

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
November 16th, 2016

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, D'Lacey Haight, Richard Mamer, Tim Meehean and Jim Wedemeyer. Excused: Gene Bebel. Also present: Rob Peck (-4:35), Doug Stingle (-4:35), Don Litzer (4:10-), Nick Wszalek and Anthony K. from MP3.

There was no correspondence.

There was no public comment.

2. Consent Items

M Meehean/S Mamer/C to approve the minutes of the October meeting as printed. M Breitenmoser/S Meehean/C to accept the Monthly Revenue & Expense Report for October as printed.

3. Reports/Discussion Items/Action Items

A. Solar Project-Discussion: Mr. Geisler, Mr. Mamer and Ms. Stevens previously met with Northwinds Renewable Energy and Solar Legacy Coop to discuss potential tax sponsorship of the solar project. M Meehean/S Mamer/C to accept Northwinds Renewable Energy as the tax-sponsor for the library solar project and to move forward with the solicitation of bonds as outlined in the Northwinds proposal. Ms. Stevens was instructed to work closely with the City to ensure all necessary steps are taken. Ms. Stevens referenced a feature article from the November Municipality Magazine discussing solar projects and Wisconsin municipalities' initiatives.

B. Request for Public Use of Meeting Room Exemption: M Mamer/S Haight/C to approve the exemption of the library's meeting room policy as per the request.

C. 2017 Budget Update: M Gilk/S Meehean/C to approve the reallocation of funds for the 2017 budget as presented. Ms. Stevens verified that, at the end of 2016, \$10,000 will be placed in a newly created non-lapsing fund whose purpose will be to ameliorate health insurance-related impacts to the library's operating budget, arising from status changes for employees who had been declining health insurance coverage, and/or coverage for new employees.

D. Library & City of Merrill Capital Improvement Plans: Ms. Stevens presented the library's short term and long term capital improvement plans. A copy of the approved 2017 City Capital Requests pertaining to the library was included. Staff use the short term plan as a means to track projects and for guidance when funding opportunities arise. The City has asked all departments to submit long-term capital projects in order to better plan for upcoming capital expenditures and debt planning. The City approved the 2017 Capital Expenditure of \$12,500 (from a total project cost of \$25,000) for the paving of the staff parking lot. M Meehean/S Breitenmoser/C to approve \$12,500 from the Endowment Fund for paving of the staff parking lot. City Capital Projects include a phased Fiber Community Area Network; this plan includes potential funding from the Endowment Fund in 2018. No board action taken.

E. Strategic Plan Progress-Goals #5: Ms. Stevens presented staff progress on goals and objectives.

F. Trustee Essential #10-Developing Essential Library Policies: Ms. Stevens provided copies of Trustee Essential #10.

G. Reports from Friends/WVLS Representative: The Friends Annual Fall Book was successful. WVLS Director's Report for November was provided.

4. Forthcoming Events & Library Director Report

- IF (Interactivity Foundation) Community Discussion Program was well attended and resulted in fostering interest in a group discussion of participants after the event. As a followup to these sessions, the library will be involved in meetings to discuss direction moving forward and mutual goals.

- The library will have a tree at O'Tannenbaum thanks to a donation from the Friends of the Library.
- October Statistical Report was presented.
- Next board meeting will include a request for renewal of contracts with programming coordinators.
- Stuffed animal sleepover event in Youth Services was a resounding success.
- Ms. Stevens discussed the purchase of the local radio station and the impact on the promotion of library events.

5. Adjournment:

The meeting adjourned at 5:00 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on December 21st at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary