

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
February 19th, 2014

Minutes

1. Opening

Vice-President Gene Bebel called the Regular Meeting of the Board of Trustees to order at 4:12 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, Chris Malm, Tim Meehean and Vickie Yelle. Absent (ex.): Mike Geisler, Richard Mamer and Jim Wedemeyer. Also present: Don Litzer.

There was no correspondence or public comment.

2. Consent Items

M Malm/S Gilk/C to approve the minutes of the January meeting with the correction of noting Paul Gilk in attendance, and to accept the Monthly Revenue and Expense Printouts for January, the Monthly Statistical Report for January, and the corrected Monthly Statistical Report for December 2013 .

3. Reports/Discussion Items/Action Items

A. 2013 Local Annual Report: Ms. Stevens presented the report. M Meehean/S Yelle/C to approve the report.

B. 2013 State Annual Report System Effectiveness Statement: M Meehean/S Malm/C to approve the 2013 State Annual Report System Effectiveness Statement as presented.

C. 2013 State Annual Report: M Breitenmoser/S Malm/C to approve the 2013 State Annual Report as presented.

D. Long Range Plan Outcomes and Responsibilities: Ms. Stevens presented a working document detailing specific activities and measures related to long-range plan goals. Board members directed that monthly/bi-monthly reports be included on the agenda of future board meetings to inform them of progress. Board members also directed that the monthly statistical report reflect all services the library offers, not only traditional services.

E. Request for Change in March Board Meeting Date: The board directed that unless matters arise that necessitate a March board meeting, that there be no meeting in March. If a board meeting is deemed necessary, it will be held on March 26th.

F. Reports from Friends and WVLS Representative: The Friends of the Library announced their Spring Booksale dates. The Friends also donated a print of the Merrill Chamber of Commerce's 2013 "A Very Merrill Christmas" card featuring the library, and plans to pay for its framing.

4. Forthcoming Events & Library Director Report

- Milwaukee Bucks Reading Challenge continues through the month of February.
- Read Across America March 1st and 2nd.
- Seed library had first meeting on Saturday with 35 attending; second meeting was rescheduled due to weather.
- ACA program offerings continue for Healthcare Marketplace registration. Staff from Wausau Job Center will hold monthly business hours here beginning in March.
- Brief report given on building and grounds issues.
- Board members were given a copy of a draft Executive Summary of library services requested by City Administrator Johnson for the City Council's Strategic Planning process.
- Board members were given a document comparing total circulation changes of VCat member libraries from 2012 to 2013.

5. Adjournment:

The meeting adjourned at 5:20 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on April 16th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary