

1306120

**City of Merrill
Board of Public Works
Wednesday, May 29, 2013 at 5:30 P.M.
City Hall Basement Conference Room, 1004 East First Street**

Members Present (4 of 5): Mayor Bill Bialecki (Chairperson), Street Commissioner Richard Lupton, Alderman Steve Hass and Alderman Chris Malm. Alderman John Burgener had an excused absence.

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, City Hall Maintenance Supervisor Ramona Pampuch, Building Inspector/Zoning Administrator Darin Pagel, Utility Superintendent Kim Kriewald, Alderman Dave Sukow, Mark Raymer, Ryan Peacock and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

Call to order

Mayor Bialecki called the meeting to order at 5:30 P.M.

Vouchers

The vouchers were in the meeting packet. Mayor Bialecki questioned the fact that vouchers related to the Park and Recreation Department were included with the Board of Public Works vouchers, and urged that, in the future, they be submitted to the appropriate board/committee.

Motion (Hass/Lupton) to approve the vouchers, as presented. Carried.

2013 Sidewalk Maintenance Project and related resolution

Building Inspector/Zoning Administrator Pagel had requested that this item be placed on the agenda.

A copy of a preliminary resolution on sidewalk maintenance projects and related special assessments was in the meeting packet. City Attorney Hayden provided additional information related to the resolution.

A public hearing on the 2013 Sidewalk Maintenance project was scheduled for 6:00 P.M. on June 26th, 2013. The hearing will be part of the regular Board of Public Works meeting for June. The actual start date for the projects would be after the regular August Common Council meeting.

Building Inspector/Zoning Administrator Pagel recommended that the curb, gutter and sidewalk project for the parking lot on East Main Street (former Courtview Apartments site) be included in the 2013 sidewalk maintenance projects. He is recommending this to decrease prices associated with the projects. Alderman Hass concurred with this recommendation.

Motion (Hass/Malm) to approve the resolution. Also, the curb, gutter and sidewalk project for the parking lot on East Main Street (former Courtview Apartments site) would be included. Carried.

The resolution will be on the June 11th, 2013 Common Council meeting agenda. Note: It is not necessary to add the parking lot project to the resolutions, since that project involves no special assessments.

Extend water and sewer on Alexander Street – Precision Lasers

City Administrator Johnson had requested that this item be placed on the agenda.

Precision Laser Cutting, 2210 Heldt Street, has submitted a verbal request to extend water and sanitary sewer lines on a portion of Alexander Street. The extension would allow them to add a paint line which could result in the creation of ten new jobs.

Various option and past practice related to extending utility lines were discussed. Alderman Sukow reported that he has contacted five property owners that would be affected if the extension were approved. Of the five, four were not interested in the lines being extended, and one was undecided.

City Administrator Johnson and City Attorney Hayden were directed to meet with official(s) from Precision Laser Cutting to discuss various options related to the request. Based on that meeting, they are to submit their findings to a future Committee of the Whole and/or Common Council meeting.

No formal action was taken at this time.

Upcoming Taylor Street Project – Replace the culverts

Street Commissioner Lupton had requested that this item be placed on the agenda. He suggested that the culverts on Taylor Street (between Cottage Street and Champagne Street) be replaced before the upcoming Taylor Street repair project.

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Motion (Hass/Malm) to authorize the Street Department to replace the culverts on Taylor Street, between Cottage Street and Champagne Street, in preparation for the upcoming Taylor Street repair project. Carried.

Sale of wood doors removed from Probation and Parole during remodeling

City Hall Maintenance Supervisor Pampuch had requested that this item be placed on the agenda. She reported that 12 wood doors were removed from the Probation and Parole area of City Hall during remodeling. A City employee has inquired about the possibility of purchasing one or several doors. It was estimated that, the doors could probably be sold for \$50 to \$100 per door.

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Motion (Hass/Malm) to consider, as surplus property, the 12 doors removed from the Probation and Parole area during remodeling, and sell all the doors. Each door is to be sold for a minimum of \$50. Carried.

Monthly report - Street Commissioner

The report was in the meeting packet. Street Commissioner Lupton reported that he is currently seeking quotes for the City purchase of a plow truck. This purchase has been budgeted.

Monthly report – Exterior Maintenance

The report was in the meeting packet. There are currently over 200 properties on which exterior maintenance orders have been written. There are also numerous nuisance complaints which are being addressed.

Monthly report – Northwinds Inspection

The report was in the meeting packet.

Monthly report – City Hall Maintenance Supervisor

No report submitted. All work related to the Probation and Parole remodeling at City Hall is either completed or near completion.

Monthly report from contracted engineering firms

No report(s) submitted.

Place monthly reports on file

Motion (Hass/Malm) to place the monthly reports on file. Carried.

Next meeting

Wednesday, June 26th, 2013 at 5:30 P.M. A public hearing on the proposed 2013 sidewalk maintenance projects will be included on that meeting agenda. The hearing will begin at 6:00 P.M.

Public Comment

Mark Raymer complimented board members for having open minds as they discuss and consider various issues. He also mentioned that he has requested an agenda item for the June meeting.

Alderman Hass praised the Street Department for their work on Prospect Street in preparation for the Memorial Day festivities at the Cenotaph.

Adjournment

Motion (Hass/Malm) to adjourn. Carried. Adjourned at 6:12 P.M.

Minutes prepared and submitted by:

William N. Heideman, WCMC
City Clerk