

Transit Meeting July 29, 2013

Present; Mr. Steve Willis, Mr. Gordon Geiger, Mr. Rick Blake – Chair Proxy, Ms. Susan Kunkel and Rich Grenfell – Transit Administrator.

Absent: Ms. Judith Blennert – Chairperson

A motion to approve the minutes of the May 20, 2013 meeting was made by Ms. Kunkel and seconded by Mr. Geiger. C.U.

Transit Commission recognized Ms. Judith Blennert for her dedication to and leadership of the Merrill Transit Commission and the Merrill Transit System. Ms. Blennert served a total of 17 years; (9) as a member and an additional (8) as Chairwoman. A motion to respectfully recognize Ms. Blennert was made by Mr. Geiger and seconded Ms. Kunkel. C.U. The Commission unanimously elected Mr. Rick Blake as our new Chairman.

The Commission reviewed the 2013 Second Quarter stats; All stats remained positive. Slight changes offset each other with no significant impact. Disabled and adult ridership still increasing, while student and elderly slightly decreasing. Again, reflecting the demographic changes in our transit dependent population. A motion to place the report on file was made by Mr. Willis and seconded by Ms. Kunkel. C.U.

The Commission reviewed the conditions to employ a person with disabilities for the maintenance of the bus storage facility and was informed that Ryan Teske will be hired for the position on 8/1/13. No action required.

Administrator's Report;

All Transit employees received 1-hr of ergonomics and lifting training on 7/16/13. The transit-specific training was provided by the City's Worker's Comp provider.

The Transit Administrator received a formal letter from the USDOT Federal Transit Administration, concluding that there were no findings of discrimination in the Merrill Transit System's service levels or fare structure for the disabled.

The Commission was informed that all (4) recommendations from the 2011-2012 TMI Safety Audit were successfully implemented and the 2013 Audit revealed (1) recommendation; create a GHS Global Harmonization System and training for all employees for the usage and handling of products used for servicing and cleaning the buses. TMI will be providing a training disc for all transit properties.

Transit Coordinator, Cheri Reinhardt is near completion of the required office skills training set forth in her 2013 annual performance review.

No Public Comment.

A motion to adjourn was made by Ms. Kunkel and seconded by Mr. Geiger

Next transit meeting Monday, August 19, 2013.