



CITY OF MERRILL

COMMON COUNCIL

AGENDA • TUESDAY OCTOBER 11, 2016

Regular Meeting

City Hall Council Chambers

7:00 PM

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
 1. Minutes of September 13, 2016 meeting
7. Revenue & Expense Reports(s):
 1. Revenue & Expense Report for Period Ending September 30, 2016
8. Communications and Petitions:
 1. Claim filed by Paul Mathias for damages to his vehicle caused by a fallen tree limb at Riverside Park on September 8, 2016. The City's insurance carrier recommends that the claim be disallowed. This recommendation is based on the fact that an investigation by the insurance carrier revealed no negligence on behalf of the City. The City did not have prior or constructive notice of the tree condition which allegedly caused this incident. The actual cause of the limb failure is believed to be wind.
9. Board of Public Works:
 1. Request for proposals (RFP) response on potential sale of city property at 300 S. Alexander Street. The Board of Public Works recommends approving the \$10,000 offer from C&D Excavating, LLC and DC Disposal.
 2. Draft agreement from the State of Wisconsin - Department of Transportation for a proposed connecting highway change for the city to take over Grand Avenue from Marc Drive to Champagne Street. The Board of Public Works recommends approval.
 3. Consider placing flashing pedestrian crossing lights at various intersections. The Board of Public Works recommends purchasing, from Carmanah, three pairs of R920 rectangular rapid flashing beacons. The three pairs would be installed at the intersection of Sales Street and East Main Street, at the intersection of Center Avenue and East Sixth Street and at the intersection of West Main Street and State Street.
 4. Consider bids on Meadow Lane project. The bids were opened on October 4th, 2016. At a meeting on September 29th, 2016, the Board of Public Works recommended taking bid(s) directly to the Common Council.

5. Consider bids on City parking lots paving project. The bids were opened October 6th, 2016. At a meeting on September 29th, 2016, the Board of Public Works recommended taking bid(s) directly to the Common Council.
6. Consider bids on parks ADA paving project. The bids were opened on October 6th, 2016. At a meeting on September 29th, 2016, the Board of Public Works recommended taking bid(s) directly to the Common Council.
10. Health and Safety Committee:
 1. "Class A" (cider only) license application from CAP Operations Inc., Mary Hofele, Agent, for Holiday #49, 1312 West Main Street. The Health and Safety Committee recommends approval.
11. Personnel and Finance Committee:
 1. Consider potential lease terms for parking lot lease behind 401 West Main Street. Lease would be with Merrill Area Housing Authority. The Personnel and Finance Committee recommends approval.
 2. Consider creating a Public Works I position and deleting a Public Works II position in the Street Department. The Personnel and Finance Committee recommends approval.
12. Redevelopment Authority:
 1. TID #9 environmental and demolition loan (not to exceed \$37,500) for 1003 and 1005 S. Center Avenue (former Club Modern site), secured by mortgage by Stephen and Linda Blake. The Redevelopment Authority recommends approval.
 2. Consider proposals for housing redevelopment at 1905 East 14th Street (former Fox Point site). The Redevelopment Authority recommends selecting the proposal from Horizon/Merrill Housing Authority (MAHA).
13. Water and Sewage Disposal Committee:
 1. Consider request to change the part-time Water Utility Administrative Assistant position to a full-time position. The Water and Sewage Committee recommends approval, effective immediately.
14. Placing Committee Reports on File:
 1. Consider placing the following committee reports on file: Board of Public Works, City Plan Commission, Committee of the Whole, Health & Safety Committee, Library Board, Parks and Recreation Commission, Personnel and Finance Committee, Police and Fire Commission, Redevelopment Authority, Tourism Commission, Water and Sewage Disposal Committee and Zoning Board of Appeals

15. Mayor's Appointments:

1. Alderman Rob Norton, to the Festival Grounds Committee (as Chairperson), term to expire April, 2018, Alderman Tim Meehan to the Festival Grounds Committee, term to expire April, 2018 and Alderman Paul Russell, to the Festival Grounds Committee, term to expire April, 2018. Appointments would take effect after potential approval of the Festival Grounds Committee Ordinance

16. Ordinances:

1. An Ordinance amending Chapter 113, Article VI, Section 113-168: Off – Street Parking Restrictions in Residential Areas. This ordinance is scheduled for a second reading, as it had a first reading at the September 13th, 2016 Common Council meeting. The Committee of the Whole recommends approval.
2. An Ordinance amending Chapter 20, Article II, Section 20-21 Fire Prevention Code Inspections, to update with the correct Wisconsin Administrative Code reference. The Health and Safety Committee recommends approval.
3. An Ordinance amending Chapter 26, Article II, Section 26-22, to include knives with a 3-inch or larger blade in the definition of dangerous weapons. The Health and Safety Committee recommends approval.
4. An Ordinance creating the Merrill Festival Grounds Committee. The Personnel and Finance Committee recommends approval.
5. An Ordinance amending the District Zoning Map of the City of Merrill, Wisconsin for Lots 2 and 3, Block 9 of V.R. Willards Addition to the City of Merrill (property at 103 East Fourth Street). The City Plan Commission recommends approval.
6. An Ordinance amending Chapter 2, Article VI, Division 2, Section 2-155(a): Residency Required for Service on Boards or Commission, Limitation on Terms as they relate the Airport Commission and Housing Authority. The Airport Commission and Housing Authority recommend approval.

17. Resolutions:

1. A Resolution approving a Certified Survey Map on Johnson and East Sixth Streets requested by Church Mutual Insurance Company. The City Plan Commission recommends approval.
2. A Resolution approving a Conditional Use Permit for a counseling office to be located at 607 Cedar Street. The City Plan Commission recommends approval.

18. Mayor's Communications
19. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.