

## Airport Commission minutes November 16, 2016

Members present: Gary Schwartz, Joe Malsack, Lyle Banser, and Ryan Schwartzman.

Also present: Rich and Marlene Lussow, Rich M. and Larry Wenning.

1. Gary called meeting to order at 7 pm.
2. A motion was made by Joe M. and seconded by Ryan S. to approve the minutes as printed. Motion passed.
3. Vouchers were discussed and passed around for inspection. A motion was made by Joe M. and seconded by Lyle B. to approve the vouchers to be paid. Motion passed. Budget is still on track for the year, about 75%.
4. Terminal project status. A motion was made by Ryan S. to approve the wing coffee table purchase. Motion died due to no 2nd. Discussion then followed and will table the vote until next meeting. Rich M. stated they are having problems with motion lights in the lobby. They have been adjusted and will still turn off with people moving around he is looking for a solution.
5. Brown property the State is in the process and should have it closed by February 2017.
6. Runway 16/34 Project status: We are done for this year, however the blacktop was damaged near Gary Schulz hanger when a 3rd party contractor was installing his walkway. Due to temperatures we will have to wait until spring to have them repair it. Becher-Hoppe has been asked to lay out a time line for the 16/34 project and to get the 60% Runway Protection Zone (RPZ) done by the end of the year. This will help us get the bidding process done by the end of 2017 and the project started in spring of 2018.
7. Flight instruction status: Rich Lussow has his instructors permit and is looking for students.
8. Airport Signage: No report at this time.
9. Managers Report: Brush cutting has started on the west side of runway 16 and north to Hillside road. Parking lot by old terminal lines have been painted, the city only had white available. They will come back in spring to paint the handicap sign. There is no number on the new terminal building. We will get the fire number and post on the building. Snow plow equipment all ready to go.
10. Airport General Maintenance: Air lines in shop are bad and need replacing. Rich working on estimate for materials and he will supply the labor.
11. Chairman's report: Phillips over the wing fueling program was discussed. Joe M. made a motion to set up the program and get involve for selling fuel on this program. Seconded by Lyle B. Motion passed. Jet A sales will be our best year since we started selling it. 100LL is coming up, will not be our best on 100LL but heading in the right direction.
12. Aviation happenings, Swift fuel for sale at Phillips airport.

13. Public comments. None.

14. Agenda items for next meeting. Signage, flight instruction, air lines for shop, wing table in lobby, lightning suppression system.

15. A motion was made by Joe M. and seconded by Ryan S. to adjourn, motion passed