



**CITY OF MERRILL**  
**CITY PLAN COMMISSION**  
**MINUTES • TUESDAY JUNE 7, 2016**

**Regular Meeting**

**City Hall Council Chambers**

**5:00 PM**

**I. Call to Order**

Mayor Bialecki called the meeting to order at 5:00 P.M.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	
Mike Willman	Chairman - Park & Rec	Present	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Present	

Other attendees included: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Alderwoman Kandy Peterson, Paul Proulx, Lori Weyers, Rob Elliot, Shelly Mondeik, Lisa Gervais, Sean Bohan, David Kimball, Dave Sukow, Duane Pfister and City Clerk Bill Heideman. A representative from the Cable Access Channel was present to videotape the meeting.

**II. Minutes of previous meeting(s):**

**1. Minutes of May 3, 2016 meeting**

Motion (Meehean/Sturm) to approve.

**RESULT: APPROVED**

**III. Public Comment Period**

None.

**IV. Agenda items for consideration:**

**1. Site Plan for expansion at Pine Crest Nursing Home, 2100 East Sixth Street.**

Information was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that the proposed expansion will be on the northwest and southwest sides of the existing facility. He has no concerns with the plan as submitted.

Alderman Meehean stated that he had provided assistance on this project. Therefore, to avoid any potential conflict of interest, he will be abstaining on all votes related to the project.

Motion (Willman/Schroeder) to approve.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 6/14/2016 7:00 PM</b>
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2. Site Plan for Northcentral Technical College (NTC) range on Champagne Street.

Information was in the meeting packet.

Building Inspector/Zoning Administrator Pagel has no zoning-related or other concerns with the plan as submitted.

Representing Northcentral Technical College, Rob Elliot answered questions related to the plan.

Motion (Maule/Meehean) to approve.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 6/14/2016 7:00 PM</b>
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V. Establish date, time and location of next meeting

Tuesday, July 5<sup>th</sup>, 2016 in the City Hall Common Council Chambers. The starting time of the meeting will be announced later, but the meeting will definitely include a public hearing. The public hearing will begin at 6:00 P.M.

VI. Adjournment

Motion (Meehean/Schroeder) to adjourn. Carried. Adjourned at 5:05 P.M.