

**CITY OF MERRILL**  
**BOARD OF PUBLIC WORKS**  
**Wednesday, January 23, 2013 at 5:30 P.M.**  
**City Hall Basement Conference Room**  
**1004 E. First St.**

Voting members of Board: Alderman Steve Hass, Alderman John Burgener, Alderman Chris Malm, Street Commissioner Richard Lupton and Mayor Bill Bialecki (Mayor may only vote in case of a tie)

**AGENDA**

1. Call to order
2. Vouchers
3. Consider continuation of Street Department's two cents per gallon fuel surcharge (requested by Finance/Technology Director Kathy Unertl)
4. Review current winter parking policy and consider potential changes (requested by Alderman Steve Hass)
5. Monthly reports:
  - a. Street Commissioner
  - b. Exterior maintenance
  - c. Northwinds Inspection
  - d. City Hall Maintenance Supervisor
  - e. Contract Engineering firms
6. Establish date and time of next meeting
7. Public Comment
8. Adjournment

*NOTE: It is possible that a quorum of the Common Council will be present at this meeting, but no Common Council action will be taken.*

Agenda prepared by City Clerk Bill Heideman  
Agenda reviewed by Mayor Bill Bialecki, Chairperson

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at 536-5594

Date and time agenda was posted: \_\_\_\_\_ Posted: \_\_\_\_\_

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PACKET: 04747 BPW 2012

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-002222 ARROW TERMINAL, LLC</b>						
I-0083482-IN		CLEAR SEAL BUTT SPLICE/FEMALE	40.22			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		CLEAR SEAL BUTT SPLICE/FEMALE		10 53240-03-40000	Operating Supplies	40.22
=== VENDOR TOTALS ===			40.22			
<b>01-000067 BATTERIES PLUS</b>						
I-069-237264		12V 8D RAY PRO 12	389.98			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		12V 8D RAY PRO 12		10 53240-03-40000	Operating Supplies	389.98
=== VENDOR TOTALS ===			389.98			
<b>01-000078 BRUCE MUNICIPAL &amp; EQ INC</b>						
C-3148		VALVE	35.82CR			
12/31/2012	1	DUE: 10/26/2012 DISC: 10/26/2012		1099: N		
		VALVE		10 53240-03-40000	Operating Supplies	35.82CR
=== VENDOR TOTALS ===			35.82CR			
<b>01-002809 CARQUEST OF MERRILL</b>						
I-10846-120700		DRAIN PLUG	5.66			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		DRAIN PLUG		10 53240-03-40000	Operating Supplies	5.66
I-10846-120986		CLASS 3 BALL MOUNT	29.99			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		CLASS 3 BALL MOUNT		10 53240-03-40000	Operating Supplies	29.99
I-10846-121011		CLASS 3 BALL MOUNT	25.99			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		CLASS 3 BALL MOUNT		10 53240-03-40000	Operating Supplies	25.99
=== VENDOR TOTALS ===			61.64			
<b>01-001890 CENTRAL WISCONSIN COOPERATIVE</b>						
I-319242		BLADES	79.90			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		BLADES		10 53240-03-40000	Operating Supplies	79.90
=== VENDOR TOTALS ===			79.90			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-000202 D.C. MOTORS, INC</b>						
I-10212		REPAIRS	193.00			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		REPAIRS		10 53240-03-40000	Operating Supplies	193.00
=== VENDOR TOTALS ===			193.00			
<b>01-000131 ETCO ELECTRIC SUPPLY</b>						
I-3130494		SUPPLIES	447.36			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		SUPPLIES		10 53420-08-75500	Street Light Poles/Light	447.36
=== VENDOR TOTALS ===			447.36			
<b>01-000232 FABCO EQUIPMENT, INC.</b>						
C-C197253		CORE PUMP	237.48CR			
12/31/2012	1	DUE: 12/27/2012 DISC: 12/27/2012		1099: N		
		CORE PUMP		10 53240-03-40000	Operating Supplies	237.48CR
I-C196412		GASKETS/SEALS	102.57			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		GASKETS/SEALS		10 53240-03-40000	Operating Supplies	102.57
I-C199049		SWITCH/PUMP/KIT-SEAL	205.98			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		SWITCH/PUMP/KIT-SEAL		10 53240-03-40000	Operating Supplies	205.98
=== VENDOR TOTALS ===			71.07			
<b>01-000212 FASTENAL COMPANY</b>						
I-WIMER66093		MATERIALS	45.03			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		MATERIALS		10 53240-03-40000	Operating Supplies	45.03
I-WIMER66098		HOOKS, LINKS	40.06			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		HOOKS, LINKS		10 53240-03-40000	Operating Supplies	40.06
I-WIMER66430		SUPPLIES	9.46			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		SUPPLIES		10 53240-03-40000	Operating Supplies	9.46
=== VENDOR TOTALS ===			94.55			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-000632 FERGUSON ENTERPRISES #331</b>						
I-0778381		MATERIALS	106.11			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		MATERIALS		10 53240-03-40000	Operating Supplies	106.11
=== VENDOR TOTALS ===			106.11			
<b>01-000236 G &amp; K SERVICES</b>						
I-1016678909		UNIFORMS	165.24			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		UNIFORMS		10 53635-03-46000	Uniform Services	8.69
		UNIFORMS		10 53620-03-46000	Uniform Services	14.50
		UNIFORMS		10 53240-03-40000	Operating Supplies	40.03
		UNIFORMS		10 53300-03-46000	Uniform Services	85.07
		UNIFORMS		10 53230-03-40000	Operating Supplies	16.95
I-1016681797		UNIFORMS	165.24			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		UNIFORMS		10 53635-03-46000	Uniform Services	8.69
		UNIFORMS		10 53620-03-46000	Uniform Services	14.50
		UNIFORMS		10 53240-03-40000	Operating Supplies	40.03
		UNIFORMS		10 53300-03-46000	Uniform Services	85.07
		UNIFORMS		10 53230-03-40000	Operating Supplies	16.95
I-1016684701		UNIFORMS	159.49			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		UNIFORMS		10 53620-03-46000	Uniform Services	14.50
		UNIFORMS		10 53635-03-46000	Uniform Services	8.69
		UNIFORMS		10 53240-03-40000	Operating Supplies	38.53
		UNIFORMS		10 53300-03-46000	Uniform Services	80.57
		UNIFORMS		10 53230-03-40000	Operating Supplies	17.20
I-1016687618		UNIFORMS	159.24			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		UNIFORMS		10 53620-03-46000	Uniform Services	14.50
		UNIFORMS		10 53635-03-46000	Uniform Services	8.69
		UNIFORMS		10 53240-03-40000	Operating Supplies	38.53
		UNIFORMS		10 53300-03-46000	Uniform Services	80.57
		UNIFORMS		10 53230-03-40000	Operating Supplies	16.95
=== VENDOR TOTALS ===			649.21			

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<b>01-000704 INLAND POWER GROUP</b>						
I-1419414-00		SEAL ASSEMBLY/INSTALLER	69.19			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		SEAL ASSEMBLY/INSTALLER		10 53240-03-40000	Operating Supplies	69.19
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I-2117284-00		PARTS/REPAIR	2,409.38			
12/30/2012	1	DUE: 12/30/2012 DISC: 12/30/2012		1099: N		
		PARTS/REPAIR		10 53240-03-40000	Operating Supplies	2,409.38
=== VENDOR TOTALS ===			2,478.57			
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<b>01-001345 K&amp;S FUEL INJECTION, INC</b>						
I-S09351		REPAIR/MATERIALS	1,093.04			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		REPAIR/MATERIALS		10 53240-03-40000	Operating Supplies	1,093.04
=== VENDOR TOTALS ===			1,093.04			
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<b>01-000148 LINCOLN CO. HWY DEPT</b>						
I-11/2012		EXPENDITURE 10/29-11/25	18,813.96			
12/07/2012	1	DUE: 12/07/2012 DISC: 12/07/2012		1099: N		
		EXPENDITURE 10/29-11/25		10 53312-03-40000	Operating Supplies	18,813.96
=== VENDOR TOTALS ===			18,813.96			
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<b>01-003055 MATCO TOOLS</b>						
I-6732		VALVE CORE/TIRE THREAD	17.39			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		VALVE CORE/TIRE THREAD		10 53240-03-40000	Operating Supplies	17.39
=== VENDOR TOTALS ===			17.39			
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<b>01-002549 MEDFORD COOPERATIVE INC</b>						
I-4004483		FUEL	27,622.00			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		FUEL		10 53240-03-40000	Operating Supplies	27,622.00
=== VENDOR TOTALS ===			27,622.00			

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<b>01-000041 MERRILL ACE HARDWARE</b>						
I-109341/1		PLUG/BUSHING	4.08			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		PLUG/BUSHING		10 53240-03-40000	Operating Supplies	4.08
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I-109522/1		CONNECTOR/WIRE	19.89			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		CONNECTOR/WIRE		10 53240-03-40000	Operating Supplies	19.89
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I-109524/1		CONNECTOR/PLUG	20.97			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		CONNECTOR/PLUG		10 53240-03-40000	Operating Supplies	20.97
		=== VENDOR TOTALS ===	44.94			
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<b>01-001453 MID-STATES BLADE &amp; CHAIN, INC</b>						
I-3437		BLADES	3,932.23			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		BLADES		10 53240-03-40000	Operating Supplies	3,932.23
		=== VENDOR TOTALS ===	3,932.23			
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<b>01-000529 MID-STATES EQUIPMENT INC</b>						
I-1218076-01		MATERIALS	25.91			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		MATERIALS		10 53240-03-40000	Operating Supplies	25.91
		=== VENDOR TOTALS ===	25.91			
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<b>01-000540 NAPA AUTO PARTS</b>						
I-391571		AMMETER	19.58			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		AMMETER		10 53240-03-40000	Operating Supplies	19.58
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I-392212		DOOR HINGE PIN/BUSHING KIT	14.98			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		DOOR HINGE PIN/BUSHING KIT		10 53240-03-40000	Operating Supplies	14.98
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I-392941		BATT/CABLE CONNECTOR	34.25			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		BATT/CABLE CONNECTOR		10 53240-03-40000	Operating Supplies	34.25
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I-393405		FLASHER/ADAPTER/COUPLER	43.10			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		FLASHER/ADAPTER/COUPLER		10 53240-03-40000	Operating Supplies	43.10

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01-000540 NAPA AUTO PARTS ( ** CONTINUED ** )						
I-393495		BATTERY CHARGER	35.40			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		BATTERY CHARGER		10 53240-03-40000	Operating Supplies	35.40
I-393497		PRI WIRE	23.00			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		PRI WIRE		10 53240-03-40000	Operating Supplies	23.00
=== VENDOR TOTALS ===			170.31			
01-000335 NEENAH FOUNDRY CO						
I-767718		GRATE	80.00			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		GRATE		10 53314-03-73000	Manhole Castings	80.00
=== VENDOR TOTALS ===			80.00			
01-000336 NIENOW ELECTRIC, INC						
I-3230		STREET LIGHT REPAIRS	560.25			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		STREET LIGHT REPAIRS		10 53420-02-22500	Streetlight Repairs/Main	560.25
=== VENDOR TOTALS ===			560.25			
01-002711 O'REILLY AUTO PARTS						
C-2327-169495		DOOR LATCH	145.99CR			
12/31/2012	1	DUE: 12/05/2012 DISC: 12/05/2012		1099: N		
		DOOR LATCH		10 53240-03-40000	Operating Supplies	145.99CR
C-2327-169767		AIR FILTER/OIL FILTER	27.18CR			
12/31/2012	1	DUE: 12/08/2012 DISC: 12/08/2012		1099: N		
		AIR FILTER/OIL FILTER		10 53240-03-40000	Operating Supplies	27.18CR
C-2327-170583		DR ROLL PIN	15.99CR			
12/31/2012	1	DUE: 12/18/2012 DISC: 12/18/2012		1099: N		
		DR ROLL PIN		10 53240-03-40000	Operating Supplies	15.99CR
C-2327-170594		RELAY	19.44CR			
12/31/2012	1	DUE: 12/18/2012 DISC: 12/18/2012		1099: N		
		RELAY		10 53240-03-40000	Operating Supplies	19.44CR
C-2327-170611		BATTERY	63.99CR			
12/31/2012	1	DUE: 12/18/2012 DISC: 12/18/2012		1099: N		
		BATTERY		10 53240-03-40000	Operating Supplies	63.99CR

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01-002711	O'REILLY AUTO PARTS	( ** CONTINUED ** )				
I-2327-169350		STOPLIGHT	11.82			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		STOPLIGHT		10 53240-03-40000	Operating Supplies	11.82
I-2327-169431		DOOR LATCH	145.99			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		DOOR LATCH		10 53240-03-40000	Operating Supplies	145.99
I-2327-169485		HYD FILTER	6.67			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		HYD FILTER		10 53240-03-40000	Operating Supplies	6.67
I-2327-169588		BOLT/HANDLE	27.36			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		BOLT/HANDLE		10 53240-03-40000	Operating Supplies	27.36
I-2327-169662		AIR/OIL/FILTER/TRANS FILTERS	135.08			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		AIR/OIL/FILTER/TRANS FILTERS		10 53240-03-40000	Operating Supplies	135.08
I-2327-170061		DR ROLL PIN	15.99			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		DR ROLL PIN		10 53240-03-40000	Operating Supplies	15.99
I-2327-170558		FILTERS	112.81			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		FILTERS		10 53240-03-40000	Operating Supplies	112.81
I-2327-170573		FILTERS	130.71			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		FILTERS		10 53240-03-40000	Operating Supplies	130.71
I-2327-170575		RELAY	19.44			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		RELAY		10 53240-03-40000	Operating Supplies	19.44
I-2327-170576		FUEL FILTER	81.52			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		FUEL FILTER		10 53240-03-40000	Operating Supplies	81.52
I-2327-170599		OIL/AIR/FUEL/TRANS FILTERS	108.74			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		OIL/AIR/FUEL/TRANS FILTERS		10 53240-03-40000	Operating Supplies	108.74
I-2327-170605		CONNECTOR	16.87			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		CONNECTOR		10 53240-03-40000	Operating Supplies	16.87

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01-002711 O'REILLY AUTO PARTS ( ** CONTINUED ** )						
I-2327-170607		BATTERY	63.99			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		BATTERY		10 53240-03-40000	Operating Supplies	63.99
I-2327-170613		BATTERY	63.99			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		BATTERY		10 53240-03-40000	Operating Supplies	63.99
I-2327-170614		FUEL/WATER	16.17			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		FUEL/WATER		10 53240-03-40000	Operating Supplies	16.17
I-2327-171277		HITCH BALL	7.00			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		HITCH BALL		10 53240-03-40000	Operating Supplies	7.00
==== VENDOR TOTALS ====			691.56			
01-000582 POMP'S TIRE SERVICE, INC						
I-350004038		GRIPPER/CASING	269.00			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		GRIPPER/CASING		10 53240-03-40000	Operating Supplies	269.00
I-350004135		TIRES/REPAIR	614.39			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		TIRES/REPAIR		10 53240-03-40000	Operating Supplies	614.39
==== VENDOR TOTALS ====			883.39			
01-002323 POWERPLAN						
I-660538		MUFFLER/MOUNTIN BAND	190.33			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		MUFFLER/MOUNTIN BAND		10 53240-03-40000	Operating Supplies	190.33
==== VENDOR TOTALS ====			190.33			
01-000080 QUICKSILVER BROADCASTING LLC						
I-31475		RECYCLE - DECEMBER	189.00			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		RECYCLE - DECEMBER		10 53635-03-20000	Publish Legal Notices	189.00
I-31476		CHRISTMAS/NEW YEAR	210.00			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		CHRISTMAS/NEW YEAR		10 53635-03-20000	Publish Legal Notices	210.00
==== VENDOR TOTALS ====			399.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-001425 ROGER'S SMALL ENGINE REPAIR &amp;</b>						
I-121612		3 CHAINS	48.00			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		3 CHAINS		10 53240-03-40000	Operating Supplies	48.00
=== VENDOR TOTALS ===			48.00			
<b>01-000256 STARK GM AUTO MALL</b>						
I-2509058		LOCK	96.09			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		LOCK		10 53240-03-40000	Operating Supplies	96.09
=== VENDOR TOTALS ===			96.09			
<b>01-002834 T &amp; P SALES &amp; SERVICE</b>						
I-01657		LP TANK FILL	46.00			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		LP TANK FILL		10 53635-03-91000	Equip Rental-Fuel/Repair	46.00
=== VENDOR TOTALS ===			46.00			
<b>01-002847 TOMAHAWK TRUCK PARTS, LLC</b>						
C-901598		AUTO SLACK 28 SPLINE	155.06CR			
12/31/2012	1	DUE: 10/24/2012 DISC: 10/24/2012		1099: N		
		AUTO SLACK 28 SPLINE		10 53240-03-40000	Operating Supplies	155.06CR
I-221947		33M TWIST ON	22.40			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		33M TWIST ON		10 53240-03-40000	Operating Supplies	22.40
I-222010		AIR DRYER 3/4 PIPE R&R	185.27			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		AIR DRYER 3/4 PIPE R&R		10 53240-03-40000	Operating Supplies	185.27
I-222067		AUTO SLACK ADJ	77.62			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		AUTO SLACK ADJ		10 53240-03-40000	Operating Supplies	77.62
I-222074		PURGE VLV KIT/CARTRIDGE	156.29			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		PURGE VLV KIT/CARTRIDGE		10 53240-03-40000	Operating Supplies	156.29
=== VENDOR TOTALS ===			286.52			

PACKET: 04747 BPW 2012

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-000278		TRIDENT SUPPLY				
I-E12637		TISSUE	33.95			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		TISSUE		10 53230-03-40000	Operating Supplies	33.95
=== VENDOR TOTALS ===			33.95			
<hr/>						
01-002501		VERIZON WIRELESS				
C-2851434723		CREDIT CITY GARAGE	0.89CR			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		CREDIT CITY GARAGE		10 53230-02-25000	Telephone & Fiber	0.89CR
=== VENDOR TOTALS ===			0.89CR			
<hr/>						
01-000284		VIP ALL-VALUE				
I-083943		CARTRIDGES	20.98			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		CARTRIDGES		10 53230-03-40000	Operating Supplies	20.98
I-084146		PENS	4.58			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		PENS		10 53240-03-32000	Safety Educ/Materials	4.58
=== VENDOR TOTALS ===			25.56			
<hr/>						
01-002407		WAUSAU EQUIPMENT COMPANY INC				
I-152261		BUSHING,FAN SPIDER-SHEAR PIN	85.47			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		BUSHING,FAN SPIDER-SHEAR PIN		10 53240-03-40000	Operating Supplies	85.47
=== VENDOR TOTALS ===			85.47			
<hr/>						
01-003267		WORKSAVER, INC				
I-INV41279		CHAIN/SPROCKET/CHAIN BLOCK	240.64			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		CHAIN/SPROCKET/CHAIN BLOCK		10 53240-03-40000	Operating Supplies	240.64
=== VENDOR TOTALS ===			240.64			

PACKET: 04747 BFW 2012

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000855 ZIENTARA FLEET EQUIPMENT INC.						
C-1176372		WHITE SIKAFLEX	4.89CR			
12/31/2012	1	DUE: 12/26/2012 DISC: 12/26/2012		1099: N		
		WHITE SIKAFLEX		10 53240-03-40000	Operating Supplies	4.89CR
I-1175290		ELBOW	9.12			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		ELBOW		10 53240-03-40000	Operating Supplies	9.12
I-1175388		ABA KIT	242.68			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		ABA KIT		10 53240-03-40000	Operating Supplies	242.68
I-1175811		28SPLINE/STRAP KIT	125.10			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		28SPLINE/STRAP KIT		10 53240-03-40000	Operating Supplies	125.10
I-1176198		SEALED BEAM	8.15			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		SEALED BEAM		10 53240-03-40000	Operating Supplies	8.15
I-1176306		BULB	10.66			
12/31/2012	1	DUE: 12/31/2012 DISC: 12/31/2012		1099: N		
		BULB		10 53240-03-40000	Operating Supplies	10.66
		=== VENDOR TOTALS ===	390.82			
		=== PACKET TOTALS ===	60,352.26			

PACKET: 04747 BPW 2012

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

\*\*\* T O T A L S \*\*\*

INVOICE TOTALS 61,058.99  
 DEBIT MEMO TOTALS 0.00  
 CREDIT MEMO TOTALS 706.73CR

BATCH TOTALS 60,352.26

\*\*\* G/L ACCOUNT TOTALS \*\*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM		GROUP BUDGET	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2012		10 -21-0000	Accounts Payable Control	60,352.26*				
		10 -53230-02-25000	Telephone & Fiber	0.89-	8,400	783.78	58,750	15,493.65
		10 -53230-03-40000	Operating Supplies	122.98	10,000	973.20- Y	58,750	15,369.78
		10 -53240-03-32000	Safety Educ/Materials	4.58	500	361.43	501,325	14,448.23
		10 -53240-03-40000	Operating Supplies	39,454.98	290,000	38,887.47- Y	501,325	25,002.17-
		10 -53300-03-46000	Uniform Services	331.28	3,500	512.69	294,890	46,088.42-
		10 -53312-03-40000	Operating Supplies	18,813.96	50,000	18,252.04	219,055	30,986.00
		10 -53314-03-73000	Manhole Castings	80.00	10,000	346.56	32,166	1,405.85
		10 -53420-02-22500	Streetlight Repairs/Main	560.25	2,500	4,473.23- Y	197,500	15,217.81
		10 -53420-08-75500	Street Light Poles/Light	447.36	0	447.36- Y	197,500	15,330.70
		10 -53620-03-46000	Uniform Services	58.00	1,000	208.84	272,828	9,149.50
		10 -53635-03-20000	Publish Legal Notices	399.00	2,500	640.30	197,832	5,812.24
		10 -53635-03-46000	Uniform Services	34.76	1,000	235.83	197,832	6,176.48
		10 -53635-03-91000	Equip Rental-Fuel/Repair	46.00	20,000	747.84	197,832	6,165.24
		99 -14-0010	Due from General Fund	60,352.26 *				
			*** 2012 YEAR TOTALS	60,352.26				

PACKET: 04747 BFW 2012

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
10	12/2012	60,352.26

NO ERRORS

NO WARNINGS

\*\* END OF REPORT \*\*

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

**REQUEST TO INCLUDE ON AGENDA**

Board or Committee: Board of Public Works

Date of Meeting: Wednesday, January 23<sup>rd</sup>, 2013

Request by: Kathy Unertl, Finance Director



Describe below the item(s) you wish to have put on the agenda:  
(please attach any pertinent information)

**Consider continuation of Street Department's two cents per gallon fuel surcharge**

At the April 25<sup>th</sup>, 2012 BPW and May 10<sup>th</sup>, 2012 Common Council meetings, there was authorization for repair and updating of the City fueling site to meet State of Wisconsin licensing requirements (see following meeting minutes).

Actual 2012 expenditures were \$17,601.44.

The last formal BPW and Common Council action related to Street Department fuel surcharge to recover costs for fuel system improvements was at the end of 2005 (see following December 13<sup>th</sup>, 2005 Council meeting minutes).

To facilitate allocation of costs to departments receiving Federal, State, or County funding, there should be formal action continuing the Street Department fuel surcharge. **Recommending continuing the Street Department fuel surcharge of two cents per gallon.**

Request Submitted: January 3<sup>rd</sup>, 2013

**Consider proposal from Northwest Petroleum for fueling site improvements**

Information was in the meeting packet. Street Commissioner Lupton had requested that this item be placed on the agenda.

Northwest Petroleum Services, Wausau, WI, has submitted a proposal to repair and update the City Garage fueling site to meet state licensing requirements. The proposal amount is \$13,319.70. It was estimated that the cost of the concrete that would be necessary to complete the improvements would be \$5,000.

**1205124**

Motion (Hass/Malm) to approve the proposal from Northwest Petroleum Services to repair and update the City Garage fueling site to meet state licensing requirements. The total cost to the City would be \$18,319.70 (\$13,319.70 was proposal amount, plus \$5,000 allocation for concrete).  
Carried.

**Board of Public Works – April 25<sup>th</sup>, 2012 meeting minutes**

**1205124** The Board recommends approving the proposal from Northwest Petroleum Services to repair and update the City Garage fueling site to meet state licensing requirements. The total cost to the City would be \$18,319.70 (\$13,319.70 was proposal amount, plus \$5,000 allocation for concrete).

Motion (Hass/Burgener) to adopt. Carried 6-2 on roll call vote. Voting No – Alderman Norton and Alderwoman Caylor.

**May 10<sup>th</sup>, 2012 Merrill Common Council meeting minutes**

Per City Attorney Hayden, this petition needs to be referred to the City Plan Commission.

Motion (Helmstadter/Kunkel) to refer to the City Plan Commission. Carried.

**051262** Employee Recognition

City Clerk Heideman read a certificate of recognition for the following City employee: Michael D. Weckwerth, 25 years of service.

**0512120** Board of Public Works

**0512121** The Board recommends renewing the agreement, with the Town of Pine River, to pay the Town of Pine River \$45 per trip to perform winter road maintenance (all necessary plowing and salting/sanding) of Big Eddy Road, from the electric substation to Highway 64 including cleaning the intersection of Highway 64 and Big Eddy Road. The \$45 fee would not be paid for trips in which only salting/sanding, but not plowing, is done. This agreement would be in effect for the winter of 2005-2006.

Motion (Proulx/Bahlow) to adopt. Carried 7-0 on roll call vote.

**0512122** The Board recommends approving the request from Donna Olson, 400 East St. Paul Street, for the installation of a streetlight at the corner of East St. Paul Street and Lakeview Street. The estimated cost of installation is \$700, and the monthly fee would be \$21.02. If approved, these costs would be paid from the Street Lighting Account.

Motion (Helmstadter/Colclasure) to adopt. Carried 7-0 on roll call vote.

**0512123** The Board recommends establishing, on all fuel used by City vehicles, a two cents per gallon surcharge. This surcharge would be in effect for five years, or until the cost of the new fuel system monitoring equipment (\$7,112.60) is recovered.

Motion (Hass/Bahlow) to adopt. Carried.

**0512124** The Board recommends scheduling the 2006 Capital Improvements public hearing for 6:00 P.M. on Wednesday, January 25<sup>th</sup>, 2006, as part of the regular monthly Board of Public Works meeting.

Motion (Kunkel/Hass) to adopt. Carried.

**Heideman, Bill**

---

**From:** Bialecki, Bill  
**Sent:** Monday, December 31, 2012 9:32 AM  
**To:** Heideman, Bill  
**Cc:** Hass, Steve  
**Subject:** FW: Street parking during a snow storm

Bill,  
Would you include Winter Parking Policy as an agenda item for our January BPW meeting.  
Thanks,  
Bill B.

-----Original Message-----

From: Hass, Steve  
Sent: Saturday, December 29, 2012 7:45 PM  
To: Neff, Ken; Lupton, Dick; Hayden, Tom  
Cc: Bialecki, Bill  
Subject: Street parking during a snow storm

Gentlemen,  
Today during the clean up of the snow in the city, on Cleveland St. Between sixth and seventh a snow removal crew from Teds Yard Service parked on Cleveland St and impeded the Grader Operator from plowing the street properly, even though sixth st was clear of snow. It is a good thing I have Street Commissioner Luptons cell phone number and was able to contact him before the sand truck with its plow was put away and he was able to have it take care of this matter. The week before when we had the storm and the Street Dept. attempted to pick up snow on Prospect St. They couldn't because a vehicle was parked there overnight which makes it hard for customers to park and access businesses. There was not a ticket placed on the vehicle in front of Millers, and I think the owner of Teds Yard Service should get a bill for the extra time the truck had to come back and re-plow the street. I think we should address these concerns at the BPW meeting.

Steve J. Hass  
City of Merrill  
Council President

**Sec. 36-85. - Winter parking restrictions.**

- (a) *Streetside regulations.* During December, January, February and March, no person shall park any vehicle on any street, except on:
  - (1) The odd-numbered side of any street on odd-numbered calendar days.
  - (2) The even-numbered side of any street on even-numbered calendar days.
- (b) *Exceptions.* The winter parking restrictions set forth in subsection (a) of this section shall not apply to:
  - (1) That portion of State Highway 64 within the city lying between Memorial Drive on East Main Street and Water Street on West Main Street;
  - (2) The entire portion of the Center Avenue within the city limits;
  - (3) Those portions of all other streets upon which parking is otherwise restricted;
  - (4) Grand Avenue from West Main Street to Superior Street;
  - (5) Third Street from Center Avenue to the Prairie River Bridge.
- (c) *Winter night parking restricted.* It shall be unlawful for any person to park any vehicle on any city street or traveled right-of-way from December 1 to March 31, inclusive, between the hours of 1:00 a.m. to 6:00 a.m.
- (d) *Parking prohibited during or after snowstorm.* No person shall park any motor vehicle or other apparatus upon any street within the city, during a declared snow emergency until the snow has been removed to the curb or curblane of such street. Snow emergencies may be declared by the mayor, street commissioner or police chief when snowfall of two or more inches has or is predicted to occur.
- (e) *Removal of vehicle.* Any vehicle parked on any street or right-of-way in violation of this section and in such a manner as to obstruct removal of snow from the street or right-of-way may be removed or caused to be removed to the street department facilities or other facilities designated by the chief of police or street commissioner, and the vehicle may not be recovered until the towing charges, any storage charges, and parking forfeitures as imposed by this article, are paid.

(Prior Code, §§ 10.16.030—10.16.050; Code 1993, § 10-1-42; Ord. No. 99-16, 10-12-1999; Ord. No. 03-01, 1-14-2003)

**BOARD OF PUBLIC WORKS**  
**STREET COMMISSIONER'S REPORT**  
**JANUARY 23, 2013**

**WORK:**

Plow streets, alleys and city parking lots.

Pick up snow from business districts and main streets.

Remove snow from city parking lots.

Shovel and plow city sidewalks.

Salt and Sand streets, alleys, sidewalks and city parking lots.

Shovel and plow sidewalks for sidewalk notices.

Take down Christmas Decorations and roping.

Patch pot holes.

Cut and trim trees.

Remove brush and trees from city right of ways and drainage ditches.

Replace traffic signs.

Clean up yard for Building Inspector at 410 N Prospect St.

Work on fence for parking lot at 1111 E Main St.

Normal Garbage and Recycle Collection.

Maintenance Shop- Repairs and preventative maintenance on equipment from the Street Dept, Park Dept, Fire and Ambulance Dept, Transit Dept. and Water and Sewage Utility.

**EQUIPMENT:** Repairs performed on equipment were normal preventative maintenance and repairs, there were not any equipment break downs that required major repairs.

Currently all equipment is working well.

**OTHER:** Two new employees started at the Street Department in January, Craig Berndt on January 14<sup>th</sup> and Geoff Hooock on January 21<sup>st</sup>.

Dick Lupton

Street Commissioner

Outstanding Ext Maint 2013

(55)  
1/9/2013

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorn
Jerry Kleinhans	403	East	06-26-12	Paint House and repair Stacco	01-07-13 - Court	YES
Kyle & Brad Gulke	1504	Jackson	06-13-11	Paint or side your home & garage	01-07-13 - Court	YES
Andrea Thornton	402	Prospect	08-21-12	Paint Garage	01-07-13 - Court	YES
Ed Livingston	410	Prospect	11-26-12	Complete Siding	01-10-13	no
Ed Livingston	410	Prospect	11-26-12	Clean up yard	01-10-13	no
Steven Zimmerman	1709	2nd W.	11-12-12	Exit needs to be built (4X6 landing)	01-17-13	no
Gerald Kleinhans	108	Foster S.	11-20-12	Condemn House and Garage	01-24-13 - ZBA	no
Jeff Heath	2707	Jackson	12-20-12	Garage on lot w/o house	01-24-13 - ZBA	no
Kim Kreiwald			01-08-13	Info. On cross connection from Kim	02-08-13	no
Rick Hinner	1104	Harrison	09-04-12	ZBA was granted for garage	03-04-13	no
SEMCO			01-08-13	Demo of Building	04-01-13	no
WPS			01-08-13	Demo of Building	04-01-13	no
Dev. & Leasing			01-08-13	Demo of Building	04-01-13	no
Richard Kotecki	620	State N.	11-27-12	rehab apartments to avoid condemnation orders	04-01-13 - per ZBA	no
William Kamholz	1610	2nd E.	05-17-12	Remove accessory building	05-01-13	no
Robert Kleinschmidt	311	East	03-29-12	Replace siding, sheathing, panels on garage, rain gutters	05-01-13	no
David & Sandra Towle	1902	Main E.	12-04-12	Debris in yard area	05-03-13	no
Mary Mangold	207	Poplar	06-14-12	Paint garage	05-15-13	no
Grecian Delight	809	Center Ave	05-17-12	Paint canopy, fascia on Restaurant	05-31-13	YES
Chris Malm	801	1st E.	05-14-12	South side building painted	06-01-13	no
Lucille Waldburger	503	2nd E.	03-21-12	Paint house and Gargae	06-01-13	no
Allen Shidell Sr.	608	2nd E.	09-12-12	Paint exterior of Building	06-01-13	no
Northern Specialty	325	2nd. E.	08-28-12	Paint exterior of building & windows and trim inc.	06-01-13	no
Jerry Geiss	308	Grand	03-30-12	Paint west-side wall	06-01-13	no
David Kottman	1708	Logan Ave.	09-05-12	Paint house	06-01-13	no
Andrea Krueger	504	Prospect	10-16-12	Paint garage door and fascia	06-01-13	no
Scott Sense	1404	River Street	11-08-12	Paint garage doors	06-01-13	no
Stella Schoener	2304	Sturdevant	09-05-12	Paint house and trim	06-01-13	no
Holly Bushar	503	Wisconsin	07-13-13	Paint garage and shingle	06-01-13	no
David & Sandra Towle	1902	Main E.	12-04-12	Paint all accessory structures	06-04-13	no

Outstanding Ext Maint 2013

1/9/2013

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorn
Richard Stewart	900	7th E.	11-30-12	paint garage, window trim on house & garage	06-30-13	no
Douglas Werner	702	8th E.	11-30-12	Paint garage	06-30-13	no
Elizabeth Hohman	704	8th E.	11-30-12	Paint garage	06-30-13	no
Andrea Krueger	100	Foster S.	11-30-12	Repair fascia, paint window trim, tuckpoint brick(westside)	06-30-13	no
Shirley Ryan	314	Nast N.	11-30-12	Paint gargae	06-30-13	no
Larry Romatoski	1700	River	10-26-12	Paint house & Garage	06-30-13	no
MOSH LLC	715	2nd E.	05-16-12	Paint trim,fascia boards,replace rotted sills	07-01-13	YES
Custom Heating & Cooli	104	Blaine	09-04-12	Ext. painting, missing glass in windows	07-01-13	no
Shawn Beckman	611	Poplar	03-16-12	Paint House	07-01-13	no
James & Pamela Bjorklu	121	Cottage	12-12-12	Paint garage	07-12-13	no
Ken & Lynette Kowalski	107	Cottage	12-12-12	Paint trim on house and paint garage	07-12-13	no
Danielle Dahlstrom	1804	Main E.	11-13-12	Paint house and garage	07-13-13	no
Joel Schultz	700	St. Paul W.	11-15-12	Paint accessory structure and finish siding on house	07-15-13	no
Jason & Beth Weinkauf	109	Stuyvesant	11-15-12	Paint garage doors	07-15-13	no
Chad & Vicki Oberg	107	Stuyvesant	11-15-12	Paint front porch trim & repair front screen door	07-15-13	no
Kevin & Stacey Haring	111	Stuyvesant	11-15-12	Paint garage	07-15-13	no
Chris & Shannon Cortrig	101	Stuyvesant	11-15-12	Paint front porch trim and window trim	07-15-13	no
Craig & Jenny Erickson	102	Cottage	12-17-12	Paint Garage	07-17-13	no
Creative Furniture Grou	205	Foster N.	11-19-12	Paint gargae	07-19-13	no
Paul & Lori Meyer	1800	Main W.	11-19-12	Paint garage doors	07-19-13	no
Tim Ellenbecker	304	Pine N.	11-19-12	Paint garage	07-19-13	no
Andrew & Gene Krause	302	Pine N.	11-19-12	Paint garage	07-19-13	no
James & Kay Roberts	306	Pine N.	11-19-12	Paint house and garage	07-19-13	no
Robert & Susan Locke	108	Prospect S.	11-20-12	Paint house & garage	07-20-13	no
Harold & Colleen Marsh	122	Prospect S.	11-20-12	Paint garage and door	07-20-13	no
Robert Thompson	104	Hendricks	03-21-12	Paint House & Garage	07-21-13	no
Andrew Wallace	404	4th E.	11-28-12	Paint house & garage	07-28-13	no
Joe Von Hirsh	109	Genesee S.	11-28-12	Paint garage doors	07-28-13	no
Fastenal Co.	305	1st E.	11-30-12	paint garage	07-30-13	no
James & Betty Belgram	703	9th E.	11-30-12	Paint garage doors, paint fascia & soffit, window trim and fr	07-30-13	no

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorn
Jennifer Gartmann	300	Wisconsin	05-09-12	Paint Garage	07-31-13	no
James Merkel, Jamie La	1006	6th E.	03-19-12	Paint House	09-01-13	no
Corey Nowak	910	Pier	06-05-12	Paint garage	09-01-13	no
Waumer LLC	700	Hendricks	05-11-11	Paint Business Building-Northern Spec.	10-29-12 - Court -	YES
Harry Kleinhans	101	Park	06-20-12	Paint house, garage, replace rotted boards, repair leaning a	10-29-12 - Court -	YES
Jesse Kane	903	Grand	04-24-12	Paint garage (not done for court 10-15-12)	11-15-12 - Attorne	YES
Chris Malm	801	1st E.	05-14-12	West Side building painted	12-03-12 - Court -	YES
Ryan Ott	700	7th E.	09-21-12	Complete siding on house	12-17-12 - Court -	YES
Wayne Pakonen	507	Eugene	08-22-12	Yard Area	12-17-12 - Court -	YES
Paul & Rhonda Ladewig	111	Ohio N.	12-04-12	Debris in yard area and along fence	Closed	no
Kim Fiebke	1007	St. Paul Dr.	12-04-12	Debris on front porch area	Closed	no

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TO: Board of Public Works

FROM: Darin Pagel, Building Inspector

Dear Board Members,

Since the last meeting, have been very busy with multiple issues around the City . The following are some highlights.

Daily building and zoning questions, issuance of permits, and inspections.  
Have closed several files in regard to nuisance complaints or outstanding orders.  
Have been working on multiple exterior maintenance and nuisance files.  
Working on compiling cross connection program information.  
Will be attaching a monthly update list on outstanding orders.

Any questions, I will be at the meeting, Thank you.