

T. B. Scott Free Library Board of Trustees
ANNUAL MEETING
January 15th, 2014

Minutes

1. Opening

Vice-President Gene Bebel called the Annual Meeting of the Board of Trustees to order at 4:15 p.m. in the Library Board Room. Present: Katie Breitenmoser, Richard Mamer, Jim Wedemeyer and Vickie Yelle.

Absent (ex.): Mike Geisler, Chris Malm and Tim Meehean. Also present: Don Litzer, Art Lersch (-5:00) and Karissa K. from MP3.

Correspondence received: a letter from the Merrill Historical Society recognizing the Endowment Fund Pledge. There was no public comment.

2. Election of Officers

All officers have agreed to serve for another year. There were no nominations from the floor. M Mamer/S Yelle/C to approve the incumbent officers for 2014. Officers include: President, Mike Geisler; Vice-President, Gene Bebel; and Financial Secretary, Richard Mamer.

3. Consent Items

M Mamer/S Yelle/C to approve the minutes of the December meeting as printed.

M Breitenmoser/S Yelle/C to approve the Revenue & Expense Report and the Statistical Report for December as printed.

4. Reports/Discussion Items/Action Items

A. 2013 Endowment Fund Report: Mr. Mamer presented the report. M Wedemeyer/S Yelle/C to approve the report.

B. 2014-2018 Long Range Plan Document: Mr. Lersch was present to answer questions regarding the presented report. M Mamer/S Breitenmoser/C to approve the plan as presented and to make a reasonable number of paper copies available for distribution to public officials and the general public. The paper copies of the plan will be paid for with Endowment Fund monies. At the next board meeting, Ms. Stevens will present a working document providing greater detail on actions to implement plan goals & objectives, and to designate responsibility for implementation.

C. 2013 Year-End Budget: In late December 2013, Ms. Stevens authorized expending remaining monies, specifically to address technology-related priorities, based on information provided by the City Finance Director. However, after last-minute re-direction by the City Finance Director in early January, liabilities for monies spent beyond the 2013 budget were transferred to the 2014 budget.

D. Endowment Fund Request-Heirloom Seed Bank: Ms. Stevens presented a request to fund startup costs for an Heirloom Seed Library. M Breitenmoser/S Mamer/C to pay \$500 from the Endowment Fund for the costs of initiating a Seed Library as per the proposal presented.

E. Town Hall Meeting Discussion: Mr. Malm, District 1 City of Merrill Council Member, will be holding a "Town Hall" City Government Listening Session for District 1 residents on January 21st.

F. Trustee Essential #8-Developing the Library Budget: Ms. Stevens provided copies of Trustee Essential #8.

G. Reports from Friends and WVLS Representative: There was no report.

5. Forthcoming Events & Library Director Report

- Future of the Fair & Fairgrounds Town Hall-style meeting Sunday January 19th.
- Adult Winter Read-in Program began January 2nd, and runs through March 6.
- SRA International is providing a 2nd free public session to assist with ACA signup on 1/30.
- Merrill 1st Grade Classes have started their annual school visits to the library.
- Milwaukee Bucks Reading Challenge is going on now for Grades 3-8 through February.
- Building & Grounds: Weather related roof leak on 3rd floor. Otis Elevator completed work on the elevator pit.

6. Adjournment:

The meeting adjourned at 5:15 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on February 19th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary