

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
April 17th, 2013

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Paul Gilk, Chris Malm (4:15-), Richard Mamer, Tim Meehean (4:05-) and Jim Wedemeyer. Absent (ex.): Vickie Yelle. Also present: Don Litzer.

Correspondence received: an invitation to the Library Board to attend the Inaugural Event at the Merrill Historical Society on April 20th.

There was no public comment.

2. Consent Items

M Breitenmoser/S Wedemeyer /C to approve the minutes of the March meeting as printed. M Mamer/S Gilk /C to accept the Monthly Revenue and Expense Printouts and Monthly Statistical Report for March as printed.

3. Reports/Discussion Items/Action Items

A. Conflict of Interest Statement Annual Review: M Meehean/S Mamer /C to retain the policy with no changes.

B. Library Expenditures-Review of Vouchers and Process: Ms. Stevens reviewed Chapter 9 of the Trustee Essentials: A Handbook for Wisconsin Public Library Trustees – Managing the Library's Money. The monthly voucher approval process was reviewed.

C. Reports from Friends/WVLS Representative: The Friends of the Library annual meeting is scheduled for April 29th at 6:30 p.m., featuring a lighthearted program entitled: "Hotdishes, Hotflashes & Hotpads" with Janet Letnes Martin. The Friends are having their spring book sale April 25th, 26th, and 27th. Ms. Stevens read a brief report from Lincoln County's WVLS Representative, Ms. Sauer.

4. Forthcoming Events & Library Director Report

- National Library Week events all week, Food for Fines and refreshments in the lobby.
- National Library Week programs: A Whole Which is Greater: Examining the 2011 Wisconsin "Uprising", with board member Paul Gilk and other contributors, & a gaming program, Boldly Go Games.
- Youth Services staff hosted a table at the MARC last weekend for the Children's Festival.
- New this year, Youth Services staff will be recording a video promoting the Summer Library Program for use in the schools, utilizing a videocamera purchased by the Friends. Staff have taped a puppet show and plan on recording several summer programs.
- The library is participating in the Wisconsin Statewide Tornado Drill.
- Mr. Litzer has tentatively been asked to speak at an upcoming library conference.
- Board members were given a copy of a brief on the State of America's Libraries Report 2013.
- An act of vandalism at the library resulted in two youths suspended from library premises.
- An update was given on building and grounds maintenance projects.
- Mr. Gilk requested follow-up on possible partnerships with Lincoln Hills School and the Lincoln County Jail. This item will be placed on the next agenda.

5. Adjournment:

The meeting adjourned at 4:30 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on May 15th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary