

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
Wednesday, April 24, 2013 at 5:30 P.M.
City Hall Basement Conference Room
1004 East First Street**

Voting members of Board: Alderman Steve Hass, Alderman John Burgener, Alderman Chris Malm, Street Commissioner Richard Lupton and Mayor Bill Bialecki (Mayor may only vote in case of a tie)

AGENDA

1. Call to order
2. Vouchers
3. Review and discussion of angle parking on Pine Street, north of West Main Street (requested by Alderman Hass)
4. Consider ordinance amending Code of Ordinances Chapter 36, Article II, Division 4, Section 36-119(7) to delete two-hour parking on North Scott Street in the 100 block.
5. Consider amendment to Code of Ordinances Section 36-122, to establish 15-minues parking spaces (2) in from of 1021 East Main Street. (requested by Police Chief Neff, two spaces were approved at February 25th, 2013 Health & Safety Committee meeting)
6. Review and consider approval of 2013 MS4 Annual Report
7. Discussion, possible recommendation(s) on Taylor Street repair project:
 - a. Replacing bridge
 - b. Pavement and lane width
 - c. Town of Merrill status
8. Continue discussion related to City/County agreement by which ownership of Normal Park was transferred to the City, in exchange for ten parking stalls
9. Monthly reports:
 - a. Street Commissioner
 - b. Exterior maintenance
 - c. Northwinds Inspection
 - d. City Hall Maintenance Supervisor
 - e. Contract Engineering firms
10. Establish date and time of next meeting

11. Public Comment

12. Adjournment

NOTE: It is possible that a quorum of the Common Council will be present at this meeting, but no Common Council action will be taken.

Agenda prepared by City Clerk Bill Heideman
Agenda reviewed by Mayor Bill Bialecki, Chairperson

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at 536-5594

Date and time agenda was posted: _____ *Posted:* _____

PACKET: 04892 BPW APRIL 2013
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

2

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-001475 AIRGAS SAFETY INC.						
I-9013669409		SUPPLIES	39.95			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		SUPPLIES		10 53240-03-40000	Operating Supplies	39.95
=== VENDOR TOTALS ===			39.95			
01-001454 ALPHA TERRA SCIENCE INC						
I-114402		ATS LABOR/ PROJECT EXPENSES	1,653.34			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		ATS LABOR/ PROJECT EXPENSES		10 53300-03-32000	Safety Educ/Materials	1,239.98
		ATS LABOR/ PROJECT EXPENSES		10 53620-03-32000	Safety Educ/Materials	206.68
		ATS LABOR/ PROJECT EXPENSES		10 53635-03-32000	Safety Educ/Materials	206.68
=== VENDOR TOTALS ===			1,653.34			
01-002555 AMERICAN WELDING & GAS INC.						
I-02143113		AMERICAN WELDING & GAS INC.	36.19			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		AMERICAN WELDING & GAS INC.		10 53240-03-40000	Operating Supplies	36.19
I-02150352		SUPPLIES	36.00			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		SUPPLIES		10 53240-03-40000	Operating Supplies	36.00
I-02155246		SUPPLIES	277.91			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		SUPPLIES		10 53240-03-40000	Operating Supplies	277.91
=== VENDOR TOTALS ===			350.10			
01-001243 ARING EQUIPMENT COMPANY, INC.						
I-301680		SUPPLIES	530.41			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		SUPPLIES		10 53240-03-40000	Operating Supplies	530.41
=== VENDOR TOTALS ===			530.41			
01-000067 BATTERIES PLUS						
I-240970		SUPPLIES	54.84			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		SUPPLIES		10 53240-03-40000	Operating Supplies	54.84
=== VENDOR TOTALS ===			54.84			

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POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000078 BRUCE MUNICIPAL & EQ INC							
C-3227		SPROCKET		375.64CR			
4/15/2013	1	DUE: 3/21/2013 DISC: 3/21/2013			1099: N		
		SPROCKET			10 53240-03-40000	Operating Supplies	375.64CR
I-5130837							
		SPROCKET(3)		1,247.96			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		SPROCKET(3)			10 53240-03-40000	Operating Supplies	1,247.96
I-5131135							
		SUPPLIES		682.59			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		SUPPLIES			10 53240-03-40000	Operating Supplies	682.59
I-5131136							
		TORQUE ARM WLDT-A		197.48			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		TORQUE ARM WLDT-A			10 53240-03-40000	Operating Supplies	197.48
		== VENDOR TOTALS ==		1,752.39			

01-002809 CARQUEST OF MERRILL							
I-123827		MOUNTING BRKT		2.97			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		MOUNTING BRKT			10 53240-03-40000	Operating Supplies	2.97
I-124033							
		REMAN ALTERNATOR		84.79			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		REMAN ALTERNATOR			10 53240-03-40000	Operating Supplies	84.79
I-124605							
		BALL STOP 1/2 AIR HOSE		15.00			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		BALL STOP 1/2 AIR HOSE			10 53240-03-40000	Operating Supplies	15.00
I-124628							
		BALL STOP 1/2 AIR HOSE		30.00			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		BALL STOP 1/2 AIR HOSE			10 53240-03-40000	Operating Supplies	30.00
		== VENDOR TOTALS ==		132.76			

01-000626 CENTRAL WI COOP							
I-322271		EQUIPMENT		378.34			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		EQUIPMENT			10 53240-03-40000	Operating Supplies	378.34
		== VENDOR TOTALS ==		378.34			

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POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-001890 CENTRAL WISCONSIN COOPERATIVE							
I-01 322174		HYDHYDRAULIC/WASWASHER		422.04			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		HYDHYDRAULIC/WASWASHER			10 53240-03-40000	Operating Supplies	422.04
I-01 322310		TIE ROD ENDCY/ FREIGHT		148.78			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		TIE ROD ENDCY/ FREIGHT			10 53240-03-40000	Operating Supplies	148.78
=== VENDOR TOTALS ===				570.82			

01-000232 FABCO EQUIPMENT, INC.

I-C 110828		VEE BELT SET		184.45			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		VEE BELT SET			10 53240-03-40000	Operating Supplies	184.45
I-C 115190		KIT SEAL		98.88			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		KIT SEAL			10 53240-03-40000	Operating Supplies	98.88
I-C 119054		SUPPLIES		67.21			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		SUPPLIES			10 53240-03-40000	Operating Supplies	67.21
I-C 120432		Y NUT		111.98			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		Y NUT			10 53240-03-40000	Operating Supplies	111.98
I-C111020		CABLE ASSM		539.19			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		CABLE ASSM			10 53240-03-40000	Operating Supplies	539.19
=== VENDOR TOTALS ===				1,001.71			

01-000212 FASTENAL COMPANY

C-WIMER67340		FASTENAL COMPANY		7.90CR			
4/15/2013	1	DUE: 3/04/2013 DISC: 3/04/2013			1099: N		
		FASTENAL COMPANY			10 53240-03-40000	Operating Supplies	7.90CR
C-WIMER67690		SUPPLIES		72.13CR			
4/15/2013	1	DUE: 3/25/2013 DISC: 3/25/2013			1099: N		
		SUPPLIES			10 53240-03-40000	Operating Supplies	72.13CR
C-WIMER67692		FASTENAL COMPANY		6.66CR			
4/15/2013	1	DUE: 3/25/2013 DISC: 3/25/2013			1099: N		
		FASTENAL COMPANY			10 53240-03-40000	Operating Supplies	6.66CR

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POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-000212 FASTENAL COMPANY (** CONTINUED **)								
I-WIEMR67532		SUPPLIES		6.01				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		SUPPLIES			10 53240-03-40000	Operating Supplies		6.01
I-WIMER67339		SUPPLIES		154.36				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		SUPPLIES			10 53240-03-40000	Operating Supplies		154.36
I-WIMER67439		SUPPLIES		688.39				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		SUPPLIES			10 53240-03-40000	Operating Supplies		688.39
I-WIMER67487		SLUM. SLEEVE		6.71				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		SLUM. SLEEVE			10 53240-03-40000	Operating Supplies		6.71
I-WIMER67491		STEEL SHOVELS		84.48				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		STEEL SHOVELS			10 53300-03-40000	Operating Supplies		84.48
I-WIMER67540		SUPPLIES		50.66				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		SUPPLIES			10 53240-03-40000	Operating Supplies		50.66
I-WIMER67689		SUPPLIES		75.78				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		SUPPLIES			10 53240-03-40000	Operating Supplies		75.78
I-WIMER67691		SLOT REG		37.79				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		SLOT REG			10 53240-03-40000	Operating Supplies		37.79
===== VENDOR TOTALS =====				1,017.49				

01-000236 G & K SERVICES

I-1016716713		UNIFORMS		160.07				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		UNIFORMS			10 53620-03-46000	Uniform Services		14.42
		UNIFORMS			10 53635-03-46000	Uniform Services		14.42
		UNIFORMS			10 53240-03-40000	Operating Supplies		38.31
		UNIFORMS			10 53312-03-46000	Uniform Services		76.32
		UNIFORMS			10 53230-03-40000	Operating Supplies		16.60
I-1016719587		UNIFORMS		159.17				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		UNIFORMS			10 53620-03-46000	Uniform Services		14.42
		UNIFORMS			10 53635-03-46000	Uniform Services		14.42
		UNIFORMS			10 53240-03-40000	Operating Supplies		44.13
		UNIFORMS			10 53312-03-46000	Uniform Services		69.17

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POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000236	G & K SERVICES	(** CONTINUED **)					
		UNIFORMS			10 53230-03-40000	Operating Supplies	17.03
I-1016722473		UNIFORMS		292.65			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		UNIFORMS			10 53620-03-46000	Uniform Services	14.42
		UNIFORMS			10 53635-03-46000	Uniform Services	14.42
		UNIFORMS			10 53240-03-40000	Operating Supplies	124.22
		UNIFORMS			10 53312-03-46000	Uniform Services	122.99
		UNIFORMS			10 53230-03-40000	Operating Supplies	16.60
I-1016725391		UNIFORMS		171.72			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		UNIFORMS			10 53620-03-46000	Uniform Services	14.42
		UNIFORMS			10 53635-03-46000	Uniform Services	14.42
		UNIFORMS			10 53240-03-40000	Operating Supplies	52.10
		UNIFORMS			10 53312-03-40000	Operating Supplies	10.54
		UNIFORMS			10 53230-03-40000	Operating Supplies	16.60
		UNIFORMS			10 53240-03-40000	Operating Supplies	63.64
		=== VENDOR TOTALS ===		783.61			
01-003074	GRAND LODGE WATERPARK RESORT						
I-2013	SAFETY PATROL DEPOSIT			100.00			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		DEPOSIT			26 52100-03-45000	School Safety Patrol Exp	100.00
		=== VENDOR TOTALS ===		100.00			
01-000148	LINCOLN CO. HWY DEPT						
I-53330	2/13 MATERIAL			12,202.02			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		MATERIAL			10 53312-03-40000	Operating Supplies	12,202.02
		=== VENDOR TOTALS ===		12,202.02			
01-002197	LUBRICATION CONSULTANTS, INC						
I-LCI2236	SUPPLIES			60.00			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		SUPPLIES			10 53240-03-40000	Operating Supplies	60.00
		=== VENDOR TOTALS ===		60.00			

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01-002549 MEDFORD COOPERATIVE INC						
I-4005180		MEDFORD COOPERATIVE INC	27,069.28			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		MEDFORD COOPERATIVE INC		10 53240-03-40000	Operating Supplies	27,069.28
=== VENDOR TOTALS ===			27,069.28			
01-000041 MERRILL ACE HARDWARE						
I-112099/1		CABLE	11.85			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		CABLE		10 53240-03-40000	Operating Supplies	11.85
I-112238/1		SUPPLIES	39.95			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		SUPPLIES		10 53300-03-40000	Operating Supplies	39.95
=== VENDOR TOTALS ===			51.80			
01-001693 MID-STATE INTERNATIONAL TRUCKS						
I-87808U		MID-STATE INTERNATIONAL TRUCK	230.11			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		MID-STATE INTERNATIONAL TRUCKS		10 53240-03-40000	Operating Supplies	230.11
I-89355U		VALVE	245.42			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		VALVE		10 53240-03-40000	Operating Supplies	245.42
=== VENDOR TOTALS ===			475.53			
01-000516 MONROE TRUCK EQUIPMENT						
I-387104		SEAL KIT	263.87			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		SEAL KIT		10 53240-03-40000	Operating Supplies	263.87
=== VENDOR TOTALS ===			263.87			
01-000540 NAPA AUTO PARTS						
I-404264		PLASTHBX	17.59			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		PLASTHBX		10 53240-03-40000	Operating Supplies	17.59
I-404570		SUPPLIES	120.44			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		SUPPLIES		10 53240-03-40000	Operating Supplies	120.44

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
01-000540 NAPA AUTO PARTS (** CONTINUED **)							
I-405561		FUSE	9.95				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N			
		FUSE		10 53240-03-40000	Operating Supplies		9.95
I-405632		IMPACT SOCKET SET	8.19				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N			
		IMPACT SOCKET SET		10 53240-03-40000	Operating Supplies		8.19
=== VENDOR TOTALS ===			156.17				
01-000336 NIENOW ELECTRIC, INC							
I-3249		LABOR	742.50				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N			
		LABOR		10 53230-03-40000	Operating Supplies		742.50
=== VENDOR TOTALS ===			742.50				
01-002711 O'REILLY AUTO PARTS							
C-177568		FILTERS	8.34CR				
4/15/2013	1	DUE: 3/13/2013 DISC: 3/13/2013		1099: N			
		FILTERS		10 53240-03-40000	Operating Supplies		8.34CR
C-178152		FILTERS	11.56CR				
4/15/2013	1	DUE: 3/20/2013 DISC: 3/20/2013		1099: N			
		FILTERS		10 53240-03-40000	Operating Supplies		11.56CR
C-178311		AIR/OIL FILTER	28.94CR				
4/15/2013	1	DUE: 3/22/2013 DISC: 3/22/2013		1099: N			
		AIR/OIL FILTER		10 53240-03-40000	Operating Supplies		28.94CR
C-178417		FILTERS	32.32CR				
4/15/2013	1	DUE: 3/23/2013 DISC: 3/23/2013		1099: N			
		FILTERS		10 53240-03-40000	Operating Supplies		32.32CR
I-176435		FILTERS	37.16				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N			
		FILTERS		10 53240-03-40000	Operating Supplies		37.16
I-176535		FILTERS	233.01				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N			
		FILTERS		10 53240-03-40000	Operating Supplies		233.01
I-177597		FILTERS	49.76				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N			
		FILTERS		10 53240-03-40000	Operating Supplies		49.76

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01-002711 O'REILLY AUTO PARTS (** CONTINUED **)							
I-177598		AIR FILTER		10.51			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		AIR FILTER			10 53240-03-40000	Operating Supplies	10.51
I-177972		SUPPLIES		35.88			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		SUPPLIES			10 53240-03-40000	Operating Supplies	35.88
I-178149		FUEL FILTER & FUEL/WATER		31.16			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		FUEL FILTER & FUEL/WATER			10 53240-03-40000	Operating Supplies	31.16
I-178164		FILTER & HOSE		198.28			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		FILTER & HOSE			10 53240-03-40000	Operating Supplies	198.28
I-178172		FILTER		63.92			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		FILTER			10 53240-03-40000	Operating Supplies	63.92
I-178174		HYD FILTER		22.95			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		HYD FILTER			10 53240-03-40000	Operating Supplies	22.95
I-178663		OIL FILTER		11.94			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		OIL FILTER			10 53240-03-40000	Operating Supplies	11.94
I-178864		FILTERS		57.49			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		FILTERS			10 53240-03-40000	Operating Supplies	57.49
I-178866		COOLANT FILTER		8.93			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		COOLANT FILTER			10 53240-03-40000	Operating Supplies	8.93
=== VENDOR TOTALS ===				679.83			
01-000362 PETERSON BROS. SAND							
I-6174		MARCH 14TH YDS CONCRETE SAND		480.00			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N		
		MARCH 14TH YDS CONCRETE SAND			10 53312-03-40000	Operating Supplies	480.00
=== VENDOR TOTALS ===				480.00			

PACKET: 04892 BPW APRIL 2013
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-000582 POMP'S TIRE SERVICE, INC								
I-350005549		POMP'S TIRE SERVICE, INC		60.70				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		POMP'S TIRE SERVICE, INC			10 53240-03-40000	Operating Supplies		60.70
I-350005632 TURF TIRE								
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		71.98	1099: N			
		TURF TIRE			10 53240-03-40000	Operating Supplies		71.98
=== VENDOR TOTALS ===				132.68				
01-000763 ROTO ROOTER SEWER & DRAIN								
I-72035D		CLEARED TWO URINAL LINES		160.00				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		CLEARED TWO URINAL LINES			10 53240-03-40000	Operating Supplies		160.00
=== VENDOR TOTALS ===				160.00				
01-000260 SCHULZ'S RECYCLING, INC.								
I-103041304		TIRES W/O RIMS		138.00				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		TIRES W/O RIMS			10 53240-03-40000	Operating Supplies		138.00
I-103081301		NEWSPAPER, MAGAZINES, TIN CAN		2,402.69				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		NEWSPAPER, MAGAZINES, TIN CANS			10 53635-03-93000	Tipping Fees - Recycle		2,402.69
=== VENDOR TOTALS ===				2,540.69				
01-002847 TOMAHAWK TRUCK PARTS, LLC								
C-901655		WINTER BLADE		47.50CR				
4/15/2013	1	DUE: 3/04/2013 DISC: 3/04/2013			1099: N			
		WINTER BLADE			10 53240-03-40000	Operating Supplies		47.50CR
C-901657		TOOL BOX TRAY		10.75CR				
4/15/2013	1	DUE: 3/18/2013 DISC: 3/18/2013			1099: N			
		TOOL BOX TRAY			10 53240-03-40000	Operating Supplies		10.75CR
I-222635		WINTER BLADE		39.00				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		WINTER BLADE			10 53240-03-40000	Operating Supplies		39.00
I-222653		SUPPLIES		249.08				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		SUPPLIES			10 53240-03-40000	Operating Supplies		249.08

PACKET: 04892 BPW APRIL 2013
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-002847 TOMAHAWK TRUCK PARTS, LLC (** CONTINUED **)								
I-222696		TOOL BOX TRAY		10.75				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		TOOL BOX TRAY			10 53240-03-40000	Operating Supplies		10.75

I-222779		TWIST-ON		22.40				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		TWIST-ON			10 53240-03-40000	Operating Supplies		22.40

I-222825		SUPPLIES		227.31				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		SUPPLIES			10 53240-03-40000	Operating Supplies		227.31
=== VENDOR TOTALS ===				490.29				

01-001121 TOWN OF PINE RIVER								
I-2013-04		PLOWING		405.00				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		PLOWING			10 53312-02-15550	Pine River-Big Eddy Rd.		405.00
=== VENDOR TOTALS ===				405.00				

01-000651 V & H INC.								
C-CM532474M		KING PIN KIT		210.85CR				
4/15/2013	1	DUE: 2/14/2013 DISC: 2/14/2013			1099: N			
		KING PIN KIT			10 53240-03-40000	Operating Supplies		210.85CR

I-532474M		KING PIN KIT		210.85				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		KING PIN KIT			10 53240-03-40000	Operating Supplies		210.85
=== VENDOR TOTALS ===				0.00				

01-000284 VIP ALL-VALUE								
I-085038		SUPPLIES		84.58				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		SUPPLIES			10 53230-03-91000	Equipment Rental		84.58

I-085305		SUPPLIES		30.94				
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013			1099: N			
		SUPPLIES			10 53230-03-40000	Operating Supplies		30.94
=== VENDOR TOTALS ===				115.52				

PACKET: 04892 BPW APRIL 2013

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-002407 WAUSAU EQUIPMENT COMPANY INC						
I-154029		SUPPLIES	553.92			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		SUPPLIES		10 53240-03-40000	Operating Supplies	553.92
=== VENDOR TOTALS ===			553.92			
01-000855 ZIENTARA FLEET EQUIPMENT INC.						
I-1181335		FREON GAS	380.00			
4/15/2013	1	DUE: 4/15/2013 DISC: 4/15/2013		1099: N		
		FREON GAS		10 53240-03-40000	Operating Supplies	380.00
=== VENDOR TOTALS ===			380.00			
=== PACKET TOTALS ===			55,324.86			



330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000
 Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

INVOICE
 TIN 39-0875123

RECEIVED
 BY: _____
 APR 08 2013

March 31, 2013
 Project No: 2013.095
 Invoice No: 16949

Kathy Unertl
 Finance Director
 City of Merrill
 1004 East First Street
 Merrill, WI 54452-2586

Professional Engineering / Architectural Services

Professional Services from February 23, 2013 to March 29, 2013

Phase	000	General Engineering/Architectural (t/m)	Hours	Rate	Amount
Professional Personnel					
		Project Engineer II, PE	.50	120.00	60.00
		Totals	.50		60.00
		Total Labor			60.00
		<i>10-53100-02-13250</i>		Total this Phase	\$60.00

Phase	001	MS4 Annual Permit (t/m)	Hours	Rate	Amount
Professional Personnel					
		Project Engineer III, PE	10.50	135.00	1,417.50
		Project Engineer II, PE	.50	120.00	60.00
		Totals	11.00		1,477.50
		Total Labor			1,477.50
		<i>10-53447-07-35000</i>		Total this Phase	\$1,477.50
					Total this Invoice
					\$1,537.50

Verbally requested via phone by Dick Lupton, Street Commissioner on 3-11-13.

*KU OK
 4/11/2013*



330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000
 Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

INVOICE
 TIN 39-0875123

RECEIVED

BY: APR 08 2013

March 31, 2013
 Project No: 2011.095
 Invoice No: 16946

Kathy Unertl
 Finance Director
 City of Merrill
 1004 East First Street
 Merrill, WI 54452-2586

Professional Engineering / Architectural Services

Professional Services from February 23, 2013 to March 29, 2013

Phase	000	General Engineering (t/m)			
Professional Personnel					
			Hours	Rate	Amount
		Project Engineer II, PE	12.50	120.00	1,500.00
		CAD Technician III	6.30	85.00	535.50
		CAD Technician I	1.60	65.00	104.00
		Administrative	7.10	60.00	426.00
		Totals	27.50		2,565.50
		Total Labor			2,565.50
Reimbursable Expenses					
		Travel			22.60
		Total Reimbursables			22.60
		Total this Phase			\$2,588.10

10-53100-02-13750

Phase	003	City Hall - City Attorney Area (t/m)			
Professional Personnel					
			Hours	Rate	Amount
		CAD Technician III	.50	85.00	42.50
		Totals	.50		42.50
		Total Labor			42.50
		Total this Phase			\$42.50

52-57001-08-27155

Phase	005	East Side Development (t/m)			
Professional Personnel					
			Hours	Rate	Amount
		Project Engineer III, PE	2.00	135.00	270.00
		Project Engineer II, PE	9.70	120.00	1,164.00
		Survey Supervisor, RLS	.50	100.00	50.00

OVER

Project	2011.095	Merrill MC General Engineering Services	Invoice	16946
---------	----------	---	---------	-------

Administrative		1.20	60.00	72.00
Totals		13.40		1,556.00
Total Labor				1,556.00

Total this Phase **\$1,556.00**

43-57100-01-57500

Phase 018 Lions Park ADA accessible (t/m)

Professional Personnel

	Hours	Rate	Amount
CAD Technician III	.70	85.00	59.50
Totals	.70		59.50
Total Labor			59.50

Total this Phase **\$59.50**

52-57001-08-27620

Phase 020 Water Park Study (t/m)

Professional Personnel

	Hours	Rate	Amount
CAD Technician III	.30	85.00	25.50
CAD Technician II	2.60	75.00	195.00
Totals	2.90		220.50
Total Labor			220.50

Total this Phase **\$220.50**

10-55420-07-25000

Total this Project **\$4,466.60**

Total this Invoice **\$4,466.60**

*KU o/c
4/11/2013*

3



REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Board of Public Work

Date of Meeting: April 24, 2013

Requested by: Steve J. Hass - Alderperson

**Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information)**

Review and discussion on angle parking on Pine St.
North of West Main.

Signed: Steve J. Hass

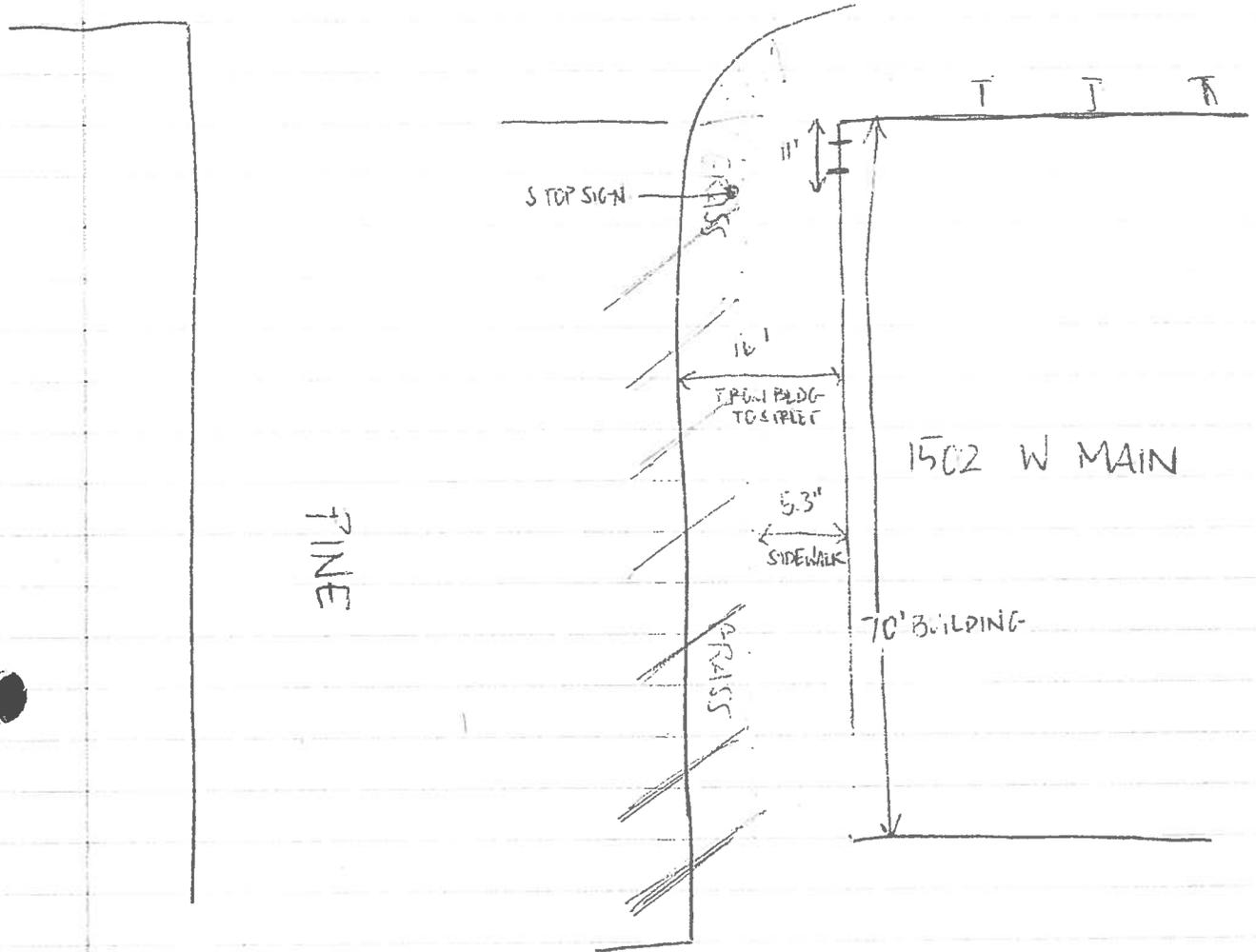
Date: 4-11-13

Please return this completed form to the City Clerk's office. Every effort will be made to include your item on the next possible meeting agenda. If you have any questions or concerns, please contact City Clerk Bill Heideman. Thank you.

Received at Clerks' Office by: _____ **Received Date:** _____

HWY 64

59'



T x 18

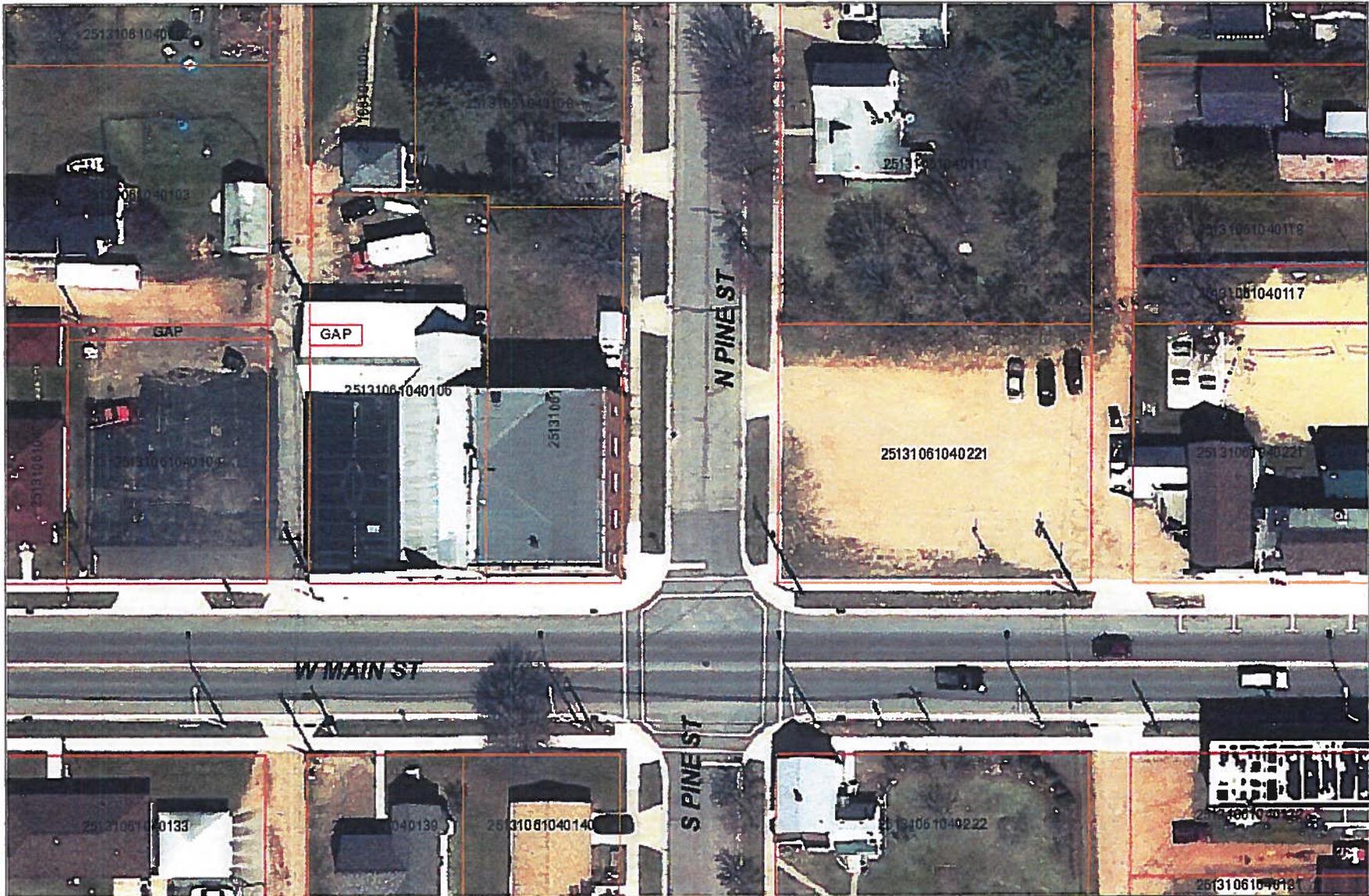
H 14 x 19

DMV 10 x 18
 HAN 11 x 18

COP STOP 9 x 18
 HAN 14 x 18

COUNTY MARKET 9 x 18¹⁰
 HAN SAME

CHIRO 108 x 14 of 9 x 14
 + 5ft dead spot



City of Merrill GIS



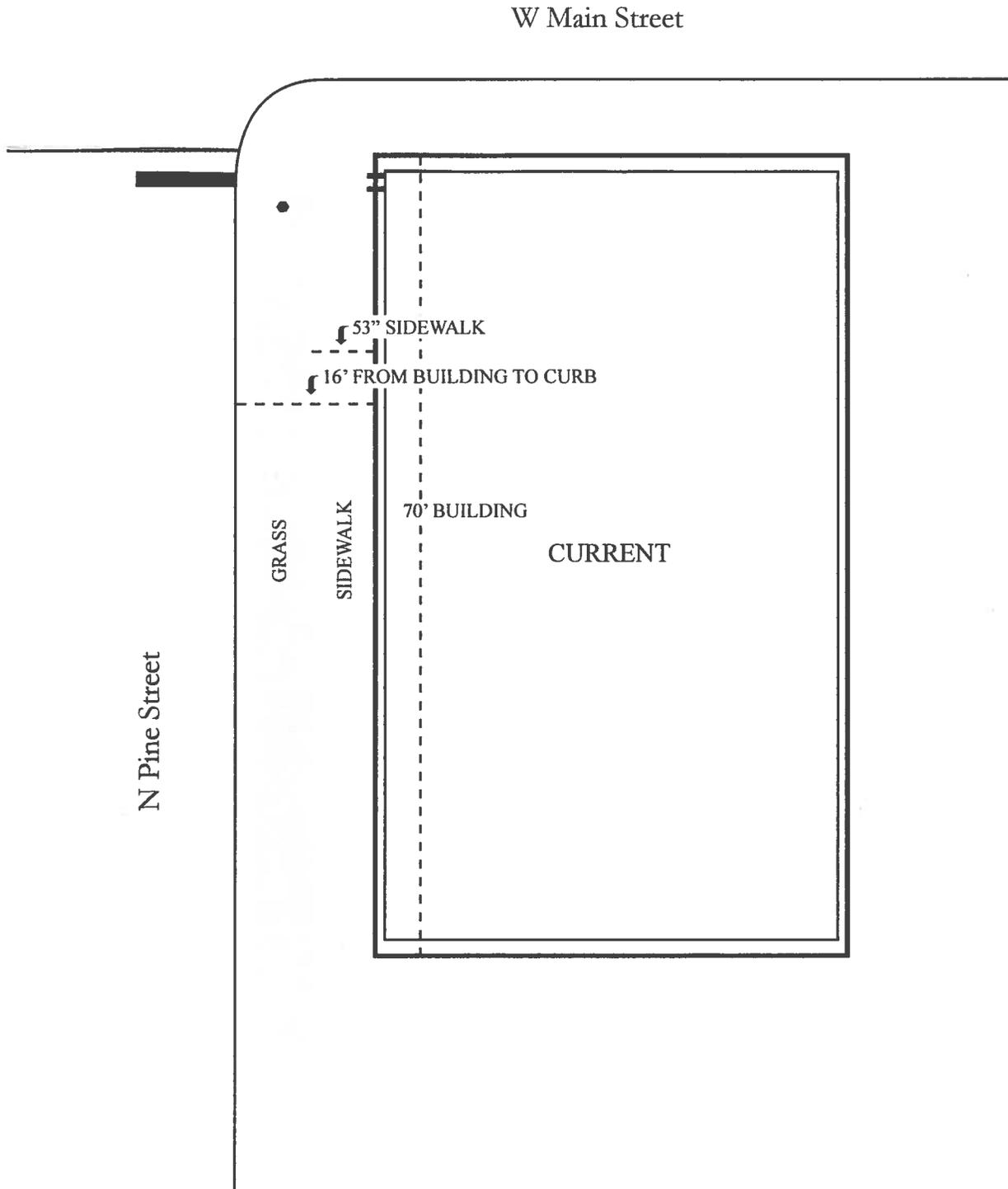
DISCLAIMER: The City of Merrill Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 55'

Print Date: 3/26/2013

Mark Raymer
Proposed Parking
1502 W Main Street
15 April 2013

We are proposing putting in 6 parking spots along N Pine Street at 1502 W Main Street, Merrill, WI in accordance with the Parking Requirements Section 113.

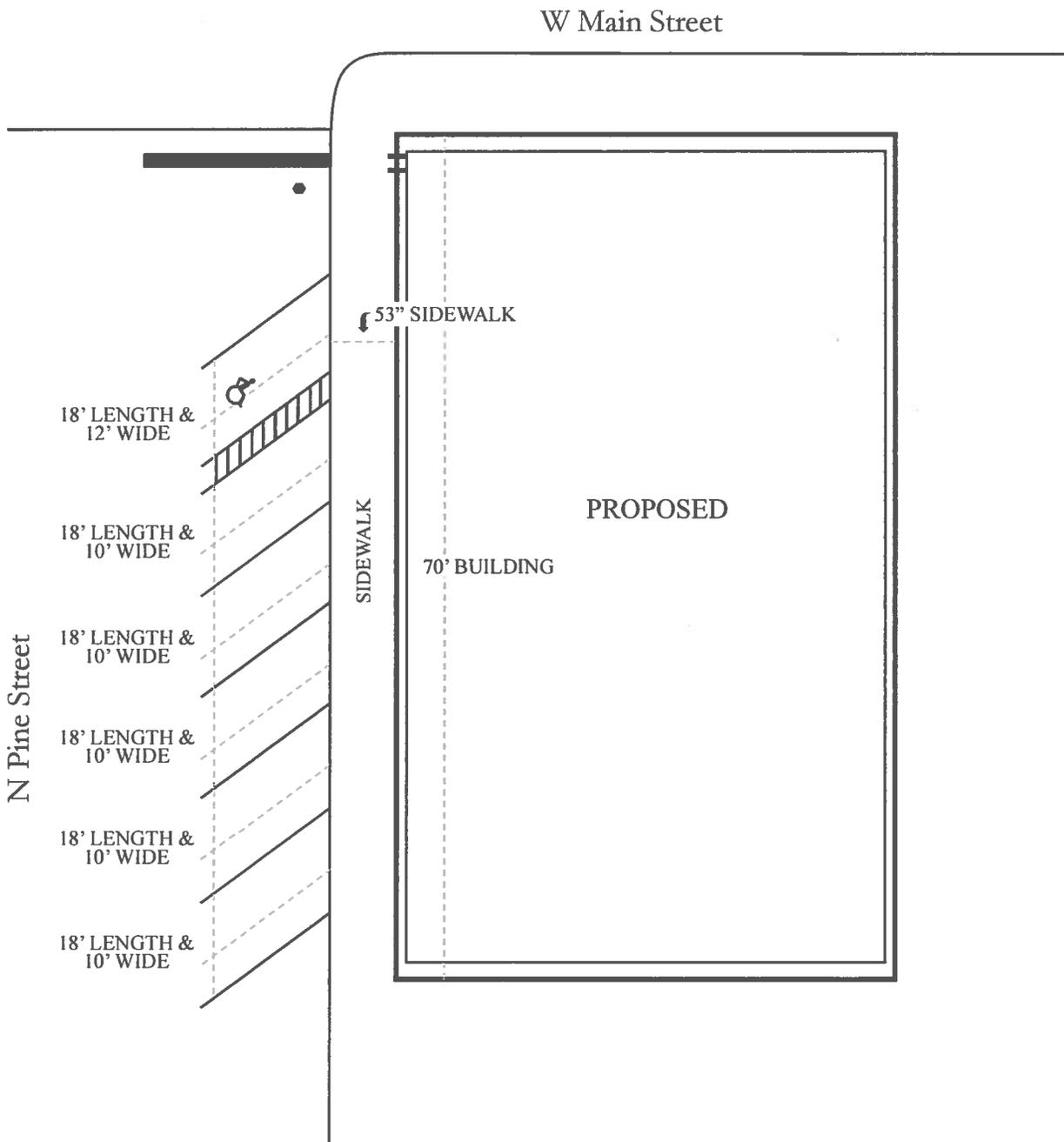


Sec. 113-166. - Parking requirements.

The off-street parking provisions of this chapter shall apply to all buildings and structures erected after the effective date of the ordinance from which this chapter is derived, accessory parking shall be according to the provisions of this article; where an intensity of the use of any building structure or premises shall be increased, additional parking to match the increased intensity of use shall be provided; or wherever an existing building or structure is converted to a new use, parking shall be provided according to the requirements of the new use. All new nonresidential parking lots and all alterations of existing lots shall be subject to the approval of the zoning administrator. Requests for said parking lots shall be accompanied with detailed plans on landscaping, parking layout, drainage provisions and driveway locations. In all districts, there shall be provided at the time any use or building is erected, enlarged, extended, or increased off-street parking stalls for all vehicles in accordance with the following:

(1) Access. Each off-street parking space shall open directly upon an aisle or driveway designed to provide safe and efficient means of vehicular access to such parking space. All off-street parking facilities shall be designed with appropriate means of vehicular access to a street or alley in a manner which will least interfere with traffic movement.

(2) Design standards. Each parking space shall not be less than 180 square feet in area, 18 feet in length and ten feet in width, or 20 feet in length and nine feet in width, exclusive of aisles and access drives. No parking area of more than two spaces shall be designed as to require any vehicle to back into a public street. Any parking area of more than ten spaces shall be sufficiently screened in the form of a solid fence or shrubbery to protect adjacent residential zones. Large expanses of unchanneled parking areas shall be avoided by interior landscaping and safety islands.



REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Bd of Public Works

Date of Meeting: 04-24-2013

Requested by: Ken Neff

**Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information)**

Ordinance Change deleting section 36-119 (7)
thus removing the 2 HR parking zone on North
Scott Street 100 Blk.

The 100 Blk of N. Scott Street will be
posted "Bus Parking Only" for city bus
pick up and delivery to this area.

Signed: Ken Neff

Date: 04/9/2013

Please return this completed form to the City Clerk's office. Every effort will be made to include your item on the next possible meeting agenda. If you have any questions or concerns, please contact City Clerk Bill Heideman. Thank you.

Received at Clerk's Office by: KS

Received Date: 4/10/13

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Health and Safety Committee
Re: Amending Chapter 36, Article II, Division 4,
Section 36-119(7) to delete two-hour parking
on North Scott Street in the 100 Block.

ORDINANCE NO. 2013-
Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 36, Article II, Division 4, Section 36 of the Code of Ordinances for the City of Merrill is amended to delete Section 36-119(7). 

The following streets and parts of streets in the city established as two hour parking zones:

- (1) West Main Street in the 400 and 500 blocks;
- (2) East Second Street in the 600 and 700 blocks;
- (3) South Poplar Street in the 100 block;
- (4) East Main Street in the 700 (south side), 800, 900, 1000, 1100, 1200 and 1300 blocks;
- (5) South Mill Street in the 100 block (west side);
- (6) East First Street in the 800 and 1000 block;
- ~~(7) North Scott Street in the 100 block;~~
- (8) South Scott Street in the 100 block (east side);
- (9) North Mill Street 100 block;
- (10) South Court Street 100 block;
- (11) Grand Avenue 300 block (east side) and 400 block;
- (12) North Prospect Street 100 block (west side);
- (13) South Prospect Street 100 block (east side).

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent

provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

William R. Bialecki,
Mayor

Attest:

William N. Heideman, City Clerk

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Board of Public Works

Date of Meeting: 4-24-2013

Requested by: Ken Neff

**Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information)**

Ordinance change amending section 36-122 and
re-numbering subsequent sections in chapter 36.
Sec. 36-122(1) establishes (2) 15 minute parking spaces
in front of 1021 E. Main Street

Signed: Ken Neff

Date: 04/08/2013

Please return this completed form to the City Clerk's office. Every effort will be made to include your item on the next possible meeting agenda. If you have any questions or concerns, please contact City Clerk Bill Heideman. Thank you.

Received at Clerk's Office by: KD

Received Date: 4/10/13

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Health and Safety Committee
Re: Amending Chapter 36, Article II, Division 4,
Section 36 to add a 15-minute parking zone.

ORDINANCE NO. 2013-

Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1 Chapter 36, Article II, Division 4, Section 36 of the Code of Ordinances for the City of Merrill is amended to add the following at Section 36-122 and renumber:

Sec. 36-122. – Fifteen-minute parking zone.

The following is established as a 15-minute parking zone:

- (1) 2 spaces in front of 1021 E. Main Street

Section 2 Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3 Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

William R. Bialecki,
Mayor

Attest:

William N. Heideman, City Clerk

6

Heideman, Bill

From: Lupton, Dick
Sent: Wednesday, April 17, 2013 1:50 PM
To: Heideman, Bill
Subject: BPW
Attachments: BPW April 2013.docx

Bill, Attached is a copy of my Street Commissioner's Report for the BPW meeting. Could you place the following items on the agenda for the meeting.

1. Review and approve 2013 MS4 Annual Report.
2. Discussion and recommendation on Taylor Street repair project.
 - a. Replacing bridge
 - b. Pavement and lane width
 - c. Town of Merrill status

I will drop off a copy of the MS4 Annual Report.

Thanks,
Dick



Due by March 31, 2013

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (DNR) by March 31 of each year to report on activities for the previous calendar year. This form is being provided by the DNR for the user's convenience. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

This form is for reporting on activities undertaken in calendar year 2012.

Instructions: Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to comply with the general permit. Complete and submit the annual report by March 31, 2013, to the appropriate address indicated on the last page of this form.

SECTION I. Municipal Information

Name of Municipality City of Merrill		Facility ID No. (FIN)	
Mailing Address 1004 E. First Street	City Merrill	State WI	ZIP Code 54452
County(s) in which Municipality is located Lincoln	Municipality Type: (select one) <input type="radio"/> County <input checked="" type="radio"/> City <input type="radio"/> Village <input type="radio"/> Town <input type="radio"/> Other (specify)		

SECTION II. Municipal Contact Information

Name of Municipal Contact Person Richard Lupton		Title Street Commissioner	
Mailing Address 315 E. First Street	City Merrill	State WI	ZIP Code 54452
Email dick.lupton@ci.merrill.wi.us	Phone Number (include area code) (715) 536-4222	Fax Number (include area code) (715) 536-3954	

SECTION III. Certification

I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-1 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name Richard Lupton	Authorized Representative Title Street Commissioner		
Signature of Authorized Representative 	Date March 28, 2013		
Email dick.lupton@ci.merrill.wi.us	Phone Number (include area code) (715) 536-4222	Fax Number (include area code) (715) 536-3954	

SECTION IV. General Information

- a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

The 2012 MS4 Annual Report will be presented to the City of Merrill Board of Public Works Committee at the April meeting. This is a public meeting that is also broadcast on the local public access television station. A copy of this report will also be placed on the City of Merrill Web Site at www.ci.Merrill.wi.us.

The City is a member of the North Central Wisconsin Stormwater Coalition (NCWSC). The mission of the NCWSC is to coordinate and collaborate on education and outreach activities, and recommend policy and operational changes for cooperating local governments in order to comply with regulations and reduce stormwater pollution in a cost effective manner.

The NCWSC meets monthly and is open to the public. NCWSC meetings are posted for public notice. The NCWSC has developed a Stormwater Outreach and Education Implementation Plan for the purpose of reaching out to the municipal governing body, interest groups and the general public on stormwater related issues. The implementation plan includes dates of actions and goals attained.

The City of Merrill Street Department is charged with storm water related issues under the Board of Public Works. These meetings are open to the public and include discussions related to stormwater and the City's MS4 Stormwater Permit. The City has the permit and the annual report on file for public review at the clerk's office in City Hall.

- b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

City public works staff meet regularly to discuss stormwater permit compliance requirements. The Street Commissioner reports to the Board of Public Works Committee on relevant stormwater permit issues.

Other sources for information on storm water permit related issues includes participation in the NCWSC and direct contacts with Wisconsin DNR staff through the Street Commissioner. The City has also been working with a consultant that has continued to assist with storm water related issues and the storm water discharge permit compliance requirements.

- c. Has the municipality prepared its own municipal-wide storm water management plan? Yes No

If yes, title and date of storm water management plan:

The City of Merrill, "Storm Water Quality Management Plan", August 2010

- d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit? Yes No

If yes, describe these cooperative efforts:

The City of Merrill has formally joined the NCWSC through a written agreement for the purpose of using a regional approach to promote education and outreach to the local community on stormwater related issues. The City has also contracted with Becher-Hoppe Associates, Inc. and REI Engineering, Inc. to provide technical support for meeting some of the requirements of the MS4 permit.

- e. Does the municipality have an internet website? Yes No

If yes, provide web address:

<http://www.ci.merrill.wi.us/>

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? Yes No

If yes, provide web address:

The University of Wisconsin Extension through the Wisconsin River Basin Initiative project has developed a web page dedicated to promoting public education and outreach on current information related to the MS4 permit. The web page provides education and outreach to the public on stormwater topics related to pollution prevention. The City of Merrill web site contains a link to the following web site.

<http://basineducation.uwex.edu/centralwis/storwater.htm>

SECTION V. Permit Conditions

a. **Minimum Control Measures:** For each of the permit conditions listed below, provide a description of the status of implementation of program elements, the status of meeting measurable goals, and compliance with permit schedule in section 3 of the MS4 general permit. Provide an evaluation of program compliance with the general permit, the appropriateness of identified best management practices, and progress towards achieving identified measurable goals. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

• **Public Education and Outreach**

The City of Merrill is a participating partner in the North Central Wisconsin Stormwater Coalition (NCWSC). The NCWSC is devoted to sustaining water quality in the Wisconsin River Basin by focusing on public education and coordination with local interest groups. The NCWSC provides public education and outreach to local communities through its web site and local workshop programs designed to educate the public on the importance of stormwater management.

The NCWSC web site provides instructions on building a rain barrel and creating a "rain garden". The web site also provides guidance to residents on reducing stormwater pollutants through best management practices that can reduce pollutants from entering the storm sewer system and ultimately nearby lakes and streams.

Attached is a copy of the NCWSC Education and Outreach Implementation Plan activities, including dates and a description of activities since its inception. Refer to the attached summary of activities for 2012.

• **Public Involvement and Participation**

The NCWSC hosted a rain barrel workshop on December 6, 2012. Local residents were invited to participate in building rain barrels for the purpose of intercepting stormwater runoff for use in watering plants. Refer to the attached summary of activities for 2012.

• **Illicit Discharge Detection and Elimination**

The City has an adopted Illicit Discharge Detection and Elimination ordinance and performs on-going field screening of storm stormwater outfalls bi-annually. On going field screening of storm water outfalls was conducted in 2012. On illicit stormwater discharges were reported or responded to in 2012. Field screening of storm water outfalls is scheduled for 2013. Any illicit discharges discovered will be reported during the period.

• **Construction Site Pollutant Control**

Since the City adopted an ordinance and associated procedures in 2008, there has been just two construction projects subject to the stormwater requirements. The City has recently experienced staffing transition in the engineering and building inspection staff. New staff are being educated and will continue to assure compliance with stormwater regulations.

• **Post-Construction Storm Water Management**

Since the City adopted an ordinance and associated procedures in 2008, there has been just two construction projects subject to the stormwater requirements. The City has recently experienced staffing transition in the engineering and building inspection staff. New staff are being educated and will continue to assure compliance with stormwater regulations.

• **Pollution Prevention**

The City adopted a Storm Water Pollution Prevention Plan in 2011. Staff education and implementation on the SWPPP occurred in 2012. City staff will continue to provide input and implementation responsibilities are documented and assigned.

Reduce Sodium Chloride application by mixing with sand for street applications. The City used approximately 1,200 CY of sand with about 250 CY Sodium Chloride with a greater emphasis on intersection application. Aggressive Spring street sweeping to remove accumulated Winter sand. Two street sweepers operate full time for two weeks in March after snow melt to remove residual sand and ice prior to Spring rains. Sand is recycled for reuse by the Street Department.

One full time street sweeper is employed during non-winter months and staff try to sweep each street weekly or at a minimum of bi-monthly sweeping of all city streets. See the attached street sweeping records for 2012 activities.

SECTION V. Permit Conditions (continued)

b. **Storm Water Quality Management:** Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used SLAMM Version 9.4.0 Reduction (%) 30.6

If no, include a description of any actions the municipality has undertaken during 2012 to help achieve the 20% standard.

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal? Yes No

If yes, describe:

c. **Best Management Practices Maintenance:** Does the municipality have a maintenance program for installed storm water best management practices? Yes No

If yes, describe the maintenance program and any maintenance activities that have occurred for best management practices in 2012. If available, attach any additional information on the maintenance program.

The City Public Works staff performs regular street sweeping and catch basin/drainage swale cleaning. See attached street sweeping and storm sewer maintenance records for 2012 activities.

d. **Storm Sewer System Map:** Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map if any changes occurred during the reporting year.

No additions, changes or updates have been made to the storm sewer system map since the last report.

SECTION VI. Fiscal Analysis

a. Provide a fiscal analysis that includes the annual expenditures for 2012, and the budget for 2012 and 2013. A table to document fiscal information is provided on page 7.

See page 6.

b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?

Storm water utility General fund Other _____

c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements? Yes No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

The City of Merrill budgets for storm water related costs through the general fund tax levy. The city does not specifically budget for each line item listed on page 6, except for Public Education. It would be difficult, if not impossible to track all of the costs related to the MS4 stormwater permit requirements through a single budget area. For example, enforcement actions may come through the zoning or building inspector, rather than the stormwater budget. Attached is a copy of the City Budget for storm water related items.

The City currently meets the required 20% Total Suspended Solids removal from stormwater discharges required under the MS4 permit. No special tax levy or other funding sources is anticipated at this time. The City has not specifically budgeted additional funds for stormwater improvements related to the MS4 permit compliance, as current permit requirements are in compliance.

SECTION VII. Inspections and Enforcement Actions

Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.

a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

[www.ci.merrill.wi.us/Ordinances and Statutes/City of Merrill Code/Chapter 14/Article VIII.](http://www.ci.merrill.wi.us/Ordinances%20and%20Statutes/City%20of%20Merrill%20Code/Chapter%2014/Article%20VIII)

SECTION VII. Inspections and Enforcement Actions (continued)

- b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:
www.ci.merrill.wi.us/Ordinances and Statutes/City of Merrill Code/Chapter 14/Article VIII.
- c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:
www.ci.merrill.wi.us/Ordinances and Statutes/City of Merrill Code/Chapter 14/Article VIII.
- d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? Yes No If yes, attach copy or provide web link to ordinance:
- e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

Storm sewer outfall inspections occurred as part of the ongoing field screening for illicit discharges. No enforcement actions were conducted during the reporting period.

SECTION VIII. Water Quality Concerns

- a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/topic/SurfaceWater/orwerw.html>) Yes No If yes, list:
Prairie River (ERW)
- b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/water/impairedsearch.aspx?status=303d>) Yes No If yes, complete the following:
- Impaired waterbody to which the MS4 discharges:
Merrill Flowage/Wisconsin River below the Merrill Hydroelectric Dam. The Wisconsin River is listed as a section 303d impaired water body due to Mercury and PCB's.
 - Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant(s) of concern to an impaired waterbody:
Illicit Discharge Detection and Elimination Ordinance.
Storm Water Pollution Prevention Program.
Street Sweeping and Catch Basin Cleaning Practices - see attached activities for 2012.
- No new land development requiring upgraded storm sewers has occurred in the City over the reporting period. No new storm sewer discharge outfalls have been permitted to discharge to the Wisconsin River in 2012. Any future new storm sewer discharges will be required to meet 80% TSS removal prior to discharging to the Wisconsin River or the Prairie River. The City has increased street cleaning and thereby reducing TSS discharge to the impaired stream.
- c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.
No known water quality improvements have been made to the receiving waters, other than on-going upgrades to public and private wastewater treatment plant discharges along the Wisconsin River under the WPDES program. WDNR is in the process of determining Total Maximum Daily Loading (TMDL) limits for the receiving waters that may potentially impact water quality discharges from the City. It is also likely that street cleaning by the City and the other MS4 permitted communities along the Wisconsin River has improved water quality.

SECTION VIII. Water Quality Concerns (continued)

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

No known water quality degradation occurred to the receiving water to which the City discharges during the report period.

SECTION IX. Proposed Program Changes

Describe any proposed changes to the storm water management program being contemplated by the municipality for 2013 and the schedule for implementing those changes. Proposed program changes must be consistent with the requirements of the general permit.

No new storm water management program changes are contemplated by the City for 2013.

Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure 2012	Budget		Source of Funds
		2012	2013	
Public Education and Outreach	500	1,000	500	General Fund
Public Involvement and Participation				
Illicit Discharge Detection and Elimination	500	500	500	General Fund
Construction Site Pollutant Control				
Post-Construction Storm Water Management				
Pollution Prevention	45,530	43,245	46,692	General Fund - Street Cleaning
Storm Water Quality Management (including pollutant-loading analysis)				
Storm Sewer System Map	4,500	4,500	4,500	General Fund
Other:	1,500	1,500	1,500	General Fund - DNR Fee

NORTHERN REGION COUNTIES			WEST CENTRAL REGION COUNTIES		
Ashland	Langlade	DNR Service Center	Adams	Marathon	DNR Service Center
Barron	Lincoln	Attn: Storm Water Program	Buffalo	Monroe	Attn: Storm Water Program
Bayfield	Oneida	5301 Rib Mountain Rd.	Chippewa	Pepin	5301 Rib Mountain Rd.
Burnett	Polk	Wausau, WI 54401	Clark	Pierce	Wausau, WI 54401
Douglas	Price	Phone: (715) 359-4522	Crawford	Portage	Phone: (715) 359-4522
Florence	Rusk		Dunn	St. Croix	
Forest	Sawyer		Eau Claire	Trempealeau	
Iron	Taylor		Jackson	Vernon	
	Vilas		Juneau	Wood	
	Washburn		La Crosse		

NORTHEAST REGION COUNTIES			SOUTH CENTRAL REGION COUNTIES		
Brown	Marquette	DNR Northeast Region	Columbia	Jefferson	DNR South Central Region
Calumet	Menominee	Attn: Storm Water Program	Dane	LaFayette	Attn: Storm Water Program
Door	Oconto	2984 Shawano Ave.	Dodge	Richland	3911 Fish Hatchery Rd.
Fond du Lac	Outagamie	Green Bay, WI 54313	Grant	Rock	Fitchburg, WI 53711
Green Lake	Shawano	Phone: (920) 662-5100	Green	Sauk	Phone: (608) 275-3266
Kewaunee	Waupaca		Iowa		
Manitowoc	Waushara				
Marinette	Winnebago				

SOUTHEAST REGION COUNTIES		
Kenosha	Sheboygan	DNR Service Center
Milwaukee	Walworth	Attn: Storm Water Program
Ozaukee	Washington	141 NW Barstow Street,
Racine	Waukesha	Room 180
		Waukesha, WI 53188
		(262) 574-2100

**STORM WATER MANAGEMENT SUB-COMMITTEE
OUTREACH AND EDUCATION PLAN**
March 26, 2013

DATE	ACTIVITY	DESCRIPTION	EDUCATION & OUTREACH PLAN GOAL	AUDIENCE
01/01/08 - 12/31/08	Shoreland Owners' Guide	Protect Your Investment and Your Waterway	4	Water front property owners (2008: 106 packets, 28 reminders)
01/01/08 - 12/31/08	EuCal DVD	Training DVD	1	Municipal employees
04/14/08	Newspaper article	Improving Stormwater Runoff - Wisconsin Rapids		General public
05/21/08	Newspaper article	Dog poop isn't just a nuisance	2	Wausau Daily Herald
05/21/08	Wisconsin River Cleanup	Trash pick up and stormwater educational presentation;	2, 3, 4, 5	250 High School Students from 10 schools
05/24/08	Newspaper article	Cleanup nets 1.5 tons of trash	2	Wausau Daily Herald
05/23/08	Stormwater Survey	Survey of residents knowledge	1, 2, 3, 4, 5	1 270 households, 459 respondents
09/18/07	Newspaper article	Conversion of Walnut Detention Basin to wet pond forces soccer team to find new fields. Article references TSS reduction goals as reason for project.	5	Marshfield News Herald
11/10/07	Newspaper article	Reducing use of phosphorous helps the environment. Article by Teri Gear, UW Wood County Extension, explains phosphorous impacts and benefits of proper leaf management and car washing.	2	Marshfield News Herald
06/03/08	Newspaper article	It's a river, not a sewer, Wisconsin	2, 3, 4, 5	Wausau Daily Herald
06/05/08	Financial Contribution	Sponsorship of Wisconsin River Cleanup	2, 4	
08/13/08	Newspaper article	Regional stormwater group needs help	1, 2, 3, 4, 5	Wausau Daily Herald
09/16/08	Newspaper article	Regional stormwater group needs help	1, 2, 3, 4, 5	Stevens Point Journal
08/20/08	Newspaper article	Regional stormwater group needs help	1, 2, 3, 4, 5	Wisconsin Rapids Tribune
8/20/2008	Storm Drain Marking	The City of Stevens Point began ordering all new inlet and catch basin lids with environmental notices "No dump drains to river"	1,2	General Public
08/25/08	Newspaper article	Regional stormwater group needs help	1, 2, 3, 4, 5	DC Everest Herald
08/25/08	Storm drain stenciling	8th, 7th, 6th, & 9th streets, 50 drains, Wausau Daily Herald & Mosinee Times - press release	2	YMCA Camp Adventure, 25 children grades 2-8
08/25/08 - 08/27/08	Storm water education		2, 3, 4, 5	YMCA Camp Adventure 70 children grades K-8
07/01/08	Storm drain stenciling	4H group stenciling - Lincoln School, Wausau 8th Ave - 40 drains	2	4H Students
08/05/09 - 08/10/09	Display Board	Wisconsin Valley Fair	2	fair attendees
10/01/08	Community Connections Newsletter Article Volume 1 Issue 3	Legislative Spotlight - Administrative Rule 60.12 Clean Water Act	Public Involvement	Municipal planning commissions, boards, councils, interested parties, website
		The City of Stevens Point met with the Waste Management Society at UWSP to describe the NR 210 rules and to coordinate with the group providing education to local schools regarding the impacts of storm water on the rivers and lakes.		
11/24/2008	Informational Meeting		2	6 University Students
12/15/2008	Bioinfiltration Demonstration Site	The City of Stevens Point approved two bio-swale designs to service revisions to parking lots at UWSP. The City and University have tentatively agreed to sign these facilities as demonstration sites to promote infiltration.	5	General Public, University Students
7/1/1905	Water Quality Fact Sheets	Posted to Wisconsin Rapids website		General public
2/3/2009	Staff Training	City of Wisconsin Rapids - Engineering - storm water pollution prevention video		City of WI Rapids Engineering, Street and Wastewater Departments
3/1/2009	Storm Drain Stenciling	The City of Stevens Point has several Boy Scout groups that have agreed to conduct storm water stenciling on existing storm drains.	2	30 Boy Scouts, and General Public
		The City of Stevens Point Engineering Department provided an instructional meeting for the City plumbing inspector on what they are required to monitor during construction from an erosion control and site development standpoint using an existing development as an example of where improvements are needed.		
3/13/2009	Meeting		2	City Building Inspectors
March/April 2009	Earth Week Commercial	Aired at Merrill movie theater	2	Movie Theater customers
3/19/09 - 4/22/09	Earth Week Commercial	Commercial; public service announcements, etc.	2	Channel 7 viewers
03/28/09	Living Shorelines Workshop		4	workshop participants
March 2009 +	NCWSC ad on digital billboards	Car wash message on billboards - Schofield Ave & STH 20	2	travelers
04/12/09	Letter	Federal Clean Water Act, storm water utilities, reducing stormwater pollution		Wisconsin Rapids residents
04/18/09	Compost Classes		3	workshop participants
04/28/09	Letter	stormwater pollution information/ways to help		carpet/upholstery cleaning companies & landscapers
04/30/09	Compost Classes		3	workshop participants
05/06/09	Compost Classes		3	workshop participants
05/07/09	Compost Classes		3	workshop participants
05/01/09	Compost Pail & Bin Sales		3	workshop participants
05/22/10	Wisconsin River Cleanup	Trash pick up and stormwater educational presentation;	2, 3, 4, 5	250 High School Students from 10 schools
05/28/09	Rain Barrel Workshops	Wisconsin Rapids and Weston, Educational presentation on infiltration	5	participants
05/30/09	Rain Barrel Workshops	Wisconsin Rapids and Weston, Educational presentation on infiltration	5	participants
05/28/09	Demonstration Rain Gardens	Wausau (CPZ), Kronenwetter, and Wisconsin Rapids	5	volunteers, media
08/01/09	Demonstration Rain Gardens	Wausau (CPZ), Kronenwetter, and Wisconsin Rapids	5	volunteers, media
08/25/09	Radio broadcast	Explaining NCWSC and rain gardens	5	radio listeners
08/01/09	Rain Barrel Workshops	Wausau, Educational presentation on infiltration	5	40 participants
07/30/2009 & 08/13/09	Presentation/Educational session	Camp Dell Eau Claire - Girl Scouts	2	30 Girl Scouts & 3 leaders
08/04/09 - 08/09/09	Display board	Wisconsin Valley Fair	2	fair attendees
10/03/09	Rain Barrel Workshops	Marshfield Green Living Expo	2	25 participants
2008, 2009, 2010	Public Participation	Monthly updates to Marathon County Metropolitan Commission	1, 2, 3, 4, 5	Commissioners, staff, DOT, FHA
02/10/10	Follow up survey	follow up to initial survey		
March/April 2010	Earth Week Commercial		2	
04/08/10	Storm water pollution prevention education	Engineering Department, Street Department, Wastewater Department		City of WI Rapids Engineering, Street and Wastewater Departments
05/11/10	Scouts in Government	Educational presentation on watersheds, rainbarrel construction		40+ Scouts and leaders
05/21/10	Wisconsin River Cleanup	Educational presentation, participation in cleanup	2,3,4,5	200 High school students
Spring 2010	Bio-Filter Install	Construction of Bio-filter at Library as part of parking lot install (high visibility)		Engineering, Street Dpt
9/8/2010	Letter with brochures	Norton Pond Construction		Engineering
9/13/2010	Public Hearing	Norton Pond Construction		Engineering
Summer/Fall	Collecting Rain Barrels	Collecting Rain Barrels for Spring 2011 workshop (May 18, 2011)		Engineering
ONGOING	website	http://basineducation.uwex.edu/central/wis/stormwater.htm		Engineering, Street Dpt
09/28/10	Rain Barrel Workshops	Schofield		Workshop will be done in 2011
10/01/10	Community Connections Newsletter Article Volume 3 Issue 4	Community Gardens - A True Community Effort	Donated 2 rainbarrels to Community Gardens	
Fall 2010	Digital Billboard	stormwater pollution information/ways to help		
Summer 2010	Rain Garden Installation	Marshfield fire station		
03/01/10	Weston Focus Newsletter article	Sustainable Weston		Weston residents & interested public
03/19/10	Weston Wire	Street Sweeping article		Weston residents & interested public
05/14/10	Weston Wire	Sustainable Weston article		Weston residents & interested public
06/10/10	Weston Wire	Rain barrel workshop article		Weston residents & interested public
06/24/10	Weston Wire	Stormwater story & rain barrel workshop article		Weston residents & interested public
12/02/10	Weston Wire	Green Tier Legacy Recognition article		Weston residents & interested public
06/01/10	Weston Wire	Weston Consumer Confidence Report		Weston residents & interested public
01/18 - 01/21/2010		Meetings with 12 Stevens Point elementary schools, WRWA poster contest, Environmental Education Issues, pet waste brochures to city treasurers to be distributed with dog licenses.		Stevens Point elementary education teachers
02/10/10	Food Fair - Water education booth	Environscape runoff model, brochures (pet waste, water cycle color book, stormwater, rethinking yard care, polluted runoff, new fertilizer law, water quality and food choices, protecting water quality, storm sewers).		500-600 people from businesses, farmers, kids, general public, government officials
03/14/10	Stormwater overview	Presentation by Becher Hoppe to the Schofield Board of Public Works		Schofield Board of Public Works
12/18/10		Rain Harvesting presentation - Living Color Design		NCWSC Members
07/12/11 - 07/14/11	Farm Technology Days	Rain garden & rainbarrel display, groundwater model, watershed model		
07/15/11	Rain Barrel Workshops			
07/22/11	Rain Barrel Workshops			
08/01/11 - 08/05/11	Central Wisconsin Fair	Rain garden & rainbarrel display		
09/11 - 10/11	Marcus Theaters	Rubber Ducky Commercial		
10/08/11	Marathon County Ladies Holiday Party	Donated rainbarrel and educational materials for raffle		
Summer, 2011	Rain Garden Installation	Stevens Point, Rothschild		
05/11/12	Wisconsin River Cleanup	Educational presentation, participation in cleanup	2,3,4,5	200 High school students & volunteers
04/20/12 - 07/13/12	Marcus Theaters	Rubber Ducky Commercial	2	210 runs/wk for 12 wks; 5000-8000 viewers per wk
12/08/12	Rain Barrel Workshops	Schofield	5	NCWSC members and participants

**STORM WATER MANAGEMENT SUB-COMMITTEE
OUTREACH AND EDUCATION PLAN EXPENSES**
March 26, 2013

DATE	VENDOR	SERVICE	COST	STARTING BALANCE	REMAINING BALANCE
				\$27,500.00	
03/24/08	Excal Visual	Training DVD	\$346.50		\$27,153.50
06/01/08	Wisconsin River Cleanup	Sponsorship	\$200.00		\$26,953.50
06/04/08	L&S	Printing of E&O Plan	\$90.05		\$26,863.45
06/12/08	L&S	Laminating - display	\$39.00		\$26,824.45
06/25/08	Mileage	Storm drain stenciling	\$19.19		\$26,805.26
	UW-River Falls	Survey	\$6,323.00		\$20,482.26
		Printing of E&O Plan	\$23.00		\$20,459.26
03/24/09	brochure		\$84.58		\$20,374.68
04/06/09	Channel 7 - Earth Week	Commercial	\$4,000.00		\$16,374.68
04/06/09		sewer brochures	\$15.00		\$16,359.68
04/20/09	League of Municipalities	Membership Dues	\$300.00		\$16,059.68
05/20/09		Plants & materials	\$864.00		\$15,195.68
04/20/09		WI River Clean Up	\$300.00		\$14,895.68
05/15/09	Menards	Rain barrel supplies	\$1,072.04		\$13,823.64
	Rain barrel workshop	participant fees		\$1,080.00	\$14,903.64
05/13/09	Agrecol Corporation	Rain garden plants (Kronenwetter & Wausau)			\$14,903.84
		4x4 16' ac treated	\$16.42		\$14,887.22
06/24/09		plant reimbursement	\$750.00		\$14,137.22
07/06/09		rain garden signs	\$443.10		\$13,694.12
08/01/09	Menards	Rain barrel supplies	\$643.80		\$13,050.32
		credit on rain barrel supplies	-\$205.68		\$13,256.00
08/01/09	Rain barrel workshop	participant fees		\$630.00	\$13,886.00
10*05/09	Rain barrel workshop	supplies	\$124.61		\$13,761.39
10/12/09	Rain barrel workshop	supplies	\$298.10		\$13,463.29
10/15/09	Rain barrel workshop	supplies	\$203.47		\$13,259.82
10/14/09	Rain barrel workshop	participant fees		\$300.00	\$13,559.82
10/19/09	Rain barrel workshop	supplies	\$20.28		\$13,539.54
		Municipalities contribution		\$16,500.00	\$30,039.54
03/22/10	UW-River Falls	survey work	\$5,566.67		\$24,472.87
03/29/10		Donate to wi river cleanup	\$300.00		\$24,172.87
04/03/10	Rain barrel workshop	fee		\$30.00	\$24,202.87
05/14/10	Menards	1/2 wash mach box valve	\$48.93		\$24,153.94
04/12/10	Channel 7 - Earth Week	ads	\$4,000.00		\$20,153.94
05/24/10		bookmarks	\$117.04		\$20,036.90
06/04/10	Rain barrel workshop	fee		\$660.00	\$20,696.90
05/24/10		decals	\$275.50		\$20,421.40
09/29/10	Rain barrel workshop	participant fees		\$551.00	\$20,972.40
09/30/10	Rain barrel workshop	fee		\$75.00	\$21,047.40
11/29/10		coalition contribution	\$750.00		\$20,297.40
12/01/10	Menards	wash mach box valve	\$419.40		\$19,878.00
03/21/11		Donate to wi river cleanup	\$300.00		\$19,578.00
06/06/11	Menards	Materials for mini-house	\$128.78		\$19,449.22
06/14/11	Menards	Materials for mini-house	\$8.96		\$19,440.26
07/12/11	Menards	pond liner & pump	\$89.64		\$19,350.62
07/18/11		supplies	\$81.58		\$19,269.04
07/19/11		55 gal drums (100)	\$1,500.00		\$17,769.04
07/25/11	Kris Tiles - reimbursement	Plants for mini-house	\$69.88		\$17,699.16
08/08/11	Menards	1/2 wash mach box valve	\$55.92		\$17,643.24
08/11/11		plants for stormwater display	\$1,738.80		\$15,904.44
09/02/11		rain barell wkshop supplies	\$147.24		\$15,757.20
09/12/11		marcus cedar creek ads	\$920.00		\$14,837.20
10/13/11		water signs 18x24	\$649.50		\$14,187.70
12/31/11	Workshop	deposits		\$688.30	\$14,876.00
01/09/12		Municipalities contribution		\$6,000.00	\$20,876.00
02/13/12	Deposit	Municipalities contribution		\$2,000.00	\$22,876.00
02/20/12	Deposit	Municipalities contribution		\$1,000.00	\$23,876.00
02/27/12	Deposit	Municipalities contribution		\$1,000.00	\$24,876.00
04/19/12	Wisconsin River Cleanup		\$300.00		\$24,576.00
05/14/12	Mini rain garden plants		\$28.39		\$24,547.61
05/01/12	Marcus theaters		\$920.00		\$23,627.61
06/28/12	Marcus theaters		\$920.00		\$22,707.61
07/12/12	Marcus theaters		\$920.00		\$21,787.61
12/26/12	Schoen Engineering	ordinance work	\$3,060.00		\$18,727.61
12/31/12	Home Depot	rainbarrel supplies	\$146.95		\$18,580.66
		TOTAL:			

\$6,295.34

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2012

10 -General Fund
Street Cleaning

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
<u>Personnel Services</u>					
53310-01-21000 Wages - Perm - Regular	30,222.00	6.24	32,339.69	107.01	(2,117.69)
53310-01-22000 Overtime	250.00	0.00	149.50	59.80	100.50
53310-01-51000 Social Security	2,331.00	8.44	2,405.66	103.20	(74.66)
53310-01-52000 Retirement (WRS)	1,798.00	0.00	1,916.47	106.59	(118.47)
53310-01-54000 Health Insurance	8,646.00	0.00	5,626.61	65.08	3,019.39
53310-01-55000 Life Insurance	<u>208.00</u>	<u>0.00</u>	<u>162.49</u>	<u>78.12</u>	<u>45.51</u>
TOTAL Personnel Services	43,455.00	14.68	42,600.42	98.03	854.58
<u>Supplies & Expenses</u>					
53310-03-40000 Operating Supplies	1,500.00	0.00	186.74	12.45	1,313.26
53310-03-46000 Uniform Services	425.00	31.62	371.07	87.31	53.93
53310-03-46500 Safety Toe Boots	150.00	0.00	87.00	58.00	63.00
53310-03-91000 Equipment Rental	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Supplies & Expenses	2,075.00	31.62	644.81	31.08	1,430.19
TOTAL EXPENDITURES	45,530.00	46.30	43,245.23	94.98	2,284.77

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2013

10 -General Fund
 Street Cleaning

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
<u>Personnel Services</u>					
53310-01-21000 Wages - Perm - Regular	31,013.00	0.00	0.00	0.00	31,013.00
53310-01-22000 Overtime	250.00	0.00	0.00	0.00	250.00
53310-01-51000 Social Security	2,392.00	0.00	0.00	0.00	2,392.00
53310-01-52000 Retirement (WRS)	2,079.00	0.00	0.00	0.00	2,079.00
53310-01-54000 Health Insurance	8,683.00	0.00	0.00	0.00	8,683.00
53310-01-55000 Life Insurance	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
TOTAL Personnel Services	44,617.00	0.00	0.00	0.00	44,617.00
<u>Supplies & Expenses</u>					
53310-03-40000 Operating Supplies	1,500.00	0.00	137.60	9.17	1,362.40
53310-03-46000 Uniform Services	425.00	0.00	0.00	0.00	425.00
53310-03-46500 Safety Toe Boots	150.00	0.00	154.00	102.67	(4.00)
53310-03-91000 Equipment Rental	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Supplies & Expenses	2,075.00	0.00	291.60	14.05	1,783.40
TOTAL EXPENDITURES	46,692.00	0.00	291.60	0.62	46,400.40

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2013

10 -General Fund
Stormwater Maintenance

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
<u>Personnel Services</u>					
53314-01-21000 Wages - Perm - Regular	8,722.00	0.00	0.00	0.00	8,722.00
53314-01-22000 Overtime	250.00	0.00	0.00	0.00	250.00
53314-01-25000 Wages - Temp - Regular	100.00	0.00	0.00	0.00	100.00
53314-01-51000 Social Security	694.00	0.00	0.00	0.00	694.00
53314-01-52000 Retirement (WRS)	603.00	0.00	0.00	0.00	603.00
53314-01-54000 Health Insurance	2,442.00	0.00	0.00	0.00	2,442.00
53314-01-55000 Life Insurance	<u>44.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>44.00</u>
TOTAL Personnel Services	12,855.00	0.00	0.00	0.00	12,855.00
<u>Contractual Services</u>					
53314-02-15000 Contract Services	0.00	0.00	0.00	0.00	0.00
53314-02-21500 Water Department Jetter	750.00	0.00	154.00	20.53	596.00
53314-02-21750 Water Department Digging	750.00	0.00	0.00	0.00	750.00
53314-02-26100 Television - Storm Sewer	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>
TOTAL Contractual Services	3,000.00	0.00	154.00	5.13	2,846.00
<u>Supplies & Expenses</u>					
53314-03-40000 Operating Supplies	5,000.00	0.00	0.00	0.00	5,000.00
53314-03-73000 Manhole Castings	10,000.00	0.00	0.00	0.00	10,000.00
53314-03-91000 Equipment Rental	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Supplies & Expenses	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL EXPENDITURES	30,855.00	0.00	154.00	0.50	30,701.00

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2012

10 -General Fund
Stormwater Maintenance

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
<u>Personnel Services</u>					
53314-01-21000 Wages - Perm - Regular	8,000.00	0.00	12,146.19	151.83	(4,146.19)
53314-01-22000 Overtime	500.00	0.00	31.18	6.24	468.82
53314-01-25000 Wages - Temp - Regular	150.00	0.00	85.00	56.67	65.00
53314-01-51000 Social Security	662.00	0.00	902.57	136.34	(240.57)
53314-01-52000 Retirement (WRS)	510.00	0.00	718.42	140.87	(208.42)
53314-01-54000 Health Insurance	2,289.00	0.00	3,399.73	148.52	(1,110.73)
53314-01-55000 Life Insurance	<u>55.00</u>	<u>0.00</u>	<u>27.15</u>	<u>49.36</u>	<u>27.85</u>
TOTAL Personnel Services	12,166.00	0.00	17,310.24	142.28	(5,144.24)
<u>Contractual Services</u>					
53314-02-15000 Contract Services	0.00	0.00	0.00	0.00	0.00
53314-02-21500 Water Department Jetter	1,500.00	0.00	233.15	15.54	1,266.85
53314-02-21750 Water Department Digging	1,000.00	0.00	0.00	0.00	1,000.00
53314-02-26100 Television - Storm Sewer	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
TOTAL Contractual Services	5,000.00	0.00	233.15	4.66	4,766.85
<u>Supplies & Expenses</u>					
53314-03-40000 Operating Supplies	5,000.00	(784.00)	3,563.32	71.27	1,436.68
53314-03-73000 Manhole Castings	10,000.00	80.00	9,653.44	96.53	346.56
53314-03-91000 Equipment Rental	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Supplies & Expenses	15,000.00	(704.00)	13,216.76	88.11	1,783.24
TOTAL EXPENDITURES	32,166.00	(704.00)	30,760.15	95.63	1,405.85

SWEEPING 2012

MONTH	TOTAL YARDS OF SWEEPINGS	TOTAL GALLONS OF WATER USED
MARCH	615	28,000
APRIL	164	20,000
MAY	131	13,640
JUNE	213	13,440
JULY	155	16,320
AUGUST	99	14,880
SEPTEMBER	291	14,160
OCTOBER	1021	21,180
NOVEMBER	121	5,160
2012 TOTALS	2810	146,780

STORM WATER MAINTENANCE 2012

DATE	STRUCTURE ID#	LOCATION	WORK TYPE	EMPLOYEES	TOTAL MAN HOURS
3/27/12	IN0364	Hope & E 3 rd SW	Repair & Clean Catch Basin	KG, KP	13
3/28/12		E 8 th – Lake to Sales E 9 th – Lake to Sales Cottage – W Main to W 10 th	Inspect Catch Basins & Manholes	KG, KP	15
4/9/12		Spring Rd & S State St	Replace Culvert	RD, KG, CG, KP	35
4/10/12		Spring Rd & S State St	Replace Culvert	RD, KG, CG, KP	32.5
4/19/12		E 8 th – Lake to Sales E 9 th – Lake to Sales Cottage – W Main to W 10 th	Inspect Manholes	KG, KP	4
4/23/12		E 8 th – Lake to Sales E 9 th – Lake to Sales Cottage – W Main to W 10 th	Inspect Catch Basins	KG, KP	20
4/24/12	IN1681	Cottage St & W 8 th St NW	Repair and Clean Catch Basin	KG, KP	2
4/24/12	IN1680	Cottage St & W 8 th St NE	Repair and Clean Catch Basin	KG, KP	2
4/24/12	IN1478	Cottage St & W 7 th St NW	Repair and Clean Catch Basin	KG, KP	2
4/24/12	IN1504	Cottage St & Grand Ave SW	Repair and Clean Catch Basin	KG, KP	2
4/24/12	IN1520	Cottage St & W 3 RD St NE	Repair and Clean Catch Basin	KG, KP	2.5
4/24/12	IN1521	Cottage St & W 8 th St NW	Repair and Clean Catch Basin	KG, KP	2.5

STORM WATER MAINTENANCE 2012

DATE	STRUCTURE ID#	LOCATION	WORK TYPE	EMPLOYEES	TOTAL MAN HOURS
4/25/12			Clean Catch Basins with Water Utility	KG, MK	7
5/30/12	IN1684	N State St & W 8 th St NW	Repair and Clean Catch Basin	KG, KP	10
5/30/12	M4-033	Edgewater Dr	Repair and Clean Manhole	KG, KP	8
5/31/12	IN1130	601 S Center Ave	Repair and Clean Catch Basin	KG, KP	8
5/31/12	IN1242	E Main St	Repair and Clean Catch Basin	KG, KP	11
6/4/12	IN1242	E Main St	Repair and Clean Catch Basin	KG, KP	8
6/5/12	IN1243	E Main St & Center Ave NE	Repair and Clean Catch Basin	KG, KP	20
6/6/12	IN1500	Cottage St & W 4 th St SW	Repair and Clean Catch Basin	KG, KP	8
6/6/12	IN1668	Cottage St & W10th St SW	Repair and Clean Catch Basin	KG, KP	5
6/11/12	IN1522	Cottage St & W 3 rd St SW	Repair and Clean Catch Basin	KG, KP	20
6/12/12	IN1522	Cottage St & W 3 rd St SW	Replace Casting & Repair Curb And Gutter	KG, KP	10
6/12/12	IN1326	E 8 th St & Lake St	Repair and Clean Catch Basin	KG, KP	10
6/13/12	IN1498	607 Cottage St	Repair and Clean Catch Basin	KG, KP	8
6/18/12	IN1477	W 7 th St & Cottage St	Repair and Clean Catch Basin	KG, KP	16
7/10/12	STMH201 IN1243 IN1478 IN1477 IN1326	802 Jefferson St Main St & Center Av W 7 th & Cottage St W 7 th & Cottage St E 8 th St & Lake St	Patch Asphalt Around Castings	KG, KP	20
7/11/12	IN0398	E 8 TH St & Kyes St SW	Repair and Clean Catch Basin	KG, KP	5

STORM WATER MAINTENANCE 2012

DATE	STRUCTURE ID#	LOCATION	WORK TYPE	EMPLOYEES	TOTAL MAN HOURS
7/23/12	IN1680 IN1681	W 8 th St & Cottage	Set Castings & Replace Curb	KG, KP, LZ	29.5
7/24/12	IN1684	W 8 th & N State St	Repair and Clean Catch Basin	KG, KP	16
7/25/12	IN1325	E 8 th & Lake St	Repair and Clean Catch Basin	KG, KP, LZ	29.5
7/26/12	IN8197	Cotey St	Repair and Clean Catch Basin	KG, KP	17.5
8/2/12	IN0027	E 3 rd St & Spruce St SE	Repair and Clean Catch Basin	MK, KP	12
8/7/12	IN1067 IN1453 IN1456	O'Day St E 7 TH St & Hendricks St	Repair and Clean Catch Basin	MK, KP	20
8/13/12	IN0176 IN0593	E 10 TH & Hollywood Commerce & Zonie	Repair and Clean Catch Basin	MK, KP	20
8/29/12	MO 8, MO 18, MO 16, MO 85, MO 50, MO 48, MO 55, 033, 034, 035, MO 67, MO 92, MO 91, MO 68	Outfalls Throughout the City	Inspect Outfalls Throughout the City	ML, MS	20
9/6/12	033	Kinzel St	Patch Outfall	MK, MS	4
9/10/12		E 8 TH ST Lake St to Sales St	Repair Manholes and Replace Castings	MK, KP	20
9/11/12		E 9 TH ST Lake St to Sales St	Repair Manholes and Replace Castings	MK, KP	20
9/12/12		E 8 th & E 9 TH ST Lake St to Sales St	Repair Manholes and Replace Castings	MK, KP	5.5

STORM WATER MAINTENANCE 2012

DATE	STRUCTURE ID#	LOCATION	WORK TYPE	EMPLOYEES	TOTAL MAN HOURS
10/15/12	IN0677 IN0676	Glen Dr	Repair and Clean Catch Basin	MK,KP	18
10/16/12	IN0932	923 E Main St	Repair and Clean Catch Basin	MK,KP	13.5
10/22/12	STMH444	W 1 ST St & Wright St	Repair and Clean Manhole	KG, MK	20
10/25/12			Clean Catch Basins	RD, MK	3.5

BOARD OF PUBLIC WORKS
STREET COMMISSIONER'S REPORT
APRIL 24, 2013

WORK:

- Plow streets, alleys and city parking lots.
- Pick up snow from business districts and main streets.
- Remove snow from city parking lots.
- Shovel and plow city sidewalks.
- Sand and salt city sidewalks.
- Salt and Sand streets, alleys, sidewalks and city parking lots.
- Thaw catch basins and storm sewers mains.
- Patch pot holes.
- Cut and trim trees.
- Repair and install signs.
- Sweep streets.
- Clean and repair Street Department buildings.
- Build fence for Court View parking lot.
- Normal Garbage and Recycle Collection.
- Maintenance Shop- Repairs and preventative maintenance on equipment from the Street Dept, Park Dept, Fire and Ambulance Dept, Transit Dept. and Water and Sewage Utility.

EQUIPMENT: Repairs performed on equipment were normal preventative maintenance and repairs, there were not any equipment break downs that required major repairs.
Currently all equipment is working well.

OTHER: We have taken delivery of our new (used) crack filler melter and we have purchased and picked up our larger bucket truck.

Dick Lupton
Street Commissioner

Outstanding Ext Maint 2013

4/16/2013

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Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorn	Rental	Ext Ma	Inspect	DISTRICT	ID	Dis
Jerry Kleinhans	403	East	06-26-12	Need to paint house and repair stacco that is falling off of h	01-07-13 - Court	YES	yes	yes	DP	4	-	
Kyle & Brad Gulke	1504	Jackson	06-13-11	Need to complete siding on house & garage	01-07-13 - Court	YES	no	yes	DP	6	-	
Andrea Thornton	402	Prospect N.	08-21-12	Need to paint garage	01-07-13 - Court	YES	vacant	yes	yes	4	SW	
John Gartman	913	Main E.	01-17-13	Need to remove banner on comm. Building	04-01-13	no	business	no	DP	8	6	
Haunted House LLC	700	Hendricks	04-08-13	Need to renew Conditional Use Permit yearly	04-01-2014	no	no	no	DP	2	-	
Barry Burrows	311	Genesee	03-27-13	Need permit for shed that has been installed	04-02-13	no	no	no	DP	4	-	
Dev. & Leasing Corp.			01-08-13	Orders to condemn dilapidated Building	06-30-13	no	no	yes	DP	8	3	
Jesse Kane	903	Grand Ave.	04-08-13	Need to remove debris in yard area	04-18-13	no	no	yes	SW	5	-	
James Burman	409	Main W.	03-26-13	Needs to remove business sign on building	04-24-13	no	Business	no	DP	3	8	
Amos Robl	206	Thomas N.	04-16-13	Need to clean up yard areas	04-24-13	no	no	yes	SW	6	-	
Charles Meyer	204	Thomas N.	04-16-13	Need to clean up yard areas	04-24-13	no	no	yes	SW	6		
McClay Enterprises	416	Main W.	01-17-13	Need to remove business sign - Out of business	04-29-13 - Court	YES	business	no	DP	3	8	
William Kamholz	1610	2nd E.	05-17-12	Orders to condemn dilapidated accessory building	05-01-13	no	no	yes	DP	8	-	
Snowshack Corp	706	7th E.	02-19-13	House fire, need to remove structures	05-01-13	no	no	yes	DP	2	-	
Park Street Properties	1111	8th E.	01-25-13	Orders to condemn dilapidated garage	05-01-13	no	yes	yes	DP	2	7*	
Shirley Pankow	801	Cedar	03-04-13	Check in spring for garbage in rear yard area	05-01-13	no	yes	yes	SW	1	-	
Jeff Heath	2707	Crescent	12-20-12	Need to remove noncomforming garage on lot	05-01-13	no	no	no	DP	6	-	
Robert Kleinschmidt	311	East	03-29-12	Need to replace siding on house & garage and repair rain g	05-01-13	no	Vacant	yes	SW	4	-	
David Towle	205	Hendricks	01-31-13	Need to remove debris in garage and on back porch and ya	05-01-13	no	yes	yes	SW	3	-	
Seth Hertel	419	Main W.	03-01-13	roof permit and struct letter	05-01-13	no	Business	yes	DP	3		
David & Sandra Towle	1902	Main E.	12-04-12	Need to remove debris in yard area	05-03-13	no	no	yes	SW	8	-	
Wayne Pakonen	507	Eugene	08-22-12	Need to remove debris in yard area	05-06-13 - Court - Att.	YES	no	yes	DP	6	8*	
Mary Mangold	207	Poplar	06-14-12	Need to paint garage	05-15-13	no	no	yes	SW	2	-	
Ed Livingston	410	Prospect N.	11-26-12	Need to cleanup yard area and leveled off and stablized to	05-29-13	YES	vacant	yes	DP	4	-	
Grecian Delight	809	Center Ave	05-17-12	Need to paint canopy, fascia on Restaurant	05-31-13	YES	Business	yes	SW	2	7	
SEMCO			01-08-13	Orders to condemn dilapidated Building	06-01-13	no	Business	yes	DP	8	3	
WPS			01-08-13	Orders to condemn dilapidated Building	06-01-13	no	no	yes	DP	8	3	
Chris Malm	801	1st E.	05-14-12	Need to paint south side of building	06-01-13	no	Business	yes	SW	8	6	
Allen Shidell Sr.	608	2nd E.	09-12-12	Need to paint exterior of Building	06-01-13	no	Business	yes	SW	3	6	
Lucille Waldburger	503	2nd E.	03-21-12	Need to paint house and gargae	06-01-13	no	no	yes	SW	3	6	

Outstanding Ext Maint 2013

4/16/2013

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorn	Rental	Ext Ma	Inspect	DISTRICT	TID Dis
Northern Specialty	325	2nd. E.	08-28-12	Need to paint exterior of building & windows and trim inc.	06-01-13	no	Business	yes	DP	3	6
William Zortman	1500	Cotter Ave	02-12-13	Orders to condemn dilapidated accessory structure	06-01-13	no	no	yes	DP	6	-
Bryon Pfortmiller	510	Douglas	02-08-13	Need paint garage doors and remove brush pile in yard are	06-01-13	no	no	yes	SW	3	
Jerry Geiss	308	Grand	03-30-12	Need to paint west-side wall of comm. Building	06-01-13	no	yes	yes	SW	3	8
David Kottman	1708	Logan Ave	09-05-12	Need to paint house	06-01-13	no	no	yes	SW	8	3
Andrea Krueger	504	Prospect N.	10-16-12	Need to paint garage doors and fascia	06-01-13	no	yes	yes	SW	4	-
Scott Sense	1404	River	11-08-12	Need to paint garage doors	06-01-13	no	no	yes	SW	8	3
Stella Schoener	2304	Sturdevant	09-05-12	Need to paint house and window trim	06-01-13	no	yes	yes	SW	8	3
Holly Bushar	503	Wisconsin	07-13-13	Need to paint garage and replace any curling shingles on ga	06-01-13	no	no	yes	SW	5	-
Jesse Kane	903	Grand	04-24-12	Need to paint garage	06-03-13 - Court	YES	no	yes	SW	5	-
David & Sandra Towle	1902	Main E.	12-04-12	Need to paint all accessory structure(s)	06-04-13	no	no	yes	SW	8	-
Richard Stewart	900	7th E.	11-30-12	Need to paint garage, window trim on house & garage	06-30-13	no	yes	yes	SW	2	-
Douglas Werner	702	8th E.	11-30-12	Need to paint garage	06-30-13	no	no	yes	SW	2	-
Elizabeth Hohman	704	8th E.	11-30-12	Need to paint garage	06-30-13	no	no	yes	SW	2	-
Andrea Krueger	100	Foster S.	11-30-12	Need to repair fascia, paint window trim, tuckpoint brick(w	06-30-13	no	yes	yes	SW	7	8
Shirley Ryan	314	Nast N.	11-30-12	Need to paint garage	06-30-13	no	yes	yes	SW	1	-
Danny Thomas	411	Prospect N.	01-31-13	Orders to condemn dilapidated accessory structure	06-30-13	no	no	yes	DP	4	
MOSH LLC	715	2nd E.	05-16-12	Need to paint trim,fascia boards,replace rotted sills on com	07-01-13	YES	Business	yes	SW	3	6
Custom Heating & Cooling	104	Blaine	09-04-12	Need to paint building and replace missing or broken glass i	07-01-13	no	Business	yes	SW	3	6
Shawn Beckman	611	Poplar	03-16-12	Need to paint house	07-01-13	no	yes	yes	SW	2	-
Tracy Koss	1609	Main W.	04-11-13	Orders to condemn dilapidated accessory structure	07-11-13	no	no	yes	DP	6	-
James & Pamela Bjorklund	121	Cottage	12-12-12	Need to paint garage	07-12-13	no	yes	yes	SW	5	-
Ken & Lynette Kowalski	107	Cottage	12-12-12	Need to paint trim on house and paint garage	07-12-13	no	yes	yes	SW	5	-
Danielle Dahlstrom	1804	Main E.	11-13-12	Need to paint house and garage	07-13-13	no	no	yes	SW	8	-
Joel Schultz	700	St. Paul W.	11-15-12	Need to paint accessory structure and finish siding the hous	07-15-13	no	no	yes	SW	5	-
Chad & Vicki Oberg	107	Stuyvesant	11-15-12	Need to paint front porch trim & repair front ripped screen	07-15-13	no	no	yes	SW	8	-
Chris & Shannon Cortright	101	Stuyvesant	11-15-12	Need to paint front porch trim and window trim	07-15-13	no	no	yes	SW	8	*3
Jason & Beth Weinkauf	109	Stuyvesant	11-15-12	Need to paint garage doors	07-15-13	no	no	yes	SW	8	-
Kevin & Stacey Haring	111	Stuyvesant	11-15-12	Need to paint garage	07-15-13	no	no	yes	SW	8	-
Josh & Tasha Jaeger	102	Cottage	12-17-12	Need to paint garage	07-17-13	no	no	yes	SW	5	*8

Outstanding Ext Maint 2013

4/16/2013

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorn	Rental	Ext Ma	Inspect	DISTRICT	TID Dis
Creative Furniture Group	205	Foster N.	11-19-12	Need to paint garage	07-19-13	no	yes	yes	SW	6	8
Paul & Lori Meyer	1800	Main W.	11-19-12	Need to paint garage doors	07-19-13	no	yes	yes	SW	6	-
Andrew & Gene Krause	302	Pine N.	11-19-12	Need to paint garage	07-19-13	no	no	yes	SW	6	-
James & Kay Roberts	306	Pine N.	11-19-12	Need to paint house and garage	07-19-13	no	no	yes	SW	5	*8
Tim Ellenbecker	304	Pine N.	11-19-12	Need to paint garage	07-19-13	no	no	yes	SW	6	-
Harold & Colleen Marsh	122	Prospect S.	11-20-12	Need to paint garage and doors	07-20-13	no	no	yes	SW	3	-
Robert & Susan Locke	108	Prospect S.	11-20-12	Need to paint house & garage	07-20-13	no	no	yes	SW	3	-
Robert Thompson	104	Hendricks	03-21-12	Need to paint house & garage	07-21-13	no	no	yes	SW	3	-
Clifford Kufahl	402	5th E.	01-24-13	Need to paint garage	07-24-13	no	no	yes	SW	3	-
Gary & Linda Schuster	912	5th E.	01-24-13	Need to paint detached garage	07-24-13	no	no	yes	SW	2	-
Jennifer & Chad Schmidt	504	6th E.	01-24-13	Need to paint house and garage	07-24-13	no	yes	yes	SW	2	-
Stella Schoerner	402	6th E.	01-24-13	Need to paint house and garage	07-24-13	no	yes	yes	SW	3	-
Allan Pazness (new owner)	1100	7th E.	01-24-13	Need to paint house and garage	07-24-13	no	yes	yes	SW	2	-
Creative Finanace Group	1106	7th E.	01-24-13	Need to paint house and garage	07-24-13	no	yes	yes	SW	2	-
Dolores Kleinhans	509	7th E.	01-24-13	Need to paint porch area, trim and garage doors	07-24-13	no	yes	yes	SW	2	-
Donna Mahn	707	Cleveland	01-24-13	Need to paint garage doors	07-24-13	no	no	yes	SW	2	-
Ron & Bonnie Ludwig	208	Cleveland	01-24-13	Need to paint house and garage	07-24-13	no	yes	yes	SW	3	-
Fick Brothers	212	Pier	01-24-13	Need to paint detached garage doors and garage trim	07-24-13	no	yes	yes	SW	3	-
Gary & Rachel Bartz	508	Pier	01-24-13	Need to paint garage	07-24-13	no	no	yes	SW	3	-
Ken Klug	307	Pier	01-24-13	Need to paint garage	07-24-13	no	no	yes	SW	2	-
Mark & Audrey Evans		Pier	01-24-13	Need to paint garage	07-24-13	no	yes	yes	SW	3	-
Kimberly Iwen	412	5th E.	01-24-13	Need to paint fence	07-25-13	no	yes	yes	SW	3	-
Scott Ullman	110	3rd W.	01-28-13	Need to paint garage	07-28-13	no	yes	yes	SW	4	-
Andrew Wallace	404	4th E.	11-28-12	Need to paint house & garage	07-28-13	no	yes	yes	SW	3	-
Joe Von Hirsh	109	Genesee S.	11-28-12	Need to paint garage doors	07-28-13	no	no	yes	SW	3	-
Fastenal Co.	305	1st E.	11-30-12	Need to paint garage	07-30-13	no	Commercial	yes	sw	3	6
James & Betty Belgram	703	9th E.	11-30-12	Need to paint garage doors, paint fascia & soffit, window trim	07-30-13	no	no	yes	SW	2	-
Gerald Schumacher	510	1st E.	01-31-13	Need to paint trim on house	07-31-13	no	no	yes	SW	3	-
Ryan Baker	600	1st E.	01-31-13	Need to paint trim on house and garage	07-31-13	no	yes	yes	SW	3	-
Ron & Margarget Osness	606	3rd E.	01-25-13	Need to paint garage	07-31-13	no	no	yes	SW	2	-

Outstanding Ext Maint 2013

4/16/2013

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorn	Rental	Ext Ma	Inspect	DISTRICT	TID Dis
Sara Mahn & Dennis Burdi	504	3rd E.	01-25-13	Need to paint garage	07-31-13	no	yes	yes	SW	2	-
Kyle Zinter & Sally Weiss	708	4th E.	01-25-13	Need to paint garage	07-31-13	no	no	yes	SW	2	-
Todd Hackbart	604	5th E.	01-25-13	Need to paint garage	07-31-13	no	yes	YES	SW	2	-
Douglas Werner	702	8th E.	01-25-13	Need to paint garage	07-31-13	no	no	yes	SW	2	-
Elizabeth Hohman	704	8th E.	01-25-13	Need to paint garage	07-31-13	no	no	yes	SW	2	-
Bryan Hoffman	804	9th E.	01-25-13	Need to paint garage	07-31-13	no	yes	yes	SW	2	-
James Kretschmer	305	Blaine	01-25-13	Need to paint garage	07-31-13	no	no	yes	SW	3	-
Mary Wilke	505	Cleveland	01-25-13	Need to paint garage	07-31-13	no	no	yes	SW	2	-
David Towle	205	Hendricks	01-31-13	Need to paint house	07-31-13	no	yes	yes	SW	3	-
Evan & Dawn Woller	406	Scott N.	01-25-13	Need to paint garage	07-31-13	no	yes	yes	SW	2	-
Robert & Stephanie Nelso	504	Scott N.	01-25-13	Need to paint garage	07-31-13	no	no	yes	SW	2	-
Jennifer Gartmann	300	Wisconsin	05-09-12	Need to paint garage	07-31-13	no	Vacant	yes	SW	5	-
Donna Petruzates	1506	Cotter Ave	02-12-13	Orders to condemn dilapidated accessory structure	08-01-13	no	no	yes	DP	6	-
201 Prospect LLC	201	Prospect	03-28-13	Orders to condemn dilapidated accessory(s) structure	08-01-13	no	Business	yes	DP	3	-
DC Motors Inc.	2200	Sturdevant	01-21-13	Need to paint window trim, doors and replace any missing	08-01-13	no	Commercial	yes	DP	8	3
Rich & Brenda Greffe	105	Hendricks	01-28-13	Need to paint house & garage	08-02-13	no	yes	yes	SW	3	-
Andrea Krueger	508	Prospect N.	01-28-13	Need to paint house and garage	08-02-13	no	yes	yes	SW	4	-
Richard Adsit	706	Wisconsin	01-28-13	Need to paint house	08-02-13	no	no	yes	SW	5	-
Stacy Beyer	704	Wisconsin	01-28-13	Need to paint house and window trim	08-02-13	no	no	yes	SW	5	-
Stacy Beyer	704	Wisconsin	01-03-13	Need to paint gable and corner pieces	08-02-14	no	no	yes	SW	5	-
Doris Dahlke	208	2nd E.	01-31-13	Need to paint house and repair chimney	08-03-13	no	no	yes	SW	3	-
Brian Sukow	409	Prospect N.	01-31-13	Need to paint house & garage	08-03-13	no	no	yes	DP	4	-
Mae Woller	405	Prospect N.	01-31-13	Need to paint trim on garage	08-03-13	no	no	yes	SW	4	-
Todd & Debra Berndt	406	Cottage	02-07-13	Need to paint garage	08-07-13	no	yes	yes	SW	5	-
Sandra Lee Properties	110	State S.	02-07-13	Need to paint garage	08-07-13	no	yes	yes	SW	3	*8
Randy & Amy Renken	1410	1st E.	02-07-13	Need to paint house	08-08-13	no	no	yes	SW	8	-
Joseph & Janel Pickard	105	Park N.	02-07-13	Need to paint garage	08-08-13	no	no	yes	SW	8	-
Norman & Rita Koch	204	2nd E.	01-08-13	Need to paint house	08-09-13	no	no	yes	DP	3	-
Bruce & Jennifer Bauman	509	Genesee N.	02-11-13	Need to paint garage doors	08-11-13	no	no	yes	SW	4	-
Corey & Julie Maschke	507	Genesee N.	02-11-13	Need to paint garage doors	08-11-13	no	no	yes	SW	4	-

Outstanding Ext Maint 2013

4/16/2013

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorn	Rental	Ext Ma	Inspect	DISTRICT	TID	Dis
G & S Hull Inc.	505	Genesee N.	02-11-13	Need to paint garage	08-11-13	no	yes	yes	SW	4	-	
Patrick Myers	608	Prospect N.	02-11-13	Need to paint garage	08-11-13	no	no	yes	SW	4	-	
Michael Pfund	1310	6th E.	02-15-13	Need to paint garage	08-15-13	no	no	yes	SW	1	-	
Karen Karow	1800	Main E.	02-15-13	Need to panit house	08-15-13	no	yes	yes	SW	8	-	
Mux Family Trust	1500	Main E.	02-15-13	Need to paint house	08-15-13	no	no	yes	SW	8	*3	
Robyn Oleson	2002	Main E.	02-15-13	Need to paint garage doors	08-15-13	no	no	yes	SW	8	-	
Stephanie Theorin/Travis	206	Van Renssela	02-15-13	Need to paint garage doors	08-15-13	no	no	yes	SW	8	-	
Russel & Laurie Grefe	1806	Logan Ave	01-21-13	Need to paint house and garage	08-21-13	no	yes	yes	SW	8	3	
Eugene Williams	501	2nd E.	04-02-13	Need to paint house & garage	09-01-13	no	no	yes	SW	3	6	
James Merkel, Jamie Lane	1006	6th E.	03-19-12	Need to paint house	09-01-13	no	yes	yes	SW	2	-	
Timothy & Debra Kinsey	700	Main W.	04-02-13	Need to paint the house and accessory buildings	09-01-13	no	no	yes	DP	5	*8	
Lincoln County Fair Board		Sales	01-21-13	Need to paint the exterior of the animal barn	09-01-14	no	County	yes	SW	8	-	
City of Merrill	120	Mill	02-21-13	Need to paint exterior of building	09-21-13	no	Commercial	yes	SW	8	6	
Haunted House LLC	700	Hendricks	05-11-11	Need to paint business building	10-12-13 - Court - Att.	YES	Business	yes	DP	2	7	
Jerry Kleinhans	108	Foster S.	11-20-12	Orders to Condemn dilapidated house and garage	10-31-13 (per ZBA)	no	yes	yes	DP	7	8	
Chris Malm	801	1st E.	05-14-12	Need to paint west side of building	12-03-12 - Court - Att.	YES	Business	yes	SW	8	6	
Ryan Ott	700	7th E.	09-21-12	Need to complete siding on house	12-17-12 - Court - Att.	YES	no	yes	DP	2	-	
Richard Kotecki	620	State N.	11-27-12	Interest Remodeling MUST be completed in order to occup	close	no	Vacant	yes	DP	5	-	
Richard Kotecki	620	State N.	11-27-12	Granted by ZBA to Rehab. apartments to avoid condemnati	close	no	Vacant	yes	DP/S	5	-	
Amber Gutowski-Shelfoe	1608	1st E.	04-05-13	Need to remove bags of garbage from back deck	Closed	no	Vacant?	yes	SW	8	-	
Arthur Fergien	810	1st E.	01-15-13	Need to fill in hole by side door of Business enterance	Closed	no	Business	yes	DP	8	6	
Donald Torkelson	205	1st E.	03-13-13	Front exit being blocked by snow	Closed	no	yes	no	DP	3	-	
Ryan Schwartzman	808	1st E.	01-16-13	Need to remove debris by rear of comm. Building	Closed	no	Business	yes	SW	8	6	
Steven Zimmerman	1709	2nd W.	11-12-12	Need to construct an exit landing (4X6 landing) by glass doo	Closed	no	no	no	DP	6	-	
Kimberly Iwen / James Slo	412	5th E.	01-24-13	Need to clean up yard area and remove debris from yard ar	Closed	no	yes	yes	SW	3	-	
Invision Investmetn Prope	414	6th E.	01-24-13	Need to remove couch from yard area	Closed	no	Vacant	yes	SW	3	-	
Dolores Kleinhans	509	7th E.	01-24-13	Need to remove Debris from yard area	Closed	no	yes	yes	SW	2	-	
Jerry & Kane Kleinhans	1008	7th E.	01-24-13	Need to remove debris from yard area	Closed	no	yes	yes	SW	2	-	
Josh Hipke	108	Blaine	04-02-13	No building permit	Closed	no	Business	no	DP	3	6	
Jerry Kleinhans	403	East	02-07-13	Need to remove debris in yard area	Closed	no	yes	yes	SW	4	-	

Outstanding Ext Maint 2013

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Brent Scantlin	100	Foster N.	01-21-13	Need to obtain a sign permit for the sign that was put up wi	Closed	no	Business	no	DP	3	8	
Randall Kurszewski	1805	Main E.	02-11-13	Need to remove debris in rear yard area	Closed	no	yes	yes	SW	8	-	
Fick Brothers	412	Main W.	01-17-13	Need to remove business sign - Out of business	Closed	no	business	no	DP	5	8	
James Burman	409	Main W.	01-17-13	Need to remove business sign - Out of business	Closed	no	business	no	DP	5	8	
Paul & Rhonda Ladewig	111	Ohio N.	12-04-12	Need to remove debris in yard area and along fence	Closed	no	no	yes	SW	7	-	
Stella Schoerner	111	Oregon	01-14-13	Need to remove debris in yard area	Closed	no	yes	yes	SW	6	-	
Harry Kleinhans	101	Park	06-20-12	Need to paint house, garage, replace rotted boards, repair l	Closed	no	yes	yes	SW	8	3	
Corey Nowak	910	Pier	06-05-12	Need to paint garage	Closed	no	no	yes	SW	4	-	
Merrill Seventh Day	101	Polk N.	03-06-13	Sign in Right-of-way on pole must be removed	Closed	no	no	no	SW		-	
Ed Livingston	410	Prospect N.	11-26-12	Need to complete siding on house	Closed	YES	vacant	no	DP	4	-	
Ed Livingston	410	Prospect N.	11-26-12	Need to remove any debris in yard area and out of ROW	Closed	YES	vacant	yes	DP	4	-	
Anthony & Angela Hendric	1408	River	02-11-13	Need to remove debris from front porch area	Closed	no	no	yes	SW	8	-	
Larry Romatoski	1700	River	10-26-12	Need to paint house & garage	Closed	no	YES	YES	sw	8	3*	
Kim Fiebke	1007	St. Paul Dr.	12-04-12	Need to remove debris on front porch area	Closed	no	no	yes	SW	4	-	
Dolores Kleinhans	402	State N.	01-09-13	Need to clean up tree that was cut down and remove brush	Closed	no	no	yes	SW	5	-	
Mark Cooper	102	Stuyvesant N.	03-06-13	Temporary Structure	Closed	no	no	yes	DP	8	3	
Peter Brown	505	Wisconsin	05-11-11	Need to paint house	Closed	YES	yes	yes	SW	5	-	

9c



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CITY OF MERRILL
Inspection Department

1004 East First Street • Merrill, Wisconsin • 54452
Phone: 715-536-4880 • Fax: 715.539.2668

TO: Board of Public Works

FROM: Darin Pagel, Building Inspector

Dear Board Members,

Since the last meeting, have been very busy with multiple issues around the City . The following are some highlights.

- Daily building and zoning questions, issuance of permits, and inspections.
- Have closed several files in regard to nuisance complaints or outstanding orders.
- Have been working on multiple exterior maintenance and nuisance files.
- Continuing to pursue blight elimination inspections.
- Working on compiling cross connection program information.
- Have been doing follow-up cross connection inspections
- Have been involved in conversations with potential new developments.
- Will be attaching a monthly update list on outstanding orders.
- Anxious to begin field work for sidewalk project.

Any questions, I will be at the meeting, Thank you.