



CITY OF MERRILL

COMMON COUNCIL

AGENDA • WEDNESDAY NOVEMBER 9, 2016

Regular Meeting

City Hall Council Chambers

7:00 PM

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
 1. Minutes of October 11, 2016 meeting and October 26, 2016 meeting
7. Revenue & Expense Reports(s):
 1. Revenue & Expense Report for Period Ending October 31, 2016
8. Communications and Petitions:
 1. Claim filed by Riverside on the Green Apartments for damages to the entry door of Apartment #2 at 808 E. State Street due to forced entry by the Merrill Police Department, on October 7, 2016. The City's insurance carrier recommends that this claim be disallowed. This recommendation is based on the fact that an investigation by the insurance carrier revealed no negligence on behalf of the City. The Police Department has discretionary immunity from liability in this case as the officer performed the forced entry as part of his duty to ensure the welfare of the resident.
 2. Claim filed by Michael & Austin Stevenson for damages to a vehicle allegedly caused by driving over an exposed manhole cover at the corner of Douglas Street and Sixth Street, on August 19, 2016. The City's insurance carrier recommends that this claim be disallowed. This recommendation is based on the fact that the City of Merrill has a contract with Ruotsala Construction LLC for the 2016 East Sixth Street Reconstruction Project. The contract requires Ruotsala Construction LLC to carry professional liability insurance for protection against claims arising out of the performance of its work.
9. Public hearing(s):
 1. Public hearing on proposed 2017 Budget
10. Board of Public Works:
 1. Discuss using Double Walled HDPE Pipe for Storm Sewer repair/construction. The Board of Public Works recommends approving the use of this type of pipe.

11. City Plan Commission:
 1. Site Plan for Northwoods Veteran's Support Center. at the corner of East Sixth Street and Johnson Street. The City Plan Commission recommends approval, contingent upon the approval of the rezoning of this parcel.
12. Health and Safety Committee:
 1. Consider request from Collin's Bar and Grill, 2501 W. Main St., for an extension of premises to sell alcoholic beverages in a fenced-in area outside their establishment, from 11:00 A.M. on Saturday, November 12, 2016 to 2:00 A.M., on Sunday, November 13, 2016, as part of their one-year anniversary celebration. Alderman Russell is bringing this request directly to the Common Council.
 2. Application from VFW Post 1638 for a temporary Class "B" (picnic) license to sell fermented malt beverages on land located on Johnson Street, as part of Veteran's Day and new location celebration on Friday, November 11, 2016. Alderman Russell is bringing this application directly to the Common Council.
13. Personnel and Finance Committee:
 1. Consider Police Department request to authorize sale of squad rifle components as part of an "upfit" program. The Personnel and Finance Committee recommends approval.
14. Placing Committee Reports on File:
 1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, Board of Review, City Plan Commission, Health & Safety Committee, Library Board, Merrill Enrichment Center Committee, Personnel & Finance Committee, Police & Fire Commission, Redevelopment Authority and Transit Commission.
15. Mayor's Appointments:
 1. Kevin Cohrs, to the Housing Authority, term to expire November 10, 2021.
16. Ordinances:
 1. An Ordinance amending Code of Ordinances Chapter 113, Article VI, Section 113-168, related to Off Street Parking Restrictions in Residential Areas. The Board of Public Works recommends approval.
 2. An ordinance amending the District Zoning Map of the City of Merrill, for Lot 1 of CSM No. 1755, requested by Church Mutual Insurance Company. The City Plan Commission recommends approval.
 3. An Ordinance amending the District Zoning Map of the City of Merrill, for Lots 1 and 3 of Certified Survey Map No. 426, requested by the City of Merrill (former Fox Point property). The City Plan Commission recommends approval.
 4. An Ordinance adopting the 2017 City of Merrill budget and establishing the tax levy for year 2016.

17. Resolutions:
 1. A resolution ratifying the hiring of employee relatives. The Personnel and Finance Committee recommends approval.
 2. A Resolution approving a Certified Survey Map on Heldt Street in the Town of Scott by Steve Schulz. The City Plan Commission recommends approval.
18. Mayor's Communications
19. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

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CITY OF MERRILL

COMMON COUNCIL

MINUTES • TUESDAY OCTOBER 11, 2016

Regular Meeting

City Hall Council Chambers

7:00 PM

1. Call to Order

Mayor Bialecki called the meeting to order at 7:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Alderman - First District	Present	
Pete Lokemoen	Alderman - Second District	Present	
Ryan Schwartzman	Alderman - Third District	Present	
Kandy Peterson	Alderman - Fourth District	Present	
John Burgener	Alderman - Fifth District & President	Excused	
Mary Ball	Alderman - Sixth District	Present	
Rob Norton	Alderman - Seventh District	Present	
Tim Meehean	Alderman - Eighth District	Present	
Bill Bialecki	Mayor	Present	

Also in attendance: Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Transit Director Rich Grenfell, City Attorney Tom Hayden, City Administrator Dave Johnson, Police Chief Ken Neff, Building Inspector/Zoning Administrator Darin Pagel, Fire Chief Dave Savone, Library Director Stacy Stevens, Finance Director Kathy Unertl, Park and Recreation Director Dan Wendorf and City Clerk Bill Heideman.

2. Silent Prayer

3. Pledge of Allegiance

4. Roll Call

5. Public Comment Period

Ryan Martinovici spoke in opposition to the Conditional Use Permit application for 607 Cedar Street. He reported that the people in that neighborhood have been talking, and the majority of the neighbors are opposed. He explained that, while the neighbors respect the Bebels, this is an historic neighborhood, and that the property at 607 Cedar Street is listed on an historic register. He reminded the Common Council members that past Common Councils have specified that one of their goals is to preserve historic neighborhoods. He ended by stating that the type of business being proposed has nothing to do with opposing the permit.

Judy Woller provided historic details related to when HAVEN relocated to a historic building. She mentioned that, at the time, there was widespread opposition.

Mike Drury, who lives in the neighborhood of the proposed counseling center at 607 Cedar Street, reported that he has made major renovations at his property. He has nothing against these types of counseling services, but suggested that there are better locations available. He urged the Common Council to vote no on the Conditional Use Permit application.

John Shull, speaking at the request of Gene Bebel, stated that he did not understand why there was so much neighborhood opposition to the Conditional Use Permit application for 607 Cedar Street. In his opinion, this type of situation is similar to cases that occurred years ago, when neighbors opposed efforts by minorities to purchase properties. He noted that, if the applicant was planning on one less employee and planned to use less than 25% of the house for a business, a Conditional Use Permit would not even be required. He noted that the Bebels have been trying to sell their property for five years, and added that the person seeking to purchase the property would be living there. He then shared his thoughts on mental health and the necessity for mental health services. He noted that Ziesmer Photography operates a business in the same neighborhood, as the result of being granted a Conditional Use Permit. He suggested that, if the Conditional Use Permit is approved, changes to the neighborhood and any increase in traffic would be minimal. He encouraged the Common Council to approve the application.

Steve Weix stated that he was offended by Mr. Shull's comments. He said that people are not statistics, and that the neighbors should not be made out to be pawns. He knows and respects the Bebels. He suggested that the reason the Bebel property has not sold for five years is that the price was too high. He is opposed to the Conditional Use Permit application at 607 Cedar Street, but not because of the type of business it would allow.

Carol Michalowski stated that she knows and loves the Bebels. However, she noted that the friends of the Bebels who are supporting them do not live in the Bebels neighborhood. She stated that the neighborhood is listed on the Federal Register of historic neighborhoods. Although she is opposed to the Conditional Use Permit application, she does recognize that these types of services and facilities are essential. She suggested that, rather than the Bebels selling the house, they could have remodeled it to meet physical needs. She questioned why this issue was not considered by the City's Historic Preservation Committee. She suggested that, because commercial properties are available, it is not necessary to locate this business in a residential area.

City Attorney Hayden reminded everyone that, even though a property is on historic lists or registers, it is still possible to make modifications to the property.

Steve Schenck stated that, after moving to Merrill, he made a decision to make Merrill his home for the foreseeable future. He is opposed to the Conditional Use Permit application for 607 Cedar Street. He wants to see the neighborhood remain residential, and stated that allowing this type of business would negatively impact the neighborhood. He cited the City Comprehensive Plan, in which the results of a survey indicated that many people want to retain a "small town" atmosphere. He ended by expressing his hope that the Common Council can understand and respect his position.

Frieda Swanson spoke in favor of the Conditional Use Permit application for 607 Cedar Street. She stated that sales of homes should be up to the buyer and seller, and that others do not have the right to oppose home sales. She noted that Noreen Salzman is planning on living in the home if the application is approved. She speculated that any opposition is due to fear of the unknown.

A man from Wausau spoke in favor of the Conditional Use Permit application for 607 Cedar Street. He stated that, when Noreen Salzman opened similar centers in the City of Wausau, she maintained the integrity of the neighborhood.

A lady read a letter for Noreen Salzman, supporting the Conditional Use Permit application for 607 Cedar Street.

A therapist from Wausau spoke in favor of the Conditional Use Permit application at 607 Cedar Street. She provided details on the type of business that would be there, and spoke positively to the character of the applicant, Noreen Salzman. She stated that the clients are just like the rest of us, and that Noreen Salzman has a quality track record of running this type of business in an historic neighborhood.

Ellen Marlowe stated her opposition to the Conditional Use Permit application for 607 Cedar Street. She would like to see the neighborhood remain residential.

Joseph Yelle stated that, although the Bebels are fine people, he does not favor allowing a business in a residential, historic neighborhood. Mr. Yelle added that he and his wife are opposed to the Conditional Use Permit at 607 Cedar Street.

Don Zimmerman expressed his opposition to the ordinance related to off-street parking in residential areas. He submitted a petition (approximately 200 signatures) opposing the ordinance. Mr. Zimmerman stated his opinion that the ordinance is too vague. He also reported that the City Attorney is against the ordinance, and that the City Attorney only drafted the ordinance because he was instructed to draft it. He noted that there are numerous rental properties in the City, and many of them have limited parking space. He questioned that, in the case of rental properties, who would receive the citation, the landlord or the tenant? He speculated that only about 10% of City residents would be in favor of the ordinance, and therefore it should not be adopted.

Kay Landolt stated that, although the neighbors love the Bebels, she is opposed to the Conditional Use Permit at 607 Cedar Street, due to the historic significance of the property and neighborhood.

Thomas Krembs, DDS, stated that he thought it was uncalled for to introduce the race issue into the discussion of the 607 Cedar Street Conditional Use Permit applications. He is opposed to a business in a residential district.

Amanda Kostman spoke in favor of approving the Merrill Area Housing Authority proposal for the former Fox Point site.

Representing Redevelopment Resources, Mary Rajek provided information on the former Fox Point site.

Gene Bebel spoke in favor of the Conditional Use Permit at 607 Cedar Street. He cited a similar business currently operating on Cottage Street, and noted that he was not aware of any problems at that location. He added that his neighborhood has undergone drastic changes in the last few years.

6. Minutes of previous Common Council meeting(s):
 1. Minutes of September 13, 2016 meeting
 Motion (Schwartzman/Ball) to approve.

RESULT: APPROVED

7. Revenue & Expense Reports(s):

- 1. Revenue & Expense Report for Period Ending September 30, 2016

Motion (Schwartzman/Meehean) to approve.

RESULT: APPROVED

8. Communications and Petitions:

- 1. Claim filed by Paul Mathias for damages to his vehicle caused by a fallen tree limb at Riverside Park on September 8, 2016. The City's insurance carrier recommends that the claim be disallowed. This recommendation is based on the fact that an investigation by the insurance carrier revealed no negligence on behalf of the City. The City did not have prior or constructive notice of the tree condition which allegedly caused this incident. The actual cause of the limb failure is believed to be wind.

Motion (Schwartzman/Peterson) to disallow.

RESULT: DISALLOWED

9. Board of Public Works:

- 1. Request for proposals (RFP) response on potential sale of city property at 300 S. Alexander Street. The Board of Public Works recommends approving the \$10,000 offer from C&D Excavating, LLC and DC Disposal.

Motion (Meehean/Norton) to approve.

RESULT: APPROVED

- 2. Draft agreement from the State of Wisconsin - Department of Transportation for a proposed connecting highway change for the city to take over Grand Avenue from Marc Drive to Champagne Street. The Board of Public Works recommends approval.

Motion (Norton/Schwartzman) to approve.

RESULT: APPROVED

- 3. Consider placing flashing pedestrian crossing lights at various intersections. The Board of Public Works recommends purchasing, from Carmanah, three pairs of R920 rectangular rapid flashing beacons. The three pairs would be installed at the intersection of Sales Street and East Main Street, at the intersection of Center Avenue and East Sixth Street and at the intersection of West Main Street and State Street.

Motion (Meehean/Russell) to approve.

RESULT: APPROVED

4. Consider bids on Meadow Lane project. The bids were opened on October 4th, 2016. At a meeting on September 29th, 2016, the Board of Public Works recommended taking bid(s) directly to the Common Council.

Public Works Director/City Engineer Akey reported that nine bids were received. He recommended approving the low bid of \$142,388 from Haas.

Motion (Meehean/Schwartzman) to approve the bid of \$142,388 from Haas.

RESULT: APPROVED

5. Consider bids on City parking lots paving project. The bids were opened October 6th, 2016. At a meeting on September 29th, 2016, the Board of Public Works recommended taking bid(s) directly to the Common Council.

Public Works Director/City Engineer Akey reported that one bid was received. He recommended approving the bid of \$63,700 from American Asphalt.

Motion (Norton/Meehean) to approve the bid of \$63,700 from American Asphalt.

RESULT: APPROVED

6. Consider bids on parks ADA paving project. The bids were opened on October 6th, 2016. At a meeting on September 29th, 2016, the Board of Public Works recommended taking bid(s) directly to the Common Council.

Public Works Director/City Engineer Akey reported that one bid was received. He recommended approving the bid of \$35,550 from American Asphalt.

Motion (Norton/Ball) to approve the bid of \$35,550 from American Asphalt.

RESULT: APPROVED

10. Health and Safety Committee:

1. "Class A" (cider only) license application from CAP Operations Inc., Mary Hofele, Agent, for Holiday #49, 1312 West Main Street. The Health and Safety Committee recommends approval.

Motion (Peterson/Ball) to approve.

RESULT: APPROVED

11. Personnel and Finance Committee:

1. Consider potential lease terms for parking lot lease behind 401 West Main Street. Lease would be with Merrill Area Housing Authority. The Personnel and Finance Committee recommends approval.

Motion (Schwartzman/Russell) to approve.

RESULT: APPROVED

- 2. Consider creating a Public Works I position and deleting a Public Works II position in the Street Department. The Personnel and Finance Committee recommends approval.

Motion (Meehean/Norton) to approve.

RESULT: APPROVED

12. Redevelopment Authority:

- 1. TID #9 environmental and demolition loan (not to exceed \$37,500) for 1003 and 1005 S. Center Avenue (former Club Modern site), secured by mortgage by Stephen and Linda Blake. The Redevelopment Authority recommends approval.

Motion (Schwartzman/Peterson) to approve.

RESULT: APPROVED

- 2. Consider proposals for housing redevelopment at 1905 East 14th Street (former Fox Point site). The Redevelopment Authority recommends selecting the proposal from Horizon/Merrill Housing Authority (MAHA).

Motion (Schwartzman/Norton) to approve.

RESULT: APPROVED BY ROLL CALL VOTE [4 TO 2]
AYES: Schwartzman, Peterson, Norton, Meehean
NAYS: Lokemoen, Ball
ABSTAIN: Russell
EXCUSED: Burgener

13. Water and Sewage Disposal Committee:

- 1. Potential full-time Utility Administrative Assistant position

Motion (Norton/Peterson) to approve.

Motion (Schwartzman/Lokemoen) to refer to the 2017 budget, which will be considered at the October 21st Committee of the Whole meeting.

RESULT: REFERRED TO COMM. OF THE WHOLE **Next: 10/21/2016 8:15 AM**

14. Placing Committee Reports on File:

- 1. Consider placing the following committee reports on file: Board of Public Works, City Plan Commission, Committee of the Whole, Health & Safety Committee, Library Board, Parks and Recreation Commission, Personnel and Finance Committee, Police and Fire Commission, Redevelopment Authority, Tourism Commission, Water and Sewage Disposal Committee and Zoning Board of Appeals

Motion (Meehean/Norton) to place on file.

RESULT:	PLACED ON FILE
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15. Mayor's Appointments:

1. Alderman Rob Norton, to the Festival Grounds Committee (as Chairperson), term to expire April, 2018, Alderman Tim Meehan to the Festival Grounds Committee, term to expire April, 2018 and Alderman Paul Russell, to the Festival Grounds Committee, term to expire April, 2018. Appointments would take effect after potential approval of the Festival Grounds Committee Ordinance

Motion (Norton/Meehean) to approve.

RESULT:	APPROVED
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16. Ordinances:

1. An Ordinance amending Chapter 113, Article VI, Section 113-168: Off – Street Parking Restrictions in Residential Areas. On October 11th, 2016, the Common Council referred this ordinance to the Board of Public Works.

This ordinance received a first reading at the September 13th, 2016 Common Council meeting.

City Attorney Hayden gave the ordinance a second reading.

Motion (Ball/Peterson) to refer to the Board of Public Works. Motion carried 4-3 on roll call vote. Voting No - Lokemoen, Schwartzman and Norton.

RESULT:	REFERRED TO BPW	Next: 10/26/2016 4:00 PM
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2. An Ordinance amending Chapter 20, Article II, Section 20-21 Fire Prevention Code Inspections, to update with the correct Wisconsin Administrative Code reference (Ordinance #2016-11).

City Attorney Hayden gave the ordinance a first reading.

Motion (Schwartzman/Russell) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [7 TO 0]
MOVER:	Ryan Schwartzman, Alderperson - Third District
SECONDER:	Paul Russell, Alderperson - First District
AYES:	Russell, Lokemoen, Schwartzman, Peterson, Ball, Norton, Meehean
EXCUSED:	Burgener

3. An Ordinance amending Chapter 26, Article II, Section 26-22, to include knives with a 3-inch or larger blade in the definition of dangerous weapons (Ordinance #2016-12).

City Attorney Hayden gave the ordinance a first reading.

Motion (Schwartzman/Norton) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [7 TO 0]
MOVER:	Ryan Schwartzman, Alderperson - Third District
SECONDER:	Paul Russell, Alderperson - First District
AYES:	Russell, Lokemoen, Schwartzman, Peterson, Ball, Norton, Meehean
EXCUSED:	Burgener

4. An Ordinance Creating Chapter 2, Article VI, Division 1, Section 2-151. to add the Merrill Festival Grounds Committee (Ordinance #2016-13).

City Attorney Hayden gave the ordinance a first reading.

Motion (Norton/Russell) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

Mayor Bialecki requested that the ordinance be amended to change the terms of office from three years to two years. Without objection, it was ordered.

Motion (Lokemoen/Schwartzman) to amend by changing the City Administrator from a voting member to an ex-officio member, and by changing the Mayor from an ex-officio member to a voting member. Motion to amend carried.

RESULT:	APPROVED [7 TO 0]
MOVER:	Rob Norton, Alderperson - Seventh District
SECONDER:	Tim Meehean, Alderperson - Eighth District
AYES:	Russell, Lokemoen, Schwartzman, Peterson, Ball, Norton, Meehean
EXCUSED:	Burgener

5. An Ordinance amending the District Zoning Map of the City of Merrill, Wisconsin for Lots 2 and 3, Block 9 of V.R. Willards Addition to the City of Merrill (property at 103 East Fourth Street). The rezoning would be from R-3 Residential to Public (Ordinance #2016-14).

City Attorney Hayden gave the ordinance a first reading.

Motion (Schwartzman/Russell) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [7 TO 0]
MOVER:	Rob Norton, Alderperson - Seventh District
SECONDER:	Ryan Schwartzman, Alderperson - Third District
AYES:	Russell, Lokemoen, Schwartzman, Peterson, Ball, Norton, Meehean
EXCUSED:	Burgener

6. An Ordinance amending Chapter 2, Article VI, Division 2, Section 2-155(a): Residency Required for Service on Boards or Commission, Limitation on Terms as they relate the Airport Commission and Housing Authority.

City Attorney Hayden gave the ordinance a first reading.

Motion (Schwartzman/Peterson) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [7 TO 0]
MOVER:	Ryan Schwartzman, Alderperson - Third District
SECONDER:	Kandy Peterson, Alderperson - Fourth District
AYES:	Russell, Lokemoen, Schwartzman, Peterson, Ball, Norton, Meehean
EXCUSED:	Burgener

17. Resolutions:

1. A Resolution approving a Certified Survey Map on Johnson and East Sixth Streets requested by Church Mutual Insurance Company (Resolution #2487).

WHEREAS, Church Mutual Insurance Company has applied for approval of a division of land by certified survey map pursuant to Code of Ordinances Section 111-116 for land located in part of Lot 1 of Certified Survey Map No. 1755, recorded in Volume 9, on Page 10, as Document Number 430764, filed in the Lincoln County Register of Deeds Office, located in the Southwest ¼ of the Northeast ¼ of Section 7, Township 31 North, Range 7 East, City of Merrill, Lincoln County, Wisconsin; and,

WHEREAS, the application was referred to the City Plan Commission which considered the proposed division at a meeting on October 4, 2016; and,

WHEREAS, the City Plan Commission has recommended approval of the land division by certified survey map, subject to a restriction that any public improvements be completed by the developers before any future development occur on the Premises;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of October 2016, that the proposed certified survey map presented by Church Mutual Insurance Company and prepared by Joshua W. Prentice, Surveyor, located in part of Lot 1 of Certified Survey Map No. 1755, recorded in Volume 9, on Page 10, as Document Number 430764, filed in the Lincoln County Register of Deeds Office, located in the Southwest ¼ of the Northeast ¼ of Section 7, Township 31 North, Range 7 East, City of Merrill, Lincoln County, Wisconsin is hereby approved.

BE IT FURTHER RESOLVED, that the City Clerk is directed to so certify the approval of this certified survey map and return the original to the applicant together with a certified copy of this resolution.

Motion (Russell/Meehan) to approve.

RESULT: APPROVED

2. A Resolution approving a Conditional Use Permit for a counseling office to be located at 607 Cedar Street (Resolution #2488).

WHEREAS, Noreen Salzman has requested a conditional use permit pursuant to the Merrill Zoning Code Chapter 113, Article IV for the purpose of opening a counseling office on the following described property:

Lots Ten (10), Eleven (11) and Twelve (12) in Block Five (5) of Mathew and Mc Cords Addition to the City of Merrill, Lincoln County, Wisconsin.

WHEREAS, the City Plan Commission scheduled a hearing on the application on October 4, 2016 due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code Chapter 113, Article IV and has recommended approval of said application, with appropriate signage;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of October, 2016, that a conditional use permit shall be issued to Noreen Salzman for the purpose of opening a counseling office on the aforesaid described property with appropriate signage.

Motion (Lokemoen) to approve, with conditions, as follows: No parking would be allowed on East Seventh Street. At any one time, the maximum numbers of vehicles allowed in the driveway on the north side would be two. Also, a second driveway would need to be created, to allow access to the south side of the house. Motion failed due to lack of a second.

RESULT:	APPROVED BY ROLL CALL VOTE [5 TO 2]
MOVER:	Tim Meehean, Alderperson - Eighth District
SECONDER:	Rob Norton, Alderperson - Seventh District
AYES:	Lokemoen, Schwartzman, Peterson, Norton, Meehean
NAYS:	Russell, Ball
EXCUSED:	Burgener

18. Mayor's Communications

Mayor Bialecki thanked all those who spoke during the public comment period earlier in the meeting. He was, however, offended by the comments made by one speaker, and invited that speaker to return to a future meeting and apologize.

Because of the election being held on Tuesday, November 8th, the next Common Council meeting is scheduled for Wednesday, November 9th. Mayor Bialecki urged everyone to vote.

Mayor Bialecki extended best wishes to Transit Director Grenfell.

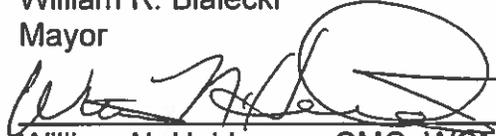
19. Adjournment

Motion (Ball/Norton) to adjourn. Carried. Adjourned at 9:14 P.M.



William R. Bialecki

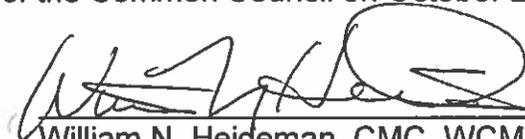
Mayor



William N. Heideman, CMC, WCMC

City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on October 24, 2016.



William N. Heideman, CMC, WCMC

City Clerk



**CITY OF MERRILL
COMMON COUNCIL**

MINUTES • WEDNESDAY OCTOBER 26, 2016

Special Meeting

City Hall Council Chambers

4:55 PM

I. Call to Order

Mayor Bialecki called the meeting to order at 4:56 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Pete Lokemoen	Aldersperson - Second District	Excused	
Ryan Schwartzman	Aldersperson - Third District	Present	
Kandy Peterson	Aldersperson - Fourth District	Present	
John Burgener	Aldersperson - Fifth District & President	Present	
Mary Ball	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	

Also in attendance: City Attorney Tom Hayden and City Clerk Bill Heideman.

II. Public Comment Period

None.

III. Agenda Items:

1. Application from B's Club 107 LLC, Brenda Lee Lawrie, Agent, for a Class "B" (beer) and a "Class B" (liquor) license for B's, N2410 Highway 107, effective October 27th, 2016. At a meeting on October 24th, 2016, the Health and Safety Committee recommended approval.

Motion (Meehean/Russell) to approve.

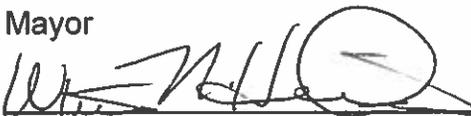
RESULT: APPROVED

IV. Adjournment

Motion (Burgener/Schwartzman) to adjourn. Carried. Adjourned at 4:58 P.M.

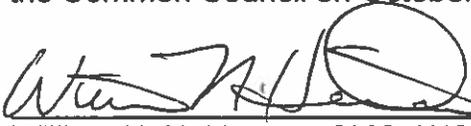


 William R. Bialecki
 Mayor



 William N. Heideman, CMC, WCMC
 City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on October 27, 2016.



 William N. Heideman, CMC, WCMC
 City Clerk

11-0

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	4,277,664.00	290.17	4,265,939.23	99.73	11,724.77
Intergovernmental	4,008,970.00	150,075.16	1,384,297.79	34.53	2,624,672.21
Licenses and Permits	41,271.00	1,228.56	30,450.92	73.78	10,820.08
Fines, Forfeits, & Pen.	122,000.00	7,020.06	98,040.01	80.36	23,959.99
Public Charges-Services	6,625.00	495.41	5,844.65	88.22	780.35
Miscellaneous Revenues	95,425.00	6,592.61	74,471.35	78.04	20,953.65
TOTAL Non-Departmental	8,551,955.00	165,701.97	5,859,043.95	68.51	2,692,911.05
Municipal Court					
Intergov Charges (Misc.)	5,725.00	500.00	4,241.00	74.08	1,484.00
TOTAL Municipal Court	5,725.00	500.00	4,241.00	74.08	1,484.00
City Attorney					
Intergov Charges (Misc.)	8,500.00	2,326.00	7,481.20	88.01	1,018.80
Miscellaneous Revenues	9,753.00	0.00	0.00	0.00	9,753.00
TOTAL City Attorney	18,253.00	2,326.00	7,481.20	40.99	10,771.80
Mayor					
Miscellaneous Revenues	1,722.00	0.00	0.00	0.00	1,722.00
TOTAL Mayor	1,722.00	0.00	0.00	0.00	1,722.00
City Administrator					
Miscellaneous Revenues	20,819.00	0.00	0.00	0.00	20,819.00
TOTAL City Administrator	20,819.00	0.00	0.00	0.00	20,819.00
City Clerk					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Clerk	0.00	0.00	0.00	0.00	0.00
Clerk/Treasurer Staff					
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Clerk/Treasurer Staff	2,500.00	0.00	0.00	0.00	2,500.00
Treasurer/Finance Dir.					
Licenses and Permits	0.00	73.83	248.08	0.00	(248.08)
Miscellaneous Revenues	18,886.00	0.00	0.00	0.00	18,886.00
TOTAL Treasurer/Finance Dir.	18,886.00	73.83	248.08	1.31	18,637.92
City Hall Maintenance					
Intergovernmental	0.00	0.00	1,384.47	0.00	(1,384.47)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Hall Maintenance	0.00	0.00	1,384.47	0.00	(1,384.47)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Over-Collected Taxes					
Miscellaneous Revenues	250.00	0.00	151.62	60.65	98.38
TOTAL Over-Collected Taxes	250.00	0.00	151.62	60.65	98.38
Police					
Intergovernmental	19,000.00	4,000.00	9,519.88	50.10	9,480.12
Public Charges-Services	13,500.00	589.00	8,530.40	63.19	4,969.60
Intergov Charges (Misc.)	8,000.00	0.00	7,958.24	99.48	41.76
Miscellaneous Revenues	250.00	0.00	2,912.03	164.81	(2,662.03)
TOTAL Police	40,750.00	4,589.00	28,920.55	70.97	11,829.45
Traffic Control					
Miscellaneous Revenues	0.00	0.00	890.73	0.00	(890.73)
TOTAL Traffic Control	0.00	0.00	890.73	0.00	(890.73)
Fire Protection					
Public Charges-Services	7,050.00	750.00	4,580.00	64.96	2,470.00
Intergov Charges (Misc.)	209,100.00	0.00	209,100.00	100.00	0.00
Miscellaneous Revenues	0.00	0.00	383.03	0.00	(383.03)
TOTAL Fire Protection	216,150.00	750.00	214,063.03	99.03	2,086.97
Ambulance/EMS					
Intergovernmental	1,003,500.00	67,234.03	704,021.62	70.16	299,478.38
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,003,500.00	67,234.03	704,021.62	70.16	299,478.38
Bldg. Inspection/Zoning					
Licenses and Permits	25,000.00	2,670.00	20,275.00	81.10	4,725.00
Miscellaneous Revenues	18,640.00	0.00	0.00	0.00	18,640.00
TOTAL Bldg. Inspection/Zoning	43,640.00	2,670.00	20,275.00	46.46	23,365.00
Public Works/Engineer					
Miscellaneous Revenues	12,000.00	0.00	0.00	0.00	12,000.00
TOTAL Public Works/Engineer	12,000.00	0.00	0.00	0.00	12,000.00
Operations Support (M&E)					
Intergovernmental	315,000.00	16,084.36	188,037.66	59.69	126,962.34
TOTAL Operations Support (M&E)	315,000.00	16,084.36	188,037.66	59.69	126,962.34
Roads					
Intergovernmental	17,500.00	379.65	37,106.02	212.03	(19,606.02)
Public Charges-Services	2,500.00	350.00	4,240.69	169.63	(1,740.69)
TOTAL Roads	20,000.00	729.65	41,346.71	206.73	(21,346.71)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Snow and Ice</u>					
Public Charges-Services	10,100.00	0.00	3,489.35	34.55	6,610.65
TOTAL Snow and Ice	10,100.00	0.00	3,489.35	34.55	6,610.65
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Street Painting-Marking	2,500.00	0.00	0.00	0.00	2,500.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00
<u>Airport</u>					
Public Charges-Services	32,000.00	1,100.00	20,159.85	63.00	11,840.15
Miscellaneous Revenues	0.00	0.00	8,087.00	0.00	(8,087.00)
TOTAL Airport	32,000.00	1,100.00	28,246.85	88.27	3,753.15
<u>Transit</u>					
Specials (Utility Rev.)	242,500.00	110,878.00	166,948.00	68.84	75,552.00
Intergovernmental	100,000.00	0.00	45,092.00	45.09	54,908.00
Public Charges-Services	148,000.00	18,089.35	111,570.95	75.39	36,429.05
Miscellaneous Revenues	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Transit	510,500.00	128,967.35	323,610.95	63.39	186,889.05
<u>Garbage Collection</u>					
Miscellaneous Revenues	4,500.00	498.00	5,788.00	128.62	(1,288.00)
TOTAL Garbage Collection	4,500.00	498.00	5,788.00	128.62	(1,288.00)
<u>Recycling</u>					
Intergovernmental	30,000.00	0.00	30,891.25	102.97	(891.25)
Miscellaneous Revenues	15,000.00	0.00	2,870.25	19.14	12,129.75
TOTAL Recycling	45,000.00	0.00	33,761.50	75.03	11,238.50
<u>Weed & Nuisance Control</u>					
Public Charges-Services	5,000.00	0.00	1,400.00	28.00	3,600.00
Miscellaneous Revenues	0.00	0.00	1,520.00	0.00	(1,520.00)
TOTAL Weed & Nuisance Control	5,000.00	0.00	2,920.00	58.40	2,080.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
MACEC - Enrichment					
Public Charges-Services	2,459.00	0.00	0.00	0.00	2,459.00
TOTAL MACEC - Enrichment	2,459.00	0.00	0.00	0.00	2,459.00
Library					
Intergovernmental	437,720.00	0.00	437,720.00	100.00	0.00
Public Charges-Services	18,500.00	889.20	13,399.96	72.43	5,100.04
Miscellaneous Revenues	0.00	75.00	20,989.17	0.00	(20,989.17)
TOTAL Library	456,220.00	964.20	472,109.13	103.48	(15,889.13)
Parks					
Public Charges-Services	14,750.00	1,119.22	11,904.12	80.71	2,845.88
Miscellaneous Revenues	1,250.00	0.00	925.00	74.00	325.00
TOTAL Parks	16,000.00	1,119.22	12,829.12	80.18	3,170.88
River Bend Trail					
Taxes (or Utility Rev.)	280,554.48	1,309.44	279,971.30	99.79	583.18
Miscellaneous Revenues	0.00	450.00	11,611.00	0.00	(11,611.00)
TOTAL River Bend Trail	280,554.48	1,759.44	291,582.30	103.93	(11,027.82)
Lion's Park Lights					
Miscellaneous Revenues	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Lion's Park Lights	1,500.00	0.00	0.00	0.00	1,500.00
Recreation Programs					
Public Charges-Services	76,200.00	3,291.59	81,800.76	107.35	(5,600.76)
TOTAL Recreation Programs	76,200.00	3,291.59	81,800.76	107.35	(5,600.76)
CATV - MP3					
Licenses and Permits	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL CATV - MP3	5,000.00	0.00	0.00	0.00	5,000.00
MARC - Smith Center					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	87,400.00	400.00	36,486.29	41.75	50,913.71
TOTAL MARC - Smith Center	87,400.00	400.00	36,486.29	41.75	50,913.71
Aquatic Center					
Public Charges-Services	25,000.00	200.00	104,069.46	416.28	(79,069.46)
Miscellaneous Revenues	50,500.00	0.00	0.00	0.00	50,500.00
TOTAL Aquatic Center	75,500.00	200.00	104,069.46	137.84	(28,569.46)
TOTAL REVENUE	11,882,333.48	398,958.64	8,466,799.33	71.26	3,415,534.15

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Common Council					
Personnel Services	34,100.00	2,168.36	23,682.25	69.45	10,417.75
Contractual Services	6,931.00	510.22	2,276.69	32.85	4,654.31
Supplies & Expenses	12,024.00	597.58	7,245.65	60.26	4,778.35
TOTAL Common Council	53,055.00	3,276.16	33,204.59	62.59	19,850.41
Municipal Court					
Personnel Services	75,593.00	6,001.43	61,855.44	81.83	13,737.56
Contractual Services	1,735.00	0.00	0.00	0.00	1,735.00
Supplies & Expenses	6,500.00	284.84	3,747.14	57.65	2,752.86
Technology	5,500.00	0.00	4,784.00	86.98	716.00
TOTAL Municipal Court	89,328.00	6,286.27	70,386.58	78.80	18,941.42
City Attorney					
Personnel Services	195,481.00	15,719.05	157,532.56	80.59	37,948.44
Contractual Services	3,950.00	0.00	1,928.00	48.81	2,022.00
Supplies & Expenses	8,450.00	1,021.40	5,281.32	62.50	3,168.68
TOTAL City Attorney	207,881.00	16,740.45	164,741.88	79.25	43,139.12
Mayor					
Personnel Services	13,780.00	1,043.40	10,955.70	79.50	2,824.30
Supplies & Expenses	2,275.00	0.00	237.17	10.43	2,037.83
TOTAL Mayor	16,055.00	1,043.40	11,192.87	69.72	4,862.13
City Administrator					
Personnel Services	104,094.00	8,123.09	83,536.85	80.25	20,557.15
Contractual Services	650.00	56.50	565.24	86.96	84.76
Supplies & Expenses	1,300.00	0.00	244.37	18.80	1,055.63
TOTAL City Administrator	106,044.00	8,179.59	84,346.46	79.54	21,697.54
Personnel - HR					
Contractual Services	6,000.00	385.25	3,163.32	52.72	2,836.68
Supplies & Expenses	250.00	0.00	512.33	204.93	(262.33)
TOTAL Personnel - HR	6,250.00	385.25	3,675.65	58.81	2,574.35
City Clerk					
Personnel Services	73,025.00	5,670.17	58,833.88	80.57	14,191.12
Supplies & Expenses	5,100.00	225.79	4,040.98	79.23	1,059.02
Technology	0.00	450.00	5,200.00	0.00	(5,200.00)
TOTAL City Clerk	78,125.00	6,345.96	68,074.86	87.14	10,050.14

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Clerk/Treasurer Staff</u>					
Personnel Services	161,020.00	13,574.90	146,352.90	90.89	14,667.10
Supplies & Expenses	<u>1,135.00</u>	<u>50.00</u>	<u>1,558.49</u>	<u>137.31</u>	(423.49)
TOTAL Clerk/Treasurer Staff	162,155.00	13,624.90	147,911.39	91.22	14,243.61
<u>Elections - AVERAGED</u>					
Personnel Services	24,950.00	0.00	22,955.43	92.01	1,994.57
Contractual Services	12,000.00	0.00	170.31	1.42	11,829.69
Supplies & Expenses	<u>1,550.00</u>	<u>418.44</u>	<u>1,473.64</u>	<u>95.07</u>	<u>76.36</u>
TOTAL Elections - AVERAGED	38,500.00	418.44	24,599.38	63.89	13,900.62
<u>Treasurer/Finance Dir.</u>					
Personnel Services	94,418.00	7,374.79	75,949.06	80.44	18,468.94
Contractual Services	3,500.00	147.25	4,464.67	127.56	(964.67)
Supplies & Expenses	<u>25,400.00</u>	<u>1,243.92</u>	<u>20,946.10</u>	<u>82.46</u>	<u>4,453.90</u>
TOTAL Treasurer/Finance Dir.	123,318.00	8,765.96	101,359.83	82.19	21,958.17
<u>Information Technology</u>					
Personnel Services	81,884.00	5,768.71	63,694.49	77.79	18,189.51
Technology	<u>117,616.00</u>	<u>9,754.96</u>	<u>106,061.59</u>	<u>90.18</u>	<u>11,554.41</u>
TOTAL Information Technology	199,500.00	15,523.67	169,756.08	85.09	29,743.92
<u>Assessment of Property</u>					
Contractual Services	26,900.00	0.00	24,500.00	91.08	2,400.00
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Assessment of Property	27,000.00	0.00	24,500.00	90.74	2,500.00
<u>Independent Auditing</u>					
Contractual Services	15,000.00	0.00	14,122.86	94.15	877.14
Technology	<u>0.00</u>	<u>0.00</u>	<u>1,722.00</u>	<u>0.00</u>	(1,722.00)
TOTAL Independent Auditing	15,000.00	0.00	15,844.86	105.63	(844.86)
<u>City Hall Maintenance</u>					
Personnel Services	76,627.00	5,494.44	56,087.86	73.20	20,539.14
Contractual Services	66,500.00	6,980.84	51,790.70	77.88	14,709.30
Supplies & Expenses	14,000.00	1,619.51	9,738.80	69.56	4,261.20
Capital Outlay	<u>9,100.00</u>	<u>0.00</u>	<u>13,247.39</u>	<u>145.58</u>	(4,147.39)
TOTAL City Hall Maintenance	166,227.00	14,094.79	130,864.75	78.73	35,362.25
<u>Over-Collected Taxes</u>					
Supplies & Expenses	<u>900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>900.00</u>
TOTAL Over-Collected Taxes	900.00	0.00	0.00	0.00	900.00
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	<u>303,000.00</u>	<u>50.00</u>	<u>326,965.06</u>	<u>107.91</u>	(23,965.06)
TOTAL Insurance/Employee	303,000.00	50.00	326,965.06	107.91	(23,965.06)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Police					
Personnel Services	2,209,003.00	156,539.62	1,669,129.50	75.56	539,873.50
Contractual Services	53,900.00	963.31	15,379.36	28.53	38,520.64
Supplies & Expenses	62,100.00	4,681.95	39,161.17	63.06	22,938.83
Capital Outlay	11,000.00	8,276.41	13,283.59	120.76	(2,283.59)
Technology	13,000.00	1,059.22	11,830.98	91.01	1,169.02
TOTAL Police	2,349,003.00	171,520.51	1,748,784.60	74.45	600,218.40
Traffic Control					
Personnel Services	7,556.00	331.27	5,818.90	77.01	1,737.10
Supplies & Expenses	18,587.00	898.15	10,440.40	56.17	8,146.60
TOTAL Traffic Control	26,143.00	1,229.42	16,259.30	62.19	9,883.70
Fire Protection					
Personnel Services	1,352,552.00	90,773.87	1,015,208.82	75.06	337,343.18
Contractual Services	29,300.00	2,212.92	20,590.03	70.27	8,709.97
Supplies & Expenses	58,500.00	2,583.03	34,903.40	59.66	23,596.60
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	5,000.00	408.71	6,658.96	133.18	(1,658.96)
TOTAL Fire Protection	1,445,352.00	95,978.53	1,077,361.21	74.54	367,990.79
Fire Protection-Hydrants					
Contractual Services	114,540.00	30,378.75	116,283.75	101.52	(1,743.75)
TOTAL Fire Protection-Hydrants	114,540.00	30,378.75	116,283.75	101.52	(1,743.75)
Ambulance/EMS					
Personnel Services	893,432.00	61,811.32	682,286.89	76.37	211,145.11
Contractual Services	28,250.00	2,212.93	21,981.44	77.81	6,268.56
Supplies & Expenses	78,818.00	4,332.49	63,631.86	80.73	15,186.14
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	3,000.00	0.00	4,448.76	148.29	(1,448.76)
TOTAL Ambulance/EMS	1,003,500.00	68,356.74	772,348.95	76.97	231,151.05
Bldg. Inspection/Zoning					
Personnel Services	99,360.00	7,528.21	75,941.83	76.43	23,418.17
Contractual Services	1,900.00	116.41	1,156.10	60.85	743.90
Supplies & Expenses	5,100.00	102.22	3,251.71	63.76	1,848.29
TOTAL Bldg. Inspection/Zoning	106,360.00	7,746.84	80,349.64	75.54	26,010.36
City Sealer					
Contractual Services	4,800.00	0.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	0.00	4,800.00	100.00	0.00
Public Works/Engineer					
Personnel Services	42,000.00	4,883.53	48,614.35	115.75	(6,614.35)
Contractual Services	5,000.00	0.00	0.00	0.00	5,000.00
Supplies & Expenses	1,750.00	90.89	1,037.18	59.27	712.82
Capital Outlay	0.00	0.00	1,597.46	0.00	(1,597.46)
Technology	1,250.00	0.00	0.00	0.00	1,250.00
TOTAL Public Works/Engineer	50,000.00	4,974.42	51,248.99	102.50	(1,248.99)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Commissioner					
Personnel Services	0.00	0.00	4,681.22	0.00	(4,681.22)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Street Commissioner	0.00	0.00	4,681.22	0.00	(4,681.22)
Street Superintendent					
Personnel Services	98,683.00	7,019.19	49,099.55	49.75	49,583.45
Supplies & Expenses	1,500.00	110.00	877.67	58.51	622.33
TOTAL Street Superintendent	100,183.00	7,129.19	49,977.22	49.89	50,205.78
Garage Maintenance					
Personnel Services	297.00	0.00	813.06	273.76	(516.06)
Contractual Services	42,000.00	2,311.24	23,686.15	56.40	18,313.85
Supplies & Expenses	11,000.00	626.55	5,175.36	47.05	5,824.64
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	53,297.00	2,937.79	29,674.57	55.68	23,622.43
Operations Support (M&E)					
Personnel Services	209,468.00	9,065.59	164,881.89	78.71	44,586.11
Contractual Services	3,000.00	0.00	2,988.00	99.60	12.00
Supplies & Expenses	356,550.00	10,903.84	245,437.64	68.84	111,112.36
Technology	0.00	1,632.00	1,632.00	0.00	(1,632.00)
TOTAL Operations Support (M&E)	569,018.00	21,601.43	414,939.53	72.92	154,078.47
Roads					
Personnel Services	209,691.00	18,058.22	203,488.06	97.04	6,202.94
Supplies & Expenses	100,750.00	5,758.87	63,822.60	63.35	36,927.40
TOTAL Roads	310,441.00	23,817.09	267,310.66	86.11	43,130.34
Street Cleaning					
Personnel Services	50,770.00	4,665.22	35,853.03	70.62	14,916.97
Supplies & Expenses	1,500.00	21.50	382.11	25.47	1,117.89
TOTAL Street Cleaning	52,270.00	4,686.72	36,235.14	69.32	16,034.86
Snow and Ice					
Personnel Services	199,520.00	0.00	56,723.58	28.43	142,796.42
Contractual Services	1,500.00	0.00	765.00	51.00	735.00
Supplies & Expenses	59,000.00	1,023.00	21,750.92	36.87	37,249.08
TOTAL Snow and Ice	260,020.00	1,023.00	79,239.50	30.47	180,780.50
Stormwater Maintenance					
Personnel Services	24,156.00	1,498.04	28,814.54	119.29	(4,658.54)
Contractual Services	2,500.00	336.70	1,010.11	40.40	1,489.89
Supplies & Expenses	15,000.00	2,007.75	9,846.94	65.65	5,153.06
TOTAL Stormwater Maintenance	41,656.00	3,842.49	39,671.59	95.24	1,984.41

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Painting-Marking</u>					
Personnel Services	14,374.00	2,378.18	19,091.92	132.82	(4,717.92)
Supplies & Expenses	12,100.00	0.00	8,024.84	66.32	4,075.16
TOTAL Street Painting-Marking	26,474.00	2,378.18	27,116.76	102.43	(642.76)
<u>Street Leave Expenses</u>					
Personnel Services	71,023.00	1,712.31	42,800.57	60.26	28,222.43
TOTAL Street Leave Expenses	71,023.00	1,712.31	42,800.57	60.26	28,222.43
<u>Marking - Ped & Bike</u>					
Personnel Services	0.00	0.00	4,781.18	0.00	(4,781.18)
TOTAL Marking - Ped & Bike	0.00	0.00	4,781.18	0.00	(4,781.18)
<u>Street Lighting</u>					
Contractual Services	177,500.00	13,245.22	118,698.96	66.87	58,801.04
Capital Outlay	2,500.00	0.00	305.10	12.20	2,194.90
TOTAL Street Lighting	180,000.00	13,245.22	119,004.06	66.11	60,995.94
<u>Stormwater Plan/Const.</u>					
Contractual Services	7,250.00	0.00	2,500.00	34.48	4,750.00
TOTAL Stormwater Plan/Const.	7,250.00	0.00	2,500.00	34.48	4,750.00
<u>Airport</u>					
Personnel Services	625.00	114.29	955.98	152.96	(330.98)
Contractual Services	120,165.00	8,522.17	94,992.04	79.05	25,172.96
Supplies & Expenses	30,960.00	1,788.10	19,192.19	61.99	11,767.81
TOTAL Airport	151,750.00	10,424.56	115,140.21	75.87	36,609.79
<u>Transit</u>					
Personnel Services	415,672.00	32,693.55	316,457.06	76.13	99,214.94
Contractual Services	4,500.00	257.03	2,537.24	56.38	1,962.76
Supplies & Expenses	155,425.00	6,716.28	76,695.41	49.35	78,729.59
Fixed Charges	27,500.00	0.00	24,721.48	89.90	2,778.52
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Transit	604,597.00	39,666.86	420,411.19	69.54	184,185.81
<u>Garbage Collection</u>					
Personnel Services	137,027.00	9,610.14	104,330.70	76.14	32,696.30
Supplies & Expenses	97,000.00	8,883.60	71,642.18	73.86	25,357.82
Capital Outlay	32,000.00	1,714.95	14,500.53	45.31	17,499.47
TOTAL Garbage Collection	266,027.00	20,208.69	190,473.41	71.60	75,553.59
<u>Recycling</u>					
Personnel Services	141,610.00	11,352.04	109,434.59	77.28	32,175.41
Supplies & Expenses	56,350.00	4,643.45	43,490.46	77.18	12,859.54
TOTAL Recycling	197,960.00	15,995.49	152,925.05	77.25	45,034.95

11-02-2016 12:17 PM

CITY OF MERRILL

PAGE: 10

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

7.1.a

Packet Pg. 27

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Weed & Nuisance Control</u>					
Personnel Services	11,766.00	358.62	15,629.78	132.84	(3,863.78)
Contractual Services	0.00	50.00	200.00	0.00	(200.00)
Supplies & Expenses	250.00	0.00	1,120.46	448.18	(870.46)
TOTAL Weed & Nuisance Control	12,016.00	408.62	16,950.24	141.06	(4,934.24)
<u>Health Officer</u>					
Personnel Services	3,660.00	0.00	3,660.12	100.00	(0.12)
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	3,660.12	97.34	99.88
<u>MACEC - Enrichment</u>					
Personnel Services	98,122.00	7,743.65	78,429.83	79.93	19,692.17
Contractual Services	100.00	0.00	0.00	0.00	100.00
Supplies & Expenses	4,625.00	185.97	971.13	21.00	3,653.87
TOTAL MACEC - Enrichment	102,847.00	7,929.62	79,400.96	77.20	23,446.04
<u>Library</u>					
Personnel Services	721,195.00	55,306.76	572,839.20	79.43	148,355.80
Contractual Services	57,628.00	4,464.32	37,618.03	65.28	20,009.97
Supplies & Expenses	50,490.00	4,073.70	43,527.63	86.21	6,962.37
Fixed Charges	8,400.00	0.00	9,704.00	115.52	(1,304.00)
Capital Outlay	0.00	1,267.35	8,771.31	0.00	(8,771.31)
Print Media - Library	55,050.00	8,615.42	42,922.94	77.97	12,127.06
Non-Print Media-Library	22,665.00	1,008.32	12,924.04	57.02	9,740.96
Technology	58,794.00	976.87	38,815.31	66.02	19,978.69
TOTAL Library	974,222.00	75,712.74	767,122.46	78.74	207,099.54
<u>Parks</u>					
Personnel Services	224,565.00	12,651.09	169,442.50	75.45	55,122.50
Contractual Services	33,500.00	3,592.53	22,840.84	68.18	10,659.16
Supplies & Expenses	37,638.00	3,277.85	33,761.63	89.70	3,876.37
Capital Outlay	24,500.00	3,036.93	15,352.40	62.66	9,147.60
TOTAL Parks	320,203.00	22,558.40	241,397.37	75.39	78,805.63
<u>River Bend Trail</u>					
Personnel Services	5,000.00	1,155.16	3,275.18	65.50	1,724.82
Contractual Services	0.00	87.05	622.36	0.00	(622.36)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Capital Outlay	261,000.00	261,510.00	304,290.85	116.59	(43,290.85)
TOTAL River Bend Trail	266,000.00	262,752.21	308,188.39	115.86	(42,188.39)
<u>Athletic Park Lights</u>					
Contractual Services	1,800.00	304.74	1,850.83	102.82	(50.83)
Supplies & Expenses	200.00	0.00	0.00	0.00	200.00
TOTAL Athletic Park Lights	2,000.00	304.74	1,850.83	92.54	149.17

11-02-2016 12:17 PM

CITY OF MERRILL

PAGE: 11

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Ott's Park Lights					
Contractual Services	1,400.00	212.42	1,133.39	80.96	266.61
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Ott's Park Lights	1,500.00	212.42	1,133.39	75.56	366.61
Lion's Park Lights					
Contractual Services	1,400.00	0.00	0.00	0.00	1,400.00
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Lion's Park Lights	1,500.00	0.00	0.00	0.00	1,500.00
Recreation Programs					
Personnel Services	190,887.00	10,713.84	174,690.53	91.52	16,196.47
Contractual Services	2,150.00	341.70	2,371.16	110.29	(221.16)
Supplies & Expenses	<u>40,825.00</u>	<u>6,550.67</u>	<u>33,640.65</u>	<u>82.40</u>	<u>7,184.35</u>
TOTAL Recreation Programs	233,862.00	17,606.21	210,702.34	90.10	23,159.66
Marketing - PR					
Personnel Services	2,875.00	387.85	1,803.65	62.74	1,071.35
Supplies & Expenses	<u>20,625.00</u>	<u>2,609.60</u>	<u>18,793.45</u>	<u>91.12</u>	<u>1,831.55</u>
TOTAL Marketing - PR	23,500.00	2,997.45	20,597.10	87.65	2,902.90
Christmas Decorations					
Personnel Services	3,267.00	0.00	1,013.25	31.01	2,253.75
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>
TOTAL Christmas Decorations	7,567.00	0.00	1,013.25	13.39	6,553.75
Outside Agencies					
Supplies & Expenses	<u>41,875.00</u>	<u>0.00</u>	<u>41,800.00</u>	<u>99.82</u>	<u>75.00</u>
TOTAL Outside Agencies	41,875.00	0.00	41,800.00	99.82	75.00
MARC - Smith Center					
Personnel Services	47,425.00	2,915.51	32,278.89	68.06	15,146.11
Contractual Services	61,000.00	2,536.27	40,246.44	65.98	20,753.56
Supplies & Expenses	25,800.00	2,582.39	14,882.76	57.69	10,917.24
Capital Outlay	<u>6,500.00</u>	<u>0.00</u>	<u>11,564.43</u>	<u>177.91</u>	<u>(5,064.43)</u>
TOTAL MARC - Smith Center	140,725.00	8,034.17	98,972.52	70.33	41,752.48
Aquatic Center					
Personnel Services	36,875.00	0.00	75,488.04	204.71	(38,613.04)
Contractual Services	20,000.00	2,989.29	22,808.23	114.04	(2,808.23)
Supplies & Expenses	18,625.00	340.80	42,994.44	230.84	(24,369.44)
Technology	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Aquatic Center	75,500.00	3,330.09	141,290.71	187.14	(65,790.71)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Economic Development</u>					
Contractual Services	19,700.00	0.00	21,620.00	109.75	(1,920.00)
TOTAL Economic Development	19,700.00	0.00	21,620.00	109.75	(1,920.00)
<u>Transfers</u>					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	11,810,779.00	1,045,435.74	9,197,442.22	77.87	2,613,336.78
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REVENUES OVER/(UNDER) EXPENDITURES	71,554.48	(646,477.10)	(730,642.89)	0.00	802,197.37
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*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
<u>Remediation Action</u>					
Personnel Services	1,650.00	468.10	972.87	58.96	677.13
Contractual Services	25,250.00	686.19	8,479.80	33.58	16,770.20
Supplies & Expenses	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>
TOTAL Remediation Action	27,150.00	1,154.29	9,452.67	34.82	17,697.33
TOTAL EXPENDITURES	<u>27,150.00</u>	<u>1,154.29</u>	<u>9,452.67</u>	<u>34.82</u>	<u>17,697.33</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>(27,150.00)</u>	<u>(1,154.29)</u>	<u>(9,452.67)</u>	<u>0.00</u>	<u>(17,697.33)</u>

*** END OF REPORT ***

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11-02-2016 12:18 PM

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2016

PAGE: 1

Packet Pg. 31

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	51,916.00	0.00	51,916.00	100.00	0.00
Intergovernmental	54,917.00	0.00	27,849.14	50.71	27,067.86
TOTAL Police-SRO	106,833.00	0.00	79,765.14	74.66	27,067.86
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TOTAL REVENUE	106,833.00	0.00	79,765.14	74.66	27,067.86
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EXPENDITURES					
<u>Police-SRO</u>					
Personnel Services	104,308.00	8,655.27	83,684.78	80.23	20,623.22
Supplies & Expenses	475.00	0.00	448.19	94.36	26.81
Fixed Charges	2,050.00	0.00	1,780.00	86.83	270.00
TOTAL Police-SRO	106,833.00	8,655.27	85,912.97	80.42	20,920.03
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TOTAL EXPENDITURES	106,833.00	8,655.27	85,912.97	80.42	20,920.03
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	(8,655.27)	(6,147.83)	0.00	6,147.83

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Grandstand					
Intergovernmental	868,712.00	0.00	811,211.40	93.38	57,500.60
TOTAL Grandstand	868,712.00	0.00	811,211.40	93.38	57,500.60
Events/Sponsored					
Public Charges-Services	0.00	0.00	16,035.00	0.00	(16,035.00)
Miscellaneous Revenues	0.00	0.00	25,000.00	0.00	(25,000.00)
TOTAL Events/Sponsored	0.00	0.00	41,035.00	0.00	(41,035.00)
Merrill Festival Grounds					
Taxes (or Utility Rev.)	10,000.00	0.00	10,000.00	100.00	0.00
Fines, Forfeits, & Pen.	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	4,000.00	0.00	7,701.30	192.53	(3,701.30)
TOTAL Merrill Festival Grounds	14,000.00	0.00	17,701.30	126.44	(3,701.30)
Room Tax					
Taxes (or Utility Rev.)	65,000.00	0.00	54,493.19	83.84	10,506.81
TOTAL Room Tax	65,000.00	0.00	54,493.19	83.84	10,506.81
Expo-Enrichment Center					
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL Expo-Enrichment Center	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	947,712.00	0.00	924,440.89	97.54	23,271.11
EXPENDITURES					
Grandstand					
Contractual Services	38,580.57	0.00	38,580.57	100.00	0.00
Capital Outlay	821,356.00	0.00	763,855.40	93.00	57,500.60
TOTAL Grandstand	859,936.57	0.00	802,435.97	93.31	57,500.60
Events/Sponsored					
Contractual Services	0.00	0.00	19,115.00	0.00	(19,115.00)
Supplies & Expenses	0.00	0.00	18,254.23	0.00	(18,254.23)
Fixed Charges	0.00	0.00	690.00	0.00	(690.00)
Capital Outlay	0.00	0.00	5,872.25	0.00	(5,872.25)
TOTAL Events/Sponsored	0.00	0.00	43,931.48	0.00	(43,931.48)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Merrill Festival Grounds					
Personnel Services	0.00	3,703.93	4,413.87	0.00	(4,413.87)
Contractual Services	10,000.00	3,242.91	26,051.03	260.51	(16,051.03)
Supplies & Expenses	0.00	13.03	2,176.63	0.00	(2,176.63)
Capital Outlay	13,800.00	0.00	21,185.90	153.52	(7,385.90)
TOTAL Merrill Festival Grounds	23,800.00	6,959.87	53,827.43	226.17	(30,027.43)
Room Tax					
Supplies & Expenses	52,500.00	0.00	42,763.30	81.45	9,736.70
TOTAL Room Tax	52,500.00	0.00	42,763.30	81.45	9,736.70
Expo-Enrichment Center					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Expo-Enrichment Center	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	936,236.57	6,959.87	942,958.18	100.72	(6,721.61)
REVENUES OVER/(UNDER) EXPENDITURES	11,475.43	(6,959.87)	(18,517.29)	0.00	29,992.72

*** END OF REPORT ***

11-02-2016 12:18 PM

CITY OF MERRILL

PAGE: 1

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	86,225.00	1,306.51	71,406.73	82.81	14,818.27
TOTAL CDBG Grants/Loans	86,225.00	1,306.51	71,406.73	82.81	14,818.27
<u>Community Development</u>					
Taxes (or Utility Rev.)	40,000.00	0.00	40,000.00	100.00	0.00
Intergov Charges (Misc.)	11,250.00	0.00	650.00	5.78	10,600.00
TOTAL Community Development	51,250.00	0.00	40,650.00	79.32	10,600.00
TOTAL REVENUE					
	137,475.00	1,306.51	112,056.73	81.51	25,418.27
EXPENDITURES					

<u>CDBG Grants/Loans</u>					
Special Services	100,500.00	0.00	97,653.35	97.17	2,846.65
TOTAL CDBG Grants/Loans	100,500.00	0.00	97,653.35	97.17	2,846.65
<u>Community Development</u>					
Personnel Services	47,850.00	3,764.33	38,472.50	80.40	9,377.50
Contractual Services	725.00	38.78	1,199.50	165.45	(474.50)
Supplies & Expenses	2,675.00	58.14	942.86	35.25	1,732.14
TOTAL Community Development	51,250.00	3,861.25	40,614.86	79.25	10,635.14
TOTAL EXPENDITURES					
	151,750.00	3,861.25	138,268.21	91.12	13,481.79
REVENUES OVER/(UNDER) EXPENDITURES					
	(14,275.00)	(2,554.74)	(26,211.48)	0.00	11,936.48

*** END OF REPORT ***

11-02-2016 12:01 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2016

PAGE: 15

26 -Reserved - Non-Lapsing
Enrichment-EXPO Center

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Miscellaneous Revenues					
44633-48500 Enrichment Facility Grants	0.00	0.00	125,000.00	0.00	(125,000.00)
44633-48522 Donation-Bierman Foundation	0.00	250,000.00	375,000.00	0.00	(375,000.00)
TOTAL Miscellaneous Revenues	0.00	250,000.00	500,000.00	0.00	(500,000.00)
TOTAL REVENUES	0.00	250,000.00	500,000.00	0.00	(500,000.00)
EXPENDITURES					
Contractual Services					
54633-02-21000 Water & Sewer	0.00	0.00	0.00	0.00	0.00
54633-02-22000 Electrical & Natural Gas	0.00	0.00	0.00	0.00	0.00
54633-02-25909 Facility - Materials	0.00	0.00	47.90	0.00	(47.90)
54633-02-25925 Facility Construction	0.00	151,650.00	351,387.00	0.00	(351,387.00)
54633-02-95000 Security-Alarm/Monitoring	0.00	0.00	0.00	0.00	0.00
TOTAL Contractual Services	0.00	151,650.00	351,434.90	0.00	(351,434.90)
Capital Outlay					
54633-08-27005 Furniture-Fixtures	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology					
54633-15-46345 Phone Equipment - VOIP	0.00	0.00	0.00	0.00	0.00
54633-15-46357 IT Cabling	0.00	0.00	0.00	0.00	0.00
TOTAL Technology	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	151,650.00	351,434.90	0.00	(351,434.90)
REVENUES OVER/(UNDER) EXPENDITURES	0.00	98,350.00	148,565.10	0.00	(148,565.10)

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11-02-2016 12:18 PM

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2016

PAGE: 1

Packet Pg. 36

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>Aviation Fuel</u>					
Public Charges-Services	95,000.00	10,264.00	82,902.18	87.27	12,097.82
Other Financing Sources	0.00	0.00	36.95	0.00	(36.95)
TOTAL Aviation Fuel	95,000.00	10,264.00	82,939.13	87.30	12,060.87
<hr/>					
TOTAL REVENUE	95,000.00	10,264.00	82,939.13	87.30	12,060.87
<hr/>					
EXPENDITURES					
<u>Aviation Fuel</u>					
Contractual Services	4,800.00	138.97	3,015.59	62.82	1,784.41
Special Services	72,000.00	173.28	53,429.35	74.21	18,570.65
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	1,700.00	0.00	1,700.00	100.00	0.00
TOTAL Aviation Fuel	78,500.00	312.25	58,144.94	74.07	20,355.06
<hr/>					
TOTAL EXPENDITURES	78,500.00	312.25	58,144.94	74.07	20,355.06
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	16,500.00	9,951.75	24,794.19	0.00	(8,294.19)

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11-02-2016 12:32 PM

CITY OF MERRILL

PAGE: 1

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

30 -Debt Service
Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Taxes (or Utility Rev.)					
40000-41010 Transfer from General	0.00	0.00	0.00	0.00	0.00
40000-41041 Transfer from TID	70,335.00	0.00	6,486.89	9.22	63,848.11
40000-41110 Tax Levy - Debt Service	<u>1,222,234.00</u>	<u>0.00</u>	<u>1,222,234.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL Taxes (or Utility Rev.)	1,292,569.00	0.00	1,228,720.89	95.06	63,848.11
Miscellaneous Revenues					
40000-48110 Interest - Debt Service Fund	0.00	0.00	0.00	0.00	0.00
40000-48250 Fed Stimulus - BAB	<u>13,000.00</u>	<u>0.00</u>	<u>12,462.32</u>	<u>95.86</u>	<u>537.68</u>
TOTAL Miscellaneous Revenues	13,000.00	0.00	12,462.32	95.86	537.68
Other Financing Sources					
40000-49110 Proceeds from LT Debt	0.00	0.00	0.00	0.00	0.00
40000-49120 Premium on Debt Insurance	0.00	0.00	0.00	0.00	0.00
40000-49200 Transfer-Prior Service DS	<u>11,500.00</u>	<u>0.00</u>	<u>12,977.00</u>	<u>112.84</u>	<u>(1,477.00)</u>
TOTAL Other Financing Sources	11,500.00	0.00	12,977.00	112.84	(1,477.00)
TOTAL REVENUES	1,317,069.00	0.00	1,254,160.21	95.22	62,908.79

EXPENDITURES**Debt Service**

50000-06-11750 GO 2006A - Prin. Equip	16,000.00	0.00	0.00	0.00	16,000.00
50000-06-11755 STL 2009-2 Equip	12,872.68	0.00	12,872.68	100.00	0.00
50000-06-11800 STL 2010-1 Prin BAB	40,500.00	0.00	40,500.00	100.00	0.00
50000-06-11900 GO 2013A - Fire Primarily	170,000.00	170,000.00	170,000.00	100.00	0.00
50000-06-11905 GO 2013B - Various	370,000.00	370,000.00	370,000.00	100.00	0.00
50000-06-12040 GO 2004 Prin- St./Park	70,000.00	0.00	0.00	0.00	70,000.00
50000-06-12043 STL 2009-1 -Prin Faciliti	12,886.01	0.00	12,886.01	100.00	0.00
50000-06-12045 SIB Prin.-W. Main St.	9,405.52	2,369.00	9,405.53	100.00	(0.01)
50000-06-12050 STL 2005 Prin.-Streets	14,335.59	0.00	14,335.57	100.00	0.02
50000-06-12065 STF 2011-1 BAB-10 Year	38,738.11	0.00	38,738.11	100.00	0.00
50000-06-12067 STF 2011-2 BAB-20 Year	24,678.66	0.00	24,678.66	100.00	0.00
50000-06-12075 GO 2006B Prin.-Streets	85,000.00	0.00	0.00	0.00	85,000.00
50000-06-12080 GO 2008B Prin.-Streets	35,000.00	0.00	0.00	0.00	35,000.00
50000-06-14067 STF 2011-2-TID #6 Princ	3,321.34	0.00	3,321.34	100.00	0.00
50000-06-14075 GO 2006B-TID #3-Prin.	10,000.00	0.00	0.00	0.00	10,000.00
50000-06-14080 GO 2008B-TID #4 Prin.	20,000.00	0.00	0.00	0.00	20,000.00
50000-06-14085 GO2013A - TID #5 Prin	1,489.36	1,489.36	1,489.36	100.00	0.00
50000-06-14090 GO2013A - TID #6 Prin	8,510.64	8,510.64	8,510.64	100.00	0.00
50000-06-18075 STL 2004 Prin.- Pension	21,954.62	0.00	21,954.62	100.00	0.00
50000-06-21750 GO 2006A - Int. Equipment	640.00	0.00	320.00	50.00	320.00
50000-06-21755 STL 2009-2 Int Equip	2,485.98	0.00	2,485.98	100.00	0.00
50000-06-21800 STL 2010-1 BAB Int.	7,061.79	0.00	7,061.79	100.00	0.00
50000-06-21900 GO2013 A - Fire Interest	127,855.00	63,927.50	127,855.00	100.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

30 -Debt Service
Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
50000-06-21905 GO 2013B - Various Int.	58,475.00	29,237.50	58,475.00	100.00	0.00
50000-06-22040 GO 2004 Int.- St./Park	16,140.00	0.00	8,070.00	50.00	8,070.00
50000-06-22043 STL 2009-1 - Int Faciliti	1,824.51	0.00	1,824.51	100.00	0.00
50000-06-22045 SIB Int.-W. Main St.	908.98	209.63	908.99	100.00	(0.01)
50000-06-22050 STL 2005 Int.-Streets	9,052.59	0.00	9,052.59	100.00	0.00
50000-06-22065 STF 2011-1 Int BAB-10 YR	7,621.67	0.00	7,621.67	100.00	0.00
50000-06-22067 STF 2011-2 Int BAB-20 YR	23,521.11	0.00	23,521.11	100.00	0.00
50000-06-22075 GO 2006B Int.-Streets	33,707.50	0.00	16,853.75	50.00	16,853.75
50000-06-22080 GO 2008B Int.-Streets	16,700.00	0.00	8,350.00	50.00	8,350.00
50000-06-24067 STF 2011-2 Int -TIF #6	3,165.55	0.00	3,165.55	100.00	0.00
50000-06-24075 GO 2006B Int.-TIF #3	4,065.00	0.00	2,032.50	50.00	2,032.50
50000-06-24080 GO 2008B Int.-TID #4	12,400.00	0.00	6,200.00	50.00	6,200.00
50000-06-24085 GO2013A Int, -TID #5	1,099.52	549.76	1,099.52	100.00	0.00
50000-06-24090 GO2013A Int. - TID #6	6,282.98	3,141.49	6,282.98	100.00	0.00
50000-06-28075 STL 2004 Int.- Pension	11,147.92	0.00	11,147.92	100.00	0.00
50000-06-32040 GO 2004 PA- St./Park	0.00	0.00	350.00	0.00	(350.00)
50000-06-38030 GO 2003 PA - Refund/Equip	0.00	0.00	0.00	0.00	0.00
50000-06-38075 GO 2006B PA - St./TIF/Sew	0.00	0.00	350.00	0.00	(350.00)
50000-06-38085 GO 2008B PA -St./TIF	0.00	0.00	350.00	0.00	(350.00)
50000-06-38087 GO2013A	0.00	0.00	350.00	0.00	(350.00)
50000-06-38090 GO 2013B	0.00	0.00	350.00	0.00	(350.00)
50000-06-38100 BAB Fed Paperwork	0.00	0.00	0.00	0.00	0.00
50000-06-40000 Debt Costs	0.00	0.00	0.00	0.00	0.00
50000-06-41000 Payment to Escrow	0.00	0.00	0.00	0.00	0.00
TOTAL Debt Service	1,308,847.63	649,434.88	1,032,771.38	78.91	276,076.25
<hr/>					
TOTAL EXPENDITURES	1,308,847.63	649,434.88	1,032,771.38	78.91	276,076.25
REVENUES OVER/(UNDER) EXPENDITURES	8,221.37	(649,434.88)	221,388.83	0.00	(213,167.46)
<hr/>					
FUND TOTAL REVENUES	1,317,069.00	0.00	1,254,160.21	95.22	62,908.79
FUND TOTAL EXPENDITURES	1,308,847.63	649,434.88	1,032,771.38	78.91	276,076.25
REVENUES OVER/(UNDER) EXPENDITURES	8,221.37	(649,434.88)	221,388.83	0.00	(213,167.46)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	1,554,516.11	5.34	672,444.89	43.26	882,071.22
Intergovernmental	7,500.00	0.00	16,587.00	221.16	(9,087.00)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - East Side	1,562,016.11	5.34	689,031.89	44.11	872,984.22
TID #3 -Festival Grounds					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
TID #3 - Wal-Mart Dev.					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,562,016.11	5.34	689,031.89	44.11	872,984.22
EXPENDITURES					
TID #3 - East Side					
Personnel Services	8,228.00	1,254.15	4,535.63	55.12	3,692.37
Contractual Services	53,150.00	0.00	6,671.32	12.55	46,478.68
Supplies & Expenses	300.00	0.00	0.00	0.00	300.00
Special Services	353,625.83	65.71	154,586.60	43.71	199,039.23
Fixed Charges	14,065.00	0.00	0.00	0.00	14,065.00
Capital Outlay	411,000.00	1,450.00	84,701.60	20.61	326,298.40
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - East Side	840,368.83	2,769.86	250,495.15	29.81	589,873.68
TID #3 -Festival Grounds					
Personnel Services	0.00	2,394.58	41,665.45	0.00	(41,665.45)
Contractual Services	0.00	1,850.00	3,176.00	0.00	(3,176.00)
Capital Outlay	250,000.00	3,612.84	158,566.14	63.43	91,433.86
TOTAL TID #3 -Festival Grounds	250,000.00	7,857.42	203,407.59	81.36	46,592.41
TID #3 - Wal-Mart Dev.					
Capital Outlay	110,000.00	0.00	0.00	0.00	110,000.00
TOTAL TID #3 - Wal-Mart Dev.	110,000.00	0.00	0.00	0.00	110,000.00
TOTAL EXPENDITURES	1,200,368.83	10,627.28	453,902.74	37.81	746,466.09
REVENUES OVER/(UNDER) EXPENDITURES	361,647.28	(10,621.94)	235,129.15	0.00	126,518.13

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	25,924.98	0.00	25,924.98	100.00	0.00
Intergovernmental	3,500.00	0.00	6,360.00	181.71	(2,860.00)
TOTAL TID #4 -Thielman/P Ridge	29,424.98	0.00	32,284.98	109.72	(2,860.00)
TOTAL REVENUE	29,424.98	0.00	32,284.98	109.72	(2,860.00)
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	4,625.00	0.00	0.00	0.00	4,625.00
Contractual Services	13,900.00	0.00	1,006.00	7.24	12,894.00
Special Services	50,000.00	0.00	0.00	0.00	50,000.00
Fixed Charges	32,400.00	0.00	0.00	0.00	32,400.00
Capital Outlay	3,500.00	0.00	5,716.74	163.34	(2,216.74)
TOTAL TID #4 -Thielman/P Ridge	104,425.00	0.00	6,722.74	6.44	97,702.26
TOTAL EXPENDITURES	104,425.00	0.00	6,722.74	6.44	97,702.26
REVENUES OVER/ (UNDER) EXPENDITURES	(75,000.02)	0.00	25,562.24	0.00	(100,562.26)

*** END OF REPORT ***

7.1.a

11-02-2016 12:18 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2016

PAGE: 1

Packet Pg. 41

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	115,407.52	0.00	15,407.52	13.35	100,000.00
Intergovernmental	<u>300.00</u>	<u>0.00</u>	<u>207.00</u>	<u>69.00</u>	<u>93.00</u>
TOTAL TID #5 - Hwy 107/Taylor	<u>115,707.52</u>	<u>0.00</u>	<u>15,614.52</u>	<u>13.49</u>	<u>100,093.00</u>
<hr/>					
TOTAL REVENUE	<u>115,707.52</u>	<u>0.00</u>	<u>15,614.52</u>	<u>13.49</u>	<u>100,093.00</u>
EXPENDITURES					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	5,221.00	600.94	600.94	11.51	4,620.06
Contractual Services	10,000.00	0.00	3,675.80	36.76	6,324.20
Special Services	27,512.00	0.00	10,137.00	36.85	17,375.00
Fixed Charges	2,589.00	0.00	0.00	0.00	2,589.00
Capital Outlay	<u>107,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>107,500.00</u>
TOTAL TID #5 - Hwy 107/Taylor	<u>152,822.00</u>	<u>600.94</u>	<u>14,413.74</u>	<u>9.43</u>	<u>138,408.26</u>
<hr/>					
TOTAL EXPENDITURES	<u>152,822.00</u>	<u>600.94</u>	<u>14,413.74</u>	<u>9.43</u>	<u>138,408.26</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>(37,114.48)</u>	<u>(600.94)</u>	<u>1,200.78</u>	<u>0.00</u>	<u>(38,315.26)</u>

*** END OF REPORT ***

7.1.a

11-02-2016 12:18 PM

CITY OF MERRILL

PAGE: 1

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

46 -TID #6 - Downtown

Packet Pg. 42

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	90,000.00	0.00	0.00	0.00	90,000.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	3,000.00	0.00	3,590.00	119.67	(590.00)
Miscellaneous Revenues	<u>6,000.00</u>	<u>0.00</u>	<u>11,033.60</u>	<u>183.89</u>	<u>(5,033.60)</u>
TOTAL TID #6 - Downtown	99,000.00	0.00	14,623.60	14.77	84,376.40
TID #6 - Lincoln House					
Miscellaneous Revenues	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
TOTAL TID #6 - Lincoln House	1.00	0.00	0.00	0.00	1.00
TOTAL REVENUE	<u>99,001.00</u>	<u>0.00</u>	<u>14,623.60</u>	<u>14.77</u>	<u>84,377.40</u>
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	17,112.00	0.00	0.00	0.00	17,112.00
Contractual Services	42,900.00	0.00	16,705.00	38.94	26,195.00
Special Services	151,000.00	25,000.00	33,885.12	22.44	117,114.88
Fixed Charges	21,250.00	0.00	6,486.89	30.53	14,763.11
Capital Outlay	<u>95,000.00</u>	<u>2,713.22</u>	<u>12,818.22</u>	<u>13.49</u>	<u>82,181.78</u>
TOTAL TID #6 - Downtown	327,262.00	27,713.22	69,895.23	21.36	257,366.77
TID #6 - Lincoln House					
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Special Services	<u>5,000.00</u>	<u>0.00</u>	<u>375.00</u>	<u>7.50</u>	<u>4,625.00</u>
TOTAL TID #6 - Lincoln House	6,500.00	0.00	375.00	5.77	6,125.00
TOTAL EXPENDITURES	<u>333,762.00</u>	<u>27,713.22</u>	<u>70,270.23</u>	<u>21.05</u>	<u>263,491.77</u>
REVENUES OVER/(UNDER) EXPENDITURES	(234,761.00)	(27,713.22)	(55,646.63)	0.00	(179,114.37)

*** END OF REPORT ***

11-02-2016 12:19 PM

CITY OF MERRILL

PAGE: 1

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	150,000.00	0.00	0.00	0.00	150,000.00
Intergovernmental	42,500.00	0.00	1,206.00	2.84	41,294.00
Miscellaneous Revenues	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL TID #7 - N Center Ave	197,500.00	0.00	1,206.00	0.61	196,294.00
TOTAL REVENUE	197,500.00	0.00	1,206.00	0.61	196,294.00
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	6,893.00	0.00	0.00	0.00	6,893.00
Contractual Services	23,650.00	1,045.45	5,928.25	25.07	17,721.75
Special Services	260,000.00	0.00	10,390.63	4.00	249,609.37
Fixed Charges	0.00	1,092.97	1,092.97	0.00	(1,092.97)
Capital Outlay	97,974.00	1,037.50	11,396.30	11.63	86,577.70
TOTAL TID #7 - N Center Ave	388,517.00	3,175.92	28,808.15	7.41	359,708.85
TOTAL EXPENDITURES	388,517.00	3,175.92	28,808.15	7.41	359,708.85
REVENUES OVER/(UNDER) EXPENDITURES	(191,017.00)	(3,175.92)	(27,602.15)	0.00	(163,414.85)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2016

11-02 2016 2016

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	125,000.00	0.00	0.00	0.00	125,000.00
Intergovernmental	37,500.00	0.00	3,315.00	8.84	34,185.00
Public Charges-Services	0.00	0.00	387.50	0.00	(387.50)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - West Side	162,500.00	0.00	3,702.50	2.28	158,797.50
TID #8 -River Bend Trail					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	895.00	0.00	(895.00)
TOTAL TID #8 -River Bend Trail	0.00	0.00	895.00	0.00	(895.00)
TID #8 - 201 S Prospect					
Intergovernmental	160,000.00	0.00	0.00	0.00	160,000.00
Miscellaneous Revenues	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL TID #8 - 201 S Prospect	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL REVENUE	362,500.00	0.00	4,597.50	1.27	357,902.50
EXPENDITURES					
TID #8 - West Side					
Personnel Services	14,271.00	0.00	0.00	0.00	14,271.00
Contractual Services	48,220.00	1,711.80	32,118.89	66.61	16,101.11
Special Services	220,000.00	0.00	14,750.85	6.70	205,249.15
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	123,500.00	0.00	77,742.30	62.95	45,757.70
TOTAL TID #8 - West Side	405,991.00	1,711.80	124,612.04	30.69	281,378.96
TID #8 -River Bend Trail					
Capital Outlay	0.00	0.00	895.00	0.00	(895.00)
TOTAL TID #8 -River Bend Trail	0.00	0.00	895.00	0.00	(895.00)
TID #8 - 201 S Prospect					
Contractual Services	0.00	0.00	82.00	0.00	(82.00)
Special Services	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL TID #8 - 201 S Prospect	200,000.00	0.00	82.00	0.04	199,918.00
TOTAL EXPENDITURES	605,991.00	1,711.80	125,589.04	20.72	480,401.96
REVENUES OVER/(UNDER) EXPENDITURES	(243,491.00)	(1,711.80)	(120,991.54)	0.00	(122,499.46)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-WI River/S Center					
Taxes (or Utility Rev.)	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Intergovernmental	3,500.00	0.00	6,545.00	187.00	(3,045.00)
Miscellaneous Revenues	21,470.25	0.00	0.00	0.00	21,470.25
TOTAL TID #9-WI River/S Center	1,024,970.25	0.00	6,545.00	0.64	1,018,425.25
TID #9-Former D&L					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Former D&L	0.00	0.00	0.00	0.00	0.00
TID #9-Idle Sites (Page)					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	467,250.00	0.00	26,112.39	5.59	441,137.61
TOTAL TID #9-Idle Sites (Page)	467,250.00	0.00	26,112.39	5.59	441,137.61
TOTAL REVENUE	1,492,220.25	0.00	32,657.39	2.19	1,459,562.86
EXPENDITURES					
TID #9-WI River/S Center					
Personnel Services	5,575.00	0.00	0.00	0.00	5,575.00
Contractual Services	22,050.00	0.00	3,425.17	15.53	18,624.83
Special Services	102,500.00	0.00	15,000.00	14.63	87,500.00
Capital Outlay	26,470.25	0.00	15,029.18	56.78	11,441.07
TOTAL TID #9-WI River/S Center	156,595.25	0.00	33,454.35	21.36	123,140.90
TID #9-Former D&L					
Personnel Services	6,800.00	0.00	0.00	0.00	6,800.00
Contractual Services	2,500.00	0.00	0.00	0.00	2,500.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Special Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL TID #9-Former D&L	14,300.00	0.00	0.00	0.00	14,300.00
TID #9-Idle Sites (Page)					
Personnel Services	0.00	2,714.94	2,714.94	0.00	(2,714.94)
Contractual Services	1,434.00	0.00	8,584.29	598.63	(7,150.29)
Special Services	428,500.00	0.00	284,078.09	66.30	144,421.91
Capital Outlay	600,000.00	5,463.72	17,991.80	3.00	582,008.20
TOTAL TID #9-Idle Sites (Page)	1,029,934.00	8,178.66	313,369.12	30.43	716,564.88
TOTAL EXPENDITURES	1,200,829.25	8,178.66	346,823.47	28.88	854,005.78

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES OVER/ (UNDER) EXPENDITURES	291,391.00	(8,178.66)	(314,166.08)	0.00	605,557.08

*** END OF REPORT ***

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CITY OF MERRILL

PAGE: 1

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

Packet Pg. 47

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	450,000.00	0.00	0.00	0.00	450,000.00
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #10-Fox Point	450,000.00	0.00	0.00	0.00	450,000.00
<hr/>					
TOTAL REVENUE	<u>450,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>450,000.00</u>
EXPENDITURES					
<u>TID #10-Fox Point</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	3,400.00	258.60	2,850.28	83.83	549.72
Special Services	450,000.00	0.00	445,504.92	99.00	4,495.08
Fixed Charges	0.00	6,762.71	6,762.71	0.00	(6,762.71)
Capital Outlay	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
TOTAL TID #10-Fox Point	455,900.00	7,021.31	455,117.91	99.83	782.09
<hr/>					
TOTAL EXPENDITURES	<u>455,900.00</u>	<u>7,021.31</u>	<u>455,117.91</u>	<u>99.83</u>	<u>782.09</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>(5,900.00)</u>	<u>(7,021.31)</u>	<u>(455,117.91)</u>	<u>0.00</u>	<u>449,217.91</u>

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	457,166.00	0.00	0.00	0.00	457,166.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	50.00	0.00	(50.00)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	457,166.00	0.00	50.00	0.01	457,116.00
TOTAL REVENUE	457,166.00	0.00	50.00	0.01	457,116.00
EXPENDITURES					
<u>TID #11 - Apartments</u>					
Personnel Services	500.00	0.00	0.00	0.00	500.00
Contractual Services	8,890.00	7,660.00	10,815.00	121.65	(1,925.00)
Special Services	207,166.00	0.00	207,740.84	100.28	(574.84)
Fixed Charges	0.00	6,899.32	6,899.32	0.00	(6,899.32)
Capital Outlay	250,000.00	0.00	0.00	0.00	250,000.00
TOTAL TID #11 - Apartments	466,556.00	14,559.32	225,455.16	48.32	241,100.84
TOTAL EXPENDITURES	466,556.00	14,559.32	225,455.16	48.32	241,100.84
REVENUES OVER/(UNDER) EXPENDITURES	(9,390.00)	(14,559.32)	(225,405.16)	0.00	216,015.16

*** END OF REPORT ***

*** END OF REPORT ***

CITY OF MEMPHIS
REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2016

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	181,000.00	13.75	181,381.30	100.21	(381.30)
Specials (Utility Rev.)	30,000.00	0.00	16,888.23	56.29	13,111.77
Intergovernmental	256,000.00	0.00	0.00	0.00	256,000.00
Public Charges-Services	0.00	0.00	287.50	0.00	(287.50)
Miscellaneous Revenues	0.00	0.00	1,036.00	0.00	(1,036.00)
Other Financing Sources	0.00	0.00	3,477.22	0.00	(3,477.22)
TOTAL Non-Departmental	467,000.00	13.75	203,070.25	43.48	263,929.75
Streets - Sealcoat					
Taxes (or Utility Rev.)	143,000.00	0.00	0.00	0.00	143,000.00
TOTAL Streets - Sealcoat	143,000.00	0.00	0.00	0.00	143,000.00
TOTAL REVENUE	610,000.00	13.75	203,070.25	33.29	406,929.75
EXPENDITURES					
Streets - Sealcoat					
Personnel Services	38,006.00	0.00	11,795.08	31.03	26,210.92
Supplies & Expenses	105,070.00	230.00	41,869.79	39.85	63,200.21
TOTAL Streets - Sealcoat	143,076.00	230.00	53,664.87	37.51	89,411.13
Capital Outlay/Projects					
Personnel Services	0.00	3,448.99	4,671.45	0.00	(4,671.45)
Capital Outlay	2,092,928.90	66,000.07	991,235.07	47.36	1,101,693.83
TOTAL Capital Outlay/Projects	2,092,928.90	69,449.06	995,906.52	47.58	1,097,022.38
Financing Costs					
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,236,004.90	69,679.06	1,049,571.39	46.94	1,186,433.51
REVENUES OVER/(UNDER) EXPENDITURES	(1,626,004.90)	(69,665.31)	(846,501.14)	0.00	(779,503.76)

*** END OF REPORT ***

CITY OF MEMPHIS
REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2016

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	99,331.00	12,879.33	80,838.48	81.38	18,492.52
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Public Charges-Services	1,440,540.00	170,458.97	1,216,480.72	84.45	224,059.28
Intergov Charges (Misc.)	15,625.00	835.32	11,802.94	75.54	3,822.06
Miscellaneous Revenues	2,500.00	0.00	1,122.64	44.91	1,377.36
Other Financing Sources	0.00	0.00	125.89	0.00	(125.89)
TOTAL Non-Departmental	1,556,558.00	184,173.62	1,310,370.67	84.18	246,187.33
TOTAL REVENUE	1,556,558.00	184,173.62	1,310,370.67	84.18	246,187.33
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	577,500.00	73,920.17	561,000.06	97.14	16,499.94
TOTAL Non-Departmental	577,500.00	73,920.17	561,000.06	97.14	16,499.94
Pumping Expenses	76,250.00	5,963.18	61,263.93	80.35	14,986.07
TOTAL Pumping Expenses	76,250.00	5,963.18	61,263.93	80.35	14,986.07
Water Treatment Expenses	107,500.00	5,752.76	81,619.17	75.92	25,880.83
TOTAL Water Treatment Expenses	107,500.00	5,752.76	81,619.17	75.92	25,880.83
Trans & Distribution Exp	213,000.00	14,742.82	176,464.99	82.85	36,535.01
TOTAL Trans & Distribution Exp	213,000.00	14,742.82	176,464.99	82.85	36,535.01
Customer Accts Expenses	59,250.00	4,548.08	55,377.08	93.46	3,872.92
TOTAL Customer Accts Expenses	59,250.00	4,548.08	55,377.08	93.46	3,872.92
Admin & General Expenses	684,881.00	20,019.91	255,084.70	37.25	429,796.30
TOTAL Admin & General Expenses	684,881.00	20,019.91	255,084.70	37.25	429,796.30
Contract Work	3,500.00	198.08	770.44	22.01	2,729.56
TOTAL Contract Work	3,500.00	198.08	770.44	22.01	2,729.56

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Taxes</u>					
	380,611.00	3,548.60	370,328.73	97.30	10,282.27
TOTAL Taxes	380,611.00	3,548.60	370,328.73	97.30	10,282.27
<u>Debt Service</u>					
	30,000.00	14,547.57	31,168.30	103.89	(1,168.30)
TOTAL Debt Service	30,000.00	14,547.57	31,168.30	103.89	(1,168.30)
<hr/>					
TOTAL EXPENDITURES	2,132,492.00	143,241.17	1,593,077.40	74.70	539,414.60
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	(575,934.00)	40,932.45	(282,706.73)	0.00	(293,227.27)
<hr/>					

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2016

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63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	3,750.00	13.05	1,880.54	50.15	1,869.46
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	860.91	6,217.09	82.89	1,282.91
Miscellaneous Revenues	986.00	0.00	594.42	60.29	391.58
Other Financing Sources	0.00	0.00	125.88	0.00	(125.88)
Public Charges-Services	1,510,250.00	146,161.21	1,250,582.64	82.81	259,667.36
Other Charges-Services	122,500.00	3,724.75	77,065.83	62.91	45,434.17
TOTAL Non-Departmental	1,644,986.00	150,759.92	1,336,466.40	81.24	308,519.60
TOTAL REVENUE	1,644,986.00	150,759.92	1,336,466.40	81.24	308,519.60
EXPENDITURES					
<u>Non-Departmental</u>					
Work Orders - Utility	563,500.00	37,214.70	527,974.89	93.70	35,525.11
TOTAL Non-Departmental	563,500.00	37,214.70	527,974.89	93.70	35,525.11
<u>Contract Work</u>					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
<u>Taxes - SS/Medicare</u>					
	29,000.00	2,056.04	26,867.01	92.64	2,132.99
TOTAL Taxes - SS/Medicare	29,000.00	2,056.04	26,867.01	92.64	2,132.99
<u>Operations</u>					
	290,000.00	19,358.08	239,737.78	82.67	50,262.22
TOTAL Operations	290,000.00	19,358.08	239,737.78	82.67	50,262.22
<u>Maintenance</u>					
	235,250.00	12,962.43	178,808.91	76.01	56,441.09
TOTAL Maintenance	235,250.00	12,962.43	178,808.91	76.01	56,441.09
<u>Customer Accts Expenses</u>					
	67,750.00	5,133.01	63,243.57	93.35	4,506.43
TOTAL Customer Accts Expenses	67,750.00	5,133.01	63,243.57	93.35	4,506.43

CITY OF CHICAGO
REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Admin & General Expenses</u>	404,000.00	21,644.05	313,827.12	77.68	90,172.88
TOTAL Admin & General Expenses	404,000.00	21,644.05	313,827.12	77.68	90,172.88
<u>Taxes & Depreciation</u>	240,500.00	0.00	0.00	0.00	240,500.00
TOTAL Taxes & Depreciation	240,500.00	0.00	0.00	0.00	240,500.00
<u>Transfers</u>	5,910.00	384.31	4,719.97	79.86	1,190.03
TOTAL Transfers	5,910.00	384.31	4,719.97	79.86	1,190.03
<hr/>					
TOTAL EXPENDITURES	1,836,410.00	98,752.62	1,355,179.25	73.80	481,230.75
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	(191,424.00)	52,007.30	(18,712.85)	0.00	(172,711.15)
<hr/>					

*** END OF REPORT ***

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

October 26, 2016

City of Merrill
Attn: Kathy Seubert
1004 E 1st Street
Merrill, WI 54452

Program: League of Wisconsin Municipalities Mutual Insurance
Our Insured: City of Merrill
Date of loss: 10/07/2016
Our Claim # WM000350140119
Claimant: Riverside on the Green Apartments
Attn: Gayle Stevenson
P.O. Box 383
Merrill, WI 54452

Dear Ms. Seubert,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance which insures the City of Merrill. We are in receipt of the claim submitted by Riverside on the Green Apartments for damage to the entry door of apartment 2 at 808 S. State Street due to forced entry by Merrill Police Department.

We have reviewed the matter and recommend that the City of Merrill deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(1g). The disallowance will shorten the statute of limitations period to six (6) months.

Our denial is based on the fact that the investigation revealed no negligence on behalf of the City. The police department has discretionary immunity from liability in this case as the officer performed the forced entry as part of his duty to ensure the welfare of the resident.

Please submit the disallowance directly to the claimant at the above address. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you receive Notice of Claim. Please send a copy of the disallowance to Statewide Services Inc. Claims.

Sincerely,

Sarah Bourgeois
PO Box 5555
Madison, WI 53705-0555
608-828-5439 Phone
800-854-1537 Fax
sbourgeois@statewidesvcs.com

CC: Bill Barnes



STATEWIDE SERVICES, INC.
Claim Division
24 Hour Telephone: 877-204-9712
FAX: 800-858-1536
Email: StatewideClaimsReporting@statewidesvcs.com

- CLAIM (submitted for consideration of payment)
- INCIDENT NOTICE (Record of purpose - may develop into claim)

INSURED INFORMATION	
Insured Name: City of Merrill	Policy #: 35014
Contact Person: Bill Heideman	Title/Position: City Clerk
Address: 1004 E. First Street, Merrill, WI 54452	Phone #: 715-536-5594
Email Address: Bill.Heideman@ci.merrill.wi.us	Fax #: 715-539-2668

(If applicable) Add'l Contact Person: Kathy Seubert	Title/Position: Administrative Assistant
Phone #: 715-536-5594	Email Address: Kathy.Seubert@ci.merrill.wi.us
Fax #: 715-539-2668	

LOSS INFORMATION - DESCRIBE HOW LOSS OCCURRED			
<i>Entry door broke/damaged at 808 S. State Street, Apt 2 by Merrill Police Dept officer while responding to a call.</i>			
ATTACH ADDITIONAL COPIES AS NEEDED			
REPORTED TO (POLICE OR FIRE DEPT.) <i>yes</i>	REPORT # <i>CAD # 16017350</i>		
LOCATION OF CLAIM/INCIDENT <i>808 S. State Street</i>	DATE OF CLAIM/INCIDENT <i>10/7/2016</i>	TIME <input checked="" type="checkbox"/> A.M. <input type="checkbox"/> P.M. <i>1:51</i>	DATE INSURED NOTIFIED <i>10/24/16</i>
Department/Operation			
<input type="checkbox"/> Admin/General Operations	<input type="checkbox"/> Fire Dept. - Volunteer	<input type="checkbox"/> Public Works - Tree Care	
<input type="checkbox"/> Cemetery	<input checked="" type="checkbox"/> Police	<input type="checkbox"/> Public Works - Other	
<input type="checkbox"/> Electric Utility	<input type="checkbox"/> Public Works - Park & Rec.	<input type="checkbox"/> Water Utility	
<input type="checkbox"/> EMS	<input type="checkbox"/> Public Works - Streets-Snow/Maintenance	<input type="checkbox"/> Transit _____	
<input type="checkbox"/> Fire Dept. - Paid	<input type="checkbox"/> Public Works - Sewer & Water	<input type="checkbox"/> Other _____	

PROPERTY OF OTHERS LOSS INFORMATION		
DESCRIBE PROPERTY (If auto, include year, make, model, plate no.) <i>n/a</i>	OTHER VEHICLE / PROPERTY. INS? <input type="checkbox"/> YES <input type="checkbox"/> NO	COMPANY OR AGENCY NAME & POLICY NO.
OWNER'S NAME & ADDRESS	BUSINESS PHONE	RESIDENCE PHONE
DESCRIBE DAMAGE	ESTIMATE AMOUNT	WHERE CAN DAMAGE BE SEEN?

INJURED						
NAME & ADDRESS	PHONE (A/C. No.)	PED	INS. VEH.	OTHER VEH.	AGE	EXTENT OF INJURY
n/a		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

WITNESSES		
NAME & ADDRESS	BUSINESS PHONE	RESIDENCE PHONE
Officer Logan Lange (see CAD report)		

INSURED VEHICLE AUTO LOSS INFORMATION			
VEH. NO.	YEAR, MAKE, MODEL	V.I.N. (VEHICLE IDENTIFICATION)	PLATE NO.
DRIVER'S NAME		RESIDENCE PHONE	BUSINESS PHONE
DESCRIBE DAMAGE	DATE OF BIRTH	DRIVER'S LICENSE NUMBER	PURPOSE OF USE
	ESTIMATE AMOUNT	WHERE CAN VEHICLE BE SEEN?	

FORM COMPLETED BY: Kathy Seubert, City Clerk's office (per letter submitted by Riverside on the Green Apartments)

PLEASE FORWARD THIS REPORT TO:
 STATEWIDE SERVICES, INC.
 CLAIM DIVISION
 PO Box 5555
 Madison, WI. 53705-0555

Please return form to: →



Office of the City Clerk
 William Heideman, City Clerk

OR by FAX to 800- 858- 1536

OR by Email to: StatewideClaimsReporting@statewidesvcs.com

1004 East First Street
 Merrill, Wisconsin 54452

P 715.536.5594
 F 715.539.2668
bill.heideman@ci.merrill.wi.us

If a loss involves bodily injury, major property damage or a lawsuit, please call STATEWIDE SERVICES, INC. CLAIM DIVISION @ 1-877-204-9712. We will take the loss information from you or instruct you further as to what is necessary to do.

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

September 8, 2016

City of Merrill
Attn: Kathy Seubert
1004 E 1st St.
Merrill, WI 54452

RE: Claim #: WM000350140116
Date of Loss: 8/19/2016
Claimant: Michael and Austin Stevenson
711 Martin St. #4
Merrill, WI 54452

Dear Ms. Seubert,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance and through which the City of Merrill is insured. We are in receipt of the claim submitted by Mr. Stevenson for damage to his vehicle allegedly caused by driving over an exposed manhole at the corner of 6th Street and Douglas Street in Merrill. The location of the incident was under construction by Ruotsala Construction LLC at the time.

The City of Merrill has a contract with Ruotsala Construction LLC for the 2016 E Sixth Street Reconstruction Project. The contract requires Ruotsala Construction LLC to carry professional liability insurance for protection against claims arising out of the performance of its work.

We therefore believe that the City of Merrill has no liability and you should disallow the claim. I will be sending claim tender notices to the claimant and Ruotsala Construction LLC today.

Please submit the disallowance directly to the claimant at the above address. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you receive Notice of Claim. Please send a copy of the disallowance letter to me for my records.

Thank you,

Sarah Bourgeois
Statewide Services Inc.
PO Box 5555
Madison, WI 53705
800-545-2190
Fax 800-854-1537
sbourgeois@statewidesvcs.com



Statewide Services, Inc.

Claim Division
24 Hour Telephone: 877-204-9712
FAX: 800-858-1536
Email: StatewideClaimsReporting@statewidesvcs.com



NOTICE OF:

- CLAIM (submitted for consideration of payment)
INCIDENT NOTICE (Record of purpose - may develop into claim)

INSURED INFORMATION
Insured Name: City of Merrill
Policy #: 35014
Contact Person: Bill Heideman
Title/Position: City Clerk
Address: 1004 E. First Street, Merrill, WI 54452
Phone #: 715-536-5594
Email Address: Bill.Heideman@ci.merrill.wi.us
Fax #: 715-539-2668

(If applicable) Add'l Contact Person: Kathy Seubert
Title/Position: Administrative Assistant
Phone #: 715-536-5594
Email Address: Kathy.Seubert@ci.merrill.wi.us
Fax #: 715-539-2668

LOSS INFORMATION - DESCRIBE HOW LOSS OCCURRED
CAR WAS JUNKED - Hilltop Auto Wrecking on attached sheet
ATTACH ADDITIONAL COPIES AS NEEDED
REPORTED TO (POLICE OR FIRE DEPT.): Police (Lincoln County Sheriff Responded)
REPORT #:
LOCATION OF CLAIM/INCIDENT: Douglas St and 6th St, Merrill, WI
DATE OF CLAIM/INCIDENT: Friday Aug. 19, 2016
TIME: 10:00 P.M.
DATE INSURED NOTIFIED: Monday - Aug 22, 2016
Department/Operation: Admin/General Operations, Cemetery, Electric Utility, EMS, Fire Dept. - Paid, Fire Dept. - Volunteer, Police, Public Works - Park & Rec., Public Works - Streets-Snow/Maintenance, Public Works - Sewer & Water, Public Works - Tree Care, Public Works - Other, Water Utility, Transit, Other

PROPERTY OF OTHERS LOSS INFORMATION
DESCRIBE PROPERTY (If auto, include year, make, model, plate no.): NA
OTHER VEHICLE / PROPERTY. INS? YES NO
COMPANY OR AGENCY NAME & POLICY NO.
OWNER'S NAME & ADDRESS
BUSINESS PHONE
RESIDENCE PHONE
DESCRIBE DAMAGE
ESTIMATE AMOUNT
WHERE CAN DAMAGE BE SEEN?

INJURED						
NAME & ADDRESS	PHONE (A/C. No.)	PED	INS. VEH.	OTHER VEH.	AGE	EXTENT OF INJURY
N.A.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

WITNESSES		
NAME & ADDRESS	BUSINESS PHONE	RESIDENCE PHONE
Kevin Thede		715-722-0514
501 Douglas St Merrill, WI		

INSURED VEHICLE AUTO LOSS INFORMATION			
VEH. NO.	YEAR, MAKE, MODEL	V.I.N. (VEHICLE IDENTIFICATION)	PLATE NO.
	2000-Chev Cavalier	1G1JF12T0Y7396510	865YGD
DRIVER'S NAME		RESIDENCE PHONE	BUSINESS PHONE
Austin M. Stevenson		(615) 722-0393	—
DESCRIBE DAMAGE	DATE OF BIRTH	DRIVER'S LICENSE NUMBER	PURPOSE OF USE
	ON ATTACHED SHEET.	08-23-1994	S315-0139-6303-01
	ESTIMATE AMOUNT	WHERE CAN VEHICLE BE SEEN?	
	*2,000 to Fix	HillTop Auto Wrecking LLC 6806 N. 33rd St. WAUSAU, WI 54403	

FORM COMPLETED BY: Austin Stevenson

PLEASE FORWARD THIS REPORT TO:

STATEWIDE SERVICES, INC.
CLAIM DIVISION
PO Box 5555
Madison, WI. 53705-0555

OR by FAX to 800- 858- 1536

OR by Email to: StatewideClaimsReporting@statewidesvcs.com

*Please
* return
form to:*



Office of the City Clerk
William Heideman, City Clerk

1004 East First Street
Merrill, Wisconsin 54452

P 715.536.5594
F 715.539.2668
bill.heideman@ci.merrill.wi.us

If a loss involves bodily injury, major property damage or a lawsuit, please call STATEWIDE SERVICES, INC. CLAIM DIVISION @ 1-877-204-9712. We will take the loss information from you or instruct you further as to what is necessary to do.

BPW Agenda Item Requests

October 26th, 2016

Please place the following items on the agenda for the October 26th, 2016 BPW meeting.

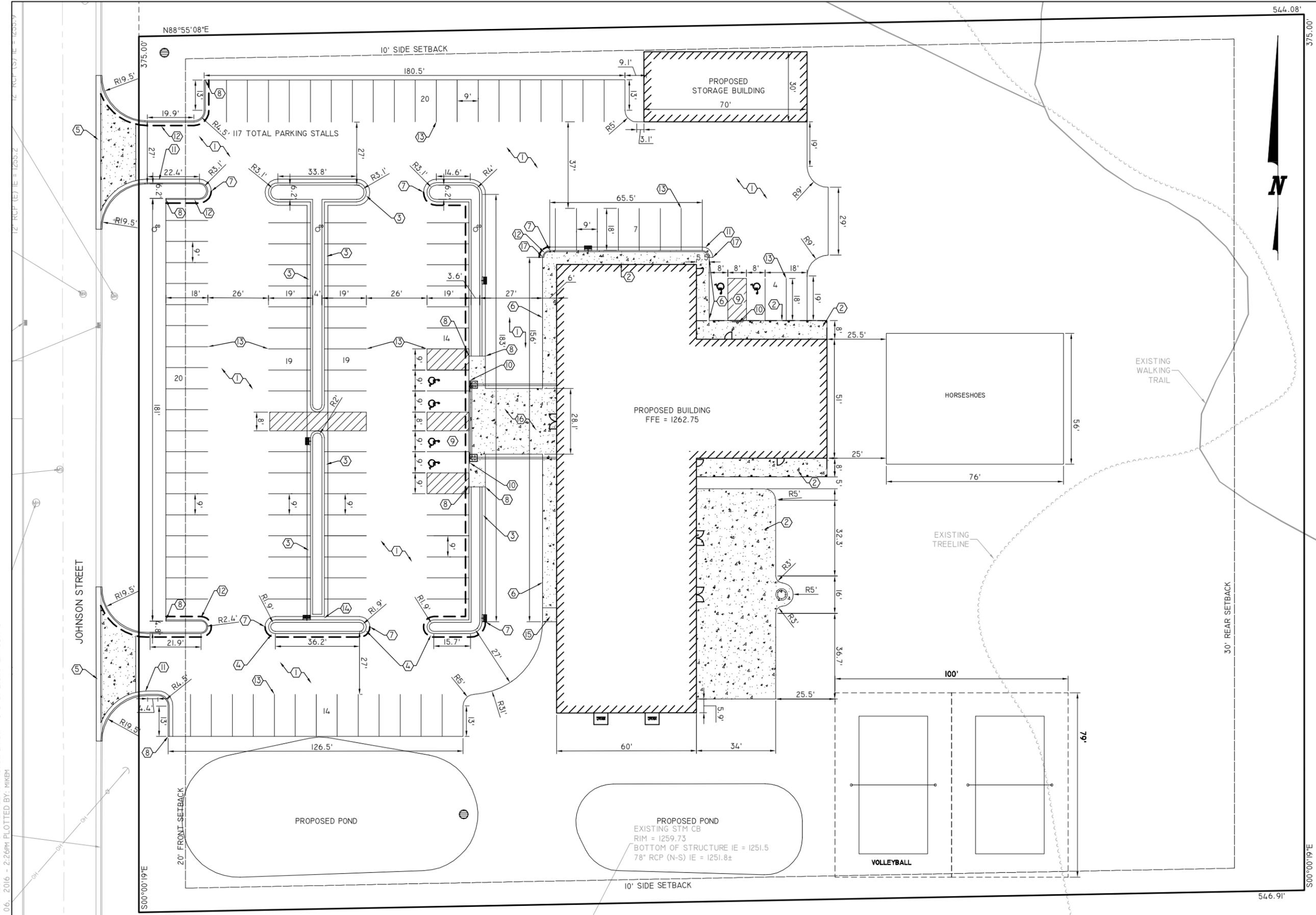
1. Discuss using Double Walled HDPE Pipe for Storm Sewer repair/construction.

KEYED NOTES

1. ASPHALT PAVEMENT.
2. 4" CONCRETE SIDEWALK.
3. 24" MOUNTABLE CURB AND GUTTER.
4. 24" MOUNTABLE REJECT CURB AND GUTTER.
5. CONCRETE DRIVEWAY ENTRANCE.
6. SIDEWALK WITH INTEGRAL CURB.
7. TRANSITION CURB & GUTTER.
8. STANDARD CURB & GUTTER TERMINATION.
9. HANDICAP PARKING SPACES & STRIPING.
10. VAN ACCESSIBLE HANDICAP SIGN WITH DOUBLE ARROW.
11. 24" CURB AND GUTTER.
12. 24" REJECT CURB AND GUTTER.
13. PAINTED STRIPING, YELLOW. (TYPICAL)
14. CURB CUT.
15. SIDEWALK RAMP.
16. 6" CONCRETE PAVEMENT.
17. CURB TYPE CHANGE.

NOTES:

- (A) BUILDINGS AND PARKING SPACES ARE PARALLEL AND PERPENDICULAR TO PROPERTY LINE LABELED, S00°00'19"E, AS TAKEN FROM THE SURVEY.
- (B) ALL DIMENSIONS ARE TO THE BACK OF CURB OR FACE OF INTEGRAL CURB, UNLESS OTHERWISE NOTED.
- (C) PRIVATE UTILITY COORDINATION INCLUDING GAS, ELECTRIC, AND TELECOMMUNICATIONS SHALL BE COORDINATED BY THE CONTRACTOR.

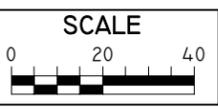


DRAWING FILE: P:\17400-7499\7445 - MERRILL VFW.DWG\PLANS\7445-CI-SITE.DWG LAYOUT: CI
 PLOTTED: OCT 06, 2016 - 2:26PM PLOTTED BY: MIKEB

REI Engineering, INC.
 4080 N. 20TH AVENUE
 WAUSAU, WISCONSIN 54401
 PHONE: 715.675.9784 FAX: 715.675.4060
 EMAIL: MAIL@REIENGINEERING.COM



REI CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING

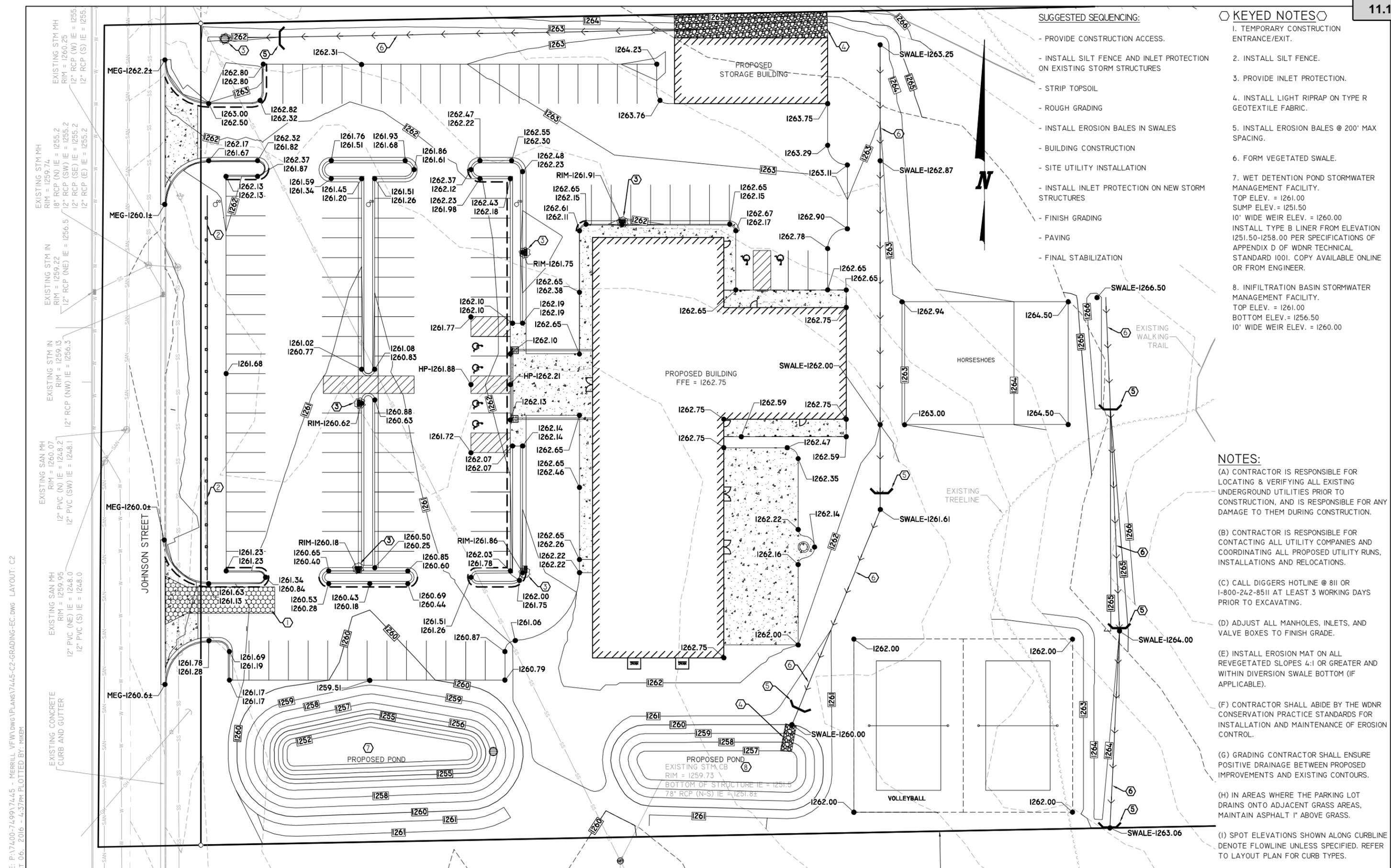


DATE	REVISION	BY	CHK'D	DESIGNED BY: MEM	CHECKED BY: JJB
				SURVEYED BY:	APPROVED BY: MEM
				DRAWN BY: NAP	DATE: 10/05/16

SITE PLAN
 NORTHWOODS VETERAN'S SUPPORT CENTER
 MERRILL, WI

REI
 REI No. 7445
 Packet Pg. 65

Attachment: Site Plan for Veterans Support Center (2055 : Site Plan for Veteran's Center)



SUGGESTED SEQUENCING:

- PROVIDE CONSTRUCTION ACCESS.
- INSTALL SILT FENCE AND INLET PROTECTION ON EXISTING STORM STRUCTURES
- STRIP TOPSOIL
- ROUGH GRADING
- INSTALL EROSION BALES IN SWALES
- BUILDING CONSTRUCTION
- SITE UTILITY INSTALLATION
- INSTALL INLET PROTECTION ON NEW STORM STRUCTURES
- FINISH GRADING
- PAVING
- FINAL STABILIZATION

KEYED NOTES

1. TEMPORARY CONSTRUCTION ENTRANCE/EXIT.
2. INSTALL SILT FENCE.
3. PROVIDE INLET PROTECTION.
4. INSTALL LIGHT RIPRAP ON TYPE R GEOTEXTILE FABRIC.
5. INSTALL EROSION BALES @ 200' MAX SPACING.
6. FORM VEGETATED SWALE.
7. WET DETENTION POND STORMWATER MANAGEMENT FACILITY.
TOP ELEV. = 1261.00
SUMP ELEV. = 1251.50
10' WIDE WEIR ELEV. = 1260.00
INSTALL TYPE B LINER FROM ELEVATION 1251.50-1258.00 PER SPECIFICATIONS OF APPENDIX D OF WDNR TECHNICAL STANDARD 1001. COPY AVAILABLE ONLINE OR FROM ENGINEER.
8. INFILTRATION BASIN STORMWATER MANAGEMENT FACILITY.
TOP ELEV. = 1261.00
BOTTOM ELEV. = 1256.50
10' WIDE WEIR ELEV. = 1260.00

NOTES:

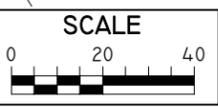
- (A) CONTRACTOR IS RESPONSIBLE FOR LOCATING & VERIFYING ALL EXISTING UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION, AND IS RESPONSIBLE FOR ANY DAMAGE TO THEM DURING CONSTRUCTION.
- (B) CONTRACTOR IS RESPONSIBLE FOR CONTACTING ALL UTILITY COMPANIES AND COORDINATING ALL PROPOSED UTILITY RUNS, INSTALLATIONS AND RELOCATIONS.
- (C) CALL DIGGERS HOTLINE @ 811 OR 1-800-242-8511 AT LEAST 3 WORKING DAYS PRIOR TO EXCAVATING.
- (D) ADJUST ALL MANHOLES, INLETS, AND VALVE BOXES TO FINISH GRADE.
- (E) INSTALL EROSION MAT ON ALL REVEGETATED SLOPES 4:1 OR GREATER AND WITHIN DIVERSION SWALE BOTTOM (IF APPLICABLE).
- (F) CONTRACTOR SHALL ABIDE BY THE WDNR CONSERVATION PRACTICE STANDARDS FOR INSTALLATION AND MAINTENANCE OF EROSION CONTROL.
- (G) GRADING CONTRACTOR SHALL ENSURE POSITIVE DRAINAGE BETWEEN PROPOSED IMPROVEMENTS AND EXISTING CONTOURS.
- (H) IN AREAS WHERE THE PARKING LOT DRAINS ONTO ADJACENT GRASS AREAS, MAINTAIN ASPHALT 1" ABOVE GRASS.
- (I) SPOT ELEVATIONS SHOWN ALONG CURBLINE DENOTE FLOWLINE UNLESS SPECIFIED. REFER TO LAYOUT PLAN FOR CURB TYPES.

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PLOTTED: OCT 06, 2016 - 4:37PM PLOTTED BY: MKRM

REI Engineering, INC.
4080 N. 20TH AVENUE
WALSAU, WISCONSIN 54401
PHONE: 715.675.9784 FAX: 715.675.4060
EMAIL: MAIL@REIENGINEERING.COM



REI CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING



DATE	REVISION	BY	CHK'D	DESIGNED BY: MEM	CHECKED BY: JJB
				SURVEYED BY:	APPROVED BY: MEM
				DRAWN BY: NAP	DATE: 10/05/16

GRADING & EROSION CONTROL PLAN
NORTHWOODS VETERAN'S SUPPORT CENTER
MERRILL, WI

REI
REI No. 7445

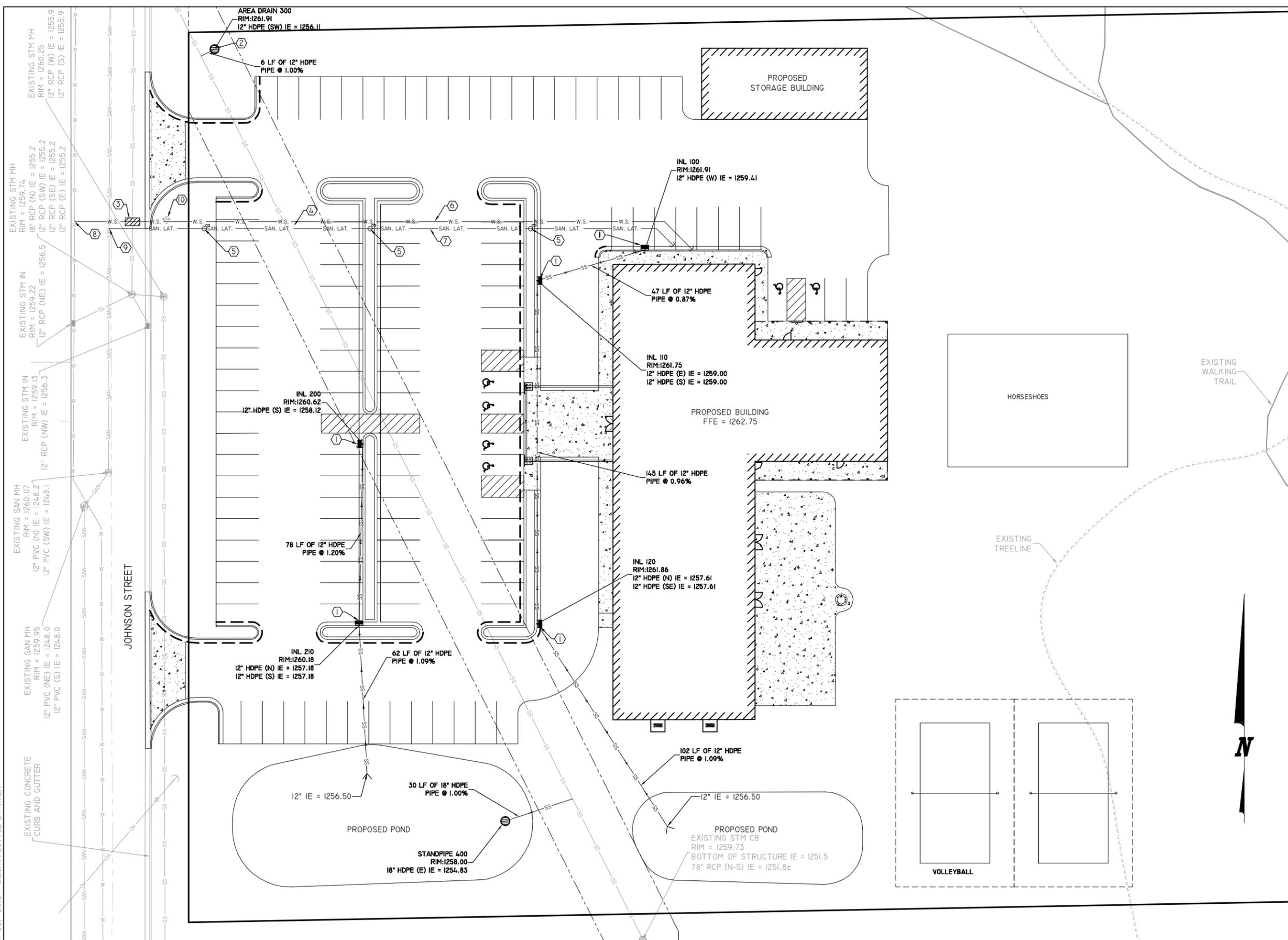
Attachment: Site Plan for Veterans Support Center (2055 : Site Plan for Veteran's Center)

KEYED NOTES

1. INSTALL STORM INLET & GRATE.
2. INSTALL STORM AREA DRAIN.
3. INSTALL INSULATION OVER WATER PIPE AT CROSSING.
4. SANITARY SEWER & WATER SERVICE TRENCH.
5. INSTALL 6" SANITARY CLEANOUT.
6. INSTALL 266 LF OF 2" WATER SERVICE LATERAL.
7. INSTALL 241 LF OF 6" SANITARY SERVICE LATERAL @ 2.00% SLOPE.
8. CONNECT TO EXISTING WATERMAIN. FIELD VERIFY LOCATION & ELEVATION.
9. CONNECT TO EXISTING 12" SANITARY MAIN. IE = 1248.8± @ CONNECTION POINT.
10. WATER SHUT OFF.

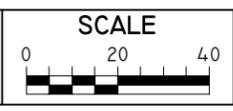
NOTES:

- (A) CONTRACTOR RESPONSIBLE FOR MAINTAINING A MIN. COVER OF 7.5' GRADE OVER PROPOSED WATER LINE.
- (B) CONTRACTOR IS RESPONSIBLE FOR LOCATING & VERIFYING ALL EXISTING UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION, AND IS RESPONSIBLE FOR ANY DAMAGE TO THEM DURING CONSTRUCTION.
- (C) CONTRACTOR IS RESPONSIBLE FOR LOCATING & VERIFYING ALL EXISTING UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION, AND IS RESPONSIBLE FOR ANY DAMAGE TO THEM DURING CONSTRUCTION.
- (D) CONTRACTOR IS RESPONSIBLE FOR MAINTAINING A MINIMUM HORIZONTAL CLEARANCE OF 3' BETWEEN SEWER AND WATER LINES MEASURED CENTER TO CENTER. WATER CROSSING OVER SEWER SHALL HAVE 12" MINIMUM VERTICAL CLEARANCE AND WATER CROSSING BENEATH SEWER SHALL HAVE A MINIMUM VERTICAL CLEARANCE OF 18". SEE DETAIL F/C3.1. VERTICAL CLEARANCES ARE MEASURED FROM OUTSIDE PIPE DIAMETER.
- (E) THE CONTRACTOR RESPONSIBLE FOR THE INSTALLATION OF SITE UTILITIES SHALL PROVIDE A TEMPORARY CAP OR PLUG AT BUILDING TERMINATION. REFER TO PLUMBING PLANS FOR CONTINUATION OF WORK INSIDE THE BUILDING.
- (F) CALL DIGGERS HOTLINE @ 811 OR 1-800-242-8511 AT LEAST 3 WORKING DAYS PRIOR TO EXCAVATING.
- (G) CONTRACTOR IS RESPONSIBLE FOR PROVIDING A MEANS TO LOCATE NON-METALLIC WATER AND SEWER (SANITARY AND STORM) PER SPS 382.
- (H) PRIOR TO INSTALLATION OF SANITARY AND WATER SERVICES, CONFIRM SIZE AND LOCATION WITH GENERAL CONTRACTOR.



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 PLOTTED: OCT 06, 2016 - 4:34PM PLOTTED BY: MREM

REI Engineering, INC.
 4080 N. 20TH AVENUE
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 PHONE: 715.675.9784 FAX: 715.675.4060
 EMAIL: MAIL@REIENGINEERING.COM



DATE	REVISION	BY	CHK'D	DESIGNED BY: MEM	CHECKED BY: JJB
				SURVEYED BY: <td>APPROVED BY: MEM</td>	APPROVED BY: MEM
				DRAWN BY: NAP	DATE: 10/05/16

UTILITY PLAN
 NORTHWOODS VETERAN'S SUPPORT CENTER
 MERRILL, WI

REI
 REI No. 7445
 Packet Pg. 67

Attachment: Site Plan for Veterans Support Center (2055 : Site Plan for Veteran's Center)

GENERAL NOTES/SPECIFICATIONS

1. SITE USAGE WILL BE PERMITTED ONLY WITHIN REASONABLE LIMITS TO FACILITATE CONSTRUCTION OF PROPOSED IMPROVEMENTS AND THE CONTRACTOR SHALL NOT UNREASONABLY ENCUMBER THE PREMISES WITH HIS/HER EQUIPMENT AND MATERIALS. MATERIAL STORAGE SHALL BE CONFINED TO SUCH LIMITS AS MAY BE JOINTLY AGREED UPON BY OWNER AND CONTRACTOR.
2. ALL SUB-CONTRACTORS SHALL BE UNDER THE DIRECTION OF THE GENERAL CONTRACTOR (OR OWNER'S REPRESENTATIVE) WHO WILL BE HELD RESPONSIBLE FOR THE COORDINATION OF ALL WORK ON THIS PROJECT AND THE PROPER EXECUTION OF THE SAME.
3. THE CONTRACTOR SHALL FURTHER ENFORCE THE OWNER'S INSTRUCTIONS OF SUCH NATURE, INCLUDING PARKING, USE OF ROADS, SAFE ACCESS TO FACILITIES, FIRE PREVENTION, AND PROJECT PHASING, WHICH THE OWNER MAY DEEM NECESSARY OR DESIRABLE ON THE OWNER'S PROPERTY.
4. CONTRACTOR SHALL KEEP A CLEAN SITE DURING CONSTRUCTION AND THROUGH FINAL ACCEPTANCE.
5. ALWAYS FOLLOW WRITTEN DIMENSIONS. DO NOT SCALE. IF DISCREPANCY EXISTS, CONTACT THE ENGINEER.
6. REMOVE ALL TREES WITHIN THE GRADING LIMITS, INCLUDING ROOT STRUCTURES, EXCEPT THOSE SPECIFICALLY NOTED TO REMAIN AND THOSE ON PROPERTY LINES. DO NOT CLEAR SITE PRIOR TO COORDINATING WITH THE OWNER TO LOCATE ALL TREES TO REMAIN.
7. PROTECT TREES, UTILITY POLES, ABOVE AND BELOW GRADE UTILITIES, AND OTHER FEATURES THAT ARE TO REMAIN. THE REPAIR OF ANY DAMAGE TO FEATURES TO REMAIN IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR WITH NO PAYMENT DUE FOR SUCH REPAIRS.
8. PROTECT ABOVE AND BELOW GRADE UTILITIES THAT ARE TO REMAIN.
9. ADJUST ANY UTILITY ELEMENT MEANT TO BE FLUSH WITH GRADE (CLEAN OUT MANHOLES, CATCH BASINS, INLETS, WATER VALVES, ETC.) THAT IS AFFECTED BY SITE WORK OR GRADE CHANGES, WHETHER SPECIFICALLY NOTED ON PLANS OR NOT. REFER TO THE SITE GRADING PLAN SHEET.
10. PROTECT BENCHMARKS, REFERENCE SURVEY POINTS AND OTHER PROVIDED CONSTRUCTION STAKES.
11. CALL DIGGER'S HOTLINE @ 811 OR 1-800-242-8511 AT LEAST 3 WORKING DAYS PRIOR TO EXCAVATING.
12. CONTRACTOR IS RESPONSIBLE FOR LOCATING AND VERIFYING ALL EXISTING UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION, AND IS RESPONSIBLE FOR ANY DAMAGE TO THEM DURING CONSTRUCTION.
13. CONTRACTOR IS RESPONSIBLE FOR CONTACTING ALL UTILITY COMPANIES AND COORDINATING ALL PROPOSED UTILITY RUNS, INSTALLATIONS, AND RELOCATIONS.
14. NOTIFY ELECTRIC UTILITY AT LEAST ONE WEEK PRIOR TO WORKING IN AREAS WHERE UTILITY POLES EXIST. UTILITY COMPANY WILL PROTECT POLES AS NECESSARY.
15. DURING CONSTRUCTION THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR INSPECTION AND DOCUMENTATION OF THE EROSION CONTROL DEVICES AS REQUIRED BY THE WPDES PERMIT. IF CHANGES TO THE EROSION CONTROL PLAN ARE REQUIRED, THE CONTRACTOR SHALL RECORD THOSE CHANGES ON THE PLAN. UPON COMPLETION OF WORK AND PRIOR TO LEAVING THE SITE, THE CONTRACTOR AND OWNER'S DESIGNEE SHALL COORDINATE ONGOING RESPONSIBILITY UNTIL THE SITE'S WPDES PERMIT IS TERMINATED BY THE WDNR.
16. EROSION CONTROL DEVICES SHALL ABIDE BY THE WDNR CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL STANDARDS. [HTTP://DNR.WI.GOV/TOPIC/STORMWATER/STANDARDS/CONST_STANDARDS.HTML](http://DNR.WI.GOV/TOPIC/STORMWATER/STANDARDS/CONST_STANDARDS.HTML)
17. CONFIRM THAT ALL TOPSOIL HAS BEEN STRIPPED FROM AREAS TO RECEIVE EMBANKMENT BEFORE PLACING EMBANKMENT MATERIAL.
18. EMBANKMENT MATERIAL SHALL BE EXCAVATED SITE MATERIAL AND/OR IMPORTED MATERIAL DEEMED SUITABLE BY THE OWNER AND/OR HIS/HER REPRESENTATIVE, AND CONFORM TO THE REQUIREMENTS OF SUB-SECTION 207.2 OF THE WISDOT STANDARD SPECIFICATIONS. THE CONTRACTOR SHALL MODIFY WATER CONTENT OF THE MATERIAL AS NECESSARY TO OBTAIN SPECIFIED COMPACTION FOR ALL EMBANKMENT MATERIAL.
19. CONSTRUCT ALL EMBANKMENT THAT WILL SUPPORT ROADWAYS OR ASPHALT PARKING IN ACCORDANCE WITH THE APPLICABLE REQUIREMENTS OF SUB-SECTION 207.3.6.3 (SPECIAL COMPACTION) OF THE WISDOT STANDARD SPECIFICATIONS EXCEPT: THE MAXIMUM DENSITY SHALL BE DETERMINED IN ACCORDANCE WITH ASTM D1557, WITH METHOD B OR C; AND MAXIMUM LIFT THICKNESS SHALL BE 8 INCHES FOR ALL SOILS, GRANULAR, OR COHESIVE.
20. CONSTRUCT UTILITY TRENCHES IN EMBANKMENT AREAS AFTER CONSTRUCTION OF EMBANKMENT.
21. BORROW MATERIAL SHALL BE IMPORTED MATERIAL MEETING THE ABOVE REQUIREMENTS FOR EMBANKMENT. THE CONTRACTOR SHALL IDENTIFY ITS BORROW SOURCES TO THE OWNER'S CONSTRUCTION REPRESENTATIVE AT LEAST TWO WEEKS IN ADVANCE OF HAULING MATERIAL TO THE PROJECT SITE SO THE OWNER'S CONSTRUCTION REPRESENTATIVE CAN OBTAIN SAMPLES AND PERFORM THE DESIRED TESTING.
22. STRUCTURAL FILL IS REQUIRED IN ALL AREAS THAT WILL SUPPORT PRESENT OR FUTURE BUILDING STRUCTURES, AND WITHIN AREAS EXTENDING DOWNWARD AND OUTWARD FROM THE BUILDING LIMITS AT FINISHED GRADE ON A I-TO-I (HORIZONTAL TO VERTICAL) SLOPE TO THE BOTTOM OF THE FILL. CONFIRM THAT ALL UNSUITABLE MATERIAL HAS BEEN REMOVED FROM AREAS TO RECEIVE STRUCTURAL FILL BEFORE PLACING MATERIAL. SUB GRADES MAY NOT RECEIVE STRUCTURAL FILL IF FROZEN, AND FROZEN STRUCTURAL FILL IS NOT ACCEPTABLE FOR USE. PROVIDE ADEQUATE ADVANCED NOTIFICATION, ACCESS, EQUIPMENT, AND OPERATOR TO PERMIT TESTING AGENCY TO OBSERVE COMPACTION OF SUB GRADE PRIOR TO PLACEMENT OF STRUCTURAL FILL MATERIAL. PROVIDE ADEQUATE ADVANCE NOTIFICATION, ACCESS AND COOPERATION TO TESTING AGENCY TO PERFORM DENSITY TESTING ON EACH LIFT OF FILL PLACED, PRIOR TO PLACING FILL ABOVE THE LIFT. THE TESTING FREQUENCY WILL BE DETERMINED BY THE OWNER OR HIS/HER DESIGNATED REPRESENTATIVE. CONSTRUCT ALL STRUCTURAL FILL IN ACCORDANCE WITH THE APPLICABLE REQUIREMENTS OF SUB-SECTION 207.3.6.3 (SPECIAL COMPACTION) OF THE WISDOT STANDARD SPECIFICATIONS EXCEPT: THE MAXIMUM DENSITY SHALL BE DETERMINED IN ACCORDANCE WITH ASTM D1557, WITH METHOD B OR C; ALL LIFTS SHALL BE COMPACTED TO AT LEAST 95 PERCENT OF THE MAXIMUM DRY DENSITY DETERMINED IN ACCORDANCE WITH ASTM D1557; MAXIMUM LIFT THICKNESS SHALL BE 8 INCHES FOR ALL SOILS, GRANULAR, OR COHESIVE; THE LIMIT OF STRUCTURAL FILL FOR PURPOSES OF COMPACTION REQUIREMENTS IS DEFINED AS THE AREA ENCOMPASSED BY PLANS EXTENDING DOWNWARD AND OUTWARD FROM THE EDGES OF THE STRUCTURE OR CONCRETE SLAB AT 45-DEGREE ANGLES RELATIVE TO HORIZONTAL (I.E. 1:1 SLOPES).
23. THE CONTRACTOR SHALL PREPARE THE SITE TO SUPPORT THE PROPOSED SURFACE PER SEC. 211 OF THE WISDOT STANDARD SPECS.
24. DENSE GRADED BASE SHALL CONFORM TO THE APPLICABLE REQUIREMENTS OF SECTION 305 OF THE WISDOT STANDARD SPECIFICATIONS FOR DENSE GRADED BASE, CONSISTENT WITH THE DESIGNATIONS SPECIFIED ON THE PLANS.
25. HOT MIX ASPHALT PAVEMENT SHALL CONFORM TO THE APPLICABLE REQUIREMENTS OF SECTION 460 OF THE WISDOT STANDARD SPECIFICATIONS FOR PAVEMENT, CONSISTENT WITH THE DESIGNATIONS SPECIFIED ON THE PLANS.
26. CONCRETE PAVEMENT AND CURBING SHALL CONFORM TO THE APPLICABLE REQUIREMENTS OF SECTION 501 OF THE WISDOT STANDARD SPECS, TYPE A OR A-FA.
27. HDPE STORM SEWER SHALL BE CORRUGATED EXTERIOR WITH SMOOTH INTERIOR AND SHALL CONFORM TO THE APPLICABLE REQUIREMENTS OF AASHTO M 294 TYPE S, ASTM F667, ASTM F405. END SECTIONS FOR CULVERTS SHALL BE OF THE SAME MATERIAL TYPE AS THE PIPE TO WHICH THE APRON END WALL WILL BE CONNECTED, EXCEPT STEEL END SECTIONS MAY BE USED FOR HDPE PIPE. INSTALL HDPE PIPE IN ACCORDANCE WITH THE REQUIREMENTS OF SECTION 607 OF THE WISDOT STANDARD SPECIFICATIONS.
28. NON-PRESSURE POLYVINYL CHLORIDE PIPE SHALL BE SDR 35 OR SCHEDULE 40 PVC PIPE. ALL BENDS OR OTHER FITTINGS SHALL BE SCHEDULE 40.
29. WATER TUBING SHALL BE OF MATERIALS SPECIFIED IN 8.24.1 OF THE LATEST EDITION OF THE WISCONSIN SEWER & WATER SPECIFICATIONS AND ALL CURRENT SUPPLEMENTAL SPECIFICATIONS AND ADDENDA.
30. PIPE INSTALLATION SHALL BE COMPLETED IN ACCORDANCE WITH THE APPLICABLE REQUIREMENTS OF THE LATEST EDITION OF THE WISCONSIN SEWER & WATER SPECIFICATIONS AND ALL CURRENT SUPPLEMENTAL SPECIFICATIONS AND ADDENDA.
31. PIPE INSULATION SHALL BE INSTALLED IN ACCORDANCE WITH SPS 382.30(1)(C)2 AS REQUIRED BY SPS 382.30(1), SPS 382.36(7) & SPS 382.40(8).
32. RIPRAP AND FABRIC SHALL CONFORM TO THE REQUIREMENTS OF SECTION 606 OF THE WISDOT STANDARD SPECS, WITH THE GRADE BEING SPECIFIED ON THE PLANS.
33. PAVEMENT MARKING PAINT SHALL BE PRE-MIXED WATERBORNE EMULSION APPLIED TO A CLEAN SURFACE AT MANUFACTURER'S RATES TO PROVIDE A MINIMUM WET FILM THICKNESS OF 15 MILLIMETERS. CONFIRM COLOR WITH OWNER PRIOR TO APPLICATION.
34. AFTER FINAL STABILIZATION, ACCUMULATED SEDIMENT SHALL BE REMOVED SUCH THAT THE BOTTOM OF ANY STORM WATER FACILITY IS AT PLAN ELEVATION. SEDIMENT SHALL BE DISPOSED OF LEGALLY OFFSITE.
35. AT A MINIMUM RESTORE SITE BY SEEDING & MULCHING ALL DISTURBED AREAS TO BE VEGETATED AND ENSURE ESTABLISHMENT OF ADEQUATE VEGETATION. SEED IS TO BE OF A SINGLE URBAN LAWN MIX TYPE INTENDED FOR THE EXISTING SITE SOILS AND CONFORMING WITH SECTION 630 OF THE WISDOT STANDARD SPECIFICATION.
36. SITE AND IMPORTED TOPSOIL MATERIAL SHALL CONFORM TO THE REQUIREMENTS OF SECTION 625 OF THE WISDOT STANDARD SPECIFICATIONS, GRADED FREE OF STONES AND LUMPS LARGER THAN 1 INCH AND FREE OF ROOTS, VEGETATION, AND OTHER UN-DECOMPOSED ORGANIC MATERIAL.
37. CONTRACTOR SHALL BE RESPONSIBLE FOR REMOVING AND LEGALLY DISPOSING OF ALL EXCESS AND UNUSED MATERIALS FROM THE SITE FOLLOWING COMPLETION OF THEIR WORK.

DRAWING FILE: P:\7400-7499\7445 - MERRILL VFW.DWG\PLANS\7445-SPECS.DWG LAYOUT: SPECS PLOTTED: OCT 06, 2016 - 2:05PM PLOTTED BY: MIKEM

Attachment: Site Plan for Veterans Support Center (2055 : Site Plan for Veteran's Center)

REI Engineering, INC.
 4080 N. 20TH AVENUE
 WAUSAU, WISCONSIN 54401
 PHONE: 715.675.9784 FAX: 715.675.4060
 EMAIL: MAIL@REIENGINEERING.COM



REI CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING

NO SCALE

DATE	REVISION	BY	CHK'D

DESIGNED BY: MEM	CHECKED BY: JJB
SURVEYED BY:	APPROVED BY: MEM
DRAWN BY: NAP	DATE: 10/05/16

SITE SPECIFICATIONS
 NORTHWOODS VETERAN'S SUPPORT CENTER
 MERRILL, WI

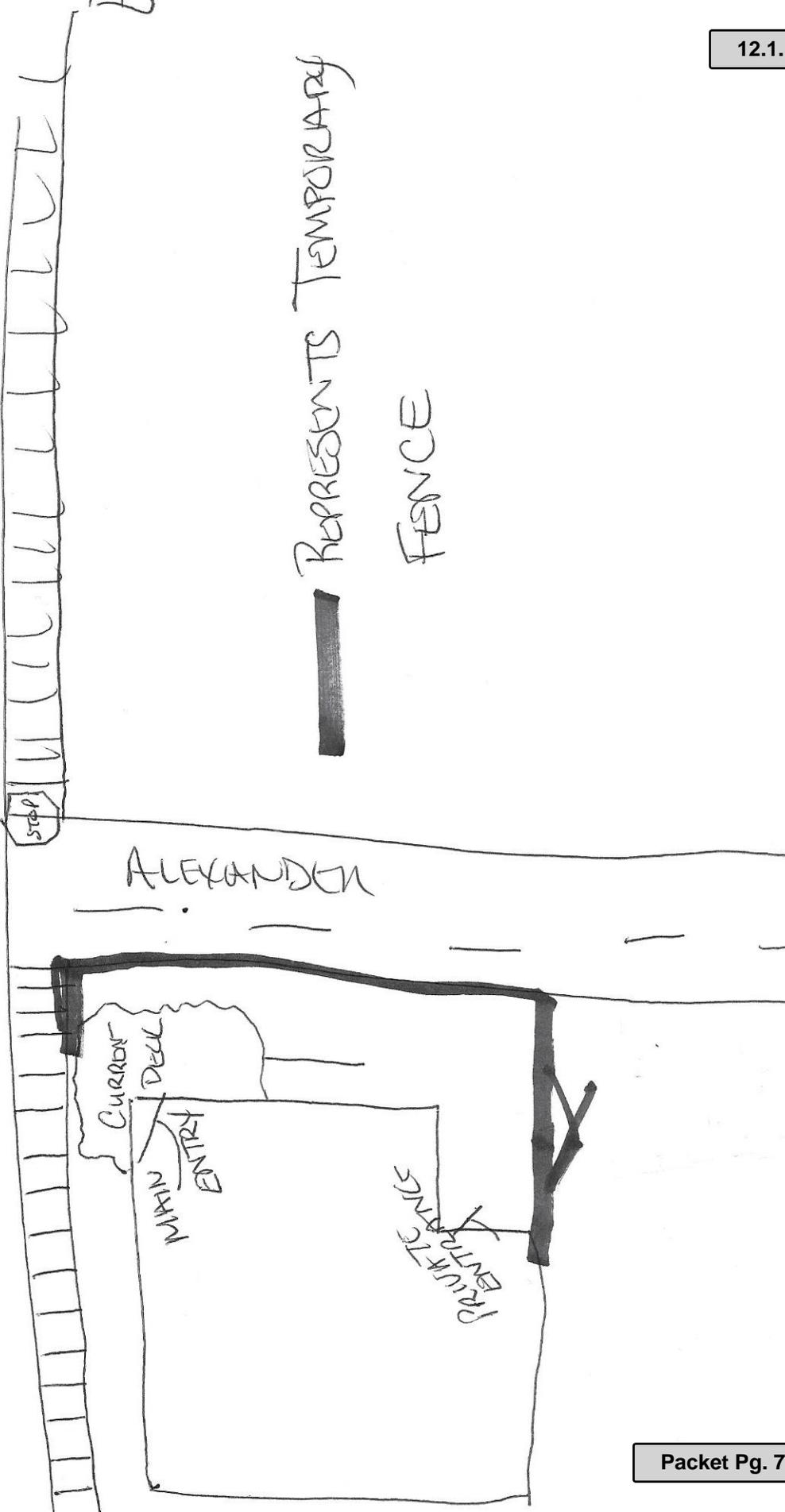
REI
 REI No. 7445

From: [Grefe, Brenda](#)
To: [Heideman, Bill](#)
Subject: collin's bar
Date: Friday, November 04, 2016 9:57:17 AM

Extension for 1 year celebration. Area for overflow – no music or anything out there.

Celebration from open to close 11 a.m. – 2 a.m.

Brenda



Attachment: Temporary Fence Pic for Collins Premises Extension (2079 : Extension of premises request from Collins)

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions

FEE \$ 10- Application Date 11/3/2016
 Town Village City of Merrill County of Lincoln

The named organization applies for: (check appropriate box(es))

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats

at the premises described below during a special event beginning 11-11-16 and ending 11-11-16 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name VFW Post 1638

(b) Address 205 N. Cleveland St Merrill WI 54452
(Street) Town Village City

(c) Date organized Jan 4 1942

(d) If corporation, give date of incorporation Jan 15 1945

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats, check this box

(f) Names and addresses of all officers

President John Rathke

Vice President Arnold Velvach

Secretary Susan Gleason

Treasurer Michele Rathke

(g) Name and address of manager or person in charge of affair: Michele Rathke
Naauw Hinz Rd Merrill WI 54452

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number land on Johnson St Merrill WI

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Veteran's Day and New location Celebration

(b) Dates of event 11/11/2016

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief

Officer J R Rathke 11-3-16 Officer _____
(Signature/date) (Signature/date)

Officer Michele Rathke 11-3-16 Officer _____
(Signature/date) (Signature/date)

Date Filed with Clerk 11/3/16 Date Reported to Council or Board _____

Date Granted by Council _____ License No _____

From: [Grefe, Brenda](#)
To: [Heideman, Bill](#)
Subject: vfw picnic lic
Date: Friday, November 04, 2016 1:47:51 PM

Paul Russell called and said he will bring the VFW Picnic license directly to Council. He will be emailing you, so you have documentation.

Brenda

Attachment: VFW Picnic License Info (2082 : Picnic license for VFW)

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Personnel + Finance

Date of Meeting: October 25, 2017

Requested by: Police Chief Ken Neff

**Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information)**

Request approval for sale of Squad rifle
components as part of an upfit project.

Signed: Ken Neff

Date: 10/11/2016

Please return this completed form to the City Clerk's office. Every effort will be made to include your item on the next possible meeting agenda. If you have any questions or concerns, please contact City Clerk Bill Heideman. Thank you.

Received at Clerks' Office by: Ka

Received Date: 10/11/2016



**MERRILL
WISCONSIN**
City Of Parks

CITY OF MERRILL

Police Department

Chief Kenneth J. Neff
 Captain Corey A. Bennett
 1004 East First Street • Merrill, Wisconsin • 54452-2586
 Phone (715) 536-8311 • FAX (715) 536-5930

Personnel and Finance Committee
 Re: Sale of MPD property- rifle upfit project

October 10, 2016

The purpose of this letter is to seek your approval for the sale of MPD property, specifically the upper assemblies of our current rifles.

Within the past couple of years, we have taken significant steps in preparation for active threat events within our city. With that preparation has come the realization that our rifles are very heavy, very long, and very loud, especially inside close quarters such as a building. In close quarters, the noise generated from a high-powered rifle cartridge would almost certainly disable an officer's effective hearing for that incident and possibly for the remainder of their career. Especially in those circumstances, we need our officers to maintain full capabilities and continue functioning to the end of an incident.

Our plan is to purchase new short barreled upper assemblies and suppressors which will reduce the weight of the rifles, shorten the length, and reduce the sound to a level tolerable without ear protection. We intend to accomplish this without requesting additional budget funds as long as the proceeds from selling the current upper assemblies, with your authorization, can be deposited into our Police Department non-lapsing account. If we can effectively "recycle" the value of the existing upper assemblies, we should be able to provide funding for the entire upfit project. If that financial plan falls short, we will use existing budget funds to cover any costs which might remain.

Respectfully,

Corey Bennett, Captain
 Merrill Police Department

"Serving Merrill with Pride"

An equal opportunity/affirmative action employer.

Airport Commission minutes September 21, 2016

Members present: Gary Schwartz, Gary Schulz, Joe Malsack, Lyle Banser, and Ryan Schwartzman, Airport MGR Rich McCullough

Also present: Rich and Marlene Lussow, Steve Krueger.

1. Gary called meeting to order at 7 pm.
2. A motion was made by Ryan S. and seconded by Joe M. to approve the minutes as printed. Motion passed.
3. Vouchers were discussed and passed around for inspection. A motion was made by Joe M. and seconded by Lyle B. to approve the vouchers to be paid. Motion passed. Budget is still on track for the year.
4. Terminal project status. - Nothing new at this point.
5. Brown property - The State has most of the paper work done and will be contacting Joe Brown shortly to start bringing the purchase to a close.
6. Runway 16/34 Project status: Gary was contacted by Stacy Miller from the State and they are taking the funds on credit to help pay for the project. Kathy Unertal will still be sending the \$25,000 we owe for the Phase 1 ramp construction for our share. Hopefully this will reverse the money they took away. We have received the final approval from the Governor for the 1st phase of the project. The project so far today we have found 2 soft spots that will need to be dug back up and repaired. Black topping has been delayed due to this problem. After digging up to inspect we found water being held in the sub grade from years ago. Discussing this with the engineer it was recommended to dig up and repair this sub grade. The original bid was about \$500,000, this upgrade to correct this condition will cost approximately \$48,000. This is part of the rehab project. The State figured this was going to pass. But we will have to rebuild a portion of the ramp. Gary asked for a consensus due to not being on the agenda in case he has to make a quick decision with the State on adjusting the contract. Joe M. then asked the question on what the city's portion of this repairs will be. Approximately \$2,500 to the city, the rest will be covered by State and Federal funds. All members agreed to spend the extra money if needed to get the project done correctly.
7. Budget for 2017 - Insurance reimbursement always seems to come back to us in the following year, causing us to be over budget the last few years. We received \$8000 this year from insurance on claims filed and paid by the airport budget last year. This looks like it will happen again this year. Natural gas and electric seems high at \$14000. Covers everything on the airport except maintenance hangar. With the new project we would like LED lights to help reduce costs. Crack filling budget raised to \$15000. Looking at the budget we recommended to raise the maintenance on the old terminal to \$1500. A motion was made by Joe M. and seconded by Ryan S. to approve the 2017 budget. Motion passed.
8. Airport Signage: Working with Tom O'Neal will make the signs and get costs to produce.

9. Discussion/Decision Draft Ordinance: A motion was made by Ryan S. to accept the ordinance change(where by a second commission member can live outside the city limits but must have a hangar or airplane based at Merrill), seconded by Joe M. Motion passed.

10. Managers Report: Fuel farm inspection and we received an award for quality assurance. We passed with no exceptions. We received a quote on crack fill for \$13993.00 on 7/25 and parallel taxiway. Motion by Joe M. to accept the bid and get the crack filling done prior to the end of this year. Seconded by Lyle B. Motion passed. Fuel sales, the city has recognized we are increasing volume and showing a return on investment. Fire inspection we passed with only a few minor exceptions/adjustments. Gary reported that we currently have 7 phone lines being charged to the airport. We are looking at turning 2 lines off and seeing if we can consolidate the others to reduce costs. The house on Taylor Street is knocked down. The garage is set up for bids to be removed prior to the end of the year. Rich Lussow updated us on his status on flight instruction. He has to work with Minneapolis FSDO to get his license reinstated. Fire Dept wants to store fire retardant at the airport if ever needed.

11. Airport General Maintenance: UL 94 fuel, we have the capability to add addition fuel but will need \$40,000 to install another pumping station. We should wait for a full fleet fuel replacement to help save costs.

12. Chairman's report: Into Plane Phillips Program. Gary went over the program. This program is designed to stabilize costs to companies flying. There is no cost to us. We need to review and come back next meeting and vote on. Joe M. will review and bring back next meeting. Gary is having the credit card processing fees reviewed. The Phillips 66 card, has no fee for using at the airport. The fire department is looking to do an emergency crash drill on the airport next year.

13. Aviation happenings, no report.

14. Public comments. None.

15. Agenda items for next meeting. Signage, flight instruction, into plane Philips 66 refueling program, fire department drill, and approval on extra money needed for ramp repairs.

16. A motion was made by Joe M. and seconded by Lyle B. to adjourn, motion passed



CITY OF MERRILL
BOARD OF PUBLIC WORKS
MINUTES • WEDNESDAY OCTOBER 26, 2016

Regular Meeting

City Hall Council Chambers

4:00 PM

1. Call to Order

Mayor Bialecki called the meeting to order at 4:00 P.M.

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Aldersperson - Second District	Excused	
Ryan Schwartzman	Aldersperson - Third District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Bill Bialecki	Mayor	Present	

Also in attendance: City Administrator Dave Johnson, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Alderwoman Mary Ball, Alderwoman Kandy Peterson, Diane Thoune. Duane Pfister and City Clerk Bill Heideman. A representative from the Cable Access Channel was present to videotape the meeting. Finance Director Unertl had an excused absence.

2. Preliminary items:

1. Vouchers

The vouchers were in the meeting packet.

Motion (Schwartzman/Norton) to approve.

RESULT:	APPROVED
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3. Other agenda items for consideration:

1. An Ordinance amending Chapter 113, Article VI, Section 113-168: Off – Street Parking Restrictions in Residential Areas. On October 11th, 2016, the Common Council referred this ordinance to the Board of Public Works.

Mayor Bialecki suggested that the proposed ordinance be tabled. Alderman Norton responded that it appeared to him that the Board of Public Works is satisfied with the proposed ordinance, as is.

Building Inspector/Zoning Administrator Pagel stated his opinion that the proposed ordinance is unenforceable. He added that it appears the majority of the Common Council shares that opinion.

Motion (Schwartzman/Bialecki) to repeal the existing off-street parking ordinance.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 11/9/2016 7:00 PM
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2. Discuss using Double Walled HDPE Pipe for Storm Sewer repair/construction.

Public Works Director/City Engineer explained that using this type of pipe would be more cost-effective.

Motion (Schwartzman/Norton) to approve using this type of pipe.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 11/9/2016 7:00 PM
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4. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that all work related to the 2016 sidewalk projects is being finalized.

2. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey provided verbal status reports on several current projects.

3. Consider placing monthly reports on file

Motion (Schwartzman/Norton) to place on file.

RESULT:	PLACED ON FILE
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5. Establish date, time and location of next regular meeting

Wednesday, November 30th, 2016 at 4:00 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

None.

7. Adjournment

Motion (Schwartzman/Norton) to adjourn. Carried. Adjourned at 4:15 P.M.



CITY OF MERRILL
BOARD OF REVIEW

MINUTES • THURSDAY NOVEMBER 3, 2016

Regular Meeting

City Hall Council Chambers

3:00 PM

I. Call to Order

Mayor Bialecki called the meeting to order at 3:00 P.M.

Attendee Name	Title	Status	Arrived
Bill Heideman	City Clerk	Present	
Kandy Peterson	Aldersperson - Fourth District	Excused	
John Burgener	Aldersperson - Fifth District & President	Present	
Bill Bialecki	Mayor	Present	
Mary Ball	Aldersperson - Sixth District	Absent	
Pete Lokemoen	Aldersperson - Second District	Present	

II. Public Comment Period

None.

III. Agenda items:

1. The only action that the Board of Review will take at this meeting is to adjourn to a later date and time. The next meeting will be Wednesday, November 16th, 2016 at 3:00 P.M.

IV. Adjournment

Motion (Lokemoen/Burgener) to adjourn until Wednesday, November 16th, 2016 at 3:00 P.M. Carried. Adjourned at 3:01 P.M.



CITY OF MERRILL
CITY PLAN COMMISSION

MINUTES • TUESDAY NOVEMBER 1, 2016

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Mayor Bialecki called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	
Mike Willman	Chairman - Park & Rec	Present	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Excused	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Alderman Paul Russell, Alderwoman Kandy Peterson, Alderwoman Mary Ball, Paul Wagner, Duane Pfister and City Clerk Bill Heideman. A representative of the Cable Access Channel was present to videotape the meeting.

Attendees at the public hearings included: John Rathke, Michele Rathke, Chris Berger, Rachel Beilke, Mary Maluegge, Tom Maluegge, Arthur Sheldon and Scott Kwiecinski.

II. Public Comment Period

Mayor Bialecki asked that he be allowed to change the order of agenda items and have the public comment portion of the meeting at this time. Without objection, it was so ordered.

There was no public comment.

III. Minutes of previous meeting(s):

1. Minutes of October 4th, 2016 meeting

Motion (Willman/Schroeder) to approve.

RESULT: APPROVED

IV. Agenda items for consideration:

1. Extraterritorial Certified Survey Map (Town of Scott) for Steve Schulz on Heldt Street.

Building Inspector/Zoning Administrator Pagel provided a verbal review of the Certified Survey Map. He has no concerns with the map, as submitted.

If approved by the City Plan Commission, a resolution related to the Certified Survey Map will be on the November 9th, 2016 Common Council meeting agenda.

Motion (Meehean/Maule) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 11/9/2016 7:00 PM
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2. Site Plan for Northwoods Veteran's Support Center. at the corner of East Sixth Street and Johnson Street.

Building Inspector/Zoning Administrator Pagel provided a verbal review of the Site Plan. He suggested that, if the site plan is approved, it should be contingent upon the rezoning of the area. That rezoning will be considered as part of a public hearing later in the meeting.

Motion (Meehean/Schroeder) to approve, contingent upon the approval of the rezoning of this parcel.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 11/9/2016 7:00 PM
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V. Public Hearings (will begin at 6:00 P.M.):

At 5:03 P.M., Mayor Bialecki announced a recess until 6:00 P.M., the time scheduled for the public hearings.

At 6:00 P.M., Mayor Bialecki called the meeting back to order.

1. Public Hearing on request from Church Mutual Insurance Company to re-zone, from Rural Development to Public, a newly-created 4.3 acre parcel on the northeast Corner of Johnson Street and East Sixth Street, to allow development of Northwoods Veteran's Support Center.

Mayor Bialecki requested that he be allowed to change the order of agenda items and consider the hearing on the Church Mutual rezoning request next. Without objection, it was so ordered.

City Attorney Hayden read the public hearing notice.

Motion (Maule/Schroeder) to open the public hearing. Carried.

Representing Church Mutual, Paul Wagner shared information on the rezoning request and stated that he would answer questions.

Michele Rathke, VFW District Commander, spoke in favor of the rezoning. She explained that 10 organizations, including several veterans and scout groups, would ultimately call the facility home.

Motion (Willman/Meehean) to close the public hearing. Carried.

If approved by the City Plan Commission, an ordinance related to the rezoning will be on the November 9th, 2016 Common Council meeting agenda.

Motion (Meehean/Schroeder) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 11/9/2016 7:00 PM
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2. Public Hearing on request from City of Merrill to re-zone, from R-2 to Industrial, a property located on South Alexander Street.

City Attorney Hayden read the public hearing notice.

Motion (Meehean/Sturm) to open the public hearing. Carried.

Tom Maluegge expressed concerns with increased noise in the area, along with the possibility of messy conditions. He suggested that the type of facility being planned for the land should be located in the industrial park.

Chris Berger noted that the installation of a driveway was already underway. He also suggested this type of facility belongs in the industrial park.

Arthur Sheldon questioned putting an industrial-type facility in the proposed location, when an industrial park already exists. He also has concerns related to increased noise.

Motion (Meehean/Schroder) to close the public hearing. Carried.

Motion (Maule) to approve. Motion failed due to lack of a second.

3. Public Hearing on request from City of Merrill to re-zone, from Thoroughfare Commercial (TC) to Planned Unit Development (PUD), a parcel at 1905 East 14th Street, for the purpose of constructing a multifamily housing development.

City Attorney Hayden read the public hearing notice.

Motion (Meehean/Schroeder) to open the public hearing. Carried.

Representing Horizon Development Group, Scott Kwiecinski spoke in favor of the rezoning. He reviewed the amended site plan. A 60-unit facility is still being planned.

Motion (Willman/Sturm) to close the public hearing. Carried.

Motion (Schroeder/Maule) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 11/9/2016 7:00 PM
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- VI. Establish date, time and location of next meeting

Tuesday, December 6th, 2016 at 5:00 P.M. in the City Hall Common Council Chambers. The starting time of the meeting is subject to change, depending on the number of agenda items and potential public hearing(s).

- VII. Adjournment

Motion (Sturm/Willman) to adjourn. Carried. Adjourned at 6:19 P.M.



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • MONDAY OCTOBER 24, 2016

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderwoman Peterson called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Kandy Peterson	Aldersperson - Fourth District	Present	
Mary Ball	Aldersperson - Sixth District	Present	
Paul Russell	Aldersperson - First District	Present	

Also in attendance: City Administrator Dave Johnson, Mayor Bill Bialecki, Fire Chief Dave Savone, Police Chief Ken Neff, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Bill Dinges, Irvin Fick, Brenda Lawrie, Ginger Lawrie, Jeremy Ratliff and City Clerk Bill Heideman. A representative of the Cable Access Channel was present to videotape the meeting.

II. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The nuisance complaints were in the meeting packet.

Deputy Health Officer Ashbeck asked for any questions. He reported that several property demolitions are pending, and will be completed after Club Modern has been demolished. One property scheduled for demolition will instead be rehabilitated.

2. Vouchers

The vouchers were in the meeting packet. Police Chief Neff and Fire Chief Savone answered questions related to the vouchers.

Motion (Ball/Russell) to approve.

RESULT:	APPROVED
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III. Picnic and/or Liquor License Applications:

- Application from B's Club 107 LLC, Brenda Lee Lawrie, Agent, for a Class "B" (beer) and a "Class B" (liquor) license for B's, N2410 Highway 107, effective October 27th, 2016.

Motion (Russell/Ball) to approve and refer to the Common Council.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 10/26/2016 4:55 PM
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- Any other license application(s).

None.

IV. Agenda items related to Mobile Food Vendors:

1. Ordinance Amending Chapter 8, Article XII, Section 8-330 to add Mobile Food Vendors.

The proposed ordinance was in the meeting packet.

Alderwoman Ball noted that the both 100 feet and 500 feet have been suggested as the distance that a mobile food vendor must be away from a licensed food establishment.

Bill Dinges and Irvin Fick spoke on all the mobile food vendor ordinances. The requirement of a commercial kitchen license was discussed. Mayor Bialecki suggested, as a compromise, a distance of 250 feet that a mobile food vendor must be away from a licensed food establishment. He also suggested that City Code of Ordinances Section 32-89, related to obstructions and encroachments, be incorporated into the ordinance.

The committee agreed that all issues related to mobile food vendors should "stay together" throughout the legislative process. In other words, all recommendations related to mobile food vendors will not be sent to the Common Council until the Health and Safety Committee has considered and finalized them.

Motion (Ball/Russell) to approve the ordinance with the following two amendments: 1. All references in the ordinance to either 100 feet or 500 feet would be changed to 250 feet, and the public/private property designation be included as part of all references to the 250 feet. 2. Code of Ordinances Section 32-89 would be incorporated into the ordinance.

RESULT:	APPROVED
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2. Ordinance Amending Chapter 16, Section 1 to add licensing fees for Mobile Food Vendors.

The proposed ordinance was in the meeting packet.

Discussion was held on whether the fee amount for City of Merrill residents and/or Lincoln County residents should be different that the fee amount for non-residents of the City and/or Lincoln County.

Motion (Ball/Russell) to approve a license fee of \$50 for Lincoln County mobile food vendors and \$100 for mobile food vendors who reside outside of Lincoln County. Motion failed.

Motion (Russell/Ball) to approve a license fee of \$125 for Lincoln County mobile food vendors and \$200 for mobile food vendors who reside outside of Lincoln County.

RESULT:	APPROVED
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3. Ordinance Amending Chapter 28, Article I, Section 28-1(c)(25), related to Mobile Food Vendor operations in City parks.

The proposed ordinance was in the meeting packet. It was noted that this ordinance has already been approved by the Parks and Recreation Commission.

Motion (Ball/Peterson) to approve.

RESULT: APPROVED

4. Mobile Food Vendor permit application form.

The proposed permit application form was in the meeting packet.

Bill Dinges questioned the necessity of multiple selling locations on the form. He added that he had reviewed the form currently used by the City of Fond Du Lac, and that their form only asked for one selling location.

Motion (Ball/Russell) to approve the permit application form, contingent upon any amendments to the forms necessitated by any amendments made to the three Mobile Food Vendor ordinances being considered.

RESULT: APPROVED

V. Monthly Reports:

1. Fire Chief Savone

The report was in the meeting packet.

Fire Chief Savone reported that the Fire Department received an award recently. A \$20,000 DNR grant has also been awarded to the Fire Department.

Alderman Peterson suggested the possibility of offering CPR training to City employees.

2. Police Chief Neff

The report was in the meeting packet.

Alderman Russell stated that he was pleased to see the Police Department running radar in an area where Street Department employees were working. He stated that this will help reduce vehicular speeds in these type of work areas.

3. Lincoln County Humane Society

The report was in the meeting packet.

4. Consider placing monthly reports on file

Motion (Ball/Russell) to place the monthly reports on file.

RESULT: PLACED ON FILE

VI. Establish date, time and location of next regular meeting

Monday, November 28th, 2016 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Public Comment Period

None.

VIII. Adjournment

Motion (Ball/Russell) to adjourn. Carried. Adjourned at 6:10 P.M.

A handwritten signature in blue ink, appearing to be "Wm. N. Russell", is written below the text. The signature is stylized and includes a large, circular flourish above the name.

**T. B. Scott Free Library Board of Trustees
REGULAR MEETING
October 19th, 2016**

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, D'Lacey Haight, Richard Mamer, Tim Meehan. Excused: Gene Bebel and Jim Wedemeyer. Vickie Yelle has resigned from the library board. Also present: Don Litzer and Nick Wszalek.

There was no correspondence.

Mr. Gilk invited board members to the Merrill Peace Study Group's program this evening at the Clare Center hosting candidate Galen Bayne-Allison, who is running unopposed for Lincoln County District Attorney.

2. Consent Items

M Meehan/S Haight/C to approve the minutes of the September meeting as printed. M Mamer/S Breitenmoser/C to accept the Monthly Revenue & Expense Report for September as printed.

3. Reports/Discussion Items/Action Items

A. Solar Project-Discussion: Mr. Geisler and Ms. Stevens met with Church Mutual and Weinbrenner Shoe Company officials to discuss potential tax sponsorship of the solar project. Board members directed Ms. Stevens to continue seeking out potential tax sponsors and to report progress at the next board meeting.

B. After the Bell Request: In consideration of the library's continued interest in the success of community afterschool youth activities, M Meehan/S Mamer/C to approve \$3,000 from the Endowment Fund for the After the Bell Program.

C. Strategic Plan Progress-Goals #4: Ms. Stevens presented staff progress on goals and objectives.

D. Trustee Essential #9-Managing the Libraries Money: Ms. Stevens provided copies of Trustee Essential #9.

E. Reports from Friends/WVLS Representative: The Friends have provided funds for bussing 3rd grade classes to visit the library for several years. At their October meeting, the Friends approved bussing funding for 1st and 3rd grade class visits. The Friends Annual Fall Book Sale is October 27, 28, and 29. The library will host an appreciation reception for the Friends on the evening of the Friends Members-Only sale, in conjunction with National Friends of Libraries Week.

4. Forthcoming Events & Library Director Report

- IF (Interactivity Foundation) Community Discussion Program invitation was included in the board packet. Pre-registration numbers are lower than desired, but walk-in participants are hoped to boost attendance. Followups to this week's sessions will be considered based on number of registrants, participant feedback and discussion quality, as well as funding availability (while IF is covering the expenses of this week's programs, future programs would need to be funded from elsewhere).
- Upcoming adult programs include: authors Genevieve Davis (11/6) and Tim Jollymore (10/23), as well as the Retirement Classroom (this evening, 10/19).
- September Statistical Report was presented. Revised statistical reports for January to June were available for review.
- Ms. Stevens reviewed upcoming holiday building closings.
- Ms. Stevens, Mr. Litzer and Ms. Schuster will be attending the annual Wisconsin Library Association conference. Mr. Litzer will be participating in a panel discussion at the conference pertaining to his involvement in the ILEAD program in 2015.
- Ms. Stevens and Mr. Wszalek will be attending the all-day City budget meeting on Friday.

T.B. Scott Free Library

Board of Trustees

October 19th, 2016

- Afterschool youth concerns appear to be better controlled at this time. An active library presence, in coordination with PRMS administration and the Merrill Police Department, has been effective.
- North Pines Genealogy Group is hosting a Heritage Fair this Saturday at the library. Multiple library collections will be featured.
- Copper Lake & Lincoln Hills Schools collaborative program: Copper Lake Reading Club continues on a monthly basis. Ms. Stevens is investigating grants and other funding sources to expand the programs offered.
- Ms. Stevens discussed anticipated retirements and other circumstances involving staff, insofar as they may affect library operations and the library personnel budget.

5. **Adjournment:**

The meeting adjourned at 4:50 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on November 16th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary

OCTOBER MEETING MINUTES**Merrill Enrichment Center Committee**

Meeting was held on Wednesday Oct. 26th, 2016 at 8:00 a.m.
Lower level of Merrill City Hall

Members Present: Art Lersch, Mary Ball (Aldersperson), Diane Goetsch, S. Peggy Jackelen,
Gene Bebel, Erin Wells (ADRC Representative)

Absent: Rev. Kyle Carnes (Chairperson)

Agenda

1. **Opening (8:00)**
 - a. Ball called the meeting to order
2. **Consent Items**
 - a. Motion made by Bebel, second by Jackelen to approve September minutes. Motion carried.
 - b. Motion made by Lersch, second by Bebel to approve August minutes. Motion carried.
3. **New Center Updates (8:05)**
 - a. Director informed committee about Foto news interview. Lersch offered to follow-up with them on publication date for article. Director recommended purchasing two banners for our new site. Committee provided feedback for a few changes and agreed with the purchase. Banners should be on site within a few weeks. Ball recommended Director continue to attend local meetings to promote Center.
 - b. Director shared flooring choices with committee. Committee recommended that Rod and Nick attend next meeting to discuss durability and longevity of flooring.
 - c. Discussion on use of Expo section of building. Enrichment Center will use the entire facility during the week for meal, walking, fitness classes, etc. Expo rentals will mainly be on the weekends.
4. **Budget meeting (8:25)**
 - a. Discussed 2017 budget meeting. Goetsch received a call expressing concern about the funding deficit. Bebel stated that if the city borrowed the load could be paid back with fundraising.
 - b. Director shared need for a part time hire for the Center.
 - c. Committee asked questions regarding maintenance costs for new facility. Discussed possible shared custodian positions within the City buildings as well as contracted.
5. **ADRC Representative update (8:50)**
 - a. Wells informed committee of new resource specialist Pa Thao.
6. **Public Comment - none**
7. **Adjournment (9:00)**
 - a. Motion to adjourn made by Jackelen second by Goetsch

Next meeting will be held on November 30th at 8am.

Vouchers will be available for review 15 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek

MACEC Director

Merrill City Hall is handicapped accessible. Take the elevator to the basement level.



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY OCTOBER 25, 2016

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Schwartzman called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Aldersperson - Third District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Paul Russell	Aldersperson - First District	Present	

Also in attendance: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Fire Chief Dave Savone, Police Chief Ken Neff, Alderwoman Mary Ball, Roger Drewek, Kortney Pike, Duane Pfister, Derek Woellner, Jeremy Ratliff (arr. 5:18) and City Clerk Bill Heideman. A representative from the Cable Access Channel was present to videotape the meeting.

II. Vouchers:

1. Vouchers for September, 2016

Finance Director Unertl and City Attorney Hayden answered questions related to the vouchers.

Motion (Meehean/Russell) to place on file.

RESULT:	PLACED ON FILE
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III. Agenda Items:

1. Consider resolution ratifying the hiring of employee relatives.

The proposed resolution was in the meeting packet.

Alderman Meehean suggested the resolution be amended by adding all cases of the hiring of relatives of employees.

Motion (Meehean/Schwartzman) to approve the resolution, including the amendment proposed by Alderman Meehean, and send it to the Common Council.

RESULT:	APPROVED AND SENT TO COUNCIL	Next: 11/9/2016 7:00 PM
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2. Consider Police Department request to authorize sale of squad rifle components as part of an "upfit" program.

Police Chief Neff provided verbal details on the request.

Motion (Meehean/Russell) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 11/9/2016 7:00 PM
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3. Potential follow-up 2017 budget requests.

Updated Group Health Insurance options were distributed and discussed.

Alderman Meehean suggested that, in 2017, City employees could be provided health insurance options. Alderman Schwartzman and Alderman Russell agree with this suggestion. Alderman Meehean stated that, at this time, option #4 seems to be the best option.

Alderman Schwartzman suggested that workshops be held in the future to help educate employees on all aspects of group health insurance.

Motion (Meehean/Schwartzman) to approve option #4 for 2017 Group Health Insurance.

RESULT:	APPROVED
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IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

City Clerk Heideman provided up to date absentee voting statistics.

5. City Administrator Johnson

The report was in the meeting packet. Upon being asked, City Administrator Johnson reported that he has not received many requests to store boats and other items at the Festival Grounds. At this time, it is not possible to accommodate those requests.

6. Consider placing monthly reports on file

Motion (Meehean/Russell) to place the monthly reports on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next regular meeting

Tuesday, November 29th, 2016 at 5:15 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

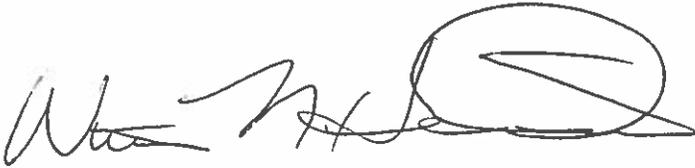
Derek Woellner has concerns on whether or not the City's nepotism policy conflicts with Federal Law. He stated that the U.S. Equal Employment Opportunity Commission (EEOC) does not always diligently pursue all incidents of "stepping out of line", and, in his opinion, the inclusion of a marital status field on an employment application is not discriminatory.

Mr. Woellner stated that it now appears to him that the Common Council could be on the verge of ratifying past hires that may have been illegal.

Mr. Woellner ended by stating his was disappointed that, in his opinion, the ordinance on nepotism continues to be ignored.

VII. Adjournment

Motion (Meehean/Russell) to adjourn. Carried. Adjourned at 5:53 P.M.

A handwritten signature in black ink, appearing to be "Derek Woellner", written in a cursive style. The signature is located below the text of the adjournment motion.



CITY OF MERRILL
POLICE AND FIRE COMMISSION
MINUTES • THURSDAY OCTOBER 27, 2016

Regular Meeting

City Hall Basement Conference Room

3:00 PM

I. Call to Order

Commission President Helmstadter called the meeting to order at 3:00 P.M.

Attendee Name	Title	Status	Arrived
Kurt Helmstadter	President	Present	
Mike Ravn		Present	
David Hayes		Absent	
Carol Holz		Present	
Don Heyel		Present	

Also in attendance: City Administrator Dave Johnson.

II. Minutes of previous meeting:

1. Minutes of October 3, 2016 meeting

Motion (Heyel/Holz) to approve the minutes, with an amendment to change a reference in the Call to Order section from "Alderman Helmstadter" to "Commission President Helmstadter".

RESULT:	APPROVED
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III. Public Comment Period

None.

IV. Closed session(s):

- The Commission may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to conduct interviews for the position of City of Merrill Police Chief.

Motion (Holz/Heyel) to convene in closed session. Carried 4-0 on roll call vote.

Four interviews were conducted, with the following candidates: Pete Borchardt, Greg Hartwig, Dale Bacher and Corey Bennett.

V. Reconvene in open session:

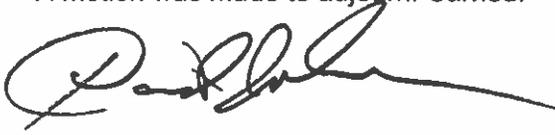
- The Commission may reconvene in open session to announce the Police Chief selection (final selection may be contingent upon successful medical examination).

A motion was made to reconvene in open session, and the motion carried.

In open session, the commission issued a recommendation to authorize City Administrator Johnson to offer the Police Chief position to Corey Bennett.

VI. Adjournment

A motion was made to adjourn. Carried.

A handwritten signature in black ink, appearing to be "Paul", written over the text "Carried." The signature is stylized and cursive.

City of Merrill
Redevelopment Authority (RDA)

Tuesday, November 1st, 2016 at 8:00 A.M.
City Hall Common Council Chambers

RDA Present: Bill Bialecki, Ryan Schwartzman Amanda Kostman, Tim Haight, and Jill Laufenberg

Absent: Karen Karow and Tony Kusserow

Others: City Clerk Bill Heideman, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Public Works Director Rod Akey, Kirsten Fish from Redevelopment Resources, and Ken Maule from Lincoln County Economic Development Corp. (LCEDC)

Call to Order: Chair Bialecki called the meeting to order at 8:00 a.m.

Consider approval of meeting minutes:

Motion (Schwartzman/Laufenberg to approve the RDA meeting minutes from September 6th, 2016 closed session, September 19th closed session, and from October 4th, 2016. Carried. The October 4th minutes were amended to include City Clerk Bill Heideman as attending and live streaming the meeting.

Public Comment: None.

Consider recommendation to purchase 2101 Logan Ave. (former Merrill Pavers property):

Johnson advised that no written offer has yet been provided from Mathy Construction. Consensus to defer to a future RDA meeting for consideration.

Review and discuss 2017 Tax Increment District (TID) budget requests:

Unertl highlighted the various TID budgets and responded to RDA Commissioner questions. Follow-up item for future RDA meeting discussion is proposed housing strategy planning. The Committee of Whole will be considering potential TID-funded street infrastructure projects at November 3rd meeting.

RDA meeting: Next RDA meeting is scheduled for Tuesday, December 6th at 8:00 a.m.

Adjournment: Motion (Schwartzman/Kostman) to adjourn at 8:30 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

City of Merrill
Redevelopment Authority (RDA)

Monday, September 19th, 2016 at 6:00 P.M. – Closed Session
City Hall Common Council Chambers

RDA Present: Bill Bialecki, Amanda Kostman, Tim Haight, Jill Laufenberg,
Karen Karow, Tony Kusserow, and Ryan Schwartzman

Others: Alderpersons John Burgener, Mary Ball, Rod Norton, and Tim
Meehean, City Administrator Dave Johnson, Finance Director
Kathy Unertl, City Attorney Tom Hayden, Public Works Director
Rod Akey, Mary Rajek from Redevelopment Resources, and Ken
Maule from Lincoln County Economic Development Corp. (LCEDC)

There are separate Open Session meeting minutes.

Bialecki read the following notice:

The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) - deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:

Request for Proposal housing responses for 1905 E. 14th St. (former Fox Point site); possible recommendation for developer; and potential TID No. 10 development incentives.

Motion (Schwartzman/Kostman) to move to closed session. Motion carried 7-0 on roll call vote at 7:50 p.m.

From the developer presentations, a number of items needing follow-up were identified. In response to John Donovan's comment that potential assessment valuation were low, RDA Commissioner Laufenberg asked if Unertl was still comfortable with methodology used for tax increment projections for the Swiderski proposal. City staff will follow-up with City assessor from Bowmar Appraisal.

Only nine (9) of the twenty (20) units in each of the Horizon/MAHA proposed buildings will have attached garages. No other garages are in the proposal. RDA Commissioners expressed need for garages.

There was extensive discussion of the potential timing of new construction. The Swiderski development could be spring 2017 start dependent upon successfully negotiation of development agreement; potential approval by Plan Commission and Common Council of Planned Unit Development (PUD) zoning; and the developer securing financing. In contrast, the Horizon/MAHA proposal is dependent upon obtaining Wisconsin Housing and Economic Development Authority (WHEDA) Section 42 tax credits. The tax credit application is first due in January 2017 with awards typically announced at the end of April or early May.

Issues discussed related to the Swiderski proposal include willingness to have air exchange units and potential for better soundproofing between apartment units. The Swiderski proposal does not address stormwater. There were also concerns expressed related to landscaping and future maintenance.

RDA Commissioners expressed positive comments on Merrill Area Housing Authority (MAHA) management of the proposed Horizon development. Schwartzman emphasized that MAHA buys appliances from both appliance businesses in Merrill. MAHA would have the opportunity to purchase the development after fifteen-year tax credit timeframe. Significant reinvestment improvements are being implemented at both Park Place and Jenny Towers.

City staff will follow-up with both developers to clarify information. There will be both Open and Closed sessions at the Tuesday, October 4th RDA meeting.

Adjournment: Motion (Karow/Laufenberg) to adjourn at 8:17 p.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

City of Merrill
Redevelopment Authority (RDA)

Tuesday, September 6th, 2016 at 8:00 A.M. – **Closed Session**
City Hall Common Council Chambers

- RDA Present: Bill Bialecki, Amanda Kostman, Tim Haight, Jill Laufenberg, Karen Karow, and Tony Kusserow
- RDA Absent: Ryan Schwartzman
- Others: Alderperson Mary Ball, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Public Works Director Rod Akey, City Building Inspector Darin Pagel, Mary Rajek from Redevelopment Resources, and Ken Maule from Lincoln County Economic Development Corp. (LCEDC)

There are separate Open Session meeting minutes.

Bialecki read the following notice:

The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) - deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:

Request for Proposal housing responses for 1905 E. 14th St. (former Fox Point site)

Motion (Laufenberg/Karow) to move to closed session. Motion carried 6-0 on roll call vote at 8:30 a.m.

Discussion focused upon review of the draft summary comparison of the two proposals and the developer proposals. The construction investment difference of \$4.0 million for S. C. Swiderski and \$9.8 million for Horizon/MAHA will be added. The difference in HVAC will be added with wall-mounted air conditioners for Swiderski and forced-air heating/cooling for Horizon/MAHA.

There was discussion concerning the quality of construction of the Jackson Street apartments. Unertl advised that Clerk-Treasurer staff had review several years of public nuisance complaints. Only two January 2016 formal written complaints were identified related to potential mold growth. City Building Inspector Pagel advised that any building without adequate air circulation could lead to potential mold conditions.

In response to RDA Commission Laufenberg's question on how the tax increment projects were developed, Unertl distributed revised draft for the Swiderski proposal more clearly identifying that actual 1/1/2015 Jackson St. improved assessment valuations were used. Unertl took the total improved valuations for the two apartment complexes and then divided by number of units. The resulting average per unit was used in Unertl's calculations for the proposed Fox Point apartments.

As to Swiderski request for potential \$250,000 in additional TIF development financial assistance, e-mail response from City Utility Manager Kim Kriewald was provided with the summary proposal comparison. Soil conditions encountered in past utility construction projects in the area indicated gravely clay with no indication of potential rock. There is adequate municipal water and sanitary sewer available to the site. In addition, the City Street Department would handle removal of asphalt and concrete on the Fox Point site for reuse in future City infrastructure projects.

Representatives from both developers will be at the Redevelopment Authority meeting on Monday, September 19th to present their proposal and answer questions from RDA Commissioners, City staff, and the public.

Adjournment: Motion (Karow/Kusserow) to adjourn at 9:10 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Transit Meeting
October 17, 2016

Present: Mr. Steve Willis, Mr. Gordon Geiger, Sue Kunkel- Chair Proxy and Rich Grenfell – Transit Administrator.

Absent; Mr. Tony Kusserow
Excused Absent; Rick Blake

No Public Comment

A motion to approve minutes of the July 18, 2016 meeting was made by Mr. Willis and seconded by Mr. Geiger. C.U.

Administrator's Report:

The BSF 2016 renovation project launched (10/10/16). Additional decay was discovered in the (5) front support columns. Altmann Construction engineered (5) 16"-20" repair supports to be welded in w/ new anchor pads on the concrete slab. (cost \$4,900).

Mayor Bialecki signed the Second Amendment to the 2014 5311 Capital Grant funding the 2016 BSF Renovation project. An additional \$15,000 was allocated by WisDOT for our project. Total Capital Project - \$215,000. Total Federal contribution @ 80% - \$172,000. Total local share @ 20% - \$43,000.

Mr. Al Sholund and Mr. John Esser began Bus Operator's classroom training today.

A motion to convene in closed session was made by Mr. Geiger and seconded by Mr. Willis.

The Commission re-convened into open session to adjourn.

Next Transit Meeting: Monday November 14, 2016 @ 4:00 p.m.

A motion to adjourn was made by Mr. Geiger and seconded by Mr. Willis. C.U.

From: [Bialecki, Bill](#)
To: [Heideman, Bill](#)
Subject: mayors appointment
Date: Tuesday, November 01, 2016 5:14:01 PM

Bill,

For the Nov.9th Council meeting the following name under Mayor's appointments

Kevin Cohrs to the Housing Authority 5 year term to begin 11-10-2016

Thank you,
Bill Bialecki

Attachment: Mayor appointment of Kevin Cohrs (2076 : Appoint Kevin Cohrs to Housing Authority)

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Board of Public Works
Re: Amending Chapter 113, Article VI, Section 113-168 Off Street Parking Restrictions in Residential Areas

ORDINANCE NO. 2016-
Introduced: November 9, 2016
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 113, Article VI, Section 113-168 of the Code of Ordinances for the City of Merrill is amended as follows:

• **Sec. 113-168. - Off-street parking restrictions in residential areas.**

(a) *Where permitted.* Unless the district regulations provide otherwise, off-street vehicle parking is permitted in a residential district or any district where residential is the primary use. ~~in the following location:~~

- ~~(1) An improved driveway of asphalt, concrete, gravel, or rotten granite not to exceed 30 feet in width extending from the right of way to an attached or detached accessory building with vehicles parked not nearer than five feet to a front property line or three feet to a side lot line.~~
- ~~(2) An improved pad adjacent to an accessory building not to exceed 12 feet in width and a length not to exceed that of the accessory building.~~
- ~~(3) In no case shall the improved parking or driveway area exceed ten percent of the total lot area. Improved parking and driveway areas in existence as of the date of this ordinance are considered existing nonconforming.~~

(b) *Where overall housing plan and design substantially improved.* Regardless of the provisions of subsection (a) of this section, the common council may permit off-street vehicle parking in any yard of a residential development where the overall housing plan and design for such development, in the judgment of the common council, is substantially improved thereby, as compared to where off-street parking is limited by subsection (a) of this section, and where sole access from such development is to local and collector streets. In this subsection, the term "substantially improved" means a substantial increase in the value of the property. Such permission shall be granted only after a conditional use proceeding under article IV of this chapter. No such permission shall be granted for any residential development which is adjacent to either a public right-of-way or other residences, unless sufficient

Attachment: Ordinance repealing ordinance on off-street parking restrictions (2084 : Ordinance repealing off-street parking ordinance)

and suitable screening is provided so as to prevent, to as great a degree as practicable, direct view of such off-street parking areas from such adjacent areas.

- (c) *Vehicle limitations.*
- (1) In a residential district, accessory off-street parking facilities provided for uses listed herein shall be solely for the parking of motor vehicles of patrons, occupants or employees.
- (2) All vehicles parked on a residential lot shall be in a condition for safe and effective performance of the function for which they are designed.
- (3) All motor vehicles parked on a residential lot shall display current license plates.
- (4) Any trailer, camper, motorhome, boat or other recreational vehicles may not be parked on any street or right-of-way for more than three consecutive days in any district.

(Ord. No. 2011-12, 12-13-2011; Ord. No. 2012-09, § 1, 6-12-20

Section 2 Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3 Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
 Adopted: _____
 Approved: _____
 Published: _____

Approved: _____
 William R. Bialecki, Mayor
 Attest: _____
 William N. Heideman, City Clerk

Attachment: Ordinance repealing ordinance on off-street parking restrictions (2084 : Ordinance repealing off-street parking ordinance)

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By City Plan Commission
Re: Amending the District Zoning Map of the City of Merrill, Wisconsin for Lot 1 of CSM No. 1755 City of Merrill, Lincoln County, Wisconsin

ORDINANCE NO. 2016-
Introduced: November 9, 2016
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. The District Zoning Map of the City of Merrill, Wisconsin is hereby amended by changing the zoning of the following described property from Rural Development to Public, said parcels more particularly described as follows:

Part of Lot I of Certified survey Map Number 1755, recorded in Volume 9 on Page 10, as Document No. 430764, filed in the Lincoln County Register of Deeds Office, located in the Southwest ¼ of the Northeast ¼ of Section 7, Township 31 North, Range 7 East, City of Merrill, Lincoln County, Wisconsin.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: _____
Adopted: _____
Approved: _____
Published: _____

William R. Bialecki, Mayor

Attest:

William N. Heideman, City Clerk

Attachment: Ordinance on rezoning for Church Mutual (2085 : Ordinance on rezoning for Church Mutual)

R.E.I. 4080 N. 20th AVE WAUSAU, WI 54401 (715)675-9784
LINCOLN CO. CERTIFIED SURVEY MAP
MAP NO. 2568 VOLUME 14 PAGE 303

PREPARED FOR: CHURCH MUTUAL INSURANCE COMPANY
LAND OWNER: CHURCH MUTUAL INSURANCE COMPANY

OF PART LOT 1 OF CERTIFIED SURVEY MAP NUMBER 1755,
RECORDED IN VOLUME 9, ON PAGE 10, AS DOCUMENT NUMBER
430764, FILED IN THE LINCOLN COUNTY REGISTER OF DEEDS
OFFICE, LOCATED IN THE SOUTHWEST 1/4 OF THE NORTHEAST
1/4 OF SECTION 7, TOWNSHIP 31 NORTH, RANGE 7 EAST, CITY
OF MERRILL, LINCOLN COUNTY, WISCONSIN.



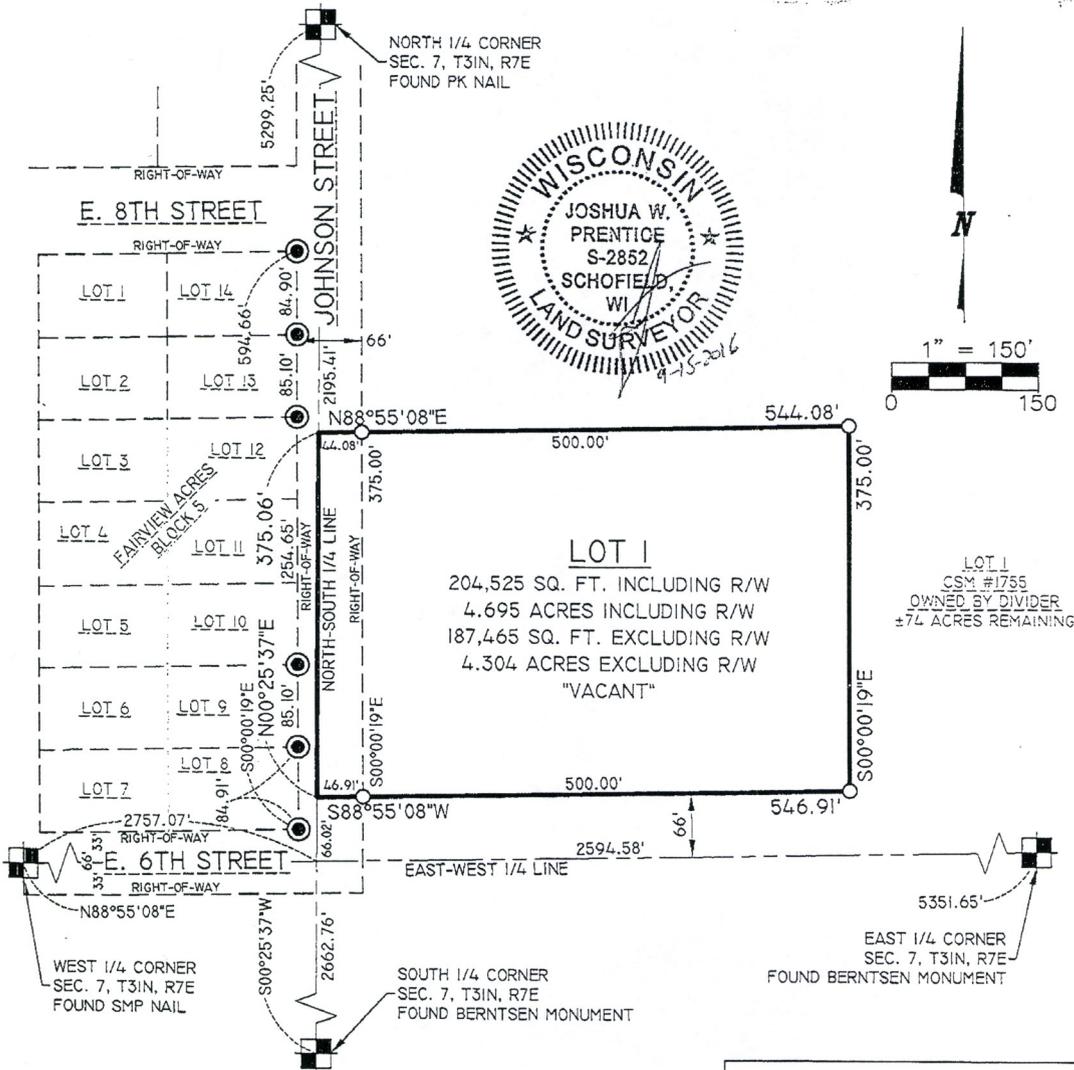
521122

SARAH L. KOSS
LINCOLN COUNTY, WI
REGISTER OF DEEDS

10/12/2016 01:58:42PM

RECORDING FEE: 30.00
PAGES: 2

RESERVED FOR REGISTER OF DEEDS



- NOTES:
1. BEARINGS ARE BASED ON THE LINCOLN COUNTY COORDINATE SYSTEM, NAD 83(2011) DATUM AND REFERENCED TO THE NORTH-SOUTH 1/4 LINE OF SECTION 7, TOWNSHIP 31 NORTH, RANGE 7 EAST, MEASURED TO BEAR SOUTH 00°25'37" WEST.
 2. FIELD WORK WAS COMPLETED ON 9-15-2016.
 3. RIGHT-OF-WAY IS BASED ON MONUMENTS FOUND IN FIELD.
 4. THE CURRENT PIN FOR THE PARCEL IS 25131070710003.
 5. THE PARCEL IS CURRENTLY VACANT AND DOES NOT HAVE AN ADDRESS.

LEGEND	
●	- 5/8 IN. REBAR FOUND UNLESS NOTED
○	- 1-1/4 IN. O.D. X 18 IN. IRON PIPE WEIGHING 1.68 LBS/LIN. FT. SET
(126°)	- RECORDED BEARING/LENGTH
26.00"	- MEASURED BEARING/LENGTH

DRAWING FILE: P:\7000-7488\7488 - 11.dwg

303

SHEET 1 OF 2

Attachment: Vets Center Lot (2085 : Ordinance on rezoning for Church Mutual)

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By City Plan Commission
Re: Amending the District Zoning Map of the City of Merrill, Wisconsin for Lots 1 and 3 of CSM No. 426 City of Merrill, Lincoln County, Wisconsin

ORDINANCE NO. 2016-
Introduced: November 9, 2016
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

Attachment: Ordinance on rezoning of former Fox Point (2086 : Ordinance to rezone former Fox Point)

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. The District Zoning Map of the City of Merrill, Wisconsin is hereby amended by changing the zoning of the following described property from Thoroughfare Commercial to Planned Unit Development, said parcels more particularly described as follows:

Lot One (1) and Two (2) of Certified Survey Map Number 426, recorded March 21, 1985, in Volume 2 of Certified Surveys, page 210, as Document No. 281397, in the Office of the Register of Deeds, Lincoln County, Wisconsin, being a part of A.P. 193, located in the NE ¼ of the NE ¼, Section 12, Township 31 North, Range 6 East, City of Merrill, Lincoln County, Wisconsin.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Approved:

Adopted: _____

Approved: _____

William R. Bialecki, Mayor

Published: _____

Attest:

William N. Heideman, City Clerk

Attachment: Ordinance on rezoning of former Fox Point (2086 : Ordinance to rezone former Fox Point)



215 N. WATER STREET, SUITE 250
MILWAUKEE, WISCONSIN 53202
T 414.277.9700 | F 414.277.9705
spsarchitects.com

PROJECT

Fox Point Townhomes
Merrill, WI

OWNER



REVISIONS

INFORMATION

PROJECT ARCHITECT	SPS
PROJECT MANAGER	AJA
PROJECT NUMBER	825
ISSUED FOR	Not For Construction
DATE	10.26.2016

SHEET

SITE PLAN

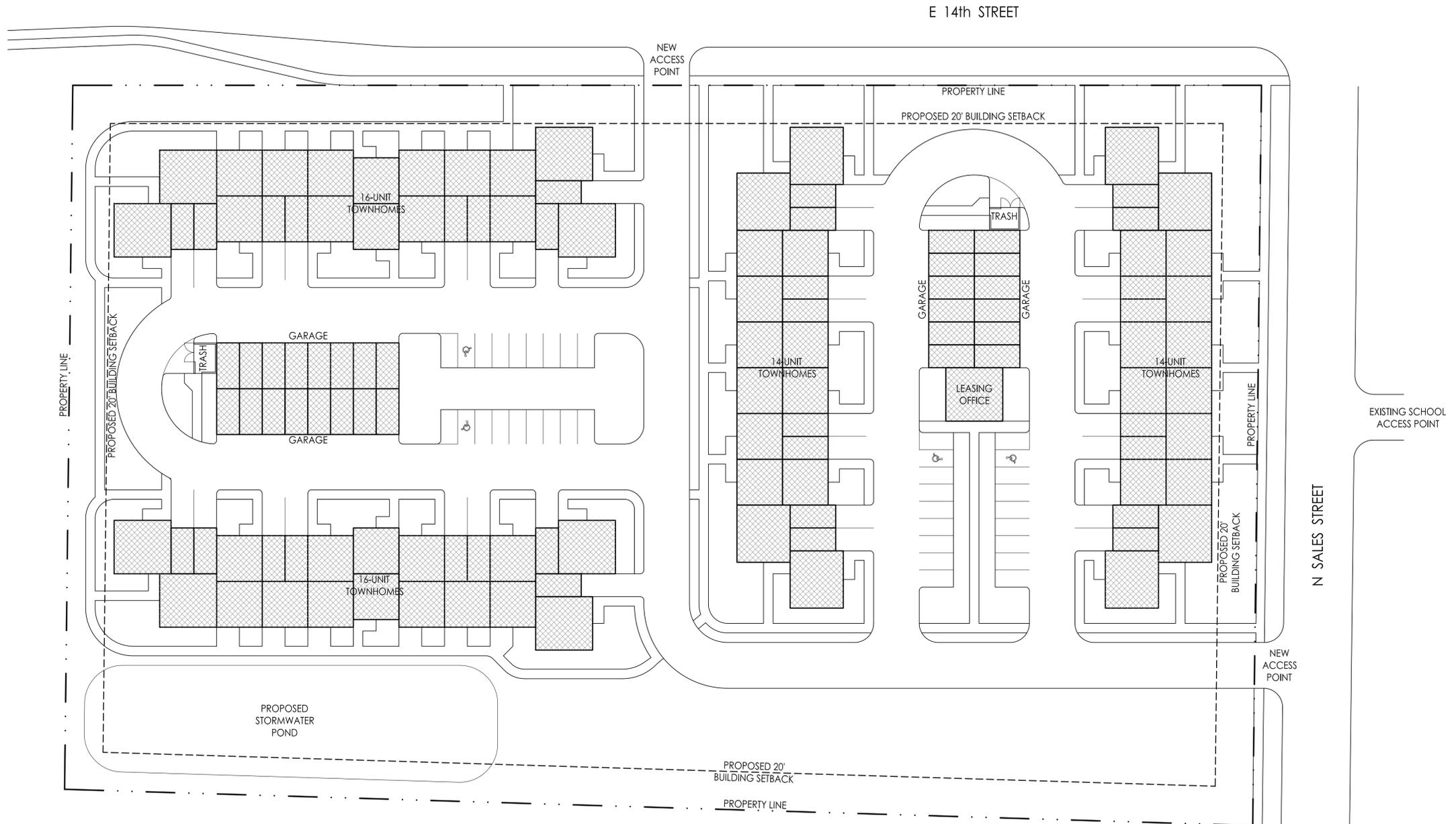
SP1.1

SITE AREA:
- APPROX. 5.4 ACRES (+/-)

RESIDENTIAL UNITS:
- (2) 2-STORY BUILDINGS @ 16 UNITS/BLDG.
- (2) 2-STORY BUILDINGS @ 14 UNITS/BLDG.
- 60 TOTAL UNITS

UNIT MIX:
- (16) 1-BEDROOM UNITS - 27%
- (28) 2-BEDROOM UNITS - 46%
- (16) 3-BEDROOM UNITS - 27%

PARKING:
- ATTACHED GARAGE: 32 SPACES
- DETACHED GARAGE: 28 SPACES
- SURFACE PARKING: 64 SPACES (INCLUDING SPACE IN FRONT OF GARAGE)
- TOTAL PARKING: 124 SPACES (2.07 PER UNIT)



1 SITE PLAN SCALE: 1" = 30'-0"

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452

AN ORDINANCE: By Committee of Whole

Re: Adopting the 2017 City of Merrill Budget and
Establishing the Tax Levy for Year 2016.

ORDINANCE NO.
Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:

Attachment: 2017 Budget Ordinance (2080 : Ordinance on 2017 Budget)

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. 2017 Budget. That the proposed 2017 budget of the City of Merrill, a summary of which is attached hereto as Exhibit A, and dated November 9, 2016, be and is hereby adopted.

Section 2. Non-Union Compensation. Included within said budget is 1.0% wage increases effective December 26, 2016 and June 26, 2017 for Non-Union employees except for red-circled positions, seasonal Limited Term Employees (LTEs) and Election Officials.

Section 3. Tax Levy. There is hereby levied a tax of \$_____ upon all taxable property within the City of Merrill as returned by the City Assessor in the year 2016 for the uses and purposes set for in said budget, plus the tax incremental levies associated with the City of Merrill's Tax Increment Finance Districts No. 3 through No. 11.

Section 4. Tax Roll. That the City Clerk shall be, and hereby is, authorized to prepare a tax roll for the City of Merrill for 2016 and spread the above stated tax upon said tax roll together with the tax levy amounts approved by other governmental units authorized to impose said tax levies on taxable properties within the City of Merrill. The City Clerk is further directed to sign a warrant for the collection of said tax.

Section 5. Expenditures. There is hereby appropriated out of the receipts of the City of Merrill for the year 2016 including monies received from the property tax levy, to the various funds and purposes set up in said 2017 budget, the sum of \$_____ as more fully set forth in said budget, exclusive of amounts budgeted for Tax Increment Finance Districts No. 3 through No. 11 and the Landfill, Water, and Sewer Utility Funds.

Section 6. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 7. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
Adopted: _____
Approved: _____
Published: _____

Approved:

William R. Bialecki,
Mayor

Attest:

William N. Heideman,
City Clerk

Attachment: 2017 Budget Ordinance (2080 : Ordinance on 2017 Budget)

APPENDIX A				
CITY OF MERRILL				
2017 BUDGET AND TAX LEVY				
Revised: 11/5/2016 with pending 2017 debt service amount				
Budget Category - General Fund	2015 Budget	2016 Budget	2017 Budget	Difference
Expenditures:				
General Government	\$1,669,347	\$1,703,498	\$1,752,894	\$49,396
Public Safety	\$4,911,332	\$4,977,454	\$5,066,899	\$89,445
Public Works	\$2,863,797	\$2,961,982	\$2,984,475	\$22,493
Health and Human Service	\$8,760	\$8,760	\$8,760	\$0
Culture and Recreation	\$1,967,775	\$1,935,301	\$1,905,512	(\$29,789)
Conservation and Development	\$58,444	\$59,700	\$61,200	\$1,500
Capital Outlay/Projects	\$2,453,400	\$2,873,500	\$2,689,200	(\$184,300)
Debt Service Payments	\$1,320,333	\$1,320,333	\$1,382,333	\$62,000
Total Expenditures	\$15,253,188	\$15,840,528	\$15,851,273	\$10,745 0.1%
Revenue:				
Property Tax - General Purposes	\$3,998,456	\$4,030,428	\$4,041,133	\$10,705
Property Tax - SRO	\$49,950	\$51,916	\$53,350	\$1,434
Property Tax - Community Dev.	\$38,744	\$40,000	\$41,500	\$1,500
General Fund Offset	\$0	\$0	\$0	\$0
Property Tax - Debt Service	\$1,222,234	\$1,222,234	\$1,284,234	\$62,000
Other Funding - Debt Service	\$98,099	\$98,099	\$98,099	\$0
Other Funding - Grant, N/L, or TIDs	\$399,921	\$430,320	\$452,170	\$21,850
Other Tax Revenue	\$385,250	\$438,236	\$437,998	(\$238)
Special Assessments	\$95,000	\$35,000	\$110,000	\$75,000
Intergovernmental Revenue	\$6,303,063	\$6,408,265	\$6,460,767	\$52,502
Licenses and Permits	\$72,471	\$72,021	\$72,021	\$0
Law and Ordinance Violations	\$133,500	\$122,000	\$115,500	(\$6,500)
Public Charges for Services	\$520,950	\$466,584	\$518,351	\$51,767
Miscellaneous Revenue	\$102,400	\$113,425	\$115,125	\$1,700
Prior Year or Future Borrowing	\$0	\$0	\$198,245	\$198,245
New Borrowing	\$1,833,150	\$2,312,000	\$1,852,780	(\$459,220)
Total Revenue	\$15,253,188	\$15,840,528	\$15,851,273	\$10,745 0.1%
\$0 Difference				
City of Merrill Tax Levy				
	2015 Budget	2016 Budget	2017 Budget	Difference
General Purpose	\$3,998,456	\$4,030,428	\$4,041,133	\$10,705 0.27%
SRO - School Resource Officer	\$49,950	\$51,916	\$53,350	\$1,434 2.76%
Community Development	\$38,744	\$40,000	\$41,500	\$1,500 3.75%
Debt Service	\$1,222,234	\$1,222,234	\$1,284,234	\$62,000 5.07%
Total City of Merrill Tax Levy	\$5,309,384	\$5,344,578	\$5,420,217	\$75,639 1.42%
	\$3,787,256	\$3,839,428	\$3,850,133	General (Fund 10)
		\$10,000	\$10,000	Festival (Fund 24)
	\$211,200	\$181,000	\$181,000	Capital (Fund 52)
	\$4,087,150	\$4,122,344	\$4,135,983	\$13,639
The above categorical amounts are based on the line item budget document as adopted by the Common Council on November 19, 2016 and incorporated by reference.				
Katherine G. Unertl, Finance Director/Treasurer				
See also Tax Increment Districts (TIDs) and Utility budget summaries.				

CITY OF MERRILL 2017 BUDGET AND TAX LEVY				
Tax Increment Districts (TIDs)				
Expenditures:	2015 Actual	2016 Budget	2017 Budget	Difference
TID No. 3 - East Side	\$400,485	\$1,311,369	\$1,716,750	\$405,381
TID No. 4 - Thielman/Pine Ridge Area	\$89,671	\$104,425	\$186,440	\$82,015
TID No. 5 - State Hwy 107 Area	\$5,585	\$150,310	\$10,045	(\$140,265)
TID No. 6 - Downtown Area	\$315,500	\$333,762	\$200,730	(\$133,032)
TID No. 7 - N. Center Ave. Area	\$82,048	\$449,043	\$88,369	(\$360,674)
TID No. 8 - West Side Area	\$349,585	\$637,491	\$390,304	(\$247,187)
TID No. 9 - WI River/S. Center Ave.	\$131,691	\$1,211,925	\$668,030	(\$543,895)
TID No. 10 - Highway G/Fox Point	\$8,491	\$55,900	\$266,152	\$210,252
TID No. 11 - State Hwy 107/Industrial	\$0	\$421,340	\$804,720	\$383,380
Total TID Expenditures	\$1,383,056	\$4,675,565	\$4,331,540	(\$344,025)
Revenue:	2015 Actual	2016 Budget	2017 Budget	Difference
TID No. 3 - East Side	\$527,968	\$1,607,500	\$1,716,750	\$109,250
TID No. 4 - Thielman/Pine Ridge Area	\$57,161	\$36,000	\$211,500	\$175,500
TID No. 5 - State Hwy 107 Area	\$7,746	\$113,300	\$15,200	(\$98,100)
TID No. 6 - Downtown Area	\$22,748	\$99,001	\$200,730	\$101,729
TID No. 7 - N. Center Ave. Area	\$1,763	\$197,500	\$88,369	(\$109,131)
TID No. 8 - West Side Area	\$152,182	\$327,500	\$390,304	\$62,804
TID No. 9 - WI River/S. Center Ave.	\$87,576	\$1,470,750	\$668,030	(\$802,720)
TID No. 10 - Highway G/Fox Point	\$0	\$0	\$266,152	\$266,152
TID No. 11 - State Hwy 107/Industrial	\$0	\$505,060	\$770,140	\$265,080
Total TID Revenues	\$857,144	\$4,356,611	\$4,327,175	(\$29,436)
Notes: Tax increment transfers from TID No. 3 to TIDs No. 6, 7, 8, 9, and 10 are planned for 2016.				
Landfill Remediation Fund - Operations				
	2015 Actual	2016 Budget	2017 Budget	Difference
Revenues	\$0	\$0	\$0	\$0
Expenditures	\$22,529	\$27,150	\$20,200	(\$6,950)
Net (Revenue) or Cost	\$22,529	\$27,150	\$20,200	(\$6,950)
Note: Landfill Fund balance as of 12/31/2015 was \$452,907. City General Fund (Pension) loan of \$269,450 will have principal payments made beginning in 2021.				
Water and Sewer Utility Funds				
There are separate summaries for the Water Fund and the Sewer Fund. These are Enterprise Funds entirely funded by utility customers.				

City of Merrill - Water Utility Budget Summary			Enterprise Fund	
There have been Simplified Water Rate increases as of 7/1st in 2015 and 2016 authorized by the Wisconsin Public Service Commission (PSC).				
Finance Director has included Depreciation Adjustment to better reflect Water Utility cash flow.				
	2015	2016	2016	Difference
	Actual	Budget	Budget	
Revenues				
New Borrowing	\$0	\$300,000	\$0	(\$300,000)
Utility Revenue - Cellular Towers/Jobbing	\$92,418	\$99,331	\$93,706	(\$5,625)
Utility Revenue - Specials/Amortized	\$0	(\$1,438)	(\$1,438)	\$0
Public Charges - Services	\$1,379,379	\$1,440,540	\$1,443,515	\$2,975
Miscellaneous Revenues	\$21,375	\$15,625	\$16,050	\$425
Miscellaneous Revenues - Interest	\$1,723	\$2,500	\$2,500	\$0
Total Revenues	\$1,494,895	\$1,856,558	\$1,554,333	(\$302,225)
Expenditures				
Capital Projects** & Work Orders - Utility	\$163,920	\$577,500	\$140,000	(\$437,500)
Pumping	\$70,514	\$76,250	\$76,250	\$0
Water Treatment	\$56,268	\$107,500	\$74,000	(\$33,500)
Transportation & Distribution (Including Water Towers)	\$295,351	\$213,000	\$236,000	\$23,000
Customer Accounts (Collection)	\$66,023	\$59,250	\$66,750	\$7,500
Administration, General, & Depreciation	\$591,603	\$684,881	\$689,131	\$4,250
Depreciation Adjustment	(\$369,698)	(\$370,500)	(\$368,000)	\$2,500
Contract Work	\$4,539	\$3,500	\$3,500	\$0
Taxes (Including PILOT to City)	\$367,915	\$380,611	\$372,373	(\$8,238)
Debt Service - Interest	\$32,475	\$30,000	\$29,159	(\$841)
Total Expenditures	\$1,278,910	\$1,761,992	\$1,319,163	(\$442,829)
Net Revenues minus Expenditures	\$215,985	\$94,566	\$235,170	\$140,604
	2015	2016	2016	Difference
Debt Service - Principal (Balance Sheet)	\$100,529	\$101,981	\$100,000	(\$1,981)
New debt service for Water Treatment Improvements - Safe Drinking Water Loan Program beginning in 2013.				
**Capital projects are reclassified as Assets during the year-end audit process. Shown in this analysis for informational purposes.				

City of Merrill - Sewer Utility Budget Summary			Enterprise Fund	
Annual 2.0% rate increases for 2012 through 2016 were approved by Merrill Common Council on 10/12/2010.				
Recommendation from 11/4/2016 Committee of Whole is annual 2.5% rate increases beginning in 2017 through 2021.				
Finance Director has included Depreciation Adjustment to better reflect Sewer Utility cash flow.				
There is designated a Sewer Replacement Fund which will be used for some capital equipment and facility improvements.				
	2015	2016	2017	Difference
	Actual	Budget	Budget	
Revenues				
New Borrowing	\$0	\$0	\$0	\$0
Sewage Replacement Fund	\$62,339	\$200,000	\$390,000	\$190,000
Utility Revenue - Contracts/Interest	\$7,897	\$3,750	\$4,250	\$500
Utility Revenue - Specials	\$0	\$0	\$0	\$0
Utility Revenue - Interest	\$9,184	\$7,500	\$7,500	\$0
Utility Revenue - BAB Federal	\$700	\$986	\$479	(\$507)
Public Charges - Services	\$1,453,503	\$1,510,250	\$1,492,250	(\$18,000)
Other Charges - Services	\$106,464	\$122,500	\$87,500	(\$35,000)
Total Revenues	\$1,640,087	\$1,844,986	\$1,981,979	\$136,993
Expenditures				
Capital Projects** & Work Orders - Utility	\$376,972	\$563,500	\$580,000	\$16,500
Contract Work	\$500	\$500	\$500	\$0
Taxes - Social Security/Medicare	\$28,468	\$29,000	\$31,250	\$2,250
Operations	\$276,012	\$290,000	\$277,000	(\$13,000)
Maintenance	\$241,180	\$235,250	\$232,572	(\$2,678)
Customer Accounts (Collection)	\$84,510	\$67,750	\$71,000	\$3,250
Administration, General, & Depreciation	\$380,025	\$404,000	\$438,300	\$34,300
Taxes & Depreciation on Plant	\$270,092	\$240,500	\$271,500	\$31,000
Depreciation Adjustment	(\$343,073)	(\$314,500)	(\$344,500)	(\$30,000)
Transfers (Amortization/Debt Service Interest)	\$6,517	\$5,910	\$2,789	(\$3,121)
Total Expenditures	\$1,321,203	\$1,521,910	\$1,560,411	\$38,501
Net Revenues minus Expenditures	\$318,884	\$323,076	\$421,568	\$98,492
	2015	2016	2017	Difference
Debt Service - Principal (Balance Sheet)	\$30,972	\$31,003	\$29,500	(\$1,503)
**Capital projects are reclassified as Assets during the year-end audit process. Shown in this analysis for informational purposes.				

CITY OF MERRILL

CAPITAL REQUESTS –

GENERAL FUND/TAX LEVY

2017 Projects/Equipment

Revised at 11/4/2016 Committee of Whole

City of Merrill, Wisconsin
Capital Plan
 2017 thru 2026

PROJECTS BY DEPARTMENT

Department	#	Priorit	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Administration													
Comprehensive Plan Update	A-15-001	2							10,000	10,000			20,000
Pool Vehicle(s)	A-15-002	2		20,000				20,000					40,000
Revaluation	AS-16-001	1								50,000	50,000		100,000
Administration Total				20,000				20,000	10,000	60,000	50,000		160,000
Building Inspector													
Building Inspection Vehicle	BI-17-001	2										25,000	25,000
Building Inspector Total												25,000	25,000
Capital - Infrastructure													
Street Sealcoat	TCAP-14-005	1	78,245	135,000	137,500	137,500	137,500	140,000	140,000	140,000	140,000		1,185,745
Sidewalk-Concrete Maintenance - M-2 Project	TCAP-15-001	2	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000		855,000
Crushing - Street Materials/Black Dirt	TCAP-15-010	2	20,000	50,000				50,000					120,000
Street/Utility Improvements-2017	TCAP-17-010	2	330,000										330,000
Bridges - Inspection/Decks	TCAP-19-010	4				150,000							150,000
Stormwater Detention - MS-4	TCAP-21-003	5					300,000						300,000
Capital - Infrastructure Total			523,245	280,000	232,500	382,500	532,500	285,000	235,000	235,000	235,000		2,940,745
City Hall													
Carpeting Replacement - City Hall	CH-16-012	2	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500		31,500
City Hall HVAC Controls	CH-17-001	2	25,000										25,000
Common Council Chambers	CH-18-011	2		15,000									15,000
Police Addition - Roof Replacement	CH-19-001	2			50,000								50,000
AC Chiller Replacement	CH-20-007	2				50,000							50,000
Parking Lot Repaving	CH-21-005	2					55,000						55,000
City Hall - Front Entryway (SW)	CH-22-010	2						50,000					50,000

Department	#	Priorit	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
City Hall Total			28,500	18,500	53,500	53,500	58,500	53,500	3,500	3,500	3,500		276,500
Clerk - Election													
Election Voting Machines		C-ELE-21-001 5					90,000						90,000
Clerk - Election Total							90,000						90,000
Festival Grounds													
Enrichment/Expo Center Construction		MFG-17-001 1	513,780										513,780
IT Systems-Enrichment/Expo Center		MFG-17-002 1	50,000										50,000
Enrichment - Furnishings & Appliances		MFG-17-003 1	26,725										26,725
Expo Center - Furnishings		MFG-17-004 1	31,500										31,500
Cattle Barn - Electrical Improvements		MFG-17-007 1	30,000										30,000
Plastic Fencing		MFG-17-008 2	10,000	10,000									20,000
Swinging Gates		MFG-17-009 2	6,000										6,000
Festival Grounds Total			668,005	10,000									678,005
Fire													
Firefighter Boots		F-16-003 2										10,000	10,000
Ladder Tower (Aerial Ladder Truck)		F-17-001 2	550,000	550,000									1,100,000
Fire Hose Replacement		F-17-002 2	7,000					7,000					14,000
Fire Radio Replacements		F-17-003 1	100,000										100,000
Fire Engine Type 1 Replacement		F-18-001 2		450,000					500,000				950,000
Fire - Gas Monitors (4)		F-18-003 5							6,000				6,000
Washing Machine - Turnout Gear		F-18-004 2		10,000									10,000
Incident Command Vehicle 60		F-21-001 2					35,000						35,000
Fire - Block Wall Sealing		F-21-005 1					6,000						6,000
Turnout Firefighting Gear		F-24-001 1								50,000			50,000
Fire - Extraction Tools		F-24-002 2								25,000			25,000
Self-Contained Breathing Apparatus		F-25-001 1									250,000		250,000
Fire Total			657,000	1,010,000			41,000	7,000	506,000	75,000	250,000	10,000	2,556,000
Information Technology													
Fiber Community Area Network		IT-17-002 2	40,000	350,000	85,000		40,000						515,000
Information Technology Total			40,000	350,000	85,000		40,000						515,000

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

Department	#	Priorit	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Library													
Parking Lot Replacement	LIB-17-001	2	25,000						40,000				65,000
Carpet Replacement	LIB-24-001	5								10,000	10,000	10,000	30,000
Library HVAC Equipment	LIB-24-005	5								50,000	50,000	50,000	150,000
Library Total			25,000						40,000	60,000	60,000	60,000	245,000

Merrill Municipal Airport													
Airport Snow Plow Truck	MAR-18-001	5		60,000									60,000
Airport T-Hangar Metal	MAR-18-004	2		15,000									15,000
Airport T-Hangar - Champagne	MAR-19-001	5			300,000								300,000
Champagne - FBO Hangar	MAR-20-003	5				750,000							750,000
Airport One-Ton Plow Truck	MAR-21-001	2					32,000						32,000
Airport Tractor/Mower Deck	MAR-22-001	2						15,000					15,000
Airport Large Mower	MAR-23-001	2							15,000				15,000
Runway 7/25 Resurfacing	MAR-24-001	2								1,000,000			1,000,000
Champagne Terminal Taxiways	MAR-25-001	5									500,000		500,000
Merrill Municipal Airport Total				75,000	300,000	750,000	32,000	15,000	15,000	1,000,000	500,000		2,687,000

Parks and Recreation													
Smith Center HVAC Replacements	P&R-14-002	1	43,000	43,000									86,000
Normal Park - New Restrooms/Concessions	P&R-16-004	2	160,000										160,000
Park Front Deck Mower	P&R-17-006	2	20,000						20,000				40,000
Disc Golf	P&R-17-011	2	10,000										10,000
MARC Ballfield Improvements	P&R-17-020	2	15,000	15,000	15,000		100,000			100,000			245,000
Stange Park Improvements	P&R-18-002	2		230,000									230,000
Athletic Park Field Lights	P&R-18-003	2		200,000									200,000
Park Dump Truck Replacement	P&R-18-004	2		40,000									40,000
Stange Park Lagoon Bridges	P&R-18-009	2		50,000									50,000
Park Field Mower Replacement	P&R-184-011	1		85,000									85,000
Ott's Park Field Lights	P&R-19-005	2			100,000								100,000
Parks - Pickup Truck	P&R-19-009	2			15,500			16,500					32,000
Prairie Trails Pit Toilet	P&R-19-013	2			25,000								25,000
Athletic Park - Parking Lot	P&R-21-015	2					50,000						50,000
Parks and Recreation Total			248,000	663,000	155,500		150,000	16,500	20,000	100,000			1,353,000

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

Department	#	Priorit	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Police													
Police Vehicles & Equipment	POL-15-001	1	56,950	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000		536,950
Police Handheld Radios	POL-18-001	2		37,500							40,000		77,500
Bulk Ammo Purchases	POL-18-005	5		15,000			15,000		15,000				45,000
Replace Police Handguns	POL-24-001	2								35,000			35,000
Police AED's Replacement	POL-25-003	2									15,000		15,000
Police Total			56,950	112,500	60,000	60,000	75,000	60,000	75,000	95,000	115,000		709,450
Public Works Director/Engineer													
PW Director Vehicle	PW-17-001	2	30,000										30,000
Large Format Scanner	PW-17-003	2	10,500										10,500
Public Works Director/Engineer Total			40,500										40,500
Streets													
Replace Street Sweeper	STR-12-001	2		170,000						170,000			340,000
Water Blast/Paint City Garage	STR-12-002	2						13,000					13,000
Garbage Truck Replacement	STR-16-005	1					160,000						160,000
Mini Excavator	STR-17-002	2	75,000										75,000
Track-Type Dozer	STR-17-003	2	140,000										140,000
Upgrade Fuel Dispensing System	STR-17-004	1	50,000					15,000					65,000
Grapple Bucket - Track Loader	STR-17-006	2	7,000										7,000
Loader Replacements	STR-18-001	2		180,000	180,000								360,000
Pick-Up with Dump Box	STR-18-005	2		40,000									40,000
Streets - Pickup Truck	STR-18-007	2		20,000					20,500			20,500	61,000
Streets Plow Trucks	STR-18-009	2		320,000									320,000
Street Grader Replacement	STR-19-005	5			225,000								225,000
Streets Plow Truck	STR-20-004	5				180,000							180,000
Replace Dump Truck	STR-21-002	5					150,000						150,000
Streets Total			272,000	730,000	405,000	180,000	150,000	175,000	33,500	170,000		20,500	2,136,000
Transit													
Transit Communication/Software	BUS-17-002	2	130,000										130,000
Pressure Washing Equipment	BUS-18-005	2		24,000									24,000
Transit Bus Replacement	BUS-19-001	5			2,400,000								2,400,000
Transit Total			130,000	24,000	2,400,000								2,554,000

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

Department	#	Priorit	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
GRAND TOTAL			2,689,200	3,293,000	3,691,500	1,426,000	1,169,000	632,000	938,000	1,798,500	1,213,500	115,500	16,966,200

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

City of Merrill

Potential 2017 Non-TID Infrastructure Projects

The following Non-TID potential infrastructure projects were reviewed/discussed at September 2016 Board of Public Works: Please see TID Page T-30, as well as TIDs No. 6, 9, and 11 for additional infrastructure projects.

Project	From	To	Amount	Special Assessments	Fund 52 Borrowing	Fund 62 Water	Fund 63 Sewer
Fourth St.	Scott St.	Mill St.	\$40,000	Curb/Gutter		\$40,000	City Utility Project
Poplar St.	5th St.	6th St.	\$20,000		\$20,000		
Chestnut St.	6th St.	8th St.	\$45,000		\$25,000	\$12,500	\$7,500
Rio Grande Dr.	Entire street right-of-way		\$120,000		\$120,000		
If improving E. 6th St. between Sales St. and Johnson St. (TID No. 3 proposed project):							
Francis St.	E. 6th St.	E. 8th St.	\$55,000	\$55,000	N/A	Now gravel street	
Hollywood Dr.	E. 8th St.	E. 10th St.	\$50,000	\$25,000	\$25,000	No curb/gutter	
Total			\$330,000	\$80,000	\$190,000	\$52,500	\$7,500

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

Project # MFG-17-007
Project Name Cattle Barn - Electrical Improvements

Type Improvement **Department** Festival Grounds
Useful Life 15 years **Contact** City Administrator
Category Buildings **Priority** I Critical

Description **Total Project Cost:** \$30,000
 New electrical panel, new conduit, new electrical wire, and new GFI outlets.

Justification
 Existing electrical needs to be modernized to meet electrical code.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Electrical	30,000										30,000
Total	30,000										30,000

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Borrowing-10-Years (City Tax Levy)	30,000										30,000
Total	30,000										30,000

Budget Impact/Other

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

Project # P&R-17-011
Project Name Disc Golf

Type Improvement **Department** Parks and Recreation
Useful Life 10+ years **Contact** Park Director
Category Parks & Recreation **Priority** 2 Important

Description **Total Project Cost:** \$10,000
 Improvements/additions to disc golf course.

Justification
 Existing disc golf course extensively used. Potential expansions to other parks.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Other	10,000										10,000
Total	10,000										10,000

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Non-Lapsing Fund	5,200										5,200
Tax Levy	4,800										4,800
Total	10,000										10,000

Budget Impact/Other

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

City of Merrill, Wisconsin
Capital Plan
 2017 thru 2026

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Borrowing 5-Years City Tax Levy)													
Fire Radio Replacements	F-17-003	1	100,000										100,000
Replace Street Sweeper	STR-12-001	2		170,000						170,000			340,000
Garbage Truck Replacement	STR-16-005	1						160,000					160,000
Borrowing 5-Years City Tax Levy) Total			100,000	170,000				160,000		170,000			600,000
Borrowing - Previous													
Normal Park - New Restrooms/Concessions	P&R-16-004	2	120,000										120,000
Street Sealcoat	TCAP-14-005	1	78,245										78,245
Borrowing - Previous Total			198,245										198,245
Borrowing-10-Years (City Tax Levy)													
Transit Communication/Software	BUS-17-002	2	26,000										26,000
Election Voting Machines	C-ELE-21-001	5					45,000						45,000
Police Addition - Roof Replacement	CH-19-001	2			50,000								50,000
AC Chiller Replacement	CH-20-007	2				50,000							50,000
Parking Lot Repaving	CH-21-005	2					55,000						55,000
City Hall - Front Entryway (SW)	CH-22-010	2						50,000					50,000
Fire Engine Type 1 Replacement	F-18-001	2		450,000					500,000				950,000
Self-Contained Breathing Apparatus	F-25-001	1									200,000		200,000
Fiber Community Area Network	IT-17-002	2	30,000	275,000	75,000		40,000						420,000
Parking Lot Replacement	LIB-17-001	2							25,000				25,000
Library HVAC Equipment	LIB-24-005	5								50,000	50,000	50,000	150,000
Airport One-Ton Plow Truck	MAR-21-001	2					32,000						32,000
Airport Tractor/Mower Deck	MAR-22-001	2						15,000					15,000
Airport Large Mower	MAR-23-001	2							15,000				15,000
Runway 7/25 Resurfacing	MAR-24-001	2								25,000			25,000

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

Source	#	Priority	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Cattle Barn - Electrical Improvements	MFG-17-007	1	30,000										30,000
Smith Center HVAC Replacements	P&R-14-002	1	43,000	43,000									86,000
Park Front Deck Mower	P&R-17-006	2	20,000						20,000				40,000
Park Dump Truck Replacement	P&R-18-004	2		40,000									40,000
Stange Park Lagoon Bridges	P&R-18-009	2		50,000									50,000
Park Field Mower Replacement	P&R-184-011	1		85,000									85,000
Prairie Trails Pit Toilet	P&R-19-013	2			25,000								25,000
Mini Excavator	STR-17-002	2	75,000										75,000
Track-Type Dozer	STR-17-003	2	140,000										140,000
Upgrade Fuel Dispensing System	STR-17-004	1	50,000										50,000
Loader Replacements	STR-18-001	2		180,000	180,000								360,000
Pick-Up with Dump Box	STR-18-005	2		40,000									40,000
Streets Plow Trucks	STR-18-009	2		320,000									320,000
Street Grader Replacement	STR-19-005	5			225,000								225,000
Streets Plow Truck	STR-20-004	5				180,000							180,000
Replace Dump Truck	STR-21-002	5					150,000						150,000
Street Sealcoat	TCAP-14-005	1		135,000	137,500	137,500	137,500	140,000	140,000	140,000	140,000		1,107,500
Borrowing-10-Years (City Tax Levy) Total			414,000	1,618,000	692,500	367,500	459,500	205,000	700,000	215,000	390,000	50,000	5,111,500

Borrowing-20-Years (City Tax Levy)

Transit Bus Replacement	BUS-19-001	5			480,000								480,000
Ladder Tower (Aerial Ladder Truck)	F-17-001	2	550,000	550,000									1,100,000
Airport Snow Plow Truck	MAR-18-001	5		60,000									60,000
Airport T-Hangar - Champagne	MAR-19-001	5			300,000								300,000
Champagne - FBO Hangar	MAR-20-003	5				750,000							750,000
Champagne Terminal Taxiways	MAR-25-001	5									12,500		12,500
Enrichment/Expo Center Construction	MFG-17-001	1	513,780										513,780
MARC Ballfield Improvements	P&R-17-020	2						75,000		75,000			150,000
Stange Park Improvements	P&R-18-002	2		230,000									230,000
Athletic Park Field Lights	P&R-18-003	2		180,000									180,000
Ott's Park Field Lights	P&R-19-005	2			90,000								90,000
Athletic Park - Parking Lot	P&R-21-015	2					50,000						50,000
Sidewalk-Concrete Maintenance - M-2 Project	TCAP-15-001	2	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000		585,000
Crushing - Street Materials/Black Dirt	TCAP-15-010	2	20,000	50,000				50,000					120,000
Street/Utility Improvements-2017	TCAP-17-010	2	190,000										190,000
Bridges - Inspection/Decks	TCAP-19-010	4				150,000							150,000

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

Source	#	Priority	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Stormwater Detention - MS-4	TCAP-21-003	5					300,000						300,000
Borrowing-20-Years (City Tax Levy) Total			1,338,780	1,135,000	935,000	965,000	415,000	190,000	65,000	140,000	77,500		5,261,280
Donation													
Plastic Fencing	MFG-17-008	2		10,000									10,000
Normal Park - New Restrooms/Concessions	P&R 16-004	2	10,000										10,000
Donation Total			10,000	10,000									20,000
Federal Grant													
Transit Communication/Software	BUS-17-002	2	104,000										104,000
Pressure Washing Equipment	BUS-18-005	2		19,200									19,200
Transit Bus Replacement	BUS-19-001	5			1,920,000								1,920,000
Runway 7/25 Resurfacing	MAR-24-001	2							975,000				975,000
Champagne Terminal Taxiways	MAR-25-001	5									487,500		487,500
Federal Grant Total			104,000	19,200	1,920,000				975,000		487,500		3,505,700
Fire 2% Dues													
Self-Contained Breathing Apparatus	F-25-001	1									50,000		50,000
Fire 2% Dues Total											50,000		50,000
Grant													
IT Systems-Enrichment/Expo Center	MFG-17-002	1	50,000										50,000
Enrichment - Furnishings & Appliances	MFG-17-003	1	25,000										25,000
Grant Total			75,000										75,000
Library Endowment Fund													
Fiber Community Area Network	IT-17-002	2		25,000									25,000
Parking Lot Replacement	LIB-17-001	2	12,500						15,000				27,500
Library Endowment Fund Total			12,500	25,000					15,000				52,500
Non-Lapsing Fund													
Election Voting Machines	C-ELE-21-001	5					45,000						45,000
Fire - Block Wall Sealing	F-21-005	1					6,000						6,000

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

Source	#	Priority	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Enrichment - Furnishings & Appliances	MFG-17-003	1	1,725										1,725
Normal Park - New Restrooms/Concessions	P&R-16-004	2	30,000										30,000
Disc Golf	P&R-17-011	2	5,200										5,200
Athletic Park Field Lights	P&R-18-003	2		20,000									20,000
Old's Park Field Lights	P&R-19-005	2			10,000								10,000
Replace Police Handguns	POL-24-001	2								20,000			20,000
Non-Lapsing Fund Total			36,925	20,000	10,000		51,000			20,000			137,925

Non-Lapsing Fund - Fire 2%

Firefighter Boots	F-16-003	2										10,000	10,000
Fire Hose Replacement	F-17-002	2	3,500					3,500					7,000
Fire - Gas Monitors (4)	F-18-003	5							3,000				3,000
Washing Machine - Turnout Gear	F-18-004	2		5,000									5,000
Incident Command Vehicle 60	F-21-001	2					10,000						10,000
Turnout Firefighting Gear	F-24-001	1								25,000			25,000
Fire - Extraction Tools	F-24-002	2								12,500			12,500
Non-Lapsing Fund - Fire 2% Total			3,500	5,000			10,000	3,500	3,000	37,500		10,000	72,500

Park Improvement Fund - Donations

MARC Ballfield Improvements	P&R-17-020	2	15,000	15,000	15,000			25,000		25,000			95,000
Park Improvement Fund - Donations Total			15,000	15,000	15,000			25,000		25,000			95,000

Special Assessments

Sidewalk-Concrete Maintenance - M-2 Project	TCAP-15-001	2	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000		270,000
Street/Utility Improvements-2017	TCAP-17-010	2	80,000										80,000
Special Assessments Total			110,000	30,000		350,000							

Tax Levy

Comprehensive Plan Update	A-15-001	2							10,000	10,000			20,000
Pool Vehicle(s)	A-15-002	2		17,000				16,000					33,000
Revaluation	AS-16-001	1								50,000	50,000		100,000
Building Inspection Vehicle	BI-17-001	2										25,000	25,000
Pressure Washing Equipment	BUS-18-005	2		4,800									4,800
Carpeting Replacement - City Hall	CH-16-012	2	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500		31,500

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

Source	#	Priority	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
City Hall HVAC Controls	CH-17-001	2	25,000										25,000
Common Council Chambers	CH-18-011	2		15,000									15,000
Fire Hose Replacement	F-17-002	2	3,500					3,500					7,000
Fire - Gas Monitors (4)	F-18-003	5							3,000				3,000
Washing Machine - Turnout Gear	F-18-004	2		5,000									5,000
Incident Command Vehicle 60	F-21-001	2					25,000						25,000
Turnout Firefighting Gear	F-24-001	1								25,000			25,000
Fire - Extraction Tools	F-24-002	2								12,500			12,500
Parking Lot Replacement	LIB-17-001	2	12,500										12,500
Carpet Replacement	LIB-24-001	5								10,000	10,000	10,000	30,000
Airport T-Hangar Metal	MAR-18-004	2		15,000									15,000
Expo Center - Furnishings	MFG-17-004	1	31,500										31,500
Plastic Fencing	MFG-17-008	2	10,000										10,000
Swinging Gates	MFG-17-009	2	6,000										6,000
Disc Golf	P&R-17-011	2	4,800										4,800
Parks - Pickup Truck	P&R-19-009	2			15,500		16,500						32,000
Police Vehicles & Equipment	POL-15-001	1	56,950	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000		536,950
Police Handheld Radios	POL-18-001	2		37,500							40,000		77,500
Bulk Ammo Purchases	POL-18-005	5		15,000			15,000		15,000				45,000
Replace Police Handguns	POL-24-001	2								15,000			15,000
Police AED's Replacement	POL-25-003	2									15,000		15,000
PW Director Vehicle	PW-17-001	2	15,000										15,000
Large Format Scanner	PW-17-003	2	5,250										5,250
Water Blast/Paint City Garage	STR-12-002	2							13,000				13,000
Upgrade Fuel Dispensing System	STR-17-004	1						15,000					15,000
Grapple Bucket - Track Loader	STR-17-006	2	7,000										7,000
Streets - Pickup Truck	STR-18-007	2		20,000						20,500		20,500	61,000
Tax Levy Total			181,000	192,800	79,000	63,500	120,000	98,000	125,000	186,000	178,500	55,500	1,279,300
U - Sewer Fund													
Pool Vehicle(s)	A-15-002	2		1,500				2,000					3,500
Fiber Community Area Network	IT-17-002	2	5,000	25,000	5,000								35,000
PW Director Vehicle	PW-17-001	2	7,500										7,500
Large Format Scanner	PW-17-003	2	2,625										2,625
Street/Utility Improvements-2017	TCAP-17-010	2	7,500										7,500
U - Sewer Fund Total			22,625	26,500	5,000			2,000					56,125

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

Source	#	Priority	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
U - Water Fund													
Pool Vehicle(s)	A-15-002	2		1,500				2,000					3,500
Fiber Community Area Network	IT-17-002	2	5,000	25,000	5,000								35,000
PW Director Vehicle	PW-17-001	2	7,500										7,500
Large Format Scanner	PW-17-003	2	2,625										2,625
Street/Utility Improvements-2017	TCAP-17-010	2	52,500										52,500
U - Water Fund Total			67,625	26,500	5,000			2,000					101,125
GRAND TOTAL			2,689,200	3,293,000	3,691,500	1,426,000	1,085,500	715,500	938,000	1,798,500	1,213,500	115,500	16,966,200

Attachment: Capital-2017 Budget Revised (2080 : Ordinance on 2017 Budget)

City of Merrill - Tax Increment Districts (TIDs)

2017 Budget Summary (With street improvements via TID No. 3 financing)

		TID No. 3	TID No. 4	TID No. 5	TID No. 6	TID No. 7	TID No. 8	TID No. 9	TID No. 10	TID No. 11	Total
REVENUES		Mixed Use	Mixed Use							Mixed Use	
47100-41110	Property Tax - TIDs	\$600,000	\$55,500	\$15,000		\$10,000					\$680,500
47100-41113	Proceeds - Long Term Debt	\$800,000	\$150,000					\$225,000	\$230,000	\$650,000	\$2,055,000
47100-41115	Proceeds - Previous Borrowing								\$19,202	\$19,590	\$38,792
41 47100-42400	Special Assessments									\$100,500	\$100,500
47100-43430	Exempt Computer Aid	\$16,750	\$6,000	\$200	\$3,000	\$1,250	\$3,250	\$6,500			\$36,950
47 47100-43750	WI DNR - DERF Reimb.					\$40,500					\$40,500
47100-46100	Bid Specification Revenues							\$100		\$50	\$150
46 47100-48250	Fed Stimulus - BAB				\$1,000						\$1,000
47 47100-48750	Sale - Former Dry Cleaner Site					\$5,000					\$5,000
46 47100-48750	Sale - 900 E. 1st St. Site				\$5,000						\$5,000
48 47100-48750	Sale - 416 Grand Ave. Site						\$1				\$1
43 47200-41113	Proceeds - Long Term Debt	\$300,000									\$300,000
49 47300-43500	WI DNR Grants - RB Trail							\$30,000			\$30,000
49 47300-48500	Idle Sites Grant - WEDC							\$181,500			\$181,500
48 47500-43400	Env Grants - 201 S Prospect						\$160,000				\$160,000
47100-48243	Transfer from TID No. 3*				\$191,730	\$31,619	\$187,053	\$49,930	\$16,950		\$477,282
48 47500-48500	Merrill Area Development Corp.						\$40,000				\$40,000
49 47500-48850	River Bend Foundation							\$175,000			\$175,000
TOTAL REVENUES		\$1,716,750	\$211,500	\$15,200	\$200,730	\$88,369	\$390,304	\$668,030	\$266,152	\$770,140	\$4,327,175

*From 12/31/2016 Fund Balance & 2017 Tax Increment

EXPENDITURES		TID No. 3	TID No. 4	TID No. 5	TID No. 6	TID No. 7	TID No. 8	TID No. 9	TID No. 10	TID No. 11	Total
57100-01-11000	Bldg Inspector-TIDs	\$500			\$500	\$500	\$500	\$500			\$2,500
57100-01-21000	City Streets (and GIS)	\$3,500		\$500		\$250		\$250			\$4,500
57100-01-25000	City Parks			\$750							\$750
57100-01-51000	SS/Medicare	\$500	\$100	\$135	\$350	\$404	\$455	\$500	\$100	\$135	\$2,679
57100-01-52000	WRS - Retirement	\$450	\$90	\$105	\$300	\$359	\$415	\$475	\$125	\$120	\$2,439
57100-01-54000	Health Insurance	\$675	\$100	\$125	\$625	\$545	\$725	\$750	\$300	\$200	\$4,045
57100-01-55000	Life Insurance	\$100	\$10	\$30	\$55	\$50	\$65	\$100	\$25	\$25	\$460
57100-01-56000	Adm/Legal-City Wages	\$5,500	\$1,000	\$500	\$3,500	\$4,008	\$5,000	\$3,000	\$2,500	\$1,750	\$26,758
49 57300-01-21000	Wages - Streets/Utility							\$3,500			\$3,500
49 57300-01-51000	SS/Medicare							\$275			\$275
49 57300-01-52000	WRS - Retirement							\$250			\$250
49 57300-01-54000	Health Insurance							\$350			\$350
49 57300-01-55000	Life Insurance							\$30			\$30
											\$0

City of Merrill - Tax Increment Districts (TIDs)

2017 Budget Summary (With street improvements via TID No. 3 financing)

		TID No. 3	TID No. 4	TID No. 5	TID No. 6	TID No. 7	TID No. 8	TID No. 9	TID No. 10	TID No. 11	Total
	57100-02-10000	Legal Notices/Letters	\$250		\$250	\$250		\$150			\$900
	57100-02-11500	Outside Legal Expense	\$500		\$1,000	\$1,500		\$500			\$3,500
	57100-02-11750	Plan Develop-Consultant	\$5,000				\$5,000	\$5,000	\$5,000		\$20,000
	57100-02-11900	TID Fee-Wis DOR	\$1,150	\$150	\$150	\$1,150	\$1,150	\$1,150	\$1,150	\$150	\$7,350
	57100-02-13000	TIF Audit Fees	\$1,500	\$350	\$250	\$500	\$250	\$500	\$250	\$500	\$4,350
40	57100-02-15500	Mowing Services							\$5,000		\$5,000
	57100-02-40000	Architectural Design	\$2,500			\$5,000	\$2,500	\$5,000	\$2,500		\$17,500
	57100-02-41000	Plan - Redevelop Resources	\$3,500	\$500		\$15,000	\$2,500	\$15,000	\$2,500	\$1,500	\$40,500
48	57100-02-43000	Business Consultant									\$0
	57100-02-56500	LC Econ Dev Corp	\$1,000			\$500	\$500	\$2,500	\$750	\$750	\$6,000
	57100-02-65000	Planning - Housing Strategy	\$2,500			\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$15,000
											\$0
43	57100-04-50000	Walgreen's Dev Incentive	\$24,695								\$24,695
43	57100-04-50205	Mex Restaurant-Gateway N.	\$20,000								\$20,000
48	57100-04-50500	WI Island - Storage					\$7,372				\$7,372
49	57100-04-50500	Neumann Lot2-Dev Incent						\$15,000			\$15,000
43	57100-04-50511	2604-2606 E Main St	\$1,000								\$1,000
43	57100-04-50555	Pine Dells/Wendorf Dev Incent	\$10,000								\$10,000
*	43 57100-04-52000	Potential Dev Incentives	\$150,000			\$25,000	\$25,000	\$25,000	\$25,000		\$250,000
46	57100-04-52100	One Way Collision Dev				\$1,000					\$1,000
46	57100-04-52113	Alamsa - Kindhearted				\$25,000					\$25,000
48	57100-04-53422	1504 W. Main St. Dev Incentive					\$35,000				\$35,000
48	57100-04-53437	Nelson's Powerhouse Dev Incent					\$45,000				\$45,000
47	57100-04-52500	Pine Ridge Restaurant Dev				\$10,000					\$10,000
41	57100-04-52577	Apartments-Premier Dev Incent								\$500,000	\$500,000
48	57100-04-59400	1502 W. Main St. Facade					\$5,000				\$5,000
*	43 57100-04-75000	Blight Acquisition/Demo	\$25,000			\$25,000	\$25,000	\$25,000			\$100,000
47	57100-04-75123	Lot - 1008 E 7th St.				\$500					\$500
48	57100-04-75500	Blight/Demo - 416 Grand Ave.					\$5,000				\$5,000
46	57100-04-75818	818 E 1st St - Alley Wall				\$5,000					\$5,000
43	57100-05-11000	Transfer - Debt Service	\$13,750	\$31,640	\$2,500	\$21,000	\$3,103	\$1,872		\$19,202	\$112,657
46	57100-05-12000	Borrowing Expenses									\$0
	57100-08-24000	Street Improvements (TID3-Funding)	\$800,000	\$150,000					\$230,000		\$1,180,000
41	57100-08-24000	Street Improve (Meadow Lane)								\$125,000	\$125,000
41	57100-08-24500	Highland/Edgewater Improvements								\$150,000	\$150,000
47	57100-08-25000	Environmental-806 N Center					\$5,000				\$5,000

City of Merrill - Tax Increment Districts (TIDs)

2017 Budget Summary (With street improvements via TID No. 3 financing)

	TID No. 3	TID No. 4	TID No. 5	TID No. 6	TID No. 7	TID No. 8	TID No. 9	TID No. 10	TID No. 11	Total
57100-08-31000 Marketing - Advertising	\$5,000	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$25,000
45 57100-08-92000 Trees - Street Lawn			\$2,500							\$2,500
46 57100-08-45000 Bankers Square - "Pocket" Park				\$65,000						\$65,000
43 57200 Various Festival Grounds Improvements	\$307,250									\$307,250
48 57500-04-50200 Environmental - 201 S Prospect						\$200,000				\$200,000
49 57300-04-75033 Blight Demo/Disp-Merrill Pavers							\$50,000			\$50,000
49 57300-08-24000 Street Improvements (S Park St)							\$300,000			\$300,000
49 57300-08-52500 River Bend Trail - to East							\$250,000			\$250,000
43 57100-51-41000 TID No. 3 transfer to other TIDs*	\$330,930									\$330,930
TOTAL EXPENDITURES	\$1,716,750	\$186,440	\$10,045	\$200,730	\$88,369	\$390,304	\$668,030	\$266,152	\$804,720	\$4,331,540

*From 12/31/2016 Fund Balance & 2017 Tax Increment

REVENUES - EXPENDITURES

	\$0	\$25,060	\$5,155	\$0	\$0	\$0	\$0	\$0	(\$34,580)	(\$4,365)
		Prior Deficit							General Fund Advance	

* It is unlikely that ALL budgeted Potential Dev Incentives and Blight Acquisition/Demo will be expended.

RESOLUTION NO. _____

A RESOLUTION RATIFYING THE HIRING OF EMPLOYEE RELATIVES

WHEREAS, the City of Merrill has, from time to time, enacted and required certain procedures to fill vacancies and fill newly created positions in the City workforce; and,

WHEREAS, City Department Heads have been following Section 11-4 “Nepotism” in the Personnel Policies – Employee Handbook; and,

WHEREAS, Ordinance No. 2-191(b), “*Hiring Relatives*” requires approval by the Common Council of such hires; and,

WHEREAS, current employee relatives, as listed below, were hired and are acting in a City employee capacity:

- Andrea Bennett, 07/28/2008 start date – Library
- Kate Drewek, 09/26/2011 start date – Utility
- Todd Annis, 02/12/2012 start date – Parks & Recreation
- Geoffrey Hoock, 01/21/2013 start date – Street
- Jana Johnson, 01/18/2016 start date - Fire Administrative Assistant

WHEREAS, former employee relatives, as listed below, were hired and are acting in a City employee capacity:

- Deborah Hartwig, 10/22/2002 start date – Police Crossing Guard
- Amy Severt, 05/13/2008 start date – City Hall Maintenance

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of November, 2016, that the hiring of those persons named above is hereby ratified and approved in all respects, as fully as if the hiring action had been presented to and approved by the Common Council.

Attachment: Resolution on hiring of employee relatives (2052 : Resolution ratifying hiring relatives in the past)

Recommended by: Personnel and
Finance Committee

CITY OF MERRILL, WISCONSIN

Moved: _____

William R. Bialecki
Mayor

Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution on hiring of employee relatives (2052 : Resolution ratifying hiring relatives in the past)

RESOLUTION NO. _____

A RESOLUTION APPROVING A CERTIFIED SURVEY MAP ON HELDT STREET IN THE TOWN OF SCOTT BY STEVE SCHULZ

WHEREAS, Steve Schulz has applied for approval of a division of land by certified survey map pursuant to Code of Ordinances Sections 111-116 and 111-119 for land located in the Northwest ¼ of the Southwest ¼ of Section 15, Township 31 North, Range 6 East, Town of Scott, Lincoln County, Wisconsin; and,

WHEREAS, the application was referred to the City Plan Commission which considered the proposed division at a meeting on November 1, 2016; and,

WHEREAS, the City Plan Commission has recommended approval of the land division by certified survey map;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of November, 2016, that the proposed certified survey map presented by Steve Schulz and prepared by Charles Oleinik, Land Surveyor, involving the Northwest ¼ of the Southwest ¼ of Section 15, Township 31 North, Range 6 East, Town of Scott, Lincoln County, Wisconsin is hereby approved.

BE IT FURTHER RESOLVED, that the City Clerk is directed to so certify the approval of this certified survey map and return the original to the applicant together with a certified copy of this resolution.

Recommended by: City Plan Commission

CITY OF MERRILL, WISCONSIN

Moved: _____

William R. Bialecki
Mayor

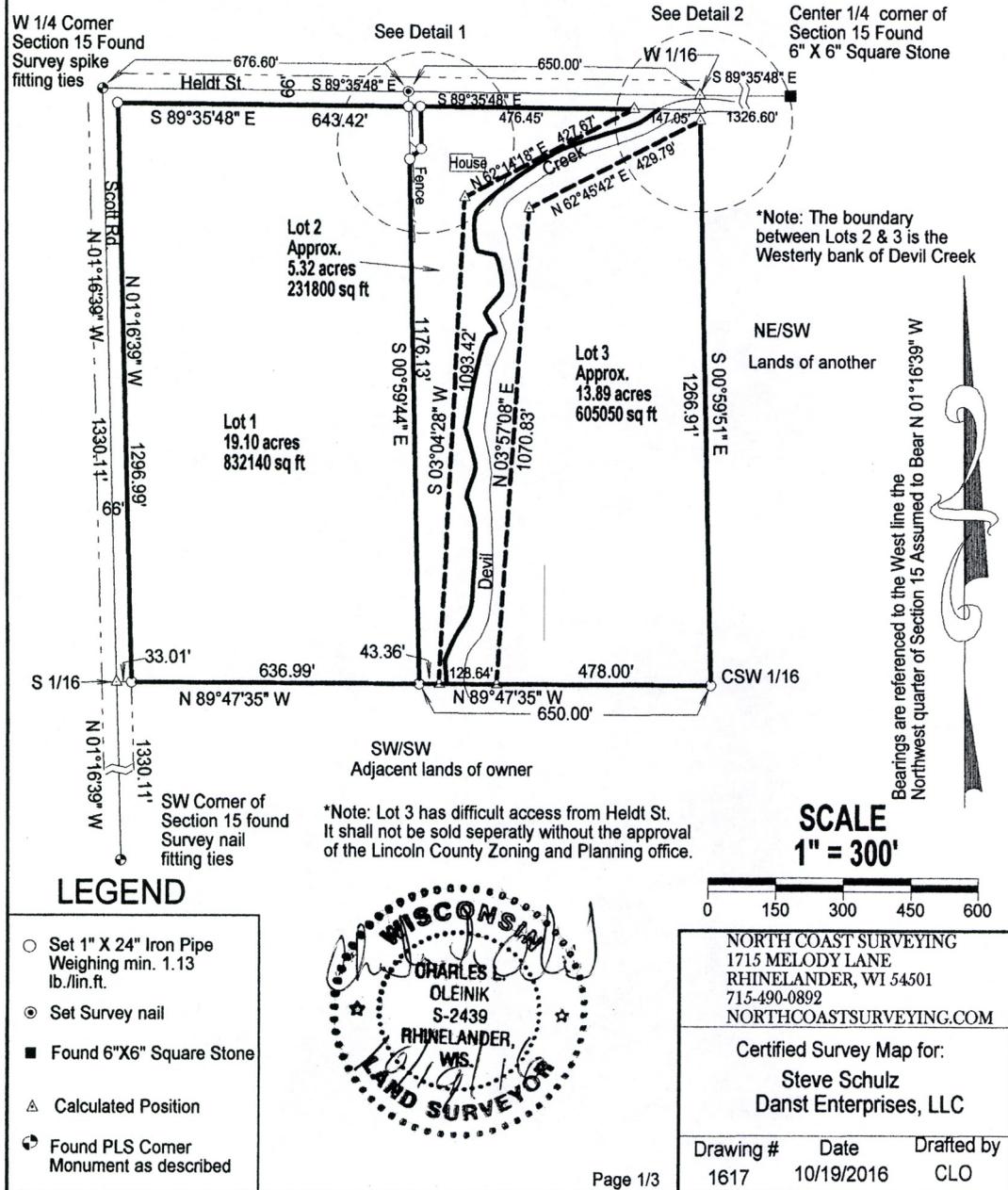
Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution on CSM in Town of Scott (2083 : Resolution on CSM in Town of Scott)

Lincoln County
 Certified Survey Map No. _____

Located in the NW 1/4 of the
 SW 1/4 of Section 15,
 Township 31 North,
 Range 6 East, Town of Scott,
 Lincoln County, Wisconsin

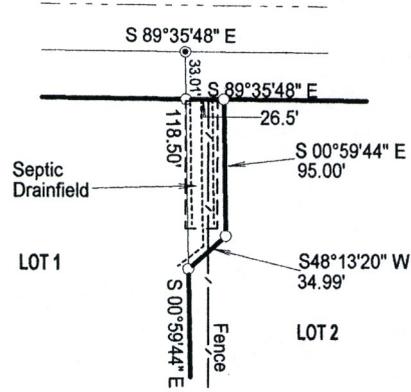


Attachment: CSM in Town of Scott (2083 : Resolution on CSM in Town of Scott)

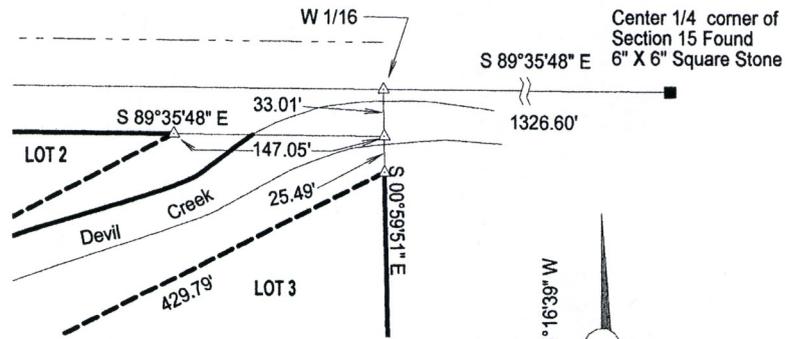
Detail Page

Detail 1

* Note: New boundary line offset from the edge of the Septic Drainfield & Pipe by 5'



Detail 2



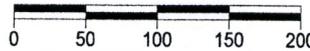
LEGEND

- Set 1" X 24" Iron Pipe Weighing min. 1.13 lb./lin.ft.
- ⊙ Set Survey nail
- Found 6"X6" Square Stone
- △ Calculated Position
- ⊕ Found PLS Corner Monument as described



Bearings are referenced to the West line the Northwest quarter of Section 15 Assumed to Bear N 01° 16' 39" W

SCALE
1" = 100'



I, Charles L. Oleinik, Professional Land Surveyor in the State of Wisconsin, hereby certify: that by the order of Steve Schulz, Representative for Danst Enterprises, LLC, I have surveyed divided and mapped the parcels shown hereon; that said survey and map are correct to the best of my knowledge and belief; that I have fully complied with the applicable requirements of Chapter 236 of Wisconsin Statutes and all County and Local ordinances in completion thereof; that the following is a correct legal description of the exterior boundary of said survey:

Located in the Northwest 1/4 of the Southwest 1/4, Section 15, Township 31 North, Range 6 East, Town of Scott, Lincoln County, Wisconsin, more particularly described as follows: Commencing at the Southwest corner of said Section 15, marked by a survey nail at the intersection of Scott Road and Joe Snow Road; thence along the West line of said Section 15, N 01°16'39" W a distance of 1330.11 feet to the Southwest corner of the Northwest 1/4 of the Southwest 1/4; thence along the South line of the Northwest 1/4 of the Southwest 1/4 S 89°47'35" E a distance of 33.01 feet to the Easterly right of way line of Scott road marked by a 1-inch iron pipe and the Point of Beginning; thence along said right of way line, N 01°16'39" W a distance of 1296.99 feet to the intersection of the Easterly right of way line of Scott Road and the Southerly right of way line of Heldt St. marked by a 1-inch iron pipe; thence along the Southerly right of way line of Heldt St., S 89°35'48" E a distance of 643.42 feet to a 1-inch iron pipe; thence again along said right of way line S 89°35'48" E a distance of 26.50 feet to a 1-inch iron pipe; thence again along said right of way line S 89°35'48" E a distance of 476.45 feet; thence again along said right of way line S 89°35'48" E a distance of 147.05 feet to the East line of the Northwest 1/4 of the Southwest 1/4; thence along said East line S 00°59'51" E a distance of 25.49 feet; thence again along said East line S 00°59'51" E a distance of 1266.91 feet to the Southeast corner of the Northwest 1/4 of the Southwest 1/4 marked by a 1-inch iron pipe; thence along the South line of the Northwest 1/4 of the Southwest 1/4 a distance of 650.00 feet to a 1-inch iron pipe; thence again along said South line N 89°47'35" W a distance of 636.99 feet to the Place of Beginning.

Along with and subject to any easements, restrictions or reservations, apparent and of record.

Charles L. Oleinik 10/19/16
Charles L. Oleinik, PLS Date



Dated this _____ Day of _____, 2016
The Plat of Danst Enterprises, LLC is hereby
Approved by the City of Merrill Zoning Office.

Darin Pagel, Zoning Administrator

Dated this _____ Day of _____, 2016
The Plat of Danst Enterprises, LLC is hereby
Approved by the Lincoln County Planning and Zoning Office.

Matthew Bremer, Lincoln County Land Services Administrator

Attachment: CSM in Town of Scott (2083 : Resolution on CSM in Town of Scott)