City of Merrill Budget Index - 2016

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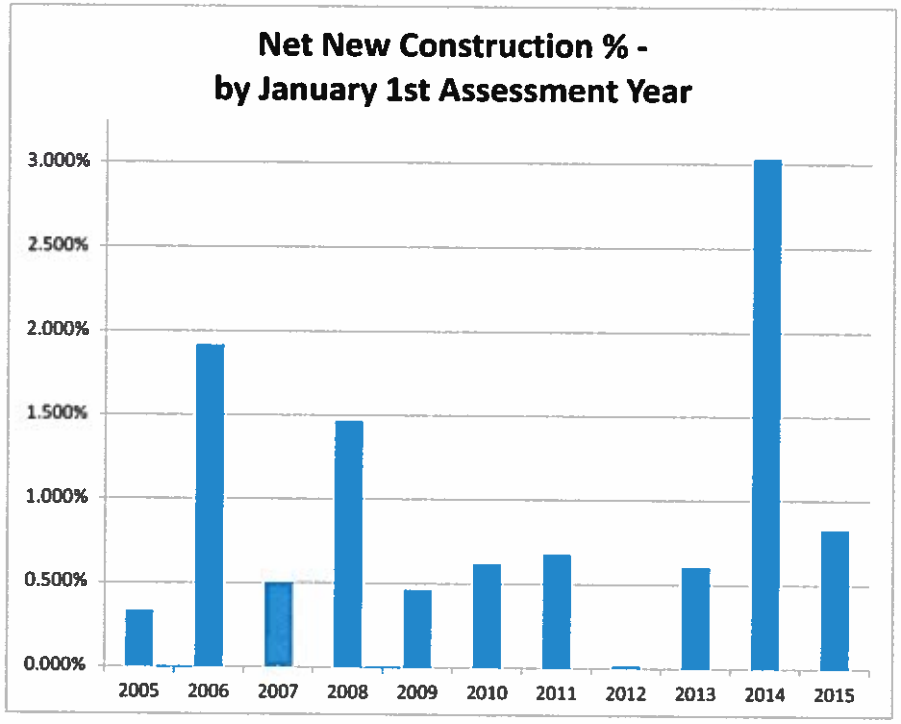
Revised: 11/5/2015

City of Merrill **Net New Construction - Historical**

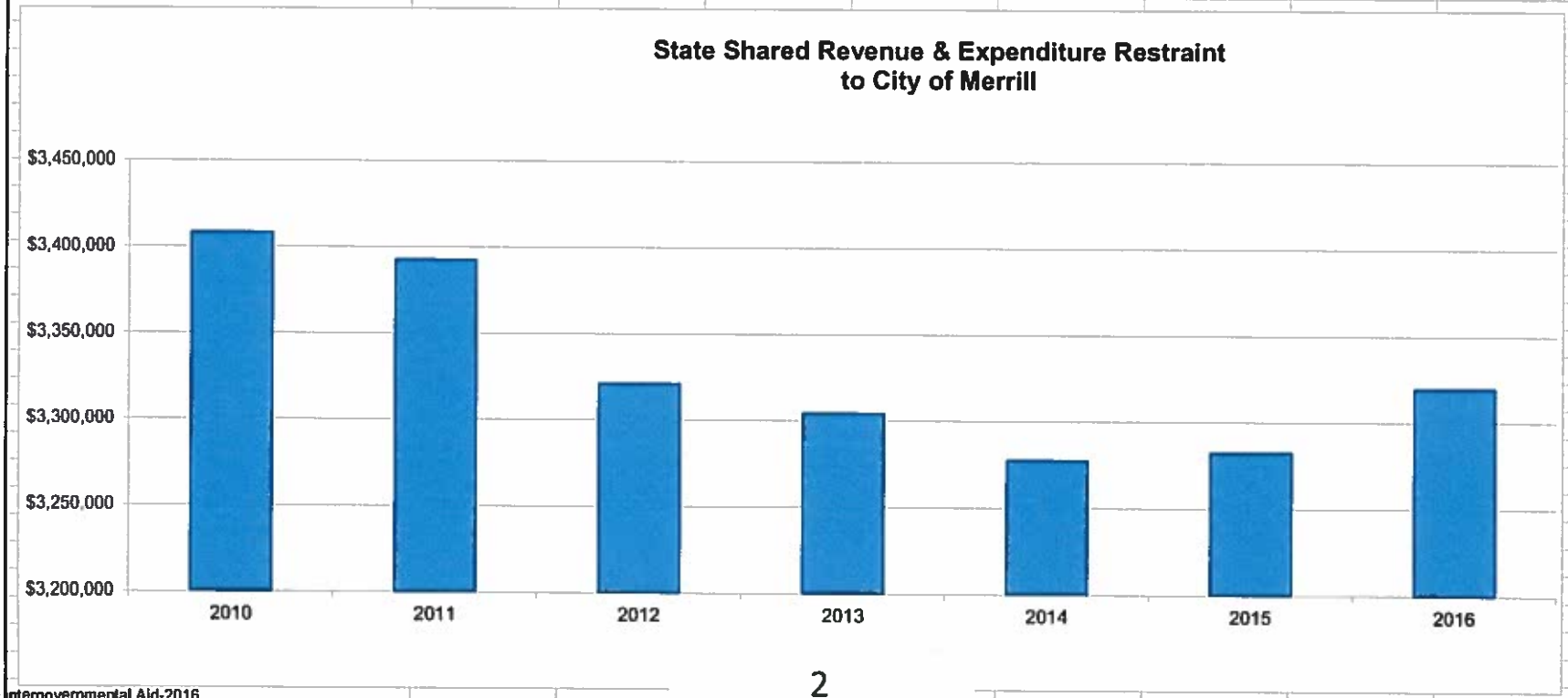


Levy Year	City Budget Year	Net New Construction	State Levy Limit*	New Tax Amount
2005	2006	0.334%	2.00%	
2006	2007	1.913%	2.00%	
2007	2008	0.500%	3.86%	City 2.5%
2008	2009	1.463%	3.00%	City 2.0%
2009	2010	0.463%	3.00%	
2010	2011	0.620%	3.00%	
2011	2012	0.680%	Net New Growth	$25,600
2012	2013	0.019%	Net New Growth	$860
2013	2014	0.608%	Net New Growth	$27,637
2014	2015	3.028%	Net New Growth	$131,321
2015	2016	0.830%	Net New Growth	$35,194

* Plus adjustments for debt service increases and annexations.

Notes: 2006 reflected Church Mutual Insurance addition
2014 reflected new Wal-Mart (S. Pine Ridge Ave.)

City of Merrill	Intergovernmental Revenue From State of Wisconsin								
	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Projected	2016 Projected	Change	
Expenditure Restraint Program	$290,873	$277,814	$262,504	$241,684	$220,081	$218,468	$256,479	$38,011	17.4%
State Shared Revenue	3,117,317	3,114,868	3,058,511	3,062,657	3,057,443	3,064,087	3,063,331	($756)	
State Computer Exemption Aid	59,835	58,324	55,715	50,833	61,114	59,982	60,000	$18	
State Aid - General Transportation	462,238	481,098	432,988	446,513	459,028	486,981	505,945	$18,964	3.9%
State Aid - Connecting Highway	84,615	85,987	91,588	105,868	86,034	94,879	95,565	$686	
State Aid - State Facilities	18,412	16,714	14,546	14,102	14,295	22,660	22,500	($160)	
State Aid - Conservation	4,529	4,680	4,660	4,647	4,695	5,166	5,150	($16)	
Total	$4,037,820	$4,039,486	$3,920,512	$3,926,304	$3,902,689	$3,952,223	$4,008,970	$56,747	1.4%
Change From Previous Year	($43,857)	$1,666	($118,974)	$5,792	($23,615)	$49,534	$56,747		
Shared Revenue/Expenditure Restraint	$3,408,191	$3,392,682	$3,321,014	$3,304,341	$3,277,524	$3,282,555	$3,319,810		
Change in Shared Revenue/Expenditure	($52,632)	($15,508)	($71,668)	($16,674)	($26,816)	$5,031	$37,255		



CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Non-Departmental

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
40000-41110 General Property Taxes	3,669,055	3,681,259	3,787,256	3,787,256	3,787,256	3,849,428	62,172	
40000-41140 Mobile Home Parking Fees	20,869	22,284	21,000	18,728	22,000	22,000	1,000	
40000-41310 PILOT - Utility	326,026	354,736	323,500	354,736	354,736	354,736	31,236	
40000-41320 PILOT-Housing Authority	84,469	54,179	55,000	51,894	51,894	52,000	(3,000)	
40000-41800 Interest on Del. Taxes	9,917	9,269	9,250	10,519	10,519	9,500	250	
TOTAL Taxes (or Utility Rev.)	4,110,336	4,121,726	4,196,006	4,223,133	4,226,405	4,287,664	91,658	
40000-41110 General Property Taxes	PERMANENT NOTES: State Levy Limit for 2016 budget of $35,194 with some allocation to Fund 21 - Police-SRO and Fund 25 - Community Development.							
Intergovernmental								
40000-43400 Expend. Restraint	241,684	220,081	220,411	0	218,468	256,479	36,068	
40000-43410 Shared Revenue	3,057,954	3,064,464	3,063,692	679,966	3,064,087	3,063,331	(361)	
40000-43430 Exempt. Computer Aid	50,833	61,114	61,000	59,982	59,982	60,000	(1,000)	
40000-43531 Gen. Transportation Aids	446,513	459,028	486,981	486,039	486,039	505,945	18,964	
40000-43533 Connecting Highway Aids	105,868	86,034	94,879	94,879	94,879	95,565	686	
40000-43610 Mun. Services Aid	14,102	14,295	14,500	22,660	22,660	22,500	8,000	
40000-43620 PILOT-ST. Conservation	4,647	4,695	4,700	5,166	5,166	5,150	450	
TOTAL Intergovernmental	3,921,601	3,909,710	3,946,163	1,348,691	3,951,281	4,008,970	62,807	
Licenses and Permits								
40000-44100 Liquor & Malt Licenses	32,950	23,500	24,000	24,645	25,000	24,000	0	
40000-44110 Bartenders Licenses-AVE.	12,010	3,270	6,500	12,270	12,250	6,500	0	
40000-44120 Cigarette Licenses	1,800	1,900	2,000	1,900	1,900	1,900	(100)	
40000-44125 Liquor License - Pub. Fees	358	285	375	320	325	300	(75)	
40000-44150 Misc. Bus./Occ. Licenses	1,185	1,115	1,250	1,340	1,340	1,250	0	
40000-44200 Dog Licenses	225	163	250	(2,013)	250	250	0	
40000-44250 Bicycle Licenses	18	0	50	0	25	25	(25)	
40000-44350 Excavation Permits	4,705	6,085	5,000	6,130	6,130	5,000	0	
40000-44400 Zoning & Plan Fees	1,745	2,485	1,750	1,745	1,750	1,750	0	
40000-44910 Mobile Home Park License	296	296	296	296	296	296	0	
TOTAL Licenses and Permits	55,292	39,099	41,471	46,633	49,266	41,271	(200)	
Fines, Forfeits, & Pen.								
40000-45100 Municipal Court Revenue	108,181	101,835	117,500	72,011	90,000	105,500	(12,000)	
40000-45150 Parking Violations Tickets	17,140	21,434	16,000	12,990	16,500	16,500	500	
TOTAL Fines, Forfeits, & Pen.	125,321	123,270	133,500	85,001	106,500	122,000	(11,500)	
40000-45100 Municipal Court Revenue	PERMANENT NOTES: Municipal Court Clerk transition in April 2015.							

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Non-Departmental

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Public Charges-Services								
40000-46100 Copier Revenue	60	204	100	37	50	50	(50)	
40000-46115 NSF Ck.-Processing Fee	100	170	100	80	75	75	(25)	
40000-46130 SA Research - Title Co.	2,533	3,287	3,250	3,690	3,650	3,500	250	
40000-46215 Service/Writ Fee-POLICE	552	1,038	0	90	90	0	0	
40000-46330 Parking Lot Permits	3,324	3,183	3,000	1,521	3,000	3,000	0	
TOTAL Public Charges-Services	6,569	7,882	6,450	5,418	6,865	6,625	175	
Miscellaneous Revenues								
40000-48110 Interest - Investments	9,023	10,860	10,000	7,440	10,000	10,000	0	
40000-48120 Int. - Delinquent PP	41	93	100	0	0	50	(50)	
40000-48130 Int. - Special Assmts/Charge	570	910	1,000	1,062	1,000	750	(250)	
40000-48200 City Hall Rentals	75,285	62,227	72,500	61,162	77,650	80,000	7,500	
40000-48250 Misc. Rentals	47	142	250	22	50	50	(200)	
40000-48275 Right of Way Leases	3,051	3,416	3,500	3,672	3,672	3,575	75	
40000-48310 Sale of City Land	0	49,317	0	0	0	0	0	
40000-48925 City Hall Lounge Rev.	23	0	50	0	0	0	(50)	
40000-48950 Other Misc. Revenues	1,500	1,076	1,500	226	1,000	1,000	(500)	
TOTAL Miscellaneous Revenues	89,541	128,041	88,900	73,583	93,372	95,425	6,525	
TOTAL REVENUES	8,308,660	8,329,727	8,412,490	5,782,458	8,433,689	8,561,955	149,465	
REVENUE OVER/(UNDER) EXPENDITURES	8,308,660	8,329,727	8,412,490	5,782,458	8,433,689	8,561,955	149,465	

40000-48200 City Hall Rentals

PERMANENT NOTES:
In 2014 - credit to State of WI related to 2nd floor lease and much lower cost for stair tread improvements.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Common Council

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51110-01-11000 Salaries - Regular	27,832	29,487	28,500	22,340	28,500	28,500	0	
51110-01-25000 Wages - Temp - Regular	2,738	3,488	3,500	0	3,500	3,500	0	
51110-01-51000 Social Security	2,055	2,255	2,100	1,793	2,100	2,100	0	
TOTAL Personnel Services	32,625	35,230	34,100	24,132	34,100	34,100	0	
51110-01-1100Salaries - Regular	PERMANENT NOTES: 25% of three Alderpersons allocated to Water & Sewer Funds.							
Contractual Services								
51110-02-15000 Ordinance - Muni Code	3,428	4,720	6,000	4,962	6,000	6,000	0	
51110-02-16000 Strategic Planning	0	425	805	175	775	931	126	
TOTAL Contractual Services	3,428	5,145	6,805	5,137	6,775	6,931	126	
Supplies & Expenses								
51110-03-20000 Publish Legal Notices	9,511	10,218	9,400	6,811	9,500	9,400	0	
51110-03-21000 Membership Dues	1,877	1,989	2,000	1,935	1,935	1,874	(126)	
51110-03-32000 Education & Conference	33	0	250	0	245	250	0	
51110-03-40000 Operating Supplies	214	318	500	75	500	500	0	
51110-03-45000 Council Chambers-Chairs	0	0	0	6,000	0	0	0	
TOTAL Supplies & Expenses	11,635	12,524	12,150	14,821	12,180	12,024	(126)	
51110-03-2000Publish Legal Notices	PERMANENT NOTES: Legal notices and publication of Council proceedings. Some ordinance may be published by synopis only.							
51110-03-2100Membership Dues	PERMANENT NOTES: Memberships include: League of Wisconsin Municipalities Urban Alliance							
TOTAL EXPENDITURES	47,688	52,900	53,055	44,091	53,055	53,055	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Municipal Court

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Intergov Charges (Misc.)								
41200-47125 Joint Court-Tomahawk	0	2,925	5,225	4,625	5,225	5,225	0	
41200-47500 Tomahawk IT Reimb.	0	1,650	1,000	413	413	500	(500)	
TOTAL Intergov Charges (Misc.)	0	4,575	6,225	5,038	5,638	5,725	(500)	
TOTAL REVENUES	0	4,575	6,225	5,038	5,638	5,725	(500)	
EXPENDITURES								
Personnel Services								
51200-01-11000 Salaries - Regular	12,721	15,460	16,000	13,043	16,120	16,000	0	
51200-01-21000 Wages - Perm - Regular	27,930	34,652	41,961	29,474	36,413	36,248	(5,713)	
51200-01-51000 Social Security	3,000	3,843	4,434	3,904	3,975	4,006	(428)	
51200-01-52000 Retirement (WRS)	1,793	2,433	2,853	1,130	1,550	2,392	(461)	
51200-01-54000 Health Insurance	0	0	0	0	1,000	16,847	16,847	
51200-01-55000 Life Insurance	560	543	592	187	212	100	(492)	
TOTAL Personnel Services	46,004	56,931	65,840	47,739	59,270	75,593	9,753	
51200-01-1100Salaries - Regular	PERMANENT NOTES: Salary increase to $16,000 effective 5/1/2014.							
51200-01-2100Wages - Perm - Regular	PERMANENT NOTES: For 2016 - 40 hours/week (instead of 45 hours between two positions as of 5/1/2015).							
Contractual Services								
51200-02-25000 Telephone	30	0	100	0	100	100	0	
51200-02-27500 LexisNexis	927	882	885	297	885	885	0	
51200-02-33000 Substitute Judge	0	200	500	500	500	500	0	
51200-02-35000 Interpreter Services	75	0	100	678	678	250	150	
TOTAL Contractual Services	1,032	1,082	1,585	1,475	2,163	1,735	150	
Supplies & Expenses								
51200-03-10000 Office Supplies	692	2,043	1,000	738	1,000	1,000	0	
51200-03-11000 Postage	1,514	1,509	1,500	920	1,500	1,500	0	
51200-03-13000 Copier	135	184	350	349	350	350	0	
51200-03-30000 Mileage	73	252	300	289	350	300	0	
51200-03-32000 Education & Conference	2,424	2,576	3,350	2,504	3,350	3,350	0	
51200-03-50000 Judicial Robe	0	467	0	0	0	0	0	
51200-03-65000 Surety Bond	0	325	0	0	0	0	0	
TOTAL Supplies & Expenses	4,838	7,357	6,500	4,800	6,550	6,500	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Municipal Court

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Technology								
51200-15-35000 Tomahawk IT Expenses	0	1,650	1,000	413	500	500	(500)	
51200-15-40000 Computer Maintenance	319	264	350	0	350	250	(100)	
51200-15-42500 Computer Hardware/Upgrade	450	292	150	174	250	250	100	
51200-15-91000 TIPSS Program/Support	3,703	3,814	4,250	4,228	4,500	4,500	250	
TOTAL Technology	4,472	6,020	5,750	4,815	5,600	5,500	(250)	
TOTAL EXPENDITURES	56,345	71,390	79,675	58,829	73,583	89,328	9,653	
REVENUE OVER/(UNDER) EXPENDITURES	(56,345)	(66,815)	(73,450)	(53,791)	(67,945)	(83,603)	(10,153)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
City Attorney

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Intergov Charges (Misc.)								
41300-47300 Tomahawk Legal Services	10,287	6,237	8,500	6,370	8,500	8,500	0	
TOTAL Intergov Charges (Misc.)	10,287	6,237	8,500	6,370	8,500	8,500	0	
Miscellaneous Revenues								
41300-48111 Various TIDs	0	0	8,757	0	5,370	9,753	996	
TOTAL Miscellaneous Revenues	0	0	8,757	0	5,370	9,753	996	
41300-48111 Various TIDs	PERMANENT NOTES: Offsetting 7.5% from various Tax Increment Districts (TIDs).							
TOTAL REVENUES	10,287	6,237	17,257	6,370	13,870	18,253	996	
EXPENDITURES								
Personnel Services								
51300-01-11000 Salaries - Regular	82,377	85,802	93,965	75,805	93,965	98,054	4,089	
51300-01-21000 Wages - Perm - Regular	39,270	39,932	42,723	32,853	42,723	42,123	(600)	
51300-01-51000 Social Security	8,632	9,316	10,457	8,102	10,457	10,724	267	
51300-01-52000 Retirement (WRS)	7,793	8,741	9,295	7,730	9,295	9,252	(43)	
51300-01-54000 Health Insurance	27,411	27,230	33,070	27,475	33,070	33,693	623	
51300-01-55000 Life Insurance	1,407	1,489	1,570	1,303	1,575	1,635	65	
TOTAL Personnel Services	166,890	172,510	191,080	153,268	191,085	195,481	4,401	
Contractual Services								
51300-02-11500 Outside Legal Counsel	0	3,358	2,500	20,576	23,500	2,500	0	
51300-02-25000 Telephone	30	0	250	0	250	250	0	
51300-02-27500 E-Time - WI DOT	1,200	1,200	1,200	600	1,200	1,200	0	
TOTAL Contractual Services	1,230	4,558	3,950	21,176	24,950	3,950	0	
Supplies & Expenses								
51300-03-10000 Office Supplies	465	1,157	1,250	822	1,250	1,250	0	
51300-03-11000 Postage	355	329	375	178	350	350	(25)	
51300-03-13000 Copier	749	1,284	1,250	1,300	1,250	1,250	0	
51300-03-13500 L. Filing Fees/Court Cost	90	322	300	60	250	250	(50)	
51300-03-30000 Mileage - Tomahawk	0	85	0	288	350	350	350	
51300-03-32000 Education & Conference	1,135	1,579	2,750	1,148	2,250	2,250	(500)	
51300-03-33000 Library/West Law On-Line	813	1,515	2,000	822	1,750	1,750	(250)	
51300-03-40000 Operating Supplies	486	636	1,000	622	1,000	1,000	0	
TOTAL Supplies & Expenses	4,092	6,908	8,925	5,239	8,450	8,450	(475)	
TOTAL EXPENDITURES	172,212	183,975	203,955	179,683	224,485	207,881	3,926	
REVENUE OVER/(UNDER) EXPENDITURES	(161,926)	(177,739)	(186,698)	(173,313)	(210,615)	(189,628)	(2,930)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Mayor

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41410-48111 Various TIDs	0	0	1,722	0	1,722	1,722	0	
TOTAL Miscellaneous Revenues	0	0	1,722	0	1,722	1,722	0	
41410-48111 Various TIDs	PERMANENT NOTES: 12.5% of Personel Services to various TIDs.							
TOTAL REVENUES	0	0	1,722	0	1,722	1,722	0	
EXPENDITURES								
Personnel Services								
51410-01-11000 Salaries - Regular	10,101	11,005	12,800	10,177	12,800	12,800	0	
51410-01-51000 Social Security	927	964	980	816	980	980	0	
TOTAL Personnel Services	11,028	11,969	13,780	10,993	13,780	13,780	0	
51410-01-1100Salaries - Regular	PERMANENT NOTES: Mayor salary of $12,800 with part allocated to various TIDs.							
Supplies & Expenses								
51410-03-10000 Office Supplies	29	188	250	268	250	250	0	
51410-03-30000 Mileage	623	673	775	214	775	775	0	
51410-03-31000 Business/Misc. Expense	308	633	500	240	500	500	0	
51410-03-32000 Education & Conference	120	254	750	235	750	750	0	
TOTAL Supplies & Expenses	1,079	1,748	2,275	956	2,275	2,275	0	
TOTAL EXPENDITURES	12,107	13,718	16,055	11,949	16,055	16,055	0	
REVENUE OVER/(UNDER) EXPENDITURES	(12,107)	(13,718)	(14,333)	(11,949)	(14,333)	(14,333)	0	

Project #	**A-15-001**
Project Name	**Comprehensive Plan Update**

Type	Planning	**Department**	Administration
Useful Life	7+ years	**Contact**	Mayor
Category	Planning	**Priority**	2 Important

Description

Total Project Cost: $40,000

Update City Comprehensive Plan which was developed in 2005/2006 and adopted in early 2007. City has contracted with North Central Wisconsin Regional Planning Commission to facilitate planning process.

Justification

Need to have regular review/update cycle for City Comprehensive Plan. Along with Strategic Plan, Tax Increment District and Redevelopment Area Plans, the Comprehensive Plan highlights future directions for community development.

Prior	Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
10,000	Planning/Design	10,000							10,000	10,000		30,000
Total	**Total**	**10,000**							**10,000**	**10,000**		**30,000**

Prior	Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
10,000	Tax Levy	10,000							10,000	10,000		30,000
Total	**Total**	**10,000**							**10,000**	**10,000**		**30,000**

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
City Administrator

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41415-48111 Various TIDs	0	0	19,676	0	19,676	20,819	1,143	
TOTAL Miscellaneous Revenues	0	0	19,676	0	19,676	20,819	1,143	
41415-48111 Various TIDs	PERMANENT NOTES: Projected at 15.0% TID offsetting revenue.							
TOTAL REVENUES	0	0	19,676	0	19,676	20,819	1,143	
EXPENDITURES								
Personnel Services								
51415-01-11000 Salaries - Regular	55,775	52,154	74,666	60,859	74,666	79,234	4,568	
51415-01-51000 Social Security	3,993	3,733	5,712	4,542	5,712	6,061	349	
51415-01-52000 Retirement (WRS)	3,546	3,437	5,077	4,330	5,077	5,229	152	
51415-01-54000 Health Insurance	11,324	9,885	12,401	10,428	12,401	12,635	234	
51415-01-55000 Life Insurance	720	648	896	760	896	935	39	
TOTAL Personnel Services	75,359	69,857	98,752	80,919	98,752	104,094	5,342	
51415-01-1100Salaries - Regular	PERMANENT NOTES: Position directly budgeted with 25% to Water/Sewer Funds.							
Contractual Services								
51415-02-25000 Telephone-Cell/Smart	649	677	650	578	650	650	0	
TOTAL Contractual Services	649	677	650	578	650	650	0	
Supplies & Expenses								
51415-03-10000 Office Supplies	87	0	450	36	450	450	0	
51415-03-25000 Job Recruitment-CA	0	0	0	0	0	0	0	
51415-03-25500 Moving Expenses	0	0	0	0	0	0	0	
51415-03-30000 Mileage	145	25	250	91	250	250	0	
51415-03-32000 Education & Conference	204	75	600	47	600	600	0	
TOTAL Supplies & Expenses	436	100	1,300	174	1,300	1,300	0	
TOTAL EXPENDITURES	76,444	70,634	100,702	81,671	100,702	106,044	5,342	
REVENUE OVER/(UNDER) EXPENDITURES	(76,444)	(70,634)	(81,026)	(81,671)	(81,026)	(85,225)	(4,199)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Personnel - HR

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
51417-02-18000 Drug Testing (CDL)	898	482	1,000	722	1,000	1,000	0	
51417-02-19000 HR Consulting	70	0	15,500	9,183	15,500	500	(15,000)	
51417-02-20000 Non-Union Comp Continguen	0	0	0	0	0	0	0	
51417-02-50000 EAP-Employee Assistance	3,132	3,132	3,500	2,472	3,500	3,500	0	
51417-02-75000 Training Support	102	0	1,000	0	1,000	1,000	0	
TOTAL Contractual Services	4,201	3,614	21,000	12,377	21,000	6,000	(15,000)	
Supplies & Expenses								
51417-03-40000 Operating Supplies	0	58	250	98	250	250	0	
TOTAL Supplies & Expenses	0	58	250	98	250	250	0	
TOTAL EXPENDITURES	4,201	3,672	21,250	12,475	21,250	6,250	(15,000)	

51417-02-2000Non-Union Comp ContinguencPERMANENT NOTES:
Finance Director allocated Carlson-Dettman compensation/ benefit adjustments to departments and utility.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
City Clerk

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41420-48500 City Clerk Donation	0	144	0	184	184	0	0	
TOTAL Miscellaneous Revenues	0	144	0	184	184	0	0	
TOTAL REVENUES	0	144	0	184	184	0	0	
EXPENDITURES								
Personnel Services								
51420-01-11000 Salaries - Regular	52,845	53,650	54,873	44,268	54,873	55,976	1,103	
51420-01-51000 Social Security	3,636	3,890	4,198	3,338	4,198	4,282	84	
51420-01-52000 Retirement (WRS)	3,554	4,152	4,225	3,569	4,225	3,694	(531)	
51420-01-54000 Health Insurance	9,189	8,868	8,217	6,770	8,217	8,371	154	
51420-01-55000 Life Insurance	550	548	557	520	557	702	145	
TOTAL Personnel Services	69,775	71,107	72,070	58,464	72,070	73,025	955	
51420-01-1100Salaries - Regular	PERMANENT NOTES: Same % increases as Non-Union employees.							
51420-01-5500Life Insurance	PERMANENT NOTES: Utility funds covering 1.5% of Personnel Service costs - support for Water & Sewage Committee and insurance programs.							
Supplies & Expenses								
51420-03-10000 Office Supplies	620	1,155	750	891	1,000	750	0	
51420-03-13000 Copier	3,553	3,500	3,500	1,039	3,500	3,250	(250)	
51420-03-30000 Mileage	578	565	650	450	600	600	(50)	
51420-03-32000 Education & Conference	649	347	522	187	500	500	(22)	
TOTAL Supplies & Expenses	5,400	5,567	5,422	2,566	5,600	5,100	(322)	
TOTAL EXPENDITURES	75,175	76,674	77,492	61,030	77,670	78,125	633	
REVENUE OVER/(UNDER) EXPENDITURES	(75,175)	(76,529)	(77,492)	(60,846)	(77,486)	(78,125)	(633)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Clerk/Treasurer Staff

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41430-48111 Various TIDs	0	0	2,339	0	2,250	2,500	161	
TOTAL Miscellaneous Revenues	0	0	2,339	0	2,250	2,500	161	
TOTAL REVENUES	0	0	2,339	0	2,250	2,500	161	
EXPENDITURES								
Personnel Services								
51430-01-21000 Wages - Perm - Regular	96,885	96,351	93,072	87,403	95,500	101,857	8,785	
51430-01-22000 Overtime	1,463	796	2,500	590	1,500	1,250	(1,250)	
51430-01-23000 Longevity	1,053	1,053	1,053	0	1,053	1,053	0	
51430-01-25000 Wages - Temp - Regular	1,947	267	500	(1,500)	0	0	(500)	
51430-01-51000 Social Security	7,049	7,573	7,650	6,550	7,750	8,057	407	
51430-01-52000 Retirement (WRS)	6,406	7,518	6,750	6,263	7,375	6,951	201	
51430-01-54000 Health Insurance	29,998	27,872	26,456	11,131	16,500	26,227	(229)	
51430-01-55000 Life Insurance	647	665	690	566	672	625	(65)	
TOTAL Personnel Services	145,449	142,095	138,671	111,003	130,350	146,020	7,349	
51430-01-2100Wages - Perm - Regular	PERMANENT NOTES: Parts of four positions directly charged to Utility Funds.							
51430-01-2100Wages - Perm - Regular	CURRENT YEAR NOTES: Effective 2016, Administrative Assistant - Elections full-time. Some wages/benefits allocated to Elections Department.							
Supplies & Expenses								
51430-03-10000 Office Supplies	1,331	1,055	1,100	738	1,100	1,000	(100)	
51430-03-32000 Education & Conference	45	72	150	24	150	135	(15)	
TOTAL Supplies & Expenses	1,376	1,127	1,250	762	1,250	1,135	(115)	
TOTAL EXPENDITURES	146,825	143,222	139,921	111,766	131,600	147,155	7,234	
REVENUE OVER/(UNDER) EXPENDITURES	(146,825)	(143,222)	(137,582)	(111,766)	(129,350)	(144,655)	(7,073)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Elections - AVERAGED

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Intergovernmental								
41440-43600 GAB-190 Incentive	105	0	0	0	0	0	0	
TOTAL Intergovernmental	105	0	0	0	0	0	0	
TOTAL REVENUES	105	0	0	0	0	0	0	
EXPENDITURES								
Personnel Services								
51440-01-21000 Wages - Street Dept.	406	1,035	850	379	379	850	0	
51440-01-21500 Clerk-Treasurer Staff	1,500	5,000	2,300	1,500	1,500	5,500	3,200	
51440-01-22000 Overtime-Elections	0	98	325	0	0	115	(210)	
51440-01-25000 Wages-Election Off. AVE	7,760	15,262	17,490	5,010	5,010	17,300	(190)	
51440-01-25500 Wages-Temp-Additional	2,698	0	0	0	0	0	0	
51440-01-51000 Social Security	145	85	150	29	29	150	0	
51440-01-52000 Retirement (WRS)	122	79	125	26	26	125	0	
51440-01-54000 Health Insurance	0	117	400	68	68	900	500	
51440-01-55000 Life Insurance	4	4	10	0	0	10	0	
TOTAL Personnel Services	12,636	21,681	21,650	7,012	7,012	24,950	3,300	

51440-01-2500Wages-Election Off. AVE PERMANENT NOTES:
Election officials compensation history: Effective 2016 - Poll Workers $10.00, Assistant Chairpersons $10.50, and Chairpersons $11.00. [COW 10/16/2015 action]

Contractual Services								
51440-02-47500 Equipment-Counting/Voting	0	2,045	5,000	0	5,000	5,000	0	
51440-02-49500 Election Fees-County	5,823	6,648	5,000	3,264	3,264	5,500	500	
51440-02-50000 Election Machine Maint.	0	1,253	1,500	2,304	2,104	1,500	0	
TOTAL Contractual Services	5,823	9,946	11,500	5,568	10,368	12,000	500	

51440-02-4750Equipment-Counting/Voting PERMANENT NOTES:
Beginning in 2013, reserving unexpended for future equipment replacement (Non-Lapsing).

Supplies & Expenses								
51440-03-11000 Postage & Envelopes	0	3	0	0	0	0	0	
51440-03-20000 Publish Legal Notices	303	0	300	0	0	300	0	
51440-03-23000 Poll Room Charges	900	300	0	100	100	200	200	
51440-03-30000 Mileage-Elections	0	35	50	0	0	50	0	
51440-03-40000 Operating Supplies	441	1,359	1,500	34	170	1,000	(500)	
TOTAL Supplies & Expenses	1,644	1,697	1,850	134	270	1,550	(300)	
TOTAL EXPENDITURES	20,103	33,323	35,000	12,713	17,650	38,500	3,500	
REVENUE OVER/(UNDER) EXPENDITURES	(19,998)	(33,323)	(35,000)	(12,713)	(17,650)	(38,500)	(3,500)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Treasurer/Finance Dir.

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41520-48111 Various TIDs	0	0	18,115	0	18,115	18,886	771	
TOTAL Miscellaneous Revenues	0	0	18,115	0	18,115	18,886	771	
41520-48111 Various TIDs	PERMANENT NOTES: 17.5% of Finance Director/RDA Secretary to TIDs.							
TOTAL REVENUES	0	0	18,115	0	18,115	18,886	771	
EXPENDITURES								
Personnel Services								
51520-01-11000 Salaries - Regular	60,714	65,581	72,300	58,327	72,300	75,476	3,176	
51520-01-51000 Social Security	4,300	4,715	5,531	4,349	5,531	5,774	243	
51520-01-52000 Retirement (WRS)	4,032	4,529	4,916	4,152	4,916	4,981	65	
51520-01-54000 Health Insurance	7,786	7,718	7,320	6,042	7,320	7,436	116	
51520-01-55000 Life Insurance	486	684	748	616	748	751	3	
TOTAL Personnel Services	77,318	83,227	90,815	73,486	90,815	94,418	3,603	
51520-01-1100Salaries - Regular	PERMANENT NOTES: 12.5% salary & benefits direct to Utility Funds.							
Contractual Services								
51520-02-12500 Financial Advisor Service	2,497	1,225	1,000	1,550	1,550	1,500	500	
51520-02-25000 Telephone	1,957	1,549	2,250	1,352	2,000	2,000	(250)	
TOTAL Contractual Services	4,454	2,774	3,250	2,902	3,550	3,500	250	
51520-02-1250Financial Advisor Services	PERMANENT NOTES: Ehlers & Associates - continuing disclosurer reporting.							
Supplies & Expenses								
51520-03-10000 Office Supplies	2,624	1,909	2,500	2,394	2,500	2,500	0	
51520-03-11000 Postage	11,053	13,626	11,000	8,502	11,000	11,000	0	
51520-03-13000 Copier	5,903	5,755	6,000	6,882	6,000	6,000	0	
51520-03-18000 Checks and Supplies	2,899	2,981	3,500	2,722	3,500	3,250	(250)	
51520-03-20000 Publish Legal Notices	0	172	150	456	150	150	0	
51520-03-32000 Education & Conference	849	938	1,000	565	1,000	1,000	0	
51520-03-40000 Operating Supplies	832	1,104	1,000	484	1,000	1,000	0	
51520-03-51000 Vehicle Repair/Maint-Pool	75	140	500	107	500	500	0	
TOTAL Supplies & Expenses	24,235	26,625	25,650	22,112	25,650	25,400	(250)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Treasurer/Finance Dir.

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Capital Outlay								
51520-08-50000 Festival Grounds-Temp	0	0	0	5,150	0	0	0	
TOTAL Capital Outlay	0	0	0	5,150	0	0	0	
51520-08-5000Festival Grounds-Temp	PERMANENT NOTES: Pending journal entries to transfer to new fund.							
TOTAL EXPENDITURES	106,007	112,626	119,715	103,650	120,015	123,318	3,603	
REVENUE OVER/(UNDER) EXPENDITURES	(106,007)	(112,626)	(101,600)	(103,650)	(101,900)	(104,432)	(2,832)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Information Technology

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51525-01-21000 Wages - IT Manager	30,155	32,091	47,068	27,020	33,500	34,817	(12,251)	
51525-01-21500 Wages - GIS Specialist	0	0	0	17,816	21,500	31,442	31,442	
51525-01-23000 Longevity	295	295	295	0	295	295	0	
51525-01-51000 Social Security	2,366	2,596	3,601	3,356	3,775	5,076	1,475	
51525-01-52000 Retirement (WRS)	1,954	2,261	3,201	3,134	3,500	4,379	1,178	
51525-01-54000 Health Insurance	1,500	1,500	5,509	5,497	6,000	5,775	266	
51525-01-55000 Life Insurance	95	94	125	137	134	100	(25)	
TOTAL Personnel Services	36,365	38,837	59,799	56,961	68,704	81,884	22,085	
51525-01-2100Wages - IT Manager	PERMANENT NOTES: 50% directly allocated to Utility Funds.							
51525-01-2150Wages - GIS Specialist	PERMANENT NOTES: City cost based upon GIS work performed for non-Utility. Employee moving through steps. Pending 2015 TID allocations.							
Technology								
51525-15-31000 Computer Supplies	846	56	400	468	500	500	100	
51525-15-31500 Computer Insurance	520	520	525	520	520	525	0	
51525-15-32000 Technology Training	348	577	600	71	500	500	(100)	
51525-15-32750 Internet & Spam Filter	1,404	1,583	1,425	1,259	1,500	1,500	75	
51525-15-32900 Fiber & PRI - Charter	25,254	22,353	23,500	17,298	21,500	21,500	(2,000)	
51525-15-40000 Computer/Network Maint.	5,540	2,583	6,000	705	1,000	3,500	(2,500)	
51525-15-41000 Systems Eng.-Tech.	6,473	3,913	6,500	10,124	10,000	6,500	0	
51525-15-42500 Computer Hardware/Upgrade	59,123	50,303	42,500	35,136	57,000	40,500	(2,000)	
51525-15-42525 Backup-Unitrends	0	0	0	10,535	10,535	0	0	
51525-15-42550 Council iPads	2,742	2,276	2,500	2,365	2,750	2,500	0	
51525-15-45000 Software Maintenance	29,460	39,401	35,000	23,785	35,000	35,000	0	
51525-15-47500 Add. Software/Upgrades	148	9,467	2,500	16,869	17,000	2,500	0	
51525-15-47566 AC Repair - Computer RM	0	0	0	582	582	500	500	
51525-15-55500 GIS - City Functions	3,125	3,211	5,751	2,884	2,884	2,091	(3,660)	
TOTAL Technology	134,984	136,243	127,201	122,602	161,271	117,616	(9,585)	
51525-15-4250Computer Hardware/Upgrades	PERMANENT NOTES: NetApp IT storage replacement project underway in 2015.							
TOTAL EXPENDITURES	171,348	175,079	187,000	179,563	229,975	199,500	12,500	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Assessment of Property

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
51530-02-12000 Assessment Contract	23,200	23,600	24,000	24,000	24,000	24,500	500	
51530-02-12250 Assmt Automation	5,800	5,800	5,800	5,800	5,800	0	(5,800)	
51530-02-12500 Manuf. Assmts.-State	2,075	2,098	2,225	2,278	2,225	2,400	175	
TOTAL Contractual Services	31,075	31,498	32,025	32,078	32,025	26,900	(5,125)	
51530-02-1200Assessment Contract	PERMANENT NOTES: Contract with Bowmar Appraisal - 1/1/2016 revaluation funding in Capital Budget.							
51530-02-1200Assessment Contract	CURRENT YEAR NOTES: Assessment contract for 2017 - $24,900.							
51530-02-1250Manuf. Assmts.-State	PERMANENT NOTES: State fee - 50% of manufacturing assessment costs.							
Supplies & Expenses								
51530-03-10000 Office Supplies	68	134	100	0	100	100	0	
TOTAL Supplies & Expenses	68	134	100	0	100	100	0	
TOTAL EXPENDITURES	31,143	31,632	32,125	32,078	32,125	27,000	(5,125)	

Project #	**AS-16-001**
Project Name	**Revaluation (1/1/2016)**

Type	Assessments	**Department**	Administration
Useful Life	7+ years	**Contact**	Finance Director
Category	Assessments - Property Values	**Priority**	1 Critical

Description

Total Project Cost: $233,000

Last City reassessment was 1/1/2000. Revaluation contract with Bowmar Appraisal. Total assessment maintenance and revaluation cost of $158,000.

Reassessment valuation as of 1/1/2016 with field work in 2015 and 2016. Board of Review would be held in October 2016.

Justification

Last reassessment was 1/1/2000. There has been increasing variance between sale price and assessments the last several years.

Prior	Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
66,500	Other	66,500								50,000	50,000	166,500
Total	Total	66,500								50,000	50,000	166,500

Prior	Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
66,500	Non-Lapsing Fund	31,500										31,500
Total	Tax Levy	35,000								50,000	50,000	135,000
	Total	66,500								50,000	50,000	166,500

Budget Impact/Other

Finance Director suggestion to establish Non-Lapsing account with annual tax levy amount being reserved for future revaluations.

Prior	Budget Items	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
29,800	Maintenance	25,000	24,900	25,500	26,000	26,500	26,000	26,500	27,000	27,500	28,000	262,900
Total	Total	25,000	24,900	25,500	26,000	26,500	26,000	26,500	27,000	27,500	28,000	262,900

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Independent Auditing

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
51580-02-13000 Auditing Contract	15,186	14,950	15,000	15,625	15,625	15,000	0	
TOTAL Contractual Services	15,186	14,950	15,000	15,625	15,625	15,000	0	
51580-02-1300Auditing Contract	PERMANENT NOTES: Contract with Schenck for 2013 - 2017 audit years.							
TOTAL EXPENDITURES	15,186	14,950	15,000	15,625	15,625	15,000	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Over-Collected Taxes

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41910-48950 Other Taxing-Reimbursement	935	0	250	0	0	250	0	
TOTAL Miscellaneous Revenues	935	0	250	0	0	250	0	
TOTAL REVENUES	935	0	250	0	0	250	0	
EXPENDITURES								
Supplies & Expenses								
51910-03-13500 Small Claims-Filing Fees	0	0	150	0	0	100	(50)	
51910-03-40000 Over-Collected Taxes	0	380	1,000	288	288	800	(200)	
TOTAL Supplies & Expenses	0	380	1,150	288	288	900	(250)	
TOTAL EXPENDITURES	0	380	1,150	288	288	900	(250)	
REVENUE OVER/(UNDER) EXPENDITURES	935	(380)	(900)	(288)	(288)	(650)	250	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Insurance/Employee

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51930-01-21000 Wages-Perm-Regular	0	0	0	0	0	0	0	
51930-01-51000 Social Security	0	0	0	0	0	0	0	
51930-01-52000 Retirement WRS	0	0	0	0	0	0	0	
51930-01-54000 Health Insurance	0	0	0	0	0	0	0	
51930-01-55000 Life Insurance	0	0	0	0	0	0	0	
51930-01-75000 Contingency-Health Ins.	0	0	6,754	0	0	15,000	8,246	
TOTAL Personnel Services	0	0	6,754	0	0	15,000	8,246	

51930-01-7500Contingency-Health Ins. PERMANENT NOTES:
To cover any changes (such as shift from Individual to Family coverage) or from Health Incentive Program to City's Groupd health insurance coverage).

Fixed Charges								
51930-05-10000 Property & Liability Ins.	109,429	111,349	115,000	117,133	113,500	125,000	10,000	
51930-05-10500 Workers Comp. Ins.	48,792	47,065	70,000	35,080	77,500	77,500	7,500	
51930-05-30000 Unemployment Comp.	460	0	1,000	7,292	7,500	1,000	0	
51930-05-40000 Flex Plan - EBC	1,668	719	1,000	500	1,000	1,000	0	
51930-05-45000 Retiree's SL/Health Ins.	126,734	79,717	98,000	203,377	203,309	98,500	500	
TOTAL Fixed Charges	287,084	238,850	285,000	363,382	402,809	303,000	18,000	

51930-05-1050Workers Comp. Ins. PERMANENT NOTES:
Fire/EMS workers comp insurance directly allocated to Fire.
There were WC credits in both 2013 and 2014.

TOTAL EXPENDITURES	287,084	238,850	291,754	363,382	402,809	318,000	26,246	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
City Sealer

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
52401-02-17500 City Sealer Contract	4,000	4,000	4,000	4,000	4,000	4,800	800	
TOTAL Contractual Services	4,000	4,000	4,000	4,000	4,000	4,800	800	
52401-02-1750City Sealer Contract	PERMANENT NOTES: Contract service - State of Wisconsin. State notice of increase by two days beginning in 2016 - 12 days at $400. Based upon number of devices and businesses inspected.							
TOTAL EXPENDITURES	4,000	4,000	4,000	4,000	4,000	4,800	800	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Bldg. Inspection/Zoning

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Licenses and Permits								
42400-44300 Building/Zoning Permit Fees	19,745	19,035	25,000	16,438	22,500	25,000	0	
TOTAL Licenses and Permits	19,745	19,035	25,000	16,438	22,500	25,000	0	
Miscellaneous Revenues								
42400-48111 Various TIDs-Blight	0	0	15,262	0	12,500	13,640	(1,622)	
42400-48750 Sidewalk Program	0	0	5,000	0	7,500	5,000	0	
TOTAL Miscellaneous Revenues	0	0	20,262	0	20,000	18,640	(1,622)	
42400-48111 Various TIDs-Blight	PERMANENT NOTES: Offsetting 15% from various TIDs.							
TOTAL REVENUES	19,745	19,035	45,262	16,438	42,500	43,640	(1,622)	
EXPENDITURES								
Personnel Services								
52400-01-11000 Salaries-Bldg Inspector	0	44,043	63,872	50,249	63,872	66,211	2,339	
52400-01-21000 Wages-Regular CD	11,401	12,204	12,817	10,343	12,817	13,373	556	
52400-01-23000 Longevity	116	116	116	0	116	116	0	
52400-01-51000 Social Security	790	4,191	5,876	4,787	5,876	6,097	221	
52400-01-52000 Retirement (WRS)	737	3,758	5,223	4,314	5,223	5,260	37	
52400-01-54000 Health Insurance	5,164	7,401	7,961	4,221	7,961	8,054	93	
52400-01-55000 Life Insurance	42	179	248	194	248	249	1	
TOTAL Personnel Services	18,249	71,891	96,113	74,108	96,113	99,360	3,247	
52400-01-1100Salaries-Bldg Inspector	PERMANENT NOTES: Full-time position effective 4/1/2014.							
52400-01-2100Wages-Regular CD	PERMANENT NOTES: Includes 30% of Community Development Adm. Assistant.							
Contractual Services								
52400-02-17000 Inspection Contract	40,921	11,097	0	0	0	0	0	
52400-02-17550 Condemn-Title Research	195	150	150	96	250	250	100	
52400-02-17575 Condemn-Engineering	0	0	325	0	0	250	(75)	
52400-02-17588 Condemn - Legal Notices	0	0	0	65	250	150	150	
52400-02-25000 Telephone	554	1,096	650	590	650	650	0	
52400-02-25500 iPad - Bldg Inspector	480	591	754	850	600	600	(154)	
TOTAL Contractual Services	42,150	12,934	1,879	1,601	1,750	1,900	21	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Bldg. Inspection/Zoning

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
52400-02-1700Inspection Contract	PERMANENT NOTES: Contract with Northwinds Inspection 11/2011 to 3/2014.							
Supplies & Expenses								
52400-03-10000 Office Supplies	1,542	1,416	2,000	605	1,000	1,100	(900)	
52400-03-11000 Postage	0	686	0	624	900	900	900	
52400-03-20000 Publications & Notices	56	185	250	138	250	250	0	
52400-03-32000 Education & Conference	0	0	1,000	1,318	1,318	1,250	250	
52400-03-40000 Operating Supplies	264	140	500	192	500	500	0	
52400-03-51000 Vehicle Repair/Maintenanc	0	0	0	0	0	250	250	
52400-03-53000 Mileage & Gas	558	178	450	230	450	850	400	
TOTAL Supplies & Expenses	2,420	2,605	4,200	3,107	4,418	5,100	900	
52400-03-5300Mileage & Gas	PERMANENT NOTES: There is Capital request for inspection vehicle.							
TOTAL EXPENDITURES	62,819	87,430	102,192	78,815	102,281	106,360	4,168	
REVENUE OVER/(UNDER) EXPENDITURES	(43,074)	(68,395)	(56,930)	(62,377)	(59,781)	(62,720)	(5,790)	

Project #	**BI-17-001**
Project Name	**Building Inspection Vehicle**

Type	Vehicle	**Department**	Building Inspector
Useful Life	10 years	**Contact**	Building Inspector
Category	Vehicle	**Priority**	2 Important

Description

Total Project Cost: $50,000

A small to midsize SUV-style vehicle for daily use by Building Inspector. Currently, Building Inspection is only City department with field responsibilities that does not have a City vehicle.

Justification

The Building Inspector spends considerable portion of work day in the field and is currently using own vehicle. The public needs visible notification on the vehicle of whom is in their neighborhoods or is approaching their property.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total	Future
Equipment/Vehicles	25,000										25,000	25,000
Total	**25,000**										**25,000**	Total

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total	Future
Tax Levy	25,000										25,000	25,000
Total	**25,000**										**25,000**	Total

Budget Impact/Other

Project #	**TCAP-15-001**
Project Name	**Sidewalk Maintenance - M-2 Project**

Type	Maintenance	**Department**	Capital - Infrastructure
Useful Life	20 years	**Contact**	Building Inspector
Category	Sidewalks/Paths	**Priority**	2 Important

Description

Total Project Cost: $1,090,000

On-going sidewalk and concrete maintenance program (including curb & gutter and ADA ramps).

Justification

Replacement of public sidewalks, curb & gutter, and ADA ramps based upon City inspection program. Historical expenditures:

2005	$81,418	2011	$ 45,255
2006	$81,959	2012	$140,388
2007	$88,919	2013	$101,882
2008	$75,031	2014	Sole bid rejected - just curb & gutter work
2009	$96,669	2015	$166,500* - with offsetting Special Assessments
2010	No program		

*Including Memorial Drive sidewalk from E 6th St. to MAPS High School driveway

Prior	Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
140,000	Construction/Maintenance	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	950,000
Total	**Total**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**950,000**

Prior	Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
140,000	Borrowing-20-Years (City Tax Levy)	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	650,000
Total	Special Assessments	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
	Total	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**950,000**

Budget Impact/Other

Besides concrete contractor expense, $5,000 for Building Inspector time/costs to be allocated into this on-going maintenance.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

25 -Community Development
CDBG Grants/Loans

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
40000-48114 Int CK/PCCU - CDBG	95	43	75	14	25	75	0	
40000-48115 Int CK- LCB HCRI	1	0	0	0	0	0	0	
40000-48116 Int CK/PCCU HOME	47	22	50	5	10	50	0	
40000-48118 Int SBA - LCB & PCCU	79	93	100	72	85	100	0	
40000-48610 Housing Paybacks- Prin.	43,346	49,179	50,000	47,453	50,000	50,000	0	
40000-48615 Housing Paybacks- Interest	0	0	0	0	0	0	0	
40000-48650 SBA Paybacks- Prin.	40,697	30,823	32,500	30,637	33,000	34,500	2,000	
40000-48655 SBA Paybacks- Interest	1,948	1,514	1,250	1,328	1,500	1,500	250	
40000-48660 HCRI Paybacks- Prin.	567	0	0	40	0	0	0	
40000-48670 HOME Paybacks- Prin.	0	0	0	0	0	0	0	
40000-48750 Donation/Sale Paybacks	0	0	0	0	0	0	0	
40000-48759 Sale of Donated Property	0	0	0	8,000	8,000	0	0	
TOTAL Miscellaneous Revenues	86,780	81,674	83,975	87,549	92,620	86,225	2,250	
TOTAL REVENUES	86,780	81,674	83,975	87,549	92,620	86,225	2,250	
EXPENDITURES								
Special Services								
50000-04-35000 CDBG RLF Payouts	87,728	47,558	75,000	50,860	75,000	75,000	0	
50000-04-37000 HCRI RLF Payouts	398	136	1,000	0	0	0	(1,000)	
50000-04-38100 HCRI Grant Payouts	0	0	0	0	0	0	0	
50000-04-38200 HOME Grant Payouts	0	0	0	0	0	0	0	
50000-04-38500 HOME RLF Payouts	0	0	0	13,041	13,041	0	0	
50000-04-50000 Donation/Sale Payouts	0	0	0	0	0	0	0	
50000-04-62500 SBA Loans to Business	0	0	25,000	6,122	25,000	25,000	0	
50000-04-70000 RLF Administration	0	0	500	0	500	500	0	
TOTAL Special Services	88,126	47,694	101,500	70,023	113,541	100,500	(1,000)	
TOTAL EXPENDITURES	88,126	47,694	101,500	70,023	113,541	100,500	(1,000)	
REVENUE OVER/(UNDER) EXPENDITURES	(1,345)	33,980	(17,525)	17,526	(20,921)	(14,275)	3,250	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

25 -Community Development
Community Development

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
46900-41110 Property Taxes - CD	38,744	38,744	38,744	38,744	38,744	40,000	1,256	
TOTAL Taxes (or Utility Rev.)	38,744	38,744	38,744	38,744	38,744	40,000	1,256	
Intergov Charges (Misc.)								
46900-47500 CD Admin. Charges	0	0	9,700	0	9,700	9,750	50	
46900-47550 Inspection Fee	1,100	1,300	1,506	975	1,500	1,500	(6)	
TOTAL Intergov Charges (Misc.)	1,100	1,300	11,206	975	11,200	11,250	44	
TOTAL REVENUES	39,844	40,044	49,950	39,719	49,944	51,250	1,300	
EXPENDITURES								
Personnel Services								
56900-01-21000 Wages - Perm - Regular	28,388	29,381	29,906	24,133	29,906	31,203	1,297	
56900-01-23000 Longevity	271	271	271	0	271	271	0	
56900-01-51000 Social Security	1,981	2,104	2,309	1,776	2,309	2,408	99	
56900-01-52000 Retirement (WRS)	1,839	2,074	2,052	1,718	2,052	2,077	25	
56900-01-54000 Health Insurance	12,651	12,603	11,600	9,516	11,600	11,793	193	
56900-01-55000 Life Insurance	98	94	95	79	95	98	3	
TOTAL Personnel Services	45,229	46,527	46,233	37,222	46,233	47,850	1,617	
56900-01-2100Wages - Perm - Regular	PERMANENT NOTES: CD Administrative Assistant - 70%.							
Contractual Services								
56900-02-25000 Telephone	531	426	550	367	500	475	(75)	
56900-02-32000 SBA Adm Expense	385	1,414	0	0	250	0	0	
56900-02-50000 LCEDC Loan Review	360	0	300	0	250	250	(50)	
TOTAL Contractual Services	1,276	1,840	850	367	1,000	725	(125)	
56900-02-5000LCEDC Loan Review	PERMANENT NOTES: Lincoln County Economic Development Corp. assistance/review of revolving loan requests.							
Supplies & Expenses								
56900-03-10000 Office Supplies	639	381	950	523	750	950	0	
56900-03-11000 Postage	177	269	500	131	500	350	(150)	
56900-03-13000 Copier	251	212	300	53	300	250	(50)	
56900-03-13500 Legal Filing Fees	36	77	171	4	150	150	(21)	
56900-03-32000 Education & Conference	135	273	350	132	500	350	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

25 -Community Development
Community Development

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
56900-03-40000 Operating Supplies	63	105	221	481	500	250	29	
56900-03-41000 Advertising/PR	0	210	250	129	250	250	0	
56900-03-53000 Mileage - Fuel	98	30	125	79	125	125	0	
TOTAL Supplies & Expenses	1,399	1,557	2,867	1,533	3,075	2,675	(192)	
TOTAL EXPENDITURES	47,903	49,924	49,950	39,122	50,308	51,250	1,300	
REVENUE OVER/(UNDER) EXPENDITURES	(8,059)	(9,880)	0	597	(364)	0	0	
FUND TOTAL REVENUES	126,624	121,718	133,925	127,268	142,564	137,475	3,550	
FUND TOTAL EXPENDITURES	136,029	97,617	151,450	109,144	163,849	151,750	300	
REVENUE OVER/(UNDER) EXPENDITURES	(9,405)	24,101	(17,525)	18,123	(21,285)	(14,275)	3,250	

*** END OF REPORT ***

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Economic Development

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
56700-02-13500 Merrill Area Dev. Corp.	3,200	3,200	3,200	3,200	3,200	3,200	0	
56700-02-13750 Lincoln County EDC	14,000	16,500	16,500	16,500	16,500	16,500	0	
TOTAL Contractual Services	17,200	19,700	19,700	19,700	19,700	19,700	0	
56700-02-1375Lincoln County EDC	PERMANENT NOTES: Totals for LCEDC - with balance from various TIDS: 2014 $20,000 (TIDs $3,500) 2015 $21,400 (TIDs $4,900) 2016 $22,470 (TIDs $5,970)							
TOTAL EXPENDITURES	17,200	19,700	19,700	19,700	19,700	19,700	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Public Works/Emgineer

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
43100-48111 Various TIDs	0	0	0	0	0	12,000	12,000	
TOTAL Miscellaneous Revenues	0	0	0	0	0	12,000	12,000	
TOTAL REVENUES	0	0	0	0	0	12,000	12,000	
EXPENDITURES								
Personnel Services								
53100-01-11000 Salaries - Regular	0	0	0	0	0	31,424	31,424	
53100-01-51000 Social Security	0	0	0	0	0	2,404	2,404	
53100-01-52000 Retirement (WRS)	0	0	0	0	0	2,074	2,074	
53100-01-54000 Health Insurance	0	0	0	0	0	5,896	5,896	
53100-01-55000 Life Insurance	0	0	0	0	0	202	202	
TOTAL Personnel Services	0	0	0	0	0	42,000	42,000	

53100-01-1100Salaries - Regular — PERMANENT NOTES:
Public Works Director/City Engineer with anticipated 2/1/2016 starting date.

53100-01-1100Salaries - Regular — CURRENT YEAR NOTES:
Position directly allocated 25% Capital Projects, 25% Water Fund, and 25% Sewer Fund.

Contractual Services								
53100-02-13250 Contract Engineering Serv	11,654	12,815	12,000	4,730	8,500	5,000	(7,000)	
TOTAL Contractual Services	11,654	12,815	12,000	4,730	8,500	5,000	(7,000)	

53100-02-1325Contract Engineering Servi — PERMANENT NOTES:
General engineering/GIS/architecture (i.e. not TIF, stormwater, nor specific construction projects).

Supplies & Expenses								
53100-03-32000 Education & Conference	0	0	0	0	0	1,250	1,250	
53100-03-53000 Mileage/Gas & Oil	0	0	0	0	0	500	500	
TOTAL Supplies & Expenses	0	0	0	0	0	1,750	1,750	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Public Works/Emgineer

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Technology								
53100-15-80000 CAD - Engineering	0	0	500	0	0	1,250	750	
TOTAL Technology	0	0	500	0	0	1,250	750	
TOTAL EXPENDITURES	11,654	12,815	12,500	4,730	8,500	50,000	37,500	
REVENUE OVER/(UNDER) EXPENDITURES	(11,654)	(12,815)	(12,500)	(4,730)	(8,500)	(38,000)	(25,500)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Stormwater Plan/Const.

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Licenses and Permits								
43442-44400 Stormwater Permit Fees	0	0	1,000	0	750	750	(250)	
TOTAL Licenses and Permits	0	0	1,000	0	750	750	(250)	
TOTAL REVENUES	0	0	1,000	0	750	750	(250)	
EXPENDITURES								
Contractual Services								
53442-02-30000 DNR Stormwater Fee	1,500	1,500	1,500	1,000	1,000	1,000	(500)	
53442-02-35000 Stormwater-Plan/Engineer	2,138	2,612	1,000	3,625	1,500	1,500	500	
53442-02-35025 Stormwater Utility Planni	0	0	0	0	0	0	0	
53442-02-35100 Ord. & Public Outreach	0	1,375	0	0	0	0	0	
53442-02-35150 Public Involvement	0	1,000	1,500	1,500	1,000	1,500	0	
53442-02-35200 Illicit Discharge Detect	0	0	0	0	0	0	0	
53442-02-35300 SLAMM Modeling	0	0	0	0	0	0	0	
53442-02-35500 Storm Sewer Map & GIS	0	2,000	2,000	0	2,500	2,500	500	
53442-02-37500 Retrofit Exist. Facilitie	0	0	0	0	0	0	0	
53442-02-45000 Stormwater Review >Acre	0	0	1,000	0	750	750	(250)	
TOTAL Contractual Services	3,638	8,487	7,000	6,125	6,750	7,250	250	
53442-02-3502Stormwater Utility Planni	PERMANENT NOTES: Due to 2013 WI Legislature action related to fees, City management didn't pursue potential review of developing Stormwater Utility.							
Supplies & Expenses								
53442-03-30000 Mileage & Training	0	0	500	0	0	0	(500)	
TOTAL Supplies & Expenses	0	0	500	0	0	0	(500)	
TOTAL EXPENDITURES	3,638	8,487	7,500	6,125	6,750	7,250	(250)	
REVENUE OVER/(UNDER) EXPENDITURES	(3,638)	(8,487)	(6,500)	(6,125)	(6,000)	(6,500)	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
City Hall Maintenance

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41600-48575 Sale of Equipment/Doors	120	15	0	0	0	0	0	
41600-48999 Focus on Energy Grants	0	0	0	0	0	0	0	
TOTAL Miscellaneous Revenues	120	15	0	0	0	0	0	
TOTAL REVENUES	120	15	0	0	0	0	0	
EXPENDITURES								
Personnel Services								
51600-01-21000 Wages - Perm - Regular	65,054	67,708	62,737	36,215	41,000	23,477	(39,260)	
51600-01-22000 Overtime	209	0	0	45	0	0	0	
51600-01-23000 Longevity	1,141	1,141	1,141	255	255	0	(1,141)	
51600-01-25000 Wages - PT- Regular	18,634	20,029	21,159	27,031	34,500	41,660	20,501	
51600-01-51000 Social Security	5,609	6,208	6,505	5,933	5,735	4,983	(1,522)	
51600-01-52000 Retirement (WRS)	5,352	6,072	5,621	4,362	5,100	4,009	(1,612)	
51600-01-52500 Prior Service-Debt Servic	556	548	571	571	571	413	(158)	
51600-01-54000 Health Insurance	13,260	20,241	18,658	6,141	7,125	1,500	(17,158)	
51600-01-55000 Life Insurance	420	550	680	277	425	585	(95)	
TOTAL Personnel Services	110,234	122,497	117,072	80,830	94,711	76,627	(40,445)	
51600-01-2100Wages - Perm - Regular	PERMANENT NOTES: Maintenance Supervisor shared 50% with Library.							
Contractual Services								
51600-02-16000 Elevator Contract	2,944	2,650	3,000	2,864	3,000	3,000	0	
51600-02-16250 HVAC Service Contractor	2,773	5,139	2,500	5,446	4,500	3,000	500	
51600-02-21000 Water and Sewer	3,256	3,464	3,350	2,590	3,500	3,500	150	
51600-02-22000 Electric and Natural Gas	50,040	49,867	52,000	37,716	47,000	52,000	0	
51600-02-23000 Outside Services	840	707	869	2,244	1,000	1,000	131	
51600-02-23250 Mats, Rugs, Etc.	0	0	0	0	750	1,500	1,500	
51600-02-95000 Fire/Security Monitoring	0	0	0	1,769	2,500	2,500	2,500	
TOTAL Contractual Services	59,853	61,827	61,719	52,629	62,250	66,500	4,781	
Supplies & Expenses								
51600-03-44000 Janitor Supplies	8,298	7,681	7,775	4,617	8,000	8,000	225	
51600-03-50000 Repair/Maintenance Supply	8,649	6,091	6,000	5,148	6,000	6,000	0	
TOTAL Supplies & Expenses	16,946	13,771	13,775	9,765	14,000	14,000	225	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
City Hall Maintenance

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Capital Outlay								
51600-08-82000 Bldg/Grounds Improvements	4,696	8,562	4,500	13,278	13,278	8,500	4,000	
51600-08-82750 Fire Alarm System	0	0	0	10,915	10,915	600	600	
TOTAL Capital Outlay	4,696	8,562	4,500	24,193	24,193	9,100	4,600	
51600-08-8200Bldg/Grounds Improvements	PERMANENT NOTES: For 2016, landscaping/grass replacement - $5,000.							
TOTAL EXPENDITURES	191,729	206,657	197,066	167,417	195,154	166,227	(30,839)	
REVENUE OVER/(UNDER) EXPENDITURES	(191,609)	(206,642)	(197,066)	(167,417)	(195,154)	(166,227)	30,839	

City of Merrill, Wisconsin

Capital Plan

2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)													
Parking Lot Repaving	CH-16-005	1	25,000		55,000								*80,000*
AC Chiller Replacement	CH-16-007	2	25,000	25,000									*50,000*
Police Addition - Roof Replacement	CH-17-001	2		50,000									*50,000*
City Hall - Front Entryway (SW)	CH-19-010	2				50,000							*50,000*
City Hall Spinkler Retrofit	CH-22-005	5									200,000		*200,000*
City Hall Parking Expansion	CH-23-005	2										210,000	*210,000*
Borrowing-10-Years (City Tax Levy) Total			**50,000**	**75,000**	**55,000**	**50,000**					**200,000**	**210,000**	***640,000***
Tax Levy													
AC - Computer & City Clerk	CH-16-009	2	12,500										*12,500*
Carpeting Replacement - City Hall	CH-16-012	2	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	*35,000*
Tax Levy Total			**16,000**	**3,500**	**3,500**	**3,500**	**3,500**	**3,500**	**3,500**	**3,500**	**3,500**	**3,500**	***47,500***
GRAND TOTAL			**66,000**	**78,500**	**58,500**	**53,500**	**3,500**	**3,500**	**3,500**	**3,500**	**203,500**	**213,500**	***687,500***

Project #	**CH-16-005**
Project Name	**Parking Lot Repaving**

Type	Improvement	**Department**	City Hall
Useful Life	20 years	**Contact**	Maintenance Supervisor
Category	City Hall	**Priority**	1 Critical

Description

Total Project Cost: $80,000

In 2016, remove and repave front access and parking lot. There are increasing numbers of pavement breaks and potholes.

In future year, remove and repave back and west side parking lots and connecting alley.

Justification

Pavement is reaching maximum lifespan with increasing numbers of cracks and potholes.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance			55,000								55,000
Construction - Parking Lot	25,000										25,000
Total	25,000		55,000								80,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)	25,000		55,000								80,000
Total	25,000		55,000								80,000

Budget Impact/Other

The 2016 project would be bid with the Street/Transit Garage asphalt removal/replacement project.

Project #	**CH-16-007**
Project Name	**AC Chiller Replacement**

Type	Equipment	**Department**	City Hall
Useful Life	20 years	**Contact**	Maintenance Supervisor
Category	City Hall	**Priority**	2 Important

Description

Total Project Cost: $50,000

Only one of the two air conditioner chillers (i.e. big units on Police wing side) is functional.

One unit would be replaced each in 2016 and 2017.

Justification

Existing AC chillers were installed in 1993 when Police wing added to City Hall. Equipment is reaching end-of-life-cycle.

If only operating chiller failed, there would be no air conditioning for most of City Hall.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
HVAC Equipment	25,000	25,000									50,000
Total	**25,000**	**25,000**									**50,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)	25,000	25,000									50,000
Total	**25,000**	**25,000**									**50,000**

Budget Impact/Other

Project #	**CH-16-009**
Project Name	**AC - Computer & City Clerk**

Type	Equipment	**Department**	City Hall
Useful Life	15 years	**Contact**	Maintenance Supervisor
Category	City Hall	**Priority**	2 Important

Description

Total Project Cost: $12,500

An additional air conditioner unit would be installed for emergency backup purposes in the computer room, as well as to provide acceptable working condition in the office used by the City Clerk.

This unit would be on during months when the City Clerk's office needs air conditioning and emergency backup for computer room during rest of year.

Justification

The office currently used by the City Clerk has virtually no air movement - especially when air conditioning is needed. City Hall computer room has critical equipment that must be air conditioned throughout the year. City installed Liebert AC unit in 2008..

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
HVAC Equipment	12,500										12,500
Total	**12,500**										**12,500**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Tax Levy	12,500										12,500
Total	**12,500**										**12,500**

Budget Impact/Other

Project #	**CH-16-012**
Project Name	**Carpeting Replacement - City Hall**

Type	Maintenance	**Department**	City Hall
Useful Life	10 years	**Contact**	Maintenance Supervisor
Category	City Hall	**Priority**	2 Important

Description

Total Project Cost: $41,500

Replacement of carpeting - various locations of City Hall.

If damaged, removal, remediation, and replacement of floor tile with asbestos. Potential front entryway title repairs as needed due to cracking.

Justification

Planned life cycle replacement of the following areas:

in 2015 & 2016 Basement Hall and Employee Lounge - badly stained in hall and loose in lounge. [Lounge likely will be floor tile instead of carpeting.]

In 2017 Police Work Area (Replaced in 2009)

in 2018 Clerk-Treasurer Work Area (From about 2000)

Future year priority based upon condition. If damaged, removal, remediation, and replacement of floor tile with asbestos.

Prior	Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
6,500	Other	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	35,000
Total	Total	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	35,000

Prior	Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
6,500	Tax Levy	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	35,000
Total	Total	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	35,000

Budget Impact/Other

Unexpended funds will be placed in Non-Lapsing account if needed for removal, remediation, and replacement of floor tile with asbestos. Carpeting over asbestos floor tile might be option depending upon area of the building.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Former Fire Station

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51610-01-25000 Wages - Temp - Regular	0	135	500	0	0	0	(500)	
51610-01-51000 Social Security	0	10	50	0	0	0	(50)	
TOTAL Personnel Services	0	146	550	0	0	0	(550)	
Contractual Services								
51610-02-21000 Water and Sewer	0	130	225	154	154	0	(225)	
51610-02-22000 Electric and Natural Gas	0	2,011	5,000	4,342	4,342	0	(5,000)	
TOTAL Contractual Services	0	2,141	5,225	4,496	4,496	0	(5,225)	
51610-02-2200Electric and Natural Gas	PERMANENT NOTES: Property sold to Merrill Housing Authority in June 2015.							
TOTAL EXPENDITURES	0	2,287	5,775	4,496	4,496	0	(5,775)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Police

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Intergovernmental								
42100-43219 Fed. Hwy. Safety Enforcement	16,373	7,500	7,500	5,763	7,500	7,500	0	
42100-43521 State DOJ-LE Training	3,360	3,520	3,500	3,520	3,520	3,500	0	
42100-43790 Other Gov. Grants	7,000	12,739	8,000	121	8,000	8,000	0	
TOTAL Intergovernmental	26,733	23,759	19,000	9,405	19,020	19,000	0	
Public Charges-Services								
42100-46150 Copier-Police Fees	1,864	2,277	2,000	1,126	2,000	2,000	0	
42100-46210 Vehicle Registration-Police	9,656	9,994	10,500	6,429	9,500	10,000	(500)	
42100-46215 Suspension Fees-Citation	615	435	500	270	500	500	0	
42100-46250 Employment App-Reimburse	0	282	0	640	640	0	0	
42100-46300 Blood Draw Reimbursement	0	135	0	307	307	0	0	
42100-46350 Alcohol Server Workshop	0	1,100	500	300	500	500	0	
42100-46390 Police Towing Revenue	1,269	0	500	420	500	500	0	
TOTAL Public Charges-Services	13,403	14,223	14,000	9,492	13,947	13,500	(500)	
Intergov Charges (Misc.)								
42100-47121 OT Reimb.-Federal (NORDEG)	2,783	2,310	2,500	2,510	2,510	2,500	0	
42100-47321 MAPS Crossing Guard Reimb.	5,268	5,418	5,500	5,434	5,434	5,500	0	
42100-47322 OT Reimb.-Local Govt./MAPS	147	0	0	0	0	0	0	
TOTAL Intergov Charges (Misc.)	8,198	7,728	8,000	7,943	7,944	8,000	0	

42100-47321 MAPS Crossing Guard Reimb. PERMANENT NOTES:
MAPS reimburses the City for 50%.

Miscellaneous Revenues								
42100-48210 Court Ordered or Related	121	642	150	35	150	150	0	
42100-48220 Other Reimburse-Non-Court	30	0	100	20	100	100	0	
42100-48301 Sale LE Equip/Property	38	68	0	0	0	0	0	
42100-48420 Ins Recovery-Police Damage	0	0	0	2,051	2,051	0	0	
TOTAL Miscellaneous Revenues	188	710	250	2,106	2,301	250	0	
TOTAL REVENUES	48,523	46,420	41,250	28,946	43,212	40,750	(500)	
EXPENDITURES								

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Police

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Personnel Services								
52100-01-11000 Salaries - Regular	145,197	150,558	153,910	123,856	153,910	159,192	5,282	
52100-01-21000 Wages-Perm-Sworn	1,034,843	1,078,963	1,094,550	896,953	1,094,550	1,131,624	37,074	
52100-01-21250 Wages-Perm-Non-Sworn	120,056	121,743	116,707	88,031	113,390	118,869	2,162	
52100-01-22000 Overtime	18,072	21,841	30,000	22,339	30,000	30,000	0	
52100-01-22500 Overtime-Offsetting Rev.	3,579	15,310	5,000	2,510	5,000	5,000	0	
52100-01-23000 Longevity	4,250	4,250	7,626	74	7,641	5,000	(2,626)	
52100-01-24000 Holiday Pay	79,122	81,847	84,181	0	84,181	87,030	2,849	
52100-01-25000 Wages-Temp-Crossing Guard	10,066	10,095	10,560	7,811	10,525	10,277	(283)	
52100-01-26000 Certification/Educ Pay	20,590	23,820	19,740	5,240	19,740	19,740	0	
52100-01-26500 Shift Differential	8,908	9,000	9,000	8,600	8,600	8,750	(250)	
52100-01-50000 Clothing Allowance	12,307	12,531	13,200	12,600	13,000	13,000	(200)	
52100-01-51000 Social Security	103,894	111,377	119,079	89,410	118,826	126,331	7,252	
52100-01-52000 Retirement (WRS)	216,035	188,323	167,991	135,957	167,767	146,485	(21,506)	
52100-01-54000 Health Insurance	343,085	346,580	318,125	251,580	305,540	310,041	(8,084)	
52100-01-55000 Life Insurance	3,879	4,299	4,556	3,836	4,250	4,684	128	
52100-01-56000 PEHP - City Portion	19,955	19,980	19,980	17,776	19,980	19,980	0	
TOTAL Personnel Services	2,143,837	2,200,516	2,174,205	1,666,572	2,156,900	2,196,003	21,798	
52100-01-1100Salaries - Regular	PERMANENT NOTES: Includes - Police Chief and Captain.							
52100-01-2100Wages-Perm-Sworn	PERMANENT NOTES: For 2016, 4th Patrol Lieutenant position.							
Contractual Services								
52100-02-19000 Animal Control	50	215	300	0	200	250	(50)	
52100-02-20000 Marathon Cty Bomb Squad	0	0	0	540	0	0	0	
52100-02-25000 Telephone	8,756	8,037	8,500	6,126	8,500	8,500	0	
52100-02-27000 Teletype/Badger-Net	5,244	5,244	5,500	1,143	5,250	5,500	0	
52100-02-41000 Towing Charges	1,453	1,478	500	785	1,000	1,500	1,000	
52100-02-52115 DOT-Suspension Fee	480	515	500	330	500	500	0	
52100-02-75000 Dispatch-Lincoln Cty.	28,182	28,136	28,150	28,107	28,150	28,150	0	
52100-02-90000 Radio Contract	2,808	2,568	3,000	2,568	2,750	3,000	0	
52100-02-94000 Jail/Evidence	5,465	4,946	5,000	3,277	5,000	5,000	0	
52100-02-95000 Fobs Annual Mainteance	930	1,700	1,700	671	1,500	1,500	(200)	
TOTAL Contractual Services	53,368	52,837	53,150	43,547	52,850	53,900	750	
Supplies & Expenses								
52100-03-11000 Postage	983	1,074	1,000	780	1,000	1,000	0	
52100-03-20000 Publish Legal Notices	605	745	350	0	350	350	0	
52100-03-25000 Job Recruitment	500	0	1,250	470	1,250	1,250	0	
52100-03-32000 Education & Conference	7,848	6,933	7,500	6,236	7,500	7,500	0	
52100-03-32500 Firearms-Supplies	4,789	4,971	5,000	4,741	5,000	5,000	0	
52100-03-40000 Operating Supplies	9,589	8,993	9,000	6,532	9,000	9,000	0	
52100-03-50000 Equipment Repair	1,916	1,052	1,500	181	1,500	1,500	0	
52100-03-51000 Vehicle Repair/Maintenanc	6,881	8,737	9,000	5,694	8,000	9,000	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Police

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
52100-03-53000 Gas & Oil - Vehicles	35,190	33,218	37,000	17,221	21,500	27,500	(9,500)	
TOTAL Supplies & Expenses	68,302	65,723	71,600	41,856	55,100	62,100	(9,500)	
Capital Outlay								
52100-08-24000 Equipment - Police	5,351	10,213	11,000	9,498	11,000	11,000	0	
TOTAL Capital Outlay	5,351	10,213	11,000	9,498	11,000	11,000	0	
Technology								
52100-15-31000 Computer Supplies	2,088	2,649	2,000	767	2,000	2,000	0	
52100-15-91000 Mobile Data Comp/TraCS	0	0	0	0	0	0	0	
52100-15-91500 MDC-Data & Tech Support	501	0	1,000	0	1,000	1,000	0	
52100-15-92500 VisionAIR/InCode Support	10,281	9,880	10,000	1,859	10,000	10,000	0	
TOTAL Technology	12,870	12,529	13,000	2,625	13,000	13,000	0	
TOTAL EXPENDITURES	2,283,727	2,341,819	2,322,955	1,764,098	2,288,850	2,336,003	13,048	
REVENUE OVER/(UNDER) EXPENDITURES	(2,235,203)	(2,295,399)	(2,281,705)	(1,735,152)	(2,245,638)	(2,295,253)	(13,548)	

City of Merrill, Wisconsin

Capital Plan

2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Non-Lapsing Fund													
Police Vehicles & Equipment	POL-15-001	1	10,000										*10,000*
Non-Lapsing Fund Total			10,000										*10,000*
Tax Levy													
Police Vehicles & Equipment	POL-15-001	1	50,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	*590,000*
Police AED's Replacement	POL-17-003	2		14,000									*14,000*
Police Handheld Radios	POL-18-001	2			37,500							40,000	*77,500*
Tax Levy Total			50,000	74,000	97,500	60,000	60,000	60,000	60,000	60,000	60,000	100,000	*681,500*
GRAND TOTAL			60,000	74,000	97,500	60,000	60,000	60,000	60,000	60,000	60,000	100,000	*691,500*

Project #	**POL-15-001**
Project Name	**Police Vehicles & Equipment**

Type	Vehicle	**Department**	Police
Useful Life	3 years	**Contact**	Police Chief
Category	Vehicles & Equipment	**Priority**	1 Critical

Description

Total Project Cost: $600,000

On-going replacement of Police vehicles (both marked and unmarked squads), lightbars, police squad radios, and other equipment. On-going replacement of Police rifles, handguns, Taser's, ballistic vests, scheduling software, and other Police equipment.

Justification

Although in past there has been need to replace one or two Police vehicles, it is anticipated that two vehicles will need to be replaced annually. Rest of Police equipment on regular replacement cycle as reaches maximum lifespan.

Prior to 2014 budget, annual fiscal tax levy allocation of $30,000.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Equipment/Vehicles	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	600,000
Total	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**600,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Non-Lapsing Fund	10,000										10,000
Tax Levy	50,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	590,000
Total	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**600,000**

Budget Impact/Other

There is an existing Non-Lapsing account to cover balance of Police vehicle and equipment expenditures. In some prior years, either one or two Police vehicles were replaced. Moving forward, it is likely that two vehicles will be replaced annually. Sale proceeds for used squads and equipment is credited to this Non-Lapsing account.

Balance as of 12/31st:
2010 $12,500
2011 $31,580
2012 $38,956
2013 $35,680
2014 $35,878

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

21 -Police - SRO
Police-SRO

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
42100-41110 Property Taxes-SRO	52,400	51,225	49,950	49,950	49,950	51,916	1,966	
TOTAL Taxes (or Utility Rev.)	52,400	51,225	49,950	49,950	49,950	51,916	1,966	
Intergovernmental								
42100-43525 MAPS Local Match	55,038	55,568	55,267	25,218	54,108	54,917	(350)	
TOTAL Intergovernmental	55,038	55,568	55,267	25,218	54,108	54,917	(350)	
42100-43525 MAPS Local Match	PERMANENT NOTES: MAPS 50% funding plus Overtime related to school activities.							
TOTAL REVENUES	107,438	106,793	105,217	75,168	104,058	106,833	1,616	
EXPENDITURES								
Personnel Services								
52100-01-21000 Wages-Perm-Sworn	55,772	58,284	58,230	46,909	58,230	60,342	2,112	
52100-01-22000 Overtime	6,459	5,809	6,000	6,622	6,027	6,000	0	
52100-01-23000 Longevity	675	675	756	0	756	783	27	
52100-01-24000 Holiday Pay	3,760	3,848	3,926	0	3,926	4,069	143	
52100-01-26000 Certification/Education P	960	960	960	0	960	960	0	
52100-01-50000 Clothing Allowance	600	600	600	600	600	600	0	
52100-01-51000 Social Security	4,849	5,127	5,391	4,118	5,391	5,566	175	
52100-01-52000 Retirement (WRS)	11,027	8,968	8,161	6,618	8,161	6,912	(1,249)	
52100-01-52500 Prior Service-Debt Servic	446	457	466	466	466	483	17	
52100-01-54000 Health Insurance	18,658	18,005	16,500	13,156	16,500	16,846	346	
52100-01-55000 Life Insurance	214	316	395	336	395	415	20	
52100-01-56000 PEHP - City Portion	1,295	1,332	1,332	1,168	1,332	1,332	0	
TOTAL Personnel Services	104,714	104,382	102,717	79,992	102,744	104,308	1,591	
Supplies & Expenses								
52100-03-32000 Education & Conference	434	487	500	443	475	475	(25)	
TOTAL Supplies & Expenses	434	487	500	443	475	475	(25)	
Fixed Charges								
52100-05-10500 Workers Comp. Insurance	2,257	1,924	2,000	1,998	1,998	2,050	50	
TOTAL Fixed Charges	2,257	1,924	2,000	1,998	1,998	2,050	50	
TOTAL EXPENDITURES	107,405	106,793	105,217	82,433	105,217	106,833	1,616	
REVENUE OVER/(UNDER) EXPENDITURES	33	0	0	(7,265)	(1,159)	0	0	
FUND TOTAL REVENUES	107,438	106,793	105,217	75,168	104,058	106,833	1,616	
FUND TOTAL EXPENDITURES	107,405	106,793	105,217	82,433	105,217	106,833	1,616	
REVENUE OVER/(UNDER) EXPENDITURES	33	0	0	(7,265)	(1,159)	0	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Traffic Control

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
42110-48435 Ins/Other-Traffic Controls	(643)	439	0	72	72	0	0	
42110-48500 Donations-Signs ATV/Snow	0	0	0	1,215	1,500	0	0	
TOTAL Miscellaneous Revenues	(643)	439	0	1,287	1,572	0	0	
TOTAL REVENUES	(643)	439	0	1,287	1,572	0	0	
EXPENDITURES								
Personnel Services								
52110-01-21000 Wages - Perm - Regular	3,544	5,229	4,506	5,668	4,500	5,250	744	
52110-01-22000 Overtime	0	0	250	0	0	250	0	
52110-01-25000 Wages - Temp - Regular	0	0	125	0	0	125	0	
52110-01-51000 Social Security	262	355	175	447	170	430	255	
52110-01-52000 Retirement (WRS)	236	331	150	413	145	371	221	
52110-01-54000 Health Insurance	383	788	981	595	800	1,108	127	
52110-01-55000 Life Insurance	36	15	10	38	15	22	12	
TOTAL Personnel Services	4,460	6,718	6,197	7,162	5,630	7,556	1,359	
Supplies & Expenses								
52110-03-22000 Electric-Traffic Controls	6,297	6,691	6,750	4,387	6,750	6,750	0	
52110-03-22075 Traffic Controls-Repairs	0	2,390	0	75	250	250	250	
52110-03-22500 Electric-Hwy64/Pine Ridge	0	0	1,000	1,677	2,750	2,750	1,750	
52110-03-25000 Repairs-Hwy 64/Pine Ridge	0	0	1,000	0	250	250	(750)	
52110-03-40000 Operating Supplies	268	16	1,000	3,654	2,500	1,000	0	
52110-03-57000 Traffic Signs	7,223	3,769	17,153	7,172	17,000	7,587	(9,566)	
52110-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	13,788	12,866	26,903	16,964	29,500	18,587	(8,316)	
TOTAL EXPENDITURES	18,248	19,584	33,100	24,126	35,130	26,143	(6,957)	
REVENUE OVER/(UNDER) EXPENDITURES	(18,890)	(19,145)	(33,100)	(22,838)	(33,558)	(26,143)	6,957	

52110-03-5700Traffic Signs

PERMANENT NOTES:
For 2015, truck route signage and ATV/UTV route signage.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Fire Protection-Hydrants

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
52250-02-21250 Hydrant Rental	138,488	114,540	114,540	114,540	114,540	114,540	0	
TOTAL Contractual Services	138,488	114,540	114,540	114,540	114,540	114,540	0	
TOTAL EXPENDITURES	138,488	114,540	114,540	114,540	114,540	114,540	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Fire Protection

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
42200-46100 Fire Reinspection Fees	150	0	0	0	0	0	0	
42200-46150 Copy Fees-Fire	10	5	25	5	25	25	0	
42200-46230 CPR/First Aid Training	5,646	5,777	4,500	6,181	7,000	7,000	2,500	
42200-46300 CPR Mask Sales	11	12	25	0	25	25	0	
TOTAL Public Charges-Services	5,817	5,794	4,550	6,186	7,050	7,050	2,500	
Intergov Charges (Misc.)								
42200-47323 Fire Protection - Towns	225,101	225,101	205,000	205,000	205,000	209,100	4,100	
TOTAL Intergov Charges (Misc.)	225,101	225,101	205,000	205,000	205,000	209,100	4,100	
Miscellaneous Revenues								
42200-48301 Sale/Auction - Fire Equip	0	3,337	0	0	0	0	0	
42200-48305 Sale of Fire Equip/Vehicles	0	17,000	0	0	0	0	0	
42200-48460 Ins. Recovery-Fire	1,920	0	0	21,319	19,395	0	0	
TOTAL Miscellaneous Revenues	1,920	20,337	0	21,319	19,395	0	0	
TOTAL REVENUES	232,839	251,232	209,550	232,505	231,445	216,150	6,600	
EXPENDITURES								
Personnel Services								
52200-01-11000 Salaries - Regular	75,134	81,009	82,628	66,696	82,628	84,751	2,123	
52200-01-21000 Wages - Perm - Regular	705,627	749,349	753,771	609,459	743,015	780,809	27,038	
52200-01-22000 Overtime	24,431	33,495	27,500	18,849	27,500	27,500	0	
52200-01-22500 Overtime-Offsetting Rev.	0	0	0	0	0	0	0	
52200-01-23000 Longevity	5,380	5,244	4,007	99	3,488	3,296	(711)	
52200-01-24000 Holiday Pay	47,719	51,973	53,142	141	52,622	54,988	1,846	
52200-01-25000 Wages - Adm. Assistant	0	0	0	0	0	15,961	15,961	
52200-01-26000 Certification/Educ. Pay	8,560	6,927	10,000	7,977	7,977	9,500	(500)	
52200-01-50000 Clothing Allowance	5,575	6,083	6,350	6,633	6,633	6,500	150	
52200-01-51000 Medicare 1.45%	10,008	11,082	12,792	9,414	12,331	14,188	1,396	
52200-01-52000 Retirement (WRS)	155,275	147,340	132,939	104,966	134,076	135,448	2,509	
52200-01-54000 Health Insurance	180,576	163,106	165,000	108,044	156,725	160,525	(4,475)	
52200-01-55000 Life Insurance	3,159	3,543	2,811	2,319	2,725	3,175	364	
52200-01-56000 PEHP - City Portion	5,733	7,261	6,722	7,162	7,450	8,411	1,689	
52200-01-57000 Workers Comp Ins.	42,580	47,500	47,500	47,500	55,200	47,500	0	
TOTAL Personnel Services	1,269,758	1,313,913	1,305,162	989,260	1,292,370	1,352,552	47,390	

52200-01-1100Salaries - Regular PERMANENT NOTES:
Effective 10/22/2012, only Fire Chief is salaried.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Fire Protection

		2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
52200-01-5700Workers Comp Ins.	PERMANENT NOTES: WC insurance premium for Fire and Paramedic personnel.								
Contractual Services									
52200-02-21000 Water and Sewer		801	2,041	1,250	1,522	2,250	2,250	1,000	
52200-02-22000 Electric and Natural Gas		9,438	20,848	15,000	10,180	15,000	15,000	0	
52200-02-25500 Fiber - Internet & VOIP		5,868	7,218	9,875	8,426	10,000	10,000	125	
52200-02-90000 Radio Contract		2,750	0	1,500	0	1,500	1,500	0	
52200-02-95000 FOBS-Security Monitoring		0	0	0	485	485	550	550	
TOTAL Contractual Services		18,857	30,107	27,625	20,613	29,235	29,300	1,675	
Supplies & Expenses									
52200-03-25500 Job Recruitment		5,007	2,617	1,500	3,221	3,221	1,500	0	
52200-03-32000 Eduation & Conference		4,316	6,976	4,500	6,313	6,500	5,000	500	
52200-03-40000 Operating Supplies		29,913	21,242	36,000	23,064	36,000	36,000	0	
52200-03-51000 Vehicle Repair/Maintenanc		17,501	11,202	10,000	8,311	50,000	10,000	0	
52200-03-53000 Gas & Oil - Vehicles		7,318	7,675	6,500	4,927	5,500	6,000	(500)	
52200-03-55000 Haz Mat Equipment		0	0	0	6	6	0	0	
TOTAL Supplies & Expenses		64,055	49,712	58,500	45,843	101,227	58,500	0	
52200-03-5100Vehicle Repair/Maintenance	PERMANENT NOTES: In 2015, major repairs to fire ladder truck with some rehabilitation covered by insurance.								
Capital Outlay									
52200-08-24000 Equipment - Fire		0	30,635	0	75	0	0	0	
TOTAL Capital Outlay		0	30,635	0	75	0	0	0	
Technology									
52200-15-92500 CAD-Software Linking		14,430	5,579	5,000	5,209	5,000	5,000	0	
52200-15-92533 IT Storage Array		0	0	0	0	0	0	0	
TOTAL Technology		14,430	5,579	5,000	5,209	5,000	5,000	0	
TOTAL EXPENDITURES		1,367,101	1,429,946	1,396,287	1,060,999	1,427,832	1,445,352	49,065	
REVENUE OVER/(UNDER) EXPENDITURES		(1,134,262)	(1,178,714)	(1,186,737)	(828,494)	(1,196,387)	(1,229,202)	(42,465)	

City of Merrill, Wisconsin

Capital Plan

2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing 5-Years City Tax Levy)													
Fire Radio Replacements	F-17-003	2		180,000									180,000
Fire - Cardiac Monitors	F-23-001	1								35,000			35,000
Borrowing 5-Years City Tax Levy) Total				**180,000**						**35,000**			**215,000**
Borrowing-10-Years (City Tax Levy)													
Brush Truck (Wildland Engine)	F-16-001	1	200,000										200,000
Rescue Boat & Trailer	F-16-004	2	25,000										25,000
Fire Engine Type 1 Replacement	F-17-001	2		375,000					350,000				725,000
Fire - Utility Vehicle	F-17-005	1		60,000									60,000
Self-Contained Breathing Apparatus	F-25-001	1										200,000	200,000
Borrowing-10-Years (City Tax Levy) Total			**225,000**	**435,000**					**350,000**			**200,000**	**1,210,000**
Borrowing-20-Years (City Tax Levy)													
Ladder Tower (Aerial Ladder Truck)	F-17-004	2		350,000	650,000								1,000,000
Borrowing-20-Years (City Tax Levy) Total				**350,000**	**650,000**								**1,000,000**
EMS - WI Act 10													
Fire - Cardiac Monitors	F-23-001	1								15,000			15,000
EMS - WI Act 10 Total										**15,000**			**15,000**
Fire 2% Dues													
Self-Contained Breathing Apparatus	F-25-001	1										50,000	50,000
Fire 2% Dues Total												**50,000**	**50,000**
Non-Lapsing Fund													
Fire - Block Wall Sealing	F-21-005	1						6,000					6,000

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Non-Lapsing Fund Total								6,000					*6,000*
Non-Lapsing Fund - Fire 2%													
Firefighter Boots	F-16-003	2	10,000										*10,000*
Fire Hose Replacement	F-17-002	2		3,500					3,500				*7,000*
Fire - Gas Monitors (4)	F-18-003	2			3,000								*3,000*
Washing Machine - Turnout Gear	F-18-004	2			5,000								*5,000*
Incident Command Vehicle 60	F-21-001	2						10,000					*10,000*
Turnout Firefighting Gear	F-24-001	1									25,000		*25,000*
Fire - Extraction Tools	F-24-002	2									12,500		*12,500*
Non-Lapsing Fund - Fire 2% Total			10,000	3,500	8,000			10,000	3,500		37,500		*72,500*
Tax Levy													
Fire Hose Replacement	F-17-002	2		3,500					3,500				*7,000*
Fire - Gas Monitors (4)	F-18-003	2			3,000								*3,000*
Washing Machine - Turnout Gear	F-18-004	2			5,000								*5,000*
Incident Command Vehicle 60	F-21-001	2						25,000					*25,000*
Fire - Cardiac Monitors	F-23-001	1								50,000			*50,000*
Turnout Firefighting Gear	F-24-001	1									25,000		*25,000*
Fire - Extraction Tools	F-24-002	2									12,500		*12,500*
Tax Levy Total				3,500	8,000			25,000	3,500	50,000	37,500		*127,500*
GRAND TOTAL			235,000	972,000	666,000			41,000	357,000	100,000	75,000	250,000	*2,696,000*

Project #	**F-16-001**
Project Name	**Brush Truck (Wildland Engine)**

Type	Equipment	**Department**	Fire
Useful Life	10+ years	**Contact**	Fire Chief
Category	Vehicles	**Priority**	1 Critical

Description

Total Project Cost: $200,000

Type 5 Wildland Fire Engine is an initial attack wildland engine (brush truck) on a medium duty truck chassis. The GVWR of the chassis is around 20,000 pounds. This apparatus will be able to carry a minimum of 400 US gallons of water; the fire pump will pump a maximum 50 US gallons per minute, at a pressure of 100 pounds per square inch. Included will be the necessary update on hand tools and equipment including radios and computers. This vehicle will be constructed to the National Fire Protection Association (NFPA) Standard 1906, Standard for Wildland Fire Apparatus.

Justification

By 2016, the current brush truck will be 17 years old. The National Fire Protection Association (NFPA) recommends frontline service a brush truck to be 10 years with 5 years in a reserve status. The current apparatus does not meet the standards.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Equipment/Vehicles	200,000										200,000
Total	**200,000**										**200,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)	200,000										200,000
Total	**200,000**										**200,000**

Budget Impact/Other

Note: The fire department will continue to seek out grant opportunities to assist with the replacement of this equipment.

Project # F-16-004

Project Name Rescue Boat & Trailer

Type	Equipment	**Department**	Fire
Useful Life	15 years	**Contact**	Fire Chief
Category	Equipment: Miscellaneous	**Priority**	2 Important

Description

Total Project Cost: $25,000

This equipment would replace the fire department's old v-bottom boat with new inflatable, flat bottom boat. These newer version boats are more stable in the water and provide for a safer rescue of victims in the water. The new boat will have a jet prop with appropriate size motor for use in low water conditions. The project includes a boat trailer for hauling the boat.

Justification

The boat is over thirty-five years old. It is well beyond its usable life span. It is very heavy and awkward to deploy in the water with limited resources.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Equipment/Vehicles	25,000										25,000
Total	25,000										25,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)	25,000										25,000
Total	25,000										25,000

Budget Impact/Other

Note: the fire department will continue to seek out grant opportunities to assist with the replacement of this equipment.

Project # F-16-003

Project Name Firefighter Boots

Type	Equipment	**Department**	Fire
Useful Life	10 years	**Contact**	Fire Chief
Category	Equipment: Miscellaneous	**Priority**	2 Important

Description

Total Project Cost: $10,000

Structural firefighter boots would be upgraded and replaced with modern leather boots to meet the current NFPA standard. Some of the department boots have reached their useful life cycle. The new leather boots offer better fit and stability without compromising protection. The new boots will meet the current NFPA standard, NFPA 1971 Standard on Protective Ensemble for Structural Fire Fighting.

Justification

The boots of department members are a varying degree of age and condition. With the purchase of new turnout gear in the fall of 2014, this will have all members in total new gear.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Other	10,000										10,000
Total	**10,000**										**10,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Non-Lapsing Fund - Fire 2%	10,000										10,000
Total	**10,000**										**10,000**

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Ambulance/EMS

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Intergovernmental								
42300-43795 County Ambulance Aid	967,079	1,014,949	994,500	694,613	977,539	1,003,500	9,000	
TOTAL Intergovernmental	967,079	1,014,949	994,500	694,613	977,539	1,003,500	9,000	
Miscellaneous Revenues								
42300-48460 Ins. Reimbursement-EMS	0	2,453	0	0	0	0	0	
TOTAL Miscellaneous Revenues	0	2,453	0	0	0	0	0	
TOTAL REVENUES	967,079	1,017,402	994,500	694,613	977,539	1,003,500	9,000	
EXPENDITURES								
Personnel Services								
52300-01-19000 Ambulance Training	0	4,327	5,000	1,199	5,000	5,000	0	
52300-01-21000 Wages - Perm - Regular	506,459	519,832	517,140	427,731	517,140	527,635	10,495	
52300-01-22000 Overtime	49,701	62,746	47,500	32,870	47,500	47,500	0	
52300-01-23000 Longevity	2,599	2,961	3,204	0	3,204	3,447	243	
52300-01-24000 Holiday Pay	31,813	32,572	33,227	0	33,227	33,895	668	
52300-01-25000 Amb-EMS Stand-by Service	575	625	1,000	1,489	1,500	1,500	500	
52300-01-26000 Certification/Educ Pay	7,400	7,020	7,400	7,020	7,000	7,320	(80)	
52300-01-50000 Clothing Allowance	3,250	3,600	3,600	3,600	3,600	3,600	0	
52300-01-51000 Medicare 1.45%	7,946	8,561	9,035	6,791	9,035	9,206	171	
52300-01-52000 Retirement (WRS)	113,488	105,495	94,655	75,798	94,655	94,568	(87)	
52300-01-52500 Prior Service-Debt Servic	7,012	7,168	6,703	6,703	6,703	6,840	137	
52300-01-54000 Health Insurance	131,678	136,756	153,000	101,376	132,500	144,000	(9,000)	
52300-01-55000 Life Insurance	1,414	1,467	1,455	1,247	1,475	1,505	50	
52300-01-56000 PEHP - City Portion	5,702	9,721	7,056	6,953	7,350	7,416	360	
TOTAL Personnel Services	869,037	902,851	889,975	672,778	869,889	893,432	3,457	

52300-01-5200Retirement (WRS) PERMANENT NOTES:
Retirement of 19.98% for 2016 with preliminary employee contribution of 5.0%.

Contractual Services								
52300-02-21000 Water and Sewer	400	1,768	1,250	1,522	2,250	2,250	1,000	
52300-02-22000 Electric and Natural Gas	4,739	14,593	14,000	10,180	14,500	14,750	750	
52300-02-25000 Telephone & Internet	4,819	9,494	9,125	8,814	10,000	10,000	875	
52300-02-90000 Radio Contract	1,027	13	1,500	75	1,250	1,250	(250)	
TOTAL Contractual Services	10,986	25,868	25,875	20,591	28,000	28,250	2,375	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Ambulance/EMS

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Supplies & Expenses								
52300-03-10000 Office Supplies	2,330	1,874	2,000	1,385	2,000	2,000	0	
52300-03-32000 Education & Conference	6,768	4,464	7,000	3,947	7,000	7,000	0	
52300-03-40000 Operating Supplies	50,625	54,240	47,500	48,953	50,500	50,500	3,000	
52300-03-40250 Linens & Laundry	82	0	150	0	150	150	0	
52300-03-51000 Amb. Repair/Maintenance	15,174	14,460	7,000	4,740	7,000	7,168	168	
52300-03-53000 Gas & Oil - Vehicles	12,076	12,500	12,500	6,724	10,000	12,000	(500)	
TOTAL Supplies & Expenses	87,055	87,537	76,150	65,748	76,650	78,818	2,668	
Technology								
52300-15-92500 CAD-Linking Software	0	1,145	2,500	3,872	3,000	3,000	500	
TOTAL Technology	0	1,145	2,500	3,872	3,000	3,000	500	
TOTAL EXPENDITURES	967,079	1,017,402	994,500	762,989	977,539	1,003,500	9,000	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	(68,377)	0	0	0	

City of Merrill - Street Department Proposed Budget for 2016

EXPENSES	Personnel Budget	Personnel Actual	Difference	Supplies Budget	Supplies Actual	Difference	Contract/Utilities/Capital Outlay Budget	Contract/Utilities/Capital Outlay Actual	Contract/Utilities/Capital Outlay Difference	Total - All Categories Budget	Total - All Categories Actual	Total - All Categories Difference	
Street Superintendent	$98,683		$98,683	$1,500		$1,500			$0	$100,183	$0	$100,183	Street Superintendent
Garage Maintenance	$297		$297	$11,000		$11,000	$42,000		$42,000	$53,297	$0	$53,297	Garage Maintenance
Operations Support (M&E)	$209,468		$209,468	$356,550		$356,550	$3,000		$3,000	$569,018	$0	$569,018	Operations Support (M&E)
Roads	$209,691		$209,691	$100,750		$100,750			$0	$310,441	$0	$310,441	Roads
Street Cleaning	$50,770		$50,770	$1,500		$1,500			$0	$52,270	$0	$52,270	Street Cleaning
Snow and Ice	$199,520		$199,520	$59,000		$59,000	$1,500		$1,500	$260,020	$0	$260,020	Snow and Ice
Sealcoat (BORROW)	$38,006		$38,006	$105,070		$105,070			$0	$143,076	$0	$143,076	Sealcoat
Stormwater Maintenance	$24,156		$24,156	$15,000		$15,000	$2,500		$2,500	$41,656	$0	$41,656	Stormwater Maintenance
Street Painting (Marking)	$14,374		$14,374	$12,100		$12,100			$0	$26,474	$0	$26,474	Street Painting (Marking)
Street Leave Expenses	$71,023		$71,023							$71,023	$0	$71,023	Street Leave Expenses
Garbage Collection	$137,027		$137,027	$97,000		$97,000	$32,000		$32,000	$266,027	$0	$266,027	Garbage Collection
Recycling	$141,610		$141,610	$56,350		$56,350			$0	$197,960	$0	$197,960	Recycling
Weed & Nuisance Control	$11,766		$11,766	$250		$250			$0	$12,016	$0	$12,016	Weed & Nuisance Control
Christmas Decorations	$3,267		$3,267	$1,300		$1,300				$4,567	$0	$4,567	Christmas Decorations
Traffic Control	$7,556		$7,556							$7,556	$0	$7,556	Traffic Control
Marketing - PR	$2,875		$2,875							$2,875	$0	$2,875	Music and Celebrations
Elections	$1,131		$1,131							$1,131	$0	$1,131	Elections
Total - Street	$1,221,220	$0	$1,221,220	$817,370	$0	$817,370	$81,000	$0	$81,000	$2,119,590	$0	$2,119,590	

Offsetting Revenues	Budget	Actual	Difference	
M&E - Revenue	$315,000		($315,000)	M&E - Revenue
Roads - Revenue	$20,000		($20,000)	Roads - Various
Snow & Ice - Revenue	$10,100		($10,100)	Snow & Ice - Revenue
Sealcoat Borrowing	$143,076		($143,076)	Sealcoat Borrowing
Street Painting (Marking)	$2,500		($2,500)	Street Painting (Marking)
Garbage	$4,500		($4,500)	Garbage
Recycling	$45,000		($45,000)	Recycling
Weed Revenue & TID	$5,000		($5,000)	Weed Revenue
	$545,176	$0	($545,176)	Total Revenue
	$1,574,414	$0	$1,574,414	Net Street Department

	Budget	Actual	
Net 2015 Budget	$1,540,848		
Increase for 2016	$33,566		

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Street Commissioner

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53101-01-11000 Salaries - Regular	69,242	70,278	71,895	58,000	71,895	0	(71,895)	
53101-01-51000 Social Security	4,938	5,211	5,500	4,645	5,500	0	(5,500)	
53101-01-52000 Retirement (WRS)	4,656	5,440	5,536	4,676	5,536	0	(5,536)	
53101-01-54000 Health Insurance	18,658	16,681	3,000	0	3,000	0	(3,000)	
53101-01-55000 Life Insurance	562	771	710	605	735	0	(710)	
TOTAL Personnel Services	98,056	98,381	86,641	67,926	86,666	0	(86,641)	
53101-01-1100Salaries - Regular	PERMANENT NOTES: Current elected incumbent retiring 12/31/2015.							
53101-01-5200Retirement (WRS)	PERMANENT NOTES: Effective 2016, WRS % same as General employees.							
Supplies & Expenses								
53101-03-10000 Office Supplies	1,409	1,817	1,000	1,211	1,250	0	(1,000)	
53101-03-13000 Copier	30	54	50	60	75	0	(50)	
53101-03-32000 Education & Conference	0	0	200	0	100	0	(200)	
53101-03-40000 Operating Supplies	244	104	250	0	125	0	(250)	
TOTAL Supplies & Expenses	1,683	1,975	1,500	1,271	1,550	0	(1,500)	
TOTAL EXPENDITURES	99,739	100,356	88,141	69,197	88,216	0	(88,141)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Street Superintendent

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53102-01-11000 Salaries - Regular	0	0	0	0	0	71,074	71,074	
53102-01-51000 Social Security	0	0	0	0	0	5,437	5,437	
53102-01-52000 Retirement - WRS	0	0	0	0	0	4,691	4,691	
53102-01-54000 Health Insurance	0	0	0	0	0	16,847	16,847	
53102-01-55000 Life Insurance	0	0	0	0	0	634	634	
TOTAL Personnel Services	0	0	0	0	0	98,683	98,683	
53102-01-1100Salaries - Regular	PERMANENT NOTES: Appointed employee for Streets Department management.							
Supplies & Expenses								
53102-03-10000 Office Supplies	0	0	0	0	0	1,000	1,000	
53102-03-13000 Copier	0	0	0	0	0	50	50	
53102-03-32000 Education & Conference	0	0	0	0	0	200	200	
53102-03-40000 Operating Supplies	0	0	0	0	0	250	250	
TOTAL Supplies & Expenses	0	0	0	0	0	1,500	1,500	
TOTAL EXPENDITURES	0	0	0	0	0	100,183	100,183	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Garage Maintenance

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53230-01-21000 Wages - Perm - Regular	68	0	939	0	200	219	(720)	
53230-01-22000 Overtime	0	0	0	0	0	0	0	
53230-01-25000 Wages-Temp-Regular	0	0	0	332	332	0	0	
53230-01-51000 Social Security	5	0	72	0	15	17	(55)	
53230-01-52000 Retirement (WRS)	5	0	64	0	14	14	(50)	
53230-01-54000 Health Insurance	0	0	205	0	40	46	(159)	
53230-01-55000 Life Insurance	0	0	3	0	1	1	(2)	
TOTAL Personnel Services	78	0	1,283	332	602	297	(986)	
Contractual Services								
53230-02-21000 Water and Sewer	1,635	1,770	2,000	1,495	2,000	2,000	0	
53230-02-22000 Electric and Natural Gas	26,604	33,253	33,000	19,726	26,000	32,000	(1,000)	
53230-02-25000 Telephone & Fiber	8,424	6,822	8,250	5,985	8,000	8,000	(250)	
TOTAL Contractual Services	36,663	41,845	43,250	27,206	36,000	42,000	(1,250)	
Supplies & Expenses								
53230-03-40000 Operating Supplies	13,042	8,922	10,000	15,534	13,500	11,000	1,000	
53230-03-91000 Equipment Rental	85	344	0	0	0	0	0	
TOTAL Supplies & Expenses	13,126	9,266	10,000	15,534	13,500	11,000	1,000	
Capital Outlay								
53230-08-91000 Bldg/Door Maintenance	0	0	0	1,496	1,496	0	0	
TOTAL Capital Outlay	0	0	0	1,496	1,496	0	0	
TOTAL EXPENDITURES	49,868	51,111	54,533	44,567	51,598	53,297	(1,236)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Operations Support (M&E)

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Intergovernmental								
43240-43110 M&E Billings-Equipment	292,372	284,855	315,000	200,704	315,000	315,000	0	
43240-43500 State Motor Fuel Refund	0	0	0	0	0	0	0	
TOTAL Intergovernmental	292,372	284,855	315,000	200,704	315,000	315,000	0	
43240-43110 M&E Billings-Equipment	PERMANENT NOTES: Billings for fuel, supplies, & mechanic work orders.							
TOTAL REVENUES	292,372	284,855	315,000	200,704	315,000	315,000	0	
EXPENDITURES								
Personnel Services								
53240-01-21000 Wages - Perm - Regular	133,256	135,221	148,784	114,183	142,500	135,683	(13,101)	
53240-01-22000 Overtime	2,983	3,424	3,250	668	3,000	2,750	(500)	
53240-01-23000 Longevity	1,094	1,094	1,094	381	561	180	(914)	
53240-01-51000 Social Security	9,554	9,785	11,714	10,900	11,250	10,604	(1,110)	
53240-01-52000 Retirement (WRS)	8,801	9,762	10,413	7,925	10,500	9,148	(1,265)	
53240-01-54000 Health Insurance	43,010	50,134	49,605	38,464	49,605	50,540	935	
53240-01-55000 Life Insurance	552	744	819	487	700	563	(256)	
TOTAL Personnel Services	199,249	210,163	225,679	173,008	218,116	209,468	(16,211)	
53240-01-2100Wages - Perm - Regular	PERMANENT NOTES: One mechanic position filled 7/5/2011 - funded Transit 75%. In mid-2015, Administrative Assistant replaced Lead Mechanic position (after retirement).							
Contractual Services								
53240-02-90000 Radio Contract	2,971	2,992	2,750	3,817	3,817	3,000	250	
TOTAL Contractual Services	2,971	2,992	2,750	3,817	3,817	3,000	250	
Supplies & Expenses								
53240-03-32000 Safety Educ/Materials	353	781	500	985	985	500	0	
53240-03-40000 Operating Supplies	403,043	429,562	355,000	243,071	355,000	355,000	0	
53240-03-46000 Uniform Services	131	1,263	750	719	750	750	0	
53240-03-46500 Safety Toe Boots	299	450	450	450	515	300	(150)	
53240-03-91000 Equipment Rental/Purchase	0	75	0	0	0	0	0	
TOTAL Supplies & Expenses	403,826	432,131	356,700	245,225	357,250	356,550	(150)	
TOTAL EXPENDITURES	606,045	645,287	585,129	422,050	579,183	569,018	(16,111)	
REVENUE OVER/(UNDER) EXPENDITURES	(313,673)	(360,432)	(270,129)	(221,345)	(264,183)	(254,018)	16,111	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Roads

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Intergovernmental								
43300-43650 Services-City Facilities	23,360	32,137	5,000	39,103	34,904	15,000	10,000	
43300-43657 TIDs-Non-Labor Reimb	0	0	0	6,985	6,985	0	0	
43300-43710 Services for Townships	441	445	2,500	18,524	17,774	2,500	0	
43300-43910 Services for LC Highway	0	0	0	652	0	0	0	
TOTAL Intergovernmental	23,801	32,582	7,500	65,264	59,663	17,500	10,000	
Public Charges-Services								
43300-46250 St. Labor - Sidewalks	0	2,509	0	0	0	0	0	
43300-46390 Street Wood Rev. AVE.	0	0	2,500	0	2,500	2,500	0	
43300-46395 St Labor/Contractor-Trees	425	0	0	0	0	0	0	
TOTAL Public Charges-Services	425	2,509	2,500	0	2,500	2,500	0	
TOTAL REVENUES	24,226	35,091	10,000	65,264	62,163	20,000	10,000	
EXPENDITURES								
Personnel Services								
53300-01-21000 Wages - Perm - Regular	125,731	152,359	133,290	137,444	135,000	147,651	14,361	
53300-01-22000 Overtime	1,855	1,269	7,600	1,836	2,000	2,035	(5,565)	
53300-01-25000 Wages - Temp - Regular	8,147	19	5,575	7,262	7,262	4,575	(1,000)	
53300-01-51000 Social Security	10,944	11,678	11,205	11,235	11,750	12,055	850	
53300-01-52000 Retirement (WRS)	8,478	10,446	9,194	9,757	9,250	10,197	1,003	
53300-01-54000 Health Insurance	39,784	41,379	31,777	31,131	32,000	32,553	776	
53300-01-55000 Life Insurance	251	532	507	486	525	625	118	
TOTAL Personnel Services	195,189	217,682	199,148	199,150	197,787	209,691	10,543	
Supplies & Expenses								
53300-03-32000 Safety Educ/Materials	4,007	4,125	3,500	3,759	3,759	4,000	500	
53300-03-40000 Operating Supplies	12,613	15,884	7,000	5,563	8,500	8,500	1,500	
53300-03-46000 Uniform Services	3,107	2,839	3,250	1,337	3,000	3,000	(250)	
53300-03-46500 Safety Toe Boots	1,735	1,385	1,500	1,300	1,500	1,500	0	
53300-03-74000 County Hwy. Charges	0	126	500	0	500	500	0	
53300-03-75000 Patching Materials	23,962	37,826	45,000	22,466	45,000	45,000	0	
53300-03-76000 Sand/Gravel	3,819	3,000	4,000	0	4,000	4,000	0	
53300-03-77000 Stump Removal	1,179	1,737	2,500	1,674	2,500	2,500	0	
53300-03-78000 Dust Control	4,763	0	4,750	0	5,000	4,750	0	
53300-03-79000 Crack Sealing	22,125	23,804	25,000	388	25,000	25,000	0	
53300-03-91000 Equipment Rental	0	0	2,000	0	2,000	2,000	0	
TOTAL Supplies & Expenses	77,308	90,726	99,000	36,488	100,759	100,750	1,750	
TOTAL EXPENDITURES	272,498	308,408	298,148	235,638	298,546	310,441	12,293	
REVENUE OVER/(UNDER) EXPENDITURES	(248,272)	(273,317)	(288,148)	(170,374)	(236,383)	(290,441)	(2,293)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Street Cleaning

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53310-01-21000 Wages - Perm - Regular	30,683	31,751	33,792	26,688	33,500	37,186	3,394	
53310-01-22000 Overtime	0	35	250	0	50	250	0	
53310-01-51000 Social Security	2,227	2,288	2,604	1,953	2,575	2,864	260	
53310-01-52000 Retirement (WRS)	2,039	2,225	2,315	1,815	2,275	2,471	156	
53310-01-54000 Health Insurance	10,499	11,078	7,381	8,900	7,500	7,845	464	
53310-01-55000 Life Insurance	105	77	119	55	75	154	35	
TOTAL Personnel Services	45,554	47,453	46,461	39,411	45,975	50,770	4,309	
Supplies & Expenses								
53310-03-40000 Operating Supplies	138	372	1,000	177	1,000	1,000	0	
53310-03-46000 Uniform Services	249	267	350	183	350	350	0	
53310-03-46500 Safety Toe Boots	154	0	150	0	150	150	0	
53310-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	540	639	1,500	360	1,500	1,500	0	
TOTAL EXPENDITURES	46,094	48,093	47,961	39,771	47,475	52,270	4,309	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Snow and Ice

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
43312-46390 Snow Towing Revenue	0	0	100	0	100	100	0	
43312-46395 St. Labor-Snow & Ice	15,045	15,385	10,000	6,900	10,000	10,000	0	
TOTAL Public Charges-Services	15,045	15,385	10,100	6,900	10,100	10,100	0	
TOTAL REVENUES	15,045	15,385	10,100	6,900	10,100	10,100	0	
EXPENDITURES								
Personnel Services								
53312-01-21000 Wages - Perm - Regular	111,136	113,293	115,420	68,574	115,000	129,371	13,951	
53312-01-22000 Overtime	27,399	41,729	17,000	5,109	17,000	20,600	3,600	
53312-01-25000 Wages - Temp	233	0	0	0	0	0	0	
53312-01-51000 Social Security	8,958	11,621	9,568	6,264	9,500	11,360	1,792	
53312-01-52000 Retirement (WRS)	8,144	11,191	8,805	5,892	8,800	9,898	1,093	
53312-01-54000 Health Insurance	28,965	25,174	23,783	11,318	23,750	27,767	3,984	
53312-01-55000 Life Insurance	369	299	384	292	350	524	140	
TOTAL Personnel Services	185,203	203,307	174,960	97,449	174,400	199,520	24,560	
Contractual Services								
53312-02-15550 Pine River-Big Eddy Rd.	1,035	2,205	1,000	810	1,000	1,000	0	
53312-02-41000 Towing Charges-Snow	0	250	500	0	500	500	0	
TOTAL Contractual Services	1,035	2,455	1,500	810	1,500	1,500	0	
Supplies & Expenses								
53312-03-32000 Safety Educ/Materials	980	1,564	1,500	1,389	1,389	1,500	0	
53312-03-40000 Operating Supplies	56,521	74,014	55,000	22,903	56,000	56,500	1,500	
53312-03-46000 Uniform Services	932	884	1,000	554	1,000	1,000	0	
53312-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	58,433	76,462	57,500	24,845	58,389	59,000	1,500	
TOTAL EXPENDITURES	244,671	282,223	233,960	123,104	234,289	260,020	26,060	
REVENUE OVER/(UNDER) EXPENDITURES	(229,626)	(266,838)	(223,860)	(116,204)	(224,189)	(249,920)	(26,060)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

52 -Capital Projects
Streets - Sealcoat

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53313-01-21000 Wages - Perm - Regular	34,029	22,128	18,508	12,819	12,820	27,691	9,183	
53313-01-22000 Overtime	874	302	0	271	271	1,250	1,250	
53313-01-25000 Wages - Temp - Regular	1,834	0	0	973	973	0	0	
53313-01-51000 Social Security	2,710	1,663	1,340	1,034	1,034	2,214	874	
53313-01-52000 Retirement (WRS)	2,321	1,457	1,259	890	890	1,910	651	
53313-01-54000 Health Insurance	4,837	2,461	4,101	1,368	1,368	4,846	745	
53313-01-55000 LIfe Insurance	143	69	68	80	80	95	27	
TOTAL Personnel Services	46,748	28,080	25,276	17,436	17,436	38,006	12,730	
Supplies & Expenses								
53313-03-40000 Operating Supplies	6,080	0	1,000	0	0	1,000	0	
53313-03-70000 Hot Mix for Overlay	46,131	14,423	27,375	10,848	10,848	27,070	(305)	
53313-03-71000 Buckshot Stone	4,369	4,437	6,000	0	0	6,000	0	
53313-03-72000 Seal Coat Oil	41,399	53,585	68,000	0	0	68,000	0	
53313-03-74000 County Hwy. Charges	3,728	8,125	3,000	0	0	3,000	0	
53313-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	101,707	80,570	105,375	10,848	10,848	105,070	(305)	
TOTAL EXPENDITURES	148,455	108,650	130,651	28,284	28,284	143,076	12,425	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Stormwater Maintenance

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Intergovernmental								
43314-43650 Services for City Utility	0	940	0	304	0	0	0	
TOTAL Intergovernmental	0	940	0	304	0	0	0	
TOTAL REVENUES	0	940	0	304	0	0	0	
EXPENDITURES								
Personnel Services								
53314-01-21000 Wages - Perm - Regular	14,232	18,670	9,462	13,216	16,000	17,499	8,037	
53314-01-22000 Overtime	8	3,065	250	123	250	250	0	
53314-01-25000 Wages - Temp - Regular	36	0	100	2,621	2,621	100	0	
53314-01-51000 Social Security	1,048	1,586	751	1,178	1,750	1,365	614	
53314-01-52000 Retirement (WRS)	947	1,472	667	907	1,375	1,178	511	
53314-01-54000 Health Insurance	3,458	3,782	2,067	2,530	3,500	3,692	1,625	
53314-01-55000 Life Insurance	24	66	33	37	70	72	39	
TOTAL Personnel Services	19,752	28,639	13,330	20,611	25,566	24,156	10,826	
Contractual Services								
53314-02-21500 Water Department Jetter	2,118	2,261	750	2,239	2,239	750	0	
53314-02-21750 Water Department Digging	0	0	750	0	750	750	0	
53314-02-26100 Television - Storm Sewer	141	0	1,000	0	2,000	1,000	0	
TOTAL Contractual Services	2,259	2,261	2,500	2,239	4,989	2,500	0	
Supplies & Expenses								
53314-03-40000 Operating Supplies	7,162	6,888	5,000	1,933	5,000	5,000	0	
53314-03-73000 Manhole Castings	7,124	0	10,000	0	5,500	10,000	0	
53314-03-91000 Equipment Rental	0	0	0	309	0	0	0	
TOTAL Supplies & Expenses	14,285	6,888	15,000	2,242	10,500	15,000	0	
TOTAL EXPENDITURES	36,296	37,788	30,830	25,092	41,055	41,656	10,826	
REVENUE OVER/(UNDER) EXPENDITURES	(36,296)	(36,849)	(30,830)	(24,788)	(41,055)	(41,656)	(10,826)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Street Painting-Marking

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Intergovernmental								
43315-43650 Services-City Facilities	4,273	0	0	0	5,000	2,500	2,500	
43315-43910 Services for LC Highway	0	0	0	0	0	0	0	
TOTAL Intergovernmental	4,273	0	0	0	5,000	2,500	2,500	
TOTAL REVENUES	4,273	0	0	0	5,000	2,500	2,500	
EXPENDITURES								
Personnel Services								
53315-01-21000 Wages - Perm - Regular	4,165	10,388	9,086	11,198	9,500	10,587	1,501	
53315-01-22000 Overtime	16	23	0	0	0	0	0	
53315-01-25000 Wages - Temp - Regular	1,530	0	0	1,669	1,669	0	0	
53315-01-51000 Social Security	426	762	695	941	725	810	115	
53315-01-52000 Retirement (WRS)	276	725	618	760	700	699	81	
53315-01-54000 Health Insurance	782	2,126	1,985	1,037	2,000	2,234	249	
53315-01-55000 Life Insurance	10	16	33	33	17	44	11	
TOTAL Personnel Services	7,205	14,040	12,417	15,638	14,611	14,374	1,957	
Supplies & Expenses								
53315-03-54000 Street Painting Supplies	3,994	2,964	5,500	6,033	7,500	7,600	2,100	
53315-03-74000 County Hwy. Charges	4,950	0	4,500	0	4,500	4,500	0	
53315-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	8,944	2,964	10,000	6,033	12,000	12,100	2,100	
TOTAL EXPENDITURES	16,149	17,004	22,417	21,671	26,611	26,474	4,057	
REVENUE OVER/(UNDER) EXPENDITURES	(11,877)	(17,004)	(22,417)	(21,671)	(21,611)	(23,974)	(1,557)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Street Leave Expenses

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53316-01-21000 Wages - Perm - Regular	52,326	47,217	43,769	45,452	48,000	52,500	8,731	
53316-01-23000 Longevity	1,812	1,296	1,296	0	1,296	1,296	0	
53316-01-25000 Wages - Temp - Regular	499	0	250	660	660	250	0	
53316-01-51000 Social Security	5,071	3,432	3,448	3,826	4,250	3,774	326	
53316-01-52000 Retirement (WRS)	3,314	3,230	2,976	3,489	3,600	2,750	(226)	
53316-01-54000 Health Insurance	9,856	8,775	8,218	8,478	8,500	10,253	2,035	
53316-01-55000 Life Insurance	468	186	133	252	230	200	67	
TOTAL Personnel Services	73,347	64,137	60,090	62,157	66,536	71,023	10,933	
53316-01-2100Wages - Perm - Regular	PERMANENT NOTES: For the employees NOT assigned to specific function.							
TOTAL EXPENDITURES	73,347	64,137	60,090	62,157	66,536	71,023	10,933	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Garbage Collection

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
43620-48305 Garbage Sticker Rev	0	4,168	1,000	4,858	4,500	4,500	3,500	
43620-48400 Yard Clean-up/Garbage Fees	0	2,426	0	0	0	0	0	
TOTAL Miscellaneous Revenues	0	6,594	1,000	4,858	4,500	4,500	3,500	
TOTAL REVENUES	0	6,594	1,000	4,858	4,500	4,500	3,500	
EXPENDITURES								
Personnel Services								
53620-01-21000 Wages - Perm - Regular	89,116	92,534	102,579	79,575	100,500	94,492	(8,087)	
53620-01-21400 Labor - Large Item Pickup	170	0	2,000	0	1,000	1,000	(1,000)	
53620-01-22000 Overtime	307	725	1,500	608	1,500	1,500	0	
53620-01-23000 Longevity	1,193	578	1,193	0	1,193	1,193	0	
53620-01-25000 Wages - Temp - Regular	5,359	2,269	1,500	1,832	1,832	2,000	500	
53620-01-51000 Social Security	7,035	6,938	8,359	6,354	8,000	7,664	(695)	
53620-01-52000 Retirement (WRS)	5,781	6,486	7,294	5,807	6,750	6,480	(814)	
53620-01-54000 Health Insurance	24,781	25,670	21,580	21,549	21,580	22,122	542	
53620-01-55000 Life Insurance	413	332	438	285	400	576	138	
TOTAL Personnel Services	134,156	135,532	146,443	116,010	142,755	137,027	(9,416)	
Supplies & Expenses								
53620-03-20000 Publish Legal Notices	1,924	2,334	2,500	1,409	2,500	2,500	0	
53620-03-32000 Safety Educ/Materials	442	431	500	858	858	500	0	
53620-03-40000 Operating Supplies	0	735	500	0	500	500	0	
53620-03-46000 Uniform Services	819	628	850	477	850	850	0	
53620-03-46500 Safety Toe Boots	152	298	150	150	300	300	150	
53620-03-53500 Garbage-Supplies/Maint.	0	0	100	0	100	100	0	
53620-03-91000 Equipment Rental	454	0	0	0	0	0	0	
53620-03-91500 Equip-Large Item Pick-Up	0	0	0	0	0	0	0	
53620-03-91577 Tire Disposal	0	0	0	205	250	250	250	
53620-03-94000 Tipping Fees	103,103	94,625	93,500	67,495	90,000	91,500	(2,000)	
53620-03-95000 Tipping Fees- Large Item	0	619	500	0	500	500	0	
TOTAL Supplies & Expenses	106,893	99,670	98,600	70,593	95,858	97,000	(1,600)	

53620-03-9400Tipping Fees

PERMANENT NOTES:
Reduced garbage due to new single stream recycling program.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Garbage Collection

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Capital Outlay								
53620-08-77000 Capital Outlay - Garbage	31,789	32,739	31,500	20,160	32,500	32,000	500	
TOTAL Capital Outlay	31,789	32,739	31,500	20,160	32,500	32,000	500	
TOTAL EXPENDITURES	272,838	267,941	276,543	206,762	271,113	266,027	(10,516)	
REVENUE OVER/(UNDER) EXPENDITURES	(272,838)	(261,347)	(275,543)	(201,904)	(266,613)	(261,527)	14,016	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Recycling

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Intergovernmental								
43635-43549 Recycle Grant - DNR	32,689	32,653	32,650	32,646	32,646	30,000	(2,650)	
TOTAL Intergovernmental	32,689	32,653	32,650	32,646	32,646	30,000	(2,650)	
Miscellaneous Revenues								
43635-48250 Eagle Waste - Revenue	0	5,572	10,000	8,717	12,000	12,000	2,000	
43635-48307 Recycle Revenue	12,448	13,185	500	4,480	3,000	3,000	2,500	
TOTAL Miscellaneous Revenues	12,448	18,757	10,500	13,197	15,000	15,000	4,500	
TOTAL REVENUES	45,137	51,409	43,150	45,843	47,646	45,000	1,850	
EXPENDITURES								
Personnel Services								
53635-01-21000 Wages - Perm - Regular	96,128	92,202	105,641	72,145	97,000	96,596	(9,045)	
53635-01-22000 Overtime	708	1,380	1,500	2,101	2,500	1,500	0	
53635-01-23000 Longevity	765	614	0	0	0	0	0	
53635-01-25000 Wages - Temp - Regular	2,200	0	2,000	1,047	1,047	2,000	0	
53635-01-51000 Social Security	6,840	8,906	8,349	5,775	8,250	7,772	(577)	
53635-01-52000 Retirement (WRS)	6,148	6,498	7,286	5,277	7,000	6,573	(713)	
53635-01-54000 Health Insurance	40,518	21,503	26,949	15,719	25,225	26,952	3	
53635-01-55000 Life Insurance	310	202	191	208	200	217	26	
TOTAL Personnel Services	153,616	131,305	151,916	102,271	141,222	141,610	(10,306)	
Supplies & Expenses								
53635-03-20000 Publish Legal Notices	1,853	3,630	2,250	1,389	2,500	2,250	0	
53635-03-32000 Safety Educ/Materials	442	431	425	507	507	500	75	
53635-03-40000 Operating Supplies	447	1,867	1,000	176	1,000	1,000	0	
53635-03-46000 Uniform Services	814	474	800	335	800	800	0	
53635-03-46500 Safety Toe Boots	272	130	300	150	300	300	0	
53635-03-91000 Equip Rental-Fuel/Repairs	20,361	41,346	40,000	41,510	51,500	51,500	11,500	
53635-03-93000 Tipping Fees - Recycle	10,433	3,326	0	0	0	0	0	
53635-03-93500 Clean Sweep - Oneida	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	34,620	51,204	44,775	44,067	56,607	56,350	11,575	
TOTAL EXPENDITURES	188,236	182,509	196,691	146,338	197,829	197,960	1,269	
REVENUE OVER/(UNDER) EXPENDITURES	(143,099)	(131,099)	(153,541)	(100,495)	(150,183)	(152,960)	581	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Weed & Nuisance Control

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
43640-46440 Weed Revenue	9,690	8,413	2,500	260	5,000	5,000	2,500	
TOTAL Public Charges-Services	9,690	8,413	2,500	260	5,000	5,000	2,500	
TOTAL REVENUES	9,690	8,413	2,500	260	5,000	5,000	2,500	
EXPENDITURES								
Personnel Services								
53640-01-21000 Wages - Perm - Regular	792	3,153	1,877	5,447	8,250	4,375	2,498	
53640-01-22000 Overtime	0	0	285	66	100	1,500	1,215	
53640-01-25000 Wages - Temp - Regular	742	0	2,600	3,957	3,957	3,600	1,000	
53640-01-51000 Social Security	113	235	364	707	650	725	361	
53640-01-52000 Retirement (WRS)	53	79	324	370	350	625	301	
53640-01-54000 Health Insurance	423	233	410	1,337	1,000	923	513	
53640-01-55000 Life Insurance	1	3	7	37	40	18	11	
TOTAL Personnel Services	2,124	3,703	5,867	11,921	14,347	11,766	5,899	
Supplies & Expenses								
53640-03-40000 Operating Supplies	121	133	250	140	250	250	0	
53640-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	121	133	250	140	250	250	0	
TOTAL EXPENDITURES	2,245	3,835	6,117	12,061	14,597	12,016	5,899	
REVENUE OVER/(UNDER) EXPENDITURES	7,445	4,577	(3,617)	(11,801)	(9,597)	(7,016)	(3,399)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Christmas Decorations

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
55302-01-21000 Wages - Perm - Regular	1,526	1,893	2,065	619	2,065	2,406	341	
55302-01-22000 Overtime	32	0	0	0	0	0	0	
55302-01-51000 Social Security	116	136	158	47	158	184	26	
55302-01-52000 Retirement (WRS)	104	132	140	42	140	159	19	
55302-01-54000 Health Insurance	336	459	478	0	478	508	30	
55302-01-55000 Life Insurance	10	4	7	0	7	10	3	
TOTAL Personnel Services	2,123	2,624	2,848	708	2,848	3,267	419	
Contractual Services								
55302-02-22000 Electric Charges	64	0	300	0	300	300	0	
TOTAL Contractual Services	64	0	300	0	300	300	0	
Supplies & Expenses								
55302-03-40000 Operating Supplies	644	1,374	1,000	0	1,000	1,000	0	
TOTAL Supplies & Expenses	644	1,374	1,000	0	1,000	1,000	0	
Capital Outlay								
55302-08-91000 Decorations-Holiday	9,000	7,634	3,000	0	3,000	3,000	0	
TOTAL Capital Outlay	9,000	7,634	3,000	0	3,000	3,000	0	
55302-08-9100Decorations-Holiday	PERMANENT NOTES: Beginning in 2015, tax levy allocation transferred to Non-Lapsing account for future holiday light replacements.							
TOTAL EXPENDITURES	11,831	11,632	7,148	708	7,148	7,567	419	

City of Merrill, Wisconsin

Capital Plan

2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing 5-Years City Tax Levy)													
Replace Street Sweeper	STR-12-001	2			170,000						170,000		*340,000*
Garbage Truck Replacement	STR-16-005	1	160,000						160,000				*320,000*
Borrowing 5-Years City Tax Levy) Total			160,000		170,000				160,000		170,000		*660,000*
Borrowing-10-Years (City Tax Levy)													
Sno-Go WK800 Snowblower	STR-16-003	2	130,000										*130,000*
Tracked Skid Steer Loader	STR-16-007	2	110,000										*110,000*
Loader Replacements	STR-17-001	2		180,000	180,000								*360,000*
Streets Plow Trucks	STR-17-009	2		320,000									*320,000*
Street Grader Replacement	STR-19-005	5				225,000							*225,000*
Streets Plow Truck	STR-20-004	5					180,000						*180,000*
Replace Dump Truck	STR-21-002	5						150,000					*150,000*
Borrowing-10-Years (City Tax Levy) Total			240,000	500,000	180,000	225,000	180,000	150,000					*1,475,000*
Borrowing-20-Years (City Tax Levy)													
Replace Blacktop - St. Dept. Lot	STR-16-002	2	50,000										*50,000*
Borrowing-20-Years (City Tax Levy) Total			50,000										*50,000*
Tax Levy													
Water Blast/Paint City Garage	STR-12-002	2								13,000			*13,000*
Streets - Pickup Truck	STR-18-007	2			20,000					20,500			*40,500*
Tax Levy Total					20,000					33,500			*53,500*
GRAND TOTAL			450,000	500,000	370,000	225,000	180,000	150,000	160,000	33,500	170,000		*2,238,500*

Project #	**STR-16-005**
Project Name	**Garbage Truck Replacement**

Type	Equipment	**Department**	Streets
Useful Life	7+ years	**Contact**	Street Commissioner
Category	Equipment: PW Equip	**Priority**	1 Critical

Description

Total Project Cost: $320,000

Replace garbage truck and future replacement of unit used for Recycling.

Justification

Existing IHC garbage truck purchased in 2002 and reaching maximum lifespan. New garbage truck for recycling purchased in 2014.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Equipment/Vehicles	160,000						160,000				320,000
Total	**160,000**						**160,000**				**320,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing 5-Years City Tax Levy)	160,000						160,000				320,000
Total	**160,000**						**160,000**				**320,000**

Budget Impact/Other

Project #	**STR-16-003**
Project Name	**Sno-Go WK800 Snowblower**

Type	Equipment	**Department**	Streets
Useful Life	10+ years	**Contact**	Street Commissioner
Category	Equipment: PW Equip	**Priority**	2 Important

Description

Total Project Cost: $130,000

Replace 2004 Sno-Go WK800 Snowblower.

Justification

Equipment is reaching end of lifecycle.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Equipment/Vehicles	130,000										130,000
Total	**130,000**										**130,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)	130,000										130,000
Total	**130,000**										**130,000**

Budget Impact/Other

Project #	**STR-16-007**
Project Name	**Tracked Skid Steer Loader**

Type	Equipment	**Department**	Streets
Useful Life	15 years	**Contact**	Street Commissioner
Category	Equipment: PW Equip	**Priority**	2 Important

Description

Total Project Cost: $110,000

Small loader with rubber tacks instead of tires. With the hydraulic hammer attachment it is used for breaking up concrete or asphalt, Also, attachment for clearing brush and small trees.

Justification

This equipment would be used by the Street Department for street and storm sewer repairs and could be used by the Water Utility for water leaks or sewer repairs. The planer attachment is a grinder for grinding pavement for patching streets without having to remove large portions of pavement, it is easier and faster than removing asphalt with a road grader and front end loader. An attachment can be purchased for clearing brush and small trees at the airport, as well as, along right of ways and other city properties.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Equipment/Vehicles	110,000										110,000
Total	**110,000**										**110,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)	110,000										110,000
Total	**110,000**										**110,000**

Budget Impact/Other

Project #	**STR-16-002**
Project Name	**Replace Blacktop - St. Dept. Lot**

Type	Improvement	**Department**	Streets
Useful Life	20 years	**Contact**	Street Commissioner
Category	Street Department	**Priority**	2 Important

Description

Total Project Cost: **$50,000**

Replace blacktop at west 1/2 of the parking lot at the Street Department and by Transit Garage.

Rest of parking lot was replaced in 2008.

Justification

Blacktop already broke up and needs replacing.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	50,000										50,000
Total	**50,000**										**50,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)	50,000										50,000
Total	**50,000**										**50,000**

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Street Lighting

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
43420-48435 Ins/Other-St Lights	0	10,879	0	(2,756)	(2,756)	0	0	
TOTAL Miscellaneous Revenues	0	10,879	0	(2,756)	(2,756)	0	0	
43420-48435 Ins/Other-St Lights	PERMANENT NOTES: In 2015, voided prior-year uncollectible.							
TOTAL REVENUES	0	10,879	0	(2,756)	(2,756)	0	0	
EXPENDITURES								
Contractual Services								
53420-02-22000 Electric - St. Lights	193,004	173,622	180,000	132,196	178,750	175,000	(5,000)	
53420-02-22500 Streetlight Repairs/Maint	1,790	4,672	2,000	827	2,000	2,000	0	
53420-02-23000 Sirens - Electric Service	289	412	500	527	500	500	0	
TOTAL Contractual Services	195,084	178,706	182,500	133,550	181,250	177,500	(5,000)	
53420-02-2200Electric - St. Lights	PERMANENT NOTES: Various projects reduced costs by installation of time-of-use/metered service and LEDs.							
Capital Outlay								
53420-08-75500 Poles/Lights/LED Labor	0	4,139	8,000	15,020	16,750	2,500	(5,500)	
TOTAL Capital Outlay	0	4,139	8,000	15,020	16,750	2,500	(5,500)	
TOTAL EXPENDITURES	195,084	182,845	190,500	148,570	198,000	180,000	(10,500)	
REVENUE OVER/(UNDER) EXPENDITURES	(195,084)	(171,967)	(190,500)	(151,325)	(200,756)	(180,000)	10,500	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Airport

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
43510-46340 Airport Revenue	22,539	24,782	26,500	18,487	25,000	25,000	(1,500)	
43510-46400 Aviation Fuel-Net Profit	5,152	4,439	6,250	0	12,500	15,000	8,750	
TOTAL Public Charges-Services	27,691	29,221	32,750	18,487	37,500	40,000	7,250	
43510-46400 Aviation Fuel-Net Profit	PERMANENT NOTES: Fuel flow fee prior to 2015. Estimated fuel profit.							
Miscellaneous Revenues								
43510-48445 Ins Recovery-Damages	8,697	0	0	750	2,000	0	0	
TOTAL Miscellaneous Revenues	8,697	0	0	750	2,000	0	0	
TOTAL REVENUES	36,388	29,221	32,750	19,237	39,500	40,000	7,250	
EXPENDITURES								
Personnel Services								
53510-01-51000 Social Security	0	0	0	424	575	625	625	
TOTAL Personnel Services	0	0	0	424	575	625	625	
53510-01-5100Social Security	PERMANENT NOTES: For part-time employees hired for snow removal and mowing.							
Contractual Services								
53510-02-13400 FBO/Airport Man. Contract	55,375	56,690	60,525	30,960	42,500	60,500	(25)	
53510-02-15500 Snow Removal Services	6,100	8,887	6,000	1,877	6,000	6,000	0	
53510-02-15550 Mowing Services	5,847	6,618	6,000	5,737	6,000	6,000	0	
53510-02-15600 Brush Cutting/Tree Grub	4,031	270	5,000	4,950	5,000	5,000	0	
53510-02-21000 Water and Sewer	2,310	1,030	3,500	1,282	1,355	1,750	(1,750)	
53510-02-21017 Water-Sewer-FBO House	0	0	0	184	184	0	0	
53510-02-22000 Electric and Natural Gas	10,749	13,142	13,125	11,946	16,750	15,750	2,625	
53510-02-22016 Electric/Gas-FBO Hangar	0	0	0	4,156	4,750	4,750	4,750	
53510-02-24000 Crack Filling	4,950	0	8,500	8,853	8,840	8,500	0	
53510-02-24250 Electrical Maint/Repair	11,510	3,581	3,000	7,120	5,750	4,000	1,000	
53510-02-24500 Fuel System Maintenance	3,920	3,724	2,000	1,642	3,500	3,500	1,500	
53510-02-24600 T-Hangar Repair/Maint.	339	324	750	534	750	750	0	
53510-02-24700 Terminal Maint/Repair	3,195	1,996	1,250	1,009	1,250	1,250	0	
53510-02-24733 New Terminal - Maint	0	0	0	12,172	12,500	2,500	2,500	
53510-02-24750 House Maintenance/Repair	440	253	750	735	750	750	0	
53510-02-25000 Telephone	2,516	2,500	2,006	2,244	2,500	2,500	494	
53510-02-25028 Telephone-Former FBO	0	0	0	1,194	887	0	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Airport

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
53510-02-30000 Regulatory Fees/Permits	130	165	165	130	130	165	0	
53510-02-90000 Weather Computer	0	0	0	0	0	0	0	
53510-02-91100 NDB Inspection	0	0	0	0	0	0	0	
TOTAL Contractual Services	111,412	99,179	112,571	96,726	119,396	123,665	11,094	
53510-02-1340FBO/Airport Man. Contracto	PERMANENT NOTES: Pending determination of operational model.							
53510-02-2475House Maintenance/Repair	PERMANENT NOTES: For 2015, Capital of $30,000 for interior/exterior improvements.							
Supplies & Expenses								
53510-03-10000 Office Supplies	0	0	0	997	1,750	1,000	1,000	
53510-03-32000 Education & Conference	357	225	350	0	350	350	0	
53510-03-40000 Operating Supplies	241	655	150	1,325	2,000	1,000	850	
53510-03-41000 Promotion - Airport Day	3,647	3,752	2,500	1,995	3,000	3,000	500	
53510-03-41500 Airport Promotion	0	860	0	0	0	0	0	
53510-03-42500 Support - Gates/Cameras	1,223	1,522	1,554	2,267	2,267	1,500	(54)	
53510-03-42575 Fiber - Charter	5,730	5,225	11,275	9,245	11,275	11,500	225	
53510-03-50000 Repair/Maint Supplies	22	169	100	1,101	1,750	610	510	
53510-03-50750 Equipment Maint/Repair	3,542	7,283	3,500	1,662	2,500	3,500	0	
53510-03-51000 Vehicle Repair/Maint	588	4,132	2,000	1,473	2,500	3,000	1,000	
53510-03-53000 Fuel & Oil-For Equipment	5,564	8,056	4,500	4,647	5,500	5,500	1,000	
53510-03-54000 Land Purchases	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	20,915	31,879	25,929	24,711	32,892	30,960	5,031	
53510-03-4257Fiber - Charter	PERMANENT NOTES: Effective 2015, two fiber connections - Airport Road and Champagne Street.							
Special Services								
53510-04-51000 Jet-A-Truck Repair/Maint	1,111	0	1,000	0	1,000	1,000	0	
53510-04-52666 Fuel Credit Card Fees	0	0	0	1,877	3,000	3,500	3,500	
53510-04-53477 Oil - For Aircraft Sales	0	0	0	370	0	0	0	
53510-04-53500 Fuel - Unsellable-Bottom	0	5,597	0	0	0	0	0	
53510-04-53550 Fuel - MASC Default	0	893	0	0	0	0	0	
TOTAL Special Services	1,111	6,490	1,000	2,247	4,000	4,500	3,500	
TOTAL EXPENDITURES	133,437	137,549	139,500	124,109	156,863	159,750	20,250	
REVENUE OVER/(UNDER) EXPENDITURES	(97,049)	(108,328)	(106,750)	(104,872)	(117,363)	(119,750)	(13,000)	

City of Merrill, Wisconsin

Capital Plan

2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)													
Airport One-Ton Plow Truck	MAR-21-001	2						32,000					*32,000*
Airport Tractor/Mower Deck	MAR-22-001	2							15,000				*15,000*
Airport Large Mower	MAR-23-001	2								15,000			*15,000*
Runway 7/25 Resurfacing	MAR-24-001	2									25,000		*25,000*
Borrowing-10-Years (City Tax Levy) Total								32,000	15,000	15,000	25,000		*87,000*
Borrowing-20-Years (City Tax Levy)													
Airport Runway 16/34	MAR-16-003	2	75,000										*75,000*
Airport Snow Plow Truck	MAR-17-001	5		60,000									*60,000*
Airport T-Hangar - Champagne	MAR-19-001	5				300,000							*300,000*
Champagne - FBO Hangar	MAR-20-003	5					750,000						*750,000*
Champagne Terminal Taxiways	MAR-25-001	n/a										12,500	*12,500*
Borrowing-20-Years (City Tax Levy) Total			75,000	60,000		300,000	750,000					12,500	*1,197,500*
Federal Grant													
Runway 7/25 Resurfacing	MAR-24-001	2									975,000		*975,000*
Champagne Terminal Taxiways	MAR-25-001	n/a										487,500	*487,500*
Federal Grant Total											975,000	487,500	*1,462,500*
Tax Levy													
Airport Rd Terminal Furnace	MAR-16-002	2	5,000										*5,000*
Airport T-Hangar Metal	MAR-17-004	2		17,000									*17,000*
Tax Levy Total			5,000	17,000									*22,000*
GRAND TOTAL			80,000	77,000		300,000	750,000	32,000	15,000	15,000	1,000,000	500,000	*2,769,000*

Project #	**MAR-16-003**
Project Name	**Airport Runway 16/34**

Type	Improvement	**Department**	Merrill Municipal Airport
Useful Life	20 years	**Contact**	Airport Manager
Category	Infastructure Improvements	**Priority**	2 Important

Description

Total Project Cost: $75,000

Re-building, lengthening and re-lighting of runway 16/34. We would also be re-building the old ramp in front of the present FBO (Fixed Base Operator) building, adding a parallel taxiway and provide a proper safety over run area at the end of Runway 34.

Justification

On-going improvements of airport runway and ramp infrastructure.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	75,000										75,000
Total	**75,000**										**75,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)	75,000										75,000
Total	**75,000**										**75,000**

Budget Impact/Other

City cost share of 2.5%.

Project #	**MAR-16-002**
Project Name	**Airport Rd Terminal Furnace**

Type	Equipment	**Department**	Merrill Municipal Airport
Useful Life	15 years	**Contact**	Airport Manager
Category	Buildings	**Priority**	2 Important

Description

Total Project Cost: $5,000

Replace furnace in Airport Road Terminal building.

Justification

Existing furnace in 1968 building reaching maximum lifespan.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
HVAC Equipment	5,000										5,000
Total	5,000										5,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Tax Levy	5,000										5,000
Total	5,000										5,000

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Transit

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Specials (Utility Rev.)								
43520-42227 Federal Transit Sect. 5311	239,295	223,636	238,250	53,042	229,500	242,500	4,250	
TOTAL Specials (Utility Rev.)	239,295	223,636	238,250	53,042	229,500	242,500	4,250	
Intergovernmental								
43520-43537 State Urban Mass Transit Aid	97,740	86,272	97,500	70,122	93,000	100,000	2,500	
TOTAL Intergovernmental	97,740	86,272	97,500	70,122	93,000	100,000	2,500	
Public Charges-Services								
43520-46350 Mass Transit Fares	95,299	88,007	95,000	65,064	92,500	95,500	500	
43520-46500 Lincoln Ind. - Cleaner Reimb	1,108	2,282	3,500	0	3,500	3,500	0	
43520-46525 Lincoln Ind. - Adm. Fees	123	254	500	0	500	500	0	
43520-46550 CCCW - Local Share	42,097	42,097	46,000	34,443	43,000	42,500	(3,500)	
43520-46575 IRIS - Local Share	7,247	5,792	9,000	6,308	5,758	6,000	(3,000)	
TOTAL Public Charges-Services	145,874	138,432	154,000	105,815	145,258	148,000	(6,000)	
Miscellaneous Revenues								
43520-48440 Ins.-Damages Reimbursement	0	0	0	1,790	1,790	0	0	
43520-48500 Non-Lapsing - Major Repairs	0	0	20,000	0	20,000	20,000	0	
TOTAL Miscellaneous Revenues	0	0	20,000	1,790	21,790	20,000	0	
TOTAL REVENUES	482,909	448,340	509,750	230,769	489,548	510,500	750	
EXPENDITURES								
Personnel Services								
53520-01-11000 Salaries - Regular	58,314	59,691	60,877	49,111	60,877	64,907	4,030	
53520-01-21000 Wages - Perm - Regular	41,066	41,901	42,723	35,673	42,723	41,741	(982)	
53520-01-21500 Wages - Perm - Drivers	117,795	119,193	122,169	102,668	137,000	142,043	19,874	
53520-01-22000 Overtime	848	1,504	1,500	446	2,000	2,500	1,000	
53520-01-23000 Longevity	1,989	1,989	1,989	276	1,900	1,575	(414)	
53520-01-25000 Wages - Temp - Regular	3,699	4,412	4,350	3,331	4,350	4,350	0	
53520-01-25250 Wages - Temp - Cleaner	1,102	2,006	3,263	843	3,263	3,263	0	
53520-01-25500 Wages - Temp - Drivers	48,849	40,362	56,617	42,098	48,500	56,048	(569)	
53520-01-51000 Social Security	18,957	19,557	22,593	19,551	23,115	24,207	1,614	
53520-01-52000 Retirement (WRS)	14,133	15,764	15,681	13,252	16,700	16,683	1,002	
53520-01-52500 Prior Service-Debt Servic	1,547	1,574	1,607	1,607	1,607	1,752	145	
53520-01-54000 Health Insurance	74,778	70,920	66,290	41,213	50,000	55,200	(11,090)	
53520-01-55000 Life Insurance	1,479	1,481	1,503	1,204	1,425	1,403	(100)	
TOTAL Personnel Services	384,556	380,355	401,162	311,271	393,460	415,672	14,510	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Transit

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
53520-01-2150Wages - Perm - Drivers	PERMANENT NOTES: Effective June 2015 - includes 50% of Transit/Park shared position.							
Contractual Services								
53520-02-20000 Utility Charges	3,543	4,514	5,500	2,902	4,500	4,500	(1,000)	
TOTAL Contractual Services	3,543	4,514	5,500	2,902	4,500	4,500	(1,000)	
Supplies & Expenses								
53520-03-10000 Office Supplies	1,023	369	1,000	699	987	1,000	0	
53520-03-11000 Postage	123	87	150	80	150	150	0	
53520-03-13000 Copier	319	288	400	237	350	350	(50)	
53520-03-20000 Publish Legal Notices	746	975	900	1,256	1,350	1,000	100	
53520-03-21000 Membership Dues	900	950	900	1,075	1,075	1,075	175	
53520-03-32000 Education & Conference	1,701	1,531	1,500	511	1,500	2,000	500	
53520-03-40000 Operating Supplies	988	1,535	1,000	256	1,000	1,000	0	
53520-03-41000 Public Relations/Publicit	1,460	1,868	1,500	956	1,500	1,500	0	
53520-03-53000 Fuel and Lube	57,936	45,493	52,500	25,705	33,600	43,000	(9,500)	
53520-03-64000 Street Dept. Charges	34,964	18,383	45,000	18,723	43,000	42,500	(2,500)	
53520-03-64010 Fuel Station Charges	847	714	850	616	775	850	0	
53520-03-66000 Other Services	18,774	4,348	30,000	15,035	30,000	30,000	0	
53520-03-67000 Bus Supplies and Parts	19,167	15,918	25,000	27,824	27,500	27,500	2,500	
53520-03-67750 Tires and Tubes	3,533	3,179	3,500	1,782	3,500	3,500	0	
53520-03-67900 Air Conditioner Reclaimer	4,212	0	0	0	0	0	0	
TOTAL Supplies & Expenses	146,693	95,640	164,200	94,757	146,287	155,425	(8,775)	
53520-03-5300Fuel and Lube	PERMANENT NOTES: One-hour headway instead of half-hour headway effective January 2014. Increase of 500 gallons of fuel for 2016.							
53520-03-5300Fuel and Lube	CURRENT YEAR NOTES: Fuel 2013 - Averaged $3.17/Gallon Fuel 2014 - Averaged $3.04/Gallon Fuel 2015 - Budgeted at $3.55/Gallon - likely under $2.40 Fuel 2016 - Estimated at $2.85 x 15,000 gallons							
53520-03-6600Other Services	PERMANENT NOTES: Includes $20,000 - potential engine replacement. City funding will be through Non-Lapsing account.							
Fixed Charges								
53520-05-10000 Property & Liability Ins	8,637	11,598	11,750	8,608	11,750	12,250	500	
53520-05-10500 Workers Comp. Insurance	10,516	8,150	9,500	8,913	8,913	9,000	(500)	
53520-05-53000 Office Lease	5,740	5,912	6,090	6,090	6,090	6,250	160	
TOTAL Fixed Charges	24,893	25,660	27,340	23,611	26,753	27,500	160	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Transit

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Technology								
53520-15-42500 Computer Hardware/Upgrade	895	0	1,000	211	1,000	1,000	0	
53520-15-42575 Software & Maintenance	0	0	500	0	500	500	0	
TOTAL Technology	895	0	1,500	211	1,500	1,500	0	
TOTAL EXPENDITURES	560,580	506,169	599,702	432,753	572,500	604,597	4,895	
REVENUE OVER/(UNDER) EXPENDITURES	(77,670)	(57,829)	(89,952)	(201,984)	(82,952)	(94,097)	(4,145)	

City of Merrill, Wisconsin

Capital Plan

2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)													
Transit Communication/Software	BUS-16-010	2	24,000										24,000
Borrowing-10-Years (City Tax Levy) Total			24,000										24,000
Borrowing-20-Years (City Tax Levy)													
Transit - Garage Rehab	BUS-16-001	2	40,000										40,000
Transit Bus Replacement	BUS-18-001	5				430,000							430,000
Borrowing-20-Years (City Tax Levy) Total			40,000			430,000							470,000
Federal Grant													
Transit - Garage Rehab	BUS-16-001	2	160,000										160,000
Transit Communication/Software	BUS-16-010	2	96,000										96,000
Transit Bus Replacement	BUS-18-001	5				1,720,000							1,720,000
Federal Grant Total			256,000			1,720,000							1,976,000
GRAND TOTAL			320,000			2,150,000							2,470,000

Project # BUS-16-010

Project Name Transit Communication/Software

Type	Equipment	**Department**	Transit
Useful Life	10 years	**Contact**	Transit Administrator
Category	Transit	**Priority**	2 Important

Description

Total Project Cost: $120,000

Direct communication/dispatching of transit buses using mobile data computers with data cards (i.e. via internet-based software).

Federal grant funding of 80% with 20% local match for capital investment.

Justification

Direct communication technology to allow for more efficient dispatching/routing of transit buses. All internal records, statics, and data will be calibrated and stored electronically. System will allow complete dispatch control with real-time ALV (i.e. vehicle location) and facilitate route coordination.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Equipment - Computer/Communication	120,000										120,000
Total	120,000										120,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)	24,000										24,000
Federal Grant	96,000										96,000
Total	120,000										120,000

Budget Impact/Other

There would need to be on-going replacement cycle for mobile data computers, as well as annual software maintenance. Besides local match, there is both Federal and State funding for on-going operational costs.

Budget Items	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Software Maintenance	7,500	7,500	7,500	7,500	7,500	7,500	15,000	7,500	7,500		75,000
Total	7,500	7,500	7,500	7,500	7,500	7,500	15,000	7,500	7,500		75,000

Project #	**BUS-16-001**
Project Name	**Transit - Garage Rehab**

Type	Improvement	**Department**	Transit
Useful Life	20 years	**Contact**	Transit Administrator
Category	Transit	**Priority**	2 Important

Description

Total Project Cost: $200,000

Improvements to the existing Transit garage west of the Street Garage. Replacement of bottom-4 feet with block, replacement of deteriorating metal siding, new roof, reinssulation, and installation of automatic garage openers. Also, new concrete approaches.

City is committed to use the facility for Transit purposes for next twenty-years.

Justification

Existing Transit garage needs rehab and energy efficiency improvements.

Eligible for Federal grant of 80% and City local match of 20%.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	200,000										200,000
Total	**200,000**										**200,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)	40,000										40,000
Federal Grant	160,000										160,000
Total	**200,000**										**200,000**

Budget Impact/Other

Expansion of existing Transit Garage rejected as 2010 Federal Stimulus project due to environmental issues (former landfill).

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Health Officer

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
54100-01-11000 Salaries - Regular	3,400	3,400	3,400	3,400	3,400	3,400	0	
54100-01-51000 Social Security	260	260	260	260	260	260	0	
TOTAL Personnel Services	3,660	3,660	3,660	3,660	3,660	3,660	0	
Supplies & Expenses								
54100-03-30000 Mileage	110	97	100	0	100	100	0	
TOTAL Supplies & Expenses	110	97	100	0	100	100	0	
TOTAL EXPENDITURES	3,770	3,757	3,760	3,660	3,760	3,760	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
MACEC - Enrichment

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
44600-46574 Senior Activities-Fees	4,629	0	0	0	0	2,459	2,459	
44600-46600 Senior Center Revenue	0	0	0	0	0	0	0	
TOTAL Public Charges-Services	4,629	0	0	0	0	2,459	2,459	
44600-46574 Senior Activities-Fees	PERMANENT NOTES: From Non-Lapsing Fund - revenues from Center activities.							
TOTAL REVENUES	4,629	0	0	0	0	2,459	2,459	
EXPENDITURES								
Personnel Services								
54600-01-11000 Salaries - Regular	50,021	52,509	39,966	32,823	40,104	42,528	2,562	
54600-01-21000 Wages - Perm - Regular	28,482	28,670	28,790	23,162	28,790	29,546	756	
54600-01-23000 Longevity	673	449	0	0	0	0	0	
54600-01-51000 Social Security	5,444	5,938	5,260	4,100	5,270	5,514	254	
54600-01-52000 Retirement (WRS)	5,078	5,387	4,675	3,982	4,685	4,757	82	
54600-01-54000 Health Insurance	9,329	6,674	13,250	12,734	15,000	15,339	2,089	
54600-01-55000 Life Insurance	822	781	632	354	430	438	(194)	
TOTAL Personnel Services	99,849	100,407	92,573	77,155	94,279	98,122	5,549	
54600-01-1100Salaries - Regular	PERMANENT NOTES: Mid-August 2014 - Director at 80% position (32 hours/week.							
Contractual Services								
54600-02-25000 Telephone	582	381	500	0	100	100	(400)	
TOTAL Contractual Services	582	381	500	0	100	100	(400)	
Supplies & Expenses								
54600-03-10000 Office Supplies	892	609	1,000	182	901	750	(250)	
54600-03-11000 Postage	228	122	250	124	250	250	0	
54600-03-13000 Copier	207	221	300	127	175	300	0	
54600-03-30000 Mileage	829	738	750	191	300	325	(425)	
54600-03-32000 Education & Conference	1,046	439	1,000	203	1,000	750	(250)	
54600-03-40000 Operating Supplies	2,500	2,871	3,132	531	2,500	2,250	(882)	
TOTAL Supplies & Expenses	5,703	5,001	6,432	1,359	5,126	4,625	(1,807)	
TOTAL EXPENDITURES	106,134	105,789	99,505	78,514	99,505	102,847	3,342	
REVENUE OVER/(UNDER) EXPENDITURES	(101,505)	(105,789)	(99,505)	(78,514)	(99,505)	(100,388)	(883)	

Project #	**E-17-001**
Project Name	**New MACEC**

Type	Planning	**Department**	MACEC - Enrichment Cent
Useful Life	20+ years	**Contact**	Enrichment Center Director
Category	Buildings	**Priority**	5 Future Consideration

Description

Total Project Cost: $5,000

This facility/space request is new to the City's capital plan. MACEC Director would like to relocate out of the City Hall basement.

-Potential stand-alone facility? -Conceptual cost estimate in $2.5 million range.

-Potential shared space at proposed new events building at Merrill Festival Grounds?

-Acquisition/remodel of some existing building?

Justification

Existing MACEC space is inadequate for program needs and requires elevator to access.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Planning/Design	5,000										5,000
Total	**5,000**										**5,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Non-Lapsing Fund	5,000										5,000
Total	**5,000**										**5,000**

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Library

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Intergovernmental								
45110-43790 County Library Aid	424,775	424,775	424,775	424,775	424,775	437,720	12,945	
TOTAL Intergovernmental	424,775	424,775	424,775	424,775	424,775	437,720	12,945	
Public Charges-Services								
45110-46710 Library Revenue	19,400	18,116	20,500	13,780	18,500	18,500	(2,000)	
TOTAL Public Charges-Services	19,400	18,116	20,500	13,780	18,500	18,500	(2,000)	
Miscellaneous Revenues								
45110-48400 Library Endowment Reimb.	3,086	718	0	2,435	0	0	0	
45110-48450 Ins. - Sprinkler Damage	0	0	0	0	0	0	0	
45110-48455 Friends of Lib. Reimb.	2,643	3,184	0	1,500	0	0	0	
45110-48475 Library Programs Revenue	2,130	2,530	0	2,203	0	0	0	
45110-48500 Grant - Mead Witter	0	0	0	0	0	0	0	
45110-48555 Grant - WVLS System Aid	0	0	0	0	0	0	0	
45110-48750 Grant - Walmart	0	1,000	0	0	0	0	0	
TOTAL Miscellaneous Revenues	7,859	7,432	0	6,138	0	0	0	
TOTAL REVENUES	452,034	450,323	445,275	444,693	443,275	456,220	10,945	
EXPENDITURES								
Personnel Services								
55110-01-11000 Salaries - Regular	163,393	165,899	170,664	137,665	170,664	174,094	3,430	
55110-01-21000 Wages - Perm - Regular	347,022	355,060	368,031	286,415	360,000	359,274	(8,757)	
55110-01-22000 Overtime	1,002	692	0	92	500	0	0	
55110-01-23000 Longevity	1,845	1,656	1,656	432	1,646	1,008	(648)	
55110-01-51000 Social Security	38,585	37,318	41,337	33,320	35,000	40,880	(457)	
55110-01-52000 Retirement (WRS)	31,302	34,768	33,817	28,478	33,000	32,896	(921)	
55110-01-52500 Prior Service-Debt Serv.	3,467	3,378	3,481	3,481	3,481	3,489	8	
55110-01-54000 Health Insurance	144,363	146,112	136,565	99,490	120,000	132,302	(4,263)	
55110-01-55000 Life Insurance	3,608	4,009	3,869	3,680	3,775	4,162	293	
TOTAL Personnel Services	734,587	748,893	759,420	593,052	728,066	748,105	(11,315)	

55110-01-1100Salaries - Regular

PERMANENT NOTES:
Salaried include Library Director, Assistant Library Director, and a Department Head.

55110-01-5400Health Insurance

PERMANENT NOTES:
Finance Director preliminary projection of $26,400 for Library Director and Library Board to reallocate in 2016.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Library

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Contractual Services								
55110-02-15000 Contract Services	65	0	0	70	0	0	0	
55110-02-15500 Snow Removal Services	583	908	750	674	900	750	0	
55110-02-16000 Elevator Contract/Inspect	2,472	2,557	2,600	2,553	2,600	2,650	50	
55110-02-16250 HVAC Service	0	0	0	0	0	0	0	
55110-02-16500 Fire/Security System Cont	1,659	2,080	1,700	651	1,700	2,000	300	
55110-02-21000 Water and Sewer	1,394	1,596	1,300	1,109	1,300	1,600	300	
55110-02-22000 Electric	27,419	26,004	28,500	22,751	28,000	27,000	(1,500)	
55110-02-22500 Fuel - Natural Gas	10,259	14,021	11,000	6,575	13,000	14,000	3,000	
55110-02-23100 Janitorial Services Contr	0	0	0	0	0	0	0	
55110-02-23250 Facility Cleaning Service	6,117	6,134	6,300	5,449	6,300	7,200	900	
55110-02-23500 Misc Facility/Equip Servi	225	383	0	225	250	0	0	
55110-02-25000 Telephone	2,691	1,660	1,500	729	1,500	1,428	(72)	
55110-02-26000 Office Equipment Service	698	629	1,250	1,242	1,250	1,000	(250)	
TOTAL Contractual Services	53,583	55,973	54,900	42,026	56,800	57,628	2,728	
Supplies & Expenses								
55110-03-10000 Office Supplies	2,061	1,875	1,800	2,087	1,800	1,800	0	
55110-03-10500 Library Supplies	6,924	5,986	7,150	5,825	7,150	7,150	0	
55110-03-11000 Postage	3,823	3,272	4,500	1,604	5,000	3,500	(1,000)	
55110-03-13000 Copier/Printing	644	1,216	1,000	229	1,000	1,000	0	
55110-03-21000 Membership Dues	200	250	250	50	250	250	0	
55110-03-30500 Mileage	1,992	1,325	1,600	634	1,600	1,600	0	
55110-03-31000 Misc. - Petty Cash	21	0	75	(174)	75	0	(75)	
55110-03-31001 Misc Rev-Petty Cash	0	0	0	100	0	0	0	
55110-03-32000 Education & Conference	2,686	1,061	2,000	965	2,000	2,000	0	
55110-03-41000 Public Relations/Publicit	2,167	1,023	2,500	2,035	2,500	2,500	0	
55110-03-41250 Programming - Adult	300	606	250	1,114	250	500	250	
55110-03-41251 Misc Rev-Programming Adul	620	315	0	1,517	0	0	0	
55110-03-41500 Progamming - Youth	2,298	1,000	1,000	820	1,000	1,000	0	
55110-03-41501 Misc Rev-Programming-Yout	3,721	3,875	0	4,366	0	0	0	
55110-03-41750 Hospitality	429	213	300	342	1,000	300	0	
55110-03-41751 Misc Rev-Hospitality	0	0	0	311	0	0	0	
55110-03-44000 Janitor Supplies	3,897	3,757	3,750	3,459	3,750	3,800	50	
55110-03-50000 M/R-General Repair/Maint.	7,878	6,863	5,850	5,131	5,850	5,980	130	
55110-03-50001 Mis Rev-M/R General/Cont	1,477	0	0	0	0	0	0	
55110-03-50275 M/R - Contingency	2,424	2,275	1,400	5,260	3,000	2,200	800	
55110-03-50750 M/R- Equipment Maint.	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	43,563	34,912	33,425	35,675	36,225	33,580	155	
Fixed Charges								
55110-05-10000 Ins.-Property, Liability,	7,794	8,358	7,400	7,939	8,358	8,400	1,000	
TOTAL Fixed Charges	7,794	8,358	7,400	7,939	8,358	8,400	1,000	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Library

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Capital Outlay								
55110-08-50000 Special/Major Projects	0	0	0	0	0	0	0	
55110-08-50001 Misc Rev-Special/Major Pr	903	917	0	0	0	0	0	
55110-08-50500 Capital Equipment/Outlay	0	293	0	1,421	0	0	0	
55110-08-50501 Misc Rev-Capital Equip/Ou	676	1,170	0	0	0	0	0	
55110-08-57500 Sprinkler Damages	0	0	0	0	0	0	0	
TOTAL Capital Outlay	1,579	2,380	0	1,421	0	0	0	
Print Media - Library								
55110-13-10000 Adult Dept Fiction	9,818	7,152	9,700	8,580	9,700	9,700	0	
55110-13-10100 Adult Dept Non-Fiction	12,167	8,434	10,150	8,857	10,150	10,150	0	
55110-13-10200 Adult Dept Paperbacks	1,634	1,168	1,800	1,110	1,800	1,800	0	
55110-13-10300 Adult Dept Reference	1,300	1,340	500	1,166	500	500	0	
55110-13-10400 Adult Dept Large Print	4,162	2,417	3,800	3,537	3,800	3,800	0	
55110-13-20000 Youth Children's Books	15,378	9,259	15,700	11,049	15,700	15,700	0	
55110-13-20100 Young Adult Books	2,799	1,139	2,600	1,534	2,600	2,600	0	
55110-13-20200 Youth Services Reference	694	431	500	765	500	500	0	
55110-13-30000 Standing Orders	1,658	308	1,300	1,331	1,300	1,300	0	
55110-13-40000 Professional Books	24	0	0	0	0	0	0	
55110-13-50000 Magazines/Periodicals	9,188	8,046	9,000	1,155	9,000	9,000	0	
55110-13-60000 Pamphlets	0	0	0	0	0	0	0	
55110-13-75000 Misc Rev-Grant Print	0	261	0	0	0	0	0	
TOTAL Print Media - Library	58,820	39,955	55,050	39,085	55,050	55,050	0	
Non-Print Media-Library								
55110-14-10000 Adult Dept Audio Books	0	0	0	0	0	0	0	
55110-14-10100 Adult Dept Books on CD	3,476	3,425	4,865	2,246	4,865	4,865	0	
55110-14-10200 Adult Dept CDs	2,117	1,350	2,150	1,539	2,150	2,150	0	
55110-14-10300 Adult Dept CD-ROMs Circ.	0	149	0	0	0	0	0	
55110-14-10301 Misc Rev-Adult Software	0	0	0	0	0	0	0	
55110-14-10400 Adult Dept DVDs	4,227	2,679	4,250	3,377	4,250	4,250	0	
55110-14-10500 Adult Dept Videos	0	0	0	0	0	0	0	
55110-14-20000 Youth Audiobooks & CDs	2,878	2,750	2,800	2,302	2,800	2,800	0	
55110-14-20100 Youth Videos, DVDs & CD-R	2,954	1,178	2,800	1,516	2,800	2,800	0	
55110-14-30000 Microfilm	435	150	500	0	500	500	0	
55110-14-40000 Learning Games/Story Boxe	260	135	300	26	300	300	0	
55110-14-45000 Ebooks/Digital Content	6,213	4,040	5,000	3,859	5,000	5,000	0	
55110-14-45001 Misc Rev-Ebooks/Digital	0	0	0	0	0	0	0	
55110-14-45900 Misc Rev-Grant Non-Print	0	739	0	0	0	0	0	
TOTAL Non-Print Media-Library	22,561	16,593	22,665	14,865	22,665	22,665	0	
Technology								
55110-15-31000 Computer Supplies	4,434	2,256	3,350	2,619	3,350	3,350	0	
55110-15-32750 T1/Internet Access	3,748	3,850	4,530	4,530	4,530	4,530	0	
55110-15-32900 Charter Fiber-VOIP	0	0	0	2,016	4,860	6,480	6,480	
55110-15-40000 Computer/Network Maintena	9,250	9,000	9,000	4,500	9,000	9,000	0	
55110-15-42500 Computer Equipment	9,278	0	0	5,120	0	0	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Library

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
55110-15-47500 Software/Upgrades	2,648	2,307	986	1,795	2,350	2,437	1,451	
55110-15-70000 V-Cat Shared Automation	14,708	15,062	16,071	15,119	16,071	16,997	926	
55110-15-71000 Computer Contingency	475	26,463	7,496	5,012	7,496	6,000	(1,496)	
TOTAL Technology	44,540	58,939	41,433	40,711	47,657	48,794	7,361	
TOTAL EXPENDITURES	967,027	966,003	974,293	774,773	954,821	974,222	(71)	
REVENUE OVER/(UNDER) EXPENDITURES	(514,993)	(515,680)	(529,018)	(330,080)	(511,546)	(518,002)	11,016	

City of Merrill Parks & Recreation Department

Net Cost (Expenses - Revenues) - 2016 Budget Proposal

Department		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Oct-15	2015 Projected	2016 Request	Budget Change
5200	Parks	$268,347	$292,005	$279,291	$281,658	$276,326	$292,179	$233,506	$290,625	$304,203	$12,024
5207	River Bend Trail						Funded by Anson-Gilkey cellular revenue			$0	$0
5201	Athletic Park Lights	$1,240	$1,473	$1,261	$1,797	$1,056	$2,000	$1,284	$2,000	$2,000	$0
5202	Ott's - Field Lights	$1,112	$1,299	$1,798	$1,315	$676	$1,500	$1,029	$1,500	$1,500	$0
5203	Lion's - Field Lights								If installed - estimate $1,500 with offsetting donations		
5300	Recreation	$181,244	$164,965	$168,569	$166,077	$140,481	$157,896	$119,196	$155,594	$157,662	($234)
5400	MARC - Smith Center	$32,193	$62,555 Tornado*	$64,726	$47,308	$56,222	$55,654	$54,439 PR-Marketing of $6,500 from Room Tax to separate Fund	$56,190	$53,325	($2,329)
5420	Pool - Aquatic Center	$44,612	$44,612	$44,612 Non-Lapsing	$22,067 $22,933	$22,067 $22,933	$45,000 Will be transferred to Non-Lapsing	$0	$45,000	$45,000 Plus $50,500 from Non-Lapsing	$0
	Total Summary	**$528,748**	**$566,909**	**$560,257**	**$543,155**	**$519,761**	**$554,229**	**$409,454**	**$550,909**	**$563,690**	**$9,461**

*Smith Center closed for six months in 2011 - tornado damages/repair process.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Parks

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
45200-46720 Park Revenue	4,021	8,698	7,750	1,909	7,750	7,750	0	
45200-46721 Memorial Forest Revenue	125	125	250	125	250	250	0	
45200-46722 Park Shelter Reservation Rev	6,164	6,819	6,500	6,831	6,831	6,750	250	
TOTAL Public Charges-Services	10,310	15,642	14,500	8,865	14,831	14,750	250	
Miscellaneous Revenues								
45200-48339 MADC Snow Plowing	991	1,601	1,000	0	1,000	1,250	250	
45200-48500 Park Donations-No Carryover	850	1,789	0	2,729	2,729	0	0	
45200-48550 Tree Planting Donations	0	0	0	250	250	0	0	
TOTAL Miscellaneous Revenues	1,841	3,390	1,000	2,979	3,979	1,250	250	
TOTAL REVENUES	12,151	19,032	15,500	11,844	18,810	16,000	500	
EXPENDITURES								
Personnel Services								
55200-01-11000 Salaries - Regular	29,150	31,485	32,919	26,557	32,919	34,405	1,486	
55200-01-21000 Wages - Perm - Regular	89,067	90,266	91,842	80,456	102,500	109,016	17,174	
55200-01-22000 Overtime	6,859	5,784	4,500	5,173	5,250	4,500	0	
55200-01-23000 Longevity	315	315	315	0	315	315	0	
55200-01-25000 Wages - Temp - Regular	24,874	23,679	28,000	23,529	25,500	26,000	(2,000)	
55200-01-51000 Social Security	10,548	11,104	12,177	10,382	12,000	11,424	(753)	
55200-01-52000 Retirement (WRS)	8,710	9,524	9,918	8,499	10,250	8,845	(1,073)	
55200-01-54000 Health Insurance	37,316	35,348	33,145	20,606	28,000	29,770	(3,375)	
55200-01-55000 Life Insurance	240	245	225	223	250	290	65	
TOTAL Personnel Services	207,080	207,751	213,041	175,426	216,984	224,565	11,524	

55200-01-1100Salaries - Regular
PERMANENT NOTES:
Includes 50% of Parks & Recreation Director position.

55200-01-2100Wages - Perm - Regular
PERMANENT NOTES:
Shared Transit/Parks Laborer position as of June 2015.

55200-01-2500Wages - Temp - Regular
PERMANENT NOTES:
LTE wage rate of $11.00/hour as of summer 2015. Includes Flower Watering.

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Parks

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Contractual Services								
55200-02-15000 Contract Services	9,365	11,946	10,500	4,018	10,500	10,500	0	
55200-02-21000 Water and Sewer	8,039	7,706	8,000	8,447	8,000	9,000	1,000	
55200-02-22000 Electric and Natural Gas	6,666	7,450	12,500	6,433	7,500	12,500	0	
55200-02-24100 Forest Road Repairs	0	0	500	0	500	500	0	
55200-02-25000 Telephone	956	1,089	1,000	1,861	2,000	1,000	0	
TOTAL Contractual Services	25,026	28,192	32,500	20,760	28,500	33,500	1,000	
55200-02-2100Water and Sewer	PERMANENT NOTES: Includes $1,000 for new Parks Maintenance Facility.							
55200-02-2200Electric and Natural Gas	PERMANENT NOTES: Includes $5,000 for new Parks Maintenance Facility.							
Supplies & Expenses								
55200-03-10000 Office Supplies	304	11	250	90	250	250	0	
55200-03-32000 Education & Conference	315	1,185	1,000	405	1,000	1,000	0	
55200-03-40000 Operating Supplies	5,899	7,943	10,000	8,798	10,000	10,000	0	
55200-03-43000 Vandalism Repair/Maintena	1,218	302	1,388	54	1,388	1,388	0	
55200-03-46000 Uniform Services	2,401	2,965	2,250	2,901	3,000	3,000	750	
55200-03-46500 Safety Toe Boots	153	195	250	313	313	500	250	
55200-03-50000 Repair/Maint. Supplies	15,226	14,986	11,500	12,161	13,000	11,500	0	
55200-03-53000 Gas & Oil-Vehicles/Equip.	10,782	11,180	9,500	6,848	9,000	9,500	0	
55200-03-77000 Stump Removal	0	0	500	0	500	500	0	
TOTAL Supplies & Expenses	36,297	38,766	36,638	31,570	38,451	37,638	1,000	
Capital Outlay								
55200-08-90500 Park Equipment Outlay	628	426	2,000	546	2,000	1,000	(1,000)	
55200-08-91000 Park Improvements	15,531	11,675	13,000	11,437	13,000	13,000	0	
55200-08-91225 Weed Control	2,813	2,950	3,000	92	3,000	3,000	0	
55200-08-91500 Picnic Tables	0	545	1,000	619	1,000	1,000	0	
55200-08-92000 Trees & Beautification	6,436	5,053	6,500	4,900	6,500	6,500	0	
TOTAL Capital Outlay	25,407	20,649	25,500	17,594	25,500	24,500	(1,000)	
TOTAL EXPENDITURES	293,809	295,358	307,679	245,350	309,435	320,203	12,524	
REVENUE OVER/(UNDER) EXPENDITURES	(281,658)	(276,326)	(292,179)	(233,506)	(290,625)	(304,203)	(12,024)	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
River Bend Trail

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
45273-41355 Cellular Lease-Anson-Gilkey	0	0	0	6,780	8,039	8,038	8,038	
TOTAL Taxes (or Utility Rev.)	0	0	0	6,780	8,039	8,038	8,038	
45273-41355 Cellular Lease-Anson-GilkePERMANENT NOTES: Unexpended will be transferred to Non-Lapsing account.								
Miscellaneous Revenues								
45273-48957 Trail Donations-Benches ETC	0	0	0	1,550	1,550	0	0	
TOTAL Miscellaneous Revenues	0	0	0	1,550	1,550	0	0	
TOTAL REVENUES	0	0	0	8,330	9,589	8,038	8,038	
EXPENDITURES								
Personnel Services								
55273-01-21000 Wages - Perm - Regular	0	0	0	0	0	3,000	3,000	
55273-01-22000 Overtime	0	0	0	0	0	0	0	
55273-01-25000 Wages - Temp - Regular	0	0	0	0	0	1,225	1,225	
55273-01-51000 Social Security	0	0	0	0	0	323	323	
55273-01-52000 Retirment (WRS)	0	0	0	0	0	198	198	
55273-01-54000 Health Insurance	0	0	0	0	0	244	244	
55273-01-55000 Life Insurance	0	0	0	0	0	10	10	
TOTAL Personnel Services	0	0	0	0	0	5,000	5,000	
Contractual Services								
55273-02-15000 Contract Services	0	0	0	0	0	0	0	
55273-02-21000 Water and Sewer	0	0	0	0	0	0	0	
55273-02-22000 Electric and Natural Gas	0	0	0	131	200	0	0	
TOTAL Contractual Services	0	0	0	131	200	0	0	
55273-02-1500Contract Services PERMANENT NOTES: Potential additional Streets Deparment labor, materials, and equipment will be charged based upon work performed.								
Supplies & Expenses								
55273-03-40000 Operating Supplies	0	0	0	0	0	0	0	
55273-03-50000 Repair/Maint Supplies	0	0	0	0	0	0	0	
55273-03-91225 Weed Control	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	0	0	0	0	0	0	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
River Bend Trail

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Capital Outlay								
55273-08-52525 WI DNR Wetlands Permit	0	0	0	513	513	0	0	
55273-08-53533 River Bend Trail-Amenitie	0	0	0	574	1,550	0	0	
TOTAL Capital Outlay	0	0	0	1,087	2,063	0	0	
TOTAL EXPENDITURES	0	0	0	1,218	2,263	5,000	5,000	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	7,112	7,326	3,038	3,038	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Athletic Park Lights

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
55201-02-22000 Electric - Field Lights	1,797	1,056	1,800	1,356	1,800	1,800	0	
TOTAL Contractual Services	1,797	1,056	1,800	1,356	1,800	1,800	0	
Supplies & Expenses								
55201-03-50500 Field Light Replacement	0	0	200	0	200	200	0	
TOTAL Supplies & Expenses	0	0	200	0	200	200	0	
TOTAL EXPENDITURES	1,797	1,056	2,000	1,356	2,000	2,000	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Ott's Park Lights

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
55202-02-22000 Electric - Field Lights	1,315	676	1,400	1,121	1,400	1,400	0	
TOTAL Contractual Services	1,315	676	1,400	1,121	1,400	1,400	0	
Supplies & Expenses								
55202-03-50500 Field Light Replacement	0	0	100	0	100	100	0	
TOTAL Supplies & Expenses	0	0	100	0	100	100	0	
TOTAL EXPENDITURES	1,315	676	1,500	1,121	1,500	1,500	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Lion's Park Lights

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
45203-48500 Donations - Lion's Users	0	0	1,500	0	0	1,500	0	
TOTAL Miscellaneous Revenues	0	0	1,500	0	0	1,500	0	
TOTAL REVENUES	0	0	1,500	0	0	1,500	0	
EXPENDITURES								
Contractual Services								
55203-02-22000 Electric - Field Lights	0	0	1,400	0	0	1,400	0	
TOTAL Contractual Services	0	0	1,400	0	0	1,400	0	
55203-02-2200Electric - Field Lights	PERMANENT NOTES: If new field lights are purchased/installed, costs would be offset by user group donations.							
Supplies & Expenses								
55203-03-50500 Field Light Replacement	0	0	100	0	0	100	0	
TOTAL Supplies & Expenses	0	0	100	0	0	100	0	
TOTAL EXPENDITURES	0	0	1,500	0	0	1,500	0	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	0	0	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Recreation Programs

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
45300-46745 WPRA Ticket Sales	150	1,241	700	884	884	700	0	
45300-46750 Recreation Revenue	71,495	70,817	75,000	74,882	74,500	75,500	500	
TOTAL Public Charges-Services	71,645	72,059	75,700	75,766	75,384	76,200	500	
TOTAL REVENUES	71,645	72,059	75,700	75,766	75,384	76,200	500	
EXPENDITURES								
Personnel Services								
55300-01-11000 Salaries - Regular	29,145	31,483	32,919	26,557	32,919	34,405	1,486	
55300-01-21000 Wages - Perm - Regular	45,914	39,941	42,724	32,853	40,926	41,432	(1,292)	
55300-01-22000 Overtime	260	311	750	1,244	750	750	0	
55300-01-25000 Wages - Temp - Regular	74,210	59,937	70,500	56,992	72,500	71,000	500	
55300-01-51000 Social Security	10,729	10,059	11,218	9,123	11,500	11,425	207	
55300-01-52000 Retirement (WRS)	6,034	5,595	6,503	4,774	6,250	6,325	(178)	
55300-01-54000 Health Insurance	27,987	27,007	24,803	20,606	24,803	25,270	467	
55300-01-55000 Life Insurance	277	293	229	250	300	280	51	
TOTAL Personnel Services	194,555	174,626	189,646	152,399	189,948	190,887	1,241	
55300-01-1100Salaries - Regular	PERMANENT NOTES: Includes 50% of Parks & Recreation Director position.							
55300-01-2500Wages - Temp - Regular	PERMANENT NOTES: Limited Term Employees and Regular Part-Time Employees. LTE wage of $11.00 per hour as of summer 2015.							
Contractual Services								
55300-02-22000 Electric and Natural Gas	1,151	1,610	1,200	1,594	1,225	1,250	50	
55300-02-22750 Fuel Oil	375	0	250	330	330	300	50	
55300-02-25000 Telephone	977	529	1,000	565	550	600	(400)	
TOTAL Contractual Services	2,503	2,139	2,450	2,489	2,105	2,150	(300)	
Supplies & Expenses								
55300-03-10000 Office Supplies	541	0	500	372	500	500	0	
55300-03-11000 Postage	970	968	950	664	950	950	0	
55300-03-13000 Copier	447	368	500	227	500	500	0	
55300-03-30000 Mileage	0	72	150	26	75	75	(75)	
55300-03-32000 Education & Conference	0	0	300	0	300	0	(300)	
55300-03-40000 Operating Supplies	0	20	400	0	400	100	(300)	
55300-03-40200 WPRA Discount Tickets	138	682	700	892	700	700	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Recreation Programs

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
55300-03-41000 Self & Non-Support-Wages	2,685	3,975	3,000	2,885	3,000	3,000	0	
55300-03-41500 Self & Non-Support-Expens	35,883	29,690	35,000	35,009	32,500	35,000	0	
TOTAL Supplies & Expenses	40,664	35,775	41,500	40,074	38,925	40,825	(675)	
55300-03-4020WPRA Discount Tickets	PERMANENT NOTES: There is an offsetting Revenue account.							
55300-03-4100Self & Non-Support-Wages	PERMANENT NOTES: Wages paid to Per-Game Limited Term Employees (such as referees/scorekeepers) or sports camp instructors.							
TOTAL EXPENDITURES	237,722	212,540	233,596	194,962	230,978	233,862	266	
REVENUE OVER/(UNDER) EXPENDITURES	(166,077)	(140,481)	(157,896)	(119,196)	(155,594)	(157,662)	234	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
MARC - Smith Center

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
45400-41210 Room Tax - Tourism %	5,577	6,799	6,500	4,614	0	0	(6,500)	
TOTAL Taxes (or Utility Rev.)	5,577	6,799	6,500	4,614	0	0	(6,500)	
45400-41210 Room Tax - Tourism %	PERMANENT NOTES: Pending Finance Director transfer into Merrill Festival Grounds Fund.							
Public Charges-Services								
45400-46735 Multi-Purpose (Smith Ctr.)	78,556	69,364	85,000	41,136	80,000	85,000	0	
45400-46736 MARC Concession Rev.	3,050	3,883	2,400	2,000	2,400	2,400	0	
TOTAL Public Charges-Services	81,606	73,247	87,400	43,136	82,400	87,400	0	
TOTAL REVENUES	87,183	80,046	93,900	47,750	82,400	87,400	(6,500)	
EXPENDITURES								
Personnel Services								
55400-01-22000 Overtime	85	0	250	0	250	250	0	
55400-01-25000 Wages - Temp - Regular	41,481	37,076	41,000	33,701	41,000	42,000	1,000	
55400-01-51000 Social Security	3,050	2,862	3,250	2,682	3,100	3,250	0	
55400-01-52000 Retirement (WRS)	2,174	1,712	1,250	1,048	1,725	1,700	450	
55400-01-55000 Life Insurance	183	216	185	123	215	225	40	
TOTAL Personnel Services	46,973	41,866	45,935	37,554	46,290	47,425	1,490	
55400-01-2500Wages - Temp - Regular	PERMANENT NOTES: Two part-time employees moving through compensation steps.							
Contractual Services								
55400-02-16250 HVAC Service Contract	1,002	3,221	3,000	1,486	3,000	3,000	0	
55400-02-16500 Fire/Security Service Con	721	1,402	750	415	750	750	0	
55400-02-16700 Electrical Service Contra	0	0	500	0	500	500	0	
55400-02-16800 Door/Window Service	0	701	250	150	250	250	0	
55400-02-21000 Water and Sewer	2,788	3,188	3,250	2,390	3,250	3,250	0	
55400-02-22000 Electric and Natural Gas	38,872	42,654	44,069	30,457	44,000	44,000	(69)	
55400-02-23250 Cleaning - Mats/Rugs, Etc	2,739	2,722	2,750	2,210	2,750	2,750	0	
55400-02-23600 Waste Removal Services	754	1,101	750	747	750	750	0	
55400-02-25500 Fiber-Internet-Wireless	5,730	5,225	5,750	4,750	5,750	5,750	0	
TOTAL Contractual Services	52,606	60,215	61,069	42,606	61,000	61,000	(69)	
55400-02-2200Electric and Natural Gas	PERMANENT NOTES:							

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
MARC - Smith Center

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
	Any remaining budgeted funds for Electric & Natural Gas is transferred into Non-Lapsing Account - future Smith Center Roof Replacement.							
Supplies & Expenses								
55400-03-10000 Office Supplies	270	606	500	71	500	500	0	
55400-03-20000 Business Tax Reg.-DOR	0	0	0	0	0	0	0	
55400-03-32000 Education & Conference	100	200	200	180	200	200	0	
55400-03-40000 Operating Supplies	1,949	1,489	3,000	731	2,000	3,000	0	
55400-03-41000 Public Relations/Marketin	12,950	11,981	17,000	12,856	8,500	8,500	(8,500)	
55400-03-44000 Janitor Supplies	26	839	1,250	123	1,000	1,000	(250)	
55400-03-46500 Safety Toe Boots	0	0	100	0	100	100	0	
55400-03-50000 Repair/Maint. Supplies	5,659	8,460	10,000	4,889	8,500	8,500	(1,500)	
55400-03-51500 Ice Machine Supplies	3,011	2,818	4,000	893	4,000	4,000	0	
TOTAL Supplies & Expenses	23,967	26,393	36,050	19,744	24,800	25,800	(10,250)	
55400-03-4100Public Relations/Marketing	PERMANENT NOTES: In 2015, pending Finance Director transfer of up to $6,500 into Merrill Festival Grounds Fund - paid from Room Tax.							
Capital Outlay								
55400-08-79000 MARC Crack Sealing	0	0	2,500	0	2,500	2,500	0	
55400-08-82000 MARC/Smith Improvements	10,946	7,794	4,000	2,285	4,000	4,000	0	
TOTAL Capital Outlay	10,946	7,794	6,500	2,285	6,500	6,500	0	
TOTAL EXPENDITURES	134,491	136,268	149,554	102,189	138,590	140,725	(8,829)	
REVENUE OVER/(UNDER) EXPENDITURES	(47,308)	(56,222)	(55,654)	(54,439)	(56,190)	(53,325)	2,329	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Aquatic Center

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Public Charges-Services								
45420-46734 Pool Revenue	0	0	0	0	0	21,500	21,500	
45420-46735 Pool Concession Revenue	0	0	0	0	0	3,500	3,500	
TOTAL Public Charges-Services	0	0	0	0	0	25,000	25,000	
45420-46734 Pool Revenue	PERMANENT NOTES: Total 2012 revenue of $14,325 - Fees of $12,701 and Concessions of $1,624.							
Miscellaneous Revenues								
45420-48750 From Non-Lapsing Fund	0	0	0	0	0	50,500	50,500	
TOTAL Miscellaneous Revenues	0	0	0	0	0	50,500	50,500	
TOTAL REVENUES	0	0	0	0	0	75,500	75,500	
EXPENDITURES								
Personnel Services								
55420-01-22000 Overtime	0	0	0	0	0	500	500	
55420-01-25000 Wages - Temp - Regular	0	0	0	0	0	33,750	33,750	
55420-01-51000 Social Security	0	0	0	0	0	2,625	2,625	
TOTAL Personnel Services	0	0	0	0	0	36,875	36,875	
55420-01-2500Wages - Temp - Regular	PERMANENT NOTES: Hours vary based upon weather conditions. 2009 - 2,393 Hours Worked 2010 - 2,443 Hours Worked 2011 - 2,277 Hours Worked 2012 - 2,253 Hours Worked							
55420-01-2500Wages - Temp - Regular	CURRENT YEAR NOTES: For 2016, based upon 3,000 Hours at $11.25 average wage.							
Contractual Services								
55420-02-21000 Water and Sewer	0	0	0	0	0	10,000	10,000	
55420-02-22000 Electric and Natural Gas	215	237	0	0	0	10,000	10,000	
55420-02-25000 New Facility Design	21,853	30,228	45,000	0	0	0	(45,000)	
TOTAL Contractual Services	22,067	30,465	45,000	0	0	20,000	(25,000)	
55420-02-2500New Facility Design	PERMANENT NOTES: Planned transfer of 2015 budget $45,000 into Non-Lapsing Fund for future operational expenses.							

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Aquatic Center

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
Supplies & Expenses								
55420-03-40000 Operating Supplies	0	0	0	0	0	10,000	10,000	
55420-03-40100 Pool Concession Supplies	0	0	0	0	0	3,250	3,250	
55420-03-40500 License Fee(s)	0	0	0	0	0	350	350	
55420-03-50000 Repair/Maint. Supplies	0	0	0	0	0	5,025	5,025	
TOTAL Supplies & Expenses	0	0	0	0	0	18,625	18,625	
TOTAL EXPENDITURES	22,067	30,465	45,000	0	0	75,500	30,500	
REVENUE OVER/(UNDER) EXPENDITURES	(22,067)	(30,465)	(45,000)	0	0	0	45,000	

City of Merrill, Wisconsin

Capital Plan

2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)													
Smith Center HVAC Replacements	P&R-14-002	1	43,000	43,000									86,000
Tractor - 50-60 hp	P&R-16-016	2	70,000										70,000
Park Front Deck Mower	P&R-17-006	2		18,000						20,000			38,000
Prairie Trails Pit Toilet	P&R-17-013	2		25,000									25,000
Park Dump Truck Replacement	P&R-18-004	2			30,000								30,000
Stange Park Lagoon Bridges	P&R-18-009	2			30,000								30,000
Borrowing-10-Years (City Tax Levy) Total			**113,000**	**86,000**	**60,000**					**20,000**			**279,000**
Borrowing-20-Years (City Tax Levy)													
Parks Maintenance Facility	P&R-16-001	1	150,000										150,000
Parks - ADA Improvements	P&R-16-002	1	80,000										80,000
Normal Park - New Restrooms	P&R-16-004	2	80,000										80,000
Stange Park - Restroom	P&R-17-003	2		175,000									175,000
Stange Park - Parking Lot	P&R-17-015	2		50,000									50,000
MARC Ballfield Improvements	P&R-17-020	2							75,000		75,000		150,000
Athletic Park Field Lights	P&R-18-003	2			180,000								180,000
Ott's Park Field Lights	P&R-19-005	2				90,000							90,000
Athletic Park Parking Lot	P&R-22-007	5							50,000				50,000
Borrowing-20-Years (City Tax Levy) Total			**310,000**	**225,000**	**180,000**	**90,000**			**125,000**		**75,000**		**1,005,000**
Non-Lapsing Fund													
Normal Park - New Restrooms	P&R-16-004	2	20,000										20,000
Skate Park Expansion	P&R-17-008	2		15,000									15,000
Athletic Park Field Lights	P&R-18-003	2			20,000								20,000
Ott's Park Field Lights	P&R-19-005	2				10,000							10,000
Non-Lapsing Fund Total			**20,000**	**15,000**	**20,000**	**10,000**							**65,000**

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Park Improvement Fund - Donations													
Skate Park Expansion	P&R-17-008	2		20,000									20,000
MARC Ballfield Improvements	P&R-17-020	2		15,000	15,000	15,000			25,000		25,000		95,000
Park Improvement Fund - Donations Total				35,000	15,000	15,000			25,000		25,000		115,000
Parks - Timber Sale Non-Lapsing													
Flower Watering Pickup Truck	P&R-16-010	1	5,000										5,000
Broom - Lawn Tractor	P&R-16-015	2	5,000										5,000
Tandem Axle Trailer	P&R-16-019	2	8,000										8,000
Parks - Timber Sale Non-Lapsing Total			18,000										18,000
Tax Levy													
Parks Infield Dragger	P&R-16-007	2	15,000										15,000
Existing Trail Improvements	P&R-16-009	2	25,000										25,000
Flower Watering Pickup Truck	P&R-16-010	1		1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	11,250
Skate Park Expansion	P&R-17-008	2		15,000									15,000
Parks - Pickup Truck	P&R-17-009	2		15,500			16,500						32,000
Riverside Park Disc Golf	P&R-17-011	2		10,000									10,000
Stange Park Basketball Court	P&R-18-011	5			15,000								15,000
Tax Levy Total			40,000	41,750	16,250	1,250	17,750	1,250	1,250	1,250	1,250	1,250	123,250
GRAND TOTAL			501,000	402,750	291,250	116,250	17,750	1,250	151,250	21,250	101,250	1,250	1,605,250

Stange Park (Pool Demo/ New Restroom) #175,000

11/4/2015 Parks & Recreation Commission

Project #	**P&R-14-002**
Project Name	**Smith Center HVAC Replacements**

Type	Equipment	**Department**	Parks and Recreation
Useful Life	15 years	**Contact**	Park & Rec. Director
Category	Equipment: Miscellaneous	**Priority**	1 Critical

Description

Total Project Cost: $209,750

Continued proactive replacement of aging HVAC and other equipment is more economic to replace in stages rather than at one time.

Priority for 2016 - water heaters in the Zamboni Pit, Locker Rooms 1, 2, & 3, and Concession Area.

Justification

Multi-year HVAC and other mechanical replacement program began in 2013. HVAC and other equipment has reached maximum lifespan and there is increasing repair expenses.

Continued proactive replacement of aging HVAC and other mechanical equipment is more economical to replace in stages rather than at one time.

Prior	Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
123,750	HVAC Equipment	43,000	43,000									86,000
Total	**Total**	**43,000**	**43,000**									**86,000**

Prior	Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
123,750	Borrowing-10-Years (City Tax Levy)	43,000	43,000									86,000
Total	**Total**	**43,000**	**43,000**									**86,000**

Budget Impact/Other

Future year equipment replacement includes hot water heaters and dehumidification equipment.

Project # P&R-16-016

Project Name Tractor - 50-60 hp

Type Equipment
Useful Life 15 years
Category Equipment: Miscellaneous

Department Parks and Recreation
Contact Park & Rec. Director
Priority 2 Important

Description

Total Project Cost: $70,000

Purchase of bigger tractor with horse power capability to run large field mower (Rhino). Loader bucket to allow for more trail and park work for granite, topsoil, and infield mix.

Justification

Existing tractor is over twenty (20) years old and is beginning to need expensive repairs more frequently.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Equipment/Vehicles	70,000										70,000
Total	**70,000**										**70,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)	70,000										70,000
Total	**70,000**										**70,000**

Budget Impact/Other

Project #	**P&R-16-001**
Project Name	**Parks Maintenance Facility**

Type	Improvement	**Department**	Parks and Recreation
Useful Life	25+ years	**Contact**	Park & Rec. Director
Category	Parks & Recreation	**Priority**	1 Critical

Description

Total Project Cost: $150,000

New Parks Maintenance building at the Merrill Area Recreation Complex (MARC).

Justification

A separate Parks Maintenance facility is needed to allow relocation of stored items from building that will become Police Evidence Storage Building. Street Department needs the space in the Streets Warehouse.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	150,000										150,000
Total	**150,000**										**150,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)	150,000										150,000
Total	**150,000**										**150,000**

Budget Impact/Other

City sold the former fire station which was proposed in 2015 budget for Parks Maintenance.

Project #	**P&R-16-002**
Project Name	**Parks - ADA Improvements**

Type	Improvement	**Department**	Parks and Recreation
Useful Life	20 years	**Contact**	Park & Rec. Director
Category	Parks & Recreation	**Priority**	1 Critical

Description

Total Project Cost: $80,000

Per ADA legal settlement, need to make improvements to facilitate access. Installation of paved paths at the Riverside Park Frisbee golf course is major component.

Justification

City ADA legal settlement to improve access and to provide ADA picnic tables/other amenities at Parks and Recreation facilities.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	80,000										80,000
Total	**80,000**										**80,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)	80,000										80,000
Total	**80,000**										**80,000**

Budget Impact/Other

Project #	**P&R-16-004**
Project Name	**Normal Park - New Restrooms**

Type	Improvement	**Department**	Parks and Recreation
Useful Life	20+ years	**Contact**	Park & Rec. Director
Category	Parks & Recreation	**Priority**	2 Important

Description

Total Project Cost: $100,000

Construction of new restrooms - comparable to Huffcutt pre-cast building at Riverside Park. Need to extend water and sanitary sewer service to proposed new restroom.

Justification

Increasing public use of Normal Park for community events (such as band concerts, etc.) Park has now been made a reservable park by the Parks & Recreation Commission.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	100,000										100,000
Total	**100,000**										**100,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Non-Lapsing Fund	20,000										20,000
Borrowing-20-Years (City Tax Levy)	80,000										80,000
Total	**100,000**										**100,000**

Budget Impact/Other

Non-Lapsing funding from 2011 timber salvage which was reallocated in 2014.

Potential for other community donations? From user groups?

Project #	**P&R-16-010**
Project Name	**Flower Watering Pickup Truck**

Type	Vehicle	**Department**	Parks and Recreation
Useful Life	10+ years	**Contact**	Park & Rec. Director
Category	Parks & Recreation	**Priority**	1 Critical

Description

Total Project Cost: $7,500

Need used pickup truck for flower watering - UTV is inadequate to handle weight.

Justification

The UTV unit is inadequate for transport of water tank and watering equipment. Need on-going replacement cycle to avoid increasing repair costs and to ensure reliability.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Equipment/Vehicles	7,500										7,500
Total	**7,500**										**7,500**

Prior	Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
2,500	Tax Levy		1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	11,250
Total	Parks - Timber Sale Non-Lapsing	5,000										5,000
	Total	**5,000**	**1,250**	**1,250**	**1,250**	**1,250**	**1,250**	**1,250**	**1,250**	**1,250**	**1,250**	**16,250**

Budget Impact/Other

Project #	**P&R-16-015**
Project Name	**Broom - Lawn Tractor**

Type	Equipment	**Department**	Parks and Recreation
Useful Life	10 years	**Contact**	Park & Rec. Director
Category	Equipment: Miscellaneous	**Priority**	2 Important

Description

Total Project Cost: $5,000

Small broom for front of lawn tractor (purchased in 2014). For snow removal of 1-2 inches on sidewalks.

Justification

Broom would allow faster snow removal on sidewalks and ice rinks when 1-2 inches of snow.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Other	5,000										5,000
Total	**5,000**										**5,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Parks - Timber Sale Non-Lapsing	5,000										5,000
Total	**5,000**										**5,000**

Budget Impact/Other

Finance Director recommends that City Forest - Timber Sale revenues be used.

Project #	**P&R-16-019**
Project Name	**Tandem Axle Trailer**

Type	Equipment	**Department**	Parks and Recreation
Useful Life	15 years	**Contact**	Park & Rec. Director
Category	Equipment: Miscellaneous	**Priority**	2 Important

Description

Total Project Cost: $8,000

New trailer would replace our existing car hauler that is over 20 years old that has had a bent back axle for a number of years. Trailer used to transport park equipment, picnic tables, mowing equipment, trees, etc.

Justification

Existing unit is long past lifespan!

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Other	8,000										8,000
Total	8,000										8,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Parks - Timber Sale Non-Lapsing	8,000										8,000
Total	8,000										8,000

Budget Impact/Other

Finance Director recommends that City Forest - Timber Sale revenues be used.

Project #	**P&R-16-007**
Project Name	**Parks Infield Dragger**

Type	Equipment	**Department**	Parks and Recreation
Useful Life	15 years	**Contact**	Park & Rec. Director
Category	Park Improvements	**Priority**	2 Important

Description

Total Project Cost: $15,000

Replacement of infield dragger unit.

Justification

Equipment reaching maximum lifespan.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Equipment/Vehicles	15,000										15,000
Total	**15,000**										**15,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Tax Levy	15,000										15,000
Total	**15,000**										**15,000**

Budget Impact/Other

Project #	**P&R-16-009**
Project Name	**Existing Trail Improvements**

Type	Improvement	**Department**	Parks and Recreation
Useful Life	10 years	**Contact**	Park & Rec. Director
Category	Parks & Recreation	**Priority**	2 Important

Description

Total Project Cost: $25,000

Purchase and installation of replacement granite to repair existing trails at MARC and Prairie Trails, as well as re-fill areas that have eroded over time.

Justification

Need to have on-going trail maintenance with replacement granite.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	25,000										25,000
Total	**25,000**										**25,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Tax Levy	25,000										25,000
Total	**25,000**										**25,000**

Budget Impact/Other

Finance Director recommends that City Forest - Timber Sale revenues be used.

Project #	**P&R-17-003**
Project Name	**Stange Park - Restroom**

Type	Improvement	**Department**	Parks and Recreation
Useful Life	20+ years	**Contact**	Park & Rec. Director
Category	Parks & Recreation	**Priority**	2 Important

Description

Total Project Cost: $175,000

Existing restrooms are not ADA compliant. In addition, the old pool restroom/bathhouse is becoming an "attractive nuisance" for kids. Would require demo of the existing facility first.

Replace with Huffcutt pre-cast restroom building comparable to that at Riverside Park.

Justification

Current exterior restrooms are non-ADA compliant.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance		175,000									175,000
Total		**175,000**									**175,000**

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)		175,000									175,000
Total		**175,000**									**175,000**

Budget Impact/Other

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Marketing - PR

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
55301-01-21000 Wages - Perm - Regular	2,270	2,959	2,000	1,088	2,000	2,000	0	
55301-01-22000 Overtime	0	0	115	0	0	115	0	
55301-01-25000 Wages - Temp - Regular	259	0	100	0	0	100	0	
55301-01-51000 Social Security	185	217	175	80	175	175	0	
55301-01-52000 Retirement (WRS)	151	197	150	74	150	150	0	
55301-01-54000 Health Insurance	536	927	325	426	325	325	0	
55301-01-55000 Life Insurance	8	3	10	1	7	10	0	
TOTAL Personnel Services	3,410	4,304	2,875	1,669	2,657	2,875	0	
Supplies & Expenses								
55301-03-22000 Merrill Marketing	2,525	0	2,500	269	2,500	2,500	0	
55301-03-39100 Labor Day Celebration	8,304	8,053	7,500	7,670	7,500	7,500	0	
55301-03-39200 Fireworks-July 4th	5,340	6,289	8,550	8,555	8,555	8,550	0	
55301-03-39550 Historical Preservation	0	500	500	0	500	500	0	
55301-03-40000 Operating Supplies	0	0	150	0	150	150	0	
55301-03-41000 Council Public Relations	628	354	500	0	500	500	0	
55301-03-45000 Promoting Govt Services	703	2,480	925	620	925	925	0	
TOTAL Supplies & Expenses	17,500	17,675	20,625	17,114	20,630	20,625	0	
TOTAL EXPENDITURES	20,910	21,979	23,500	18,784	23,287	23,500	0	

55301-03-3920Fireworks-July 4th
PERMANENT NOTES:
For 2014, another $2,250 from Non-Lapsing account for total of $8,539.

55301-03-3955Historical Preservation
PERMANENT NOTES:
Unexpended amount transferred to Non-Lapsing account.

55301-03-4500Promoting Govt Services
PERMANENT NOTES:
Promotion of cross-departmental/organizational programs, projects, and positions.

MERRILL FESTIVAL GROUNDS

Projected Revenues

Property Tax Levy		$10,000
Room Tax	About	$18,000
	Total	$28,000

Projected Expenditures

	About	$28,000

Plus Capital - Grandstands/Arena

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
CATV - MP3

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Licenses and Permits								
45305-44900 Cable Franchise Fee	87,161	34,625	95,000	54,236	95,000	0	(95,000)	
45305-44950 Cable City Adm. Allocation	4,989	5,406	5,000	0	5,000	5,000	0	
TOTAL Licenses and Permits	92,151	40,030	100,000	54,236	100,000	5,000	(95,000)	
45305-44900 Cable Franchise Fee	PERMANENT NOTES: Effective 2016, Franchise Revenues and Expenses from Non-Lapsing Fund.							
45305-44950 Cable City Adm. Allocation	PERMANENT NOTES: City retains 5% to offset administrative expenses - will be transferred from Non-Lapsing Fund to General Fund.							
TOTAL REVENUES	92,151	40,030	100,000	54,236	100,000	5,000	(95,000)	
EXPENDITURES								
Supplies & Expenses								
55305-03-40000 MP3 - Operating Supplies	79,095	32,157	92,000	48,196	67,672	0	(92,000)	
55305-03-45000 Audio-Chambers/Conference	8,067	2,468	3,000	5,028	5,028	0	(3,000)	
55305-03-45325 City Hall Antenna-TV	0	0	0	70	0	0	0	
55305-03-46333 Downtown WiFi	0	0	0	19,624	23,500	0	0	
55305-03-47500 Accela Live Streaming	0	0	0	2,373	3,800	0	0	
TOTAL Supplies & Expenses	87,161	34,625	95,000	75,291	100,000	0	(95,000)	
TOTAL EXPENDITURES	87,161	34,625	95,000	75,291	100,000	0	(95,000)	
REVENUE OVER/(UNDER) EXPENDITURES	4,989	5,406	5,000	(21,056)	0	5,000	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

26 -Reserved - Non-Lapsing
Cable Franchise

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
REVENUES								
Licenses and Permits								
45305-44900 Cable Franchise (Less Adm)	7,637	68,080	0	0	0	95,000	95,000	
TOTAL Licenses and Permits	7,637	68,080	0	0	0	95,000	95,000	
45305-44900 Cable Franchise (Less Adm)	PERMANENT NOTES: Effective total revenue less City 5% Administrative Fee which will be transferred to General Fund.							
TOTAL REVENUES	7,637	68,080	0	0	0	95,000	95,000	
EXPENDITURES								
Supplies & Expenses								
55305-03-40000 M-3-Operating Reimburseme	45,775	29,844	0	17,892	17,892	86,000	86,000	
55305-03-45000 Audio-Chambers/Conference	0	0	0	0	0	3,000	3,000	
55305-03-47500 Accela Live Streaming	0	0	0	0	0	6,000	6,000	
TOTAL Supplies & Expenses	45,775	29,844	0	17,892	17,892	95,000	95,000	
55305-03-4000M-3-Operating Reimbursemen	PERMANENT NOTES: Any additional MP-3 reimbursements from Non-Lapsing Fund account balance.							
TOTAL EXPENDITURES	45,775	29,844	0	17,892	17,892	95,000	95,000	
REVENUE OVER/(UNDER) EXPENDITURES	(38,138)	38,236	0	(17,892)	(17,892)	0	0	

CITY OF MERRILL
PROPOSED BUDGET WORKSHEET
AS OF: OCTOBER 31ST, 2015

10 -General Fund
Outside Agencies

	2013 ACTUAL	2014 ACTUAL	2015 CURRENT BUDGET	2015 Y-T-D ACTUAL	2015 PROJECTED YEAR END	2016 REQUESTED BUDEGT	2016 BUDGET CHANGE	2016 PROPOSED BUDGET
EXPENDITURES								
Supplies & Expenses								
55304-03-39300 City Band	12,000	12,000	12,000	12,000	12,000	13,875	1,875	
55304-03-39500 Historical Society	4,000	4,000	4,000	4,000	4,000	5,500	1,500	
55304-03-39600 Humane Society	10,000	10,000	10,000	10,000	10,000	15,000	5,000	
55304-03-45000 HAVEN (Shelter)	5,000	6,000	6,000	6,000	6,000	6,000	0	
55304-03-50000 Chamber (Membership)	500	500	500	500	500	1,500	1,000	
TOTAL Supplies & Expenses	31,500	32,500	32,500	32,500	32,500	41,875	9,375	

55304-03-3930City Band
PERMANENT NOTES:
From 10/16/2015 COW - one-time $875 in 2016 for cabinet.

55304-03-3950Historical Society
PERMANENT NOTES:
Historical Society request for $6,000.

55304-03-3960Humane Society
PERMANENT NOTES:
In 2004, City reduced contribution from $15,000.

55304-03-5000Chamber (Membership)
PERMANENT NOTES:
New Chamber membership rate for Government.

TOTAL EXPENDITURES	31,500	32,500	32,500	32,500	32,500	41,875	9,375	

MERRILL CITY BAND

2016 Concert Season Proposal

Administrative

Director	$1,500.00	
President	125.00	
Guest Soloists	400.00	
Guest Directors	50.00	
Secretary / Treasurer	100.00	
Librarian	325.00	
Publicity	75.00	
Custodial	100.00	
Substitute Musicians	400.00	
Sound Engineer	200.00	
Banner and Flag Carrier	80.00	
Equipment Technicians / Transportation / Set-Up / Storage	320.00	
Total Administrative	**$3,675.00**	**$3,675.00**

Musicians (see attached rehearsal and concert schedule):

Event	No.	Stipend	Members	TOTAL
Concerts	7	$15	82	8,610.00
Holidays	3	$20	50	3,000.00
Sub-Total Member Mileage / Expense Stipends				**$11,610.00**
– Deduction for projected absences				**$3,400.00**
Total Member Mileage / Expense Stipends				**$8,210.00**	**$8,210.00**

Expenses Some postponed from previous years):

Uniform Cleaning	45.00	
Equipment Cases (postponed from 2013)	360.00	
Photo-Copying and Miscellaneous (Paper, Tape, etc.)	50.00	
Percussion Accessory Replacement	45.00	
Opening Concert Special Expenses	1,250.00	
Advertising	100.00	
School Instrument Loan, Music Replacement, and Maintenance Fees	200.00	
Music	900.00	
Storage Cabinet	800.00	
PO Box and Postage	90.00	
Total Expenses	**$3,840.00**	**$3,840.00**

Anticipated, but not guaranteed, income

50/50 Raffle and Donations	1,500.00	
Pow Wow Days Parade	350.00	
	1,850.00	**1,850.00**

TOTAL 2016 MERRILL CITY BAND BUDGET NEEDS = $13,875.00

MERRILL CITY BAND

2015 EXPENDITURES

Stipends and Officers:			
Director	1,500.00		
President	125.00		
Guest Directors	50.00		
Guest Soloists	300.00		
Secretary/Treasurer	100.00		
Substitute musicians	360.00		
Librarian	325.00		
Publicity	50.00		
Custodial	100.00		
Sound Engineer	200.00		
Equipment Technicians/Transportation	150.00		
Banner and Flag Carrier Stipends	80.00		
Member mileage / expense stipends	8,680.00		
Total Office / Stpend Expenses	$12,020.00	$12,020.00	
Expenses:			
Uniform Cleaning	11.12		
Printing	62.77		
Storage Bins	89.21		
Temple Blocks	145.00		
Polo Shirts	100.00		
Postage	35.51		
Hanging Flower Basket	60.00		
Post Office Box	60.00		
Music	485.95		
Hoedown Concert Expenses (face paint, balloons, prizes, etc.)	261.16		
Miscellaneous (water, tape, labels, etc.)	15.52		
Total Other Expenses	$1,326.24	$1,326.24	
	Total Expenses		$13,346.24
Income / Donations			
50/50 Raffle and Donations	1,876.15		
Tomahawk Lions Club Pow Wow Days	350.00		
Total Additional Income	**$2,226.15**		
Estimated Expenses Remaining			
Uniform Cleaning	22.24		
Labor Day	880.00		
Total Estimated Remaining Expenses	$902.24		$902.24
		Total Expenditures	14,248.48
		2014 Balance	$57.32
		Total Income	$2,226.15
		2015 Funds from City	12,000.00
		2015 Projected Balance	**$34.99**

MERRILL CITY BAND – 2016 – TENTATIVE

Monday	**May 29**	**Memorial Day** Rehearsal at MHS: 9:00 – 10:00 A.M. Service – 11:00 A.M. (Band begins about 10:30 A.M.)
Wednesday	June 15	Rehearsal at MHS: 6:00 – 8:00 P.M. **(TENTATIVE)**
Wednesday	June 22	**"Olympic Theme"** Rehearsal at MHS – 5:15 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	June 29	**"Patriotic Theme"** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Monday	**July 4**	**Pow Wow Days Parade: Tomahawk – 1:00 P.M** No Rehearsal
Wednesday	July 6	**"Theme TBA"** **Olympic Raindate** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	July 13	**"Theme TBA"** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	July 20	**"Theme TBA"** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	July 27	**"Theme TBA"** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	August 3	**"Theme TBA"** Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	August 10	**Encore Concert** IF Two or More Concerts Rained Out Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Monday	**Sep 7**	**Labor Day Parade – 10:00 A.M.** No Rehearsal

Merrill Historical Society, Inc.

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AUG 10 2015
BY:

August 5, 2015

Ms. Katherine Unertl, Finance Director and
Ryan Schwarzman, Chair, Personnel & Finance Committee
Common Council, City of Merrill
City Hall
Merrill, WI 54452

Dear Ms. Unertl:

On behalf of the Merrill Historical Society, I would like to thank the City for its ongoing support and generosity. The Society understands and appreciates the continued constraints of the city budget, and we appreciate your past commitment to our organization.

The membership of the Society remains at more than 500; the strength of this number shows the dedication of members of the community and across the United States. By educating the public about our heritage using the unique historical and cultural resources the Society collects and preserves, we have developed a solid reputation as an attraction and a resource.

Our History and Culture Center has begun to have a steady stream of visitors. Among our visitors this summer have been MAPS third, fourth, and fifth graders who were celebrating the end of their school year and—at the other end of the spectrum--members of the Merrill High School Class of 1965 who were celebrating their 50th class reunion. Several school children have returned this summer with their parents in tow wanting to come and show them the museum.

We recently opened the Ebert-Sykes Native American Exhibit and have received many compliments on this high-quality exhibit that took more than a year of planning and development. Work on exterior landscaping and a memorial paver patio will begin this month, thanks to a generous donation in memory of George and Nancy Russell. The project design incorporates a new sign donated by Mitchell Metal Products and a flag pole donated by Church Mutual.

The Merrill Historical Society is a community resource and a growing marketing attraction for the City of Merrill. We are partners, and to continue and grow this resource, your support is needed. We ask your approval of our grant request for 2016 in the amount of $6,000.

Sincerely,

Patricia Burg

Patricia Burg
Treasurer, Merrill Historical Society
cc: Ryan Schwartzman, Chairperson, Personnel & Finance Committee

LINCOLN COUNTY Humane Society

October 4, 2015

City of Merrill
Kathy Unertl, Finance Director
1004 East First St
Merrill, WI 54452

Dear Ms. Unertl,

Please consider this a formal request from the board of the Lincoln County Humane Society to be included in the City of Merrill 2016 budget in the amount of $15,000.00, in exchange for animal control services provided to the City of Merrill by the Humane Society.

We are asking for the increase in fees from the City for the following reasons:

1. The amount the City has paid for animal control services provide by the Humane Society has not increased in more than 10 years.
2. The Humane Society has made a substantial investment in a new shelter so that it is able to continue to provide animal control services to the city well in to the future.
3. The expense to the City to provide the animal control services which the City is legally required to provide would exceed $15,000 annually. The animal control services provided to the City at the rate requested is a cost savings to the City.

We hope that this proposal is acceptable to the City of Merrill, and that we can continue our mutually beneficial relationship in 2016.

If would like to discuss this request further or need additional information please contact me.

Again, thank you for your consideration.

Sincerely,

Patrick Hoerstmann

Patrick Hoerstmann
Board of Directors, President
Lincoln County Humane Society
phoerstmann@aol.com
715-370-0116

HAVEN, INC

PO Box 32, Merrill, WI 54452
executivedirector@haveninc.org

Business 715/536-9563
FAX 715/536-1801

RECEIVED
SEP 17 2015
BY:

Kathy Unertl
City Finance Director
City of Merrill
1004 E.1st. St.
Merrill, WI 54452

September 15, 2015

Dear Ms. Unertl,

I am requesting the set aside for HAVEN, Inc. in the amount of $6,000 be released. I want to thank you for your financial support of HAVEN, INC. in the past years in the amount of $6,000. With your support, we were able to continue to provide the following services for Lincoln County residents; 24 hour crisis line, emergency shelter, emergency transportation, advocacy and legal advocacy, busing for school aged children, support groups, peer counseling and community education for domestic abuse and sexual assault victims and their children. We provide the Batterer's Treatment Program, also. We address the victim, offender and children issues in an effort to stop the violent behaviors within families.

Domestic violence touches every community in Wisconsin. We all know someone who has needed help. In Wisconsin, one in four women is beaten, raped or stalked by a current or former intimate partner at some point in her life. Domestic violence victim services are cost-effective. They are life-saving. Because of DV programs, nine out of ten victims (91%) know more ways to plan for their safety after working with a DV program and report that they know more about community resources because of the help they have received.

Have you heard about the "Wisconsin ACE Brief: 2011 and 2012 Data" report? This report informs us of the impact childhood trauma has had on Wisconsin residents. Lincoln County is one of the thirteen counties with the most ACEs (Adverse Childhood Experiences) which was indicated when 20% of the residents surveyed have ACE scores of four or more. Haven has been working with children and adults to recognize and to lessen the impact of adverse childhood experiences. We work with them long after they leave the shelter. They continue to benefit from this focus of our work when they access one on one counseling and support groups. Our programming provides an opportunity for clients to take life changing steps to ensure a violence free life.

Another indicator of the prevalence of domestic abuse within our county is the number of animals that have been abused. The local Humane Society's number of abuse cases correlates to the increase in the number of domestic abuse incidents in our homes. The children living in these violent homes will have an increased risk of becoming victims or perpetrators as adults.

Your financial support is used as a match as we submit State and Federal grant proposals. It is important!
If you have any questions or concerns regarding this letter of request, please feel free to contact me at 536-9563.
Thank you again for your continued support.

Sincerely,

Judy Wollin

Enc: 2014 Annual Report
2014 Certified Audit

H.A.V.E.N. Client Statistics
2014

Total Unduplicated # of Adult Clients: 157 (153 women, 4 men)
Total Unduplicated # of Child Clients: 70
Total # of Clients Served: 227

Lincoln Co.: **164 persons**
- Merrill: **132 persons**
- Tomahawk: **28 persons**
- Irma: **3 persons**
- Gleason: **1 person**

Marathon Co.: **19 persons**
Portage Co.: **3 persons**
Wood Co.: **1 person**
Waukesha Co.: **1 person**
Eau Claire Co.: **2 persons**
Langlade Co.: **10 persons**
Price Co.: **2 persons**
LaCrosse Co.: **1 person**
Milwaukee Co.: **1 person**
Vilas Co.: **4 persons**
Taylor Co.: **4 persons**
Shawano Co.: **2 persons**
Columbia Co.: **1 person**
Fond du Lac Co.: **1 person**
Oneida Co.: **3 persons**
Menominee Co.: **1 person**
Out of State: **7 persons**

Services Provided:

Crisis Calls: **4,779 calls, 1,840.50 hrs.**
Law Enforcement Referrals: **34**
Individual Counseling: **2,646.25 hrs. 173 persons**
Information & Referrals: **2,141 hrs. 188 persons**
Legal Advocacy: **252.50 hrs. 79 persons**
Criminal Justice Support: **77.25 hrs. 43 persons**
Cultural Advocacy: **32.25 hrs. 6 persons**
Housing Advocacy: **456.50 hrs. 89 persons**
Other Advocacy: **3,306.75 hrs. 148 persons**
Support Groups (Women): **820.25 hrs. 47 women**
Support Groups (Children): **2,036.50 hrs. 47 children**
Transportation: **106 hrs. 48 persons**
Shelter Bed-nights: **2,572, 76 women and children**
Batterers' Group: **24**
Women Who Use Violence: **1 person**

Domestic Violence Clients: 134 persons
Sexual Assault Clients: 28 persons
Dual Issues (both DV & SA): 65 persons

Merrill Area Chamber of Commerce & Information Center

705 North Center Avenue • Merrill, WI 54452 • 715-536-9474 • Fax 715-539-2043 • Toll Free 877-907-2757 • www.merrillchamber.org

Board Officers

Chairman 2015
Marty Heyne
Church Mutual Insurance

Chairman Elect 2016
Tonia Spooner
Clark Dietz

Vice Chair
Randy Wixson
Lighthouse Storage

Finance Officer
Noel Bushor
Courtside Furniture

Immediate Past Chairman
Kurt Rust
Lincoln Community Bank

Chief Executive Officer
Debbe Kinsey

Board Members

Dan Frick
Mitchell Metal Products

Pat Hinner
AGRA Industries

Nancy Kwiesielewicz
Ministry Good Samaritan Health Care

Jim Medley
WJMT The Patriot

Val Mindak
Park City Credit Union

Shelly Mondeik
NorthCentral Technical College

Kent Reinhardt
Wisconsin Public Service

Craig Rezin
Rezin Optical

Brian Richards
Richard Mamer CPA

Kurt Wendt
Merrill Sheet Metal

Ex-Officio's

Mayor William Bialecki
City of Merrill

Dave Johnson
City of Merrill Administrator

September 22, 2015

Mayor William Bialecki
City of Merrill
1004 East First Street
Merrill, WI 54452

Dear Mayor Bialecki:

Thank you for meeting with Debbe and me on Saturday. As you know, the cost of doing business increases annually and to help you with your budget, the Chamber has not raised our membership investment fees for more than 10 years. Yet we have continually increased our services, programs and events all to better serve our businesses members and our community.

In preparation for our 2016 budget, the Board of Directors has decided to update our investment structure and by doing so, the rate of annual membership investments will be increasing slightly. In the past, the government membership was 'negotiable', meaning that governmental members were all paying different investment amounts. Following an in depth discussion, the board felt that negotiable investments were not in keeping with the fair share value that was being requested of our other members. Therefore governmental investment will be a flat fee of $1,500 beginning in 2016.

I have enclosed an updated investment schedule along with an offer for you. When you receive your annual invoice in January and you pay it in-full within 30 days, we will deduct 5% from your dues for 2016. We will continue to offer a payment plan for those of you who request it, however there will be a $5 service fee added.

Like you, all of our costs have increased also from property tax to events. We have kept so many of our costs to our members for services and events to a minimum with most offered at no additional costs over the years. It is our hope to continue to do this, but in order for it to occur, it is time for a small increase in our investment structure. As a reminder, I have also enclosed a brochure that outlines many of our member services and programs.

Being a Chamber member business tells the world that you are a quality business that offers outstanding customer service and products and services. It also suggests that your business is a good community steward that supports activities, events, educational and community investment.

Together as a chamber organization, we can accomplish so much more than any one person or business can alone. We have proven that over and over again for the past 104 years, thanks to members like you.

The Board of Directors and staff look forward to working with you in 2016 and deeply appreciate your continued trust and support. Your membership investment is a small price to pay for the marketing exposure and services that are available to you each year. Your investment is not only an investment into your membership organization it is an investment in your business and the community.

Once again on behalf of the Board of Directors and staff, thank you so much for your continued investment into the Merrill Chamber of Commerce and our community.

Sincerely,

Marty Heyne
Chairman

Merrill Area Chamber of Commerce

Membership Investment Schedule

GENERAL BUSINESS CATEGORY

Full Time Equivalent

Employee *	Base Rate
0-3	$235
4-8	$300
9-19	$450
20-29	$550
30-39	$700
40-49	$850
50-74	$1,150
75-99	$1,500
100-199	$2,000
200-299	$2,500
300-499	$3,000
500-1000	$4,000

*Full Time Equivalent includes Owners, Managers, Employees, Brokers and Contract Employees. Regarding Part Time Employees, use the number of combined Part Time Employees to equal one Full Time Employee's average working day.

The General Business Category includes all Business Categories specifically addressed except those under Miscellaneous Categories.

MISCELLANEOUS CATEGORIES

Financial Institutions
$500 base dues, plus $40 per $1,000,000 on deposits as of September 30 of the year prior to the year dues are assessed for.

Government
$1,500

Out of Town Businesses
$250

Non-profits
Same as 0-3 Employees

Individual-Retired (Associate Member)**
$50 **

Home-Based Businesses (Associate Member) **
$50 **

Seasonal Membership (Associate Member) **
$100 ** businesses open 4 months or less per calendar year.

** Associate Member receives limited benefits.

If you are paying DUES FOR MULTIPLE BUSINESSES, you are eligible to receive a 50% discount for the additional business that becomes a Member. The 50% discount is applied to the investment of the business that is charged the lesser amount or the minimum base rate amount of 0-3 Employees, whichever is greater.

The Board of Directors of the Merrill area Chamber of Commerce developed the above categories to assure fair and equitable financial participation by all members. Areas not covered in these categories will be reviewed on a case-by-case basis by the Chamber Board of Directors.

Chamber Membership Investments amounts are not tax deductible as charitable contributions for income tax purposes. The investment is deductible as ordinary and necessary expenses. Under the 1993 Federal Tax Act, the portion of such investment allocable to certain Chamber lobbying activities will be non-deductible. The Chamber estimates described in the new law. Members are encouraged to discuss these tax matters with their tax advisors.

THANK YOU FOR YOUR CHAMBER MEMBERSHIP AND INVESTMENT IN THE MERRILL COMMUNITY