

1311120

**City of Merrill
Board of Public Works
Wednesday, October 30, 2013 at 5:30 P.M.
City Hall Basement Conference Room, 1004 East First Street**

Members Present (5 of 5): Mayor Bill Bialecki (Chairperson), Street Commissioner Richard Lupton, Alderman Steve Hass, Alderman John Burgener and Alderman Chris Malm.

Others Present Included: City Administrator Dave Johnson, Building Inspector/Zoning Administrator Darin Pagel, Finance Director Kathy Unertl, City Hall Maintenance Supervisor Ramona Vanderkam, Alderwoman Kandy Peterson, Alderman Dave Sukow, Andrea Krueger, Gerald Kleinhans and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

Call to order

Mayor Bialecki called the meeting to order at 5:30 P.M.

Vouchers

The vouchers were in the meeting packet.

Motion (Burgener/Malm) to approve the vouchers, as presented. Carried.

Condemnation and demolition @ 108 South Foster Street

Building Inspector/Zoning Administrator Pagel had requested that this item be placed on the agenda. Information was in the meeting packet.

At a meeting on January 24th, 2013, the Zoning Board of Appeals passed the following motion:

Motion (Koebe/Schneider) to grant Gerald Kleinhans a variance until October 31st, 2013, to complete the improvements at 108 South Foster Street. The necessary improvements are specified in the letter submitted by Building Inspector/Zoning Administrator Pagel to the Zoning Board of Appeals and presented to Gerald Kleinhans. If the improvements are not completed to the satisfaction of the City of Merrill Building Inspector by October 31st, 2013, the condemnation orders at 108 South Foster Street will proceed.

Building Inspector/Zoning Administrator Pagel reported that some work on the property has been completed, but that other issues remain unresolved. Gerald Kleinhans, the property owner, reported on the status of property rehabilitation.

Building Inspector/Zoning Administrator Pagel reminded the board that their role is not to determine whether the problems have been addressed and resolved. Rather, the board's responsibility is to decide whether condemnation/demolition should proceed if conformity has not been achieved.

Gerald Kleinhans stated that he could put siding on the garage on October 31st.

Motion (Hass/Burgener) to specify that, if the issues related to the property at 108 South Foster Street have not been resolved to the satisfaction of Building Inspector/Zoning Administrator Pagel by October 31st, 2013, the condemnation/demolition report for that property is to be referred to the City Attorney's office. Carried.

Condemnation and demolition @ 819 North State Street

Building Inspector/Zoning Administrator Pagel had requested that this item be placed on the agenda. Information was in the meeting packet.

At a meeting on August 6th, 2013, the Zoning Board of Appeals considered a request from Tom Malone, the owner of the property at 819 North State Street, for a variance on that property. At that time, orders had already been issued to remove the structures on the property by August 18th, 2013. After discussion at the meeting, the Zoning Board of Appeals passed a motion denying the variance and establishing November 1st, 2013 as the date for complete removal of the house and accessory building.

Due to several circumstances, Tom Malone, the property owner, has now submitted a letter requesting an extension on the demolition of the property until May 31st, 2014.

Motion (Hass/Malm) to specify that, if the issues related to the property at 819 North State Street have not been resolved by November 1st, 2013, the condemnation/demolition report for that property is to be referred to the City Attorney's office. Carried.

Monthly report - Street Commissioner

The report was in the meeting packet. Street Commissioner Lupton reported that Schulz's Recycling Inc. is willing to renew the current recycling contract on a monthly basis until the new recycling program is ready to be launched.

Monthly report – Exterior Maintenance

The report was in the meeting packet.

Monthly report – Northwinds Inspection

The report was in the meeting packet.

Monthly report – City Hall Maintenance Supervisor

No written report submitted. City Hall Maintenance Supervisor Vanderkam reported verbally that boiler/heat issues at City Hall will need to be addressed soon.

Monthly report from contracted engineering firms

No report(s) submitted.

Next meeting

The next meeting will be held at the call of the Chairperson.

Public Comment

None.

Adjournment

Motion (Hass/Malm) to adjourn. Carried. Adjourned at 5:58 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk