

Minutes

Airport Commission Meeting

Tuesday, August 27, 2013

Present: Gary Schwartz, Joe Malsack, Gary Schulz and Chris Malm.

Also Present: Larry Wenning & Steve Krueger

(1) Call to Order: Gary Schwartz called the meeting to order at 7:00 PM.

(2) Approval of the July 24, 2013 Minutes: Chris Malm made a motion to ratify the minutes of the June 19, 2013 meeting. The motion was seconded by Gary Schulz. The motion passed.

(3) Approval of Vouchers: The vouchers were reviewed and signed by all. Joe Malsack made a motion to approve the vouchers. The motion was seconded by Chris Malm. The motion passed. The Commission questioned what the \$200.00 expense to the U.S. Parachute Association that John paid was for.

(4) Update on 2006 Project: Gary Schwartz said that the punch list to close out the project has not been completed by Becher-Hoppe. Gary said the main items in question are the large rocks along the taxiway and how they filled the core holes. The holes are filled to high. Joe Malsack asked if the silk fencing was going to be removed. Gary said that the fence is on the list to be removed to finish the project. Gary also said that he does not know how the final figures are going to come out yet. Gary said this will control if the beacon will be moved or not.

(5) Discussion/Decision 2013 Terminal Project: Gary Schwartz said that he received revised plans from Marathon Technical Services (MTS). The new plans were reviewed and after much discussion some new ideas were recorded. There was discussion about the position of the main entrance door from the parking lot, an entrance door from the men's restroom for the storage room and a window in the vicinity of the desk for flight planning.

Gary Schwartz said that the charge from MTS for these plans would be \$16,375.00. Gary said this includes all plans that would be needed to be submitted to the state separately for approval. Gary presented other paperwork that he has received from the Bureau of Aeronautics (BOA) that would need to be used for the bid process. Also discussed was selection of contractors and how the process works.

Gary Schwartz said that he has gotten permission from the BOA for him and John Miller to be the general contractors. Gary said this would save us money.

Gary Schwartz said Tomahawk Airport has gotten in touch with John Miller and they are discussing loaning us a year of Entitlement. Gary said this amount would be \$150,000.00. Gary Schwartz said that we have the \$390,000 needed for the terminal. Gary Schwartz said with the Entitlement money from Tomahawk we should consider the purchase of a new tractor for snow removal and lawn mowing.

Gary Schwartz said the base price for just the tractor is \$110,000.00. Gary Schulz said that we need to purchase a brush at this time. Gary Schwartz said that a brush runs about \$44,000.00 and cannot be purchased at this time as we are limited to the \$150,000.00. Gary Schwartz read

the costs of each component. Gary said with \$110,000.00 for the tractor, the accessories were as follows: the snow blower is \$20,000.00, a front end loader is \$8,000.00 and the brush \$44,900.00.

There was much discussion about why the tractor was not bought four years ago and what accessories would be useful to the airport. Gary Schulz asked if some of the entitlements we planned for the tractor went into the terminal project.

Gary Schwartz said when we considered the tractor last time we thought we had six or seven hundred thousand dollars in entitlements. Gary Schwartz said then the BOA started taking an entitlement for each project and with some projects they took two to make the numbers work. Joe Malsack said he remembers when that happened.

Gary Schulz asked why we have not looked into trading down on the fuel truck. Gary Schulz said we purchased this truck below the market value and should be able to get into a smaller truck and pay off some of the loan. Gary Schwartz said John Miller has made some calls and found no one that would make a deal that would lower our investment. Gary said John feared we would have to make a trade that would give us a less reliable truck. Gary Schwartz said John has told him our present truck is in good shape and is very reliable. Gary Schwartz and Gary Schulz agreed they both would like to see us get a smaller fuel truck.

Gary Schulz asked how soon we have to spend the money if we get the entitlement from Tomahawk. Gary Schwartz said he has discussed this with the BOA and they are willing to push the Tomahawk entitlement into this year's project to make it more comfortable for us. All agreed this is a good deal for us.

Gary Schulz made a motion to approve the Terminal Project with Joe Malsack seconding the motion. Motion carried. Gary Schwartz said that he felt that it was too late in the season to start the Terminal but that next spring all bids would be in and it could be started.

After much discussion the consensus was that we should start plans to take an entitlement from Tomahawk. Gary Schwartz said he will add this to the agenda for next month.

(6) Airport Day 2013: Joe Malsack reported everything is on schedule for Airport Day. Joe said the jump plane is ready to go and Jody has the hangar just about full for the flea market. Joe said he is still looking for people to do the aircraft parking.

Joe also said John has the program in place for the \$150.00 door prize give away.

Gary Schwartz said Bev Cornelius's hangar will be empty by Airport Day. After some discussion it was decided it would be a good place to store the Malibu.

Joe said he has been discussing the lawn mowing with John and John said all the mowing will be done the week before Airport Day and it will be the final cutting for the season.

Joe said all the signs for the Flea Market and others are up around town.

(7) Manager's Report: Gary Schwartz read the Manager's report from John Miller. Gary said John reported all the new lights are working but some of the old ones are not. Gary said the problem is a very fancy control box that may have been struck by lightning. Gary said John is having it replaced with a much simpler system.

Gary reported the crack sealing is done. Gary said we do not have the bill yet but the quote was \$4950.00. Gary also said John Heckendorf will be moving out of T-hangar #7 on September 1st.

(8) Chairman's Report: Nothing further to report.

(9) Aviation Happenings: Gary Schulz made the comment that the Airport is growing and the Budget will need to grow with it because of the extra plowing, grass mowing and other maintenance.

Gary gave a rundown on the turnout at Air Venture for the Experimental Aircraft Association (EAA) this year. Gary noted that aviation is on the comeback worldwide with Beechcraft taking orders for 105 King Air 350s during the show. Gary said Paul Poberenzny, founder of the EAA passed away.

Gary said a cargo Air Bus crashed on landing in Birmingham. Cause has not been determined but the auto pilots and auto throttles were engaged.

Gary Schulz said Gil Buettner mentioned to Gary that the signs for the runways are wrong. They have 07 on all the signs where it should be just 7 and 07/25 at the approach for Runway 7 where it should be only 7.

Gary Schulz also mentioned that the turnoff from the taxiway where it is not paved should have some other marking instead of just the single taxi light.

(10) Public Comment: None

(11) Agenda Items for Next Meeting: Entitlement from Tomahawk.

(12) Adjournment: Joe Malsack made a motion to adjourn. The motion was seconded by Chris Malm, The motion passed.

These Minutes were recorded by John Miller, the Airport Manager and will be ratified at the September 18, 2013 Airport Commission Meeting.