

**CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
Tuesday, September 24, 2013 at 5:15 P.M.**

**City Hall Basement Conference Room
1004 East First Street**

Voting members: Alderman Steve Hass (Chairperson),
Alderwoman Anne Caylor, and Alderman Ryan Schwartzman

AGENDA

1. Call to order
2. Vouchers
3. Discuss employee health insurance options including 2014 Security Health Plan renewal, Employee Contribution %, and proposed Spouse Surcharge
4. Overview of Fire Department Administrative Captain Position – duties, responsibilities, and hours
5. Consider resolution amending Chapter 2, Operations – Scheduled Hours and Overtime, Section 7-5-2 Fire Department Supervisory Personnel (at September 10th, 2013 Common Council meeting, the resolution was referred to the Personnel and Finance Committee)
6. Monthly Reports:
 - a. Municipal Court
 - b. Finance Director Unertl
 - c. City Attorney Hayden
 - d. City Clerk Heideman
 - e. City Administrator Johnson
 - f. City Building/Zoning Permits
7. Next Meeting
8. Public Comment

9. Committee may convene in closed session pursuant to Wis. State Statutes Sec. 19.85(1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider Police Union and Fire Union negotiation strategy; and pursuant to Wis. State Statutes Sec. 19.85(1)(c) and (f) for the purpose of consideration of employment status of City employee over which the Common Council exercises jurisdiction to discuss specific personnel matters including employee medical history

10. Adjournment

NOTE: It is possible that a quorum of the Common Council will be present at this meeting. However, no Common Council action will be taken.

Agenda prepared by Kathy Seubert
Agenda reviewed by Alderman Steve Hass

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Date and time agenda was posted: _____ *Posted by:* _____