

**CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
Tuesday, April 23rd, 2013 at 5:15 P.M.**

**City Hall Basement Conference Room
1004 East First Street**

Voting members of Committee: Alderman Steve Hass (Chairperson),
Aldерwoman Anne Caylor, and Alderman Ryan Schwartzman

1. Call to order
2. Vouchers
3. Consider auditing services contract renewal with Schenck, SC for audit years 2013 through 2017
4. Review and discussion on the Information Technology Department structure and the Information Technology Specialist position
5. Monthly Reports:
 - a. Municipal Court
 - b. Finance/Technology Director Unertl
 - c. City Attorney Hayden
 - d. City Clerk Heideman
 - e. City Administrator Johnson
 - f. City Building/Zoning Permits
6. Next Meeting
7. Public Comment
8. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to conduct annual performance evaluation of City Administrator Johnson
9. The Committee may reconvene in open session for possible action(s) on closed session issues
10. Adjournment

NOTE: It is possible that a quorum of the Common Council will be present at this meeting. However, no Common Council action will be taken.

Agenda prepared by City Clerk Bill Heideman
Agenda reviewed by Alderman Steve Hass

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Date and time agenda was posted: _____ *Posted by:* _____