



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY MARCH 29, 2016

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Schwartzman called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Aldersperson - Third District	Present	
John Burgener	Aldersperson - Fifth District & President	Present	
Tim Meehean	Aldersperson - Eighth District	Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Fire Chef Dave Savone and City Clerk Bill Heideman.

II. Vouchers:

1. Vouchers for February, 2016

The vouchers were in the meeting packet.

Motion (Burgener/Meehean) to place on file.

RESULT: PLACED ON FILE

III. Agenda items for consideration:

1. Consider authorization to sell the Fire Department 1967 boat, trailer and motor. This boat has been replaced and is declared excess equipment.

It was noted that, if the sale price of the boat exceeds \$500, Common Council authorization would be required before disposal of the boat.

Motion (Meehean/Burgener) to approve the authorziation.

RESULT: APPROVED

IV. Monthly Reports:

1. Municipal Court

The monthly report was in the meeting packet.

2. Finance Director Unertl

The monthly report was in the meeting packet, as was a 2016 year-end non-lapsing account report.

Finance Director Unertl reported that the last \$425,000 for the Aquatic Center has been received from the Bierman Foundation. Lincoln County has been making their required payments as bills for the new grandstand are received.

Tax Increment District (TID) #11 is being planned.

It is anticipated that 2015 financial statements will be received from the auditors in May.

3. City Attorney Hayden

The monthly report was in the meeting packet.

City Attorney Hayden reported that personal property tax collection efforts continue.

4. City Clerk Heideman

The monthly report was in the meeting packet.

City Clerk Heideman reported early absentee voter turnout is heavy.

5. City Administrator Johnson

The monthly report was in the meeting packet.

City Administrator Johnson reported on several topics related to the Merrill Festival Grounds. Work on the new grandstand continues. The former animal shelter building, the restrooms at the east end and the former Jaycee's stand have all been removed.

Asbestos abatement at the former Page Milk building is underway, with demolition to follow.

Alderman Schwartzman noted that the materials for the annual City Administrator evaluation will be distributed soon.

6. Consider placing monthly reports on file

Motion (Meehean/Burgener) to place on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next regular meeting

Wednesday, April 26th, 2016 at 6:00 P.M., in the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Adjournment

Motion (Burgener/Meehean to adjourn. Carried. Adjourned at 5:28 P.M.