

**CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
Monday, October 28, 2013 at 4:30 P.M.
City Hall Basement Conference Room
1004 East First Street**

Voting members of Committee: Alderwoman Anne Caylor (Chairperson),
Alderwoman Kandy Peterson and Alderman Dave Sukow

AGENDA

1. Call to order
2. Nuisance Complaints and Exterior Maintenance Report
3. Vouchers
4. Picnic and/or Liquor License Applications (None)
5. Consider change of agent application from Kwik Trip, Inc., appointing Heather E. Timm as agent for license at Kwik Trip #386, 2311 East Main Street.
6. Consider ordinance amended Chapter 6, Article IV, Section 6-96 to include keeping of fowls (referred to the Health and Safety Committee by the Common Council at October 8th, 2013 meeting)
7. Continue consideration of potential steps to address noise concerns related to the train whistle during evening hours
8. Monthly reports:
 - a. Fire Chief Savone
 - b. Police Chief Neff
 - c. Lincoln County Humane Society
9. Establish date and time of next regular meeting
10. Public Comment
11. Adjournment

NOTE: It is possible that a quorum of the Common Council will be present at this meeting, but no Common Council action will be taken.

Agenda prepared by City Clerk Bill Heideman
Agenda reviewed by Alderwoman Anne Caylor

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at 536-5594

Date and time agenda was posted: _____ *Posted:* _____

INC CODE: * - All
STATUS: Active

USER: * - All
GROUP: * - All
PRIORITY: * - All
TYPE: * - All

ORIGINATION: 9/15/2013 THRU 10/15/2013
DUE: 0/00/0000 THRU 99/99/9999
RESOLUTION: 0/00/0000 THRU 99/99/9999

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

1758-MISC 1405 MATHEWS ST ACTIVE 9/19/13 9/20/13 1 brenda-g SCRIBNER, BRIAN

***** NOTES *****

9/19/13 RANDY SCHULTZ, 500 S FOSTER ST (715-536-5310) FILED A COMPLAINT ON BRIAN SCRIBNER OF 1405 MATHEWS ST. MANY BAGS OF GARBAGE IN THE GARAGE RESULTING IN A MOUSE PROBLEM AT SCHULT'S HOUSE. LONG GRASS AND WEEDS BECAUSE LAWN IS NOT MOWED. GIVEN TO ST COMM LUPTON AND PROP INSP WICKE.

Darin - no violation, chase

Deck - " " never long enough for city to mow 8"

close

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1837 INSPECT 1405 MATHEWS ST Active 9/19/13 9/20/13 1 CODE

1759-MISC 211 E 4TH STREET ACTIVE 9/23/13 9/24/13 1 brenda-g

***** NOTES *****

9/23/13 KATHLEEN ERMER, 308 BLAINE ST (715-921-4434) FILED A COMPLAINT ON BRYAN HOFFMAN'S PROPERTY AT 211 E 4TH ST. UNABLE TO OPEN WINDOWS ALL SUMMER DUE TO AUTO REPAIRS AND FOUL LANGUAGE. RETAINING WALL NOT MAINTAINED. TREES NOT TRIMMED (KATHLEEN DID THEM). TREES FULL OF BUGS-SPREADING TO HER PROPERTY. 3 VEHICLES ON PROPERTY NOT THEIRS BEING REPAIRED-WORKING ON THEM 10-11 P.M.) REVING ENGINES. GRASS BY ALLEY NOT CUT IN 2 YEARS. CHOCOLATE COVERED CAND WRAPPERS IN YARD BLOW TO HER YARD WHICH ARE TOXIC FOR DOGS (KATHLEEN HAS A SERVICE DOG)

CPD - multi visits - no violation

Bldg Insp - due 11/11/13

Street - no violation - only sm. section - went City forester - gave home Remedies - see what happens + if more complaints take trees out

K#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1838 INSPECT 211 E 4TH STREE Active 9/23/13 9/24/13 1 CODE

1760-MISC 504 E 7TH ST ACTIVE 10/08/13 10/09/13 1 brenda-g

***** NOTES *****

10/7/13 TRISTA WOLFF, 504 E 7TH ST(715-921-6149 LEAVE A MESSAGE), FILED A COMPLAINT ON LANDLORD ROBERT GALELLA, W4540 PRAIRIE CREST LN, MERRILL. MULTIPLE METER #'S ON WPS BILL. WPS TOLD HER EITHER WATER HEATER HAS TO BE REWIRED OR THE LANDLORD SHOULD PAY BILL AND SHE PAY A PORTION TO HIM. MICE & BATS IN WALLS, DIE AND SMELL. DRYER NOT VENTED OUTSIDE CAUSING MOLD IN BASEMENT AND LINT BUILDING UP ON ELECTRIC WIRES. BATHROOM SINK LEAKING. GIVEN TO BLDG INSP PAGEL 10/8/13

Darin - trying to contact newer to enter bldg - no success

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1839 INSPECT 504 E 7TH ST Active 10/08/13 10/09/13 1 CODE

INCIDENT STATUS REPORT
DETAIL

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1566 INSPECT	505 2ND ST E	Active	6/22/07	6/23/07	1	INS	No Inspect		

1658-EXTERIOR APPEARANCE 403 EAST ST ACTIVE 5/11/10 5/12/10 1 brenda-g GERALD KLEINHANS

***** NOTES *****
 5/7/10 MARY ANDERSON OF 410 EAST ST FILED A COMPLAINT ON 403 EAST ST OWNED BY GERALD KLEINHANS 611 N PROSPECT ST. STUCCO SIDING FALLING OFF FRONT OF HOUSE. GIVEN TO PROP INSP 5/11/10 7/16/10 to city atty office 7/15/10 b/c owner didn't comply 9/21/10 city atty-continue to monitor, talking with owner 10/21/10 must be resolved by end of Oct or citation 11/19/10 atty to process citation 12/16/10 citation in process 1/18/11 meeting scheduled - city atty & property owner 2/23/11 atty & g.kleinhans met-resolution pending?? 3/17/11 resolution still pending per atty hayden



TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1737 STUCCO FALLING OFF	403 EAST ST	Active	5/11/10	5/12/10	1	CODE			

1717-EXTERIOR APPEARANCE 403 EAST ST CONTINU ACTIVE 8/20/12 8/21/12 1 brenda-g

***** NOTES *****
 CONTINUED FROM 5/11/10 . . .
 PER CITY ATTY OFFICE-FINED \$1,153.50. THIS IS NOW AN ACTIVE FILE WITH THE BLDG INSP.
 9/17/12 per S. Wicke due 10/31/12
 1/16/13 WENT TO COURT 1/7/13; PER CITY ATTY OFFICE-PENDING IN COURT
 2/20/13 pending in court
 5/15/13 pending in court
 6/17/13 pending in court
 7/16/13 pending in court;8/8/13 pending in court

atom - pending in court



TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1796 Exterior Appearance	403 EAST ST CON	Active	8/20/12	8/21/12	1	CODE			

1719-MISC 402 N PROSPECT ST ACTIVE 8/20/12 8/21/12 1 brenda-g

***** NOTES *****
 8/20/12 BONNIE & RON LUDWIG, 407 N PROSPECT (715-536-6164) FILED A COMPLAINT ON 402 N PROSPECT OWNED BY ANDREA THORNTON, PO BOX 59, IRON BELT, WI 54536. THERE IS A SIGN ON THE PROPERTY THAT SAYS TO CONTACT BANK OF AMERICA. THE POLICE DEPT HAS BEEN CONTACTED NUMEROUS TIMES ABOUT THIS PROPERTY AND HAS INFO. DOORS OPEN ALLOWING ANIMALS TO GO IN. FILTH;STENCH BEHIND GARAGE IN THE ALLEY; GARBAGE IN YARD IN BACK OF HOUSE. GRAFITTI ON GARAGE. FEAR OF SPREADING DISEASE.GIVEN TO PROP INSP AND HLTH OFFICER.
 9/17/12 garbage cleaned up by street dept 9/18/12. garage to



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be painted by 10/21/12

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1798 INSPECT 402 N PROSPECT Active 8/20/12 8/21/12 1 CODE

1745-MISC 402 n prospect cont ACTIVE 6/18/13 6/19/13 1 brenda-g

***** NOTES *****

continued . . .
6/18/13 city atty investigating
7/16/13 city atty investigating
8/8/13 will end up going for back taxes
Darin Pagel spoke with new owner on 9/3/13. Darin granted an extension until November 1, 2013 to have the garage painted.

Shari - garage painted?
due 11/1/13

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1824 INSPECT 402 n prospect Active 6/18/13 6/19/13 1 CODE

1754-MISC 600 PROSPECT ST N ACTIVE 8/23/13 8/24/13 1 brenda-g MORDEN, MELINA

***** NOTES *****

8/22/13 MELINA MORDEN (600 N PROSPECT/715-563-0781) FILED A COMPLAINT ON ANDRE GALELLA (N12096 HEAFFORD RD. TOMAHAWK) DUE TO CO LEAK FROM WATER HEATER & FURNACE SHUT OFF. NO HOT WATER & HEAT IN HALF OF HOUSE. OTHER HALF OF HOUSE ELECTRIC HOT WATER HEATER BLOWS BREAKERS. HAVE HAZARDOUS TAGS FROM WPS ON FURNACE & HOT WATER HEATER. CRAWL SPACE IS FULL OF GARBAGE FROM PREVIOUS TENANTS - UNHEALTHY WITH DUST, MOLD, & GARBAGE. GIVEN TO BLDG INSP 8/23/13

Shari - 90% done
vacant
cant occupy until 100%

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1833 INSPECT 600 PROSPECT ST Active 8/23/13 8/24/13 1 CODE

1756-MISC 409 N CLEVELAND ST ACTIVE 8/28/13 8/29/13 1 brenda-g

***** NOTES *****

8/28/13 BRYAN WINFREE/GAYLE MARCOTT, 409 N CLEVELAND ST (715-573-6909/715-573-6904) FILED A COMPLAINT ON THEIR LANDLORDS (TOM & JEAN KOUBA, 5038 STATE HWY 66, STEVENS POINT, WI 54482). ROOF LEAKING BY CHIMNEY IN BEDROOM. DRIPS ON THEIR HEADS AND THE FURNITURE. VERBALLY THEY INDICATED THAT THE ROOF HAS BEEN LEAKING FOR 14 MONTHS. TOLD LANDLORDS AND THEY HAVE NOT FIXED IT. ALSO BIG LEAK IN GARAGE ROOF. GIVEN TO BLDG INSP

Shari -
complied
close

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1835 INSPECT 409 N CLEVELAND Active 8/28/13 8/29/13 1 CODE

1757-MISC 2711 CRESCENT DR ACTIVE 9/11/13 9/12/13 1 brenda-g LEMMER, RONALD

***** NOTES *****

9/10/13 KEITH/TINA LUNDERS, 2709 CRESCENT DR (218-5846) FILED A

Hth Officer
6-8716

INCIDENT STATUS REPORT
DETAIL

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

COMPLAINT ON RONALD LEMMER OF 2711 CRESCENT DR. OLD PILE OF
FIRE WOOD THAT HAS WHITE MOLD THROUGHOUT THE PILE. 9/11/13
GIVEN TO DAN WENDORF TO TEST FOR DISEASED WOOD.

✓ nothing city can do legally -
Ald. Sullow will talk to
owner (close)

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1836 INSPECT	2711 CRESCENT DR	Active	9/11/13	9/12/13	1	CODE			

PACKET: 05181 H & S 10/28/13
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

3

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000010 5 ALARM FIRE & SAFETY EQUIPMEN						
I-134158-1		ANNUAL SERVICE	660.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		ANNUAL SERVICE		10 52200-03-40000	Operating Supplies	660.00
== VENDOR TOTALS ==			660.00			
01-003108 AIRGAS USA, LLC						
I-9019624194		OXYGEN	189.42			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		OXYGEN		10 52300-03-40000	Operating Supplies	189.42
== VENDOR TOTALS ==						
I-9020081867		OXYGEN	235.91			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		OXYGEN		10 52300-03-40000	Operating Supplies	235.91
== VENDOR TOTALS ==						
I-9913249171		OXYGEN	188.40			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		OXYGEN		10 52300-03-40000	Operating Supplies	188.40
== VENDOR TOTALS ==			613.73			
01-002815 ATLAS OUTFITTERS						
I-11233		PADDLE	264.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		PADDLE		10 52200-03-40000	Operating Supplies	264.00
== VENDOR TOTALS ==			264.00			
01-001563 BENDLIN FIRE EQUIPMENT CO., IN						
I-81681		MSA-KIT, NOSE PADS,VISOR	46.41			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		MSA-KIT, NOSE PADS,VISOR		10 52200-03-40000	Operating Supplies	46.41
== VENDOR TOTALS ==			46.41			
01-002088 BOB'S WEST 64						
I-16995		OIL CHANGE	22.95			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		OIL CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan	22.95
I-17032		OIL CHANGE	20.95			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		OIL CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan	20.95

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-002088 BOB'S WEST 64 (** CONTINUED **)						
I-17082		OIL CHANGE	22.95			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		OIL CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan	22.95
I-17160		OIL CHANGE	22.95			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		OIL CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan	22.95
I-17264		TIRE REPAIR	14.79			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		TIRE REPAIR		10 52300-03-51000	Amb. Repair/Maintenance	14.79
I-17289		OIL CHANGE	22.95			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		OIL CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan	22.95
=== VENDOR TOTALS ===			127.54			
01-000069 BRANDT EXTINGUISHERS						
I-007800		RECHARGES	85.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		RECHARGES		10 52200-03-40000	Operating Supplies	85.00
=== VENDOR TOTALS ===			85.00			
01-000070 BREAMAN MERRILL FORD						
I-C75915		CONTROL	639.60			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		CONTROL		10 52300-03-51000	Amb. Repair/Maintenance	639.60
=== VENDOR TOTALS ===			639.60			
01-001623 CARDMEMBER SERVICE						
I-OCTOBER 2013		CARDMEMBER SERVICE	1,258.28			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		POSITIVE PROMOTIONS		26 52200-03-57000	Fire Prevention Expens	171.30
		ALERT-ALL FIRE PREV EDUC		26 52200-03-57000	Fire Prevention Expens	761.98
		COLORFULLY YOURS - BADGES		26 52200-03-57000	Fire Prevention Expens	325.00
=== VENDOR TOTALS ===			1,258.28			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-001843 CHARTER COMMUNICATIONS						
I-OCT 2013		CHARTER COMMUNICATIONS	7.58			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		CHARTER COMMUNICATIONS		10 52100-03-40000	Operating Supplies	7.58
=== VENDOR TOTALS ===			7.58			

01-000130 EMERGENCY MEDICAL PRODUCTS INC						
I-1586716		SUPPLIES	388.99			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		SUPPLIES		10 52300-03-40000	Operating Supplies	388.99
I-1590041		SUPPLIES	2,163.10			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		SUPPLIES		10 52300-03-40000	Operating Supplies	2,163.10
=== VENDOR TOTALS ===			2,552.09			

01-001265 LARK UNIFORM OUTFITTERS						
I-148415		CAPTAINS/MEMBERS HAT BADGES	1,202.80			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		CAPTAINS/MEMBERS HAT BADGES		10 52200-03-40000	Operating Supplies	1,202.80
I-149290		UNIFORM ACCESSORIES	211.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		UNIFORM ACCESSORIES		10 52200-03-40000	Operating Supplies	211.00
=== VENDOR TOTALS ===			1,413.80			

01-003414 LIBERTY ART WORKS, INC.						
I-24470		FIRE HELMET MONUMENT	5,930.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		FIRE HELMET MONUMENT		26 52200-08-82000	Fire-Memorial Expenses	5,930.00
=== VENDOR TOTALS ===			5,930.00			

01-000041 MERRILL ACE HARDWARE						
I-118231/1		CLEANER HOUSE SIDING	12.99			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		CLEANER HOUSE SIDING		10 52100-03-40000	Operating Supplies	12.99
I-118261		KITCHEN LEMON - FIRE CLEANING	11.96			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		KITCHEN LEMON - FIRE CLEANING		10 52200-03-40000	Operating Supplies	11.96

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000041 MERRILL ACE HARDWARE (** CONTINUED **)						
I-118265/1		HOOK LADDER/LOAD POWR X/PIN P	26.44			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		HOOK LADDER/LOAD POWR X/PIN PO		10 52100-03-40000	Operating Supplies	26.44
I-118795/1		BULB	6.99			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		BULB		10 52100-03-51000	Vehicle Repair/Maintenan	6.99
I-118814/1		FASTENERS	1.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		FASTENERS		10 52200-03-51000	Vehicle Repair/Maintenan	1.00
=== VENDOR TOTALS ===			59.38			
01-002728 MRUGGED MOBILE TECHNOLOGY						
I-13-14286		SHIPPING/HANDLING	19.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		SHIPPING/HANDLING		26 52100-03-49000	Police Technology Exp.	19.00
=== VENDOR TOTALS ===			19.00			
01-000540 NAPA AUTO PARTS						
I-435439		SUPPORT/BULBS	47.25			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		SUPPORT/BULBS		10 52200-03-51000	Vehicle Repair/Maintenan	47.25
I-435662		SUPPORT	118.64			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		SUPPORT		10 52200-03-51000	Vehicle Repair/Maintenan	118.64
=== VENDOR TOTALS ===			165.89			
01-002747 NICOLET NATURAL SE, INC						
I-727801		WATER	20.25			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		WATER		10 52300-03-40000	Operating Supplies	20.25
=== VENDOR TOTALS ===			20.25			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-001487 NORTH CENTRAL TECHNICAL COLLEG						
I-MSC-001372		HEALTHCARE CARDS	54.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		HEALTHCARE CARDS		10 52200-03-40000	Operating Supplies	54.00
=== VENDOR TOTALS ===			54.00			
01-000551 NORTHWAY COMMUNICATIONS						
I-36816		BENCH CHECK/FCC CHECK/REPLACE	6.14			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		BENCH CHECK/FCC CHECK/REPLACE		10 52100-03-50000	Equipment Repair	6.14
I-36894		BELT CLIP ASSY	9.80			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		BELT CLIP ASSY		10 52200-02-90000	Radio Contract	9.80
I-36896		SPEAKER	290.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		SPEAKER		10 52100-03-50000	Equipment Repair	290.00
=== VENDOR TOTALS ===			305.94			
01-002711 O'REILLY AUTO PARTS						
I-2327-197047		ABSORBENT	25.16			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		ABSORBENT		10 52200-03-40000	Operating Supplies	25.16
I-2327-198320		SEALED BEAM	12.58			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		SEALED BEAM		10 52200-03-51000	Vehicle Repair/Maintenan	12.58
=== VENDOR TOTALS ===			37.74			
01-002179 OFFICE ENTERPRISES INCORPORATE						
I-300787		COPIES	30.92			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		COPIES		10 52100-03-40000	Operating Supplies	30.92
I-302313		COPIER	33.82			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		COPIER		10 52100-03-40000	Operating Supplies	33.82
=== VENDOR TOTALS ===			64.74			

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SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-003410 PETER ANNIS						
I-MFD 0913		TRAINING CLASS/PREP/SETUP	752.50			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		TRAINING CLASS/PREP/SETUP		10 52200-03-32000	Education & Conference	752.50
=== VENDOR TOTALS ===			752.50			
01-000576 PHYSIO-CONTROL, INC						
I-114049695		ELECT ASSY-PED RTS	450.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		ELECT ASSY-PED RTS		10 52300-03-40000	Operating Supplies	450.00
=== VENDOR TOTALS ===			450.00			
01-000573 POMASL FIRE EQUIPMENT						
I-51127		TRUCK REPAIR	3,792.98			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		TRUCK REPAIR		10 52200-03-51000	Vehicle Repair/Maintenan	3,792.98
=== VENDOR TOTALS ===			3,792.98			
01-000582 POMP'S TIRE SERVICE, INC						
I-1020049729		POMP'S TIRE SERVICE, INC	686.04			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		POMP'S TIRE SERVICE, INC		10 52300-03-51000	Amb. Repair/Maintenance	686.04
=== VENDOR TOTALS ===			686.04			
01-003378 PROFESSIONAL BRASS LLC						
I-3455		BRASS BELL TO NICEL PLATING	480.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		BRASS BELL TO NICEL PLATING		26 52200-08-82000	Fire-Memorial Expenses	480.00
=== VENDOR TOTALS ===			480.00			
01-000586 QUILL CORPORATION						
I-5734326		COPY PAPER	141.96			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		COPY PAPER		10 52100-03-40000	Operating Supplies	141.96
=== VENDOR TOTALS ===			141.96			

PACKET: 05181 H & S 10/28/13
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-002778 ROBERTS REPAIR						
I-0018326		INSTALL MODULE THERMOSTAT	665.44			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		INSTALL MODULE THERMOSTAT		10 52300-03-51000	Amb. Repair/Maintenance	665.44
=== VENDOR TOTALS ===			665.44			
01-000537 ROTOGRAPHIC PRINTING						
I-003811		BUSINESS CARDS - FIRE DEPT	65.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		BUSINESS CARDS - FIRE DEPT		10 52200-03-40000	Operating Supplies	65.00
=== VENDOR TOTALS ===			65.00			
01-003417 THE FIREFIGHTER'S DAUGHTERS						
I-1601		TATTOOS	112.83			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		TATTOOS		26 52200-03-57000	Fire Preventionation Expens	112.83
I-3716		TATTOOS	136.50			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		TATTOOS		26 52200-03-57000	Fire Preventionation Expens	136.50
=== VENDOR TOTALS ===			249.33			
01-000278 TRIDENT SUPPLY						
I-Q9244		TISSUE/TOWEL	90.80			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		TISSUE/TOWEL		10 52200-03-40000	Operating Supplies	90.80
=== VENDOR TOTALS ===			90.80			
01-002501 VERIZON WIRELESS						
I-9712337329		VERIZON WIRELESS	153.99			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		VERIZON WIRELESS		10 52300-02-25000	Telephone & Internet	153.99
=== VENDOR TOTALS ===			153.99			

PACKET: 05181 H & S 10/28/13
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-002797 VIDACARE CORPORATION						
I-97959		EZ-IO 45MM NEEDLE	584.63			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		EZ-IO 45MM NEEDLE		10 52300-03-40000	Operating Supplies	584.63
=== VENDOR TOTALS ===			584.63			
<hr/>						
01-000284 VIP ALL-VALUE						
I-087040		CALENDAR	7.99			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		CALENDAR		10 52300-03-40000	Operating Supplies	7.99
I-087043		DRAWER/KYBD/MGR/BKSV	32.99			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		DRAWER/KYBD/MGR/BKSV		10 52300-03-40000	Operating Supplies	32.99
I-087057		UPS TO STREICHER'S	12.76			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		UPS TO STREICHER'S		10 52100-03-11000	Postage	12.76
I-087177		ENVELOPES	18.49			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		ENVELOPES		10 52300-03-10000	Office Supplies	18.49
I-087180		TONER	90.99			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		TONER		10 52300-03-10000	Office Supplies	90.99
I-087182		PAPER	15.99			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		PAPER		10 52200-03-40000	Operating Supplies	15.99
I-087190		UPS TO LARK UNIFORMS	13.23			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		UPS TO LARK UNIFORMS		10 52200-03-40000	Operating Supplies	13.23
I-087293		UPS TO M RUGGED MOBILE	48.36			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		UPS TO M RUGGED MOBILE		10 52100-03-11000	Postage	48.36
I-087306		ENVELOPES	18.49			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		ENVELOPES		10 52300-03-10000	Office Supplies	18.49
=== VENDOR TOTALS ===			259.29			

PACKET: 05181 H & S 10/28/13

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-000285		WILLIE'S TIRE CENTER				
<hr/>						
I-230919006		BALANCE/CHANGE MEDIC TIRES	204.80			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		BALANCE/CHANGE MEDIC TIRES		10 52300-03-51000	Amb. Repair/Maintenance	204.80
		=== VENDOR TOTALS ===	204.80			
<hr/>						
01-000727		ZIEBELL'S DOOR COMPANY				
<hr/>						
I-3855		CHANGE CAPACITOR	201.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		CHANGE CAPACITOR		10 52300-03-40000	Operating Supplies	201.00
		=== VENDOR TOTALS ===	201.00			
		=== PACKET TOTALS ===	23,102.73			

PACKET: 05181 H & S 10/28/13
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

**** T O T A L S ****

INVOICE TOTALS 23,102.73
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 23,102.73

**** G/L ACCOUNT TOTALS ****

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM		GROUP BUDGET	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2013	10	-21-0000	Accounts Payable Control	15,166.12-*				
	10	-52100-03-11000	Postage	61.12	1,250	486.76	2,310,289	651,462.84
	10	-52100-03-40000	Operating Supplies	253.71	9,000	2,905.16	2,310,289	651,270.25
	10	-52100-03-50000	Equipment Repair	296.14	1,500	387.13- Y	2,310,289	651,227.82
	10	-52100-03-51000	Vehicle Repair/Maintenan	119.74	10,000	6,280.54	2,310,289	651,404.22
	10	-52200-02-90000	Radio Contract	9.80	1,500	1,250.05- Y	1,417,215	413,187.94
	10	-52200-03-32000	Eduation & Conference	752.50	3,500	593.69	1,417,215	412,445.24
	10	-52200-03-40000	Operating Supplies	2,745.35	35,000	8,547.70	1,417,215	410,452.39
	10	-52200-03-51000	Vehicle Repair/Maintenan	3,972.45	10,000	4,830.51- Y	1,417,215	409,225.29
	10	-52300-02-25000	Telephone & Internet	153.99	5,000	1,415.37	986,000	274,553.64
	10	-52300-03-10000	Office Supplies	127.97	1,000	431.99- Y	986,000	274,579.66
	10	-52300-03-40000	Operating Supplies	4,462.68	44,064	1,839.14	986,000	270,244.95
	10	-52300-03-51000	Amb. Repair/Maintenance	2,210.67	7,500	5,950.40- Y	986,000	272,496.96
	26	-21-0000	Accounts Payable Control	7,936.61-*				
	26	-52100-03-49000	Police Technology Exp.	19.00	0	13,608.55- Y	0	35,523.30-
	26	-52200-03-57000	Fire Preventionation Expens	1,507.61	0	1,606.61- Y	0	16,127.82-
	26	-52200-08-82000	Fire-Memorial Expenses	6,410.00	0	6,410.00- Y	0	21,030.21-
	99	-14-0010	Due from General Fund	15,166.12 *				
	99	-14-0026	Due From Non-Lapsing	7,936.61 *				
			** 2013 YEAR TOTALS	23,102.73				

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September 18, 2013

City Clerk
City of Merrill
1004 E. First St.
Merrill, WI 54452

RE: Agent Change
Kwik Trip 386

Dear City Clerk:

Jane Gotzman, the agent of Kwik Trip #386 has been assigned to a new Kwik Trip store. Effective September 16, 2013 a new manager, Heather Timm, is responsible for our Merrill Kwik Trip store. Therefore, we would like to name Heather as the agent for the beer license.

Enclosed please find an Appointment of Agent and Auxiliary Questionnaire. I respectfully request that you include this change request on the agenda of your next city council meeting for consideration. Also enclosed is a \$10.00 check to cover the administrative fee for this service.

Please contact me if you require anything further regarding this change. I can be reached at (608) 793-6262 or dhafner@kwiktrip.com.

Yours truly,

Deanna Hafner
Legal Dept.

Enclosures



SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of City of Merrill County of Lincoln

The undersigned duly authorized officer(s)/members/managers of Kwik Trip, Inc.
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Kwik Trip #386
(trade name)

located at 2311 E. Main St., Merrill, WI 54452

appoints Heather E. Timm
(name of appointed agent)

2209 Willow Bend Dr., Merrill, WI 54452
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No All my life

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? _____

Place of residence last year 2209 Willow Bend Dr., Merrill, WI 54452

For: Kwik Trip, Inc.
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: [Signature]
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Heather E. Timm, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Heather Timm 9/18/13
(signature of agent) (date)
2209 Willow Bend Dr., Merrill, WI 54452
(home address of agent) Agent's age 34
Date of birth 8/30/79

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 09/24/13 by [Signature] Title Police Chief
(date) (signature of proper local official) (town chair, village president, police chief)

<<ENTER YR>><<ENTER MONTH>><<ENTER AGENDA NO.>>

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Alderman Norton
Re: Amending Chapter 6, Article IV, Section 6-96 to include keeping of fowls.

ORDINANCE NO. 2013-
Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 6, Article IV, Section 6-96 of the Code of Ordinances for the City of Merrill is amended to add *Keeping of Fowls* at Section 6-96

Sec. 6-96 Keeping of fowls.

- (a) No person shall keep or harbor any chickens, doves or other fowl or build, erect or maintain and use any chicken coop or yard, dove cote or other building or yard to keep or house any chickens, doves or other fowl anywhere within the City without registering the name and address of the owner and the approximate number of chickens, doves or other fowl to be kept by such owner at the Office of the Building Inspector. The total number of chickens, doves or other fowl shall not exceed three per premises.
- (b) All chicken coops and yards, dove cotes and other buildings or yards wherein any domestic animals are contained shall be kept in a clean, sanitary condition and free from all objectionable odors and shall be subject to the inspection and approval of the Building Inspector. Approval shall be given upon a showing that such facilities are clean, in sanitary condition and free from all objectionable odors.
- (c) Chicken coops and yards, dove cotes and other buildings or yards permitted under this section shall be limited to the keeping of up to a total of three chickens, doves, poultry or fowl per property, and shall be subject to the following conditions:

- (1) The principal use of the property where a chicken coop and yards, dove cotes and other buildings or yards may be permitted is limited to single-family dwellings.
- (2) No person shall keep any rooster.
- (3) No person shall slaughter any chickens, doves, poultry or fowl.
- (4) The chickens, doves, poultry or fowl shall be provided with a covered enclosure and must be kept in the covered enclosure or a fenced enclosure at all times.
- (5) No enclosure shall be located closer than 25 feet to any residential structure on an adjacent lot and shall not exceed 25 square feet unless permitted as an accessory building.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
 Adopted: _____
 Approved: _____
 Published: _____

Approved:

 William R. Bialecki,
 Mayor

Attest:

 William N. Heideman, City Clerk

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MERRILL FIRE DEPARTMENT

Monthly report September 2013



Administration

Bierman Family Foundation awards grant to the Fire Department for New Equipment and Apparatus; Tender, Rescue Squad, Incident Command Car, Protective Clothing with helmets, Self-Contained Breathing Apparatus, Breathing Air Compressor

Construction continues on new fire station

Chief Savone attends the Council of the Whole meeting

Chief Savone attended Common Council Meeting

Chief Savone attended City Health and Safety Committee Meeting

Chief Savone attended the monthly Lincoln County EMS Meeting

Chief Savone attends monthly Central Wisconsin Fire Chiefs Meeting

Chief Savone attended s Union Contract Negotiations with Local 847

Chief Savone attended s meeting for Negotiations with the towns of Merrill, Rock Falls, and Scott.

Chief Savone attends Monthly Lincoln County Fire Chief's meeting

Chief Savone and Staff met with various vendors for purchases for the new station and the Bierman Grant

Administrative Captain Drury Spoke to the Optimist Club about the history od the Merrill Fire Department

Administrative Captain Drury worked with the Merrill Historical Society for display of the History of the Merrill Fire Department

Administrative Captain Drury attended Lincoln County Court Security and Facilities Meeting

Chief Savone had correspondences and discussions with Sheriff Jaeger concerning dispatch issues

Quarterly department safety meeting is held

Met with photographer to take pictures of current fire station.

Operations

Month	EMS Incidents	EMS Incidents Motor Vehicle Crash	Structure Fire	Other Hazards & Service Calls	Mutual Aid	Total Incidents for Month
January	133	5	2	23		163
February	103	1	2	11		117
March	133	2	1	6	1	143
April	140	3	0	11	1	155
May	139	3	3	7	0	152
June	138	3	1	14	1	155
July	143	6	2	9	0	160
August	122	5	1	14	1	144
September	137	9	0	15	0	161
October						0
November						0
December						0
Year to Date Total	1183	37	12	110	4	1350

Personnel

Comp Time Earned for the month	115 hours
City Budget Comp Time Earned	\$ 1,461.88
Ambulance Budget Comp Time Earned	\$748.50
Comp Time Taken this Month	125 hours
Comp Time Taken this month	\$2,212.55
Comp Time Scheduled	193.00 Hours
Comp Time Balance	626.75 hours
Comp Time Value	\$12,504.89
Over Time Earn this Month	123 hours
Temporary Supervisor Time this month	127.0 hours

EMS

Monthly EMS Totals	
Emergency Response- Transport	70
Emergency Response -No Transport	21
Non-Emergency Response- Transport	48
Non-Emergency Response- No Transport	12
Patient assist, On Scene Care Only	0
Total Runs for the month	151

Month	Total EMS Patients	Emergent Patients	Non-Emergent Patients	Stand-bys	Tomahawk Stand By	Transfers	Dry Runs	Supplies	Total Billing
January	145	67	50	0	0	6	28	\$ 3,758.91	\$ 110,787.90
February	108	42	51	0	1	3	15	\$ 3,495.29	\$ 83,266.20
March	141	60	59	0	0	7	15	\$ 919.20	\$ 116,937.10
April	148	66	48	1	0	13	20	\$ 2,921.89	\$ 119,488.50
May	141	60	60	0	0	20	21	\$ 2,338.42	\$ 115,956.10
June	139	48	59	4	0	10	33	\$ 3,870.22	\$ 101,416.70
July	153	61	56	0	0	21	35	\$ 2,485.64	\$ 109,625.00
August	131	66	65	1	1	19	28	\$ 1,595.79	\$ 98,050.20
September	151	70	48	2	1	17	33	\$ 3,123.30	\$ 109,956.20
October								\$ -	\$ -
November								\$ -	\$ -
December								\$ -	\$ -
Total YTD	1257	537	496	8	3	116	228	\$ 25,097.66	\$ 965,483.90

Training

Number of trainings offered	60
Number of Staff attending	150
Number of Staff Hours	394.60

Meeting was held with Doug Jennings @ NTC to discuss training opportunities and use of the facility.

Fire Prevention Bureau

Inspection by Towns	
City of Merrill	98
Town of Merrill	7
Town of Scott	0
Town of Rock Falls	0
Total Inspections	105

Number of Violations	40
Number of Corrected Violations	31
Number of 2nd Inspections	0
Number of Second violations corrected after 2 nd inspection	0
Number of Staff Hours this month	75

Public Education & Community Activities

Blood Pressure Screening for residents of Park Place

Blood Pressure Screening for residents of Jenny Tower

CPR training for 9 participants of Pine Crest Nursing Home Staff

Fire Chief Savone participated in monthly fire safety radio program on WJMT Radio

Incidents this month

Incident Date	Incident Number	Incident Zone	Street Number	Street Prefix	Street Name	Street Type	Cross Street	Fire Incident Code	Fire Incident Type
9/1/2013	13M1191	CITY	215		GRAND AV			321	EMS call, excluding vehicle accident with injury
9/1/2013	13M1192	CITY	601	S	CENTER	AVE		321	EMS call, excluding vehicle accident with injury
9/1/2013	13M1193	CITY	1500		O'DAY	ST		321	EMS call, excluding vehicle accident with injury
9/1/2013	13M1194	MERR	N2794		COUNTY K	RD		321	EMS call, excluding vehicle accident with injury
9/1/2013	13M1195	PINE			STATE 64	HWY	HIGH RIDGE RD	322	Motor vehicle accident with injuries
9/1/2013	13M1196				County Rd J		Hwy 51	321	EMS call, excluding vehicle accident with injury
9/1/2013	13M1198	CITY	1601	E	10TH	ST		321	EMS call, excluding vehicle accident with injury
9/1/2013	13M1199	CITY	808	E	9TH	ST		321	EMS call, excluding vehicle accident with injury
9/1/2013	13M1197	CITY	601	S	CENTER	AVE		321	EMS call, excluding vehicle accident with injury
9/2/2013	13M1201	CITY	1004	E	3RD	ST		321	EMS call, excluding vehicle accident with injury
9/2/2013	13M1200	CITY	1910		LOGAN AV			321	EMS call, excluding vehicle accident with injury
9/2/2013	13M1202	CITY	2105	E	MAIN	ST		321	EMS call, excluding vehicle accident with injury
9/3/2013	13M1203	CITY	N2241		AIRPORT	RD		321	EMS call, excluding vehicle accident with injury
9/3/2013	13M1204	CITY	1802	W	MAIN	ST		321	EMS call, excluding vehicle accident with injury
9/3/2013	13M1205	CITY		N	Center	AVE	E. 1st ST	413	Oil or other combustible liquid spill
9/3/2013	13M1206	CITY		E	2ND	ST	Center Ave	324	Motor vehicle accident with no injuries.
9/3/2013	13M1207	CITY	701	W	RIVERSIDE AV			321	EMS call, excluding vehicle accident with injury
9/4/2013	13M1208	CORN	N1498		State 64 & 107	RD		321	EMS call, excluding vehicle accident with injury

9/4/2013	13M1209	CITY	401	S	KYES	ST	745	Alarm system activation, no fire - unintentional	
9/4/2013	13M1210	CITY	1104	E	1ST	ST	324	Motor vehicle accident with no injuries.	
9/4/2013	13M1211	CITY	1208	E	MAIN	ST	412	Gas leak (natural gas or LPG)	
9/5/2013	13M1212	CITY	1207	W	TAYLOR	ST	321	EMS call, excluding vehicle accident with injury	
9/5/2013	13M1213	CITY	905	E	8TH	ST	321	EMS call, excluding vehicle accident with injury	
9/5/2013	13M1214	SCOT	N1496		TANNERY	RD	321	EMS call, excluding vehicle accident with injury	
9/5/2013	13M1215	SCHL			County Z	RD	Fairview Road	162	Outside equipment fire
9/6/2013	13M1216	CORN	N1660		LEAVY GROVE	RD	321	EMS call, excluding vehicle accident with injury	
9/6/2013	13M1217	CITY	2600	E	Main	ST	321	EMS call, excluding vehicle accident with injury	
9/6/2013	13M1218	CITY	1207	W	TAYLOR	ST	321	EMS call, excluding vehicle accident with injury	
9/6/2013	13M1219	CITY	2405	W	MAIN	ST	324	Motor vehicle accident with no injuries.	
9/7/2013	13M1220	CITY	N1496		TANNERY	RD	324	Motor vehicle accident with no injuries.	
9/7/2013	13M1221	SCHL			N4857 LILAC	LN	321	EMS call, excluding vehicle accident with injury	
9/8/2013	13M1222	CITY	601	S	CENTER	AVE	321	EMS call, excluding vehicle accident with injury	
9/8/2013	13M1223	RUSS	N4887		STATE 17	RD	321	EMS call, excluding vehicle accident with injury	
9/8/2013	13M1224	SCHL	W2822		Heineman	RD	321	EMS call, excluding vehicle accident with injury	
9/8/2013	13M1225	CITY	710	E	3RD	ST	321	EMS call, excluding vehicle accident with injury	
9/8/2013	13M1226	CITY	612	E	1st	ST	321	EMS call, excluding vehicle accident with injury	
9/9/2013	13M1227	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury	
9/9/2013	13M1230	CITY	1209	W	TAYLOR	ST	321	EMS call, excluding vehicle accident with injury	
9/9/2013	13M1228	CITY	601	S	CENTER	AVE	321	EMS call, excluding vehicle accident with injury	
9/9/2013	13M1229	CITY	811		GRAND AV		321	EMS call, excluding vehicle accident with injury	
9/9/2013	13M1231	CITY	601	S	CENTER	AVE	321	EMS call, excluding vehicle accident with injury	
9/10/2013	13M1232	CITY	2600	E	6TH	ST	321	EMS call, excluding vehicle accident with injury	
9/10/2013	13M1234	BIRC	N6534		1ST	ST	321	EMS call, excluding vehicle accident with injury	
9/10/2013	13M1235	CITY	800	W	Saint Paul	ST	424	Carbon monoxide incident	

9/10/2013	13M1236	CITY	215		Grand	AVE	321	EMS call, excluding vehicle accident with injury
9/10/2013	13M1237	CITY	505		LIBERTY	ST	321	EMS call, excluding vehicle accident with injury
9/10/2013	13M1233	CITY	1500		ODAY	ST	321	EMS call, excluding vehicle accident with injury
9/11/2013	13M1238	RUSS	W883		COUNTY CCC	RD	321	EMS call, excluding vehicle accident with injury
9/11/2013	13M1239	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/11/2013	13M1240	SCHL	N4068		OLD HWY 17		321	EMS call, excluding vehicle accident with injury
9/11/2013	13M1241	MERR	N2296		STATE 17	RD	321	EMS call, excluding vehicle accident with injury
9/12/2013	13M1242	PINE	W2565		VIOLET	LN	321	EMS call, excluding vehicle accident with injury
9/12/2013	13M1243	CITY	1104	E	1ST	ST	321	EMS call, excluding vehicle accident with injury
9/12/2013	13M1244	CITY			E MAIN ST	ST	611	Dispatched and cancelled en route
9/12/2013	13M1245	CITY	1201	N	SALES	ST	611	Dispatched and cancelled en route
9/12/2013	13M1246	MERR	N4806		KNIGHT LAKE	RD	321	EMS call, excluding vehicle accident with injury
9/13/2013	13M1247	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/13/2013	13M1248	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/13/2013	13M1249	ROCK			STATE HWY 107	HWY	322	Motor vehicle accident with injuries
9/13/2013	13M1251	BIRC			County Road J and 51	HWY	321	EMS call, excluding vehicle accident with injury
9/13/2013	13M1250	CITY	215		GRAND AV		321	EMS call, excluding vehicle accident with injury
9/13/2013	13M1252	CITY	215		GRAND AV		321	EMS call, excluding vehicle accident with injury
9/14/2013	13M1253	CITY	1201	N	SALES	ST	744	Detector activation, no fire - unintentional
9/14/2013	13M1254	CITY	1500		O'DAY	ST	321	EMS call, excluding vehicle accident with injury
9/14/2013	13M1255	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/14/2013	13M1256	CITY	205		JOHN	ST	410	Combustible/flammable gas/liquid condition, other
9/14/2013	13M1257	CITY	601	S	CENTER	AVE	321	EMS call, excluding vehicle accident with injury
9/14/2013	13M1258	CITY	N2224		COUNTY K	RD	321	EMS call, excluding vehicle accident with injury
9/15/2013	13M1259	CITY	1104	E	1ST	ST	321	EMS call, excluding vehicle accident with injury

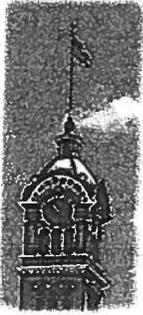
9/15/2013	13M1260	CITY	215		GRAND AV		321	EMS call, excluding vehicle accident with injury
9/16/2013	13M1261	PINE			COUNTY P	RD	322	Motor vehicle accident with injuries
9/16/2013	13M1262	CITY	1207	E	9TH	ST	321	EMS call, excluding vehicle accident with injury
9/17/2013	13M1263	CITY	1905	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/17/2013	13M1264	CITY	116	S	Genesee	ST	321	EMS call, excluding vehicle accident with injury
9/17/2013	13M1265	CITY	1205		O'Day	ST	321	EMS call, excluding vehicle accident with injury
9/17/2013	13M1266	CITY	1507	E	1st	ST	321	EMS call, excluding vehicle accident with injury
9/17/2013	13M1268	PINE			County W	RD	322	Motor vehicle accident with injuries
9/17/2013	13M1269	CITY	1601	E	10TH	ST	321	EMS call, excluding vehicle accident with injury
9/17/2013	13M1267	CITY	705		EUGENE	ST	321	EMS call, excluding vehicle accident with injury
9/18/2013	13M1270	RUSS	N5208		Hay Meadow	DR	321	EMS call, excluding vehicle accident with injury
9/18/2013	13M1271	CITY	1808		LOGAN AV		321	EMS call, excluding vehicle accident with injury
9/18/2013	13M1272	MERR	N2744		PINE GROVE	RD	321	EMS call, excluding vehicle accident with injury
9/18/2013	13M1274	CITY	601	S	CENTER	AVE	321	EMS call, excluding vehicle accident with injury
9/18/2013	13M1275	SCOT	N357		BRANDENBURG		321	EMS call, excluding vehicle accident with injury
9/18/2013	13M1273	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/19/2013	13M1276	CITY	601	S	Center	AVE	321	EMS call, excluding vehicle accident with injury
9/19/2013	13M1277	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/19/2013	13M1278	CITY	406	N	MILL	ST	321	EMS call, excluding vehicle accident with injury
9/19/2013	13M1279	CITY	702	N	GENESEE	ST	321	EMS call, excluding vehicle accident with injury
9/19/2013	13M1280	CITY	1106	E	8th St.		531	Smoke or odor removal
9/20/2013	13M1281	CITY	1205		O'DAY	ST	321	EMS call, excluding vehicle accident with injury
9/20/2013	13M1283	CITY	602		WOODBINE	AVE	321	EMS call, excluding vehicle accident with injury
9/20/2013	13M1285	MERR	7237	W	Rose Len	CT	744	Detector activation, no fire - unintentional
9/20/2013	13M1282	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury

9/20/2013	13M1284	CITY	1205		ODay	ST	321	EMS call, excluding vehicle accident with injury
9/21/2013	13M1286	CITY	601	S	CENTER	AVE	321	EMS call, excluding vehicle accident with injury
9/21/2013	13M1287	CITY	1500		O'DAY	ST	321	EMS call, excluding vehicle accident with injury
9/21/2013	13M1288	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/21/2013	13M1289	SCHL	W2822		HEINEMAN	RD	321	EMS call, excluding vehicle accident with injury
9/21/2013	13M1290	CITY	110	N	FOSTER	ST	321	EMS call, excluding vehicle accident with injury
9/21/2013	13M1291	CITY	215		GRAND	AVE	745	Alarm system activation, no fire - unintentional
9/21/2013	13M1292	CITY	207	S	PARK	ST	321	EMS call, excluding vehicle accident with injury
9/22/2013	13M1293	ROCK			PIER ST // TUG AV	LK	321	EMS call, excluding vehicle accident with injury
9/22/2013	13M1295	CITY	1102	S	CENTER	AVE	321	EMS call, excluding vehicle accident with injury
9/22/2013	13M1297	CITY	711	E	1ST	ST	321	EMS call, excluding vehicle accident with injury
9/22/2013	13M1298	CITY	2414		COTTER	CT	321	EMS call, excluding vehicle accident with injury
9/22/2013	13M1299	CORN	W7439		JOE SNOW	RD	321	EMS call, excluding vehicle accident with injury
9/22/2013	13M1301	CITY	609	E	3RD	ST	321	EMS call, excluding vehicle accident with injury
9/22/2013	13M1294	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/22/2013	13M1296	CITY	601	S	AV	CTR	321	EMS call, excluding vehicle accident with injury
9/22/2013	13M1300	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/23/2013	13M1303	CITY	205		JOHN	ST	424	Carbon monoxide incident
9/23/2013	13M1304	RUSS	N6534		1ST	ST	321	EMS call, excluding vehicle accident with injury
9/23/2013	13M1302	CITY	601	S	AV	CTR	321	EMS call, excluding vehicle accident with injury
9/23/2013	13M1305	CITY	2606	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/24/2013	13M1306	CITY	1106		CHAMPAGNE	ST	321	EMS call, excluding vehicle accident with injury
9/24/2013	13M1308	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/24/2013	13M1309	CITY	215		Grand	AVE	321	EMS call, excluding vehicle accident with injury

9/24/2013	13M1310	RUSS	N5362		STATE 17	RD	321	EMS call, excluding vehicle accident with injury
9/24/2013	13M1311	CITY	215		Grand	AVE	321	EMS call, excluding vehicle accident with injury
9/24/2013	13M1312	CITY	1212	E	7th	ST	412	Gas leak (natural gas or LPG)
9/24/2013	13M1307	CITY	1500		O'DAY	ST	321	EMS call, excluding vehicle accident with injury
9/25/2013	13M1313	CITY	215		GRAND	AVE	321	EMS call, excluding vehicle accident with injury
9/26/2013	13M1315	CITY	2100	E	6th	ST	321	EMS call, excluding vehicle accident with injury
9/26/2013	13M1316	CITY	300	E	1st	ST	321	EMS call, excluding vehicle accident with injury
9/26/2013	13M1317	CITY	410	N	CLEVELAND	ST	321	EMS call, excluding vehicle accident with injury
9/26/2013	13M1318	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/26/2013	13M1319	CITY	215		GRAND AV		321	EMS call, excluding vehicle accident with injury
9/26/2013	13M1320	CITY	614		LIBERTY	ST	321	EMS call, excluding vehicle accident with injury
9/27/2013	13M1321	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/27/2013	13M1322	SCOT	W4795		creek	AVE	321	EMS call, excluding vehicle accident with injury
9/27/2013	13M1323	BIRC			W4175 HORSESHOE LAKE	DR	321	EMS call, excluding vehicle accident with injury
9/27/2013	13M1324	CITY	614		LIBERTY	ST	321	EMS call, excluding vehicle accident with injury
9/27/2013	13M1325	CITY	601	S	CENTER	ST	321	EMS call, excluding vehicle accident with injury
9/27/2013	13M1326	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/28/2013	13M1327	CITY	706	E	8TH	ST	321	EMS call, excluding vehicle accident with injury
9/28/2013	13M1329	CITY	202		1/2 DOUGLAS	ST	321	EMS call, excluding vehicle accident with injury
9/28/2013	13M1330	CITY	1910		LOGAN	AVE	321	EMS call, excluding vehicle accident with injury
9/28/2013	13M1331	CITY	601	S	CENTER	AVE	321	EMS call, excluding vehicle accident with injury
9/28/2013	13M1332	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/28/2013	13M1333	CITY	2100	E	6TH	ST	321	EMS call, excluding vehicle accident with injury
9/28/2013	13M1334	CITY	206		POPLAR	ST	531	Smoke or odor removal
9/28/2013	13M1335	CITY	110	N	PROSPECT	ST	321	EMS call, excluding vehicle accident with

9/28/2013	13M1336	CITY	215		GRAND AV		321	injury EMS call, excluding vehicle accident with injury
9/28/2013	13M1337	SCOT	N1357		MEADOW LN		321	EMS call, excluding vehicle accident with injury
9/28/2013	13M1338	PINE	N678		CENTER RD		321	EMS call, excluding vehicle accident with injury
9/28/2013	13M1339	CITY	601	S	CENTER AVE		321	EMS call, excluding vehicle accident with injury
9/28/2013	13M1328	CITY	601	S	CENTER AVE		321	EMS call, excluding vehicle accident with injury
9/29/2013	13M1340	ROCK	N5735		STATE 107 RD		321	EMS call, excluding vehicle accident with injury
9/29/2013	13M1341	CITY	601	S	AV CTR		321	EMS call, excluding vehicle accident with injury
9/29/2013	13M1342	CITY	601	S	CENTER AVE		321	EMS call, excluding vehicle accident with injury
9/29/2013	13M1343	RUSS	N5093		TOWN HALL RD		321	EMS call, excluding vehicle accident with injury
9/30/2013	13M1344	CITY	601	S	CENTER AVE		321	EMS call, excluding vehicle accident with injury
9/30/2013	13M1345	CITY	1102	S	AV CTR		321	EMS call, excluding vehicle accident with injury
9/30/2013	13M1346	CITY	601	S	CENTER AVE		321	EMS call, excluding vehicle accident with injury
9/30/2013	13M1347	CITY	603	S	FOSTER ST		321	EMS call, excluding vehicle accident with injury
9/30/2013	13M1348	CITY	711	E	1ST ST		321	EMS call, excluding vehicle accident with injury
9/30/2013	13M1349	CITY	912	N	MEMORIAL DR		321	EMS call, excluding vehicle accident with injury
9/30/2013	13M1350	PINE			STATE 64 // HIGH RIDGE RD		322	Motor vehicle accident with injuries
9/30/2013	13M1351	CITY	1814	W	MAIN ST		321	EMS call, excluding vehicle accident with injury
10/1/2013	13E01017	CITY	1209	W	TAYLOR ST		321	EMS call, excluding vehicle accident with injury

Backfill Tracking Log									
Date	Run#/type	# on duty	# on run	# called in	# responded	reason to call in	Tomahawk	different	initial
9/1/13	1192/Ems	5	2	2	2	Transfer to Aspirus	NO	✓	JL
9/1/13	1193 1194/Ems	5	M-1 - 2 M-2 - 3	3	2	2 ambulances out on calls No manpower left at station	Yes to Irma	✓	JL
9/1/13	1195 1197/Ems	5	5	3	3	MVA with 2pts/Medic to Irma for Stonethy, Medic to Aspirus Emergent	Yes to Irma	✓	JL
9/4/13	1208/Ems	6	3	2	2	TRANSFERRED TO ASPIRUS	NO	-	SKK
9/6/13	1218/Fire	6	6	5	1	Hwy 2 + Fairview farm implement fire	NO	-	JL
9/6/13	1216/ Ems	6	3	2	2	Leaty Grove Rd - Town of Cornish	NO	✓	SH
9/7/13	1221 Ems	6	2	1	1	Lilac Ln - Town of Schley	NO	✓	JKE
9/8/13	1222 Ems	6	3	2	2	Transfer to Aspirus	NO	✓	JKE
9/8/13	1223 Ems	6	3	2	1	Hwy 17 - Gleason	NO	✓	SH
9/8/13	1224 Ems	6	2	1	1	Heineman Rd - Schley	NO	✓	SH
9/10/13	1234/Ems	6	3	2	2	1st Ave - Irma - chest pain	NO	✓	SH
9/11/13	1238/Ems	5	3	3	3	Amb. Run to CCC	NO	✓	SKK
9/13/13	1251/Ems	6	2	1	1	Amb. STAND-BY FOR Tomahawk	us to Irma	✓	SKK
9/17/13	1268-1 1268-2	6	5	4	3	2 Ambulances to W Center Pine River	NO	✓	SH
9/20/13	1264 - Medic 3pts 1285 - Fire call	7	3 4	3	1	Medic #2 out on call with 3 personnel Fire call on Rose Len Court Town of Cornish 4 personnel	NO	✓	JL
9/21/13	1246	6	2	1	1	Hold over OS transfer was at shift change	NO	✓	BA
9/21/13	1287	6	3	2	2	Heineman Rd. Town Schley Chest Pain	NO	✓	BA
9/23/13	1304	6	3	2	2	MEDIC to IRMA	NO	✓	MS



**MERRILL
WISCONSIN**
City Of Parks

CITY OF MERRILL

Police Department

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Chief Kenneth J. Neff
 Captain Corey A. Bennett
 1004 East First Street • Merrill, Wisconsin • 54452-2586
 Phone (715) 536-8311 • FAX (715) 536-5930

SEPTEMBER 2013

	Last Month	This Month	Last Year
Complaints received	779	759	759
Traffic crashes	12	22	10
Juvenile non-traffic arrests	23	47	26
Traffic Citations (adult & juv.)	149	131	160
Adult non-traffic arrests	74	104	67

CVR Transactions

New applications	57	37	42
New application city revenue	\$741.00	\$481.00	\$546.00
Renewals	40	26	41
Renewal city revenue	\$260.00	\$169.00	\$266.50
CVR Revenue YTD		2013 \$7,338.50	2012 \$8,850.00

“Serving Merrill with Pride”

An equal opportunity/affirmative action employer.

SPECIAL ASSIGNMENTS AND ACTIVITIES:

September 5, **Lt. Hamann** and **Chief Neff** attended Crime Stoppers

September 5, **Lt. Hamann** and **Investigator Wunsch** attended CWCIA

September 9, **Lt. Hamann** attended Mental Health Seminar

September 10, **Chief Neff** attended Department Head meeting as well as City Council meeting

September 10, **Chief Neff** attended interagency meeting

September 10, **Chief Neff** attended City Hall security camera consultation meeting

September 16 & 23, **Chief Neff** attended HAVEN board meeting

September 16, **Chief Neff**, **Captain Bennett**, **Lt. Hamann**, **Officer Caylor**, **Officer Waid**, and **Officer McCaskill** attended CPI Town Hall meeting in Council Chambers

September 18, **Chief Neff** attended Lincoln County Courthouse security meeting

September 19, **Chief Neff** attended MADA Governance board meeting

September 23, **Chief Neff** was guest speaker on WJMT Our Town show

September 23, **Chief Neff** and **Officer Heckendorf** attended MPD Student Police Academy plan meeting

September 23, **Chief Neff** attended Health & Safety meeting

September 24, **Chief Neff** and **Captain Bennett** attended meeting with Bierman Foundation members at Lincoln Wood Products regarding potential grant for MPD

September 24, **Chief Neff** attended Personnel & Finance meeting and special Council meeting

September 25, **Chief Neff** attended North Central Chief's meeting in Eagle River

September 26, **Chief Neff** and **Lt. Hamann** attended Drug Free Coalition presentation at County Board Meeting

September 28, **Lt. Hamann** participated/assisted in the "Shed Light on Mental Health" walk in Tomahawk

Implementation of K-9 Unit:

On September 24, 2013, Captain Bennett and I met with representatives of the Bierman Foundation regarding their interest in granting the Police Department funding for a K-9 unit. We submitted an application to the foundation and on Friday September 27th we received a substantial amount of funds from the Bierman Foundation. The funds are to be applied to the implementation of a K-9. The amount of funding received is enough to begin and sustain the K-9 program for several years. Now the planning process must begin to select a K-9 officer from within our ranks, as well as, choose a kennel from which we would purchase a canine. We will also then train the K-9 officer and purchase the necessary equipment needed. We will continue to encourage other donors to contribute in an effort to build up funding in order to sustain the unit for an anticipated 7 years as well as provide for a succession plan for the future.

Crime Prevention Initiative Update:

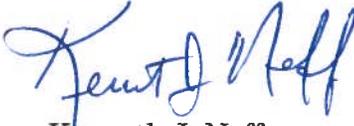
The Nextdoor.com/Merrill site currently has 157 neighbors and continues to build. Plans to enhance the site continue, including the creation of district groups on the site, based on our voting districts in the City of Merrill. Also, there are plans to expand the membership to include retailers in a separate group providing us with an added tool to communicate directly with businesses that join Nextdoor/Merrill.

Merrill Student Police Academy:

The first session of the Student Police Academy is scheduled to begin on Wednesday October 30th. The academy will include 10 lessons taught at the Merrill High School by Merrill Police Officers, concluding in March 2014. Additionally, two sessions will be conducted at the NTC Merrill campus. The academy sessions are similar in content to those presented in our Citizen Police Academy for the past several years. The goal of the Student Police Academy is to encourage Merrill High School students to consider a career in law enforcement and eventually come back to Merrill to work. Additionally, it provides another avenue for Merrill Police officers to project a positive image and make a connection with Merrill students.

Police Auxiliary update:

We have accepted six applications for the Merrill Police Auxiliary. Background checks will be completed and initial training will begin in November. The current plan is to be able to deploy several of the auxiliary members for the Holiday parade in early December.



Kenneth J. Neff
Chief of Police

LINCOLN COUNTY SHERIFF'S OFFICE

Department Activity Report

First Date: 09/01/2013

Jurisdiction: LINCOLN911

Last Date: 09/30/2013

Department	Complaint Type	Description	All Units	Primary Unit
MRPD	911 HANGUP	911 HANGUP	5	3
	911 NUISANCE	911 NUISANCE CALL	11	7
	ABAND VEH	ABANDONED VEHICLE	2	2
	AGENCY/ASS	AGENCY ASSISTANCE	19	13
	ALARM	ALARM (BANK, FIRE, COMMERCIAL, RESIDENTIAL	12	5
	AMBULANCE	AMBULANCE NEEDED	43	5
	AMBULNC XFE	AMBULANCE TRANSFER	2	0
	ANIMAL BITE	ANIMAL BITE	2	2
	ANIMAL CARC	ANIMAL CARCASS IN LANE	1	1
	ANIMAL COMF	ANIMAL COMPLAINT (BARKING DOG, NEGLECT, E	24	20
	ATV/SNOW CC	ATV/SNOWMOBILE COMPLAINT	1	1
	BAIL JUMP	BAIL JUMPING	6	3
	BATTERY	BATTERY (intentional and unlawful touching or strikin	7	3
	BURGLARY	BURGLARY (unauthorized entry into a building, vehicl	8	2
	CHILD ABUSE	CHILD ABUSE/NEGLECT	7	4
	CONTRD BRN	CONTROLLED BURN	1	1
	CRASH/AN/OT	CRASH/ANIMAL/OTHER (BEAR, TURKEY, COYOTE	1	1
	CRASH/FATAL	CRASH WITH FATALITY	9	0
	CRASH/INJUR	CRASH WITH INJURY	6	1
	CRASH/PDO	CRASH PROPERTY DAMAGE ONLY	43	23
	CRIM DAM PR	CRIMINAL DAMAGE TO PROPERTY (VANDALISM)	10	7
	CTZN/ASSIST	CITIZEN ASSISTANCE	31	19
	CVL	CIVIL	8	7
	DEBRIS SPILL	DEBRIS/SPILL ON ROADWAY	5	2
	DIS CONDUCT	DISORDERLY CONDUCT	48	25
	DISREGARD	DISREGARD	7	3
	DOMESTIC	DOMESTIC	19	5
	DRUG ACTVIT	DRUG ACTIVITY (POSSESSION, USE, PARAPHERI	12	7
	DRV COMP	DRIVING COMPLAINT (RECKLESS, ROAD RAGE, E	12	10
	ESCORT	ESCORT/CONVOY	11	9
	EXTRA PATRL	EXTRA PATROL	5	5
	FALSE ALARM	FALSE ALARM (BANK, FIRE, COMMERCIAL, RESID	15	6
	FIGHT	FIGHT IN PROGRESS	8	1
	FORGERY/FR/	FORGERY/FRAUD	18	16
	FOUND ITM/AI	FOUND ITEM/ANIMAL	27	22
	GARBAGE DU/	ILLEGAL DUMPING OF TRASH OR DEBRIS	3	3
	GAS SKIP	GAS SKIP	12	11
	HARASS CALL	HARASSING PHONE CALLS	3	3
	HARASSMENT	HARASSMENT	7	5
	HAZ SITUATIC	HAZARDOUS SITUATION	7	3
	HIT & RUN	HIT & RUN / F,PI,PD	11	7
	HOUSEWATCI	HOUSEWATCH	1	1
	IMP/ILL PARK	IMPROPERLY/ILLEGALLY PARKED VEHICLE	15	13
	INFO COMPL	INFORMATIONAL COMPLAINT	25	17
	INT CHLD CUS	INTERFERE W/CHILD CUSTODY	2	1
	INTOX DRIVEF	INTOXICATED DRIVER	28	9
	JUNK ORD	JUNK, ORDINANCE VIOLATION	3	3
	LITTERING	LITTERING (depositing in any manner on public/privat	3	1

LINCOLN COUNTY SHERIFF'S OFFICE

Department Activity Report

First Date: 09/01/2013

Jurisdiction: LINCOLN911

Last Date: 09/30/2013

Department	Complaint Type	Description	All Units	Primary Unit
MRPD	LOST ITEM/AN	LOST ITEM/ANIMAL	3	2
	MENTAL SUB	MENTAL SUBJECT	9	5
	MESS DEL	MESSAGE FOR LOCAL DELIVERY	1	1
	MISSING PER	MISSING PERSON	2	2
	MOTORIST AS	MOTORIST ASSIST	10	7
	MUTUAL AID	MUTUAL AID	1	0
	NEIGH COMP	NEIGHBOR COMPLAINT	1	1
	NOISE COMP	NOISE COMPLAINT	14	9
	ODOR INVEST	ODOR INVESTIGATION	3	1
	OPEN DR/WIN	OPEN DOOR/WINDOW FOUND	8	4
	ORD VIOLATE	ORDINANCE VIOLATION	16	11
	PAGER TEST	PAGER TEST	1	1
	PED ROADWA	PEDESTRIAN ROADWAY	2	1
	PROB VIO	PROBATION VIOLATION	25	15
	PROP DAM	PROPERTY DAMAGE	4	4
	RCKLS CN/DR	RECKLESS CONDUCT/DRIVING	14	8
	RD REPR	ROAD REPAIRS NEEDED	2	2
	RD SIN COMP	ROAD SIGN COMPLAINT	1	1
	SEX ASSLT A	SEXUAL ASSAULT ADULT	1	0
	SEX ASSLT J	SEXUAL ASSAULT JUVENILE	4	4
	SHOTS FIRED	SHOTS FIRED	4	0
	SMOKE REPO	SMOKE REPORT	1	1
	STALKING	STALKING	2	1
	STAND BY	STAND-BY	7	3
	STOLEN VEH	STOLEN VEHICLE	4	1
	SUDDEN DEAT	SUDDEN DEATH	7	1
	SUICIDE ATT	SUICIDE ATTEMPT	5	0
	SUICIDE THRT	SUICIDE THREAT	11	2
	SUSP ACTVTY	SUSPICIOUS ACTIVITY	47	30
	SUSP PERSON	SUSPICIOUS PERSON	15	7
	SUSP VEH	SUSPICIOUS VEHICLE	21	11
	THEFT	THEFT	31	21
	THREAT	THREATS	8	4
	TOBACCO VIC	TOBACCO VIOLATION	2	1
	TRAFF LIGHT	TRAFFIC LIGHT OUT	2	1
	TRAFFIC STOI	TRAFFIC STOP	255	210
	TRESPASSINC	TRESPASSING	3	3
	TRUANCY	TRUANCY	1	1
	VANDALISM	VANDALISM	10	7
	VEH LOCKOU	VEHICLE LOCKOUT	29	26
	VIO CRT ORD	VIOLATION OF COURT ORDER	1	1
	WANTED PER	CHECK RECORD FOR WANTS	30	14
	WEAPONS VIC	WEAPONS VIOLATION	2	2
	WELFARE CK	WELFARE CHECK	25	13
	WIRE DOWN	WIRE DOWN	1	1
Department:			1212	759

LINCOLN COUNTY SHERIFF'S OFFICE

Department Activity Report

First Date: 09/01/2013

Jurisdiction: LINCOLN911

Last Date: 09/30/2013

<i>Department</i>	<i>Complaint</i>	<i>All Units</i>	<i>Primary Unit</i>
<i>Type</i>	<i>Description</i>		

Overall: 1212 760



Merrill Police Department K9 Program

Plan and Key Concepts

The purpose of this overview is to define the basic concepts behind the establishment of a Merrill Police Department K9 position. This document intends to define the justification for the program, establish some guidelines for the officer selection process and provide an explanation of meeting estimated costs. This is not a policy which sets a specific path for us. Rather, this is simply an explanation of the key concepts considered at the infancy of this process. Although, as detailed later in this plan, we believe the K9 program can be funded solely with donations, informed consent and oversight will be appropriate as the K9 represents significant expenditures and liabilities to the City.

Justification

Like most K9 programs, we intend for the MPD K9 to have multiple purposes and abilities. Currently, we are targeting a K9 for narcotics detection, building searches, officer protection, searching for missing persons and suspects, and community outreach.

- Narcotics detection- A K9 represents another tool in our "toolbox" for drug enforcement. This isn't only limited to the K9's ability to detect narcotics but also the legal justification those abilities represent. An example would be at a routine traffic stop involving a suspect vehicle. Normally our ability to search the suspect vehicle is limited to consent or a search warrant. However, a K9 detection of contraband within that suspect vehicle is recognized by the courts as probable cause significant enough to conduct an immediate search, in most cases. This increases our ability to detect narcotics immeasurably and is only limited to the availability of the K9 team.
- Building searches- Canines can search an entire warehouse, for example, in much less time than a team of officers could perform the same job. Canines can "sniff out" hidden suspects thereby making them more effective in this situation than their human counterparts. This potentially limits the amount of officers required to search an area thus making other officers free for calls of service without overtime call-ins.
- Officer protection- The bond a K9 team forms is unique and certainly the K9 team experiences an increase in partner protection when working together. However, the remainder of the Department is safer when the K9 is working as well. As referenced before, the K9 is ideally suited to be the first officer making entry into a number of



Merrill Police Department K9 Program

Plan and Key Concepts

potentially dangerous situations when dealing with suspect individuals. Unfortunately, the K9 has to be placed in that position to protect the lives of the officers who would otherwise be in those "first contact" positions. It is a sad reality that partially explains the number of K9's lost in the line of duty each year.

- Searching for missing persons and suspects- The K9 senses are unmatched in any other law enforcement companion. Their hearing is believed to be approximately 25 times better than that of humans. They can see well in limited light as well as they can in sunlight. And the cells related to olfactory abilities number approximately 220 million in K9's vs. 40 million in humans. For all of these reasons, K9's are ideally suited to track and locate people. Whereas our current ability is limited to physical signs recognized by the human eye and intellect.
- Community outreach- K9 teams are very popular with school and community groups and often provide demonstrations. This is an important part of our outreach efforts as it allows us to not only demonstrate the abilities of our K9 team but to deliver a message on crime prevention at the same time. Furthermore, it is a great opportunity for people to talk to the officer(s) and further build community-police partnerships.

Officer Selection

Just as important as the selection of the K9 kennel and provider is the selection of the K9 officer. The selection represents a commitment of the officer to an assignment for 7+ years and the acceptance of the K9 into their family for even longer. This also represents an incredible amount of trust that the officer will complete an assignment lasting that long. The K9 officer must truly be willing to accept a lifestyle change dictated by the new responsibilities. Additionally, the following characteristics are desirable in a new K9 officer:

- Self-disciplined- Officer does not require a lot of supervision and has sufficient experience to handle almost all situations without direction. Further, the K9 Officer essentially manages the program under general supervision from command staff. This probably includes added tasks such as vehicle maintenance, scheduling training dates, etc.
- Self-motivated- Officer possesses a strong drive for self-initiated activity.



Merrill Police Department K9 Program

Plan and Key Concepts

- Merrill resident- In order to maintain adequate response times and to demonstrate the commitment to the community, the K9 must be kept in or immediately around the city limits.
- Appropriate living conditions- The K9 Officer must have safe and adequate space to house the K9 and K9 dedicated squad on their property. Indoor/outdoor kenneling and garage squad storage are preferred.
- Family compatibility- The K9 team must be a family decision, where applicable. The K9 partnership must not disrupt the balance of the family environment of the K9 officer. That could mean the displacement of a family pet, family vehicles, family time, etc.

Budget and Funding Sources

Currently there is no city funding allocated for a K9 program. The intent of this program is to establish an alternative funding source which will initiate and maintain the program beyond a single cycle. Simply stated, we believe there to be significant public support which makes fundraising a realistic solution. This has never been more evident than the recent grant award from the Bierman Foundation in support of the K9 program. That particular grant/donation was significant enough to fund the program beyond the initial startup costs.

Fundraising is not something we are comfortable doing nor is it a viable method of sustaining normal public safety resources. However, as this program is beyond normal resources we realize some method of fundraising is needed to continue its financial support. Given this reality, we choose to approach fundraising through unsolicited means. This means we do not want to actively or directly solicit for funds. Rather, we would make the fund available and open to receive donations from the public accompanied with occasional advertising. A couple of fundraising methods suggested at this time are the sale of challenge coins specific to the K9 program. They could be sold as an annual coin or a varying grade of annual coins (i.e. 2014 silver, gold, platinum). Another method which was very successful for another WI police agency was utilizing the utility billing process. That agency included the ability to add an additional amount to a routine utility billing process. Evidently, households continue to consistently donate via this method. Further, where this particular agency was seeking funding for one K9, they found themselves raising enough funds to support two.

Initial plans for a K9 program included working with the Lincoln County Sheriff's Office in the development of a K9 program for their agency as well. These two programs (three in



Merrill Police Department K9 Program

Plan and Key Concepts

Lincoln County) could supplement each other during periods of K9 Officer off-time. Obviously we could not staff our K9 position around the clock but if we coordinate with other K9 agencies, we can make an even bigger impact through efficient use. Therefore, it is to everyone's benefit to assist the Lincoln County Sheriff's Office in the development of their program. Early concepts of this partnership included joint fundraising using a 3rd party who would split the funds. It is recommended to avoid this as people may wish to donate to specific agencies depending on the perceived benefit (city resident/county resident). Additionally, equal distribution of funds may not lead to equal benefit, depending on the needs of the jurisdiction. Finally, GAAP (generally accepted accounting principles) would recommend each agency maintain control and responsibility of their respective separate funds throughout the life cycle of their program. Ultimately, it is recommended to coordinate fundraising campaigns together as well as to make sure we are unified in the start of the fundraising campaign. Given our early unexpected donation, we would like to give the Lincoln County Sheriff's Office time to meet their estimated startup costs too before the fundraising campaign is initiated.

Start Up Costs

- Initial known startup costs associated with the program are estimated at \$75,000
- Canine and Handler Training – \$15,000
- Vehicle Equipment, radio, video system, computer system, installation, maintenance, etc. – \$25,000
- Kennel, Outdoor Pen, Leashes, Collars – \$2,000
- Vehicle – \$30,000
- Protective Vest – \$900
- Training Equipment – \$2,000
- Licensing, professional membership dues \$200
- Officer wages and benefits are already included into department budget.

Annual Maintenance Costs

- Annual maintenance costs associated with this program are estimated at \$16,000+.
- Annual Training and Recertification – \$2,000
- Animal Licensing and Professional Membership Dues \$200
- Food \$600
- Canine Care (Vet and grooming) – \$2,000
- Replace Training Equipment – \$600



Merrill Police Department K9 Program

Plan and Key Concepts

- Officer wages and benefits for call overtime can be shared with the department budget. If the K9 fund is tracking above cycle projections, then K9 overtime will be paid through the K9 fund. This will obviously have to be monitored and controlled for both budgetary reasons and general respect of the officer's off-time.
- Savings to support the estimated replacement cycle of 7 years under current cost structures - \$10,600+

**This estimate does not include potential in-kind equipment donations and is a conservative estimate for purposes of planning and supporting this program beyond one cycle. **

Respectfully submitted,

Corey Bennett

8c

**The Lincoln County Humane Society
Board of Directors Agenda
5:00 p.m. – September 12, 2013
Merrill City Hall - Lower Level Lounge**

Discuss and Approve following agenda items:

- 1. Minutes from previous meeting**
- 2. Report of Officers, Boards and Standing Committees**
 - President**
 - Vice President**
 - Secretary**
 - Treasurers Report**
 - Financial Reports**
 - Volunteer Coordinator**
 - Shelter Manager**
 - Animal reports**
 - Staff update**
 - Spay Me**
 - Fundraising Coordinator**
- 3. Capital Campaign**
- 4. Promotions and Events**
 - a. Current promotions/Events**
 - 1. Summer Sizzling Raffle**
 - b. Upcoming Promotions/Events**
 - 1. Fall Ride**
 - 2. Adopt-a-thon**
 - 3. Fall Banquet**
 - 4. Venison Feed**
 - 5. Sara Park Craft Sale**
- 5. Old Business:**
 - a.**
- 6. New Business:**
 - a. Fundraising Meeting – October**
 - b. Tuition Reimbursement**
- 7. Public Comments**
- 8. Open Discussion**
- 9. Next meeting: October 10**
- 10. Adjourn**

**The Lincoln County Humane Society
Board of Directors Minutes
5:00 p.m. – August 8, 2013
Merrill City Hall - Lower Level Lounge**

Executive Committee Members Present: Pat Hoerstmann, Kari Kercher,

Board Members Present: Trina DeLasky, Tina Larson

Appointees Present: Kandy Peterson, Mike Loka

Staff Present: Liz Friedenfels

Public Present: None

Meeting was called to order at 5:05 p.m. Thursday, August 8, 2013 by President Pat Hoerstmann.

1. Minutes from previous meeting – Mike Loka motioned to approve the minutes. Trina DeLasky seconded. Motion carried.

2. Report of Officers, Boards and Standing Committees

President – All the kennels are totally completed. A few more separation panels are needed. Next project will be to repair some of the concrete.

Tomahawk Dog Park – Jo and Pat met with Helen from the Tomahawk Dog Park. They discussed the shelter and our needs.

Pat talked to Mark Beda from PerMar. Mark is going to get a quote for a temperature sensor to alert if the temp gets too high or too low. A few other issues with the system were discussed.

Vice President – absent

Secretary – absent

Treasurers Report -

Financial Reports – Janet attended the meeting to discuss our reports. SpayMe and The Fix is In payments were discussed in detail.

Consolidation of reports was discussed. Janet will work on a report that would show us where we are year-to-date with the budget. She explained different options going forward and what Quickbooks can do.

Volunteer Coordinator – PetSmart adopt-a-thon is coming up and we have enough volunteers. Crazy Days was discussed. Trina will talk to Jeni. Labor Day Parade and Open House was also discussed. Since other volunteers are now helping elsewhere the parade and float was discussed. We will have our tables out at the open house. Liz will put it on Facebook and the website.

Jo is working hard with her group for the banquet. She will be in contact if anything else is needed. Pat will get posters out for the banquet.

Trina asked about the venison feed. Tina said after last year they decided to probably do it one more time. Groups are doing more and more for this event so the success of it was discussed.

Shelter Manager

Animal reports – At this point we are overflowing with cats. We are holding our own with dogs.

Staff update – Nametags for the staff was discussed once again. This will be added to employee handbook that they are required to wear them during open hours.

3. Capital Campaign – Tina asked if we could get a thermometer to take to events and have one to put outside the shelter to show our progress with the building fund. Pat will look into this.

4. Fundraising – Jo has been working hard with the raffle. She's over \$6000 on her own and has several things lined up. She has been setting up a table outside grocery stores. They have been happy to have her there and have been taking pictures to promote.

5. New Business:

a. SpayMe – Charge for cancellations/no shows - SpayMe is going well. It was suggested that people that don't show up should be charged a no-show fee. People just expect that they can just bring their animal the following time. The question was raised that if we charge for no-shows, will the animal come back.

b. Lost Dogs of WI - Lost Dogs of Wisconsin has requested to be admins to our Facebook page. It was decided unanimously that they would not be allowed, but possibly have a link to their page on our website.

c. Microchips for indoor/outdoor cats – Liz has been following some other shelters and issues with cats. Redemption is historically low. She's hoping to offer those that say they will allow their cat outside a cheaper microchip option. Liz will speak with Susan about options for microchips. Pat suggested that we microchip the cats and register them for free. Then keep a spreadsheet of numbers in case cats come back to the shelter. There would be an extra \$5 fee for adoptions.

d. Cat redemption fees – The policy was reviewed. Very few people look for a lost cat, so Liz is looking for options.

6. Public Comments – none

7. Open Discussion - Tiff has talked to Liz about new cat cages. The cages we currently have are too small for our animals and for normal cat behavior. This will be something that will transfer well to the new shelter.

Liz mentioned that they are looking for a foster home for a feral cat. She had the kittens at the shelter and is becoming destructive.

The can situation has been turned around. Schulz's is coming on a regular basis and the problems have stopped. Everyone was very pleased.

Liz was contacted by a vet from Best Friends Sanctuary in Utah – they do Dog Town on Animal Planet and they did an interview. They wanted to know what we're doing to be so successful as a rural shelter. Humane Society of America also contacted her. They want to list LCHS as a shelter that assists feral cats, that we don't euthanize just because. Pat asked Liz to contact the people to find out how they found out about us. How word is spreading was discussed. We're definitely doing something right. Good job Liz and staff!!!!

Tina was at the Rhinelander shelter and they have a suggestion box and forms that people can write their comments. She wondered if this would be an idea for us.

Darla would like to do something for the fall ride in Tomahawk. She will be meeting with Jim and Sally to discuss. She will also be meeting with Tom Cimino. Jo was planning to sell raffle tickets.

Last year Ace Hardware had a chili cook-off. They asked if we want to do it again this year. Pat will pass on it since there are many things going on the same weekend.

8. Next meeting: October 10

9. Adjourn – Kandy Peterson motioned to adjourn; Mike Loka seconded. Motion carried.

12:14 PM
09/09/13
Cash Basis

Lincoln County Humane Society
Balance Sheet
As of August 31, 2013

	<u>Aug 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Expense Checking Account	52,452.07
PayPal Checking	10,883.56
Buddy & Tar Savings	600.73
Spay It Forward Account	12,503.11
Associated Bank	1,222.79
RVSB - Building Fund	66,016.76
Total Checking/Savings	<u>143,679.02</u>
Other Current Assets	
CD #700344021	10,000.00
CD #700366339	2,050.00
Total Other Current Assets	<u>12,050.00</u>
Total Current Assets	155,729.02
Fixed Assets	
Accumulated Depreciation	-1,372.03
Equipment	11,082.08
Total Fixed Assets	<u>9,710.05</u>
TOTAL ASSETS	<u><u>165,439.07</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Payroll Tax Liabilities	2,650.27
Total Payroll Liabilities	<u>2,650.27</u>
Total Other Current Liabilities	<u>2,650.27</u>
Total Current Liabilities	<u>2,650.27</u>
Total Liabilities	2,650.27
Equity	
Fund Balance	138,863.50
Net Income	23,925.30
Total Equity	<u>162,788.80</u>
TOTAL LIABILITIES & EQUITY	<u><u>165,439.07</u></u>

12:13 PM
 09/09/13
 Cash Basis

**Lincoln County Humane Society
 Profit & Loss
 August 2013**

	Aug 13	Budget	% of Budget	Jan - Aug 13	YTD Budget	% of Budget	Annual Budget
Income							
LCHS INCOME							
Animal Related Income							
Surrender Fees	240.00	166.66	144.0%	1,427.00	1,333.32	107.0%	2,000.00
Spay Me	712.00	1,250.00	57.0%	7,344.00	10,000.00	73.4%	15,000.00
Adoption Fees	4,529.50	4,700.00	96.4%	26,961.91	37,600.00	71.7%	56,400.00
Reclamation Fees	185.00	166.67	111.0%	1,202.75	1,333.32	90.2%	2,000.00
Dog License-Public	520.00	0.00	100.0%	7,300.00	4,500.00	162.2%	6,000.00
Dog License-County	0.00	0.00	0.0%	22,945.75	25,000.00	91.8%	25,000.00
Red Dingo Tags	150.00	41.67	360.0%	765.00	333.34	229.5%	500.00
Microchip	30.00	41.67	72.0%	215.00	333.34	64.5%	500.00
Other Animal Related Income	105.00			625.00			
Total Animal Related Income	6,471.50	6,366.67	101.6%	58,786.41	80,433.32	85.5%	107,400.00
Fundraising Income							
Grant Money	0.00	0.00	0.0%	1,500.00	0.00	100.0%	28,900.00
Aluminum Cans	318.20	750.00	42.4%	8,855.37	6,000.00	148.1%	9,000.00
Donation Banks	628.01	333.33	188.4%	2,769.91	2,666.67	103.9%	4,000.00
Sales/General Event Income	1,289.00	0.00	100.0%	20,192.90	26,625.00	75.8%	35,500.00
Tickets	80.00			80.00			
Event Sponsorships	0.00			950.00			
Raffle	3,415.00			10,473.32			
Passive Fundraisers	0.00	416.67	0.0%	6,389.97	3,333.33	191.7%	5,000.00
Other Fundraising Income	504.48			2,356.48			
Total Fundraising Income	6,234.69	1,500.00	415.6%	53,597.95	38,625.00	138.8%	82,400.00
Donation Income							
Pet Sponsorships	0.00	41.67	0.0%	260.00	333.33	78.0%	500.00
Paypal Income	683.99	375.00	182.4%	5,210.44	3,000.00	173.7%	4,500.00
Building Fund Income	1,575.88			22,775.88			
General Donation	1,412.00	1,250.00	113.0%	14,493.62	10,000.00	144.9%	15,000.00
Memorial Income	1,204.25	666.67	180.6%	8,642.25	5,333.34	162.0%	8,000.00
Total Donation Income	4,876.12	2,333.34	209.0%	51,382.19	18,666.67	275.3%	28,000.00
Municipal Funding							
City of Tomahawk	0.00	0.00	0.0%	1,500.00	1,500.00	100.0%	1,500.00
City of Merrill	0.00	0.00	0.0%	10,000.00	10,000.00	100.0%	10,000.00
County Installments	0.00	0.00	0.0%	26,250.00	26,250.00	100.0%	35,000.00
Total Municipal Funding	0.00	0.00	0.0%	37,750.00	37,750.00	100.0%	46,500.00
Other							
Bank Interest	37.90	33.33	113.7%	140.50	266.67	52.7%	400.00
Total Other	37.90	33.33	113.7%	140.50	266.67	52.7%	400.00
Total LCHS INCOME	17,620.21	10,233.34	172.2%	211,657.05	175,741.66	120.4%	264,700.00
Total Income	17,620.21	10,233.34	172.2%	211,657.05	175,741.66	120.4%	264,700.00

12:13 PM
 09/09/13
 Cash Basis

**Lincoln County Humane Society
 Profit & Loss
 August 2013**

	Aug 13	Budget	% of Budget	Jan - Aug 13	YTD Budget	% of Budget	Annual Budget
Expense							
EXPENSES							
Animal Related Expenses							
Certified Veterinary Inspection	0.00	83.33	0.0%	10.61	666.67	1.6%	1,000.00
Spay Me	6,858.50	5,000.00	137.2%	31,336.99	40,000.00	78.3%	60,000.00
Cat litter	0.00	166.67	0.0%	857.86	1,333.33	64.3%	2,000.00
Food	0.00	41.67	0.0%	96.22	333.33	28.9%	500.00
Medical - Surgeries & Exams	397.50	833.33	47.7%	6,819.39	6,666.67	102.3%	10,000.00
Medical - Euthanasia	0.00	41.67	0.0%	20.00	333.33	6.0%	500.00
Cremation Expense	0.00	41.66	0.0%	40.00	333.33	12.0%	500.00
Medical Supplies	3,171.96	1,625.00	195.2%	19,144.63	13,000.00	147.3%	19,500.00
Dog License Expense	0.00			513.98			
Dog License to County	833.50	0.00	100.0%	6,008.50	4,500.00	133.5%	6,000.00
Sales Tax	124.76	375.00	33.3%	2,072.35	3,000.00	69.1%	4,500.00
Red Dingo Tags	121.40	33.33	364.2%	364.74	265.65	136.8%	400.00
Microchip	0.00	25.00	0.0%	0.00	200.00	0.0%	300.00
Other Animal Related Expenses	0.00			374.82			
Total Animal Related Expenses	11,507.62	8,266.66	139.2%	67,660.09	70,633.32	95.8%	105,200.00
Total EXPENSES	11,507.62	8,266.66	139.2%	67,660.09	70,633.32	95.8%	105,200.00
Fundraising Expenses							
Advertising	106.22			589.86			
Food	0.00			56.88			
Supplies	0.00			224.96			
Printing	153.35			872.72			
Event Fees	0.00			290.00			
Prizes	0.00			600.00			
Starting Cash	0.00			320.00			
Other Fundraising Expenses	51.60			1,463.37			
Fundraising Expenses - Other	0.00	575.00	0.0%	0.00	4,600.00	0.0%	6,900.00
Total Fundraising Expenses	311.17	575.00	54.1%	4,417.79	4,600.00	96.0%	6,900.00
Office Related Expenses							
Bank Fees	0.00			14.00			
Advertising Expenses	0.00			110.00			
Equipment	0.00	41.67	0.0%	0.00	333.34	0.0%	500.00
Licenses and Permits	126.50	16.67	758.8%	347.46	133.33	260.6%	200.00
Domain	497.40	510.00	97.5%	887.40	900.00	98.6%	900.00
Professional Fees	75.00	150.00	50.0%	930.00	1,200.00	77.5%	1,800.00
Office Supplies	194.40	125.00	155.5%	1,509.85	1,000.00	151.0%	1,500.00
Postage	14.94	41.66	35.9%	264.10	333.33	79.2%	500.00
Customer Bounced Check	163.50			163.50			
Staff Meetings	63.41	16.67	380.4%	328.34	133.34	246.2%	200.00
Uniforms	0.00	83.33	0.0%	77.79	666.66	11.7%	1,000.00
Other Office Related Expenses	0.00	0.00	0.0%	588.38	500.00	117.7%	500.00
Internet Access	40.00			40.00			
Total Office Related Expenses	1,175.15	985.00	119.3%	5,260.82	5,200.00	101.2%	7,100.00

12:13 PM
 09/09/13
 Cash Basis

Lincoln County Humane Society
 Profit & Loss
 August 2013

	Aug 13	Budget	% of Budget	Jan - Aug 13	YTD Budget	% of Budget	Annual Budget
Payroll Expenses							
Unemployment Expense	144.27	150.00	96.2%	1,328.40	1,200.00	110.7%	1,800.00
Hourly Employees	6,617.41	6,083.33	108.8%	47,025.31	48,666.67	96.6%	73,000.00
Manager Salary	2,243.70	2,500.00	89.7%	19,071.45	20,000.00	95.4%	30,000.00
Federal Payroll Tax Expense	677.87	666.67	101.7%	5,055.25	5,333.33	94.8%	8,000.00
Workers' Compensation	1,322.00	233.34	566.6%	1,322.00	1,866.67	70.8%	2,800.00
Total Payroll Expenses	11,005.25	9,633.34	114.2%	73,802.41	77,066.67	95.8%	115,600.00
Shelter Expenses							
Conference Expense	0.00			250.00			
Security Services	363.98	125.00	291.2%	1,248.08	1,000.00	124.8%	1,500.00
Staff Education	0.00	0.00	0.0%	0.00	375.00	0.0%	500.00
Equipment	628.32	125.00	502.7%	11,445.93	1,000.00	1,144.6%	1,500.00
Storage Rental	100.00	100.00	100.0%	800.00	800.00	100.0%	1,200.00
Repairs	266.63	166.67	160.0%	3,690.65	1,333.34	276.8%	2,000.00
Supplies	151.79	208.33	72.9%	6,430.87	1,666.66	385.9%	2,500.00
Electric/Gas	483.64	583.34	82.9%	4,089.31	4,666.67	87.6%	7,000.00
Insurance (Gen'l Lia, Vehicle)	0.00	250.00	0.0%	0.00	2,000.00	0.0%	3,000.00
Telephone	281.07	225.00	124.9%	2,249.83	1,800.00	125.0%	2,700.00
Vehicle	343.80	250.00	137.5%	2,463.76	2,000.00	123.2%	3,000.00
Water	0.00	500.00	0.0%	1,494.84	1,500.00	99.7%	2,000.00
Waste Removal	0.00	250.00	0.0%	2,174.25	2,000.00	108.7%	3,000.00
Other Shelter Expenses	0.00			253.12			
Total Shelter Expenses	2,619.23	2,783.34	94.1%	36,590.64	20,141.67	181.7%	29,900.00
Total Expense	26,618.42	22,243.34	119.7%	187,731.75	177,641.66	105.7%	264,700.00
Net Income	-8,998.21	-12,010.00	74.9%	23,925.30	-1,900.00	-1,259.2%	0.00

Lincoln County Humane Society
Expenses by Vendor Summary

August 2013

	<u>Aug 13</u>
Ace Hardware	100.69 REPAIRS
Brickner's Park City Inc	32.95 VAN REPAIR
Cellcom Rhinelander PCS	108.09
Central Wisconsin Animal Emergency Center	47.50
Charter Communications	172.98
Department of Administration - Gaming	126.50 LICENSES
Digicopy	153.35 PRINTING - TICKETS, FLIERS
Facebook.com	5.00 ADVERTISEMENT
Fleet Farm	33.75
Hostmysite.com	107.40
Internet Corporation Listing Service	40.00
Janet Klutterman.	89.94
Kwik Trip	310.85
Lincoln County County Treasurer	833.50 DOG LICENSE PAYMENT
Midland Plastics Inc	501.50 KENNEL DIVIDERS
Midwest Veterinary Supply, Inc	561.00 SNAP TESTS
Mobile Warehouse LLC	100.00
Northern Lakes Veterinary Supply	2,610.96 MEDICAL SUPPLIES
Pat Hoerstman	59.66
Per Mar Security Services	363.98
Pizza Hut	39.94 STAFF MEETING
Red Dingo Inc	121.40
Spay Me!	6,858.50
The Fix Is In, Inc	350.00
Trackabeast	390.00
Wal-Mart Community	417.86
Wausau Award and Engraving Inc.	51.60
West Bend Mutual Insurance Company	1,322.00
Wisconsin Department of Revenue - Sales T	124.76
Wisconsin Public Service	483.64
TOTAL	<u><u>16,519.30</u></u>

Shelter Report – August 2013

Animals: We are finally starting to see a reduction in the amount of cats at LCHS. We have gotten to the point of having no open kennels. We are using the surrender list but are still taking in any animals we feel could be at risk. Our dog numbers are low.

Staff: Erika Lahnala is no longer with LCHS. Trisha Schmidt is returning as occasional part-time.

Activities: We did not attend Crazy Days this year. We are working on the Labor Day Open House and the Cram the Van event at Fall Ride.

Budget Issues: We have saved almost \$490 compared to this time last year by providing two shirts for the staff with a re-usable name tag. Our staff is planning to attend a conference on September 19th-20th.

Lincoln County Humane Society

Animal Statistics 2013

INCOMING	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Year Total
Strays													
Cats	16	6	14	21	27	17	38	43					182
Dogs	12	10	12	10	17	25	22	11					119
Other	0	0	0	0	8	0	2	0					10
Surrendors													
Cats	20	5	14	1	29	10	22	7					108
Dogs	5	9	7	2	8	8	9	12					60
Small & Furry	0	0	3	0	0	0	2	1					6
Birds	0	0	0	0	0	0	0	0					0
Transfer													
Cats	16	3	36	1	16	3	0	0					75
Dogs	7	2	2	0	0	1	1	0					13
													0
Born at Shelter													
Kittens	0	0	0	0	0	0	4	0					4
Puppies	0	0	0	0	0	0	0	5					5
Total Incoming	76	35	88	35	105	64	100	79	0	0	0	0	582
OUTGOING	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Year Total
Redeems													
Cats	2	0	1	1	2	1	3	3					13
Dogs	9	6	9	4	10	15	18	11					82
Other					8								8
Adoptions													
Cats	55	24	59	18	45	17	50	34					302
Dogs	19	15	11	5	16	10	12	13					101
Small&Furry	0	0	0	0	0	0	2	1					3
Birds	0	0	0	0	0	0	0	0					0
Euthanasia													
Cats	0	1	0	0	0	0	3	1					5
Dogs	2	1	1	0	0	2	0	3					9
													0
Rescue													
Cats	9	1	4	0	2	0	2	0					18
Dogs	0	0	1	0	1	5	8	0					15
Other	0	0	0	3	0	0	2	0					5
Natural Death													
Cats	2	1	0	5	1	0	7	13					29
Dogs	0	0	0	0	0	0	0	0					0
Rat	0	0	0	0	0	0	0	0					0
Total Outgoing	98	49	86	36	85	50	107	79	0	0	0	0	590
Current													
Dogs	3	6	6	9	11	13	9	12					
Cats	28	28	36	35	39	62	61	60					
Rabbit	1	2	3	0	0	1	1	3					
Foster Care													
Dogs	2	1	1	2	3	2	1	1					
Cats	6	4	3	8	18	24	28	21					
Rabbit	1	1	1	0	0	0	0	2					
Adoption Centers													
Petco	0	0	3	5	5	1	4	2					20
Petsmart	35	0	38	0	32	0	34	0					139

8c

**The Lincoln County Humane Society
Board of Directors Agenda
5:00 p.m. – October 10, 2013
Merrill City Hall - Lower Level Lounge**

Discuss and Approve following agenda items:

- 1. Minutes from previous meeting**

- 2. Report of Officers, Boards and Standing Committees**
 - President**
 - Vice President**
 - Secretary**
 - Treasurers Report**
 - Financial Reports**
 - Volunteer Coordinator**
 - Shelter Manager**
 - Animal reports**
 - Staff update**
 - Spay Me**
 - Fundraising Coordinator**

- 3. Capital Campaign**

- 4. Promotions and Events**
 - a. Current promotions/Events**
 - 1. Fall Banquet**

 - b. Upcoming Promotions/Events**
 - 1. Venison Feed**
 - 2. Sara Park Craft Sale**

- 5. Old Business:**
 - a.**

- 6. New Business:**
 - a. Fundraising Meeting – October**
 - b.**

- 7. Public Comments**
- 8. Open Discussion**
- 9. Next meeting: November 14**
- 10. Adjourn**

**The Lincoln County Humane Society
Board of Directors Minutes
5:00 p.m. – September 12, 2013
Merrill City Hall - Lower Level Lounge**

Executive Committee Members Present: Pat Hoerstmann, Kari Kercher, Jeni Hinz, Susan Taylor

Board Members Present: Tina Larson

Appointees Present: Kandy Peterson, Mike Loka

Staff Present: Liz Friedenfels

Public Present: Jackie Birchman and friends

Meeting was called to order at 5:00 p.m. Thursday, September 12, 2013 by President Pat Hoerstmann.

We had guests tonight from Shopbirchman.com for fundraising. They have a program for non-profits. Jackie Birchman explained what their program does. Shop.com is the company that built Amazon. The link would be through our website and people would access those companies through our website. When they shop, the shelter would get funds through that. The program doesn't cost anything and if we can find a project manager that will work with them, we could make a lot of money. Helpnpo.com has more information. There is a video for us to watch along with testimonials. When supporters purchase through this site – whether it's from Target, Lands End, etc., they receive cash back and the shelter would receive funds also. The only thing we need to do is spread the word. They also have their own products through the program. When a supporter purchases one of these products, we would receive whatever the markup is.

1. Minutes from previous meeting – Tina Larson motioned to approve the minutes. Kandy Peterson seconded. Motion carried.

2. Report of Officers, Boards and Standing Committees

President – Pat had an idea for t-shirts with the shelter logo. Jeni mentioned that there is a woman in town that does shirts also. She will take Pats idea and discuss it with Kreative Imprints to see what she could do.

Vice President – nothing

Secretary – nothing

Treasurers Report

Financial Reports – the financial reports are a new format. Everyone is pleased with it. A few line items were discussed. It was also discussed about

making sure funds that are to go to the building fund must be designated as such.

Liz is going to work with Janet to come up with a slip for everyone to use when depositing money. This will help make sure that deposits and other receipts are all put in the correct category.

Looking at numbers on the budget we are ahead of the game. Numbers look good. Small changes to some of the info in the reports have been suggested for easier understanding.

Kandy Kercher made motion to approve – Tina Larson second. Approved.

Volunteer Coordinator – absent

Shelter Manager

Animal reports - Cats are doing better. We're still doing specials on cats to try to get more moving. There is a cat with substantial issues that will be going to Dog Town in Kenab, Utah. Liz will be taking him.

Animal numbers last month were good. This month we are at PetSmart so hopefully we will be able to move more cats.

Spay Me – We are getting to the end of the grant. Other options were discussed. If anyone has cats to be altered, we need to get them in.

3. Capital Campaign – we have gotten a few more donations and sold some more tiles. There is bigger interest out there that is in the works. The expo center project is still being pushed. The area and some other ideas were discussed.

4. Promotions and Events

a. Current promotions/Events

1. Summer Sizzling Raffle – Jo is doing well selling tickets around the area. A lot of people are just giving donations instead of wanting raffle tickets. The drawing is on the 21st of September.

2. 2014 Calendar – We only had 15 entrants this year and voting was not as successful because of fewer shelter events at public events such as the fair. Next year's calendar was discussed and issues that we have recognized with the calendar.

b. Upcoming Promotions/Events

1. Fall Ride – Jim and Sally are starting at 7:00 a.m. Friday in Tomahawk. They will be doing a bake sale and Cram-the-Van at Nelsons. They will be there until 2. Darla and Liz will be going up mid morning to help.

2. Adopt-a-thon – This weekend. Volunteers are in place.

3. Fall Banquet – Pat has tickets available for everyone to sell. Pat asked if anyone was able to help with tables. Jodi from Again and Again will do a table and Jeni will have a table for the calendar.

4. Venison Feed – Tina hasn't gotten anything yet. She'll check in with the chamber to see.

5. Sara Park Craft Sale – Tina still hasn't heard anything.

5. Old Business:

- a. none

6. New Business:

- a. **Fundraising Meeting** – October 23 4:30 – 7 at the Eagle’s Club.

- b. **Tuition Reimbursement** – Liz is taking a business writing class and is requesting reimbursement for the class. This class is to help her with writing for the correct audience. Pat said that his employer will reimburse 50% of the tuition upon completion of the class. Mike motion – Kari second. Approved.

Pat suggested that if there are classes Liz would like to take next year to let us know so we can get it into next year’s budget.

Liz is working on a master list for all passwords. She requested that if anyone has any passwords to let her know. It was suggested that two lists be made. One that is more administrative and one is for secure things.

7. Public Comments – none

8. Open Discussion -

9. Next meeting: October 10

10. Adjourn – Mike Loka motioned to adjourn, Kandy Peterson second. Meeting adjourned.

12:33 PM
10/07/13
Cash Basis

Lincoln County Humane Society
Balance Sheet
As of September 30, 2013

	<u>Sep 30, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Expense Checking Account	46,708.48
PayPal Checking	10,883.65
Buddy & Tar Savings	607.26
Spay It Forward Account	12,504.68
Associated Bank	1,222.79
RVSF - Building Fund	66,025.08
Total Checking/Savings	<u>137,951.94</u>
Other Current Assets	
CD #700344021	10,000.00
CD #700366339	2,050.00
Total Other Current Assets	<u>12,050.00</u>
Total Current Assets	150,001.94
Fixed Assets	
Accumulated Depreciation	-1,372.03
Equipment	11,082.08
Total Fixed Assets	<u>9,710.05</u>
TOTAL ASSETS	<u><u>159,711.99</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Payroll Tax Liabilities	2,649.35
Total Payroll Liabilities	<u>2,649.35</u>
Total Other Current Liabilities	<u>2,649.35</u>
Total Current Liabilities	<u>2,649.35</u>
Total Liabilities	2,649.35
Equity	
Fund Balance	138,863.50
Net Income	18,199.14
Total Equity	<u>157,062.64</u>
TOTAL LIABILITIES & EQUITY	<u><u>159,711.99</u></u>

12:32 PM
 10/07/13
 Cash Basis

**Lincoln County Humane Society
 Profit & Loss
 September 2013**

	<u>Sep 13</u>	<u>Budget</u>	<u>Jan - Sep 13</u>	<u>YTD Budget</u>
Income				
LCHS INCOME				
Animal Related Income				
Surrender Fees	295.00	166.67	1,722.00	1,499.99
Spay Me	575.00	1,250.00	7,919.00	11,250.00
Adoption Fees	2,395.85	4,700.00	29,357.76	42,300.00
Reclamation Fees	285.00	166.67	1,487.75	1,499.99
Dog License-Public	385.00	0.00	7,685.00	4,500.00
Dog License-County	0.00	0.00	22,945.75	25,000.00
Red Dingo Tags	105.00	41.67	870.00	375.01
Microchip	0.00	41.66	215.00	375.00
Other Animal Related Income	186.00		811.00	
Total Animal Related Income	4,226.85	6,366.67	73,013.26	86,799.99
Fundraising Income				
Grant Money	0.00	0.00	1,500.00	0.00
Aluminum Cans	234.40	750.00	9,119.77	6,750.00
Donation Banks	627.69	333.33	3,397.60	3,000.00
Sales/General Event Income	4,997.70	0.00	25,190.60	26,625.00
Tickets	360.00		440.00	
Event Sponsorships	250.00		1,200.00	
Raffle	1,969.41		12,442.73	
Passive Fundraisers	141.16	416.67	6,531.13	3,750.00
Other Fundraising Income	0.00		2,356.48	
Total Fundraising Income	8,580.36	1,500.00	62,178.31	40,125.00
Donation Income				
Pet Sponsorships	0.00	41.67	260.00	375.00
Paypal Income	0.00	375.00	5,210.44	3,375.00
Building Fund Income	2,120.00		24,895.88	
General Donation	870.50	1,250.00	15,364.12	11,250.00
Memorial Income	590.00	666.66	9,232.25	6,000.00
Total Donation Income	3,580.50	2,333.33	54,962.69	21,000.00
Municipal Funding				
City of Tomahawk	0.00	0.00	1,500.00	1,500.00
City of Merrill	0.00	0.00	10,000.00	10,000.00
County Installments	0.00	0.00	26,250.00	26,250.00
Total Municipal Funding	0.00	0.00	37,750.00	37,750.00
Other				
Bank Interest	16.51	33.33	157.01	300.00
Total Other	16.51	33.33	157.01	300.00
Total LCHS INCOME	16,404.22	10,233.33	228,061.27	185,974.99
Total Income	16,404.22	10,233.33	228,061.27	185,974.99
Expense				
EXPENSES				
Animal Related Expenses				
Certified Veterinary Inspection	0.00	83.33	10.61	750.00
Spay Me	2,210.00	5,000.00	33,546.99	45,000.00
Cat litter	645.84	166.67	1,503.70	1,500.00
Food	45.44	41.67	141.66	375.00
Medical - Surgeries & Exams	210.00	833.33	7,029.39	7,500.00
Medical - Euthanasia	0.00	41.67	20.00	375.00
Cremation Expense	20.00	41.67	60.00	375.00
Medical Supplies	2,112.50	1,625.00	21,257.13	14,625.00
Dog License Expense	0.00		513.98	
Dog License to County	0.00	0.00	6,008.50	4,500.00
Sales Tax	300.27	375.00	2,372.62	3,375.00
Red Dingo Tags	53.51	33.34	418.25	300.00

12:32 PM
 10/07/13
 Cash Basis

**Lincoln County Humane Society
 Profit & Loss
 September 2013**

	<u>Sep 13</u>	<u>Budget</u>	<u>Jan - Sep 13</u>	<u>YTD Budget</u>
Microchip	0.00	25.00	0.00	225.00
Other Animal Related Expenses	63.29		438.11	
Total Animal Related Expenses	<u>5,660.85</u>	<u>8,266.68</u>	<u>73,320.94</u>	<u>78,900.00</u>
Total EXPENSES	5,660.85	8,266.68	73,320.94	78,900.00
Fundraising Expenses				
Advertising	0.00		589.86	
Food	0.00		56.88	
Supplies	25.80		250.76	
Printing	129.75		1,002.47	
Event Fees	0.00		290.00	
Prizes	192.24		792.24	
Starting Cash	76.00		396.00	
Other Fundraising Expenses	0.00		1,463.37	
Fundraising Expenses - Other	0.00	575.00	0.00	5,175.00
Total Fundraising Expenses	<u>423.79</u>	<u>575.00</u>	<u>4,841.58</u>	<u>5,175.00</u>
Office Related Expenses				
Bank Fees	0.00		14.00	
Advertising Expenses	0.00		110.00	
Equipment	0.00	41.66	0.00	375.00
Licenses and Permits	0.00	16.66	347.46	149.99
Domain	0.00	0.00	887.40	900.00
Professional Fees	75.00	150.00	1,005.00	1,350.00
Office Supplies	175.79	125.00	1,685.64	1,125.00
Postage	0.00	41.67	264.10	375.00
Customer Bounced Check	0.00		163.50	
Staff Meetings	0.00	16.66	328.34	150.00
Uniforms	0.00	83.34	77.79	750.00
Other Office Related Expenses	0.00	0.00	588.38	500.00
Internet Access	0.00		40.00	
Total Office Related Expenses	<u>250.79</u>	<u>474.99</u>	<u>5,511.61</u>	<u>5,674.99</u>
Payroll Expenses				
Unemployment Expense	130.46	150.00	1,458.86	1,350.00
Hourly Employees	5,985.42	6,083.33	53,010.73	54,750.00
Manager Salary	2,243.70	2,500.00	21,315.15	22,500.00
Federal Payroll Tax Expense	629.50	666.67	5,684.75	6,000.00
Workers' Compensation	0.00	233.33	1,322.00	2,100.00
Total Payroll Expenses	<u>8,989.08</u>	<u>9,633.33</u>	<u>82,791.49</u>	<u>86,700.00</u>
Shelter Expenses				
Conference Expense	263.35		513.35	
Security Services	0.00	125.00	1,248.08	1,125.00
Staff Education	400.00	0.00	400.00	375.00
Equipment	501.50	125.00	11,947.43	1,125.00
Storage Rental	100.00	100.00	900.00	900.00
Repairs	147.27	166.66	3,837.92	1,500.00
Supplies	240.06	208.34	6,670.93	1,875.00
Electric/Gas	571.78	583.33	4,661.09	5,250.00
Insurance (Gen'l Lia, Vehicle)	3,191.00	250.00	3,191.00	2,250.00
Telephone	281.07	225.00	2,530.90	2,025.00
Vehicle	445.44	250.00	2,909.20	2,250.00
Water	0.00	0.00	1,494.84	1,500.00
Waste Removal	664.40	250.00	2,838.65	2,250.00
Other Shelter Expenses	0.00		253.12	
Total Shelter Expenses	<u>6,805.87</u>	<u>2,283.33</u>	<u>43,396.51</u>	<u>22,425.00</u>
Total Expense	<u>22,130.38</u>	<u>21,233.33</u>	<u>209,862.13</u>	<u>198,874.99</u>
Net Income	<u><u>-5,726.16</u></u>	<u><u>-11,000.00</u></u>	<u><u>18,199.14</u></u>	<u><u>-12,900.00</u></u>

12:32 PM
 10/07/13
 Cash Basis

**Lincoln County Humane Society
 Profit & Loss
 September 2013**

	<u>Annual Budget</u>
Income	
LCHS INCOME	
Animal Related Income	
Surrender Fees	2,000.00
Spay Me	15,000.00
Adoption Fees	56,400.00
Reclamation Fees	2,000.00
Dog License-Public	6,000.00
Dog License-County	25,000.00
Red Dingo Tags	500.00
Microchip	500.00
Other Animal Related Income	
Total Animal Related Income	<u>107,400.00</u>
Fundraising Income	
Grant Money	28,900.00
Aluminum Cans	9,000.00
Donation Banks	4,000.00
Sales/General Event Income	35,500.00
Tickets	
Event Sponsorships	
Raffle	
Passive Fundraisers	5,000.00
Other Fundraising Income	
Total Fundraising Income	<u>82,400.00</u>
Donation Income	
Pet Sponsorships	500.00
Paypal Income	4,500.00
Building Fund Income	
General Donation	15,000.00
Memorial Income	8,000.00
Total Donation Income	<u>28,000.00</u>
Municipal Funding	
City of Tomahawk	1,500.00
City of Merrill	10,000.00
County Installments	35,000.00
Total Municipal Funding	<u>46,500.00</u>
Other	
Bank Interest	400.00
Total Other	<u>400.00</u>
Total LCHS INCOME	<u>264,700.00</u>
Total Income	264,700.00
Expense	
EXPENSES	
Animal Related Expenses	
Certified Veterinary Inspection	1,000.00
Spay Me	60,000.00
Cat litter	2,000.00
Food	500.00
Medical - Surgeries & Exams	10,000.00
Medical - Euthanasia	500.00
Cremation Expense	500.00
Medical Supplies	19,500.00
Dog License Expense	
Dog License to County	6,000.00
Sales Tax	4,500.00
Red Dingo Tags	400.00

12:32 PM
 10/07/13
 Cash Basis

Lincoln County Humane Society
Profit & Loss
 September 2013

	Annual Budget
Microchip	300.00
Other Animal Related Expenses	
Total Animal Related Expenses	105,200.00
Total EXPENSES	105,200.00
Fundraising Expenses	
Advertising	
Food	
Supplies	
Printing	
Event Fees	
Prizes	
Starting Cash	
Other Fundraising Expenses	
Fundraising Expenses - Other	6,900.00
Total Fundraising Expenses	6,900.00
Office Related Expenses	
Bank Fees	
Advertising Expenses	
Equipment	500.00
Licenses and Permits	200.00
Domain	900.00
Professional Fees	1,800.00
Office Supplies	1,500.00
Postage	500.00
Customer Bounced Check	
Staff Meetings	200.00
Uniforms	1,000.00
Other Office Related Expenses	500.00
Internet Access	
Total Office Related Expenses	7,100.00
Payroll Expenses	
Unemployment Expense	1,800.00
Hourly Employees	73,000.00
Manager Salary	30,000.00
Federal Payroll Tax Expense	8,000.00
Workers' Compensation	2,800.00
Total Payroll Expenses	115,600.00
Shelter Expenses	
Conference Expense	
Security Services	1,500.00
Staff Education	500.00
Equipment	1,500.00
Storage Rental	1,200.00
Repairs	2,000.00
Supplies	2,500.00
Electric/Gas	7,000.00
Insurance (Gen'l Lia, Vehicle)	3,000.00
Telephone	2,700.00
Vehicle	3,000.00
Water	2,000.00
Waste Removal	3,000.00
Other Shelter Expenses	
Total Shelter Expenses	29,900.00
Total Expense	264,700.00
Net Income	0.00

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10/02/13
Cash Basis

Lincoln County Humane Society
Expenses by Vendor Summary
September 2013

	<u>Sep 13</u>	
Brickner's Park City Inc	305.48	Van Repairs - Muffler
Cellcom Rhinelander PCS	108.09	
Charter Communications	172.98	
Colleen Woller.	644.84	Cat Litter
Digicopy	129.75	Printing Expenses
Gas Station	40.00	
Janet Klutterman.	75.00	
Kwik Trip	41.29	
Liz K Friedenfels	153.70	Cat Litter & Supplies
Midland Plastics Inc	501.50	Kennel dividers
Midwest Veterinary Supply, Inc	561.00	Snap Tests
Nicole Lenhart	192.24	Banquet Prize
Northern Lakes Veterinary Supply	1,218.20	
Peaceful Pines Pet Memorials, Inc.	20.00	
Red Dingo Inc	53.51	
Spay Mel	2,155.00	
Susan Taylor.	53.81	Reimbursement for grooming expense
The Fix Is In, Inc	55.00	
Trantow Do-it Center	104.99	Repairs
Wal-Mart Community	323.58	Supplies/Repairs
Waste Management of Central Wisconsin	664.40	
Wausau Award and Engraving Inc.	25.80	
West Bend Mutual Insurance Company	3,191.00	
WFHS	400.00	Conference Enrollment
Wisconsin Department of Revenue - Sales T	300.27	
Wisconsin Public Service	571.78	
Wisconsin Valley Veterinary Services	210.00	
TOTAL	<u><u>12,273.21</u></u>	

Shelter Report – September 2013

Animals: We had 84 cats adopted in August! The sickness is finally starting to leave them and dogs are doing well. Our two rabbits are in foster care. We had an injured wood-duck come in that was transferred to a rescue and a rooster that was surrendered and adopted the same day.

Staff: Staff is doing well.

Activities: The Open House went well but we did not generate the same amount of money as previous years. The staff has been preparing for winter by making sure the sheds are cleaned out and we have reduced unusable surplus items.

Lincoln County Humane Society

Animal Statistics 2013

INCOMING	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Year Total
Strays													
Cats	16	6	14	21	27	17	38	43	24				206
Dogs	12	10	12	10	17	25	22	11	16				135
Other	0	0	0	0	8	0	2	0	1				11
Surrendors													
Cats	20	5	14	1	29	10	22	7	12				120
Dogs	5	9	7	2	8	8	9	12	8				68
Small & Furry	0	0	3	0	0	0	2	1	0				6
Other	0	0	0	0	0	0	0	0	1				1
Transfer													
Cats	16	3	36	1	16	3	0	0	10				85
Dogs	7	2	2	0	0	1	1	0	0				13
													0
Born at Shelter													
Kittens	0	0	0	0	0	0	4	0	0				4
Puppies	0	0	0	0	0	0	0	5	0				5
Total Incoming	76	35	88	35	105	64	100	79	72	0	0	0	654
OUTGOING	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Year Total
Redeems													
Cats	2	0	1	1	2	1	3	3	1				14
Dogs	9	6	9	4	10	15	18	11	9				91
Other					8								8
Adoptions													
Cats	55	24	59	18	45	17	50	34	84				386
Dogs	19	15	11	5	16	10	12	13	8				109
Small&Furry	0	0	0	0	0	0	2	1	1				4
Birds	0	0	0	0	0	0	0	0	0				0
Euthanasia													
Cats	0	1	0	0	0	0	3	1	0				5
Dogs	2	1	1	0	0	2	0	3	0				9
													0
Rescue													
Cats	9	1	4	0	2	0	2	0	0				18
Dogs	0	0	1	0	1	5	8	0	1				16
Other	0	0	0	3	0	0	2	0	0				5
Natural Death													
Cats	2	1	0	5	1	0	7	13	1				30
Dogs	0	0	0	0	0	0	0	0	0				0
Rat	0	0	0	0	0	0	0	0	0				0
Total Outgoing	98	49	86	36	85	50	107	79	105	0	0	0	695
Current													
Dogs	3	6	6	9	11	13	9	12	15				
Cats	28	28	36	35	39	62	61	60	27				
Rabbit	1	2	3	0	0	1	1	3	0				
Foster Care													
Dogs	2	1	1	2	3	2	1	1	4				
Cats	6	4	3	8	18	24	28	21	16				
Rabbit	1	1	1	0	0	0	0	2	2				
Adoption Centers													
Petco	0	0	3	5	5	1	4	2	3				23
Petsmart	35	0	38	0	32	0	34	0	53				192