

1302130

**City of Merrill  
Health and Safety Committee  
Monday, January 21, 2013 at 5:00 P.M.  
City Hall Basement Conference Room, 1004 East First Street**

Voting Members Present (3 of 3): Alderwoman Anne Caylor (Chairperson), Alderwoman Kandy Peterson and Alderman Dave Sukow.

Others Present: Fire Chief Dave Savone, Police Chief Ken Neff, Deputy Health Officer Norbert Ashbeck, Alderman Steve Hass and City Clerk Bill Heideman.

**Call to order**

Alderwoman Caylor called the meeting to order at 5:00 P.M.

**Vouchers**

The vouchers were in the meeting packet.

Motion (Sukow/Peterson) to approve the vouchers, as presented. Carried.

**“Picnic” license applications (7) from St. Francis for Lenten Fish Fries**

St. Francis Xavier Catholic Church has submitted applications and paid the fee for seven temporary Class “B” (picnic) licenses to sell fermented beverages at Friday Lenten fish fries.

Police Chief Neff has no concerns with the applications.

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Motion (Sukow/Peterson) to approve the applications from St. Francis Xavier Catholic Church for seven temporary Class “B” (picnic) licenses to sell fermented beverages during fish fries in Bellarmine Hall at St. Francis Xavier Catholic Church, 1708 East Tenth Street, on the following dates in 2013: February 15<sup>th</sup>, February 22<sup>nd</sup>, March 1<sup>st</sup>, March 8<sup>th</sup>, March 15<sup>th</sup>, March 22<sup>nd</sup> and March 29<sup>th</sup>. Carried.

**Other beer and/or liquor license applications (Rotary Club of Merrill)**

Alderwoman Caylor mentioned that Police Chief Neff and City Clerk Heideman have approved a “Class B” wine license application from the Rotary Club of Merrill, for an Artisan’s Showcase to be held at Bell Tower on February 2<sup>nd</sup>, 2013.

The Rotary Club of Merrill has been granted licensees several times in the past for this annual event, and there have been no issues or concerns. Based on this, and the fact that the application was not received timely enough to be ultimately considered by the Common Council, Police Chief Neff and City Clerk Heideman have approved the application, per City of Merrill Code of Ordinances Section 4-26(f)(3),

There were no other license applications to consider.

### **Consider ordinance to add parade regulations**

This has been an ongoing issue. A draft of a proposed ordinance was in the meeting packet. The ordinance would amend City of Merrill Code of Ordinances Chapter 32, Article V, Section 127, to add parade regulations.

Alderwoman Caylor suggested that language be added to the ordinance that specifies that anyone granted a permit be directed to notify parade/event participants that they must comply with the ordinance.

Motion (Peterson/Sukow) to approve the ordinance, including additional language that anyone granted a permit be directed to notify parade/event participants that they must comply with the ordinance. Carried.

The ordinance will be on the February 12<sup>th</sup>, 2013 Common Council meeting agenda.

### **Review and discuss parade permit application form**

A draft of the proposed form was in the meeting packet. Police Chief Neff stated that he has no problem with the timeframes specified for submitting a form.

No action taken.

### **Nuisance complaints and exterior maintenance report**

The report was in the meeting packet. Deputy Health Officer Ashbeck commented that this is the “quiet” time of year for nuisance complaints.

Alderman Sukow urged strict enforcement of the ordinances on exterior maintenance. He stated that certain properties are not only unsightly, but they are unsafe as well.

### **Monthly Report – Fire Chief Savone**

The report was in the meeting packet. At the meeting, Fire Chief Savone submitted an additional report which was inadvertently omitted from the meeting packet. Discussion was held on Emergency Medical Services (EMS) transports.

### **Monthly Report – Police Chief Neff**

The report was in the meeting packet. Police Chief Neff reported on several changes to the DARE program, related to graduation ceremonies.

Discussion was held on the alcohol compliance checks conducted recently, and the Police Department follow-up to the checks. Police Chief Neff expressed concerns with one licensee that has been noncompliant three times in the past. This licensee was contacted to discuss how they intend to bring their business into compliance. To date, the licensee has made no contact with the Police Department to discuss this issue.

The Committee directed Police Chief Neff to contact this licensee. If the licensee does not contact the Police Department within two weeks to discuss this issue, the Health and Safety Committee will schedule a special meeting to discuss possible license suspension. February 4<sup>th</sup> was suggested as a possible meeting date, should circumstances dictate that a special meeting is necessary.

### **Monthly Report – Lincoln County Humane Society**

The report was in the meeting packet. Alderman Sukow stated that he was pleased to notice that the animal population at the shelter is more manageable.

### **Place monthly reports on file**

Motion (Peterson/Sukow) to place the monthly reports on file. Carried.

### **Schedule next meeting**

The next regular meeting was scheduled for Monday, February 25<sup>th</sup>, 2013 at 5:00 P.M.

### **Public Comment**

None.

### **Adjournment**

Motion (Sukow/Peterson) to adjourn. Carried. Adjourned at 5:40 P.M.

Minutes prepared and submitted by:

William N. Heideman, WCMC  
City Clerk