REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN

Wednesday, December 11, 1:00 P.M. 3's Company, 3201 E. Main St., Merrill, WI

PRESENT: Chairman Kathy Colclasure, Richard Weissinger, Amanda Kostman, Paul Wagner, Denise Humphrey, Rob Norton (Ex-Officio), LaDonna Fermanich and Kay Tautges.

PUBLIC HOUSING - PARK PLACE and WESTGATE MEETING called to order by Chairman Kathy Colclasure. Motion to approve the minutes of November 13, 2013 meeting and today's agenda: Wagner/Kostman. Motion passed unanimously.

Discussion and motion to approve Checks #21480 thru #21514 and Billings to date for November, 2013 with attached list of expenditures: Wagner/Humphrey. Passed unanimously by roll call vote: Kostman - aye, Humphrey-aye, Colclasure –aye, Wagner-aye and Weissinger-aye.

Move-ins and Move-outs for November 2013: Motion to accept report and place on file. Kostman/Humphrey. Motion passed unanimously.

Report on Park Place Investments: LaDonna reported gains on the account. Motion to accept report and place on file. Kostman/Wagner. Passed unanimously.

Presentation and Approval of Resolution No. 370 "Merrill Housing Authority Year End Performance Bonus": Motion to Approve Resolution 370 "Merrill Housing Authority Year End Performance Bonus". Kostman/Wagner. Passed unanimously by roll call vote: Kostman - aye, Humphrey-aye, Colclasure –aye, Wagner-aye and Weissinger-aye.

For the Good and Betterment of the Public Housing Program:

1. Commissioner Items/Comments: Amanda asked to have the Smoking Policy added to the February agenda.
2. Executive Director's Report: LaDonna completed staff performance reviews. She reviewed the Health Plan policy changes with staff and changes being made for recording hours worked/time sheets. The Park Place Christmas Party is tonight. A close out report on the Westgate project will be given at the next meeting. An article on in the Foto News today gives statistics regarding the numbers of the aging. LaDonna will send Commissioners additional reading material regarding aging population statistics for this area.
3. Public Comment Period: None

The next regular meeting of the Commissioners of the Housing Authority will be held on **Wednesday, January 15, 2014, 4:00 p.m. Jenny Towers Library, 711 East First Street, Merrill, WI. Please note the meeting date has been changed to January 15th.**

Motion to adjourn at 1:25 P.M. and break for lunch. Wagner/Humphrey. Passed unanimously.

Kathy Colclasure

Kathy Colclasure, Chairman

Kay Tautges

Kay Tautges, Recording Secretary

LaDonna Fermanich

LaDonna Fermanich, Executive Director

REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN

Wednesday, December 11, 2013, 1:55 P.M., 3's Company, 3201 E. Main St. Merrill, WI 54452

PRESENT: Chairman Kathy Colclasure, Amanda Kostman, Denise Humphrey, Paul Wagner, Richard Weissinger, Rob Norton (Ex-Officio), LaDonna Fermanich and Kay Tautges.

SECTION-8 HOUSING - JENNY TOWERS and SCATTERED SITES MEETING called to order by Chairman Kathy Colclasure. Motion to approve minutes of November 13, 2013 meeting and today's agenda: Wagner/Kostman. Motion passed unanimously.

Discussion and motion to approve Checks #16683 thru #16724 and Billings to date for November 2013 with attached list of expenditures: Humphrey/Kostman. Passed unanimously by roll call vote: Colclasure-aye, Kostman-aye, Wagner- aye, Humphrey-aye, and Weissinger-aye.

Discussion and Approval of Move-ins and Move-outs for November 2013: Motion to accept report and place on file. Kostman/Wagner. Motion passed unanimously.

Report on Jenny Tower Investments: LaDonna reported modest gains on the account. Motion to accept and place on file the Investment Report. Kostman/Humphrey. Passed unanimously.

Approve Resolution No. 371 "Allowance for Doubtful Accounts- Jenny Towers": Motion to approve Resolution No. 371 "Allowance for Doubtful Accounts" with a correction to the dollar amount in parentheses. That figure should be changed to $469.12. Kostman/Wagner. Passed unanimously by roll call vote: Colclasure-aye, Kostman-aye, Wagner- aye, Humphrey-aye, and Weissinger-aye.

Approve Resolution No. 372 "Allowance for Doubtful Accounts – Jenny Towers": Motion to approve Resolution No. 372 "Allowance for Doubtful Accounts – Jenny Towers". Wagner/Kostman. Passed unanimously by roll call vote: Colclasure-aye, Kostman-aye, Wagner- aye, Humphrey-aye, and Weissinger-aye.

Discuss Community Donations: Motion to give a $3000.00 donation to the Merrill Food Pantry and a $1000.00 donation to the Merrill Area Community Enrichment Center. Kostman/Wagner. Passed unanimously.

For the Good and Betterment of the Section-8 Housing Program:

1. Commissioner Items/Comments – Paul And LaDonna met with a security company and are waiting for a quote for the installation of security cameras.
2. Executive Director's Report – LaDonna reported that the Focus on Energy initiatives have been started and will report on their completion at the next meeting.
3. Public Comment - None.

The next regular meeting of the Commissioners of the Housing Authority will be held on **Wednesday, January 15, 2014, 4:00 p.m. Jenny Towers Library, 711 East First Street, Merrill, WI. Please note the meeting date has been changed to January 15th.**

Motion to adjourn meeting at 2:20 p.m. Wagner/Humphrey. Motion passed unanimously.

Kathy Colclasure, Chairman

Kay Tautges, Recording Secretary

LaDonna Fermanich, Executive Director