

**T. B. Scott Free Library Board of Trustees**  
**REGULAR MEETING**  
**December 18<sup>th</sup>, 2013**

**Minutes**

**1. Opening**

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:03 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Paul Gilk, Richard Mamer, Tim Meehean, Jim Wedemeyer and Vicki Yelle. Absent (ex.): Chris Malm. Also present: Don Litzer, Abby B. and Jacob S. from MP3.

There was no correspondence. Acknowledgement letters from recipients of donations collected from staff through the Casual Friday program were available for board review.

There was no public comment.

**2. Consent Items**

M Bebel/S Gilk/C to approve the minutes of the November meeting as printed.

M Meehean/S Mamer/C to accept the Monthly Revenue and Expense Printouts & Monthly Statistical Report for November as printed.

**3. Reports/Discussion Items/Action Items**

A. Appointment of the Nominating Committee: Mr. Meehean was appointed to the Nominating Committee; he will give a report at the next meeting.

B. Mission and Vision Statements: M Meehean/S Breitenmoser/C to approve the following:  
Mission Statement

Serving the Merrill area through traditional and innovative services, T.B. Scott Free Library connects people to their community and the world, promotes literacy and civic engagement, encourages and supports life-long learning, ensures free and open access to ideas and provides opportunities for recreation.

Vision Statement

To cultivate a library environment so vital that everyone desires to be an active library user.

C. Long Range Plan Discussion Items: Ms. Stevens presented for discussion several topics/issues brought forward at the recent Long Range Planning retreat: addressing priorities in the expiring LRP that have not yet been achieved; immediate parking issues; plans to provide and approve the new LRP at the January Board Meeting; and getting consensus on the process of developing and implementing goals and objectives.

D. Reports from Friends/WVLS Representative: The Friends had their monthly meeting on December 12<sup>th</sup>. There was no report from the WVLS Representative.

**4. Forthcoming Events & Library Director Report**

- Upcoming Words Worth Hearing program, Game On! (board gaming program) December 29<sup>th</sup> & Family Movie December 30<sup>th</sup>.
- First Grade Class Library Orientation tours in January.
- Future of the Fair and Fairgrounds program January 19<sup>th</sup>.
- A program on the Affordable Care Act was done early December and another has been scheduled for January 9<sup>th</sup>.
- Continued energy savings have resulted in an opportunity at year-end to address technology needs with remaining budget funds.
- 1000 Books Before Kindergarten Program has 155 registrants. Staff will next be promoting the program to Head Start, Parkside Preschool and other area preschool centers.
- Numerous school classes have been making visits to the library in the last week.
- The annual holiday letter, including a library endowment fund donation card, is again being sent out.

- Volunteer recognition party was a success.

**5. Adjournment:**

The meeting adjourned at 4:45 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on January 15<sup>th</sup> at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary