



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
AGENDA • MONDAY JUNE 27, 2016

Regular Meeting

City Hall Council Chambers

5:00 PM

- I. Call to Order
- II. Nuisance Complaints and Vouchers:
 1. Nuisance Complaints
 2. Vouchers
- III. Picnic and/or Liquor License Applications:
 1. Application from Merrill Fast Pitch for three temporary Class "B" (picnic) licenses to sell fermented beverages at the softball fields and concession stand at the Merrill Area Recreation Complex during the 11th Annual Merrill Fast Pitch Tournament, July 22-July 24, 2016.
 2. Any other license application(s)
- IV. Other agenda items to consider:
 1. City Clerk's status report on 2016-2017 liquor license renewal/delivery process.
 2. Request from Humphrey's Pub, 500 West Main Street, to close off Genesee Street, from Main Street to the southern edge of the alley, from 5 P.M. to midnight on Crazy Daze, Thursday, August 11th, 2016 and to extend their premises to sell alcoholic beverages in that area. Outdoor music would be allowed from 7:00 P.M. to 11:00 P.M. that night.
 3. Ordinance Amending Chapter 8, Article XII, Section 8-330 to add Mobile Food Vendors
 4. Ordinance Amending Chapter 16, Section 1 to add licensing fees for Mobile Food Vendors
 5. Ordinance Amending Chapter 26, Article II, Section 26-22 relating to dangerous weapons - knives.
 6. Ordinance Amending Chapter 36, Article V, Section 36-254 relating to ATV Routes.
- V. Monthly Reports:
 1. Fire Chief Savone
 2. Police Chief Neff
 3. Lincoln County Humane Society
 4. Consider placing monthly reports on file

- VI. Establish date, time and location of next regular meeting
- VII. Public Comment Period
- VIII. Adjournment

| NUISANCE COMPLAINT SUMMARY | | | | |
|--|---------------------|----------------------------|-------------------|---------------------|
| <u>TYPE</u> | <u>TOTAL ACTIVE</u> | <u>1-30 DAYS</u> | <u>31-60 DAYS</u> | <u>over 60 DAYS</u> |
| Dog Waste | 0 | | | |
| Exterior Appearance | 1 | | 1 | |
| Garage-Deteriorating | 0 | | | |
| Garbage - Junk | 0 | | | |
| Lack of Heat | 0 | | | |
| Misc. (Multiple Issues) | 3 | | | 3 |
| Rats | 0 | | | |
| Noise | 0 | | | |
| Unsafe Conditions | 0 | | | |
| Barking/Vicious Dog | 0 | | | |
| Mowing | 0 | | | |
| Plumbing Problems | 0 | | | |
| Junk Vehicle | 0 | | | |
| Unsanitary Conditions | 0 | | | |
| <i>Total on attached reports</i> | 4 | 0 | 1 | 3 |
| Status of Nuisance Complaints Over 60 Days | | | | |
| <u>Address</u> | <u>Type</u> | <u>Detail</u> | | |
| 305 East St | misc | due 6/20/16; owner to demo | | |
| 502 W Riverside Ave | misc | completion & court 8/22/16 | | |
| 1805 E Main St | misc | due 7/5/16 | | |
| | | | | |
| | | | | |
| | | | | |

Attachment: Nuisance Complaints (1744 : Nuisance Complaints)

D E T A I L

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1566 INSPECT 505 2ND ST E Active 6/22/07 6/23/07 1 INS No Inspect

1806-MISC 502 W RIVERSIDE AVE ACTIVE 4/15/15 4/16/15 1 brenda-g NORTON, ROBIN & LAUR ✓

***** NOTES *****
 4/10/15 ALD ROB NORTON, 1207 LARK ST, FILED A COMPLAINT ON BEHALF OF W RIVERSIDE RESIDENTS. NOLA AND DAN GARNER, 502 W RIVERSIDE AVE, BACK PORCH FELL OFF, GARBAGE, URINE SMELL ON PORCH, MENTALLY CHALLENGED CHILDREN HOME ALONE FOR LONG PERIODS. RATS AND BATS SEEN COMING FROM THE HOUSE/GARBAGE AREA. GIVEN TO BLDG INSP PAGEL, PROP INSP WICKE AND HLTH OFFICER ASHBECK 4/15/15
 5/14/15 more info needed on children. per Shari W. yard is cleaned; porch repairs due 7/21/15
 7/22/15 PARTIALLY DONE - DUE 9/21/15
 8/19/15 DUE 9/21/15

Completion of Court
 8/22/16

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1885 INSPECT 502 W RIVERSIDE Active 4/15/15 4/16/15 1 CODE

1815-MISC 305 EAST ST ACTIVE 6/25/15 6/26/15 1 brenda-g WALKER, ALEXANDRA ✓

***** NOTES *****
 6/25/15 CHAD & ALEXANDRA WALKER, PO BOX 101, GLEASON, WI (CHAD 715-302-8822 OR ALEX 715-203-6142) FILED A COMPLAINT ON 305 EAST ST OWNED BY WI HOME RECOVERY FUND LLC, 2100 STEWART AVE, STE 160, WAUSAU 54401. CHAD AND ALEX ARE DEALING WITH STAN POPHAL/CREATIVE HOME FINANCE. MOLD THROUGHOUT HOUSE ON FLOORS, MOUSE FECES UNDER KITCHEN CABINET DRAWERS, BASEMENT IS DAMP. STRUCTURLY UNSAFE, HOLES IN FOUNDATION, BROKEN LIGHT BULBS IN LIGHT SOCKETS, HOUSE LEANING ON ANGLE. WASP/BEE NEST ON EVE OF HOUSE. BIRDS NESTING UNDER ROOF. SEE ATTACHED FOR MORE DETAIL
 . . .
 7/22/15 DUE 8/10/15

due 6/30/16
 owner to demo

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1894 INSPECT 305 EAST ST Active 6/25/15 6/26/15 1 CODE

1837-MISC 1805 E MAIN ST ACTIVE 2/01/16 2/02/16 1 brenda-g

***** NOTES *****
 1/28/16, TRINA LUTZKE (1000 JOHNSON ST 918-557-0746) FILED A COMPLAINT ON BEHALF OF CHRISTINA CARROLL. COMPLAINT AGAINST RANDALL KURSZEWSKI, PO BOX 83, MERRILL. DAMAGE TO PROPERTY, NON-WORKING APPLIANCES, BROKEN WINDOWS, NO SMOKE ALARMS, NO DOOR LOCKS. GIVEN TO BLDG INSP 2/1/16
 2/18/16 orders due 3/5/16
 3/16/16 per Shari W - due 4/5/16
 4/19/16 PER SHARI W -DUE 5/5/16
 5/18/16 per shari w, due 6/5/16

due 7/5/16

DETAIL

| INCIDENT#/DESCRIPTION | PROPERTY | STATUS | ORIG DATE | DUE DATE | P | ASG GRP | ASG USR | RES CODE | RES DATE |
|-----------------------|----------|--------|-----------|----------|---|---------|---------|----------|----------|
|-----------------------|----------|--------|-----------|----------|---|---------|---------|----------|----------|

| TASK#/DESCRIPTION | PROPERTY | STATUS | ORIG DATE | DUE DATE | P | ASG GRP | ASG USR | RES CODE | RES DATE |
|-------------------|----------------|--------|-----------|----------|---|---------|---------|----------|----------|
| 1916 INSPECT | 1805 E MAIN ST | Active | 2/01/16 | 2/02/16 | 1 | CODE | | | |

1840-EXTERIOR APPEARANCE HOME ACROSS ALLEY 5 ACTIVE 4/19/16 4/20/16 1 brenda-g
 ***** NOTES ***** 4/15/16 DAWN SCHRODER-SILVELA, 407 E 7TH ST (715-218-2037) FILED
 A COMPLAINT ON NEIGHBOR ACROSS THE ALLEY TO THE SOUTH FROM 407
 E 7TH ST (LOCATED ON 6TH ST). BEGAN TO BUILD PLAYHOUSE 3 YEARS
 AGO AND IT IS STILL NOT SIDED. GIVEN TO BLDG INSP 4/19/16
 5/18/16 per Shari W, property address is 408 E 6th St. due
 6/1/16

✓
due 7/1/16

| TASK#/DESCRIPTION | PROPERTY | STATUS | ORIG DATE | DUE DATE | P | ASG GRP | ASG USR | RES CODE | RES DATE |
|--------------------------|------------------|--------|-----------|----------|---|---------|---------|----------|----------|
| 1919 Exterior Appearance | HOME ACROSS ALLE | Active | 4/19/16 | 4/20/16 | 1 | CODE | | | |

1841-MISC 2711 CRESCENT DR ACTIVE 4/25/16 4/26/16 1 brenda-g LEMMER, RONALD
 ***** NOTES ***** 4/25/16 RICHARD HULL, 2710 CRESCENT DR (715-536-8266), FILED A
 COMPLAINT ON 2711 CRESCENT DR, OWNED BY RON LEMMER, N666 COUNTY
 RD K & Q DR FATHER AT WOODLAND COURT. UNLICENSED TRUCK ON
 PROPERTY. SIX OR SEVEN VEHICLES PARKED ON LAWN AND DRIVEWAY.
 JUNK IN FRONT, BACK AND SIDE OF HOUSE. BAGS OF GARBAGE ALONG
 SIDE GARAGE. AT LEAST 6 PEOPLE LIVING IN A 3 BEDROOM HOUSE.
 CARS AND TRUCKS WITH LOUD MUFFLERS COMING AND GOING DAY AND
 NIGHT. GIVEN TO PROP INSP, BLDG INSP, POLICE CHIEF 4/25/16
 5/2/16 per chief Neff (via Brad Becker) issue taken care of and
 corrected. current resident will be moving mid month due to
 the sale of the property.

closed
owner complied

| TASK#/DESCRIPTION | PROPERTY | STATUS | ORIG DATE | DUE DATE | P | ASG GRP | ASG USR | RES CODE | RES DATE |
|-------------------|------------------|--------|-----------|----------|---|---------|---------|----------|----------|
| 1920 INSPECT | 2711 CRESCENT DR | Active | 4/25/16 | 4/26/16 | 1 | CODE | | | |

TOTALS

INC CODE:
STATUS:

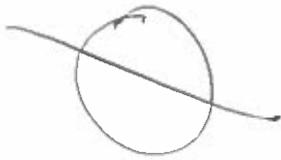
USER:
GROUP:
PRIORITY:
TYPE:

ORIGINATION: 0000000000 THRU 0000000000
DUE: 0000000000 THRU 0000000000
RESOLUTION: 0000000000 THRU 0000000000



| | | -----PRIORITY----- | | | | | | | | | | |
|--------|-----------|--------------------|---|---|---|---|---|---|---|---|---|-------|
| | | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | TOTAL |
| | ACTIVE | | | | | | | | | | | |
| STATUS | CLOSED | | | | | | | | | | | |
| | VOIDED | | | | | | | | | | | |
| | SUSPENDED | | | | | | | | | | | |
| TOTALS | | | | | | | | | | | | |

| -----SEQUENCES----- | |
|---------------------|-------|
| INCIDENT | COUNT |
| TOTAL INCIDENTS | |



6/15/2016 2:15 PM
PACI
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | | GROSS | P.O. # | | |
|-----------------------|-----------|--------------------------------|----------|-------------|------------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | | DISTRIBUTION |
| <hr/> | | | | | | | |
| 01-000010 | | 5 ALARM FIRE & SAFETY EQUIPMEN | | | | | |
| <hr/> | | | | | | | |
| I-157355-1 | | GASCO CAL GAS | | 213.03 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | GASCO CAL GAS | | | 10 52200-03-40000 | Operating Supplies | 213.03 |
| <hr/> | | | | | | | |
| I-157692-1 | | CLEANER | | 54.03 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | CLEANER | | | 10 52200-03-40000 | Operating Supplies | 54.03 |
| === VENDOR TOTALS === | | | | 267.06 | | | |
| <hr/> | | | | | | | |
| 01-002555 | | AMERICAN WELDING & GAS INC. | | | | | |
| <hr/> | | | | | | | |
| I-03141917-00 | | OXYGEN | | 64.42 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | OXYGEN | | | 10 52300-03-40000 | Operating Supplies | 64.42 |
| <hr/> | | | | | | | |
| I-D04076387 | | OXYGEN | | 24.21 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | OXYGEN | | | 10 52300-03-40000 | Operating Supplies | 24.21 |
| === VENDOR TOTALS === | | | | 88.63 | | | |
| <hr/> | | | | | | | |
| 01-002011 | | BAYCOM | | | | | |
| <hr/> | | | | | | | |
| I-002816 | | COMPUTER | | 3,784.00 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | COMPUTER | | | 26 52100-03-49000 | Police Technology Exp. | 3,784.00 |
| === VENDOR TOTALS === | | | | 3,784.00 | | | |
| <hr/> | | | | | | | |
| 01-002088 | | BOB'S WEST 64 | | | | | |
| <hr/> | | | | | | | |
| I-29324 | | OIL CHANGE | | 24.95 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | OIL CHANGE | | | 10 52100-03-51000 | Vehicle Repair/Maintenan | 24.95 |
| <hr/> | | | | | | | |
| I-29328 | | OIL CHANGE | | 24.95 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | OIL CHANGE | | | 10 52100-03-51000 | Vehicle Repair/Maintenan | 24.95 |
| === VENDOR TOTALS === | | | | 49.90 | | | |

PACI
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | | GROSS | P.O. # | | | |
|-----------------------------------|-----------|--------------------------------|--|----------|-------------------|--------------------------|--|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | | DISTRIBUTION |
| 01-000091 BOUND TREE MEDICAL, LLC | | | | | | | | |
| I-82139829 | | ALARIS GEMINI CVALVE | | 497.97 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | | 1099: N | | |
| | | ALARIS GEMINI CVALVE | | | 10 52300-03-40000 | Operating Supplies | | 497.97 |
| ----- | | | | | | | | |
| I-82145497 | | SMART TRIAGE TAGS | | 105.45 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | | 1099: N | | |
| | | SMART TRIAGE TAGS | | | 10 52300-03-40000 | Operating Supplies | | 105.45 |
| ----- | | | | | | | | |
| I-82162723 | | CVALVE 24 SMARTSITE | | 497.97 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | | 1099: N | | |
| | | CVALVE 24 SMARTSITE | | | 10 52300-03-40000 | Operating Supplies | | 497.97 |
| === VENDOR TOTALS === | | | | 1,101.39 | | | | |
| ----- | | | | | | | | |
| 01-000070 BREAMAN MERRILL FORD | | | | | | | | |
| I-C89773 | | OIL CHANGE/ELEMENT | | 64.73 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | | 1099: N | | |
| | | OIL CHANGE/ELEMENT | | | 10 52100-03-51000 | Vehicle Repair/Maintenan | | 64.73 |
| ----- | | | | | | | | |
| I-C89841 | | REPLACE WINDSHIELD WASHER PUM | | 133.60 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | | 1099: N | | |
| | | REPLACE WINDSHIELD WASHER PUMP | | | 10 52100-03-51000 | Vehicle Repair/Maintenan | | 133.60 |
| === VENDOR TOTALS === | | | | 198.33 | | | | |
| ----- | | | | | | | | |
| 01-003723 BREATHING AIR SYSTEMS | | | | | | | | |
| I-1051573-IN | | VALVE -SAFETY | | 119.00 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | | 1099: N | | |
| | | VALVE -SAFETY | | | 10 52200-03-51000 | Vehicle Repair/Maintenan | | 119.00 |
| === VENDOR TOTALS === | | | | 119.00 | | | | |
| ----- | | | | | | | | |
| 01-001623 CARDMEMBER SERVICE | | | | | | | | |
| I-MAY 2016 | | CARDMEMBER SERVICE | | 137.38 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | | 1099: N | | |
| | | CARDMEMBER SERVICE | | | 10 52300-03-40000 | Operating Supplies | | 137.38 |
| === VENDOR TOTALS === | | | | 137.38 | | | | |

PACI
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

| POST DATE | BANK CODE | DESCRIPTION | GROSS DISCOUNT | P.O. # G/L ACCOUNT | ACCOUNT NAME | DISTRIBUTION |
|--|-----------|--------------------------------|----------------|-----------------------|------------------------|--------------|
| 01-003611 CHOICE 1 HEALTH CARE SERVICES, | | | | | | |
| I-5454 | | TEST STRIPS MICRODOT XTRA | 74.85 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | |
| | | TEST STRIPS MICRODOT XTRA | | 10 52300-03-40000 | Operating Supplies | 74.85 |
| === VENDOR TOTALS === | | | 74.85 | | | |
| 01-003967 CORNING FIRE DEPARTMENT | | | | | | |
| I-05/30/16 | | NEW FIRE FIGHT TRAINING 5/30 | 120.00 | | | |
| 5/31/2016 | 1 | DUE: 5/31/2016 DISC: 5/31/2016 | | 1099: N | | |
| | | NEW FIRE FIGHT TRAINING 5/30 | | 10 52200-03-32000 | Education & Conference | 120.00 |
| === VENDOR TOTALS === | | | 120.00 | | | |
| 01-000204 DAVE'S COUNTY MARKET | | | | | | |
| I-5/31/2016 | | COOKIES | 19.95 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | |
| | | COOKIES | | 26 52100-03-40500 | DARE-Program Expense | 19.95 |
| === VENDOR TOTALS === | | | 19.95 | | | |
| 01-002745 EAGLE ENGRAVING, INC | | | | | | |
| I-2016-1255 | | APPARATUS TEAM TAG | 157.25 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | |
| | | APPARATUS TEAM TAG | | 10 52200-03-40000 | Operating Supplies | 157.25 |
| === VENDOR TOTALS === | | | 157.25 | | | |
| 01-000130 EMERGENCY MEDICAL PRODUCTS INC | | | | | | |
| I-1822283 | | NALOXONE/ADENOCARD/NITROGLYCE | 1,593.34 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | |
| | | NALOXONE/ADENOCARD/NITROGLYCER | | 10 52300-03-40000 | Operating Supplies | 1,593.34 |
| I-1824761 | | SODIUM CHLORIDE/BLADE/CATHETE | 1,073.10 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | |
| | | SODIUM CHLORIDE/BLADE/CATHETER | | 10 52300-03-40000 | Operating Supplies | 1,073.10 |
| I-1827878 | | SODIUM CHLORIDE,ELECTRODES, | 722.18 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | |
| | | SODIUM CHLORIDE,ELECTRODES, | | 10 52300-03-40000 | Operating Supplies | 722.18 |
| === VENDOR TOTALS === | | | 3,388.62 | | | |

6/15/2016 11:15 AM
FACI
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|---|-----------|--------------------------------|----------|-------------------|------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| 01-001931 FOX VALLEY TECHNICAL COLLEGE | | | | | | |
| I-TPB0000334957-FY15 | | BYRSON CRUISE | 80.00 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | |
| | | BYRSON CRUISE | | 10 52200-03-32000 | Education & Conference | 80.00 |
| === VENDOR TOTALS === | | | 80.00 | | | |
| 01-003164 HEARTLAND COOPERATIVE SERVICES | | | | | | |
| I-223171 | | TOW WETLANDS WILD FOWL 30LBS | 39.98 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | |
| | | TOW WETLANDS WILD FOWL 30LBS | | 26 52100-03-41575 | Dog Unit Expenses | 39.98 |
| === VENDOR TOTALS === | | | 39.98 | | | |
| 01-000484 STEVEN D. HINTZE | | | | | | |
| I-06/07/16 | | ARSON CLASS - STEVENS POINT | 50.00 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: Y | | |
| | | ARSON CLASS - STEVENS POINT | | 10 52200-03-32000 | Education & Conference | 50.00 |
| === VENDOR TOTALS === | | | 50.00 | | | |
| 01-003315 IMAGE TREND | | | | | | |
| I-101844 | | RESCUE BRIDGE MONTHLY BILLING | 633.34 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | |
| | | RESCUE BRIDGE MONTHLY BILLING | | 10 52200-15-92500 | CAD-Software Linking | 316.67 |
| | | RESCUE BRIDGE MONTHLY BILLING | | 10 52300-15-92500 | CAD-Linking Software | 316.67 |
| === VENDOR TOTALS === | | | 633.34 | | | |
| 01-000611 JOHN KRAEGENBRINK | | | | | | |
| I-06/07/16 | | ARSON CLASS - STEVENS POINT | 50.00 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | |
| | | ARSON CLASS - STEVENS POINT | | 10 52200-03-32000 | Education & Conference | 50.00 |
| === VENDOR TOTALS === | | | 50.00 | | | |
| 01-003727 KWIK TRIP | | | | | | |
| I-1005413 | | FUEL | 7.52 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | |
| | | FUEL | | 10 52200-03-53000 | Gas & Oil - Vehicles | 7.52 |
| === VENDOR TOTALS === | | | 7.52 | | | |

Attachment: Vouchers (1745 : Vouchers)

2.2.a

Packet Pg. 11

PACI
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | | |
|--------------|-----------|-----------------------|----------|-------------|------------------------|--|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | | DISTRIBUTION |

01-000155 JON LEISKAU

| | | | | | | | |
|-----------------------|---|--------------------------------|-------|-------------------|--------------------|--|-------|
| I-06/07/16 | | ARSON CLASS - STEVENS POINT | 50.00 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | ARSON CLASS - STEVENS POINT | | 10 52200-03-40000 | Operating Supplies | | 50.00 |
| === VENDOR TOTALS === | | | 50.00 | | | | |

01-000041 MERRILL ACE HARDWARE

| | | | | | | | |
|-----------------------|---|--------------------------------|--------|-------------------|--------------------|--|-------|
| I-150665/1 | | BULB | 71.88 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | BULB | | 10 52200-03-40000 | Operating Supplies | | 71.88 |
| I-150828/1 | | ROUNDUP EXT CNTRL | 11.99 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | ROUNDUP EXT CNTRL | | 10 52200-03-40000 | Operating Supplies | | 11.99 |
| I-150979/1 | | KEYS | 4.98 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | KEYS | | 10 52200-03-40000 | Operating Supplies | | 4.98 |
| I-151032/1 | | BULB-FLUR | 19.98 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | BULB-FLUR | | 10 52300-03-40000 | Operating Supplies | | 19.98 |
| I-151662/1 | | FASTENERS | 2.44 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | FASTENERS | | 26 52100-03-41575 | Dog Unit Expenses | | 2.44 |
| === VENDOR TOTALS === | | | 111.27 | | | | |

01-002656 MINISTRY GOOD SAMARITAN HEALTH

| | | | | | | | |
|-----------------------|---|--------------------------------|-------|-------------------|---------------|--|-------|
| I-1484 | | MAY 2016 LAB FEES | 47.70 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | MAY 2016 LAB FEES | | 10 52100-02-94000 | Jail/Evidence | | 47.70 |
| === VENDOR TOTALS === | | | 47.70 | | | | |

01-000540 NAPA AUTO PARTS

| | | | | | | | |
|-----------|---|--------------------------------|-------|-------------------|--------------------------|--|-------|
| I-595866 | | B CORAL | 12.84 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | B CORAL | | 10 52200-03-40000 | Operating Supplies | | 12.84 |
| I-598544 | | DUSTER | 19.17 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | DUSTER | | 10 52200-03-51000 | Vehicle Repair/Maintenan | | 19.17 |

Attachment: Vouchers (1745 : Vouchers)

2.2.a

Packet Pg. 12

PACI
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | | GROSS | P.O. # | | |
|---|-----------|--------------------------------|----------|-------------|--|--------------|--|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION | |
| 01-000540 NAPA AUTO PARTS (** CONTINUED **) | | | | | | | |
| I-599549 | | SCREWS | | 1.12 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | SCREWS | | | 26 52100-03-41575 Dog Unit Expenses | 1.12 | |
| === VENDOR TOTALS === | | | | 33.13 | | | |
| 01-000336 NIENOW ELECTRIC, INC | | | | | | | |
| I-3633 | | REPAIR HWY 64 W SPEED SIGN | | 130.00 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | REPAIR HWY 64 W SPEED SIGN | | | 26 52100-03-49000 Police Technology Exp. | 130.00 | |
| === VENDOR TOTALS === | | | | 130.00 | | | |
| 01-002864 PETERSON BUSSING LLC | | | | | | | |
| I-976 | | BUSSING TO CEDAR CREEK 5/27/1 | | 163.10 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | BUSSING TO CEDAR CREEK 5/27/16 | | | 26 52100-03-45000 School Safety Patrol Exp | 163.10 | |
| === VENDOR TOTALS === | | | | 163.10 | | | |
| 01-000576 PHYSIO-CONTROL, INC | | | | | | | |
| I-116115373 | | FILTERLINE | | 242.76 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | FILTERLINE | | | 10 52300-03-40000 Operating Supplies | 242.76 | |
| === VENDOR TOTALS === | | | | 242.76 | | | |
| 01-003098 SAFECARE DIV. MAGIC MEDIA INC | | | | | | | |
| I-2287 | | NITRILE | | 212.02 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | NITRILE | | | 10 52300-03-40000 Operating Supplies | 212.02 | |
| === VENDOR TOTALS === | | | | 212.02 | | | |
| 01-002444 TYLER TESCH | | | | | | | |
| I-05/24-26/2016 | | TYLER TESCH - ICAC | | 70.00 | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | |
| | | TYLER TESCH - ICAC | | | 10 52100-03-32000 Education & Conference | 70.00 | |
| === VENDOR TOTALS === | | | | 70.00 | | | |

Attachment: Vouchers (1745 : Vouchers)

2.2.a

Packet Pg. 13

PACI
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | | |
|--------------|-----------|-----------------------|----------|-------------|------------------------|--|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | | DISTRIBUTION |

01-003517 TRANSUNION RISK AND ALTERNATIV

| | | | | | | | |
|-----------------------|---|--------------------------------|-------|-------------------|---------------|--|-------|
| I-06/01/16 | | 05/01-31/2016 | 25.00 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | 05/01-31/2016 | | 10 52100-02-94000 | Jail/Evidence | | 25.00 |
| === VENDOR TOTALS === | | | 25.00 | | | | |

01-003634 UNIFI EQUIPMENT FINANCE

| | | | | | | | |
|-----------------------|---|--------------------------------|--------|-------------------|--------------------|--|-------|
| I-220273 | | UNIFI EQUIPMENT FINANCE | 140.58 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | UNIFI EQUIPMENT FINANCE | | 10 52200-03-40000 | Operating Supplies | | 70.29 |
| | | UNIFI EQUIPMENT FINANCE | | 10 52300-03-40000 | Operating Supplies | | 70.29 |
| === VENDOR TOTALS === | | | 140.58 | | | | |

01-000284 VIP ALL-VALUE

| | | | | | | | |
|-----------------------|---|--------------------------------|--------|-------------------|--------------------|--|-------|
| I-0970026 | | HEADSET | 39.99 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | HEADSET | | 10 52300-03-10000 | Office Supplies | | 39.99 |
| I-097272 | | TONER | 84.99 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | TONER | | 10 52300-03-10000 | Office Supplies | | 84.99 |
| I-097293 | | TONER | 67.99 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | TONER | | 10 52300-03-10000 | Office Supplies | | 67.99 |
| I-097380 | | UPS TO MIKE PRESCOTT (PROP) | 17.12 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | UPS TO MIKE PRESCOTT (PROP) | | 10 52200-03-40000 | Operating Supplies | | 17.12 |
| I-097399 | | UPS TO FOSTER COACH | 17.43 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | UPS TO FOSTER COACH | | 10 52200-03-40000 | Operating Supplies | | 17.43 |
| I-097528 | | ENVELOPES/DVD | 23.47 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | ENVELOPES/DVD | | 10 52300-03-10000 | Office Supplies | | 23.47 |
| I-097562 | | TONER/PADS | 98.98 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | 1099: N | | | |
| | | TONER/PADS | | 10 52300-03-10000 | Office Supplies | | 98.98 |
| === VENDOR TOTALS === | | | 349.97 | | | | |

Attachment: Vouchers (1745 : Vouchers)

2.2.a

Packet Pg. 14

PACI
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | | GROSS | P.O. # | | | |
|----------------------------------|-----------|--------------------------------|----------|-------------|------------------------|--------------------------|--|-------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION | | |
| 01-000285 WILLIE'S TIRE CENTER | | | | | | | | |
| I-260511004 | | PATCH LEFT REAR TIRE | | 30.00 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | | |
| | | PATCH LEFT REAR TIRE | | | 10 52100-03-51000 | Vehicle Repair/Maintenan | | 30.00 |
| === VENDOR TOTALS === | | | | 30.00 | | | | |
| 01-000727 ZIEBELL'S DOOR COMPANY | | | | | | | | |
| I-6125 | | SERVICE CALL ADJUST PHOTO EYE | | 85.00 | | | | |
| 6/15/2016 | 1 | DUE: 6/15/2016 DISC: 6/15/2016 | | | 1099: N | | | |
| | | SERVICE CALL ADJUST PHOTO EYES | | | 10 52100-03-50000 | Equipment Repair | | 85.00 |
| === VENDOR TOTALS === | | | | 85.00 | | | | |
| === PACKET TOTALS === | | | | 12,057.73 | | | | |

Attachment: Vouchers (1745 : Vouchers)

2.2.a

Packet Pg. 15

PACI
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 12,057.73
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 12,057.73

** G/L ACCOUNT TOTALS **

| BANK | YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | =====GROUP BUDGET===== | |
|------|------|-----------------|--------------------------|------------|---------------------|----------------------------|------------------------|----------------------------|
| | | | | | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG |
| 2016 | 10 | -21-0000 | Accounts Payable Control | 7,917.14-* | | | | |
| | 10 | -52100-02-94000 | Jail/Evidence | 72.70 | 5,000 | 3,841.26 | 2,349,003 | 1,421,530.05 |
| | 10 | -52100-03-32000 | Education & Conference | 70.00 | 7,500 | 2,495.39 | 2,349,003 | 1,421,532.75 |
| | 10 | -52100-03-50000 | Equipment Repair | 85.00 | 1,500 | 1,135.29 | 2,349,003 | 1,421,517.75 |
| | 10 | -52100-03-51000 | Vehicle Repair/Maintenan | 278.23 | 9,000 | 6,872.09 | 2,349,003 | 1,421,324.52 |
| | 10 | -52200-03-32000 | Education & Conference | 300.00 | 5,000 | 1,063.48 | 1,445,352 | 852,296.61 |
| | 10 | -52200-03-40000 | Operating Supplies | 680.84 | 36,000 | 21,946.39 | 1,445,352 | 851,915.77 |
| | 10 | -52200-03-51000 | Vehicle Repair/Maintenan | 138.17 | 10,000 | 7,749.65 | 1,445,352 | 852,458.44 |
| | 10 | -52200-03-53000 | Gas & Oil - Vehicles | 7.52 | 6,000 | 4,443.57 | 1,445,352 | 852,589.09 |
| | 10 | -52200-15-92500 | CAD-Software Linking | 316.67 | 5,000 | 1,501.24 | 1,445,352 | 852,279.94 |
| | 10 | -52300-03-10000 | Office Supplies | 315.42 | 2,000 | 406.40 | 1,003,500 | 586,134.52 |
| | 10 | -52300-03-40000 | Operating Supplies | 5,335.92 | 50,500 | 23,206.34 | 1,003,500 | 581,114.02 |
| | 10 | -52300-15-92500 | CAD-Linking Software | 316.67 | 3,000 | 498.75- Y | 1,003,500 | 586,133.27 |
| | 26 | -21-0000 | Accounts Payable Control | 4,140.59-* | | | | |
| | 26 | -52100-03-40500 | DARE-Program Expense | 19.95 | 0 | 555.13- Y | 0 | 20,298.17- Y |
| | 26 | -52100-03-41575 | Dog Unit Expenses | 43.54 | 0 | 1,896.35- Y | 0 | 20,321.76- Y |
| | 26 | -52100-03-45000 | School Safety Patrol Exp | 163.10 | 0 | 294.83- Y | 0 | 20,441.32- Y |
| | 26 | -52100-03-49000 | Police Technology Exp. | 3,914.00 | 0 | 9,805.15- Y | 0 | 24,192.22- Y |
| | 99 | -14-0010 | Due from General Fund | 7,917.14 * | | | | |
| | 99 | -14-0026 | Due From Non-Lapsing | 4,140.59 * | | | | |
| | | | ** 2016 YEAR TOTALS | 12,057.73 | | | | |

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 30.00

Application Date: 6-7-2016

Town Village City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7-22-16 and ending 7-24-16 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Merrill Fastpitch

(b) Address 11418 Norrell Dr Merrill WI 54452
(Street) Town Village City

(c) Date organized 2003

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Chad Krueger 961 Nangart Dr Athens WI 54411

Vice President Scott Samling 1307 Lark St Merrill WI 54452

Secretary Lynette Trapp 2210 Glen Dr Merrill WI 54452

Treasurer Steve Owen 11418 Norrell Dr Merrill WI 54452

(g) Name and address of manager or person in charge of affair:
Chad Krueger 961 Nangart Dr Athens WI 54411

Call Steve
120-
227-
2846

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1100 Marc Dr

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Softball fields & concession stand

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event 11th Annual Merrill Fastpitch Tournament

(b) Dates of event 7-22-16, 7-23-16, 7-24-16

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]
(Signature/date)

Merrill Fastpitch
(Name of Organization)

Officer [Signature]
(Signature/date)

Officer [Signature]
(Signature/date)

Officer Lynette Trapp
(Signature/date)

Date Filed with Clerk 6/8/16

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

OK
6/9/16
[Signature]



MERRILL
WISCONSIN
City Of Parks

CITY OF MERRILL

Status Report: 2016-2017 Liquor Licenses Renewals

Liquor license renewals were approved at the June 14th Common Council meeting. The Police Department has begun the process of delivering the renewals to all licensees who are in complete compliance with all City licensee regulations.

Four licensees are not in complete compliance at this time, and those licenses will not be delivered until complete compliance is achieved. One licensee has one fire safety violation that needs correcting. One licensee has a delinquent right-of-way lease charge (\$930.27). One has both a fire safety violation and delinquent water bill (\$291.17). One has a delinquent tax bill (\$1,877.60).

All four licensees are aware of the circumstance of non-compliance, and are also aware that, as of July 1st, they will not be allowed to sell if complete compliance is not achieved.

City Clerk Bill Heideman, CMC, WCMC

"Focusing on the Future"

An equal opportunity/affirmative action employer.

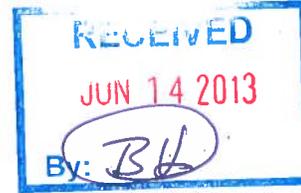
Heideman, Bill

From: Beth Humphrey <BHumphrey@co.lincoln.wi.us>
Sent: Thursday, June 02, 2016 2:55 PM
To: Heideman, Bill
Subject: crazy days

Good afternoon Bill. Can I please get on the list for requesting Street closer for Crazy Days. Same as always. Closing down the street at 5:00. Planning a band around 7:00. Thanks, Beth
Genesee St. from Main to the alley.



06/13/2013



City of Merrill
Health and Safety Comm.

To whom it may concern,

I would like to request that Humphrey's Pub be able to shut down Genesee St. again this year on Aug. 15th for Crazy Days. Once again, the Relay for Life group would like to hold a fund raiser that evening. I would like to shut it off to traffic by 5:00 p.m. We have music scheduled from 7:00 to 11:00. I would also like to be able to sell beer and soda outside. It would be the same as other years, closed from south of the alley behind Gruetts (alley to remain open to traffic) to Main St. I understand that the street must be opened up again to traffic by midnight.

Thank you

Beth M. Humphrey
Humphrey's Pub
500 W. Main St.
Merrill, WI 54452

(715) 536-1881

cc: Ken Neff

Note from City Clerk: This is a copy of the request that Humphrey's Pub submitted in 2013, for Crazy Daze that year. I am including it for informational purposes. This is an annual request and nothing has changed.

City Clerk Heideman

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Health and Safety Committee
Re: Amending Chapter 8, Article XII, Section 8-330
to add Mobile Food Vendors

ORDINANCE NO. 2016-
Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 8, Article XII, Section 8-330 of the Code of Ordinances for the City of Merrill is created to add the following:

Sec. 8-330 Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Mobile Food Vehicle – a commercially manufactured, self-contained, mobile food unit including trucks, carts and trailers, in which food is prepared or processed and from which food is sold or dispensed to the ultimate consumer.

Mobile Food Vehicle Vendor – the owner of a mobile food vehicle or pushcart; hereafter referred to as “vendor”.

Pushcart – a non-self-propelled wheeled cart, specifically designed and used for keeping, storing, or warming food or beverage for sale by a mobile food vehicle vendor, which may be moved by one person without the assistance of a motor.

Sec. 8-331 License Required

- a. It shall be unlawful for any person to do any of the following within a public right-of-way or on public property in the City of Merrill without first having obtained a valid food vending license as prescribed in this article:
 - (1) Operate a mobile food vehicle or pushcart;
 - (2) Serve, sell, or distribute food from a mobile food vehicle or pushcart;
 - (3) Cook, wrap, package, or portion food in a mobile food vehicle or pushcart for service, sale, or distribution.

- b. No person shall park, stop, or operate a mobile food vehicle or pushcart, nor shall any mobile food vehicle vendor permit any person to park, stop or operate a mobile food vehicle or pushcart in a location adjacent to or within a one-hundred foot radius of the nearest edge of any building or section of a building comprising a licensed food establishment, excluding any patio, awning, or temporary enclosure attached thereto, the kitchen of which is open for serving food to patrons. This requirement may be waived if the most recent application for a mobile food vending license was submitted together with the written consent of the proprietor of the adjacent licensed food establishment.
- c. Each and every vendor will at all times keep a "measuring wheel or measuring tape" with a measuring capacity of no less than 200 feet on the mobile food vehicle. The measuring wheel or tape will be available for use by any person operating or working on the mobile food vehicle and by any police officer or other municipal official tasked with enforcing the provisions of this article.
- d. All vendors will abide by all parking and traffic laws, ordinances, statutes, rules, and regulations at all times, except that a mobile food vehicle that is of such a length that it occupies all or a portion of two marked parking spaces may park in such spaces so long as it abides by all other parking restrictions, including required payments in both parking meters, when applicable.
- e. Mobile food vehicle vending locations will be utilized on a first-come-first-served basis and may generally occur in commercially and industrially zoned area (subject to limitations within residential areas). All mobile food vehicle units must maintain a distance of five feet from the nearest edge of any building and two feet from the curbs. All vendors will maintain the appropriate distances from crosswalks, curb cuts, sidewalk benches, bike racks, bus shelters and stops and other obstructions. The vendor is required to set up the mobile food vehicle, arrange for waiting on customers and have customers line up in a way that avoids conflict between customers and the traveling public, including pedestrians, parked vehicles, and moving vehicles. A clearance of not less than five feet wide will be maintained on any public sidewalk upon which a push cart is located. Mobile food vehicles are not permitted on public sidewalks.
- f. Vendors are not allowed in City parking lots or on public property, except as part of an approved special event or upon approval by the **Health and Safety Committee**. Vendors are **not** allowed in City parks except where prior approval has been granted by the Parks and Recreation Commission, ~~where the City has a vending contract with a concessionaire or in City parks when the concession stands are open. Mobile vehicle food vending is not allowed adjacent to parks with vending contracts or open concession stands. Vendors are allowed adjacent to City parks upon approval of the Parks Superintendent, the City Engineer, or Chief of Police or their respective designee(s).~~
- g. Vendors may set up on private property zoned for business, recreational or industrial land use, but such an operation may require a temporary use permit. In residential areas (such as areas not adjacent to City parks), vendors are not permitted to park and stay in one location; vendors must keep moving and make only short stops to sell products, except as part of an approved special event or upon approval by the **Health and Safety Committee**.
- h. A person with a valid driver's license of such a classification to allow the operation of the mobile food vehicle shall be with the vehicle at all times that any activity is taking place in the mobile food vehicle. The vendor is liable for any violations or this subsection.
- i. No person will park, stop, or operate a mobile food vehicle, nor will any mobile food vehicle vendor permit any person to park, stop or operate a mobile food vehicle in a

location within 500 feet of the boundary line of any property upon which a fair, farmer's market, festival, carnival, circus, special event, or civic event licensed or sanctioned by the City is occurring, except when the vendor has obtained a permit or otherwise properly obtained permission to do so.

- j. Appropriate permits or other properly obtained permission must be obtained to part, stop, or operate a mobile food vehicle or push cart in a location with 500 feet of the boundary line of any property upon which a fair, farmer's market, festival, carnival, circus, special event, or civic event licensed or sanctioned by the City is occurring.
- k. All mobile food vehicle vendors are prohibited from connecting to light poles, utility poles, or any public source of electricity, water or sewer, or to any planter or tree or other public amenity.
- l. All signage must be permanently affixed to the mobile food vehicle or pushcart. No accessory signage will be placed outside or around the mobile food vehicle or pushcart.
- m. Mobile food vehicle or pushcart vending hours on public right-of-way are from **8:00 a.m. to 9:00 p.m. (Sunday through Thursday) and from 8:00 a.m. to 10:00 p.m. (Friday and Saturday)**. Mobile food vehicle must be closed, the area cleaned and the mobile food vehicle removed by the time specified. Mobile food vehicle vending hours are not restricted on private property locations.
- n. Nothing in this article shall be deemed to supersede or repeal any ordinance relating to noise, park closing hours, or parking, except as specifically provided in the article. Vendors will take every precaution to ensure that their operations do not materially affect the peace and welfare of the general public nor cause any unreasonably loud, disturbing and unnecessary noise or any noise of such character, intensity or duration as to be detrimental to the life or health of any individual of which is in the disturbance of public peace and welfare.

Sec. 8-332 License Application; Regulation

- a. Any person desiring to operate a mobile food vehicle or pushcart will make written application for a mobile food vending licenses to the City Clerk's office. The application for such license shall be on forms provided by the City Clerk's office and will include all of the following:
 - (1) The name, signature, and address of each applicant and of each member or officer of a corporate applicant.
 - (2) A description, including make, model, VIN number, and licenses plate, of the mobile food vehicle.
 - (3) A valid copy of all necessary licenses, permits or certificates required by the County of Lincoln, the State of Wisconsin, or any subsidiary enforcement agencies or departments thereof, including but not limited to valid proof of registration for the vehicle and driver's licenses for all operators and documentation of the necessary approvals from the Lincoln County Health Department for operation as a mobile food vendor.
 - (4) Any additional information deemed necessary by the City Clerk to determine if issuance of a mobile food vending license to a particular applicant would be in the best interest of the public.
- b. Upon receipt of an application for a mobile food vending license, the clerk may conduct a background check and may refer to the Chief of Police or his or her designee who may make and complete an investigation of the statements made in such registration. Any

such investigation will be completed as soon as practicable. The City Clerk may refuse to register the applicant if any of the following is determined:

- (1) The application contains any material omission or materially inaccurate statements.
 - (2) The applicant was convicted of a crime, statutory violation or ordinance violation within the last five (5) years, the nature of which is directly related the applicant fitness to engage in direct selling; or
 - (3) The applicant failed to comply with any requirement of §8-302(a)(4).
- c. Each mobile food vending license will expire on March 31st of each year.
 - d. A mobile food vending license is not transferable from person to person
 - e. A mobile food vending license is only valid for one vehicle only and is not transferable
 - f. The mobile food vending license will be permanently and prominently affixed to the mobile food vehicle.
 - g. Licenses, late fee and renewal fees shall be paid in accordance with the fee schedule as established by the Common Council, from time to time, and as indicated on the schedule of licenses and fees appearing in Chapter 16 of this Code.
 - ~~h. Any person denied a mobile vending license may appeal the denial to the City Administrator by filing a written statement therewith within 14 days after the date registration was denied, setting forth the grounds for appeal. The City Administrator or his or her designee will notify the applicant, at least 48 hours prior to the hearing date, time and place of such hearing. Notice will be personally served on the appellant. This appeal process is also available for license holders who have been suspended or revoked.~~

Sec. 8-333 Suspension and Revocation

A mobile food vending licenses may be suspended or revoked by the City Clerk, or the Chief of Police, if the license holder made any material omission or materially inaccurate statements in the license application, or if the license holder violates any provisions of this article, if there are noise complaints related to the mobile food vehicle or the operation thereof, of if the license holder is convicted of any crime or ordinance or statutory violation directly related to the licensed activity. Notice of suspension or revocation will be personally served on the applicant and will include a statement of the act(s) upon which the denial is based. Appeals are available as set out in §8-302(h).

Sec. 8-334 Violations and Penalties.

- a. Any person violating any provisions of this article shall be subject to the forfeitures and penalties contained in §2-19 of this Code. Each day of violation shall constitute a separate offense.
- b. The Police Department and the Department of Public Works shall have concurrent authority to remove or cause the removal of any vending equipment or merchandise found on the street, sidewalk, terrace or other vending location in violation of any regulations established pursuant hereto. In addition to any forfeiture, the violator shall be liable for any removal, towing and storage charges incurred by either department.

Section 2 Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3 Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: _____

Adopted: _____

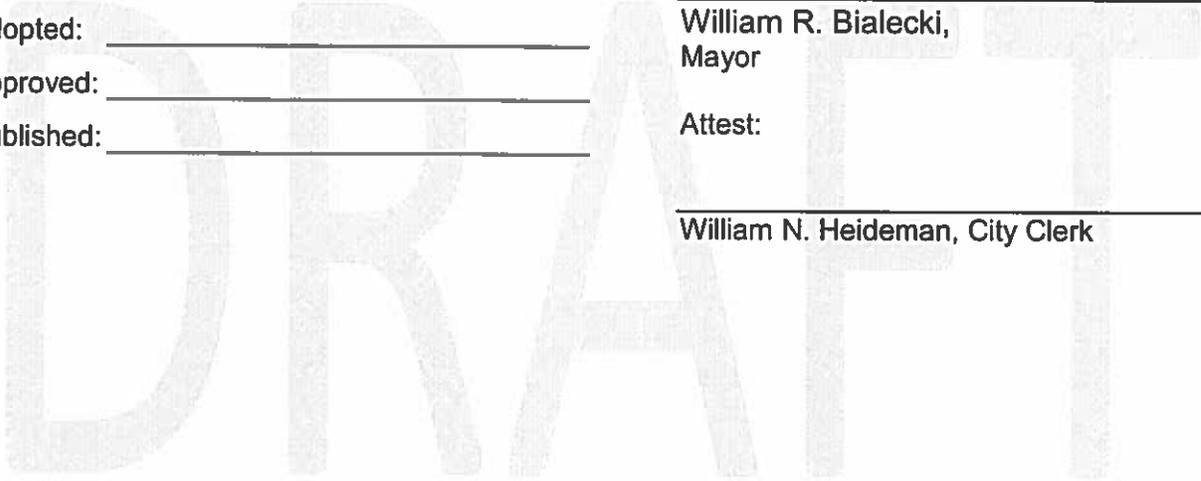
Approved: _____

Published: _____

William R. Bialecki,
Mayor

Attest:

William N. Heideman, City Clerk



CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Health & Safety Committee
 Re: Amending Chapter 16, Section 1 to add
 licensing fees for Mobile Food Vendors

ORDINANCE NO. 2016-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 16, Section 1 of the Code of Ordinances for the City of Merrill is amended as follows:

| <u>CHAPTER 8</u> BUSINESS LICENSING AND REGULATIONS | | |
|---|---|---------------------|
| 8-19(b)(2) | Cigarette and tobacco products retailer license application fee | \$100.00 |
| 8-47(c)(1) | Transient merchant registration application fee | \$50.00 |
| 8-112(b)(2) | Application fee for application to operate public vehicles, taxicabs or automobiles for hire upon city streets | \$15.00 per vehicle |
| 8-112(c) | License fee for operation of public vehicles, taxicabs or automobiles for hire upon city streets for one cab licensed | \$35.00 |
| | For each additional cab licensed | \$10.00 |
| 8-117 | Taxicab driver's license annual fee | \$15.00 |
| 8-138(a) | Permit to operate amusement arcade—application fee | \$25.00 |
| 8-183 | License for cleaning, dyeing or pressing of garments and items of all kinds—annual fee | \$20.00 |
| 8-210(a) | Sexually oriented business license application and investigation fee | \$100.00 |

| | | |
|-----------------------------|--|------------------------|
| 8-210(b) | Sexually oriented business license fee | \$150.00 |
| 8-210(c) | Sexually oriented business employee application, investigation and license fee | \$50.00 |
| 8-284 | Investigation fee per individual | \$20.00 |
| 8-286(g)(4) | Failure to report daily penalty (per day) | \$10.00 |
| 8-291 | Annual license regulated per Wis. Stats. § 134.71(11)(a) | \$210.00 |
| 8-291(b) | Pawn tracking system | \$2.00 |
| 8-302(g) | <u>Mobile food vehicle or pushcart license fee</u> | <u>\$200.00</u> |

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
 Adopted: _____
 Approved: _____
 Published: _____

Approved:

 William R. Bialecki,
 Mayor

Attest:

 William N. Heideman, City Clerk

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Health and Safety Committee
Re: Amending Chapter 26, Article II, Section 26-22
Firearms Prohibited;

ORDINANCE NO. 2016-
Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 26, Article II, Section 26-22 of the Code of Ordinances for the City of Merrill is amended as follows:

26-22 Firearms Prohibited; Certain Weapons Prohibited

(a) *Purpose.* To prohibit entry or presence in public buildings while carrying firearms or other dangerous weapons, electronic weapon

(1) Pursuant to Wis. Stats. § 943.13(1m)(c)4., no person shall enter or remain in any part of a building owned or controlled by the state or local governmental unit if the state or local governmental unit has notified the person not to enter or remain in the building while carrying a firearm, other dangerous weapon as defined in Wis. Stats. §939.22(10), or knife with a three inch or larger blade or a specific type of firearm.

(2) The mayor shall cause signs to be erected at all entrances to all buildings owned, occupied or under the control of the City of Merrill providing notice that no person is to enter or remain in any such building while carrying a firearm, other dangerous weapon, or knife with a three inch or larger blade. Such signs shall be five inches by seven inches or larger.

(3) Nothing in this subsection shall be construed to apply to prohibit a peace officer or armed forces or military personnel armed in the line of duty or any person duly authorized by the chief of police to possess a firearm, other dangerous weapon, or knife with a three inch or larger blade in any public building.

(4) Nothing in this subsection shall be construed to authorize the carrying of any firearm, other dangerous weapon, or knife with a three inch or larger blade, or dangerous weapon contrary to Wis. Stats. § 941.23 or 941.235.

(b) *Concealed weapon—In public establishments.*

(1) No person shall have in their possession, nor carry any firearm or dangerous weapon, rifle, spring or air gun, knife with a three inch or larger blade, billy club or similar device, bow and arrow, device or switch blade, as defined in Wis. Stats. § 941.24, within any public or business establishment within the city. Handguns and electronic weapons may be carried by persons

Attachment: Ordinance related to knives (1735 : Ordinance on knives)

holding a valid permit issued pursuant to Wis. Stats. § 175.60, unless proper signage indicates otherwise. This prohibition does not apply to the following persons:

- a. Any person employed by a law enforcement agency and who is within the scope of his official duties.
- ~~b. Any owner, occupier or employee of a public or business establishment in relation to the use or possession of knives which are used in connection with the public or business purpose of the establishment.~~
- c. Any person in connection with the trade, sale or purchase of any firearms or other device from or to a retail business establishment.
- d. Any person who is an owner, occupier or employee of a public or private business establishment where such firearms or other device is maintained on the premises for the protection of life or property.

(2) This subsection shall not apply to peace officers or others duly authorized by law acting - within the scope of their duties. This subsection shall not be construed to prohibit the sale, purchase, repair or trade of firearms by a retail business establishment doing so in the course of its regular business in accordance with state and federal law, nor to hinder a prospective customer from attempting to buy, sell or trade firearms to or from a retailer.

~~(e) Specific concealed weapons prohibited. No person, except a sheriff, constable, police officer or other law enforcement officer acting within the scope of their duties, shall carry or wear concealed about his person any sling shot, crossknuckle of lead, brass or other materials, bowie knife, switchblade, dirk, dagger or any other dangerous or deadly weapon within the~~

Section 2 Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3 Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: _____
 Adopted: _____
 Approved: _____
 Published: _____

William R. Bialecki,
Mayor

Attest:

William N. Heideman, City Clerk

Attachment: Ordinance related to knives (1735 : Ordinance on knives)

DRAFT

Attachment: Ordinance related to knives (1735 : Ordinance on knives)

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Health and Safety Committee
Re: Amending Chapter 36, Article V, Section 36-254 – Prohibited Routes

ORDINANCE NO. 2016-
Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 36, Article V, Section 36-254 of the Code of Ordinances for the City of Merrill is amended as follows:

Sec. 36-254. – Prohibited Routes for All-Terrain or Utility-Terrain Vehicle Travel

- Highway 64
- Highway K/Center Avenue from O'Day Street North [to East Sixth Street](#)
- Highway 107/Grand Avenue

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Attachment: Ordinance on ATV routes (1734 : Ordinance on ATV Routes)

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

William R. Bialecki,
Mayor

Attest:

William N. Heideman, City Clerk

DRAFT

Attachment: Ordinance on ATV routes (1734 : Ordinance on ATV Routes)

DRAFT

Attachment: Ordinance on ATV routes (1734 : Ordinance on ATV Routes)



MERRILL FIRE DEPARTMENT

Monthly report May 2016

Administration

| | |
|--|---|
| | Chief Savone attends department head meeting |
| | Chief Savone attended Common Council Meeting |
| | Chief Savone attends the monthly Lincoln County EMS Meeting |
| | Chief Savone Conducts Public Safety radio talk on WJMT |
| | Chief Savone attends Lincoln County Health Department planning meeting |
| | Fire Department Stand-by at Color Run Event |
| | Captain Drury attends the monthly Health and Safety Committee Meeting |
| | Chief Savone attends WSFCA meeting |
| | Chief Savone has meeting with VP of Learning form NTC Shelly Mondeik |
| | Chief Savone and Captain Drury and attends Mass Casualty Incident Planning Meeting at NTC |
| | Chief Savone meets twice with GSMC Medical Director Doctor regarding Community Care Paramedic Program |
| | Chief Savone attends the ribbon cutting ceremony at the Airport that the governor attended |
| | Chief Savone and Captain Drury Merrill High School mock job interview with students |
| | Merrill Fire Department along with the LCEMA host a mass casualty exercise, 98 emergency responders participate with 35 actor patients. |
| | Merrill Fire Department preform stand-by and flag event for the Sgt. Ryan Jopek Ruck & Run Event |
| | Merrill Fire Department attends Memorial Day Ceremony at the cemetery |

Operations

| Month | EMS Incidents | EMS Incidents Motor Vehicle Crash | Structure Fire | Other Fires | Other Hazards & Service Calls | Mutual Aid | Total Incidents for Month |
|-----------------------|---------------|---|----------------|-------------|-------------------------------------|------------|---------------------------------|
| January | 139 | 5 | 4 | 1 | 18 | 0 | 167 |
| February | 127 | 3 | 1 | 1 | 14 | 1 | 147 |
| March | 115 | 4 | 1 | 3 | 9 | 0 | 132 |
| April | 114 | 4 | 0 | 7 | 11 | 1 | 137 |
| May | 137 | 5 | 2 | 3 | 8 | 1 | 156 |
| June | | | | | | | |
| July | | | | | | | |
| August | | | | | | | |
| September | | | | | | | |
| October | | | | | | | |
| November | | | | | | | |
| December | | | | | | | |
| Year to Date Total | 455 | 21 | 8 | 15 | 60 | 3 | 739 |

EMS

| Month | Total EMS Patients | Transfers | Stand-by | Stand By Tomahawk | Expenses | Total Ambulance Billing |
|------------------|--------------------|-----------|----------|-------------------|----------------|-------------------------|
| January | 159 | 14 | 2 | 0 | \$91,801.67 | \$114,262.40 |
| February | 144 | 13 | 3 | 1 | \$82,034.47 | \$100,941.00 |
| March | 123 | 15 | 0 | 0 | \$78,982.08 | \$87,391.70 |
| April | 123 | 8 | 0 | 0 | \$68,920.13 | \$85,386.40 |
| May | 150 | 10 | 0 | 0 | \$69,738.10 | \$101,079.60 |
| June | | | | | | |
| July | | | | | | |
| August | | | | | | |
| September | | | | | | |
| October | | | | | | |
| November | | | | | | |
| December | | | | | | |
| Total YTD | 549 | 50 14 | 5 2 | 1 | 0 \$391,476.45 | \$489,061.10 |

Attachment: Monthly Report - Fire Department (1746 : Fire Chief Savone - Monthly Report)

Training

| | |
|-----------------------------|--------|
| Number of trainings offered | 148 |
| Number of Staff attending | 342 |
| Number of Staff Hours | 548.56 |

During the month training topics included: Incident Priorities, PPE Training, Aircraft/airport training, Mass Casualty Exercise, WPS Damn Failure Tabletop Exercise, Fire Officer I training, Smart Triage training, foam educator training

Fire Prevention Bureau

| | |
|---|-------------|
| Inspection by Towns | |
| City of Merrill | 66 |
| Town of Merrill | 29 |
| Town of Scott | 19 |
| Town of Rock Falls | 4 |
| Total Inspections | 118 |
| Number of Violations | 81 |
| Number of Corrected Violations | 47 |
| Number of Staff Hours this month | 99.5 |

Public Education & Community Activities

| |
|---|
| Blood Pressure Screening for residents of Park Place |
| Blood Pressure Screening for residents at Jenny Towers |
| Elderly Fire Safety Talk at Park Place & Jenny Towers |
| Healthcare Provider CPR refresher for 6 students total from Pine Crest Nursing Home and Lincoln County Health Department. |
| Heartsaver CPR class for 8 students total from Stargazer Limousine and Kindhearted Home Care. |



**MERRILL
WISCONSIN**
City Of Parks

CITY OF MERRILL

Police Department

Chief Kenneth J. Neff
Captain Corey A. Bennett
1004 East First Street • Merrill, Wisconsin • 54452-2586
Phone (715) 536-8311 • FAX (715) 536-5930

May 2016

| | Last Month | This Month | Last Year |
|----------------------------------|------------|------------|-----------|
| Complaints received | 571 | 617 | 637 |
| Traffic crashes | 7 | 12 | 15 |
| Juvenile non-traffic arrests | 33 | 31 | 27 |
| Traffic Citations (adult & juv.) | 122 | 66 | 110 |
| Adult non-traffic arrests | 88 | 62 | 75 |

CVR Transactions

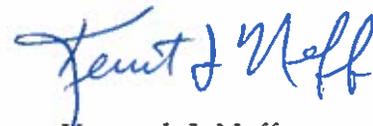
| | | | |
|------------------------------|----------|---------------------------|---------------------------|
| New applications | 33 | 35 | 46 |
| New application city revenue | \$429.00 | \$455.00 | \$598.00 |
| Renewals | 37 | 28 | 38 |
| Renewal city revenue | \$240.50 | \$182.00 | \$247.00 |
| CVR Revenue YTD | | 2016 \$2,918.50 | 2015 \$3,932.50 |

“Serving Merrill with Pride”

An equal opportunity/affirmative action employer.

SPECIAL ASSIGNMENTS AND ACTIVITIES

- May 6, **Chief Neff** attended NCERT Antigo prom shooting incident debriefing
- May 10, **Chief Neff** attended the Department Head meeting
- May 10, **Chief Neff** attended City Council meeting
- May 12, **Investigative Lt. Wunsch** attended Crime Stoppers board meeting
- May 12, Optimist Protective Service banquet
- May 13, **Chief Neff** attended NORDEG Advisory Board meeting
- May 14, **Lt. Hartwig** and **Officer Tesch** attended Mass Casualty Incident Functional exercise
- May 17, **Captain Bennett** attended Traffic Safety committee meeting
- May 23, **Chief Neff** was guest speaker on WJMT 'Our Town'
- May 23, **Chief Neff** attended SBN Core Team meeting
- May 23, **Chief Neff** attended Health & Safety meeting
- May 24, **Chief Neff** attended Personnel & Finance Committee meeting
- May 24, **Investigator Cimino** gave an investigations presentation to Washington 3rd grade
- May 25, **Chief Neff** met with Dawn Smith of Park and Rec regarding Cops N Kids summer events
- May 25, **Chief Neff** attended Board of Public Works meeting
- May 26, **Chief Neff** attended North Central Chief's monthly meeting in Nekoosa
- May 27, Safety Patrol trip to the Grand Lodge
- May 31, **Officer Tremaine** and **Chief Neff** conducted and presented at the Trinity DARE graduation



Kenneth J. Neff
Chief of Police

Department Activity Report

Attachment: Monthly Report - Police Dept (1776 : Monthly Report - Police Department)

First Date: 05/01/2016

Jurisdiction: LINCOLN911

Last Date: 05/31/2016

| Department | Complaint Type | Description | All Units | Primary Unit |
|-------------|----------------|---|-----------|--------------|
| MRPD | 911 HANGUP | 911 HANGUP | 3 | 2 |
| | 911 NUISANCE | 911 NUISANCE CALL | 9 | 8 |
| | ABAND VEH | ABANDONED VEHICLE | 4 | 4 |
| | AGENCY/ASS | AGENCY ASSISTANCE | 13 | 10 |
| | ALARM | ALARM (BANK, FIRE, COMMERCIAL, RESIDENTIAL) | 27 | 9 |
| | AMBULANCE | AMBULANCE NEEDED | 55 | 1 |
| | ANIMAL BITE | ANIMAL BITE | 9 | 5 |
| | ANIMAL COMF | ANIMAL COMPLAINT (BARKING DOG, NEGLECT, E | 36 | 32 |
| | ATT BURGLAF | ATTEMPTED BURGLARY | 3 | 1 |
| | ATT FRAUD | ATTEMPTED FRAUD | 1 | 1 |
| | BAIL JUMP | BAIL JUMPING | 3 | 0 |
| | BATTERY | BATTERY (intentional and unlawful touching or striking) | 3 | 0 |
| | BURGLARY | BURGLARY (unauthorized entry into a building, vehicle) | 13 | 4 |
| | CHASE IN PRO | CHASE IN PROGRESS | 3 | 0 |
| | CHILD ABUSE | CHILD ABUSE/NEGLECT | 26 | 15 |
| | CHILD PORN | CHILD PORNOGRAPHY | 6 | 1 |
| | CHLD CUS | INTERFERE W/CHILD CUSTODY | 4 | 3 |
| | CRASH//INJUR | CRASH WITH INJURY | 10 | 1 |
| | CRASH/PDO | CRASH PROPERTY DAMAGE ONLY | 23 | 14 |
| | CRIM DAM PR | CRIMINAL DAMAGE TO PROPERTY (VANDALISM) | 6 | 4 |
| | CTZN/ASSIST | CITIZEN ASSISTANCE | 6 | 5 |
| | CVL | CIVIL | 8 | 5 |
| | DEBRIS SPILL | DEBRIS/SPILL ON ROADWAY | 4 | 3 |
| | DIS CONDUCT | DISORDERLY CONDUCT | 53 | 24 |
| | DISREGARD | DISREGARD | 2 | 2 |
| | DOMESTIC | DOMESTIC | 26 | 6 |
| | DRAG RACING | DRAG RACING | 1 | 1 |
| | DRUG ACTIVIT | DRUG ACTIVITY (POSSESSION, USE, PARAPHERN | 24 | 11 |
| | DRV COMP | DRIVING COMPLAINT (RECKLESS, ROAD RAGE, E | 20 | 15 |
| | ESCORT | ESCORT/CONVOY | 6 | 5 |
| | EXTRA PATRL | EXTRA PATROL | 6 | 6 |
| | FALSE ALARM | FALSE ALARM (BANK, FIRE, COMMERCIAL, RESID | 5 | 1 |
| | FIGHT | FIGHT IN PROGRESS | 4 | 3 |
| | FIRE CAR | FIRE CAR | 1 | 0 |
| | FIRE MISC | FIRE MISCELLANEOUS | 2 | 0 |
| | FIRE STRUC | FIRE STRUCTURE | 2 | 1 |
| | FORGERY//FR | FORGERY/FRAUD | 2 | 2 |
| | FOUND ITM//A | FOUND ITEM/ANIMAL | 25 | 21 |
| | GARBAGE DU | ILLEGAL DUMPING OF TRASH OR DEBRIS | 1 | 1 |
| | GAS SKIP | GAS SKIP | 4 | 3 |
| | HARASS CALL | HARASSING PHONE CALLS | 4 | 4 |
| | HARASSMENT | HARASSMENT | 9 | 8 |
| | HAZ SITUATIC | HAZARDOUS SITUATION | 5 | 5 |
| | HIT & RUN | HIT & RUN / F.PI,PD | 4 | 3 |
| | IMP//ILL PARK | IMPROPERLY//ILLEGALLY PARKED VEHICLE | 20 | 16 |
| | INFO COMPL | INFORMATIONAL COMPLAINT | 12 | 10 |
| | INTOX DRIVEF | INTOXICATED DRIVER | 5 | 2 |
| | J//UA ALC PRT | JUVENILE//UNDERAGE ALCOHOL PARTY | 2 | 2 |

Department Activity Report

First Date: 05/01/2016

Jurisdiction: LINCOLN911

Last Date: 05/31/2016

| Department | Complaint Type | Description | All Units | Primary Unit |
|--------------------|----------------|--|-------------|--------------|
| MRPD | | | | |
| | JUNK ORD | JUNK. ORDINANCE VIOLATION | 1 | 1 |
| | JUV COMP | JUVENILE COMPLAINT | 3 | 1 |
| | LITTERING | LITTERING (depositing in any manner on public/private) | 2 | 1 |
| | LOCKOUT | VEHICLE LOCKOUT | 36 | 33 |
| | LOITERING | LOITERING | 1 | 1 |
| | LOST ITEM/AN | LOST ITEM/ANIMAL | 6 | 4 |
| | MENTAL SUB | MENTAL SUBJECT | 18 | 10 |
| | MISSING PER | MISSING PERSON | 8 | 4 |
| | MOTORIST AS | MOTORIST ASSIST | 5 | 4 |
| | MUTUAL AID | MUTUAL AID | 1 | 1 |
| | NOISE COMP | NOISE COMPLAINT | 16 | 8 |
| | ODOR INVEST | ODOR INVESTIGATION | 1 | 0 |
| | OPEN DR/WIN | OPEN DOOR/WINDOW FOUND | 27 | 8 |
| | PED ROADWA | PEDESTRIAN ROADWAY | 5 | 1 |
| | PROB VIO | PROBATION VIOLATION | 8 | 4 |
| | PROP DAM | PROPERTY DAMAGE | 5 | 4 |
| | RCKLS CN/DR | RECKLESS CONDUCT/DRIVING | 14 | 7 |
| | RUNAWAY | RUNAWAY | 3 | 1 |
| | SEX ASSLT A | SEXUAL ASSAULT ADULT | 4 | 2 |
| | SEX ASSLT J | SEXUAL ASSAULT JUVENILE | 2 | 2 |
| | SHOPLIFTING | SHOPLIFTING | 6 | 4 |
| | SMOKE REPO | SMOKE REPORT | 1 | 1 |
| | STAND BY | STAND-BY | 5 | 3 |
| | STOLEN VEH | STOLEN VEHICLE | 2 | 1 |
| | SUDDEN DEAT | SUDDEN DEATH | 3 | 1 |
| | SUICIDE ATT | SUICIDE ATTEMPT | 5 | 0 |
| | SUICIDE THRT | SUICIDE THREAT | 12 | 2 |
| | SUSP ACTVTY | SUSPICIOUS ACTIVITY | 26 | 14 |
| | SUSP PERSON | SUSPICIOUS PERSON | 4 | 4 |
| | SUSP VEH | SUSPICIOUS VEHICLE | 15 | 10 |
| | THEFT | THEFT | 35 | 20 |
| | THREAT | THREATS | 8 | 5 |
| | TOBACCO VIC | TOBACCO VIOLATION | 1 | 1 |
| | TRAFFIC STOI | TRAFFIC STOP | 164 | 128 |
| | TRESPASSING | TRESPASSING | 10 | 4 |
| | TRUANCY | TRUANCY | 6 | 6 |
| | VANDALISM | VANDALISM | 1 | 1 |
| | VEH IN DITCH | VEHICLE IN DITCH | 2 | 0 |
| | VIO CRT ORD | VIOLATION OF COURT ORDER | 3 | 2 |
| | WANTED PER | CHECK RECORD FOR WANTS | 26 | 14 |
| | WEAPONS VIC | WEAPONS VIOLATION | 3 | 1 |
| | WELFARE CK | WELFARE CHECK | 30 | 15 |
| | WIRE DOWN | WIRE DOWN | 4 | 3 |
| Department: | | | 1058 | 617 |
| Overall: | | | 1058 | 618 |

Minutes from the LCHS Board meeting held on Wed. May 4, 2016

Attendance:

| | | | |
|------------------|---------------------------------------|-------------------|--------------|
| President: | Pat Hoerstmann | Vice President: | Jim Daenicke |
| Shelter Manager: | Liz Friedenfels | Treasurer: | |
| Secretary: | Mary Moscherosch | County Board Rep: | |
| City Board Rep: | | WTA Rep: | Mike Rick |
| Board members: | Trina DeLasky, Sally Thayer, Lynn Mai | | |
| Public: | | | |

The meeting was called to order by President Pat Hoerstmann.

A motion to approve the minutes from the April 6th meeting was made by Trina and 2nd by Sally.

Voted on and approved.

We welcomed Mike Rick to the board. He is the new Town Assoc.Rep.

Presidents Report: We have paid off almost all of the electrical expenses. The balance will be paid when everything is done. Permar will be coming in to finish installing the outdoor cameras. Pat and Liz will work on a system for setting the night alarm. The shade panels for the outdoor dog kennels will be here and installed soon. We have applied for a grant to help with the outdoor play area. The panels for the outdoor cat rooms should be here by next week. R & B seamless gutters will be switching out and changing gutters to prevent the runoff by the side entry. Pat will pick up a few more new fire extinguishers. Jim brought up that maybe the staff should have a demo about using them. Eugene from Delta Heating and Cooling will be coming back when the temp is above 65 to 70 degrees to charge the air conditioner.

Vice President Report: Jim and Sally have everything pretty much ready for the June 11th Cruisin for Critters. Registration will be at Victory Lane from 9-11 in the morning. The riders will be encouraged to stop at the shelter for a tour. The ride will end at the Road Lake Pub in Tomahawk, hosted by owner Aritha. Jim will touch base with Kari and Stik Um Graphics to see about the logo for the new van.

Treasure Report:

Pat and Liz went over the financial reports for Kari. Liz and Janet prepared a modified new budget for 2016 that includes updates due to the mortgage payoff, microchipping and a few other changes. A motion to approve the financial report was made by Trina and 2nd by Lynn. We also voted on and approved the modified budget report.

more entrants. Liz will put something on facebook again.

Shelter Manager Report: Liz and Derek will be setting up the credit card machine. The Town of Maine contract was signed.

New Business: Quarantine prices and costs were discussed. It was decided to raise the daily fee to \$25.00

We also discussed redemption fees and requirements. We will keep the fee at no fee for the first 24 hrs. then \$25.00 for the next day and \$20.00 for each day after. There could be extra fees and costs depending on each case.

Pat will check on purchasing a new laminator.

Other Business: Jerry Hersil will be having some boy scouts build and donate a gazebo for out in the back of the shelter.

We walked outside and went over where the perimeter fence will be.

A motion to adjourn was made by Trina and 2nd by Lynn

Upcoming board meeting dates: Monday July 13th, 2016

Cash Basis

Profit & Loss
May 2016

| Ordinary Income/Expense | May 16 | Budget | Jan - May 16 | YTD Budget | Annual Budget |
|------------------------------------|------------------|-----------------|-------------------|-------------------|-------------------|
| Income | | | | | |
| LCHS INCOME | | | | | |
| Animal Related Income | | | | | |
| Surrender Fees | 155.00 | 166.67 | 1,005.00 | 833.33 | 2,000.00 |
| Adoption Fees | 3,160.00 | 3,500.00 | 19,475.51 | 17,500.00 | 42,000.00 |
| Reclamation Fees | 115.00 | 83.34 | 435.00 | 416.68 | 1,000.00 |
| Dog License-Public | 525.00 | 0.00 | 7,285.00 | 4,250.00 | 8,500.00 |
| Dog License-County | 0.00 | 0.00 | 42,748.50 | 44,000.00 | 44,000.00 |
| Red Dingo Tags | 75.00 | 91.67 | 391.00 | 458.33 | 1,100.00 |
| Microchip | 75.00 | 83.33 | 474.00 | 416.67 | 1,000.00 |
| Other Animal Related Income | 60.00 | | 140.00 | | |
| Total Animal Related Income | 4,165.00 | 3,925.01 | 71,954.01 | 67,875.01 | 99,600.00 |
| Fundraising Income | | | | | |
| Aluminum Cans | 120.40 | | 2,903.65 | | |
| Donation Banks | 373.30 | | 1,966.22 | | |
| Sales/General Event Income | 2,209.00 | | 13,976.67 | | |
| Event Sponsorships | 2,175.00 | | 2,850.00 | | |
| Raffle | 3,952.00 | | 4,172.00 | | |
| Passive Fundraisers | 400.00 | | 400.00 | | |
| Other Fundraising Income | 30.00 | | 440.00 | | |
| Fundraising Income - Other | 0.00 | 0.00 | 0.00 | 37,000.00 | 74,000.00 |
| Total Fundraising Income | 9,259.70 | 0.00 | 26,708.54 | 37,000.00 | 74,000.00 |
| Donation Income | | | | | |
| Paypal Income | 86.00 | | 251.00 | | |
| General Donation | 960.94 | 2,500.00 | 13,566.37 | 12,500.00 | 30,000.00 |
| Memorial Income | 1,680.27 | 1,000.00 | 5,285.27 | 5,000.00 | 12,000.00 |
| Total Donation Income | 2,727.21 | 3,500.00 | 19,102.64 | 17,500.00 | 42,000.00 |
| Municipal Funding | | | | | |
| County Installments | 0.00 | 0.00 | 17,500.00 | 17,500.00 | 35,000.00 |
| City of Tomahawk | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| City of Merrill | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| City of Maine | 0.00 | 0.00 | 750.00 | 500.00 | 1,000.00 |
| Total Municipal Funding | 0.00 | 0.00 | 34,750.00 | 34,500.00 | 52,500.00 |
| Other | | | | | |
| Bank Interest | 38.65 | 16.67 | 96.67 | 83.33 | 200.00 |
| Other Income | 194.18 | | 227.18 | | |
| Total Other | 232.83 | 16.67 | 323.85 | 83.33 | 200.00 |
| Total LCHS INCOME | 16,384.74 | 7,441.68 | 152,839.04 | 156,958.34 | 268,300.00 |
| Total Income | 16,384.74 | 7,441.68 | 152,839.04 | 156,958.34 | 268,300.00 |
| Expense | | | | | |
| EXPENSES | | | | | |
| Animal Related Expenses | | | | | |
| Spay Me | 0.00 | | 3,247.00 | | |
| Cat litter | 0.00 | 166.66 | 325.00 | 833.34 | 2,000.00 |
| Food | 542.77 | 41.67 | 1,286.75 | 208.33 | 500.00 |
| Medical - Surgeries/ Exams/Euth | 1,446.15 | 1,666.66 | 13,672.41 | 8,333.33 | 20,000.00 |
| Cremation Expense | 0.00 | 41.66 | 260.00 | 208.32 | 500.00 |
| Medical Supplies | 2,180.55 | 1,666.67 | 3,778.31 | 8,333.32 | 20,000.00 |

Cash Basis

Profit & Loss
May 2016

| | May 16 | Budget | Jan - May 16 | YTD Budget | Annual Budget |
|--------------------------------------|------------------|------------------|------------------|------------------|-------------------|
| Dog License to County | 750.00 | 0.00 | 6,270.00 | 3,750.00 | 7,500.00 |
| Sales Tax | 0.00 | 208.33 | 1,257.20 | 1,041.67 | 2,500.00 |
| Red Dingo Tags | 0.00 | 58.34 | 194.50 | 291.67 | 700.00 |
| Microchip | 0.00 | 458.33 | 2,493.74 | 2,291.66 | 5,500.00 |
| Other Animal Related Expenses | 0.00 | | 26.72 | | |
| Total Animal Related Expenses | 4,919.47 | 4,308.32 | 32,811.63 | 25,291.64 | 59,200.00 |
| Total EXPENSES | 4,919.47 | 4,308.32 | 32,811.63 | 25,291.64 | 59,200.00 |
| Fundraising Expenses | | | | | |
| Food | 0.00 | | 34.63 | | |
| Supplies | 0.00 | | 1,105.97 | | |
| Printing | 8.68 | | 1,211.96 | | |
| Pavers/Tiles | 527.40 | | 527.40 | | |
| PayPal Expense | 2.79 | | 14.09 | | |
| Other Fundraising Expenses | 0.00 | | 56.67 | | |
| Fundraising Expenses - Other | 0.00 | 816.67 | 0.00 | 4,083.33 | 9,800.00 |
| Total Fundraising Expenses | 538.87 | 816.67 | 2,950.72 | 4,083.33 | 9,800.00 |
| Office Related Expenses | | | | | |
| Computer Purchase | 0.00 | | 635.58 | | |
| Bank Fees | 0.00 | | 51.00 | | |
| Licenses and Permits | 0.00 | 25.00 | 25.42 | 125.00 | 300.00 |
| Domain/QuickBooks/Software | 16.95 | 83.34 | 50.85 | 416.67 | 1,000.00 |
| Professional Fees | 100.00 | 4,125.00 | 500.00 | 4,625.00 | 5,500.00 |
| Office Supplies / Equipment | 15.51 | 166.66 | 1,552.71 | 833.33 | 2,000.00 |
| Postage | 68.00 | 41.67 | 231.88 | 208.33 | 500.00 |
| Customer Returned Check | 0.00 | | 0.00 | | |
| Staff Meetings | 0.00 | 41.67 | 85.23 | 208.33 | 500.00 |
| Uniforms | 0.00 | | 1,093.24 | | |
| Other Office Related Expenses | 26.38 | | 26.38 | | |
| Total Office Related Expenses | 226.84 | 4,483.34 | 4,252.29 | 6,416.66 | 9,800.00 |
| Payroll Expenses | | | | | |
| Unemployment Expense | 223.44 | 250.00 | 1,291.67 | 1,250.00 | 3,000.00 |
| Hourly Employees | 6,614.30 | 6,083.34 | 32,131.72 | 30,416.68 | 73,000.00 |
| Manager Salary | 2,807.70 | 2,916.67 | 15,442.35 | 14,583.33 | 35,000.00 |
| Federal Payroll Tax Expense | 720.76 | 666.67 | 3,639.40 | 3,333.33 | 8,000.00 |
| Workers' Compensation | 0.00 | 250.00 | 0.00 | 1,250.00 | 3,000.00 |
| Total Payroll Expenses | 10,366.20 | 10,166.68 | 52,505.14 | 50,833.34 | 122,000.00 |
| Shelter Expenses | | | | | |
| Conference Expense | 0.00 | | 200.00 | | |
| Security Services | 835.56 | 75.00 | 835.56 | 375.00 | 900.00 |
| Staff Education | 105.63 | 41.66 | 105.63 | 208.33 | 500.00 |
| Equipment | 0.00 | 125.00 | 1,041.30 | 625.00 | 1,500.00 |
| Repairs | 0.00 | 166.67 | 0.00 | 833.33 | 2,000.00 |
| Supplies | 463.04 | 83.33 | 2,564.31 | 416.67 | 1,000.00 |
| Electric/Gas | 547.08 | 833.33 | 3,276.76 | 4,166.67 | 10,000.00 |
| Insurance (Gen'l Lia, Vehicle) | 0.00 | 425.00 | 2,122.00 | 2,125.00 | 5,100.00 |
| Telephone | 348.77 | 225.00 | 2,017.12 | 1,125.00 | 2,700.00 |
| Vehicle | 181.05 | 208.34 | 21,397.16 | 27,041.67 | 28,500.00 |
| Water | 0.00 | 208.33 | 1,069.35 | 1,041.67 | 2,500.00 |
| Waste Removal | 304.63 | 358.34 | 1,865.75 | 1,791.67 | 4,300.00 |
| Mortgage Interest Expense | 0.00 | | 644.21 | | |
| Other Shelter Expenses | 0.00 | 0.00 | 70.00 | 8,200.00 | 8,200.00 |

Cash Basis

Profit & Loss
May 2016

| | <u>May 16</u> | <u>Budget</u> | <u>Jan - May 16</u> | <u>YTD Budget</u> | <u>Annual Budget</u> |
|------------------------------|---------------|---------------|---------------------|-------------------|----------------------|
| Total Shelter Expenses | 2,785.76 | 2,750.00 | 37,209.15 | 47,950.01 | 67,200.00 |
| Total Expense | 18,837.14 | 22,525.01 | 129,728.93 | 134,574.98 | 268,000.00 |
| Net Ordinary Income | -2,452.40 | -15,083.33 | 23,110.11 | 22,383.36 | 300.00 |
| Other Income/Expense | | | | | |
| Other Income | | | | | |
| Building Fund Income | 0.00 | | 153,760.00 | | |
| Total Other Income | 0.00 | | 153,760.00 | | |
| Other Expense | | | | | |
| New Shelter Expenses | | | | | |
| Construction Expenses | 12,629.23 | | 149,301.62 | | |
| Appliances/Furnishings | -1,120.00 | | 8,579.69 | | |
| New Shelter Expenses - Other | 0.00 | | 1,570.05 | | |
| Total New Shelter Expenses | 11,509.23 | | 159,451.36 | | |
| Total Other Expense | 11,509.23 | | 159,451.36 | | |
| Net Other Income | -11,509.23 | | -5,691.36 | | |
| Net Income | -13,961.63 | -15,083.33 | 17,418.75 | 22,383.36 | 300.00 |

Lincoln County Humane Society

Animal Statistics 2016

| INCOMING | Jan. | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|---------------------------------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|----------|----------|------------|
| Strays | | | | | | | | | | | | | |
| Cats | 17 | 6 | 13 | 10 | 24 | | | | | | | | 70 |
| Dogs | 11 | 6 | 10 | 23 | 10 | | | | | | | | 60 |
| Other | 0 | 0 | 0 | 0 | 3 | | | | | | | | 3 |
| Surrendors | | | | | | | | | | | | | |
| Cats | 26 | 11 | 19 | 9 | 11 | | | | | | | | 76 |
| Dogs | 4 | 7 | 5 | 8 | 13 | | | | | | | | 37 |
| Other | 11 | 1 | 0 | 3 | 2 | | | | | | | | 17 |
| Transfer | | | | | | | | | | | | | |
| Cats | 12 | 17 | 19 | 33 | 1 | | | | | | | | 82 |
| Dogs | 3 | 0 | 4 | 4 | 1 | | | | | | | | 12 |
| Other | 4 | 0 | 0 | 0 | 0 | | | | | | | | 4 |
| Born at Shelter / Foster | | | | | | | | | | | | | |
| Kittens | 0 | 0 | 4 | 0 | 5 | | | | | | | | 9 |
| Puppies | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Total Incoming | 88 | 48 | 74 | 90 | 70 | 0 | 370 |

| OUTGOING | Jan. | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|-----------------------|------------|-----------|------------|-----------|-----------|----------|----------|----------|----------|----------|----------|----------|------------|
| Redeems | | | | | | | | | | | | | |
| Cats | 3 | 0 | 7 | 0 | 3 | | | | | | | | 13 |
| Dogs | 12 | 5 | 1 | 11 | 11 | | | | | | | | 40 |
| Other | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Adoptions | | | | | | | | | | | | | |
| Cats | 77 | 30 | 73 | 31 | 45 | | | | | | | | 256 |
| Dogs | 8 | 19 | 11 | 8 | 12 | | | | | | | | 58 |
| Other | 0 | 5 | 3 | 1 | 0 | | | | | | | | 9 |
| Euthanasia | | | | | | | | | | | | | |
| Cats | 0 | 2 | 0 | 1 | 0 | | | | | | | | 3 |
| Dogs | 1 | 0 | 0 | 4 | 0 | | | | | | | | 5 |
| Other | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Rescue | | | | | | | | | | | | | |
| Cats | 12 | 0 | 0 | 0 | 1 | | | | | | | | 13 |
| Dogs | 0 | 1 | 0 | 2 | 2 | | | | | | | | 5 |
| Other | 0 | 5 | 5 | 0 | 3 | | | | | | | | 13 |
| Natural Death | | | | | | | | | | | | | |
| Cats | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Dogs | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Other | 0 | 0 | 1 | 0 | 1 | | | | | | | | 2 |
| Total Outgoing | 113 | 67 | 101 | 58 | 78 | 0 | 417 |

| | | | | | | | | | | | | | |
|---------------------------------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|----------|----------|--------------|
| Currently at Shelter | | | | | | | | | | | | | AVG |
| Cats | 20 | 35 | 14 | 26 | 42 | | | | | | | | 27 |
| Dogs | 13 | 7 | 6 | 16 | 14 | | | | | | | | 11 |
| Other | 19 | 8 | 5 | 0 | 0 | | | | | | | | 6 |
| Total | 52 | 50 | 25 | 42 | 56 | 0 | 45 |
| Currently in Foster Care | | | | | | | | | | | | | AVG |
| Cats | 5 | 4 | 7 | 15 | 4 | | | | | | | | 7 |
| Dogs | 2 | 0 | 0 | 1 | 1 | | | | | | | | 1 |
| Other | 0 | 0 | 1 | 0 | 0 | | | | | | | | 1 |
| Total | 7 | 4 | 8 | 16 | 5 | 0 | 9 |
| Spay Me | | | | | | | | | | | | | Total |
| SpayMe Trips # | 1 | 1 | 1 | 0 | 0 | | | | | | | | 3 |
| SpayMe LCHS Cats | 26 | 0 | 12 | 0 | 0 | | | | | | | | 38 |
| SpayMe LCHS Dogs | 0 | 7 | 3 | 0 | 0 | | | | | | | | 10 |
| Total SpayMe | 26 | 7 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 48 |
| Adoption Partners | | | | | | | | | | | | | Total |
| Petsmart Cat Adoptions | 41 | 0 | 56 | 16 | 31 | | | | | | | | 144 |
| Petco Cat Adoptions | 0 | 2 | 0 | 2 | 3 | | | | | | | | 7 |
| The Fix Is In | | | | | | | | | | | | | Total |
| Public Cats | 0 | 25 | 12 | 20 | | | | | | | | | 57 |
| Public Dogs | 0 | 4 | 3 | 5 | | | | | | | | | 12 |
| LCHS Cats | 0 | 5 | 0 | 6 | 4 | | | | | | | | 15 |
| LCHS Dogs | 0 | 0 | 1 | 0 | 1 | | | | | | | | 2 |
| Total SpayMe | 0 | 34 | 16 | 31 | 5 | 0 | 86 |

Lincoln County Humane Society
Board of Directors Agenda
5:00 pm – Monday June 13th, 2016
LCHS Building

Discuss and approve the following agenda items:

1. Minutes from previous meeting
2. Reports from Officers:
 - President
 - Vice President
 - Secretary
 - Treasurer
3. Volunteer Coordinator:
4. Shelter Manager:
5. Old Business: Cruisin for Critters
6. New Business
7. Public Comments:
8. Open Discussion:
9. Upcoming Meetings: July 13, 2016
10. Adjourn:

2:02 PM

06/04/16

Accrual Basis

Lincoln County Humane Society
Balance Sheet
 As of May 31, 2016

| | May 31, 16 |
|--|------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Expense Checking Account | 132,990.25 |
| PayPal Checking (RVB) | 380.18 |
| Buddy & Tar Savings | 347.60 |
| Associated Bank | 1,804.92 |
| RVSB - Building Fund | 65,149.25 |
| PayPal | 421.91 |
| Total Checking/Savings | 201,094.11 |
| Other Current Assets | |
| CD #700344021 | 10,000.00 |
| CD #700366339 | 2,050.00 |
| Total Other Current Assets | 12,050.00 |
| Total Current Assets | 213,144.11 |
| Fixed Assets | |
| Accumulated Depreciation | -8,927.62 |
| Equipment | 26,498.52 |
| Total Fixed Assets | 17,570.90 |
| TOTAL ASSETS | 230,715.01 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| Sales Tax Payables | 422.30 |
| Total Accounts Payable | 422.30 |
| Other Current Liabilities | |
| Payroll Liabilities | |
| Payroll Tax Liabilities | 3,138.86 |
| Total Payroll Liabilities | 3,138.86 |
| Total Other Current Liabilities | 3,138.86 |
| Total Current Liabilities | 3,561.16 |
| Total Liabilities | 3,561.16 |
| Equity | |
| Fund Balance | 205,998.13 |
| Net Income | 21,155.72 |
| Total Equity | 227,153.85 |
| TOTAL LIABILITIES & EQUITY | 230,715.01 |

06/07/16
Cash Basis

Expenses by Vendor Summary

May 2016

May 16

| | |
|---------------------------------------|--------------------------------|
| B&R Seamless Inc. | 431.00 |
| Best Western Hotels | 105.63 Conference |
| Cellcom Rhinelander PCS | 169.80 |
| Charter Communications | 72.18 |
| Colleen Woller. | 70.00 Grass Seed |
| Delta Heating and Cooling | 5,517.00 |
| Digicopy | 8.68 |
| EFax | 16.95 Fax Machine - Email |
| Fleet Farm | 1,942.29 Outdoor panels |
| Frontier Communications | 106.79 |
| Gas Station | 76.83 |
| Holiday | 38.24 |
| Janet Klutterman. | 100.00 |
| Kidde Safety | 89.00 Fire Station Lock Box |
| Kwik Trip | 65.98 |
| Lincoln County County Treasurer | 750.00 Dog License Payment |
| Merrill Post Office | 68.00 Newsletter Stamps |
| Merrill Veterinary Clinic | 1,301.15 |
| Paypal | 2.79 |
| Per Mar Security Services | 5,415.50 |
| Petsmart #1415 | 102.31 |
| Wal-Mart Community | 323.68 |
| Waste Management of Central Wisconsin | 304.63 |
| Wausau Award and Engraving Inc. | 527.40 Tiles/Pavers |
| Wisconsin Public Service | 547.08 |
| Wisconsin Valley Veterinary Services | <u>2,325.55</u> |
| TOTAL | <u><u>20,478.46</u></u> |

Shelter Report

May 2016

Animals:

We finally received permission to adopt the birds into new homes. They were with us since last winter due to a hoarding case with pending criminal charges. We are reviewing our policies regarding animals held for court cases which will address situations similar to this one in the future. The animals have remained healthy. In our old building, every spring, the cats would come down with an upper respiratory infection. This year, we have only had a small amount of animals on medication and those were circumstances involving injuries or allergies, nothing that has been contagious to the entire population.

Staff:

Kassie Boyce and Andrea Nicholson will both be picking up more hours for the summer while other staff are on vacation.

Events:

The passive fundraiser "Who Let The Dogs Out" did very well and \$3,000 was donated to the shelter. Rick Scott, the owner of Skipper's, donated his \$200 prize money back to the shelter.

Johanna has kicked off the summer raffle.

The Walk-a-Thon raised more than \$1,600 but it was mostly in sponsorships. Attendance was low but the event did coincide with the annual city-wide rummage sales so we are hoping for more involvement next year. Thanks to everyone who organized the event and volunteered for the registration!

The Petsmart Adoption Event went well. A number of applications were turned in for the 10 puppies which will all be adopted on June 2nd.