

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
February 20th, 2013

Minutes

1. Opening

Vice-President Gene Bebel called the Regular Meeting of the Board of Trustees to order at 4:04 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, Chris Malm, Tim Meehean, Jim Wedemeyer and Vickie Yelle. Absent (ex.): Mike Geisler and Richard Mamer. Also present: Don Litzer (4:12-) and Ricky S. from MP3.

There was no correspondence. Letters confirming donations given to local non-profits from the staff Casual Friday donations were available for review.

There was no public comment.

2. Consent Items

M Meehean/S Malm/C to approve the minutes of the January meeting as printed.

M Meehean/S Gilk/C to accept the Monthly Revenue and Expense Printouts for December and January & the Monthly Statistical Reports for December and January as printed.

3. Reports/Discussion Items/Action Items

A. 2012 Local Annual Report: Ms. Stevens presented the report. M Yelle/S Meehean/C to approve the report.

B. 2012 State Annual Report System Effectiveness Statement: M Meehean/S Gilk/C to approve the 2012 State Annual Report System Effectiveness Statement as presented.

C. 2012 State Annual Report: M Malm/S Meehean/C to approve the 2012 State Annual Report as presented.

D. Merrill Historical Society Building Project Discussion: M Meehean/S Wedemeyer/C to lay the discussion over until such time as the full board is present.

E. Ad in Celebrating Life-Merrill Courier Special Edition: Ms. Stevens presented information on the opportunity to advertise in the Celebrating Life-Merrill Courier Special Edition. M Meehean/S Breitenmoser/C to approve \$300 for the ad, as well as for funding any future ads for this special publication, with Endowment Fund monies.

F. Staff Position Opening: M Gilk/ S Breitenmoser/C to lift the hiring freeze to fill a position opening due to a staff retirement. Ms. Stevens requested consideration of the library as Ms. Hertel's retirement party venue, but no action was taken.

G. Reports from Friends and WVLS Representative: Ms. Stevens read a brief report from Lincoln County's WVLS Representative, Ms. Sauer. The Friends of the Library Winter 2013 newsletter is available. Spring Booksale dates have been announced. The Friends donated funding for 2 staff members to attend conference/classes and USBs for computer coaching door prizes.

4. Forthcoming Events & Library Director Report

- Senior High School Art Display coming early March. Mr. Bebel commended the artists at the high school for their work.
- February Computer and eBook Coaching sessions saw record attendance.
- 1x1s spring session was cancelled due to low registration.
- eCommerce option was passed by Merrill City Council.
- Additional funding sources to partially cover the costs of Ms. Schwartz's attendance at the IUG conference were received from the Friends and WVLS' Wessler Scholarship, as well as a grant from WVLS totaling \$1,000.
- Building and grounds issues will be on the next board meeting agenda.

5. Adjournment:

The meeting adjourned at 5:10 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on March 20th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary