVICE INC	R	2/13/2014		2,944.10CR	140605	2,944.10
000351	OFFICE OF STATE TREASURER I-REV.BOND.REDEMPT	OFFICE OF STATE TREASURER	R	2/13/2014		8,750.00CR	140606	8,750.00
001392	PACE ANALYTICAL SERVICES INC I-013114	PACE ANALYTICAL SERVICES INC	R	2/13/2014		622.00CR	140607	622.00
000362	PETERSON BROS. SAND I-7115	PETERSON BROS. SAND	R	2/13/2014		1,671.50CR	140608	1,671.50
002183	PITNEY BOWES I-5502389754	PITNEY BOWES	R	2/13/2014		86.67CR	140609	86.67

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000806	PROCESS EQUIPMENT REPAIR SERVICE INC							
	I-13-155	PROCESS EQUIPMENT REPAIR SERVI	R	2/13/2014		22,800.00CR	140610	22,800.00
000586	QUILL CORPORATION							
	I-013114	QUILL CORPORATION	R	2/13/2014		345.29CR	140611	345.29
001811	SGS ENVIRONMENTAL CONTRACTING LLC							
	I-013114	SGS ENVIRONMENTAL CONTRACTING	R	2/13/2014		4,882.50CR	140612	4,882.50
003416	THERMO ELECTRON NORTH AMERICA LLC							
	I-9020414759	THERMO ELECTRON NORTH AMERICA	R	2/13/2014		1,348.82CR	140613	1,348.82
000266	TRANTOW DO IT CENTER							
	I-432361	TRANTOW DO IT CENTER	R	2/13/2014		97.00CR	140614	97.00
000278	TRIDENT SUPPLY							
	I-F1685	TRIDENT SUPPLY	R	2/13/2014		9.36CR	140615	9.36
000578	USA BLUE BOOK							
	I-236516	USA BLUE BOOK	R	2/13/2014		1,354.69CR	140616	1,354.69
000284	VIP ALL-VALUE							
	I-013114	VIP ALL-VALUE	R	2/13/2014		175.09CR	140617	175.09
000299	WAL-MART COMMUNITY/GEMB							
	I-013114	WAL-MART COMMUNITY/GEMB	R	2/13/2014		101.07CR	140618	101.07
001975	WASTEWATER TRAINING SOLUTIONS							
	I-TRAINING KD	WASTEWATER TRAINING SOLUTIONS	R	2/13/2014		360.00CR	140619	360.00
000587	WI STATE LAB OF HYGIENE							
	I-344176-1	WI STATE LAB OF HYGIENE	R	2/13/2014		60.00CR	140620	60.00
000656	WISCONSIN PUBLIC SERVICE							
	I-013114	WISCONSIN PUBLIC SERVICE	R	2/13/2014		16,084.23CR	140621	16,084.23
001976	WRWA							
	I-1269	WRWA	R	2/13/2014		100.00CR	140622	100.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	41	0.00	89,771.08	89,771.08
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	41	0.00	89,771.08	89,771.08

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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
62	2/2014	35,319.91CR
63	2/2014	54,451.17CR
=====		
ALL		89,771.08CR

# BECHER HOPPE

Engineers and Architects

330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000  
Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

February 14, 2014

Mr. David Johnson  
Administrator  
City of Merrill  
1004 East First Street  
Merrill, WI 54452

Subject: Wastewater Treatment Plant Engine Generator Replacement

Dear Mr. Johnson:

The initial scope of the work was for the replacement of the engine generator, transfer switch, and main disconnect. As we developed the design, it became clear that it would be necessary to also replace the entire MCC-A (main electrical control panel), water and drain/vent piping in the MCC-A room, and additional water supply and drain piping to/from the new engine generator. All of these actions were needed to comply with current electrical code requirements. The replacement of the entire MCC-A means disconnecting and reconnecting all of the electrical circuits that power the entire wastewater treatment plant. This necessitated the need for temporary engine generators at three of the sub-feeder locations when this work was occurring.

Enclosed is the Bid Summary for the engine generator replacement. The bids were significantly lower than our pre-bid opinion of probable cost. We contacted the low bidder to confirm that the scope of work was fully understood. They confirmed that they understood the scope but have a different approach to completing the work. For instance, instead of providing temporary power generator equipment at three sub-feeder locations, they are going to power all three locations using one temporary electrical service to be installed by Wisconsin Public Service Corporation. Also, they have previously worked on the electrical panels and controls at the treatment facility and are intimately familiar with the system.

We recommend award to Van Ert Electric Company Inc. in the amount of \$137,320.00. After City Council concurrence, please sign the Notice of Award and return it to us immediately; the Contractor is anxious to start.

Sincerely,



Kenneth J. Ligman  
Senior Project Manager

KJL/pmw  
Enclosure

Cc Kim Kriewald, Utilities Superintendent  
Tonia Speener, Becher-Hoppe Associates, Inc.

SECTION 00 51 00

NOTICE OF AWARD

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Date of Issuance: March 11, 2014

Owner: City of Merrill

Owner's Contract No.:

Engineer: Becher-Hoppe Associates, Inc.

Engineer's Project No.: 2013.034.022

Project: Wastewater Treatment Facility  
Generator Replacement

Contract Name:

Bidder: Van Ert Electric Company, Inc.

Bidder's Address: 7019 W. Stewart Ave

Wausau WI 54401-9230

**TO BIDDER:**

You are notified that Owner has accepted your Bid dated February 13, 2014 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Wastewater Treatment Facility Generator Replacement

The Contract Price of the awarded Contract is: \$137,220.00.

3 unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

3 sets of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 3 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [e.g., performance and payment bonds] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

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Owner: City of Merrill

Authorized Signature

By: David Johnson

Title: City Administrator

Copy: Engineer

**END OF SECTION 00 51 00**

**BID SUMMARY**

Merrill Wastewater Treatment Facility  
Engine Generator Replacement  
Bids due February 13, 2014 @ 11:00am

Contractor	Base Bid	Optional Alternate
E-Con Electric Inc. Wisconsin Rapids, WI	\$144,800.00	
System Technologies Merrill, WI	\$222,155.00	
Van Ert Electric Inc. Wausau WI	\$137,320.00	

February 21, 2014

TO: Water & Sewage Committee

FROM: Kim Kriewald, Utility Superintendent

RE: Operations Report

Water & Sewer Operations & Water Recycling Operations aka Wastewater Operations

Repaired water main break on Jackson Street – initially had trouble locating leak because it never surfaced; went to a basement instead.

Water Utility bills are all being estimated; an additional message printed on this month's bills about running water.

Frozen water services – 200 +  
Frozen water mains – 2  
Broken Hydrants – 2 still off line  
Frozen Hydrants – 1 still off line

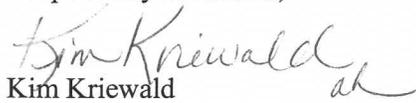
Hydrants are buried because of continuous snow fall and lack of time to shovel. Have had numerous complaints about them not being shoveled. Hope for warm weather.

Starting to experience frozen sewer mains.

Grit Removal System replacement should start in a week or two. Classifier and pumps have been delivered.

Had a treatment facility overflow that was reported to the DNR. Storage tank overflowed and ran on the ground – no danger to environment or personnel or health concerns; will consider putting in an alarm system to prevent any future occurrence.

Respectfully submitted,

  
Kim Kriewald  
Utilities Superintendent

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