

1304130

**City of Merrill  
Health and Safety Committee  
Monday, March 25, 2013 at 5:00 P.M.  
City Hall Basement Conference Room, 1004 East First Street**

Voting Members Present (3 of 3): Alderwoman Anne Caylor (Chairperson), Alderwoman Kandy Peterson and Alderman Dave Sukow.

Others Present: City Administrator Dave Johnson, Fire Chief Dave Savone, Police Chief Ken Neff, Deputy Health Officer Norbert Ashbeck,, Mary Montes, Cindy Savone and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

**Call to order**

Alderwoman Caylor called the meeting to order at 5:00 P.M.

**Vouchers**

The vouchers were in the meeting packet.

Motion (Sukow/Peterson) to approve the vouchers, as presented. Carried.

**“Picnic” and/or liquor license applications**

None.

**Change of agent application from Walgreens**

Walgreens Co. has submitted a change of agent application and paid the change of agent fee.

They are requesting that Mary Montes be named the agent at Walgreens, 101 North Center Avenue. A copy of the application was included in the meeting packet.

Police Chief Neff has no concerns with the application.

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Motion (Sukow/Peterson) to approve the change of agent application from Walgreens Co., appointing Mary Montes as agent at Walgreens, 101 North Center Avenue. Carried.

### **Nuisance complaints and exterior maintenance report**

The report was in the meeting packet. Deputy Health Officer Ashbeck commented that it has been “quiet” recently as far as nuisance complaints are concerned. Alderwoman Caylor noted that the number of complaints has decreased recently. City Administrator Johnson reported that one building is scheduled to be razed before June. Alderman Sukow stated that the city has been more diligent lately in addressing complaints, and the result is a more beautiful Merrill. City Administrator Johnson mentioned that an article related to grass and weed ordinances will be published in the near future.

### **Monthly Report – Fire Chief Savone**

The report was in the meeting packet. Alderwoman Caylor noted that the report was thorough but large. She suggested that, in the future certain portions of the report could be eliminated. Fire Chief Savone responded that he would eliminate the pictures submitted by school children. He will continue to include letters submitted by citizens, however.

Fire Chief Savone reported that new software is being installed. This should help to eliminate duplicate work as well as increase efficiency.

The bidding process for the new fire station has begun. Disaster training is ongoing.

### **Monthly Report – Police Chief Neff**

The report was in the meeting packet. Alderman Sukow remarked that he was pleased to see that the Police Department is considering adding a K-9 program. In response, Police Chief Neff stated that the Police Department and Lincoln County have been discussing a joint K-9 program. The current target date for implementation is 2015, but that date is flexible. He stated that there is definitely a need for a K-9 program. Eventually, if a program is approved, fundraising will be done.

Police Chief Neff stated that, at the April meeting, he will be presenting the possibility of establishing a Merrill Police Department Reserve Unit.

### **Monthly Report – Lincoln County Humane Society**

The report was in the meeting packet. Alderman Sukow stated that he was pleased to see that the number of animals at the shelter continues to be manageable.

### **Place monthly reports on file**

Motion (Peterson/Sukow) to place the monthly reports on file. Carried.

**Schedule next meeting**

Monday, April 22<sup>nd</sup>, 2013 at 5:00 P.M.

**Public Comment**

None.

**Adjournment**

Motion (Sukow/Caylor) to adjourn. Carried. Adjourned at 5:24 P.M.

Minutes prepared and submitted by:

William N. Heideman, WCMC  
City Clerk