

1309120

**City of Merrill
Board of Public Works
Wednesday, August 28, 2013 at 5:30 P.M.
City Hall Basement Conference Room, 1004 East First Street**

Members Present (3 of 5): Mayor Bill Bialecki (Chairperson), Street Commissioner Richard Lupton and Alderman Steve Hass. Alderman John Burgener and Alderman Chris Malm had excused absences.

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Alderwoman Kandy Peterson, Alderman Dave Sukow, Darryl Landeau, Gene Bebel, Vince Conrad, Judy Woller, Alan Malm, Jonathan Malm, Eric Malm and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel. Building Inspector/Zoning Administrator Darin Pagel had an excused absence.

Call to order

Mayor Bialecki called the meeting to order at 5:30 P.M.

Vouchers

The vouchers were in the meeting packet.

Motion (Hass/Lupton) to approve the vouchers, as presented. Carried.

Change order of agenda items

Mayor Bialecki requested that he be allowed to change the order in which agenda items are considered. Without objection, it was so ordered.

River District Develop. Foundation request-Alternate route to Council Grounds

The River District Development Foundation of Merrill is proposing a temporary alternate route for the River Bend Trail, from Main Street to Council Grounds State Park. This was initially discussed at the July 24th, 2013 Board of Public Works meeting. At that meeting, no action was taken.

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Motion (Hass/Lupton) to approve, as presented, the request from River District Development Foundation of Merrill for a temporary alternate route from Main Street to Council Grounds State Park for the River Bend Trail. Carried.

Presentation on Pine Ridge Avenue & State Highway 64 Study

Information was distributed at the meeting.

Representing North Central Wisconsin Regional Planning Commission, Darryl Landeau gave a presentation on an upcoming study on the State Highway 64/Pine Ridge Avenue area. The presentation included the following:

- Topics to be addressed in the study
- Issues identified
- Next steps/Meeting schedule
- Questions & Comment

This presentation was also given at the August 6th, 2013 City Plan Commission meeting. No action was necessary, requested or taken at this time.

Consider petition from Development & Leasing to vacate portion of alley

Information was in the meeting packet.

Development and Leasing Corporation has paid the fee and submitted a petition requesting the vacation of the north-south 20 foot wide alley lying west of Lots 10, 11 and 12 of said Block 3, and east of Lots 6, 7, 8 and 9 of said Block 3, all in said Mrs. Stewarts's Addition to Jenny.

City Attorney Hayden distributed a resolution related to the petition. He reported that the alley has never been used. He noted that, if the petition for vacation is approved by both the Board of Public Works and the City Plan Commission, it would be ultimately considered at the November 12th, 2013 Common Council meeting.

Motion (Hass/Lupton) to recommend approving, as presented, the petition from Development and Leasing Corporation to vacate the north-south 20 foot wide alley lying west of Lots 10, 11 and 12 of said Block 3, and east of Lots 6, 7, 8 and 9 of said Block 3, all in said Mrs. Stewarts's Addition to Jenny. This recommendation for approval would be forwarded to the September 3rd, 2013 City Plan Commission meeting. Carried.

Continue considering request from Mark Raymer for angle parking on Pine Street

This has been an ongoing issue. Mark Raymer has submitted a request for the installation of six parking spots (angle parking) on North Pine Street, at 1502 West Main Street.

City Administrator Johnson reported that testing has been done to determine whether the fire truck(s) could turn the corners in the area if angle parking was implemented. The test results showed that it would be difficult, but not impossible.

Street Commissioner Lupton stated that he is still of the opinion that angle parking would result in a compromise in safety. He is not in favor of angle parking.

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Motion (Hass/Lupton) to forward to the Common Council, with no recommendation, the request from Mark Raymer for angle parking on Pine Street. Carried.

Discuss garbage/recycle collection

Street Commissioner Lupton had requested that this item be placed on the agenda. He stated that he requested this agenda item because the expiration of the current recycling contract is imminent, and that the current recycling process is outdated.

Street Commissioner Lupton distributed information related to potential changes to the recycling program. He noted that a considerable amount of material that is now treated as garbage could instead be recycled. He also noted that changing the present system would result in a decrease in the amount of materials that customers would be required to separate.

Street Commissioner Lupton will submit additional information to the September Board of Public Works meeting. Consideration of enhancing the recycling program will continue. No action was taken at this time.

Monthly report - Street Commissioner

The report was in the meeting packet.

Monthly report – Exterior Maintenance

The report was in the meeting packet.

Monthly report – Northwinds Inspection

The report was in the meeting packet. City Administrator Johnson reported that the sidewalk maintenance project for this year is currently in progress.

Monthly report – City Hall Maintenance Supervisor

No report submitted.

Monthly report from contracted engineering firms

No report(s) submitted.

Place monthly reports on file

Motion (Hass/Lupton) to place the monthly reports on file. Carried.

Next meeting

Wednesday, September 25th, 2013 at 5:30 P.M.

Public Comment

Alderman Sukow asked a question related to the potential recycling program, which was answered by Street Commissioner Lupton.

Adjournment

Motion (Hass/Lupton) to adjourn. Carried. Adjourned at 5:57 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk