



**merrill**

Location. Nature. People.

**Smart Move**

## CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

### SEPTEMBER MEETING NOTICE

The Merrill Parks and Recreation Commission will meet on **Wednesday, September 4, 2013, at 4:15 p.m.**, at the Merrill City Hall.

The following items will be included on the agenda:

1. Approve minutes from previous meeting.
2. Approve claims.
3. Revisit parking at MARC.
4. Pool location discussion continued.
5. Preliminary discussion on Capital Equipment and Improvements.
6. Monthly reports.
7. Set date for next meeting.
8. Public comment
9. Adjournment

Submitted by

Dan Novitch, Chairman  
Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594.

## PARKS AND RECREATION COMMISSION

August 7, 2013

The Merrill Parks and Recreation Commission met on Wednesday, August 7, 2013 at 5:00 p.m. at the City Hall.

Members Present: Dan Novitch, Mike Willman, Ralph Sturm, Dorwin Harris, Brian Artac, Melissa Schroeder

Members Excused Absent: Anne Caylor

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: John Annis, Judy Woller, Dewy Pfister, Ryan Schwartzman, Steve Hass, Melody Hamlin from Becher/Hoppe, Candy Peterson, Dave Sukow, Mary Ball, Todd Annis, Joy Annis, Don Heyel, Carol Heyel

\*\*\*Motion by Artac, seconded by Sturm, to approve the minutes from the previous meeting.

\*\*\*Carried unanimously.

\*\*\*Motion by Schroeder, seconded by Artac, to approve the June claims.

\*\*\*Motion by Willman, seconded by Artac, to approve the July claims.

\*\*\*Artac questioned the bill for the infield mix. Artac thought the price was a little high for infield mix. Wendorf stated that it was two pallets.

\*\*\*Carried Unanimously.

The first item on the agenda was to review/approve City Forest Timber sale bid. Wendorf stated that WDNR Forester Rich Lavalley bid out the sale and only had one bid turned in. Wendorf stated that the bid was over the amount that they were hoping for, which is good. The bid received came from Futurewood Cooperation for \$39,291.25. Wendorf stated that he would like to start a non-lapsing account with some of the money from the tree sale so that the money would be there for improvements to the Merrill City Forest. After some discussion Steve Hass, president of the Council stated that he did not think the non-lapsing account would happen and the money has to go back into the general fund. Novitch stated that maybe a request or motion to start a non-lapsing account could be done in a future meeting. Wendorf stated that he would talk with Kathy Unertl on what the policy for this would be.

\*\*\*Motion by Artac, seconded by Sturm to approve the bid from Futurewood Cooperation for \$39,291.25.

\*\*\*Carried Unanimously.

The next item on the agenda was to review/approve Lions Park Restroom renovation bid. Wendorf stated that three bids were received for the project. Finnegan Construction, Merrill bid \$38,480, Eagle Construction, Wisconsin Rapids bid \$48,680 and J & J Lee Construction, Merrill bid \$44,392. Wendorf recommended accepting the bid from Finnegan Construction for \$38,480.

\*\*\*Motion by Schroeder, seconded by Willman to accept the bid from Finnegan Construction for \$38,480.

\*\*\*Carried Unanimously.

The next item on the agenda was an update on bicycle & pedestrian facilities grant. Wendorf stated that he has been working with North Central Regional Planning Commission and they have been looking at what we have and will put a plan together to take little steps to get the project completed. Wendorf stated that they will need to put a committee together of about 10-15 people including business owners, medical staff, moms and dads and community volunteers. Wendorf stated that this process may take a little longer but will be worth it. Willman stated that two years ago a Downtown Bike Route was passed by the Council, what happened with that project and how will it fit into the new project. Wendorf stated that the project could be amended and added to the new grant that they are currently working on. Wendorf stated that he will continue working on the project and will report more details back to the commission.

The next item on the agenda was to discuss parking at the Merrill Area Recreation Complex. Wendorf stated that this has been discussed in the past. The biggest concern with parking is the walk from the vehicles to the soccer fields. Wendorf stated that some handicap parking stalls were put in next to the driveway on MARC Drive for the concession stand. Steve Hass stood up and talked about the parking and where a potential parking lot could be put in at the MARC. Hass stated that a parking lot could be put in on the north side of the Smith Center, currently there is nothing there and would make a great parking area plus it would be closer for a lot of people. Mayor Bialecki stated that 3 years ago a petition was signed by over 500 people to address the parking issues out at the MARC. City Administrator Dave Johnson is wondering if it would be possible to continue a road, include a parking area, on the north side of the Smith Center, which would connect to Marc Drive. Wendorf was requested to get some more information on different parking options and bring them back to the commission at the next Park and Recreation meeting.

The next item on the agenda was the monthly reports. Wendorf asked if anyone had any questions on his monthly reports. Wendorf stated that all of the summer help will be done by August 27. Summer went good with park reservations and programs. Some events coming up were the 1<sup>st</sup> Annual Summer Stride and the Park and Recreation Department would also be participating in the Crazy Daze events. Sturm questioned Wendorf to who pays for the bills from Becher/Hoppe because he has never seen one on the bills to be approved by the commission. Wendorf stated that they are paid by the general fund. Sturm stated when Kathy Unertl was in a previous meeting she stated that the bills for Becher/Hoppe were paid through an anonymous donor. Sturm requested that he would like to see a break down of all bills for the Park and Recreation Department on what they have paid Becher/Hoppe for the projects they have done.

\*\*\*Motion by Willman, seconded by Artac, to accept the monthly report given by Wendorf.

\*\*\*Carried unanimously.

The next regular meeting is scheduled for September 4, 2013 at 4:15 p.m., at the City Hall.

Dan Novitch stated at this time he would request a motion to begin the Public Hearing regarding the location of the proposed future Outdoor Swimming Pool.

\*\*\*Motion by Willman, seconded by Artac, to begin the Public Hearing regarding the location of the proposed future Outdoor Swimming Pool.

\*\*\*Carried unanimously.

Wendorf stated the reasons for closing the old pool and now it is time to begin focusing on a site for the future outdoor swimming pool. Wendorf stated that three sites have been chosen at this time for review and Melody from Becher/Hoppe would talk about the proposed sites. Melody from Becher/Hoppe stated that the three sites for the potential pool would include Streeter Square, Stanges Park and the MARC. Melody presented drawing and pros and cons for each location being considered. Open for discussion:

\*\*Don Heyel, 1005 N. Memorial Drive, missed the pool this year and stated that he though better planning could have been done to prevent Merrill from not having an outdoor pool at all. Heyel stated that he thought the MARC was the best option for the pool because of all the room and parking out there. It is also a nice way to showcase the beautiful facility out there. Heyel stated that you have the opportunity to make this something special, take advantage of it.

\*\*Mayor Bill Bialecki, the City owns all the land which is good, Mayor Bialecki feels the pool should stay in a central location so everyone can utilize it. Mayor Bialecki stated that putting the park at Streeter Square would give everyone access to the pool. Mayor Bialecki stated that he would eventually like to see the old pool turned into a skate board park for the kids in the community. Dislike the MARC.

\*\*Mary Ball, 1701 Cotter Ave, does not like the idea of putting the pool at Street Square, would need to be smaller. She would like to see the pool go back to the Stange Park. She feels that the MARC is too far out. Having a pool is important to the public. Gives life to the city.

\*\*Ryan Schwartzman, 401 E. 3<sup>rd</sup> Street, would like to see the pool either at Stange Park or the MARC. Ryan would like the MARC best because it would involve the least amount of work. Stange Park is in the flood plain and Streeter Square is too small. Ryan stated that maybe a deal could be made with the Merrill Go Round on bussing for the pool.

\*\*Steve Hass, 702 E. 6<sup>th</sup> Street, would like to see the pool at Streeter Square, central location and equal distance for everyone.

\*\*Noel Busher, W3656 Cty Hwy P, believes the MARC is a good location. Noel stated that over 240 girls played ball at the MARC this summer and everyone either found a ride or their parents brought them out there. If the pool is there people will find a way to get there.

\*\*Dave Sukow, 1901 Webster Street, said his 6<sup>th</sup> ward constituents said anywhere but the MARC. Stange or Streeter Square is a good location and both have parking.

\*\*Todd Annis, 2405 W. 6<sup>th</sup> Street, Streeter Square is not a good location, no parking and a busy street for the kids to be crossing. Stange Park would be the best location; MARC is too hard to get to.

\*\*Dave Johnson, 1010 Johnson Street, daughter just wants a pool, would like to see the pool at Streeter Square; it is a good central location. Draw for the downtown.

\*\*Joy Annis, 2405 W. 6<sup>th</sup> Street, Streeter Square would be too dangerous for the kids crossing the road. Stange or the MARC would be a good location. Kids in Merrill need a pool.

\*\*\*Willman made a motion, Artac seconded to close the Public Hearing at 6:25 p.m.

**Public Comment:**

Vicky Lundstrum questioned if anyone had talked with the churches or the funeral home to see how they felt about an outdoor pool being placed at Streeter Square. Vicky stated that someone should talk with them before a decision is made.

Mary Ball stated that a decision needs to be made soon.

\*\*\*Motion by Artac, seconded by Willman, to adjourn at 6:30 p.m.

\*\*\*Carried unanimously.

Dawn Smith  
Recording Secretary

HILLSIDE FELLOWSHIP	SECURITY DEPOSIT	5/23/2013	VOUCHER	\$50.00	10-21-7200
HORST DISTRIBUTING	FUEL PUMP	7/31/2013	31893	\$228.24	55200-03-50000
HUGO'S PIZZA	PIZZA	8/21/2013		\$152.00	55300-03-41500
JAN THOMPSON	SECURITY DEPOSIT	7/15/2013	VOUCHER	\$50.00	10-21-7200
JON GARTMAN	TEACH KARATE CLASS	8/26/2013	VOUCHER	\$345.00	55300-03-41000
LEN THORWALDSON	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
LINDA GARJHEE	SECURITY DEPOSIT	8/26/2013	VOUCHER	\$50.00	10-21-7200
LINDA PRENTICE	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
LYNN KARAU	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
MARY MALUEGGE	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
MERRILL BIBLE CHURCH	SECURITY DEPOSIT	8/26/2013	VOUCHER	\$50.00	10-21-7200
MERRILL COURIER	ADVERTISING	7/31/2013	73113016	\$396.00	55400-03-41000
MERRILL DISTRIBUTING	BRATS	7/24/2013	1214966	\$39.55	55300-03-41500
MERRILL DISTRIBUTING	GARBAGE BAGS	7/24/2013	1215094	\$48.90	55200-08-91000
MERRILL DISTRIBUTING	CLEANING SUPPLIES	8/14/2013	1217209	\$185.60	55200-03-40000
MERRILL STREET DEPARTMENT	SERVICE & INSPECTION	7/29/2013	5812	\$137.13	55200-03-50000
MERRILL STREET DEPARTMENT	REPLACE FUEL FILTER	7/29/2013	5813	\$407.58	55200-03-50000
MERRILL STREET DEPARTMENT	UNIT STARTS HARD AND SHUTS DOWN	7/11/2013	5798	\$157.22	55200-03-50000
MERRILL STREET DEPARTMENT	GRAVELY	7/9/2013	5789	\$168.90	55200-03-50000
MERRILL STREET DEPARTMENT	KEY SWITCH	7/9/2013	5790	\$33.78	55200-03-50000
MERRILL STREET DEPARTMENT	REPLACE HOSE	7/9/2013	5787	\$71.04	55200-03-50000
MERRILL STREET DEPARTMENT	JACOBSON	7/9/2013	8792	\$194.86	55200-03-50000
MERRILL STREET DEPARTMENT	SERVICE AND INSPECTION	7/31/2013	5823	\$157.61	55200-03-50000
MERRILL STREET DEPARTMENT	FILTERS FROM WORK ORDER	7/9/2013	5793	\$48.09	55200-03-50000
MERRILL WATER UTILITY	ATHLETIC PARK	7/29/2013		\$879.17	55200-02-21000
MERRILL WATER UTILITY	ATHLETIC PARK CONCESSION STAND	7/29/2013		\$63.46	55200-02-21000
MICHELE SEWART	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
MULTI MEDIA CHANNELS	ADVERTISING	7/31/2013	85	\$311.75	55400-03-41000
PATSY TRAVIS	SECURITY DEPOSIT	1/3/2013	VOUCHER	\$50.00	10-21-7200
PETERSON SAND & GRAVEL	SCREENED TOP DIRT	8/1/2013	6566	\$20.00	55200-08-91000
QUICK SILVER BROADCASTING	ADVERTISING	7/31/2013		\$246.00	55400-03-41000
R.T.L. ELECTRIC	LABOR AT OTT'S	8/13/2013	5836	\$60.00	52200-08-91000
R.T.L. ELECTRIC	NORMAL PARK GAZEBO	8/13/2013	5847	\$165.07	55200-08-91000
RICK WENDLAND	SECURITY DEPOSIT	3/22/2013	VOUCHER	\$50.00	10-21-7200
RIVERSIDE ATHLETIC CLUB	PARSISI SPEED SCHOOL/SUMMER PLAY.	7/31/2013	2013	\$2,625.00	55300-03-41500
SALOONS -N- SPOONS	BARLEYFEST	8/15/2013		\$300.00	BARLEYFEST
SANDY RASMUSSEN	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
SHARON DEGNER	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
SHARON OTTO	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
SHAWN SCHULT	SECURITY DEPOSIT	1/2/2013	VOUCHER	\$50.00	10-21-7200
STEVE RESNICK	LABOR DAY	9/2/2013		\$400.00	LABOR DAY
SUE RIEBE	SECURITY DEPOSIT	8/26/2013	VOUCHER	\$50.00	10-21-7200
TIM CAYLOR	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
TORTOISE & HARE	SUMMER STRIDE	8/27/2013		\$876.00	SUMMER STRIDE
TRANOW DO IT CENTER	LAWN AND GARDEN	7/18/2013	564	\$33.39	55200-03-50000
VIP OFFICE PRODUCTS	POSTER BOARD	8/16/2013	86868	\$10.90	55200-03-10000
WAID FUNERAL HOME	SECURITY DEPOSIT	3/18/2013	VOUCHER	\$50.00	10-21-7200
WALMART	SUMMER PLAYGROUND	8/1/2013		\$13.94	55300-03-41500
WALMART	SUMMER STRIDE	8/16/2013		\$14.61	55300-03-41500
WALMART	SUMMER PLAYGROUND	8/21/2013		\$24.94	55300-03-41500
WALMART	SUMMER PLAYGROUND	8/5/2013		\$80.06	55300-03-41500
WPS	MARC SOCCER CONCESSION	8/12/2013	0405061701-00011	\$165.11	55200-02-22000
WPS	MARC CENTER	8/12/2013	0405061701-00018	\$43.64	55200-02-22000
WPS	MARC SIGN	9/3/2013	0405061701-00002	\$17.06	55200-02-22000

		JULY			
ACE HARDWARE	TIME DELAY FUSE	7/30/2013		\$4.99	55200-03-40000
ACE HARDWARE	BOLTS	8/1/2013		\$2.79	55200-03-40000
ACE HARDWARE	PAINT AND PAINT SUDRIES	8/16/2013	117537/1	\$8.00	55200-08-91000
ACE HARDWARE	PAINT BRUSH	8/16/2013	117538/1	\$11.17	55200-08-91000
ACE HARDWARE	GARAGE SALE SIGN	8/23/2013	117847/1	\$17.98	55400-03-50000
ACE HARDWARE	BULBS & TRASH CANS	8/22/2013	117792/1	\$26.98	55200-03-43000
ACE HARDWARE	SUPPLIES	8/15/2013	117512/1	\$58.47	55200-03-40000
ACE HARDWARE	PARTS	8/15/2013	117494/1	\$155.94	55200-03-40000
ACE HARDWARE	PAINT SUPPLIES	8/15/2013	117499/1	\$20.46	55200-03-40000
ADAM REKAU	MEDALS, FRUIT PANS, STARTING HORN	8/12/2013	VOUCHER	\$79.32	SUMMER STRIDE
ALI SMITH	SECURITY DEPOSIT	2/22/2013	VOUCHER	\$50.00	10-21-7200
AMERICAN WELDING GAS	CYLINDER RENTAL	7/31/2013	909	\$27.90	55200-02-15000
AMERICAN WELDING GAS	CYLINDER RENTAL	7/31/2013	646	\$18.60	55200-02-15000
ARNETTE LELAND	SECURITY DEPOSIT	6/10/2013	VOUCHER	\$50.00	10-21-7200
ATCO INTERNATIONAL	QUICKES	7/23/2013	132383	\$306.00	55400-03-50000
ATCO INTERNATIONAL	CENTURION	8/9/2013	132383	\$266.00	55200-03-40000
BAJA'S	SHIRTS	8/16/2013	16016	\$468.75	SUMMER STRIDE
BAUMGART WASTE REMOVAL	WASTE HAULING	8/4/2013		\$116.00	55400-02-23600
BBCLSI	KONICA MINOLTA LEASE PAYMENT	8/12/2013	2058	\$138.25	55300-03-41500
BIG CHEESE 107.9	SUMMER STRIDE	8/18/2013	IN-1130813769	\$180.00	55400-03-41000
BILL GROTH CUB SCOUTS 599	SECURITY DEPOSIT	7/26/2013	VOUCHER	\$50.00	10-21-7200
BOB'S WEST 64	MOUNT TIRE	7/31/2013	16276	\$32.38	55200-03-50000
BURGOYNE'S TOILET RENTAL	TOILET RENTAL	8/1/2013	45519	\$115.00	55200-02-15000
BURGOYNE'S TOILET RENTAL	TOILET RENTAL	8/1/2013	45520	\$110.00	55200-02-15000
CALVARY CHRISTIAN CHURCH	SECURITY DEPOSIT	6/5/2013	VOUCHER	\$50.00	10-21-7200
CAMMIE SCHILKE	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
CARQUEST	FINISH CUT	8/2/2013	50717	\$18.35	55200-03-15000
CATHOLIC CHARITIES	SECURITY DEPOSIT	1/21/2013	VOUCHER	\$50.00	10-21-7200
CENTRAL WISCONSIN COOPERATIVE	MACHINERY PARTS	7/31/2013	94404	\$30.85	55200-03-50000
CHRIST LUTHERAN CHURCH	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
COUNTY MATERIALS CORPORATION	TOP DRESS MATERIAL	8/20/2013	2255493-00	\$540.00	55200-08-91000
DALE KOPETSKY	SECURITY DEPOSIT	8/26/2013	VOUCHER	\$50.00	10-21-7200
DAN STOECKMANN	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
DANIELLE KURTZ	SECURITY DEPOSIT	8/13/2013	VOUCHER	\$50.00	10-21-7200
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	8/4/2013		\$30.90	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	7/28/2013		\$29.23	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	7/30/2013		\$47.73	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	7/24/2013		\$139.77	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	7/23/2013		\$11.63	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	7/24/2013		\$9.95	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	8/6/2013		\$9.87	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	8/9/2013		\$12.73	55300-03-41500
DAVE'S COUNTY MARKET	KIDS IN THE KITCHEN	8/13/2013		\$27.70	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	7/24/2013		\$21.43	55300-03-41500
DAVE'S COUNTY MARKET	ICE	8/15/2013		\$5.97	55300-03-41500
DAVE'S COUNTY MARKET	WATER & CUPS	8/16/2013		\$92.04	55300-03-41500
DAVE'S COUNTY MARKET	ICE & ALUMINUM FOIL	8/16/2013		\$4.96	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	8/22/2013		\$25.90	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	8/21/2013		\$83.34	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	8/22/2013		\$5.55	55300-03-41500
FASTENAL	PARK SUPPLIES	8/20/2013	WIMER70210	\$14.57	55200-03-40000
FINNEGAN CONSTRUCTION	KITCHENETTE PARK ROOF	8/13/2013		\$13,181.00	CAPT. IMPROVE
FIRST PRESBYTERIAN CHURCH	SECURITY DEPOSIT	8/26/2013	VOUCHER	\$50.00	10-21-7200
G & K SERVICES	MATS/RUGS	8/8/2013	1016780006	\$216.06	55400-02-23250
G & K SERVICES	UNIFORMS JIM/JOE	8/1/2013	101677185	\$46.89	55200-03-46000
G & K SERVICES	UNIFORMS JIM/JOE	8/8/2013	1016780017	\$47.77	55200-03-46000
G & K SERVICES	UNIFORMS JIM/JOE	8/15/2013	1016782844	\$47.77	55200-03-46000
G & K SERVICES	UNIFORMS JIM/JOE	8/22/2013	1016785663	\$47.77	55200-03-46000
HEARTLAND COOPERATIVE	RYEGRASS, SUNNY TURF MIX	8/1/2013	215714	\$107.39	55200-08-91000
HEARTLAND COOPERATIVE	GLY STAR PLUS	8/1/2013	216156	\$93.00	55200-08-91000



002411

330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000  
 Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

INVOICE  
 TIN 39-0875123

RECEIVED

BY: July 31 2013

July 31, 2013 ✓  
 Project No: 2011.095.00  
 Invoice No: 17236 ✓

Kathy Unertl  
 Finance Director  
 City of Merrill  
 1004 East First Street  
 Merrill, WI 54452-2586

Professional Engineering / Architectural Services

Professional Services from June 22, 2013 to July 19, 2013

Phase 018 Lions Park ADA accessible (t/m \*sep inv)

Includes interior and exterior ADA accessible access improvements and associated bidding documents.

**Professional Personnel**

	Hours	Rate	Amount	
CAD Technician III	8.60	85.00	731.00	
CAD Technician I	8.80	65.00	572.00	
Administrative	7.10	60.00	426.00	
Totals	24.50		1,729.00	
Ovt. Premium			49.00	
<b>Total Labor</b>				<b>1,778.00</b>

**Reimbursable Expenses**

Printing/Reproductions			84.92	
<b>Total Reimbursables</b>			<b>84.92</b>	<b>84.92</b>

52-57001-08-27620

**Total this Phase** **\$1,862.92**

Phase 020 Water Park Study (t/m - \*separate inv)

Includes conceptual design and planning for water park, evaluation of site alternatives and meetings / communication with City Staff.

**Professional Personnel**

	Hours	Rate	Amount	
Project Engineer II, PE	.50	120.00	60.00	
CAD Technician III	.50	85.00	42.50	
CAD Technician I	9.00	65.00	585.00	
Totals	10.00		687.50	
<b>Total Labor</b>				<b>687.50</b>

**Total this Phase** **\$687.50**

10-55420-08-25000

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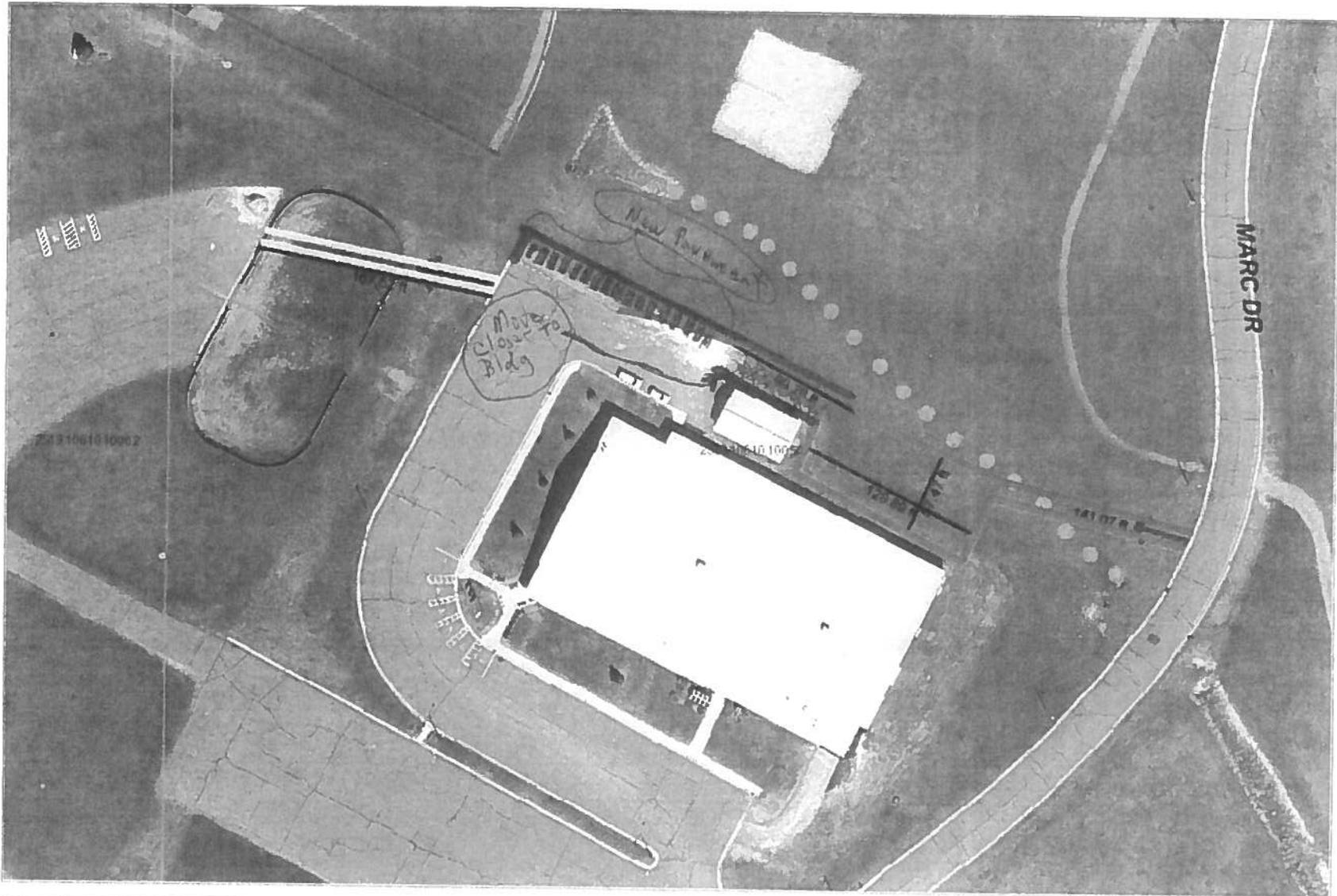
Project	2011.095.00	Merrill MC General Engineering Services	Invoice	17236
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<b>Total this Project</b>	<b>\$2,550.42</b>
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<b>Total this Invoice</b>	<b>\$2,550.42</b>
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City of Merrill GIS  
Marc Parking concept 2



DISCLAIMER: The City of Merrill Does not guarantee the accuracy of the material contained herein, and is not responsible for any misuse or misrepresentation of this information or its derivative.

SCALE 1" = 98'

Print Date: 8/8/2013

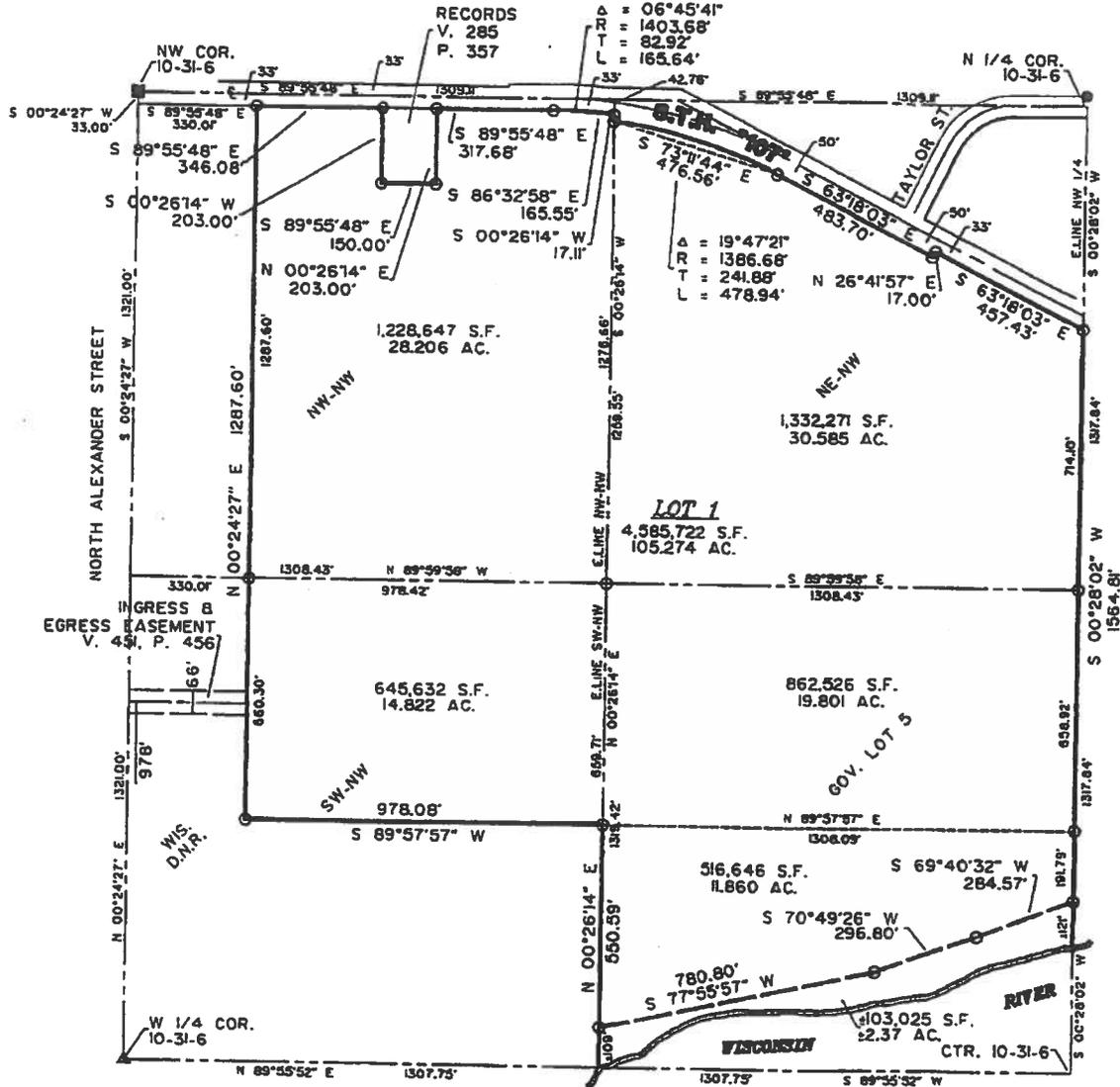
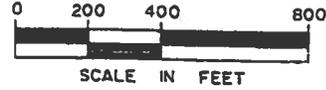
Received for record the 22nd  
day of Jan AD 1993  
at 11:00 o'clock A.M. and Recorded in  
Vol. 3 of Records in page 230  
*Gene Callahan*  
REGISTER OF DEEDS

C.S.M. #1083 324525

**CERTIFIED SURVEY MAP**

PART OF THE NW 1/4, B GOVT. LOT 5, SECTION 10,  
T31N, R6E, CITY OF MERRILL, LINCOLN COUNTY, WI.

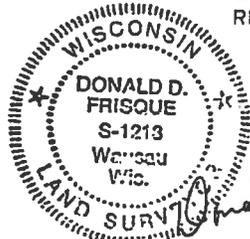
- LINCOLN COUNTY BERNTSEN MONUMENT FOUND
- ▲ CONCRETE MONUMENT W/ BRASS CAP FOUND
- 1 1/4" IRON ROD FOUND
- SET 3/4" x 24" x 1.50 lbs/ft. SOLID IRON ROD



**CITY OF MERRILL  
PARK AND RECREATION  
DEPARTMENT**

REVISED 12/23/92

NORTH REFERENCED TO THE NORTH  
LINE OF THE NW 1/4, SEC. 10,  
BEARING S 89°55'48" E (REC.)



NOTE: BEARINGS AND SUBDIVISION OF  
THE NW 1/4 OF SECTION 10 BASED ON  
7/19/78 SURVEY BY INMAN FOLTZ &  
ASSOC., INC., RECORDED IN THE LINCOLN  
COUNTY COURTHOUSE 3/23/83, AND  
R/W INFORMATION FROM D.O.T. R/W  
PLAT, JOB No.2065, C.T.H. "CC", 2/25/38.

## Parks & Recreation Department Equipment Replacement/Purchase Schedule

YEAR	MAKE/MODEL	REPLACEMENT YEAR	COST (est.)	LIFESPAN	NOTES
2004	John Deere F1445 Front Deck Mower	2014	\$20,000	10 yrs	
1986	Zamboni	2015	\$125,000	20yrs	
2013	Utility Watering Vehicle (UTV)	2013	\$12,000	7-8yrs	*purchased
2013	Toro Top Dresser	2020	\$12,000	15yrs	*purchased
2004	John Deere F1145 front deck mower/snow blower	2013	\$40,000	8yrs	Trade current John Deere in for comparable, essential for mowing and snow removal
1987	Toro Infield Pro	2015	\$15,000	10yrs	

**\*\*Note\*\*** The equipment and estimates are subject to change and are dependent upon price changes from manufacturers/distributors yearly. Some of the equipment listed above, due to its age or condition, will likely yield little to no trade in value.

This list is also subject to change – depending upon any unforeseen damage or rapid depreciation of any other equipment in our inventory.

Respectfully Submitted,



Dan Wendorf  
Parks & Recreation Director  
City of Merrill

City of Merrill Parks & Recreation Department  
 Capital Improvement Plan – Proposal  
 2012 – 2016  
 Updated 9/11/12

Project Name	Priorty	2012	2013	2014	2015	2016	Total
<b>Riverside Playground **COMPLETED**</b>	1	<b>\$31,000</b>					\$Complete
<b>Riverside sandblast/repaint shelter</b>	3			\$10,000			\$10,000
<b>Expand Riverside Disc Golf Course</b>	3				\$10,000		\$10,000
<b>Riverside Trail Improvements</b>	3			\$25,000			\$25,000
<b>Continuation of Bike Route Designation - TO INCLUDE LINE STRIPING ON ROADS</b>	2	<b>\$10,000</b>					\$Pending
<b>Lions Restroom Improvements (ADA) *will be complete in fall 2013</b>	2		\$35,000				\$35,000
<b>MARC Ball field Improvements</b>	3			\$50,000			\$50,000
<b>Ott's Park Restroom Compliance/Announcers Booth Refurbish **FUNDED will be complete**</b>	2	\$45,000					\$Being Completed
<b>Kitchenette Shelter Roof Replace - Metal Roof *Completed</b>	2		\$15,000				\$15,000
<b>Stange Park Two Arch Bridge Repair **COMPLETED**</b>	1	\$25,000					\$Complete
<b>Stange Park Shelter Roof</b>	2			\$10,000			\$10,000
<b>Stange Park Parking Lot repave</b>	3					\$40,000	\$40,000
<b>Prairie Trails Vault/Pit Toilet</b>	4				\$25,000		\$25,000
<b>Swimming Pool ADA Compliance</b>	1		\$10,000				\$10,000
<b>New Swimming Pool</b>	2			\$2-3mil			\$2-3mil
<b>Swimming pool renovation/repairs</b>	1		*\$100,000+				*\$100,000+
<b>Swimming Pool Demolition or Rennovation into Skate Park</b>	4				\$50,000-75,000		\$50-75,000
<b>Rennovate or Rebuild Stange Restrooms</b>	2				\$80,000		\$80,000
<b>Trail Improvements - MARC &amp; Prairie Trails (pave sections)</b>	3			\$20,000			\$20,000

Potential railroad right of way pedestrian trail developments and acquisition	2		\$???				\$???
Resurface Ott's Tennis Courts <b>**COMPLETED**</b>	1	\$15,000					\$Complete
Resurface Stange Tennis Courts				\$15,000			\$15,000
City Forest informational Kiosk	4					\$30,000	\$30,000
Outdoor Recreation Plan Cost *Completed	1		\$5,000				\$5,000
Normal Park Planning and Future Developments *will be completed in 2013	3		\$5,000				\$5,000
Normal Park Restrooms	2			\$80,000			\$80,000
Athletic Park Parking Lot	4					\$25,000	\$25,000
MARC Parking Lot Connection & 2 <sup>nd</sup> Driveway	3		*\$ ?????				*\$ ?????
MARC HVAC Repairs/Replacements *See attached documentation from Mechanical Inc.	1		\$41,250	\$34,250	\$40,900	\$58,220	\$174,620
Development of Dog Park *Completed	2		\$15,000				\$15,000
Marc Parking Lot Striping *will be completed 2013	2		\$15,000				\$15,000
MARC Irrigation (athletic fields)	3			\$10,000	\$10,000	\$10,000	\$30,000
MARC Field Lights	4				\$200,000		\$200,000
<b>TOTAL</b>			<b>\$126,000</b>	<b>\$141,250</b>	<b>\$144,200</b>	<b>\$364,250</b>	<b>\$163,220</b>

**\*\*\*NOTE:** Figures in red associated with pool are shown to give an idea of what costs could be. A decision needs to be made as to whether money should be spent to repair the current pool to keep it running OR spend a little more money to renovate the pool completely and reopen when the work is complete OR design and build completely new pool/aquatic center/splash park\*\*

**\*\*NOTE:** Also the figures and improvement requests in this chart are to be used for discussion purposes. I would invite feedback, adjustments, or additions/deletions at any time.

**\*\*NOTE:** I used last year's chart as we have been re-creating 5 year plans every single year so I want to use what we already have and show what we have accomplished and (in purple) some new additions I think should be under consideration.



**merrill**

Location. Nature. People.

**Smart Move**

## CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

### September 2013 Parks & Recreation Director Board Report

**Parks:** Amazingly the summer has come and gone, and with that so has our seasonal staff. We are now back down to our regular staffing. We had a successful summer in the maintenance area of our parks. It would have been nice to spread some of the rain out a little more. The crew spent much of the first 2/3 of the summer trying to keep up with the mowing. We have finished our first round of top dressing our athletic fields that needed it the most. We concentrated on our varsity (high impact) level fields to begin with and will work the other fields and turf areas in when we have time. Top dressing will become part of our turf maintenance program on a yearly basis, and will greatly enhance our athletic fields as well as smooth out our park areas as well. We also were able to clean out the lagoons and re-paint the lettering in Stange Park and work on the sink-hole area. We filled the area in when the weather dried it up and it has since sunk. We are going to try a different solution and grade a slope to the western most lagoon to get the water to run naturally away. We pulled the old shrubs from the entry way at the Smith Center and rocks as well and sloped that to drain better as well. We are going to work on landscaping that a little more practically and low maintenance. I have been working with our Park Laborers to come up with a plan to lessen some of our routine maintenance and beautify our parks. With small mulch areas and plantings we can limit the amount of small mowing and weed trimming we do and enhance the beauty of the parks. We will continue to work on these initiatives over the next few years. The dog park should be finished by the time you read this board report. Work is set to begin on the dog park on Tuesday, August 27<sup>th</sup> and should be finished before we have our meeting.

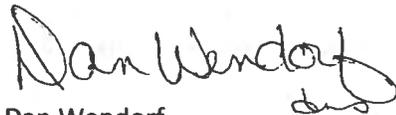
**Forestry:** Very shortly I will be preparing for our fall 2013 plantings. We will be able to plant around approximately 75 trees this year on the boulevards and in our parks. Emerald Ash Borer has recently been confirmed in the Ashland area by Lake Superior, so it is now in all four directions of us. Within the next two weeks I will be collecting our purple EAB Traps to examine and see what we find. I certainly have my fingers crossed that we do not find a metallic green beetle. We had another Tree Board Meeting on August 13<sup>th</sup> and discussed park tree removals and cutting and trimming plans. Our recent resurgence of rain has been fantastic, as you would expect, for our tree population again this year.

**Smith Center:** We hosted our 2<sup>nd</sup> Annual Family Bargain Boutique on August 24<sup>th</sup> and it was a huge success. We sold completely out of space (and had a lengthy waiting list) from families and had a great turnout from the public. This has been a very good event for us. We have a busy fall approaching with 5<sup>th</sup> Quarter, Charity Walk/Run-a-thon, and Lincoln Lager Barleyfest to name a few. Once we get to mid-October it will be time to turn the floor on and start making ice for another season of open skating, figure skating, and hockey. We will also be switching our heating systems out as part of our Capital process this month as well.

**Recreation:** Hard to believe the summer recreation programs have come and gone already. We had another fantastic season of summer programs that we can be very proud of. We had very few issues/problems throughout the course of the season and look forward to once again building upon that for future improvements. We have already transitioned into our fall program schedule with Flag Football evaluations and registration completed and the season starting within the next week. We hosted our 1<sup>st</sup> Annual Summer Stride 5K/10K Fun Run/Walk at the MARC on Saturday, August 17<sup>th</sup>. We had 75 people take part in the first annual, which is a very good number to build upon for next year. We had almost 50% of our participants from out of town which is also a very positive statistic for bringing visitors into our community. I need to thank our Rotary Club for partnering with us to make this happen. We recently had our Brewers Bus Trip on August 21<sup>st</sup>, and although the Brew Crew didn't win, everyone enjoyed the trip again. We also had a great response to our increased presence at Crazy Days this year. We had a dunk tank downtown and other Parks & Recreation activities front and center to increase our exposure to the community. I need to thank our dunk tank volunteers for their time and courage in helping us raise funds for our program and the downtown association. We also provide each year picnic tables and bleachers for Crazy Days festivities. We are also extremely busy with the Labor Day Parade organization that takes place on Monday, September 2<sup>nd</sup>.

**Note:** As usual, I would like to thank all of our seasonal employees who helped us achieve another highly successful summer. Without all of their hard work we would not be able to run the great programs that we do. There is a lot more that goes into our programs and department than people might think.

Respectfully Submitted,

A handwritten signature in black ink that reads "Dan Wendorf". The signature is written in a cursive, flowing style with a small flourish at the end.

Dan Wendorf  
Parks & Recreation Director  
City of Merrill