

**CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
Tuesday, January 28, 2014 at 5:15 P.M.
City Hall Basement Conference Room
1004 East First Street**

Voting members: Alderman Steve Hass (Chairperson),
Alderwoman Anne Caylor, and Alderman Ryan Schwartzman

AGENDA

1. Call to order
2. Vouchers
3. Consider request from Finance Director Unertl to write off duplicate 2013 personal property tax bill for 2417 East Main Street (G & G Auto - \$272.30)
4. Review/discussion/recommendation(s) on duties of Deputy City Clerk during elections when City Clerk is on ballot (agenda item requested by Alderman Hass)
5. Monthly Reports:
 - a. Municipal Court
 - b. Finance Director Unertl
 - c. City Attorney Hayden
 - d. City Clerk Heideman
 - e. City Administrator Johnson
 - f. City Building/Zoning Permits
6. Next Meeting
7. Public Comment
8. Adjournment

NOTE: It is possible that a quorum of the Common Council will be present at this meeting. However, no Common Council action will be taken.

Agenda prepared by City Clerk Bill Heideman
Agenda reviewed by Alderman Steve Hass

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at 536-5594.

Date and time agenda was posted: _____ *Posted by:* _____