

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
July 20th, 2016

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Paul Gilk, D'Lacey Haight, Richard Mamer, Tim Meehean, and Jim Wedemeyer. Excused: Vicki Yelle. Also present: Don Litzer and Tyler Krombholz.

There was no correspondence.

There was no public comment.

2. Consent Items

M Breitenmoser/S Haight/C to approve the minutes of the July meeting as printed. M Meehean/S Mamer /C to accept the Monthly Revenue & Expense Report for July as printed.

3. Reports/Discussion Items/Action Items

A. 2016 Mid-Year Endowment Fund Report: Mr. Mamer presented the report. M Meehean/S Gilk/C to approve the report as presented.

B. Directors and Officers Liability Insurance Proposal: Mr. Krombholz was introduced. He presented a brief overview of directors and officers insurance coverage for non-profit organizations. Per Ms. Stevens' conversations with City Attorney Hayden, the library board is covered under the City of Merrill's general liability policy as respects directors and officers. Mr. Gilk requested clarification of Lincoln County's coverage. Ms. Stevens will follow up at next meeting.

C. 2017 Preliminary Budget Worksheet: Ms. Stevens presented the preliminary budget. M Meehean/S Mamer/C to approve the budget as presented.

D. Policy: Public Use of Meeting Rooms: M Bebel/S Breitenmoser/C to approve the policy as revised.

E. Policy: Volunteer Workers: M Meehean/S Breitenmoser/C to approve the policy.

F. Policy: After-Hours Use: M Meehean/S Gilk/C to approve the policy.

G. Policy: Solicitation of Funds: M Breitenmoser/S Bebel/C to approve the policy as revised and renamed.

H. Strategic Plan Progress-Goals #1: Ms. Stevens presented staff progress on goals and objectives.

I. Trustee Essential #6-Evaluating the Director: Ms. Stevens provided copies of Trustee Essential #6.

J. Reports from Friends/WVLS Representative: The Friends are contemplating planning a book sale in conjunction with the Library's booth downtown for Crazy Daze. There was no report from the WVLS Representative.

4. Forthcoming Events & Library Director Report

- June Statistical Report was presented.
- Youth Services and Adult summer reading programs are winding down for the summer.
- The Outreach Department is busy throughout the community at Community Night Out, Gazebo Nights and Crazy Days events.
- Mr. Geisler has been in contact with Church Mutual regarding the solar project discussion, but has not yet communicated with staff at a decision-making level.
- The landscaping project approved at the May meeting is currently being executed.
- As the library is a Pokémon GO PokéStop, more people than usual might be noted on library grounds.
- A meeting for the Interactivity Foundation initiative is scheduled at the library on July 29th. All are invited.
- The first Lincoln Hills bookclub was very well received. Staff are planning future programs.

- Youth Services received a \$1,000 Walmart grant that will be used to update its picture book collection, as part of Youth Services' larger picture book project that includes shelving by subject rather than by author.

5. Adjournment:

The meeting adjourned at 5:00 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on August 17th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary