



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
AGENDA • MONDAY AUGUST 22, 2016

Regular Meeting

City Hall Council Chambers

5:00 PM

- I. Call to Order
- II. Nuisance Complaints and Vouchers:
 1. Nuisance Complaints
 2. Vouchers
- III. Picnic and/or Liquor License Applications:
 1. Consider application from the Merrill Historical Society, 100 East Third Street, for a temporary Class "B" license to sell fermented malt beverages and wine at 100 East Third Street on Saturday, November 5, 2016, as part of a trivia contest.
 2. Any other license application(s):
- IV. Other agenda items to consider:
 1. Request for prorated license fee refund from Sawmill Brewing Co. Inc., as a result of surrendering their Class "B" (beer) and "Class B" (liquor) license for Sawmill Brewing Co. Inc., 1100 East Tenth Street.
 2. Discuss potential changes to ATV-UTV trails in the City.
- V. Agenda items related to Mobile Food Vendors:
 1. Ordinance Amending Chapter 8, Article XII, Section 8-330 to add Mobile Food Vendors.
 2. Ordinance Amending Chapter 16, Section 1 to add licensing fees for Mobile Food Vendors.
 3. Ordinance Amending Chapter 28, Article I, Section 28-1(c)(25), related to Mobile Food Vendor operations in City parks.
 4. Mobile Food Vendor permit application form.
- VI. Monthly Reports:
 1. Fire Chief Savone
 2. Police Chief Neff
 3. Lincoln County Humane Society
 4. Consider placing monthly reports on file
- VII. Establish date, time and location of next regular meeting
- VIII. Public Comment Period
- IX. Adjournment

NUISANCE COMPLAINT SUMMARY				
<u>TYPE</u>	<u>TOTAL ACTIVE</u>	<u>1-30 DAYS</u>	<u>31-60 DAYS</u>	<u>over 60 DAYS</u>
Dog Waste	0			
Exterior Appearance	1			1
Garage-Deteriorating	0			
Garbage - Junk	0			
Lack of Heat	0			
Misc. (Multiple Issues)	5	2	1	2
Rats	0			
Noise	0			
Unsafe Conditions	0			
Barking/Vicious Dog	0			
Mowing	0			
Plumbing Problems	0			
Junk Vehicle	0			
Unsanitary Conditions	0			
<i>Total on attached reports</i>	6	2	1	3
Status of Nuisance Complaints Over 60 Days				
<u>Address</u>	<u>Type</u>	<u>Detail</u>		
713 E 2nd St(103, 20 . . .)	misc	due 8/30/16		
502 W Riverside Ave	misc	completion & court 8/22/16		
408 E 6th St	ext appearance	orders due 9/1/16		

Attachment: Nuisance Complaints (1839 : Nuisance Complaints)

SEQUENCE: INCIDENT

DETAIL

INC CODE: * - All
STATUS: Active

USER: * - All
GROUP: * - All
PRIORITY: * - All
TYPE: * - All

ORIGINATION: 7/15/2016 THRU 8/15/2016
DUE: 0/00/0000 THRU 99/99/9999
RESOLUTION: 0/00/0000 THRU 99/99/9999

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

1849-MISC 810 COTTAGE ST ACTIVE 7/25/16 7/26/16 1 brenda-g RIEL, ALEX

***** NOTES *****
7/25/16 KEITH TESKY (715-544-8676) 812 COTTAGE ST FILED A COMPLAINT ON 810 COTTAGE ST OWNED BY WRIGHT LAUFENBERG, 805B E FIRST ST. UNLICENSED VEHICLES, 8 BAGS OF STANDING GARBAGE, LAWN NOT MOWED, DEBILITATED FENCE, AND FUNGUS ON NORTH SIDE OF HOUSE. GIVEN TO POLICE, PROP INSP, BLDG INSP, & STREET 7/25/16

Ken - emailed 8/16/16 10 day notice

*Sharon - garb. closed
Melissa - cking w/ Dustin will mow soon*

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1928 INSPECT 810 COTTAGE ST Active 7/25/16 7/26/16 1 CODE

1851-MISC SOUTH OF RIVER (BRA ACTIVE 8/09/16 8/10/16 1 brenda-g

***** NOTES *****
8/9/16 BARBARA CRAPSTER-PREGONT, 602 BRAMBLE WAY, 715-536-1672 (OR 1675), CELL 715-409-0698. DEER HAVE CAUSED MUCH MORE VEGETATION DAMAGE THAN USUAL. THEY ARE EATING THINGS THEY DON'T USUALLY EAT. THEY BROKE THROUGH AN 8 FT DEER FENCE TWICE LAST WEEK AND DEVASTATED THE GARDEN. HINDER WAS SPRAYED & THAT DIDN'T DETER THEM. THE DEER SEEM MORE TAME THAN USUAL-THEY ARE HARDER TO SHOO OFF. EVEN HAVING A DOG DOES NOT HELP. 2 YOUNGER BUCKS SEEM THE MOST AGGRESSIVE. JANET BREHM, DNR, CAN ADVISE CITY ON OPTIONS. 715-536-4763. GIVEN TO POLICE CHIEF AND MAYOR 8/9/16

Ken - may have deer hunt - waiting for DNR

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1930 INSPECT SOUTH OF RIVER (BRAM Active 8/09/16 8/10/16 1 CODE

1852-MISC 106 N KYES ST ACTIVE 8/09/16 8/10/16 1 brenda-g

***** NOTES *****
8/9/16 MEGAN ROBERTS, 500 E 5TH ST (715-302-3971) FILED A COMPLAINT ON 106 N KYES ST OWNED BY JOLETA WESBROCK (PIEPENBROK) 1703 E 2ND ST (715-574-2404). BED BUGS. MEGAN'S LEASE WAS UP 9/8/16 AND SHE MOVED TO 500 E 5TH. STACY BARTELT WITH C A P SAID TO LEAVE EVERYTHING AND LEAVE. GIVEN TO HLTH OFFICER 8/9/16

*emailed 8/16/16
Norb - close owner is having fumigated tomorrow*

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1931 INSPECT 106 N KYES ST Active 8/09/16 8/10/16 1 CODE

DETAIL

INCIDENT#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
-----------------------	----------	--------	-----------	----------	---	---------	---------	----------	----------

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
-------------------	----------	--------	-----------	----------	---	---------	---------	----------	----------

1566 INSPECT	505 2ND ST E	Active	6/22/07	6/23/07	1	INS	No Inspect		
--------------	--------------	--------	---------	---------	---	-----	------------	--	--

1806-MISC 502 W RIVERSIDE AVE ACTIVE 4/15/15 4/16/15 1 brenda-g NORTON, ROBIN & LAUR

***** NOTES *****
 4/10/15 ALD ROB NORTON, 1207 LARK ST, FILED A COMPLAINT ON BEHALF OF W RIVERSIDE RESIDENTS. NOLA AND DAN GARNER, 502 W RIVERSIDE AVE, BACK PORCH FELL OFF, GARBAGE, URINE SMELL ON PORCH, MENTALLY CHALLENGED CHILDREN HOME ALONE FOR LONG PERIODS. RATS AND BATS SEEN COMING FROM THE HOUSE/GARBAGE AREA. GIVEN TO BLDG INSP PAGEL, PROP INSP WICKE AND HLTH OFFICER ASHBECK
 4/15/15
 5/14/15 more info needed on children. per Shari w. yard is cleaned; porch repairs due 7/21/15
 7/22/15 PARTIALLY DONE - DUE 9/21/15
 8/19/15 DUE 9/21/15

court 8/22/16

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
-------------------	----------	--------	-----------	----------	---	---------	---------	----------	----------

1885 INSPECT	502 W RIVERSIDE	Active	4/15/15	4/16/15	1	CODE			
--------------	-----------------	--------	---------	---------	---	------	--	--	--

1815-MISC 305 EAST ST ACTIVE 6/25/15 6/26/15 1 brenda-g WALKER, ALEXANDRA

***** NOTES *****
 6/25/15 CHAD & ALEXANDRA WALKER, PO BOX 101, GLEASON, WI (CHAD 715-302-8822 OR ALEX 715-203-6142) FILED A COMPLAINT ON 305 EAST ST OWNED BY WI HOME RECOVERY FUND LLC, 2100 STEWART AVE, STE 160, WAUSAU 54401. CHAD AND ALEX ARE DEALING WITH STAN POPHAL/CREATIVE HOME FINANCE. MOLD THROUGHOUT HOUSE ON FLOORS, MOUSE FECES UNDER KITCHEN CABINET DRAWERS, BASEMENT IS DAMP. STRUCTURLY UNSAFE, HOLES IN FOUNDATION, BROKEN LIGHT BULBS IN LIGHT SOCKETS, HOUSE LEANING ON ANGLE. WASP/BEE NEST ON EVE OF HOUSE. BIRDS NESTING UNDER ROOF. SEE ATTACHED FOR MORE DETAIL
 . . .
 7/22/15 DUE 8/10/15

*shari-
✓ demo - empty lot
close*

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
-------------------	----------	--------	-----------	----------	---	---------	---------	----------	----------

1894 INSPECT	305 EAST ST	Active	6/25/15	6/26/15	1	CODE			
--------------	-------------	--------	---------	---------	---	------	--	--	--

1837-MISC 1805 E MAIN ST ACTIVE 2/01/16 2/02/16 1 brenda-g

***** NOTES *****
 1/28/16, TRINA LUTZKE (1000 JOHNSON ST 918-557-0746) FILED A COMPLAINT ON BEHALF OF CHRISTINA CARROLL. COMPLAINT AGAINST RANDALL KURSZEWSKI, PO BOX 83, MERRILL. DAMAGE TO PROPERTY, NON-WORKING APPLIANCES, BROKEN WINDOWS, NO SMOKE ALARMS, NO DOOR LOCKS. GIVEN TO BLDG INSP 2/1/16
 2/18/16 orders due 3/5/16
 3/16/16 per Shari W - due 4/5/16
 4/19/16 PER SHARI W -DUE 5/5/16
 5/18/16 per shari w. due 6/5/16

*shari-
✓ owner complied
close*

DETAIL

INCIDENT#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
	1805 E MAIN ST	Active	2/01/16	2/02/16	1	CODE			

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1916 INSPECT	1805 E MAIN ST	Active	2/01/16	2/02/16	1	CODE			
1840-EXTERIOR APPEARANCE	HOME ACROSS ALLEY S	ACTIVE	4/19/16	4/20/16	1	brenda-g			
***** NOTES *****	<p>4/15/16 DAWN SCHRODER-SILVELA, 407 E 7TH ST (715-218-2037) FILED A COMPLAINT ON NEIGHBOR ACROSS THE ALLEY TO THE SOUTH FROM 407 E 7TH ST (LOCATED ON 6TH ST). BEGAN TO BUILD PLAYHOUSE 3 YEARS AGO AND IT IS STILL NOT SIDED. GIVEN TO BLDG INSP 4/19/16</p> <p>5/18/16 per Shari W, property address is 408 E 6th St. due 6/1/16</p> <p>6/21/16 due 7/1/16</p> <p>7/20/16 orders due 9/1/16</p>								

✓ due 9/1/16
408 E 6th St

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1919 Exterior Appearance	HOME ACROSS ALLE	Active	4/19/16	4/20/16	1	CODE			
1843-MISC	713 E 2ND ST(103,20	ACTIVE	6/16/16	6/17/16	1	brenda-g			
***** NOTES *****	<p>6/15/16 SHARI WICKE BROUGHT IN A COMPLAINT FOR ME TO ENTER. A GROUP OF TENANTS FILED A COMPLAINT ON ABC MGT, 713 E 2ND ST. LARGE AMOUNT OF WATER GUSHING THROUGH WALL(SOUTH SIDE), SMELL OF MOLD, WALL STRUCTURE APPEARS UNSAFE. APARTMENTS INVOLVED: 103,201,203,301,304. PER SHARI, DARIN HAS ALREADY INSPECTED THE PROPERTY.</p> <p>7/1/16 per Darin (bldg insp) no leaking since roof was fixed. only items open now are with hlth officer.</p> <p>7/20/16 bldg insp will re-check 7/30/16</p>								

✓ Shari-
due 8/30/16

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1922 INSPECT	713 E 2ND ST(10	Active	6/16/16	6/17/16	1	CODE			
1847-MISC	704 N STATE ST	ACTIVE	7/13/16	7/14/16	1	brenda-g	BARBER, FRANK		
***** NOTES *****	<p>7/13/16 FRANK BARBER OF 704 N STATE (715-722-0878) FILED A COMPLAINT ON HIS LANDLORD, GERALD KLEINHANS WHO NOW LIVES IN RHINELANDER. LOTS OF RATS, ROTTEN WOOD, MOLD, PARTS OF FOUNDATION MISSING, WALK UP HILL FROM BEDROOMS, STRUCTURE DAMAGE. GIVEN TO BLDG INSP AND HLTH OFFICER 7/13/16</p> <p>7/20/16 condemn orders to be served 7/25/16</p>								

✓ Shari-
orders 9/18/16
to condemn

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1926 INSPECT	704 N STATE ST	Active	7/13/16	7/14/16	1	CODE			

HEALTH & SAFETY COMMITTEE

Voucher Approval

Packet: 06700

Monday, August 22, 2016

Kandy Peterson, Chairperson

Mary Ball, Alderperson

Paul Russell, Alderperson

Attachment: Vouchers (1840 : Vouchers)

2.2.a

Packet Pg. 7

GET:
PUR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	-----ID-----	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-003810 ADVANTAGE PURCHASING, LLC							
I-150357-0011			INV 150357-0011	57.89			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			INV 150357-0011		26 55420-02-25909	Aquatic - Materials	57.89
=== VENDOR TOTALS ===				57.89			
01-002555 AMERICAN WELDING & GAS INC.							
I-04185708			OXYGEN	76.21			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			OXYGEN		10 52200-03-40000	Operating Supplies	76.21
I-04199847			OXYGEN	24.21			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			OXYGEN		10 52300-03-40000	Operating Supplies	24.21
=== VENDOR TOTALS ===				100.42			
01-003631 B W PRINT WORKS							
I-1902			CALENDARS	287.63			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			CALENDARS		10 52200-03-40000	Operating Supplies	287.63
=== VENDOR TOTALS ===				287.63			
01-002088 BOB'S WEST 64							
I-29899			OIL/FILTER CHANGE	24.95			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			OIL/FILTER CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan	24.95
=== VENDOR TOTALS ===				24.95			
01-000091 BOUND TREE MEDICAL, LLC							
I-82205504			NITROGLYCERIN	74.97			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			NITROGLYCERIN		10 52300-03-40000	Operating Supplies	74.97
I-82214246			CATHETER/ALARIS GEMINI CVALVE	510.48			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			CATHETER/ALARIS GEMINI CVALVE		10 52300-03-40000	Operating Supplies	510.48
=== VENDOR TOTALS ===				585.45			

2.2.a

Attachment: Vouchers (1840 : Vouchers)

Packet Pg. 9

SET:
OR SET: 01 City of Merrill
ENCE : ALPHABETIC
TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000130 EMERGENCY MEDICAL PRODUCTS INC						
I-1835421		BANDAGE/GAUZE PADS/COLD PACKS	1,411.75			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		BANDAGE/GAUZE PADS/COLD PACKS		10 52300-03-40000	Operating Supplies	1,411.75
I-1838106						
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016	828.27	1099: N		
		GAUZE PADS/NOSE AID/COLDPACKS		10 52300-03-40000	Operating Supplies	828.27
I-1840014						
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016	115.90	1099: N		
		IV START KIT/LATEX FREE KIT		10 52300-03-40000	Operating Supplies	115.90
I-1840305						
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016	208.80	1099: N		
		IV START KIT/NEEDLELESS EXT S		10 52300-03-40000	Operating Supplies	208.80
I-1841110						
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016	97.50	1099: N		
		TEGADERM IV START KIT		10 52300-03-40000	Operating Supplies	97.50
		TEGADERM IV START KIT				
		=== VENDOR TOTALS ===	2,662.22			

01-000212 FASTENAL COMPANY						
I-WIMER89389		JOBBER/FENDER/	9.00			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		JOBBER/FENDER/		10 52200-03-51000	Vehicle Repair/Maintenan	9.00
		=== VENDOR TOTALS ===	9.00			

01-000638 GREAT LAKES TESTING, INC						
I-87131		LINEAR FOOT GROUND LADDER	548.00			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		LINEAR FOOT GROUND LADDER		10 52200-03-40000	Operating Supplies	548.00
		=== VENDOR TOTALS ===	548.00			

01-003164 HEARTLAND COOPERATIVE SERVICES						
I-226069		TOW HIGH PRAIRIE	35.66			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		TOW HIGH PRAIRIE		26 52100-03-41575	Dog Unit Expenses	35.66
		=== VENDOR TOTALS ===	35.66			

2.2.a

Packet Pg. 10

ET:
OR SET: 01 City of Merrill
ENCE : ALPHABETIC
TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-003315 IMAGE TREND

I-102658		RESCUE BRIDGE BILLING/CAD	633.34			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		RESCUE BRIDGE BILLING/CAD		10 52200-15-92500	CAD-Software Linking	316.67
		RESCUE BRIDGE BILLING/CAD		10 52300-15-92500	CAD-Linking Software	316.67
=== VENDOR TOTALS ===			633.34			

01-003727 KWIK TRIP

I-1118139		FUEL	8.17			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		FUEL		10 52200-03-53000	Gas & Oil - Vehicles	8.17
=== VENDOR TOTALS ===			8.17			

01-001064 MENARDS - WAUSAU

I-37225		SHELVING	5,470.35			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		SHELVING		26 52100-03-47725	Police Vehicle/Equip Exp	5,470.35
=== VENDOR TOTALS ===			5,470.35			

01-000041 MERRILL ACE HARDWARE

I-152934/1		FASTENERS	0.96			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		FASTENERS		10 52200-03-40000	Operating Supplies	0.96
I-153034/1		TAPE/COVER BOX TOGGLE SWITCH	23.26			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		TAPE/COVER BOX TOGGLE SWITCH		10 52200-03-40000	Operating Supplies	23.26
I-153063/1		BIT INSERT #2 SQ REC CD2	5.58			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		BIT INSERT #2 SQ REC CD2		10 52200-03-40000	Operating Supplies	5.58
I-153255/1		PAINT THINNER/BRUSH ART	17.97			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		PAINT THINNER/BRUSH ART		26 42200-48500	Fire Dept. Donations	17.97
I-153425/1		Y BRASS HOSE W/SHUTOFF	11.99			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		Y BRASS HOSE W/SHUTOFF		10 52200-03-40000	Operating Supplies	11.99
I-153454/1		WASP SPRAY/OFF REPELLENT	19.96			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		WASP SPRAY/OFF REPELLENT		10 52200-03-40000	Operating Supplies	19.96

Attachment: Vouchers (1840 : Vouchers)

2.2.a

Packet Pg. 11

SET:
OR SET: 01 City of Merrill
ENCE : ALPHABETIC
TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	-----ID-----	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-00041 MERRILL ACE HARDWARE (** CONTINUED **)							
I-153857/1			BATTERIES	9.99			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			BATTERIES		10 52200-03-40000	Operating Supplies	9.99
=== VENDOR TOTALS ===				89.71			
01-002656 MINISTRY GOOD SAMARITAN HEALTH							
I-1495			JULY 2016 LAB FEES	143.10			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			JULY 2016 LAB FEES		10 52100-02-94000	Jail/Evidence	143.10
=== VENDOR TOTALS ===				143.10			
01-000540 NAPA AUTO PARTS							
I-606932			FHP BELT	5.45			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			FHP BELT		10 52200-03-40000	Operating Supplies	5.45
I-608692			TAPE/CLEANER/SCRAPER	37.42			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			TAPE/CLEANER/SCRAPER		10 52200-03-51000	Vehicle Repair/Maintenan	37.42
I-608701			BATTERY/CORE DEPOSIT	56.00			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			BATTERY/CORE DEPOSIT		10 52100-03-51000	Vehicle Repair/Maintenan	56.00
=== VENDOR TOTALS ===				98.87			
01-002452 NELSON'S POWERHOUSE							
I-17018			KOMBI MOTOR/LINE TRIMMER ATT	327.11			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			KOMBI MOTOR/LINE TRIMMER ATT		10 52200-03-40000	Operating Supplies	327.11
=== VENDOR TOTALS ===				327.11			
01-001419 ONE WAY COLLISION CENTER, LLC							
I-5999			REPAIRS 2014 FORD TAURUS	144.23			
8/15/2016	1		DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
			REPAIRS 2014 FORD TAURUS		10 52100-03-51000	Vehicle Repair/Maintenan	144.23
=== VENDOR TOTALS ===				144.23			

Attachment: Vouchers (1840 : Vouchers)

2.2.a

Packet Pg. 12

SET:
ORDER SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-004009 PAK-RITE, Ltd						
I-42234		PNP FOAM SET	78.59			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		PNP FOAM SET		10 52200-03-40000	Operating Supplies	78.59
=== VENDOR TOTALS ===			78.59			
01-000576 PHYSIO-CONTROL, INC						
I-416138169		ANNUAL MAINTENANCE	3,774.00			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		ANNUAL MAINTENANCE		10 52300-03-40000	Operating Supplies	3,774.00
=== VENDOR TOTALS ===			3,774.00			
01-003794 KATIE PINTENS						
I-8/4/16 CTY MKT		REIMBURSE - DAVE'S CO MKT	37.46			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		REIMBURSE - DAVE'S CO MKT		10 55300-03-41500	Self & Non-Support-Expen	37.46
I-8/7/16 WALMART		REIMBURSE WALMART PURCHASE	10.55			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		REIMBURSE WALMART PURCHASE		10 55300-03-41500	Self & Non-Support-Expen	10.55
=== VENDOR TOTALS ===			48.01			
01-000581 PROULX'S PROFESSIONAL SERVICES						
I-339146		MASTERLOCKS AQUATIC CTR	1,286.20			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		MASTERLOCKS AQUATIC CTR		26 55420-02-50000	Lockers - Locks-Keys	1,286.20
=== VENDOR TOTALS ===			1,286.20			
01-000586 QUILL CORPORATION						
I-7544886		COPY PAPER/RULED PADS	140.49			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		COPY PAPER/RULED PADS		10 52100-03-40000	Operating Supplies	140.49
=== VENDOR TOTALS ===			140.49			

Attachment: Vouchers (1840 : Vouchers)

2.2.a

Packet Pg. 13

GET:
 POR SET: 01 City of Merrill
 VENCE : ALPHABETIC
 TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-001381 RADLOFF'S CARPET CLEANING						
I-07/30/16		CARPET AND RECLINER CLEANING	355.60			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		CARPET AND RECLINER CLEANING		10 52200-03-40000	Operating Supplies	355.60
=== VENDOR TOTALS ===			355.60			
01-000377 REINDL PRINTING INC						
I-138572		TIME REQUEST CARDS	140.00			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		TIME REQUEST CARDS		10 52200-03-40000	Operating Supplies	70.00
		TIME REQUEST CARDS		10 52300-03-40000	Operating Supplies	70.00
=== VENDOR TOTALS ===			140.00			
I-138574		CARBON MONOXIDE FORMS	140.00			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		CARBON MONOXIDE FORMS		10 52200-03-40000	Operating Supplies	140.00
=== VENDOR TOTALS ===			140.00			
01-003098 SAFECARE DIV. MAGIC MEDIA INC						
I-2331		6 MIL NITRILE 700 SERIES	424.84			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		6 MIL NITRILE 700 SERIES		10 52300-03-40000	Operating Supplies	424.84
=== VENDOR TOTALS ===			424.84			
01-002370 SENSIT TECHNOLOGIES						
I-0229208		CALBTL	100.28			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		CALBTL		10 52200-03-40000	Operating Supplies	100.28
=== VENDOR TOTALS ===			100.28			
01-003551 STERLING WATER, INC						
I-7/31/16 80047053		SOLAR SALT	142.70			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		SOLAR SALT		10 52200-03-40000	Operating Supplies	142.70
=== VENDOR TOTALS ===			142.70			

Attachment: Vouchers (1840 : Vouchers)

2.2.a

Packet Pg. 14

SET:
OR SET: 01 City of Merrill
ENCE : ALPHABETIC
TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-003517 TRANSUNION RISK AND ALTERNATIV						
I-08/01/16		TRANSUNION RISK AND ALTERNATI	25.00			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		TRANSUNION RISK AND ALTERNATIV		10 52100-02-94000	Jail/Evidence	25.00
=== VENDOR TOTALS ===			25.00			
01-000278 TRIDENT SUPPLY						
I-A8058		LAUNDRY DET/TISSUE/TOWEL	172.40			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		LAUNDRY DET/TISSUE/TOWEL		10 52200-03-40000	Operating Supplies	172.40
=== VENDOR TOTALS ===			172.40			
01-000284 VIP ALL-VALUE						
I-097956		CORRECTION TAPE	11.97			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		CORRECTION TAPE		10 52300-03-10000	Office Supplies	11.97
=== VENDOR TOTALS ===			11.97			
01-002618 WI DEPARTMENT OF JUSTICE						
I-CIMINO 9/2016		NICOLE CIMINO REG FEE	135.00			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		NICOLE CIMINO REG FEE		10 52100-03-32000	Education & Conference	135.00
=== VENDOR TOTALS ===			135.00			
01-000266 WISCONSIN BUILDING SUPPLY						
I-467371		TREATED PINE/SCREWS	90.67			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		TREATED PINE/SCREWS		26 42200-48500	Fire Dept. Donations	90.67
I-467669		2X8X12 TREATED PINE	12.99			
8/15/2016	1	DUE: 8/15/2016 DISC: 8/15/2016		1099: N		
		2X8X12 TREATED PINE		26 52200-03-40500	Fire Department Donation	12.99
=== VENDOR TOTALS ===			103.66			
=== PACKET TOTALS ===			22,775.59			

2.2.a

Attachment: Vouchers (1840 : Vouchers)

Packet Pg. 15

SET:
FOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 22,775.59
DEBIT MEMO TOTALS 0.00
CREDIT MEMO TOTALS 0.00

BATCH TOTALS 22,775.59

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM		GROUP BUDGET	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016		10 -21-0000	Accounts Payable Control	12,073.63-*				
		10 -52100-02-94000	Jail/Evidence	168.10	5,000	3,600.46	2,349,003	1,033,067.33
		10 -52100-03-32000	Education & Conference	264.00	7,500	1,955.21	2,349,003	1,032,971.43
		10 -52100-03-40000	Operating Supplies	140.49	9,000	4,365.71	2,349,003	1,033,094.94
		10 -52100-03-51000	Vehicle Repair/Maintenan	225.18	9,000	6,585.01	2,349,003	1,033,010.25
		10 -52200-03-32000	Education & Conference	214.68	5,000	256.62- Y	1,445,352	615,981.56
		10 -52200-03-40000	Operating Supplies	2,375.71	36,000	17,674.58	1,445,352	613,820.53
		10 -52200-03-51000	Vehicle Repair/Maintenan	46.42	10,000	7,129.63	1,445,352	616,149.82
		10 -52200-03-53000	Gas & Oil - Vehicles	8.17	6,000	3,786.40	1,445,352	616,188.07
		10 -52200-15-92500	CAD-Software Linking	316.67	5,000	131.58- Y	1,445,352	615,879.57
		10 -52300-03-10000	Office Supplies	11.97	2,000	119.47	1,003,500	414,390.29
		10 -52300-03-32000	Education & Conference	270.99	7,000	1,756.50- Y	1,003,500	414,131.27
		10 -52300-03-40000	Operating Supplies	7,666.57	50,500	13,083.26	1,003,500	406,735.69
		10 -52300-15-92500	CAD-Linking Software	316.67	3,000	1,132.09- Y	1,003,500	414,085.59
		10 -55300-03-41500	Self & Non-Support-Expen	48.01	35,000	17,434.58	233,862	80,608.23
		26 -21-0000	Accounts Payable Control	10,701.96-*				
		26 -42200-48500	*NON-EXPENSE	108.64	0	41.36		
		26 -52100-03-40505	Expenses - Cops & Kids	40.92	0	67.28- Y	0	37,527.40- Y
		26 -52100-03-41575	Dog Unit Expenses	35.66	0	2,673.13- Y	0	37,522.14- Y
		26 -52100-03-47725	Police Vehicle/Equip Exp	5,470.35	0	14,238.71- Y	0	42,956.83- Y
		26 -52200-03-40000	2% Fire Dues Expenses	3,689.31	0	15,516.13- Y	0	61,662.87- Y
		26 -52200-03-40500	Fire Department Donation	12.99	0	98.66- Y	0	57,986.55- Y
		26 -55420-02-25909	Aquatic - Materials	57.89	356,054	39,750.56	700,423	64,454.16
		26 -55420-02-50000	Lockers - Locks-Keys	1,286.20	0	1,286.20- Y	700,423	63,225.85
		99 -14-0010	Due from General Fund	12,073.63 *				
		99 -14-0026	Due From Non-Lapsing	10,701.96 *				
		** 2016 YEAR TOTALS		22,775.59				

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: August 10, 2016

Town Village City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Nov 5, 2016 and ending Nov 5, 2016 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

mail to
St. Jane

(a) Name Merrill Historical Society

(b) Address 100 E. Third Street, Merrill, WI 54452
(Street) Town Village City

(c) Date organized 1978

(d) If corporation, give date of incorporation 1978

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Bea Lebal

Vice President Michael Weckwerth

Secretary David Johnson

Treasurer Patricia Burg

(g) Name and address of manager or person in charge of affair:

Jane Francoeur, 100 E. Third St., Merrill

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 100 E. Third Street, Merrill

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Trivia Night

(b) Dates of event November 5, 2016

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Michael D. Weckwerth 8/9/16
(Signature/date)

Officer David Johnson 8/9/16
(Signature/date)

Date Filed with Clerk 8/11/16

Date Granted by Council _____

Merrill Historical Society
(Name of Organization)

Officer Patricia C. Burg 8/10/16
(Signature/date)

Officer Bea Lebal 8-10-16
(Signature/date)

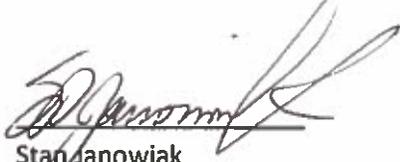
Date Reported to Council or Board _____

License No. _____

To the Health and Safety Committee:

On August 12th, 2016, I surrendered my "Class B" and Class "B" licenses for the Sawmill Brewing Co. Inc. This was necessary to accommodate issuance of a State of Wisconsin Brewer's Permit.

I hereby request a prorated refund of the license fee.


Stan Janowiak

RECEIVED
AUG 12 2016
By: 

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Health and Safety

Date of Meeting: 8/22/16

Requested by: Kandy Peterson

**Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information)**

discussion on possible changes as too many
people are mis using this ordinance and traveling
all thru residential areas ...

ATV, UTV etc routes in City

Signed: Kandy Peterson

Date: 8/16/16

Please return this completed form to the City Clerk's office. Every effort will be made to include your item on the next possible meeting agenda. If you have any questions or concerns, please contact City Clerk Bill Heideman. Thank you.

Received at Clerks' Office by: bg

Received Date: 8/16/16

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Health and Safety Committee
Re: Amending Chapter 8, Article XII, Section 8-330
to add Mobile Food Vendors

ORDINANCE NO. 2016-
Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 8, Article XII, Section 8-330 of the Code of Ordinances for the City of Merrill is created to add the following:

Sec. 8-330 Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Mobile Food Vehicle – a commercially manufactured, self-contained, mobile food unit including trucks, carts and trailers, in which food is prepared or processed and from which food is sold or dispensed to the ultimate consumer.

Mobile Food Vehicle Vendor – the owner of a mobile food vehicle or pushcart; hereafter referred to as “vendor”.

Pushcart – a non-self-propelled wheeled cart, specifically designed and used for keeping, storing, or warming food or beverage for sale by a mobile food vehicle vendor, which may be moved by one person without the assistance of a motor.

Sec. 8-331 License Required

- a. It shall be unlawful for any person to do any of the following within a public right-of-way or on public property in the City of Merrill without first having obtained a State of Wisconsin Mobile Restaurant/Mobile Service Base Permit and a valid food vending license as prescribed in this article:
 - (1) Operate a mobile food vehicle or pushcart;
 - (2) Serve, sell, or distribute food from a mobile food vehicle or pushcart;
 - (3) Cook, wrap, package, or portion food in a mobile food vehicle or pushcart for service, sale, or distribution.

Attachment: Ordinance to add Mobile Food Vendors (1875 : Ordinance Amending Chapter 8, Article XII, Section 8-330 to add Mobile Food

- b. No person shall park, stop, or operate a mobile food vehicle or pushcart, on or within a public right-of-way or on public property in the City of Merrill, without the appropriate permits/licenses. nor shall any mobile food vehicle vendor permit any person to park, stop or operate a mobile food vehicle or pushcart in a location adjacent to or within a one-hundred foot radius of the nearest edge of any building or section of a building comprising a licensed food establishment, excluding any patio, awning, or temporary enclosure attached thereto, the kitchen of which is open for serving food to patrons. This requirement may be waived if the most recent application for a mobile food vending license was submitted together with the written consent of the proprietor of the adjacent licensed food establishment.
- c. All vendors will abide by all parking and traffic laws, ordinances, statutes, rules, and regulations at all times, except that a mobile food vehicle that is of such a length that it occupies all or a portion of two marked parking spaces may park in such spaces so long as it abides by all other parking restrictions, including required payments in both parking meters, when applicable.
- d. Mobile food vehicles are not permitted on public sidewalks.
- e. Vendors are not allowed in City parking lots or on public property, except as part of an approved special event or upon approval by the **Health and Safety Committee.** Vendors are **not** allowed in City parks except where prior approval has been granted by the Parks and Recreation Commission.
- f. The City shall not regulate Vendors in private parking lots so long as the property owner has granted permission and all required health licenses are valid. However, the host parking lot must remain in compliance with the zoning ordinance including off-street parking requirements for the host lot, and the mobile food vehicle or cart shall not block required drive aisles.
- g. In residential areas (such as areas not adjacent to City parks), vendors are not permitted to park and stay in one location; vendors must keep moving and make only short stops to sell products, except as part of an approved special event or upon approval by the **Health and Safety Committee.**
- h. A person with a valid driver's license of such a classification to allow the operation of the mobile food vehicle shall be with the vehicle at all times that any activity is taking place in the mobile food vehicle. The vendor is liable for any violations or this subsection.
- i. No person will park, stop, or operate a mobile food vehicle, nor will any mobile food vehicle vendor permit any person to park, stop or operate a mobile food vehicle in a location within 500 feet of the boundary line of any property upon which a fair, farmer's market, festival, carnival, circus, special event, or civic event licensed or sanctioned by the City is occurring, except when the vendor has obtained a permit or otherwise properly obtained permission to do so.
- j. Appropriate permits or other properly obtained permission must be obtained to park, stop, or operate a mobile food vehicle or push cart in a location within 500 feet of the boundary line of any property upon which a fair, farmer's market, festival, carnival, circus, special event, or civic event licensed or sanctioned by the City is occurring.
- k. All mobile food vehicle vendors are prohibited from connecting to light poles, utility poles, or any public source of electricity, water or sewer, or to any planter or tree or other public amenity.
- l. All signage must be permanently affixed to the mobile food vehicle or pushcart. No accessory signage will be placed outside or around the mobile food vehicle or pushcart.
- m. Mobile food vehicle or pushcart vending hours on public right-of-way are from **8:00 a.m. to 10:00 p.m. (Sunday through Thursday) and from 8:00 a.m. to 11:00 p.m. (Friday and Saturday).** Mobile food vehicle must be closed, the area cleaned and the mobile

food vehicle removed by the time specified. Mobile food vehicle vending hours are not restricted on private property locations.

- n. Nothing in this article shall be deemed to supersede or repeal any ordinance, National Fire Protection Association Codes and Standards, or administrative regulation relating to noise, park closing hours, or parking, except as specifically provided in the article. Vendors will take every precaution to ensure that their operations do not materially affect the peace and welfare of the general public nor cause any unreasonably loud, disturbing and unnecessary noise or any noise of such character, intensity or duration as to be detrimental to the life or health of any individual of which is in the disturbance of public peace and welfare.

Sec. 8-332 License Application; Regulation

- a. Any person desiring to operate a mobile food vehicle or pushcart will make written application for a mobile food vending licenses to the City Clerk's office. The application for such license shall be on forms provided by the City Clerk's office and will include all of the following:
- (1) The name, signature, and address of each applicant and of each member or officer of a corporate applicant.
 - (2) A description, including make, model, VIN number, and licenses plate, of the mobile food vehicle.
 - ~~(3)~~ (4) A valid copy of all necessary licenses, permits or certificates required by the County of Lincoln, the State of Wisconsin, or any subsidiary enforcement agencies or departments thereof, including but not limited to valid proof of registration for the vehicle and driver's licenses for all operators and documentation of the necessary approvals from the Lincoln County Health Department for operation as a mobile food vendor.
 - ~~(3)(4)~~ (4) A copy of general liability insurance with a \$1,000,000 limit, with the City of Merrill listed as additional insured.
 - ~~(4)(5)~~ (5) Any additional information deemed necessary by the City Clerk to determine if issuance of a mobile food vending license to a particular applicant would be in the best interest of the public.
- b. Upon receipt of an application for a mobile food vending license, the clerk may conduct a background check and may refer to the Chief of Police or his or her designee who may make and complete an investigation of the statements made in such registration. Any such investigation will be completed as soon as practicable. The City Clerk may refuse to register the applicant if any of the following is determined:
- (1) The application contains any material omission or materially inaccurate statements.
 - (2) The applicant was convicted of a crime, statutory violation or ordinance violation within the last five (5) years, the nature of which is directly related the applicant fitness to engage in direct selling; or
 - (3) The applicant failed to comply with any requirement of §8-302(a)(4).
- c. Each mobile food vending license will expire on March 31st of each year.
- d. A mobile food vending license is not transferable from person to person
- e. A mobile food vending license is only valid for one vehicle only and is not transferable
- f. The mobile food vending license will be permanently and prominently affixed to the mobile food vehicle.
- g. Licenses, late fee and renewal fees shall be paid in accordance with the fee schedule as established by the Common Council, from time to time, and as indicated on the schedule of licenses and fees appearing in Chapter 16 of this Code.

Sec. 8-333 Suspension and Revocation

A mobile food vending licenses may be suspended or revoked by the City Clerk, ~~or~~ the Chief of Police, or the Fire Chief, if the license holder made any material omission or materially inaccurate statements in the license application, or if the license holder violates any provisions of this article, if there are noise complaints related to the mobile food vehicle or the operation thereof, of if the license holder is convicted of any crime or ordinance or statutory violation directly related to the licensed activity. Notice of suspension or revocation will be personally served on the applicant and will include a statement of the act(s) upon which the denial is based. Appeals are available as set out in §8-302(h).

Sec. 8-334 Violations and Penalties.

- a. Any person violating any provisions of this article shall be subject to the forfeitures and penalties contained in §2-19 of this Code. Each day of violation shall constitute a separate offense.
- b. The Police Department, Fire Department, and the Department of Public Works shall have concurrent authority to remove or cause the removal of any vending equipment or merchandise found on the street, sidewalk, terrace or other vending location in violation of any regulations established pursuant hereto. In addition to any forfeiture, the violator shall be liable for any removal, towing and storage charges incurred by either department.

Section 2 Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3 Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
 Adopted: _____
 Approved: _____
 Published: _____

Approved:

 William R. Bialecki,
 Mayor

Attest:

 William N. Heideman, City Clerk

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Health & Safety Committee
Re: Amending Chapter 16, Section 1 to add
licensing fees for Mobile Food Vendors

ORDINANCE NO. 2016-
Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 16, Section 1 of the Code of Ordinances for the City of Merrill is amended as follows:

<u>CHAPTER 8</u> BUSINESS LICENSING AND REGULATIONS		
8-19(b)(2)	Cigarette and tobacco products retailer license application fee	\$100.00
8-47(c)(1)	Transient merchant registration application fee	\$50.00
8-112(b)(2)	Application fee for application to operate public vehicles, taxicabs or automobiles for hire upon city streets	\$15.00 per vehicle
8-112(c)	License fee for operation of public vehicles, taxicabs or automobiles for hire upon city streets for one cab licensed	\$35.00
	For each additional cab licensed	\$10.00
8-117	Taxicab driver's license annual fee	\$15.00
8-138(a)	Permit to operate amusement arcade—application fee	\$25.00
8-183	License for cleaning, dyeing or pressing of garments and items of all kinds—annual fee	\$20.00
8-210(a)	Sexually oriented business license application and investigation fee	\$100.00

Attachment: Ordinance to add Mobile Food Vendor License Fee (1876 : Ordinance Amending Chapter 16, Section 1, to add licensing fees for

8-210(b)	Sexually oriented business license fee	\$150.00
8-210(c)	Sexually oriented business employee application, investigation and license fee	\$50.00
8-284	Investigation fee per individual	\$20.00
8-286(g)(4)	Failure to report daily penalty (per day)	\$10.00
8-291	Annual license regulated per Wis. Stats. § 134.71(11)(a)	\$210.00
8-291(b)	Pawn tracking system	\$2.00
8-302(g)	<u>Mobile food vehicle or pushcart license fee</u>	<u>\$200.00</u>

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
 Adopted: _____
 Approved: _____
 Published: _____

Approved:

 William R. Bialecki,
 Mayor

Attest:

 William N. Heideman, City Clerk

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Park and Recreation
Commission
Re: Amending Chapter 28, Article I, Section 28-1(c)(25) Commercial Enterprise Approval

ORDINANCE NO. 2016-
Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 28, Article I, Section 28-1(c)(25) of the Code of Ordinances for the City of Merrill is amended as follows:

Commercial enterprise.

No person shall sell, or offer for sale, any article, thing, privilege or service in any park without prior written permission from the parks and recreation commission

Mobile food vehicle(s) or pushcart(s) shall not operate in any park, unless the appropriate licensing and/or agreements are in place.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: _____
Adopted: _____
Approved: _____
Published: _____

William R. Bialecki, Mayor

Attest:

William N. Heideman, City Clerk

Attachment: Ordinance related to Mobile Food Vendors in parks (1877 : Ordinance on Mobile Food Vendor operation in parks)



Fee: \$200.00

Annual License Period

License Expires: (Month day), 20__

MOBILE FOOD VENDOR PERMIT APPLICATION

Section 1: Business Information

Business Name			
Business Address			
City	State		Zip
Business Phone			
Business Type	(Check one)	Individual	Partnership Corporation
WI Seller's Permit No.			

Please Note: A Wisconsin Seller's Permit Number is **required** to process application.

Section 2: Applicant Information

Name	First	Middle Initial	Last
Home Address			
City	State		Zip
Phone			
Date of Birth			

Section 3: Insurance Information

Liability Insurance Carrier			
Policy #	(Not Less Than \$1,000,000 In Coverage)		

Please Note: The City of Merrill **must be named** as an **Additional Insured** & a copy of the Certificate of Liability Insurance must be submitted to the Clerk's Office with the Mobile Food Vendor Permit Application.

Section 4: Type of Mobile Vending Unit Information

Item(s) to be sold			
Type of Direct Sales	(Check one)	Cart	Stand Trailer
Description of Cart, Stand, Trailer			

Please Note: Attach a photo of Mobile Vending Unit

List License Plate No. & Registration Information of any vehicle to be used:

Location(s) Where Selling	(Check All That Apply)	Sidewalk	Right-of-way	Private Property
---------------------------	------------------------	----------	--------------	------------------

List Specified Location(s) Where Selling: Street Address, Days of Week at Location(s), Times For Each Location(s)

1)	
2)	
3)	
4)	
5)	

Attachment: Mobile Food Vendor Permit Form (1878 : Mobile Food Vendor permit application form)

Continue to Page 2

READ CAREFULLY BEFORE SIGNING

I declare, under penalty of perjury, that the statements in this application, and all attachments to and documents submitted with this application, are true, correct and complete to the best of my knowledge. I understand and acknowledge that any information contained herein or submitted as a part of this application that is found to be false or misleading may result in this application being denied, or any license granted pursuant to this application, suspended or revoked, in addition to possible filing of applicable criminal charges. I also acknowledge that it is my responsibility to become familiar, and comply, with the provisions of Chapter 356: Food and Food Handling Establishments, Article II: Mobile Food Vendors of the City of Merrill.

Signature of Applicant:	Date:
-------------------------	-------

Application Attachments:

- Site plan if location is on private property showing the location of all existing and proposed structures, access, equipment and parking.
- Authorization to Utilize Property.
- Photo of Mobile Vending Unit (Truck, Cart, Trailer, etc.)
- Certificate of Liability Insurance: City of Merrill named as additional insured and certificate holder and not less than \$1,000,000 in Coverage.
- Wisconsin Seller’s Permit.

Applications should be submitted to:

City of Merrill
 City Clerk’s Office
 1004 E. First Street
 Merrill, WI 54452
 Phone: 715-536-5595

Office Use Only

Date Received:		Control #:	
Receipt #			
Date Processed:		License #	
Date of City Council Action:		City Council Action:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied

Attachment: Mobile Food Vendor Permit Form (1878 : Mobile Food Vendor permit application form)

CITY OF MERRILL

Memorandum

Date: _____
To: Chief of Police Attn: Records Division
From: City Clerk
Subject: **Mobile Food Vendor Permit Application**

The attached application was filed with this office within the preceding forty-eight hours. It is respectfully requested that your recommendation on the granting and issuance of a license be provided to this office.

CITY OF MERRILL

Memorandum

Date: _____ To: City Clerk
From: Chief of Police
Subject: **Mobile Food Vendor Permit Application**

I hereby recommend that the application be:

Granted a
license _____ Denied a license ____

Comments:

Attachment: Mobile Food Vendor Permit Form (1878 : Mobile Food Vendor permit application form)

CITY OF MERRILL

Memorandum

Date: _____
To: Fire Chief
From: City Clerk
Subject: **Mobile Food Vendor Permit Application**

The attached application was filed with this office within the preceding forty-eight hours. It is respectfully requested that your recommendation on the granting and issuance of a license be provided to this office.

CITY OF MERRILL

Memorandum

Date: _____ To: City Clerk
From: Fire Chief
Subject: **Mobile Food Vendor Permit Application**

I hereby recommend that the application be:

Granted a
license _____ Denied a license ____

Comments:

Attachment: Mobile Food Vendor Permit Form (1878 : Mobile Food Vendor permit application form)

EMS

Month	Total EMS Patients	Transfers	Stand-by	Stand By Tomahawk	Expenses	Total Ambulance Billing
January	159	14	2	0	\$91,801.67	\$114,262.40
February	144	13	3	1	\$82,034.47	\$100,941.00
March	123	15	0	0	\$78,982.08	\$87,391.70
April	123	8	0	0	\$68,920.13	\$85,386.40
May	150	10	0	0	\$69,738.10	\$101,079.60
June	132	13	4	0	\$98,744.34	\$97,582.50
July	176	11	3	0	\$72,213.59	\$115,082.70
August						
September						
October						
November						
December						
Total YTD	857	74 14	12 2	1	0 \$562,434.38	\$701,726.30

Training

Number of trainings offered	85
Number of Staff attending	348
Number of Staff Hours	638.5

During the month training topics included: Incident Priorities, Officers Meeting, hose testing, Active Shooter, Image trend Conference, Pumping and Drafting exercise. Driver Training,

Fire Prevention Bureau

Inspection by Towns	
City of Merrill	75
Town of Merrill	0
Town of Scott	0
Town of Rock Falls	0
Total Inspections	75
Number of Violations	24
Number of Corrected Violations	21
Number of Staff Hours this month	48

Public Education & Community Activities

Blood Pressure Screening for residents of Park Place
Blood Pressure Screening for residents at Jenny Towers
Heartsaver CPR and First Aid class for 9 students total from Lincoln County Health Department and Aprill Chiropractic.

Attachment: Monthly Report - Fire Dept (1841 : Fire Chief Savone)

1,26



**MERRILL
WISCONSIN**
City Of Parks

CITY OF MERRILL

Police Department

Chief Kenneth J. Neff

Captain Corey A. Bennett

1004 East First Street • Merrill, Wisconsin • 54452-2586

Phone (715) 536-8311 • FAX (715) 536-5930

July 2016

	Last Month	This Month	Last Year
Complaints received	670	647	686
Traffic crashes	22	19	15
Juvenile non-traffic arrests	24	25	12
Traffic Citations (adult & juv.)	89	43	56
Adult non-traffic arrests	121	89	77

CVR Transactions

New applications	26	27	36
New application city revenue	\$338.00	\$351.00	\$468.00
Renewals	18	19	27
Renewal city revenue	\$117.00	\$123.50	\$175.50
CVR Revenue YTD		2016 \$3,848.00	2015 \$5,167.50

“Serving Merrill with Pride”

An equal opportunity/affirmative action employer.

SPECIAL ASSIGNMENTS AND ACTIVITIES

July 4, MPD assisted Tomahawk PD with Fourth of July parade

July 5, **Chief Neff** attended MAPS Community Conversation Design Team meeting

July 6, **Chief Neff** and **Captain Bennett** attended Community Night Out plan meeting with MFD

July 8, **SRO Heckendorf** attended 3 ALICE presentations at Marshfield Clinic

July 12, **Captain Bennett** attended City Council meeting

July 13, **Officer Tesch** attended Drug Free Coalition

July 14 **SRO Heckendorf** attended Crime Stoppers board meeting

July 21, **SRO Heckendorf** attended ALICE training for Lincoln County employees

July 22, **SRO Heckendorf** and **Officer Mathwich** attended ALICE training

July 25, **Chief Neff** spoke on WJMT 'Our Town' broadcast

July 25, **Chief Neff** attended Health & Safety committee meeting

July 25, **Captain Bennett** attended ESG meeting

July 28, **Chief Neff**, **Captain Bennett**, **SRO Heckendorf**, and **Officer Tremaine** assisted with Cops N Kids Gutter Busters at Les and Jim's

July 28, **Chief Neff** attended North Central Chief's meeting in Stevens Point

July 28, **Captain Bennett** and **SRO Heckendorf** attended Active Shooter Planning at Good Samaritan Hospital



Kenneth J. Neff
Chief of Police

Department Activity Report

First Date: 07/01/2016

Jurisdiction: LINCOLN911

Last Date: 07/31/2016

Department	Complaint Type	Description	All Units	Primary Unit
MRPD				
	911 HANGUP	911 HANGUP	3	0
	911 NUISANCE	911 NUISANCE CALL	17	7
	ABAND VEH	ABANDONED VEHICLE	5	5
	AGENCY/ASS	AGENCY ASSISTANCE	15	11
	ALARM	ALARM (BANK, FIRE, COMMERCIAL, RESIDENTIAL)	42	17
	AMBULANCE	AMBULANCE NEEDED	61	2
	ANIMAL CARC	ANIMAL CARCASS IN LANE	1	1
	ANIMAL COMF	ANIMAL COMPLAINT (BARKING DOG, NEGLECT, E	33	24
	ATT LOCATE	ATTEMPT TO LOCATE	3	2
	ATT BURGLAF	ATTEMPTED BURGLARY	3	2
	ATT FRAUD	ATTEMPTED FRAUD	5	3
	ATV/SNOW CC	ATV/SNOWMOBILE COMPLAINT	6	2
	BATTERY	BATTERY (intentional and unlawful touching or strikin	4	1
	BURGLARY	BURGLARY (unauthorized entry into a building, vehicl	5	2
	CHASE IN PRO	CHASE IN PROGRESS	3	0
	CHILD ABUSE	CHILD ABUSE/NEGLECT	7	5
	CHLD CUS	INTERFERE W/CHILD CUSTODY	6	5
	CRASH/DEER	CRASH CAR/DEER	2	1
	CRASH/INJUR	CRASH WITH INJURY	2	1
	CRASH/PDO	CRASH PROPERTY DAMAGE ONLY	24	20
	CRIM DAM PR	CRIMINAL DAMAGE TO PROPERTY (VANDALISM)	10	5
	CTZN/ASSIST	CITIZEN ASSISTANCE	9	5
	CVL	CIVIL	11	11
	DEBRIS SPILL	DEBRIS/SPILL ON ROADWAY	2	2
	DIS CONDUCT	DISORDERLY CONDUCT	87	37
	DISREGARD	DISREGARD	5	0
	DOMESTIC	DOMESTIC	19	7
	DRAG RACINC	DRAG RACING	2	1
	DRUG ACTVIT	DRUG ACTIVITY (POSSESSION, USE, PARAPHERI	5	2
	DRV COMP	DRIVING COMPLAINT (RECKLESS, ROAD RAGE, E	26	18
	ESCORT	ESCORT/CONVOY	5	3
	EXTRA PATRL	EXTRA PATROL	7	6
	FALSE ALARM	FALSE ALARM (BANK, FIRE, COMMERCIAL, RESID	2	1
	FIGHT	FIGHT IN PROGRESS	10	3
	FIRE GRASS	FIRE GRASS	2	0
	FIRE MISC	FIRE MISCELLANEOUS	6	1
	FORGERY/FR	FORGERY/FRAUD	10	8
	FOUND ITM/AI	FOUND ITEM/ANIMAL	37	31
	GARBAGE DU	ILLEGAL DUMPING OF TRASH OR DEBRIS	1	1
	GAS SKIP	GAS SKIP	2	1
	HARASS CALL	HARASSING PHONE CALLS	4	2
	HARASSMENT	HARASSMENT	8	6
	HAZ SITUATIC	HAZARDOUS SITUATION	7	1
	HIT & RUN	HIT & RUN / F.PI,PD	8	4
	IMP/ILL PARK	IMPROPERLY/ILLEGALLY PARKED VEHICLE	19	13
	INFO COMPL	INFORMATIONAL COMPLAINT	7	6
	INTOX PED	INTOXICATED PEDESTRIAN	3	1
	INTOX DRIVEF	INTOXICATED DRIVER	2	0

Department Activity Report

First Date: 07/01/2016

Jurisdiction: LINCOLN911

Last Date: 07/31/2016

<i>Department</i>	<i>Complaint Type</i>	<i>Description</i>	<i>All Units</i>	<i>Primary Unit</i>
MRPD				
	J/UA ALC PRT	JUVENILE/UNDERAGE ALCOHOL PARTY	9	3
	JUNK ORD	JUNK. ORDINANCE VIOLATION	31	30
	JUV COMP	JUVENILE COMPLAINT	5	3
	LITTERING	LITTERING (depositing in any manner on public/private)	1	1
	LOCKOUT	VEHICLE LOCKOUT	38	34
	LOST ITEM/AN	LOST ITEM/ANIMAL	6	5
	MENTAL SUB	MENTAL SUBJECT	8	3
	MESS DEL	MESSAGE FOR LOCAL DELIVERY	3	3
	MISSING PER	MISSING PERSON	10	6
	MOTORIST AS	MOTORIST ASSIST	11	7
	NEIGH COMP	NEIGHBOR COMPLAINT	4	3
	NOISE COMP	NOISE COMPLAINT	27	21
	ODOR INVEST	ODOR INVESTIGATION	2	0
	OPEN DR/WIN	OPEN DOOR/WINDOW FOUND	10	6
	ORD VIOLATE	ORDINANCE VIOLATION	3	2
	PROB VIO	PROBATION VIOLATION	23	13
	PROP DAM	PROPERTY DAMAGE	2	1
	RCKLS CN/DR	RECKLESS CONDUCT/DRIVING	9	6
	RD REPR	ROAD REPAIRS NEEDED	2	1
	ROAD BLOCKI	ROAD BLOCKED	1	1
	RUNAWAY	RUNAWAY	4	3
	SEX ASSLT J	SEXUAL ASSAULT JUVENILE	5	5
	SHOPLIFTING	SHOPLIFTING	8	6
	SHOTS FIRED	SHOTS FIRED	5	2
	STAND BY	STAND-BY	10	6
	STOLEN VEH	STOLEN VEHICLE	1	1
	SUDDEN DEAT	SUDDEN DEATH	4	0
	SUICIDE ATT	SUICIDE ATTEMPT	7	0
	SUICIDE THRT	SUICIDE THREAT	7	2
	SUSP ACTVTY	SUSPICIOUS ACTIVITY	30	17
	SUSP PERSON	SUSPICIOUS PERSON	22	7
	SUSP VEH	SUSPICIOUS VEHICLE	12	9
	THEFT	THEFT	24	22
	THREAT	THREATS	5	3
	TRAFF LIGHT	TRAFFIC LIGHT OUT	1	1
	TRAFFIC STOI	TRAFFIC STOP	102	74
	TRAIN CMP/DI	TRAIN COMPLAINT/DERAIL	1	1
	TRESPASSING	TRESPASSING	10	5
	VANDALISM	VANDALISM	7	6
	VIO CRT ORD	VIOLATION OF COURT ORDER	1	1
	WANTED PER	CHECK RECORD FOR WANTS	27	13
	WEATHER	WEATHER AND ROAD REPORT	2	1
	WELFARE CK	WELFARE CHECK	54	26

Department: 1117 647

Overall: 1117 648

Cash Basis

Expenses by Vendor Summary

July 2016

Jul 16

Cellcom Rhinelander PCS	169.87
Charter Communications	72.18
Colleen Woller.	237.66 Cat Litter
County Market	27.54 Yogurt for the cats
Debbie Gau	100.00 Neuter Deposit Reimbursement
Frontier Communications	107.09
Janet Klutterman.	200.00
Kwik Trip	133.85
Mary Bootz.	72.87 Grass Seed & Flowers
Merrill Ace Hardware	105.10 Construction Expenses
Merrill Veterinary Clinic	133.20
Merrill Water Utility	517.36
PETCO	3.17
Pethealth Services	601.10 Microchips
Petsmart #1415	55.95 Grooming & Food
Quick Books	547.55
Red Dingo Inc	30.00 Tags
The Practice LLC	938.60
Wal-Mart Community	272.33 Shelter Supplies
Walgreens	10.54 Folders
Waste Management of Central Wisconsin	308.99
Wisconsin Department of Revenue - Sales T	814.20
Wisconsin Dept Financial Inst.	54.00
Wisconsin Public Service	522.39
Wisconsin Valley Veterinary Services	481.99
TOTAL	<u>6,517.53</u>

1:26 PM

08/01/16

Cash Basis

Lincoln County Humane Society
Profit & Loss
July 2016

	Jul 16	Budget	Jan - Jul 16	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
LCHS INCOME					
Animal Related Income					
Surrender Fees	330.00	166.66	1,365.00	1,166.66	2,000.00
Adoption Fees	3,697.00	3,500.00	30,017.51	24,500.00	42,000.00
Reclamation Fees	0.00	83.33	548.00	583.34	1,000.00
Dog License-Public	155.00	2,125.00	7,835.00	6,375.00	8,500.00
Dog License-County	0.00	0.00	42,748.50	44,000.00	44,000.00
Red Dingo Tags	30.00	91.66	467.00	641.66	1,100.00
Microchip	0.00	83.34	589.00	583.34	1,000.00
Other Animal Related Income	620.00		1,320.00		
Total Animal Related Income	4,832.00	6,049.99	84,890.01	77,850.00	99,600.00
Fundraising Income					
Aluminum Cans	135.10		4,957.06		
Donation Banks	253.33		3,002.80		
Sales/General Event Income	73.00		16,143.67		
Registration Fee	0.00		2,262.00		
Event Sponsorships	0.00		3,770.00		
Raffle	2,277.98		9,033.88		
Passive Fundraisers	175.00		575.00		
Other Fundraising Income	0.00		440.00		
Fundraising Income - Other	0.00	18,500.00	0.00	55,500.00	74,000.00
Total Fundraising Income	2,914.41	18,500.00	40,184.41	55,500.00	74,000.00
Donation Income					
Paypal Income	0.00		396.00		
General Donation	1,917.60	2,500.00	16,783.19	17,500.00	30,000.00
Memorial Income	815.00	1,000.00	6,755.27	7,000.00	12,000.00
Total Donation Income	2,732.60	3,500.00	23,934.46	24,500.00	42,000.00
Municipal Funding					
County Installments	8,750.00	8,750.00	26,250.00	26,250.00	35,000.00
City of Tomahawk	0.00	0.00	1,500.00	1,500.00	1,500.00
City of Merrill	0.00	0.00	15,000.00	15,000.00	15,000.00
City of Maine	0.00	250.00	1,750.00	750.00	1,000.00
Total Municipal Funding	8,750.00	9,000.00	44,500.00	43,500.00	52,500.00
Other					
Bank Interest	1.67	16.66	106.41	116.66	200.00
Other Income	0.00		228.18		
Total Other	1.67	16.66	334.59	116.66	200.00
Total LCHS INCOME	19,230.68	37,066.65	193,843.47	201,466.66	268,300.00
Total Income	19,230.68	37,066.65	193,843.47	201,466.66	268,300.00
Expense					
EXPENSES					
Animal Related Expenses					
Spay Me	0.00		4,282.00		
Cat litter	237.66	166.67	807.31	1,166.68	2,000.00
Food	136.76	41.67	1,596.45	291.66	500.00
Medical - Surgeries/ Exams/Euth	1,071.80	1,666.67	19,006.31	11,666.67	20,000.00
Cremation Expense	0.00	41.67	380.00	291.66	500.00
Medical Supplies	481.99	1,666.67	5,577.26	11,666.66	20,000.00
Dog License to County	0.00	1,875.00	7,060.00	5,625.00	7,500.00
Sales Tax	814.20	208.34	2,071.40	1,458.34	2,500.00
Red Dingo Tags	30.00	58.33	254.50	408.33	700.00
Microchip	601.10	458.33	3,099.69	3,208.33	5,500.00
Other Animal Related Expenses	114.77		141.49		
Total Animal Related Expenses	3,488.28	6,183.35	44,276.41	35,783.33	59,200.00
Total EXPENSES	3,488.28	6,183.35	44,276.41	35,783.33	59,200.00
Fundraising Expenses					
Food	0.00		45.34		
Supplies	0.00		1,136.73		
Printing	0.00		1,211.96		
Pavers/Tiles	0.00		527.40		
Prizes	0.00		600.00		
PayPal Expense	0.00		20.48		
Other Fundraising Expenses	0.00		56.67		
Fundraising Expenses - Other	0.00	816.67	0.00	5,716.66	9,800.00
Total Fundraising Expenses	0.00	816.67	3,598.58	5,716.66	9,800.00

1:26 PM

08/01/16

Cash Basis

Lincoln County Humane Society
Profit & Loss
July 2016

	Jul 16	Budget	Jan - Jul 16	YTD Budget	Annual Budget
Office Related Expenses					
Computer Purchase	0.00		635.58		
Bank Fees	3.00		65.00		
Licenses and Permits	54.00	25.00	89.42	175.00	300.00
Domain/QuickBooks/Software	547.55	83.34	807.35	583.34	1,000.00
Professional Fees	200.00	125.00	700.00	4,875.00	5,500.00
Office Supplies / Equipment	36.62	166.67	1,599.30	1,166.67	2,000.00
Postage	56.40	41.66	316.48	291.66	500.00
Customer Returned Check	0.00		100.00		
Staff Meetings	0.00	41.67	154.89	291.66	500.00
Uniforms	0.00		1,093.24		
Other Office Related Expenses	0.00		26.38		
Total Office Related Expenses	897.57	483.34	5,587.64	7,383.33	9,800.00
Payroll Expenses					
Hourly Employees	6,519.19	6,083.33	45,520.81	42,583.34	73,000.00
Manager Salary	2,807.70	2,916.67	21,057.75	20,416.66	35,000.00
Federal Payroll Tax Expense	712.30	666.66	5,092.05	4,666.66	8,000.00
Unemployment Expense	183.03	250.00	1,667.07	1,750.00	3,000.00
Employee Health Insurance	-16.00		413.55		
Workers' Compensation	0.00	250.00	0.00	1,750.00	3,000.00
Total Payroll Expenses	10,206.22	10,166.66	73,751.23	71,166.66	122,000.00
Shelter Expenses					
Conference Expense	0.00		200.00		
Security Services	0.00	75.00	835.56	525.00	900.00
Staff Education	0.00	41.67	105.63	291.67	500.00
Equipment	0.00	125.00	1,041.30	875.00	1,500.00
Repairs	0.00	166.67	62.50	1,166.66	2,000.00
Supplies	238.11	83.33	3,311.30	583.34	1,000.00
Electric/Gas	522.39	833.34	4,239.78	5,833.34	10,000.00
Insurance (Gen'l Lia, Vehicle)	0.00	425.00	2,122.00	2,975.00	5,100.00
Telephone	349.14	225.00	2,715.16	1,575.00	2,700.00
Vehicle	133.85	208.34	22,176.17	27,458.34	28,500.00
Water	517.36	208.33	1,586.71	1,458.34	2,500.00
Waste Removal	308.99	358.34	2,482.42	2,508.34	4,300.00
Mortgage Interest Expense	0.00		644.21		
Other Shelter Expenses	0.00	0.00	170.00	8,200.00	8,200.00
Total Shelter Expenses	2,069.84	2,750.02	41,692.74	53,450.03	67,200.00
Total Expense	16,661.91	20,400.04	168,906.60	173,500.01	268,000.00
Net Ordinary Income	2,568.77	16,666.61	24,936.87	27,966.65	300.00
Other Income/Expense					
Other Income					
Building Fund Income	0.00		153,760.00		
Total Other Income	0.00		153,760.00		
Other Expense					
New Shelter Expenses					
Construction Expenses	1.97		150,638.25		
Appliances/Furnishings	0.00		8,579.69		
New Shelter Expenses - Other	72.87		1,642.92		
Total New Shelter Expenses	74.84		160,860.86		
Total Other Expense	74.84		160,860.86		
Net Other Income	-74.84		-7,100.86		
Net Income	2,493.93	16,666.61	17,836.01	27,966.65	300.00

1:30 PM

08/01/16

Accrual Basis

Lincoln County Humane Society
Balance Sheet
 As of July 31, 2016

	Jul 31, 16
ASSETS	
Current Assets	
Checking/Savings	
Expense Checking Account	132,838.12
PayPal Checking (RVB)	380.18
Buddy & Tar Savings	354.08
Associated Bank	1,795.92
RVSB - Building Fund	65,152.51
PayPal	610.52
Total Checking/Savings	201,131.33
Other Current Assets	
CD #700344021	10,000.00
CD #700366339	2,050.00
Total Other Current Assets	12,050.00
Total Current Assets	213,181.33
Fixed Assets	
Accumulated Depreciation	-8,927.62
Equipment	26,498.52
Total Fixed Assets	17,570.90
TOTAL ASSETS	230,752.23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Sales Tax Payables	243.82
Trade Payable	628.06
Total Accounts Payable	871.88
Other Current Liabilities	
Payroll Liabilities	
Payroll Tax Liabilities	2,758.82
Total Payroll Liabilities	2,758.82
Total Other Current Liabilities	2,758.82
Total Current Liabilities	3,630.70
Total Liabilities	3,630.70
Equity	
Fund Balance	205,998.13
Net Income	21,123.40
Total Equity	227,121.53
TOTAL LIABILITIES & EQUITY	230,752.23

Lincoln Humane Society													2016
INCOMING													Total
Days	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Intakes													
Cats	17	6	13	10	24	41	20						131
Dogs	11	6	10	23	10	6	5						71
Other	0	0	0	0	3	0	1						4
Surrendors													
Cats	26	11	19	9	11	38	13						127
Dogs	4	7	5	8	13	8	4						49
Other	11	1	0	3	2	0	0						17
Transfer													
Cats	12	17	19	33	1	1	10						93
Dogs	3	0	4	4	1	1	1						14
Other	4	0	0	0	0	0	0						4
Born at Shelter / Foster													
Kittens	0	0	4	0	5	0	3						12
Puppies	0	0	0	0	0	0	0						0
Total Incoming	88	48	74	90	70	95	57	0	0	0	0	0	522

OUTGOING													Total
Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
Redeems													
Cats	3	0	7	0	3	6	4						23
Dogs	12	5	1	11	11	5	4						49
Other	0	0	0	0	0	0	1						1
Adoptions													
Cats	77	30	73	31	45	42	52						350
Dogs	8	19	11	8	12	16	10						84
Other	0	5	3	1	0	8	0						17
Euthanasia													
Cats	0	2	0	1	0	1	1						5
Dogs	1	0	0	4	0	0	0						5
Other	0	0	0	0	0	0	0						0
Rescue													
Cats	12	0	0	0	1	0	7						20
Dogs	0	1	0	2	2	3	1						9
Other	0	5	5	0	3	0	0						13
Natural Death													
Cats	0	0	0	0	0	1	3						4
Dogs	0	0	0	0	0	0	0						0
Other	0	0	1	0	1	1	0						3
Total Outgoing	113	67	101	58	78	89	83	0	0	0	0	0	583

Currently at Shelter													AVG
Cats	20	35	14	26	42	58	55						36
Dogs	13	7	6	16	14	6	2						9
Other	19	8	5	0	0	0	0						5
Total	52	50	25	42	56	64	57	0	0	0	0	0	49
Currently in Foster Care													AVG
Cats	5	4	7	15	4	19	6						9
Dogs	2	0	0	1	1	2	1						1
Other	0	0	1	0	0	0	0						1
Total	7	4	8	16	5	21	7	0	0	0	0	0	11
Spay Me													Total
SpayMe Trips #	1	1	1	0	0	1	0						4
SpayMe LCHS Cats	26	0	12	0	0	4	0						42
SpayMe LCHS Dogs	0	7	3	0	0	10	0						20
Total SpayMe	26	7	15	0	0	14	0	0	0	0	0	0	62
Adoption Partners													Total
Petsmart Cat Adoptions	41	0	56	16	31	0	24						168
Petco Cat Adoptions	0	2	0	2	3	2	0						9
The Fix Is In													Total
Public Cats	0	25	12	20	15	5	17						94
Public Dogs	0	4	3	5	6	5	4						27
LCHS Cats	0	5	0	6	1	10	12						34
LCHS Dogs	0	0	1	0	2	0	0						3
Total SpayMe	0	34	16	31	24	20	33	0	0	0	0	0	158

Shelter Report

July 2016

Animals: The animals are doing well. There is a slight upper respiratory infection with some of the cats but we have them isolated in a different area. We are very low on dogs. Kitten adoptions remain high.

Staff: Staff is doing well. Tim Becker is focusing on lawn and yard maintenance. Amber Nagel has been hired for occasional part-time.

Events: We are still receiving several requests for tours from various organizations.

The Petsmart Adopt-a-Thon weekend is coming up September 17/18. We are planning for staff to attend but will need to close the shelter for the weekend.

Jim & Sally are preparing for the Annual Fall Ride Bake Sale in September.

Johanna and the team have started contacting businesses for Fall Banquet Sponsors in October. We are going to sell the tickets for \$30 instead of \$40 as long as the tickets are sold by September 19th. After the 19th, the tickets will be back to \$40. We are hoping this will encourage early sales and give us a better head count. Les & Jim's did contact us to say that we will need to decorate the morning of the banquet instead of the day before. The volunteers are prepared for the new plan.

Mary is still taking animals to Pine Crest every other week to visit the residents and promote the animals.

Minutes from the LCHS Board meeting held on Wednesday July 13, 2016

Attendance:

President:	Pat Hoerstmann	Vice President:	Jim Daenicke
Shelter Manager:	Liz Friedenfels	Treasurer:	Kari Kercher
Secretary:	Mary Moscherosch	County Board Rep:	Mike Loka
City Council Rep:	Kandy Peterson	WTA Rep:	Mike Rick
Board members:	Trina DeLasky, Sally Thayer,		
Public:	Remi and Lorraine Schwartz		

The meeting was called to order by President Pat Hoerstmann.

Lorraine Schwartz read a letter to us regarding a loss of a cat they had adopted in May 2014. They were asking to be compensated for medical expenses. Pat thanked them for coming and told them Liz would call them with our decision. After a long discussion it was decided we would not be able to refund or reimburse. They had signed a contract at the time of adoption that states LCHS cannot guarantee the future health of an animal.

A motion to approve the minutes from the June 13th meeting was made by Kandy and 2nd by Sally. Voted on and approved.

Presidents Report: Pat talked to Dave Johnson and was told he thinks the land transfer will go thru. Dave said lawyers will look into all of the required paperwork and the surveyors report. We will hold off on the perimeter fence for now until a transfer is approved. Pat brought up the dog license fee and how we could have more compliance. He will submit a request to the County Board for an increase of \$10,000. for 2017. That would bring the amount to \$45,000. We also discussed licenses for cats. Mike Loka will check on what Tomahawk is doing. The camera system is not working correctly. The camera's outside need to be raised. We had moved the old ones to the new building and they should be replaced. A motion to purchase two new HD cameras and a new dvr was made by Trina and 2nd by Kandy. Voted on and approved.

Vice President Report: Jim reported that River Valley in Tomahawk is sponsoring LCHS as their business of the month for July.

Treasurers Report: Kari went over the financial report. A motion to approve her report was made by Mike Rick and 2nd by Trina. Voted on and approved.

Volunteer Coordinator Report: Trina reported that she and Jeni were cancelling the calendar fundraiser due to lack of response. She will offer to refund entrance fees to anyone who entered. They are working on some other ideas for fundraising.

Lincoln County Humane Society
Board of Directors Agenda
5:00 pm – Wed. August 10, 2016
LCHS Building

Discuss and approve the following agenda items:

1. Minutes from previous meeting
2. Reports from Officers:
 - President
 - Vice President
 - Secretary
 - Treasurer
3. Volunteer Coordinator:
4. Shelter Manager:
5. Old Business:
 - Land Transfer with city
 - Dog and Cat Licenses
 - Stray Contracts
 - Audits
 - Camera System
6. New Business:
7. Public Comments:
8. Open Discussion:
9. Upcoming Meetings:
 - Wed. September 14, 2016
 - Wed. October 12, 2016
10. Adjourn: