

**CITY OF MERRILL  
PERSONNEL AND FINANCE COMMITTEE  
Tuesday, May 28, 2013 at 5:15 P.M.  
City Hall Basement Conference Room  
1004 East First Street**

Voting members: Alderman Steve Hass (Chairperson),  
Alderwoman Anne Caylor, and Alderman Ryan Schwartzman

**AGENDA**

1. Call to order
2. Vouchers
3. Discuss and consider increase in room tax from 4% to 8%. The City would control the additional revenue and it would be used for new and additional directional signs as well as business district beautification projects (agenda item requested by Mayor Bialecki)
4. City staff recommendation(s) regarding possible reorganization of the Information Technology Department and related City organizational chart (from April 23<sup>rd</sup>, 2013 Personnel & Finance Committee meeting)
5. City staff recommendation(s) on development of long-term plan for the Information Technology Department (from April 23<sup>rd</sup>, 2013 Personnel & Finance Committee meeting)
6. Monthly Reports:
  - a. Municipal Court
  - b. Finance/Technology Director Unertl
  - c. City Attorney Hayden
  - d. City Clerk Heideman
  - e. City Administrator Johnson
  - f. City Building/Zoning Permits
7. Next Meeting
8. Public Comment

9. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(g) to confer with legal counsel who is rendering oral or written advice to discuss bargaining strategy for 2013 negotiations with the City's Fire and Police unions and related issues (agenda item requested by City Administrator Johnson)

10. Adjournment

*NOTE: It is possible that a quorum of the Common Council will be present at this meeting. However, no Common Council action will be taken.*

Agenda prepared by City Clerk Bill Heideman  
Agenda reviewed by Alderman Steve Hass

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*Date and time agenda was posted:* \_\_\_\_\_ *Posted by:* \_\_\_\_\_