



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
AGENDA • MONDAY MARCH 28, 2016

Regular Meeting

City Hall Council Chambers

5:00 PM

- I. Call to Order
- II. Nuisance Complaints and Vouchers:
 1. Nuisance Complaints
 2. Vouchers
- III. Picnic and/or Liquor License Applications:
 1. Application from Lincoln County Rodeo Association for three temporary Class "B" (picnic) licenses to sell fermented beverages at the Merrill Festival Grounds during the Wisconsin Pro Rodeo event on June 10-12, 2016.
 2. Consider appeal on Police Chief's denial of operator's (bartender's) license for Paige VanGroll.
 3. Any other license applicaiton(s)
- IV. Other agenda items to consider: (None)
- V. Monthly Reports:
 1. Fire Chief Savone
 2. Police Chief Neff
 3. Lincoln County Humane Society
 4. Consider placing monthly reports on file
- VI. Establish date, time and location of next regular meeting
- VII. Public Comment Period
- VIII. Adjournment

NUISANCE COMPLAINT SUMMARY				
TYPE	TOTAL ACTIVE	1-30 DAYS	31-60 DAYS	over 60 DAYS
Dog Waste	0			
Exterior Appearance	0			
Garage-Deteriorating	0			
Garbage - Junk	0			
Lack of Heat	0			
Misc. (Multiple Issues)	4		2	2
Rats	0			
Noise	0			
Unsafe Conditions	0			
Barking/Vicious Dog	0			
Mowing	0			
Plumbing Problems	0			
Junk Vehicle	0			
Unsanitary Conditions	0			
<i>Total on attached reports</i>	4	0	2	2
Status of Nuisance Complaints Over 60 Days				
<u>Address</u>	<u>Type</u>	<u>Detail</u>		
305 East St	misc	doing repair - due 5/30/16		
502 W Riverside Ave	misc	court date extended to 6/6/16		

D E T A I L

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1566 INSPECT 505 2ND ST E Active 6/22/07 6/23/07 1 INB No Inspect

1806-MISC 502 W RIVERSIDE AVE ACTIVE 4/15/15 4/16/15 1 brenda-g NORTON, ROBIN & LAUR

***** NOTES *****

4/10/15 ALD ROB NORTON, 1207 LARK ST, FILED A COMPLAINT ON BEHALF OF W RIVERSIDE RESIDENTS. NOLA AND DAN GARNER, 502 W RIVERSIDE AVE, BACK PORCH FELL OFF, GARBAGE, URINE SMELL ON PORCH, MENTALLY CHALLENGED CHILDREN HOME ALONE FOR LONG PERIODS.

RATS AND BATS SEEN COMING FROM THE HOUSE/GARBAGE AREA. GIVEN TO BLDG INSP PAGEL, PROP INSP WICKE AND HLTH OFFICER ASHBECK 4/15/15

5/14/15 more info needed on children. per Shari W. yard is cleaned; porch repairs due 7/21/15

7/22/15 PARTIALLY DONE - DUE 9/21/15

8/19/15 DUE 9/21/15

*court date
extended to 6/16/16*

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1885 INSPECT 502 W RIVERSIDE Active 4/15/15 4/16/15 1 CODE

1815-MISC 305 EAST ST ACTIVE 6/25/15 6/26/15 1 brenda-g WALKER, ALEXANDRA

***** NOTES *****

6/25/15 CHAD & ALEXANDRA WALKER, PO BOX 101, GLEASON, WI (CHAD 715-302-8822 OR ALEX 715-203-6142) FILED A COMPLAINT ON 305 EAST ST OWNED BY WI HOME RECOVERY FUND LLC, 2100 STEWART AVE, STE 160, WAUSAU 54401. CHAD AND ALEX ARE DEALING WITH STAN POPHAL/CREATIVE HOME FINANCE. MOLD THROUGHOUT HOUSE ON FLOORS, MOUSE FECES UNDER KITCHEN CABINET DRAWERS, BASEMENT IS DAMP.

STRUCTURALLY UNSAFE, HOLES IN FOUNDATION, BROKEN LIGHT BULBS IN LIGHT SOCKETS, HOUSE LEANING ON ANGLE. WASP/BEE NEST ON EYE OF HOUSE. BIRDS NESTING UNDER ROOF. SEE ATTACHED FOR MORE DETAIL

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7/22/15 DUE 8/10/15

due 5/30/16

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1894 INSPECT 305 EAST ST Active 6/25/15 6/26/15 1 CODE

1836-MISC 1806 LOGAN AVE ACTIVE 1/26/16 1/27/16 1 shari-w ZELLNER, JANET

***** NOTES *****

JANET ZELLNER, 1806 LOGAN AVE.#4 (715-216-3385) FILED A COMPLAINT ON LANDLORD, RUSS GREPE, N2730 ROW ROAD. APARTMENT BUILDING HAS CRACKING WALLS, STOVE NOT WORKING PROPERLY, BROKEN WINDOWS, POSSIBLE LEAD PLASTER WALLS. HOLES IN WALLS GETTING BIGGER FROM RACKS GROWING. GIVEN TO BLDG. INSP. 1/25/16

2/18/16 orders due 2/27/16

due 5/27/16

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1915 INSPECT 1806 LOGAN AVE # Active 1/26/16 1/27/16 1 CODE

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16-20

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D E T A I L

Packet Pg. 4

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

1837-MISC 1805 E MAIN ST ACTIVE 2/01/16 2/02/16 1 brenda-g

***** NOTES *****

1/28/16, TRINA LUTZKE (1000 JOHNSON ST 918-557-0746) FILED A COMPLAINT ON BEHALF OF CHRISTINA CARROLL. COMPLAINT AGAINST RANDALL KURSZEWSKI, PO BOX 83, MERRILL. DAMAGE TO PROPERTY, NON-WORKING APPLIANCES, BROKEN WINDOWS, NO SMOKE ALARMS, NO DOOR LOCKS. GIVEN TO BLDG INSP 2/1/16

2/18/16 orders due 3/5/16

✓
due 4/5/16

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1916 INSPECT 1805 E MAIN ST Active 2/01/16 2/02/16 1 CODE

March 23, 2016

S.C. Swiderski, LLC
401 Ranger Street
Mosinee, WI 54455

RE: Mold Concerns – Jackson Street Apartments

TO WHOM IT MAY CONCERN:

This letter is for your information only. I am the Deputy Health Officer for the City of Merrill. For the last couple of years, I have gotten approximately six calls from your apartments on Jackson Street regarding mold. The last two calls this winter, I found a significant amount of mold. I spoke with Carla, your manager, and she seems to think she needs to educate the renters on what can cause mold.

As far as I am concerned, the problem is between you, Carla, and the renters.

I am sending this letter to be sure you are aware of the problem.

Any questions, feel free to contact me.

Sincerely,



Norbert Ashbeck, Deputy Health Officer
City of Merrill
1808 Jackson Street
Merrill, WI 54452

715-536-8716

2.2.a

Attachment: Vouchers (1575 : Vouchers)

Packet Pg. 7

T:
R SET: 01 City of Merrill
NCE : ALPHABETIC
O/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000010 5 ALARM FIRE & SAFETY EQUIPMEN						
I-155164-1		MSA G1 QUICK CONNECT KIT	494.21			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		MSA G1 QUICK CONNECT KIT		10 52200-03-40000	Operating Supplies	494.21
=== VENDOR TOTALS ===			494.21			
01-000048 ACCENT BUSINESS SOLUTIONS						
I-77332		FIRE DEPT - COPIER	2,748.44			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		FIRE DEPT - COPIER		10 52200-03-40000	Operating Supplies	1,374.22
		FIRE DEPT - COPIER		10 52300-03-40000	Operating Supplies	1,374.22
=== VENDOR TOTALS ===			2,748.44			
01-002555 AMERICAN WELDING & GAS INC.						
I-03854668		OXYGEN	63.77			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		OXYGEN		10 52300-03-40000	Operating Supplies	63.77
J3885279		OXYGEN	22.29			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		OXYGEN		10 52300-03-40000	Operating Supplies	22.29
=== VENDOR TOTALS ===			86.06			
01-003742 ARROW INTERNATIONAL, INC						
I-93709747		15MM NEEDLES	560.36			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		15MM NEEDLES		10 52300-03-40000	Operating Supplies	560.36
=== VENDOR TOTALS ===			560.36			
01-000081 BAJA'S						
I-16910		POLICE CAR VINYL GRAPHICS	250.00			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		POLICE CAR VINYL GRAPHICS		26 52100-03-47725	Police Vehicle/Equip Exp	250.00
=== VENDOR TOTALS ===			250.00			

2.2.a

Attachment: Vouchers (1575 : Vouchers)

Packet Pg. 8

T:
R SET: 01 City of Merrill
NCE : ALPHABETIC
O/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	-----ID-----	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-003513 BATTERIES PLUS							
C-069-288058			24 V BATTERIES RETURNED	159.00CR			
3/15/2016	1		DUE: 12/18/2015 DISC: 12/18/2015		1099: N		
			24 V BATTERIES RETURNED		10 52300-03-40000	Operating Supplies	159.00CR

I-069-288419			ALKALINE BATTERIES	99.36			
3/15/2016	1		DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
			ALKALINE BATTERIES		10 52200-03-40000	Operating Supplies	99.36

I-069-288771			BATTERIES - FIRE DEPT	27.48			
3/15/2016	1		DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
			BATTERIES - FIRE DEPT		10 52200-03-40000	Operating Supplies	27.48
=== VENDOR TOTALS ===				32.16CR			

01-002011 BAYCOM							
I-001606			CONSOLE/CUP HOLDER	227.00			
3/15/2016	1		DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
			CONSOLE/CUP HOLDER		26 52100-03-47725	Police Vehicle/Equip Exp	227.00
=== VENDOR TOTALS ===				227.00			

01-003308 BELCO VEHICLE SOLUTIONS, LLC							
I-1917			GUARDIAN ANGEL LED LIGHT	140.00			
3/15/2016	1		DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
			GUARDIAN ANGEL LED LIGHT		26 52100-03-47725	Police Vehicle/Equip Exp	140.00
=== VENDOR TOTALS ===				140.00			

01-002088 BOB'S WEST 64							
I-27804			OIL CHANGE	41.86			
3/15/2016	1		DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
			OIL CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan	41.86

I-27978			OIL CHANGE	113.89			
3/15/2016	1		DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
			OIL CHANGE		10 52100-03-51000	Vehicle Repair/Maintenan	113.89
=== VENDOR TOTALS ===				155.75			

2.2.a

Attachment: Vouchers (1575 : Vouchers)

Packet Pg. 9

PRINT: 1
 REPORT SET: 01 City of Merrill
 SORT SEQUENCE : ALPHABETIC
 PRINT FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-000091 BOUND TREE MEDICAL, LLC							
I-82050892		CVALVE/EXTRICATION COLLAR	551.87				
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N			
		CVALVE/EXTRICATION COLLAR		10 52300-03-40000	Operating Supplies		551.87
=== VENDOR TOTALS ===			551.87				
01-000070 BREAMAN MERRILL FORD							
I-C88140		REPAIR HEADLIGHTS SQUAD #5	959.97				
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N			
		REPAIR HEADLIGHTS SQUAD #5		10 52100-03-51000	Vehicle Repair/Maintenan		959.97
I-C88337		REPAIR HEADLAMP SQUAD #8	100.99				
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N			
		REPAIR HEADLAMP SQUAD #8		10 52100-03-51000	Vehicle Repair/Maintenan		100.99
I-C88352		3K SERVICE	33.98				
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N			
		3K SERVICE - SQUAD #6		10 52100-03-51000	Vehicle Repair/Maintenan		33.98
=== VENDOR TOTALS ===			1,094.94				
01-003901 CHANNING BETE COMPANY, INC.							
I-53089876		BLS INSTRUCTOR PACKAGE	119.95				
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N			
		BLS INSTRUCTOR PACKAGE		10 52100-03-32000	Education & Conference		119.95
=== VENDOR TOTALS ===			119.95				
01-002026 COMPLETE CONTROL, INC							
I-SRVCE029690		THERMOSTAT REPAIR	467.06				
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N			
		THERMOSTAT REPAIR		10 52200-03-40000	Operating Supplies		467.06
=== VENDOR TOTALS ===			467.06				
01-002051 CREATIVE PRODUCT SOURCING, INC							
I-91938		DARE SHIRTS	438.43				
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N			
		DARE SHIRTS		26 52100-03-40500	DARE-Program Expense		438.43
=== VENDOR TOTALS ===			438.43				

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 T: ()
 R SET: 01 City of Merrill
 NCE : ALPHABETIC
 O/FROM ACCOUNTS SUPPRESSED

Packet Pg. 10

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000204 DAVE'S COUNTY MARKET						
I-02/03/16		HOT DOGS/BUNS/CHIPS/PEACHES	150.16			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		HOT DOGS/BUNS/CHIPS/PEACHES		10 52200-03-40000	Operating Supplies	150.16
I-02/09/16		HOT DOGS/COOKIES/CHIPS/PEACHE	37.64			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		HOT DOGS/COOKIES/CHIPS/PEACHES		10 52200-03-40000	Operating Supplies	37.64
I-02/12/16		BAKERY/CUPS	13.47			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		BAKERY/CUPS		26 52100-03-45000	School Safety Patrol Exp	13.47
I-02/15/16		GULF WAX/HOT DOG BUNS	17.33			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		GULF WAX/HOT DOG BUNS		10 52200-03-40000	Operating Supplies	17.33
I-02/18/16		DONUT HOLES	10.76			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		DONUT HOLES		26 52100-03-45000	School Safety Patrol Exp	10.76
02/18/2016		CHIPS/HOT DOGS/BUNS	7.86			
15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		CHIPS/HOT DOGS/BUNS		10 52200-03-40000	Operating Supplies	7.86
I-03/02/16		CAKE DONUTS	7.50			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		CAKE DONUTS		26 52100-03-45000	School Safety Patrol Exp	7.50
=== VENDOR TOTALS ===			244.72			

01-000449 MICHAEL H. DRURY						
I-02/26/16		INSTRUCTOR CONFERENCE	81.22			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		INSTRUCTOR CONFERENCE		10 52200-03-32000	Eduation & Conference	81.22
=== VENDOR TOTALS ===			81.22			

01-000130 EMERGENCY MEDICAL PRODUCTS INC						
I-1800198		TUBING/CATHETER/IV START KIT	796.51			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		TUBING/CATHETER/IV START KIT		10 52300-03-40000	Operating Supplies	796.51
I-1800199		LORAZEPAM	77.10			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		LORAZEPAM		10 52300-03-40000	Operating Supplies	77.10

2.2.a
T: ()
R SET: 01 City of Merrill
NCE : ALPHABETIC
O/FROM ACCOUNTS SUPPRESSED

Packet Pg. 11

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-000130 EMERGENCY MEDICAL PRODUCTS INC(** CONTINUED **)

I-1801926		CATHETERS/SODIUM CHLORIDE	617.50			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		CATHETERS/SODIUM CHLORIDE		10 52300-03-40000	Operating Supplies	617.50
I-1804521		ZIP-LOK/C-COLLAR/ELECTRODES	248.10			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		ZIP-LOK/C-COLLAR/ELECTRODES		10 52300-03-40000	Operating Supplies	248.10
=== VENDOR TOTALS ===			1,739.21			

01-000212 FASTENAL COMPANY

I-WIMER86159		SUPPLIES	3.95			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		SUPPLIES		10 52200-03-51000	Vehicle Repair/Maintenan	3.95
=== VENDOR TOTALS ===			3.95			

01-003595 FIRE PRO INC

SD7193		DRY CHEM SYSTEMS MAINTENANCE	89.50			
15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		DRY CHEM SYSTEMS MAINTENANCE		10 52200-03-40000	Operating Supplies	89.50
=== VENDOR TOTALS ===			89.50			

01-001155 HASTINGS AIR-ENERGY CONTROL, I

I-160216		DECAL FRONT PANEL OS-3	179.96			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		DECAL FRONT PANEL OS-3		10 52200-03-40000	Operating Supplies	179.96
=== VENDOR TOTALS ===			179.96			

01-003662 HEARTLAND COOPERATIVE

I-219312		TOW HIGH PRAIRIE 30LB	37.82			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		TOW HIGH PRAIRIE 30LB		26 52100-03-41575	Dog Unit Expenses	37.82
=== VENDOR TOTALS ===			37.82			

2.2.a
R SET: 01 City of Merrill
NCE : ALPHABETIC
O/FROM ACCOUNTS SUPPRESSED

Packet Pg. 12

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-001754 INTOXIMETERS							
I-524163		DRYGAS		140.00			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		DRYGAS			10 52100-02-94000	Jail/Evidence	140.00
=== VENDOR TOTALS ===				140.00			
01-001494 JEFFERSON FIRE & SAFETY, INC.							
I-223976		TASK FORCE ADAPTER		540.96			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		TASK FORCE ADAPTER			26 52200-03-40000	2% Fire Dues Expenses	540.96
=== VENDOR TOTALS ===				735.47			
01-003727 KWIK TRIP							
938369		GAS FOR GAS CANS		18.26			
15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		GAS FOR GAS CANS			10 52200-03-53000	Gas & Oil - Vehicles	18.26
=== VENDOR TOTALS ===				18.26			
01-000521 MEDPRO MIDWEST GROUP							
I-15366		COT MOUNT SYSTEM		467.91			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		COT MOUNT SYSTEM			10 52300-03-40000	Operating Supplies	467.91
=== VENDOR TOTALS ===				467.91			
01-000041 MERRILL ACE HARDWARE							
I-147878/1		FASTENERS		0.30			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		FASTENERS			10 52200-03-40000	Operating Supplies	0.30
I-148438/1		BOLT EYE/FASTENERS		4.88			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		BOLT EYE/FASTENERS			10 52200-03-40000	Operating Supplies	4.88
I-148480/1		TEKK PROTECTOR HEAR FLDNG		19.99			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		TEKK PROTECTOR HEAR FLDNG			10 52200-03-40000	Operating Supplies	19.99

Attachment: Vouchers (1575 : Vouchers)

2.2.a
 SET: 01 City of Merrill
 ORDER : ALPHABETIC
 FROM ACCOUNTS SUPPRESSED

Packet Pg. 13

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-000041 MERRILL ACE HARDWARE (** CONTINUED **)							
I-148538/1		FASTENERS		8.79			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		FASTENERS			10 52200-03-40000	Operating Supplies	8.79
I-148560/1		FASTENERS		2.10			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		FASTENERS			10 52200-03-40000	Operating Supplies	2.10
I-148589/1		ROCK SWITCH W/LOCKOUT		14.99			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		ROCK SWITCH W/LOCKOUT			10 52200-03-40000	Operating Supplies	14.99
I-148652/1		FASTENERS		5.04			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		FASTENERS			10 52200-03-40000	Operating Supplies	5.04
		=== VENDOR TOTALS ===		56.09			
01-002656 MINISTRY GOOD SAMARITAN HEALTH							
1460		JANUARY 2016 LAB FEES		95.40			
15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		JANUARY 2016 LAB FEES			10 52100-02-94000	Jail/Evidence	95.40
		=== VENDOR TOTALS ===		95.40			
01-000540 NAPA AUTO PARTS							
I-580240		INNER BU		14.66			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		INNER BU			10 52100-03-51000	Vehicle Repair/Maintenan	14.66
I-581503		BULBS/FUSE		9.18			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		BULBS/FUSE			10 52100-03-51000	Vehicle Repair/Maintenan	9.18
I-582158		SUPPLIES		20.27			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		SUPPLIES			10 52300-03-51000	Amb. Repair/Maintenance	20.27
I-583320		SOCKET/HALOGEN CAPSULE		33.08			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		SOCKET/HALOGEN CAPSULE			10 52100-03-51000	Vehicle Repair/Maintenan	33.08
I-583328		LL HALOGEN CAPSULES		164.40			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		LL HALOGEN CAPSULES			10 52100-03-51000	Vehicle Repair/Maintenan	164.40
		=== VENDOR TOTALS ===		241.59			

Attachment: Vouchers (1575 : Vouchers)

2.2.a
SET: 01 City of Merrill
ANCE : ALPHABETIC
O/FROM ACCOUNTS SUPPRESSED

Packet Pg. 15

ST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-003517 TRANSUNION RISK AND ALTERNATIV						
I-03/01/16	172022	TRANSUNION RISK AND ALTERNATI	25.00			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		TRANSUNION RISK AND ALTERNATIV		10 52100-02-94000	Jail/Evidence	25.00
=== VENDOR TOTALS ===			25.00			
01-000278 TRIDENT SUPPLY						
I-A2298		BALCK LINER/TISSUE	52.90			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		BALCK LINER/TISSUE		10 52200-03-40000	Operating Supplies	52.90
=== VENDOR TOTALS ===			52.90			
01-000284 VIP ALL-VALUE						
I-096562		LABELS	102.71			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		LABELS		10 52300-03-10000	Office Supplies	102.71
I-096592		FOLDERS	28.99			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		FOLDERS		10 52300-03-10000	Office Supplies	28.99
I-096617		CR CANVAS SPECIALTIES UPS	23.24			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		CR CANVAS SPECIALTIES UPS		10 52200-03-40000	Operating Supplies	23.24
=== VENDOR TOTALS ===			154.94			
01-002071 WEINBRENNER SHOE CO INC						
I-2052175		BLK ATHLETIC	1,233.21			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		BLK ATHLETIC		26 52200-03-40000	2% Fire Dues Expenses	1,233.21
I-2052176		KNOCKDOWN ELITE BUNK	3,825.00			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		KNOCKDOWN ELITE BUNK		26 52200-03-40000	2% Fire Dues Expenses	3,825.00
I-2052180		8" SIDE ZIP/BLK ATHLETIC	195.04			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		8" SIDE ZIP/BLK ATHLETIC		26 52200-03-40000	2% Fire Dues Expenses	195.04
I-2055120		BLK ATHLETIC	81.88			
3/15/2016	1	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		BLK ATHLETIC		26 52200-03-40000	2% Fire Dues Expenses	81.88
=== VENDOR TOTALS ===			5,335.13			
=== PACKET TOTALS ===			20,093.27			

2.2.a
 T:
 R SET: 01 City of Merrill
 NCE : ALPHABETIC
 O/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 20,252.27
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 159.00CR

BATCH TOTALS 20,093.27

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	-----LINE ITEM-----		-----GROUP BUDGET-----	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016	10	-21-0000	Accounts Payable Control	13,092.20-*				
	10	-52100-02-94000	Jail/Evidence	260.40	6,750	6,464.60	2,175,840	1,742,201.41
	10	-52100-03-32000	Education & Conference	119.95	7,000	5,643.69	2,175,840	1,742,341.86
	10	-52100-03-51000	Vehicle Repair/Maintenan	1,472.01	13,000	11,501.24	2,175,840	1,740,989.80
	10	-52200-02-90000	Radio Contract	37.50	1,200	972.50- Y	1,298,146	1,047,033.43
	10	-52200-03-32000	Education & Conference	81.22	3,000	2,004.64	1,298,146	1,046,989.71
	10	-52200-03-40000	Operating Supplies	3,705.49	34,000	25,733.59	1,298,146	1,043,365.44
	10	-52200-03-51000	Vehicle Repair/Maintenan	3.95	6,000	5,931.05	1,298,146	1,047,066.98
	10	-52200-03-53000	Gas & Oil - Vehicles	18.26	5,750	5,046.10	1,298,146	1,047,052.67
	10	-52300-03-10000	Office Supplies	131.70	1,000	208.59- Y	853,362	653,254.80
	10	-52300-03-32000	Education & Conference	170.88	6,000	4,752.10- Y	853,362	653,215.62
	10	-52300-03-40000	Operating Supplies	5,784.94	38,000	24,561.60	853,362	647,601.56
	10	-52300-03-51000	Amb. Repair/Maintenance	1,305.90	0	1,421.30- Y	853,362	652,080.60
	26	-21-0000	Accounts Payable Control	7,001.07-*				
	26	-52100-03-40500	DARE-Program Expense	438.43	0	535.18- Y	0	12,794.17- Y
	26	-52100-03-41575	Dog Unit Expenses	37.82	0	493.89- Y	0	12,393.56- Y
	26	-52100-03-45000	School Safety Patrol Exp	31.73	0	31.73- Y	0	12,387.47- Y
	26	-52100-03-47725	Police Vehicle/Equip Exp	617.00	0	5,777.25- Y	0	12,972.74- Y
	26	-52200-03-40000	2% Fire Dues Expenses	5,876.09	0	7,238.76- Y	0	7,755.42- Y
	99	-14-0010	Due from General Fund	13,092.20 *				
	99	-14-0026	Due From Non-Lapsing	7,001.07 *				
			** 2016 YEAR TOTALS	20,093.27				

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 30.00 pd 2/22/16 Application Date: 2-21-14

Town Village City of Merrill County of Lincoln

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning June 10 and ending June 12 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

- (a) Name Lincoln County Rodeo Ass Inc
- (b) Address 906 N. CENTER AVE MERRILL WI 54452
(Street) Town Village City
- (c) Date organized 1989
- (d) If corporation, give date of incorporation MARCH 4 1998
- (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
- (f) Names and addresses of all officers:
 President BRYAN L. Bloch 7706 City Rd. S Athens WI 54411
 Vice-President Josh Gruenberg 10284 Naugast Dr. Athens, WI 54411
 Secretary Gail Bloch 706 County Rd S. Athens, WI 54411
 Treasurer William Bowering
- (g) Name and address of manager or person in charge of affair: BRYAN L. Bloch
WI

Director

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

- (a) Street number _____
- (b) Lot _____ Block _____
- (c) Do premises occupy all or part of building? _____
- (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: MERRILL FESTIVAL GROUNDS

3. NAME OF EVENT

- (a) List name of the event WISCONSIN RIVER PRO RODEO
- (b) Dates of event JUNE 10, 11, 12 2016

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Bryan Bloch 2-21-16 (Signature/date) Lincoln County Rodeo Assoc. Inc. (Name of Organization)
 Officer Josh Gruenberg 2-21-16 (Signature/date)
 Officer Gail Bloch (Signature/date) Officer William Bowering (Signature/date)
 Date Filed with Clerk 2/22/16 Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

OK 2/25/16
KSW



REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Health & Safety

Date of Meeting: March 28th, 2016

Requested by: Paige J Vangroll

**Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information)**

I would like to appeal the denial of my sellers
license. (Bartenders) I was told by the chief of police I was
being denied due to misunderstanding the own question which
I thought meant driving under the influence of alcohol (not TRUE),
because I was being charged with keeping a bar open after
hour, which I plead not guilty for and which makes me innocent
until proven guilty. Then he said also because I sold to a minor
when I was 18, I asked him why I would be denied on that →

Signed: Paige J Vangroll

Date: 3-3-2016

Please return this completed form to the City Clerk's office. Every effort will be made to include your item on the next possible meeting agenda. If you have any questions or concerns, please contact City Clerk Bill Heideman. Thank you.

Received at Clerks' Office by: 03-03-16 **Received Date:** 03-03-16

considering mosinee gave me my sellers license last year October 2015? He proceeded to ask me my age, which I will be 24 in September, but this information was on my application. Plus a TRIC fine when I was 18, but I did receive my license well after this all happened. I would really appreciate it if the board would please go over my application and re consider. I do apologize about the misunderstanding on my application.

Thank you!



CITY OF MERRILL

Police Department

Chief Kenneth J. Neff
Captain Corey A. Bennett

1004 East First Street • Merrill, Wisconsin • 54452

Phone (715) 536-2311 • FAX (715) 536-5930

March 3, 2016

Paige J VanGroll
1215 Pinecrest Ave.
Mosinee, WI 54455

RE: Application to Serve Fermented Malt Beverages and Intoxicating Liquors

Dear Ms. VanGroll,

Your application to serve fermented malt beverages and intoxicating liquors within the City of Merrill has been received and reviewed.

A background check was conducted and it was found that you were convicted in Kronenwetter/Rothschild Municipal Court on October 30, 2012, on the charge of operating a motor vehicle while intoxicated. You were also convicted of underage alcohol violation in Marathon County Circuit Court on September 18, 2013.

Question #4 of the license to serve application form asks if you have ever been convicted of operating a motor vehicle while intoxicated within the last 5 years? You clearly answered "No" to that question.

Additionally, Wisconsin Circuit Court records indicate you were convicted of a misdemeanor drug possession charge in Marathon County in 2011, and you most recently were cited for a violation of closing hours in Marathon County.

Therefore, based on inaccurate/or false responses on your server application, a past drug offense and a pending arrest for a violation of closing hours offense, I am denying your application.

If you have any questions, or if you wish to set up an appeal to this decision, please contact me at the Merrill Police Department at 715-536-8311.

Sincerely,

A handwritten signature in black ink that reads "Kenneth J. Neff". The signature is written in a cursive style.

Kenneth J. Neff
Chief of Police

Cc: Health and Safety Committee,
Merrill City Clerk

Serving Merrill With Pride
An equal opportunity/affirmative action employer.

Operations

Month	EMS Incidents	EMS Incidents Motor Vehicle Crash	Structure Fire	Other Fires	Other Hazards & Service Calls	Mutual Aid	Total Incidents for Month
January	139	5	4	1	18	0	167
February	127	3	1	1	14	1	147
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							
Year to Date Total	266	8	5	2	32	1	314

EMS

Month	Total EMS Patients	Transfers	Stand-by	Stand By Tomahawk	Expenses	Total Billing
January	159	14	2	0	\$91,801.67	\$114,262.40
February	145	13	3	0	\$82,034.47	\$100,941.00
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total YTD	304	27 14	5 2	0	0 \$173,836.14	\$215,203.40

Attachment: Fire Dept - Monthly Report (Feb) (1576 : Fire Chief Savone)

Training

	Number of trainings offered	328	
	Number of Staff attending	480	
	Number of Staff Hours	826.6	

During the month training topics included: New Medic 63 training, Water fill operations on ice, EMT Refreshers, Ice water recuse training.

Fire Prevention Bureau

	Inspection by Towns		
	City of Merrill	139	
	Town of Merrill		
	Town of Scott		
	Town of Rock Falls		
	Total Inspections	139	
	3 businesses served with 10 day repair notice.		
	Number of Violations	83	
	Number of Corrected Violations	32	
	Number of Staff Hours this month	108.23	

Public Education & Community Activities

	Blood Pressure Screening for residents of Park Place
	Blood Pressure Screening for residents at Jenny Towers
	5 students from Sowieja Dentistry received Healthcare Provider CPR training
	12 students from Parkside Pre-school received Heartsaver CPR and First Aid training.
	9 students from Pinecrest Nursing Home received Healthcare Provider CPR training.

Attachment: Fire Dept - Monthly Report (Feb) (1576 : Fire Chief Savone)



**MERRILL
WISCONSIN**
City Of Parks

CITY OF MERRILL

Police Department

Chief Kenneth J. Neff

Captain Corey A. Bennett

1004 East First Street • Merrill, Wisconsin • 54452-2586

Phone (715) 536-8311 • FAX (715) 536-5930

FEBRUARY 2016

	Last Month	This Month	Last Year
Complaints received	539	530	517
Traffic crashes	17	14	17
Juvenile non-traffic arrests	27	15	47
Traffic Citations (adult & juv.)	116	104	90
Adult non-traffic arrests	92	88	65

CVR Transactions

New applications	23	34	39
New application city revenue	\$299.00	\$442.00	\$507.00
Renewals	16	25	36
Renewal city revenue	\$104.00	\$162.50	\$234.00
CVR Revenue YTD		2016 \$1,007.50	2015 \$1,293.50

"Serving Merrill with Pride"

An equal opportunity/affirmative action employer.

SPECIAL ASSIGNMENTS AND ACTIVITIES

- February 1, Lt. Drabek conducted a K9 demonstration for the Merrill Landlord's Association
- February 1, Lt. Drabek conducted SPA session #6 regarding OWI and DRE at MHS
- February 2, Chief Neff attended LCCR meeting
- February 8-10, Chief Neff, Captain Bennett, and Lt. Hartwig attended Mid-Winter Wisconsin Chief's Training Summit
- February 8, Officer Tremaine presented as Community Reader at Washington School Lighted Schoolhouse
- February 9, Lt. Drabek attended City Council meeting
- February 11, Investigator Wunsch attended Crime Stoppers board meeting
- February 12, Officer Jaeger conducted Safety Patrol Winter Training at Washington, Kate Goodrich, Trinity, and St. Francis schools.
- February 15, Chief Neff, Lt. Hartwig, SRO Heckendorf, and Officer Mathwich conducted SPA session #7 regarding Taser/Use of Force at MHS
- February 16, Chief Neff, Lt. Hartwig, and Officer Mathwich conducted Alcohol Server Workshop
- February 16, Chief Neff attended Lincoln County Traffic Safety committee meeting
- February 18, Chief Neff attended Annual Emergency Plan meeting with WPSC
- February 22, Chief Neff spoke on 'Our Town' segment on WJMT
- February 22, Chief Neff attended Health & Safety committee meeting
- February 24, Chief Neff attended Lincoln County Emergency Plan meeting
- February 24, Chief Neff attended Board of Public Works
- February 25, Chief Neff and Captain Bennett attended Aladtec scheduling demonstration
- February 29, Chief Neff and Captain Bennett attended 'When I Work' scheduling webinar



Kenneth J. Neff
Chief of Police

Department Activity Report

First Date: 02/01/2016

Jurisdiction: LINCOLN911

Last Date: 02/29/2016

Department	Complaint Type	Description	All Units	Primary Unit
MRPD	911 HANGUP	911 HANGUP	4	3
	911 NUISANCE	911 NUISANCE CALL	8	7
	ABAND VEH	ABANDONED VEHICLE	1	1
	AGENCY/ASS	AGENCY ASSISTANCE	6	5
	ALARM	ALARM (BANK, FIRE, COMMERCIAL, RESIDENTIAL)	22	9
	AMBULANCE	AMBULANCE NEEDED	53	0
	ANIMAL BITE	ANIMAL BITE	1	1
	ANIMAL COMF	ANIMAL COMPLAINT (BARKING DOG, NEGLECT, E	21	13
	ATT BURGLAF	ATTEMPTED BURGLARY	2	2
	ATT FRAUD	ATTEMPTED FRAUD	1	1
	ATV/SNOW CC	ATV/SNOWMOBILE COMPLAINT	1	0
	BAIL JUMP	BAIL JUMPING	2	1
	BATTERY	BATTERY (intentional and unlawful touching or strikin	5	2
	BURGLARY	BURGLARY (unauthorized entry into a building, vehicl	3	1
	CHILD ABUSE	CHILD ABUSE/NEGLECT	11	5
	CHLD CUS	INTERFERE W/CHILD CUSTODY	2	2
	CRASH/DEER	CRASH CAR/DEER	1	1
	CRASH/INJUR	CRASH WITH INJURY	8	2
	CRASH/PDO	CRASH PROPERTY DAMAGE ONLY	29	15
	CTZN/ASSIST	CITIZEN ASSISTANCE	10	6
	CVL	CIVIL	3	2
	DEBRIS SPILL	DEBRIS/SPILL ON ROADWAY	1	1
	DIS CONDUCT	DISORDERLY CONDUCT	38	16
	DNR VIO	DNR VIOLATION	2	1
	DOMESTIC	DOMESTIC	7	3
	DRUG ACTVIT	DRUG ACTIVITY (POSSESSION, USE, PARAPHERI	9	5
	DRV COMP	DRIVING COMPLAINT (RECKLESS, ROAD RAGE, E	21	9
	ESCORT	ESCORT/CONVOY	12	5
	EXTRA PATRL	EXTRA PATROL	1	1
	FALSE ALARM	FALSE ALARM (BANK, FIRE, COMMERCIAL, RESIC	2	1
	FIRE MISC	FIRE MISCELLANEOUS	3	1
	FORGERY/FR	FORGERY/FRAUD	2	2
	FOUND ITM/AI	FOUND ITEM/ANIMAL	7	7
	GARBAGE DU	ILLEGAL DUMPING OF TRASH OR DEBRIS	1	1
	GAS SKIP	GAS SKIP	4	4
	HARASS CALL	HARASSING PHONE CALLS	4	4
	HARASSMENT	HARASSMENT	13	7
	HAZ SITUATIC	HAZARDOUS SITUATION	5	4
	HIT & RUN	HIT & RUN / F.PI.PD	8	5
	HOUSEWATCH	HOUSEWATCH	3	3
	IMP/ILL PARK	IMPROPERLY/ILLEGALLY PARKED VEHICLE	12	11
	INFO COMPL	INFORMATIONAL COMPLAINT	10	5
	INTOX PED	INTOXICATED PEDESTRIAN	12	5
	INTOX DRIVEF	INTOXICATED DRIVER	4	1
	J/JA ALC PRT	JUVENILE/UNDERAGE ALCOHOL PARTY	1	1
	LOCKOUT	VEHICLE LOCKOUT	40	32
	LOST ITEM/AN	LOST ITEM/ANIMAL	2	1
	MENTAL SUB	MENTAL SUBJECT	4	2

Department Activity Report

First Date: 02/01/2016

Jurisdiction: LINCOLN911

Last Date: 02/29/2016

Department	Complaint Type	Description	All Units	Primary Unit
MRPD				
	MOTORIST AS	MOTORIST ASSIST	11	7
	MUTUAL AID	MUTUAL AID	1	1
	NEIGH COMP	NEIGHBOR COMPLAINT	6	4
	NOISE COMP	NOISE COMPLAINT	10	6
	ODOR INVEST	ODOR INVESTIGATION	7	0
	OPEN DR/WIN	OPEN DOOR/WINDOW FOUND	20	9
	PED ROADWA	PEDESTRIAN ROADWAY	3	0
	PROB VIO	PROBATION VIOLATION	4	2
	PROP DAM	PROPERTY DAMAGE	4	4
	RCKLS CN/DR	RECKLESS CONDUCT/DRIVING	3	1
	RD REPR	ROAD REPAIRS NEEDED	1	1
	ROAD BLOCKI	ROAD BLOCKED	1	1
	RUNAWAY	RUNAWAY	5	2
	SEX ASSLT J	SEXUAL ASSAULT JUVENILE	7	3
	SHOPLIFTING	SHOPLIFTING	5	3
	SMOKE REPO	SMOKE REPORT	1	1
	SPECIAL DUT	SPECIAL DUTY REPORT IN PERSON	2	2
	STAND BY	STAND-BY	4	3
	STOLEN VEH	STOLEN VEHICLE	4	1
	SUDDEN DEAT	SUDDEN DEATH	8	0
	SUICIDE ATT	SUICIDE ATTEMPT	3	1
	SUICIDE THRT	SUICIDE THREAT	12	5
	SUSP ACTVTY	SUSPICIOUS ACTIVITY	22	15
	SUSP PERSON	SUSPICIOUS PERSON	4	2
	SUSP VEH	SUSPICIOUS VEHICLE	14	9
	THEFT	THEFT	18	9
	THREAT	THREATS	5	3
	TOBACCO VIC	TOBACCO VIOLATION	1	1
	TRAFFIC STOI	TRAFFIC STOP	258	175
	TRESPASSING	TRESPASSING	3	1
	TRUANCY	TRUANCY	4	3
	VANDALISM	VANDALISM	1	1
	VEH IN DITCH	VEHICLE IN DITCH	8	3
	VIO CRT ORD	VIOLATION OF COURT ORDER	2	1
	WANTED PER	CHECK RECORD FOR WANTS	38	16
	WELFARE CK	WELFARE CHECK	32	16
	WIRE DOWN	WIRE DOWN	2	1
Department:			956	530
Overall:			956	531

4:32 PM
03/07/16
Accrual Basis

Lincoln County Humane Society
Balance Sheet
As of February 29, 2016

	<u>Feb 29, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Expense Checking Account	99,617.75
PayPal Checking (RVB)	10,838.93
Buddy & Tar Savings	304.19
Associated Bank	1,655.92
RVSB - Building Fund	148,025.17
PayPal	<u>247.29</u>
Total Checking/Savings	260,689.25
Other Current Assets	
CD #700344021	10,000.00
CD #700366339	<u>2,050.00</u>
Total Other Current Assets	12,050.00
Total Current Assets	272,739.25
Fixed Assets	
Accumulated Depreciation	-4,200.03
Equipment	<u>11,082.08</u>
Total Fixed Assets	6,882.05
TOTAL ASSETS	<u><u>279,621.30</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Sales Tax Payables	422.84
Total Accounts Payable	<u>422.84</u>
Other Current Liabilities	
Payroll Liabilities	
Payroll Tax Liabilities	2,779.93
Total Payroll Liabilities	<u>2,779.93</u>
Total Other Current Liabilities	<u>2,779.93</u>
Total Current Liabilities	<u>3,202.77</u>
Total Liabilities	3,202.77

Attachment: Lincoln County Humane Society Monthly Report (1578 : Lincoln County Humane Society)

4:32 PM
03/07/16
Accrual Basis

Lincoln County Humane Society
Balance Sheet
As of February 29, 2016

	<u>Feb 29, 16</u>
Equity	
Fund Balance	195,312.28
Net Income	<u>81,106.25</u>
Total Equity	<u>276,418.53</u>
TOTAL LIABILITIES & EQUITY	<u><u>279,621.30</u></u>

4:31 PM
03/07/16
Cash Basis

Lincoln County Humane Society
Profit & Loss
February 2016

	Feb 16	Budget	Jan - Feb 16	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
LCHS INCOME					
Animal Related Income					
Surrender Fees	350.00	166.67	600.00	333.33	2,000.00
Adoption Fees	3,950.00	2,916.66	7,310.00	5,833.33	35,000.00
Reclamation Fees	0.00	83.33	5.00	166.67	1,000.00
Dog License-Public	1,230.00	0.00	2,290.00	2,125.00	8,500.00
Dog License-County	0.00	0.00	0.00	0.00	44,000.00
Red Dingo Tags	61.00	91.67	196.00	183.33	1,100.00
Total Animal Related Income	5,591.00	3,258.33	10,401.00	8,641.66	91,600.00
Fundraising Income					
Aluminum Cans	1,053.99		1,120.99		
Donation Banks	369.63		614.16		
Sales/General Event Income	3,503.00		5,511.00		
Other Fundraising Income	5.00		5.00		
Fundraising Income - Other	0.00	0.00	0.00	16,000.00	64,000.00
Total Fundraising Income	4,931.62	0.00	7,251.15	16,000.00	64,000.00
Donation Income					
Paypal Income	35.00		95.00		
General Donation	3,444.71	2,500.00	9,661.71	5,000.00	30,000.00
Memorial Income	1,205.00	1,000.00	2,185.00	2,000.00	12,000.00
Total Donation Income	4,684.71	3,500.00	11,941.71	7,000.00	42,000.00
Municipal Funding					
County Installments	0.00	0.00	8,750.00	8,750.00	35,000.00
City of Tomahawk	0.00	1,500.00	0.00	1,500.00	1,500.00
City of Merrill	0.00	15,000.00	0.00	15,000.00	15,000.00
City of Maine	0.00	0.00	0.00	250.00	1,000.00
Municipal Funding - Other	0.00		750.00		
Total Municipal Funding	0.00	16,500.00	9,500.00	25,500.00	52,500.00
Other					
Bank Interest	37.90	16.66	37.98	33.33	200.00
Total Other	37.90	16.66	37.98	33.33	200.00
Total LCHS INCOME	15,245.23	23,274.99	39,131.84	57,174.99	250,300.00
Total Income	15,245.23	23,274.99	39,131.84	57,174.99	250,300.00

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Cash Basis

Lincoln County Humane Society
Profit & Loss
February 2016

Expense	Feb 16	Budget	Jan - Feb 16	YTD Budget	Annual Budget
EXPENSES					
Animal Related Expenses					
Spay Me	1,284.00		1,979.00		
Cat litter	325.00	166.67	325.00	333.34	2,000.00
Food	124.63	41.66	304.31	83.33	500.00
Medical - Surgeries/ Exams/Euth	4,555.54	1,666.66	8,016.79	3,333.33	20,000.00
Cremation Expense	40.00	41.67	260.00	83.33	500.00
Medical Supplies	117.95	1,666.67	245.69	3,333.33	20,000.00
Dog License to County	960.00	0.00	1,480.00	1,875.00	7,500.00
Sales Tax	0.00	208.34	546.72	416.67	2,500.00
Red Dingo Tags	0.00	58.33	82.50	116.67	700.00
Microchip	29.99		704.99		
Other Animal Related Expenses	13.64		13.64		
Total Animal Related Expenses	7,450.75	3,850.00	13,958.64	9,575.00	53,700.00
Total EXPENSES	7,450.75	3,850.00	13,958.64	9,575.00	53,700.00
Fundraising Expenses					
Food	34.63		34.63		
Supplies	305.77		524.52		
Printing	0.00		127.76		
PayPal Expense	1.37		7.71		
Other Fundraising Expenses	0.00		53.25		
Fundraising Expenses - Other	0.00	691.66	0.00	1,383.33	8,300.00
Total Fundraising Expenses	341.77	691.66	747.87	1,383.33	8,300.00
Office Related Expenses					
Computer Purchase	0.00		635.58		
Bank Fees	0.00		30.00		
Licenses and Permits	0.00	25.00	0.00	50.00	300.00
Domain/QuickBooks/Software	0.00	83.34	0.00	166.67	1,000.00
Professional Fees	100.00	125.00	200.00	250.00	5,500.00
Office Supplies / Equipment	399.63	166.66	572.57	333.33	2,000.00
Postage	0.00	41.66	1.05	83.33	500.00
Customer Returned Check	0.00		0.00		
Staff Meetings	40.64	41.67	85.23	83.33	500.00
Uniforms	0.00		674.98		
Total Office Related Expenses	540.27	483.33	2,199.41	966.66	9,800.00

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Cash Basis

Lincoln County Humane Society
Profit & Loss
February 2016

	Feb 16	Budget	Jan - Feb 16	YTD Budget	Annual Budget
Payroll Expenses					
Unemployment Expense	233.62	250.00	465.83	500.00	3,000.00
Hourly Employees	5,535.93	6,083.33	11,021.14	12,166.67	73,000.00
Manager Salary	2,807.70	2,916.67	5,615.40	5,833.33	35,000.00
Federal Payroll Tax Expense	638.28	666.66	1,272.68	1,333.33	8,000.00
Workers' Compensation	0.00	250.00	0.00	500.00	3,000.00
Total Payroll Expenses	9,215.53	10,166.66	18,375.05	20,333.33	122,000.00
Shelter Expenses					
Security Services	0.00	75.00	0.00	150.00	900.00
Staff Education	0.00	41.67	0.00	83.34	500.00
Equipment	0.00	125.00	0.00	250.00	1,500.00
Repairs	0.00	83.34	0.00	166.67	1,000.00
Supplies	655.46	166.66	967.65	333.33	2,000.00
Electric/Gas	706.73	833.34	1,531.01	1,666.67	10,000.00
Insurance (Gen'l Lia, Vehicle)	654.00	425.00	1,837.00	850.00	5,100.00
Telephone	304.88	225.00	687.86	450.00	2,700.00
Vehicle	20,666.57	208.34	20,765.58	416.67	2,500.00
Water	0.00	208.33	628.19	416.67	2,500.00
Waste Removal	793.68	358.33	1,265.55	716.66	4,300.00
Mortgage Interest Expense	0.00	1,100.00	644.21	2,200.00	13,200.00
Other Shelter Expenses	0.00	0.00	70.00	0.00	8,200.00
Total Shelter Expenses	23,781.32	3,850.01	28,397.05	7,700.01	54,400.00
Total Expense	41,329.64	19,041.66	63,678.02	39,958.33	248,200.00
Net Ordinary Income	-26,084.41	4,233.33	-24,546.18	17,216.66	2,100.00
Other Income/Expense					
Other Income					
Building Fund Income	810.00		154,160.00		
Total Other Income	810.00		154,160.00		
Other Expense					
New Shelter Expenses					
Construction Expenses	7,709.72		42,814.27		
Appliances/Furnishings	2,262.66		9,329.73		
New Shelter Expenses - Other	0.00		100.00		
Total New Shelter Expenses	9,972.38		52,244.00		
Total Other Expense	9,972.38		52,244.00		
Net Other Income	-9,162.38		101,916.00		
Net Income	-35,246.79	4,233.33	77,369.82	17,216.66	2,100.00

Cash Basis

Expenses by Vendor Summary

February 2016

Feb 16

Ace Hardware	28.99	Building Supplies
Amazon.com	1,064.99	Computer/Office Supplies
Brickner's Park City Inc	20,464.00	Van
Cellcom Rhinelander PCS	169.79	
Charter Communications	135.09	
Delta Heating and Cooling	1,769.28	
Digicopy	37.50	Newsletters
Endeavor Hardwoods	754.80	Wood for Cat Shelves
Fleet Farm	130.00	Cat Litter
Gas Station	26.75	
Harland Checks	194.24	New Checks
Home Insulation Company of Wausau	2,350.00	
Janet Klutterman.	100.00	
Katie Harris	75.00	Medical Expense Reimbursement
Kwik Trip	133.63	
Lincoln County County Treasurer	960.00	Dog License Payment
Mary Bootz.	220.07	Litter
Menards	373.16	Building Supplies
Merrill Ace Hardware	167.65	Building Supplies
Merrill Veterinary Clinic	391.85	
Paypal	1.37	
Peaceful Pines Pet Memorials, Inc.	40.00	Cremation Expenses
Pizza Hut	40.64	
Ray Krall Construction, Inc.	3,680.45	
Spay Me!	1,284.00	
Tanya Hartl.	25.00	Adoption Reimbursement
The Fix Is In, Inc	165.00	
The Practice LLC	2,700.00	
Wal-Mart Community	712.82	
Waste Management of Central Wisconsin	793.68	Payment for two months
West Bend Mutual Insurance Company	654.00	
Wick Buildings	65.17	Spray Paint
Wisconsin Building Supply	91.02	
Wisconsin Public Service	706.73	
Wisconsin Valley Veterinary Services	1,341.64	
TOTAL	<u>41,848.31</u>	

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**Lincoln County Humane Society
Animal Statistics 2016**

INCOMING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Strays													
Cats	17	6											23
Dogs	11	6											17
Other	0	0											0
Surrendors													
Cats	26	11											37
Dogs	4	7											11
Other	11	1											12
Transfer													
Cats	12	17											29
Dogs	3	0											3
Other	4	0											4
Born at Shelter / Foster													
Kittens	0	0											0
Puppies	0	0											0
Total Incoming	88	48	0	136									

OUTGOING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Redeems													
Cats	3	0											3
Dogs	12	5											17
Other	0	0											0
Adoptions													
Cats	77	30											107
Dogs	8	19											27
Other	0	5											5
Euthanasia													
Cats	0	2											2
Dogs	1	0											1
Other	0	0											0
Rescue													
Cats	12	0											12
Dogs	0	1											1
Other	0	5											5
Natural Death													
Cats	0	0											0
Dogs	0	0											0
Other	0	0											0
Total Outgoing	113	67	0	180									

Currently at Shelter													AVG
Cats	20	35											28
Dogs	13	7											10
Other	19	8											14
Total	52	50	0	51									

Currently in Foster Care													AVG
Cats	5	4											5
Dogs	2	0											1
Other	0	0											0
Total	7	4	0	6									

Spay Me													Total
SpayMe Trips #	1	1											2
SpayMe LCHS Cats	26	0											26
SpayMe Public Cats	0	0											0
SpayMe LCHS Dogs	0	7											7
SpayMe Public Dogs	0	0											0
Total SpayMe	26	7	0	33									

Adoption Partners													Total
Petsmart Cat Adoptions	41	0											41
Petco Cat Adoptions	0	2											2

Minutes from the LCHS Board meeting held on February 8, 2016

Attendance:

President:	Pat Hoerstmann	Vice President:	Jim Daenicke
Shelter Manager:	Liz Friedenfels	Treasurer:	Kari Kercher
Secretary:	Mary Moscherosch	County Board Rep:	Mike Loka
City Board Rep:	Kandy Peterson	WTA Rep:	Stacy Pettit
Board members:	Trina DeLasky, Sally Thayer, Lynn Mai		
Public:			

The meeting was called to order by President Pat Hoerstmann.

A motion to approve the minutes from the January meeting was made by Mike and 2nd by Kandy.
Voted on and approved

Presidents Report: Willie Kimmons is still checking the new building periodically to make sure everything is running smoothly. Paul Proulx will be rekeying the doors so they are all keyed alike. The door with the panic bars will be changed out to dead bolt. RTL will install the lights by the sign out front this spring. Dan Kolehous submitted a quote of \$6800.00 for the demo of the old shelter which would include filling in the empty lot with dirt and planting grass. The quote does not include Asbestos removal. Liz will check on the moving of the old storage shed. Pat will check on moving the fencing.

Vice President Report: The Crusin for Critters date is June 11th, 2016. Jim and Sally are still working on getting sponsors. Most of the stops and the route is established. The Paws for Love fundraiser is going well.

Treasure Report:

Kari and Jim will check on getting a corporate card.

Volunteer Coordinator Report: Trina and Liz will coordinate the staff and the volunteers for the open house. Trina will start working on the Cruisin for Critters volunteer list in April.

Shelter Manager Report: Liz will be going over and updating the LCHS employee handbook. Liz will post a copy of our redemption requirements for animals by the front desk. Liz and the staff will be making up info signs to put up for the open house. They will have information on the amount and types of products used to take care of the animals here at the shelter.

Other Business: The open house will be held on Saturday February 27th, 2016 from noon to four. Liz will let Foto News, Tomahawk Leader and Ch. 9 know. Coffee, water bottles, bars, and cookies will be served.

Kandy will check on street parking for that day.

A motion to elect all officers for another 1 year term was made by Kandy and 2nd by Trina. Voted on and approved

A motion to elect all board members for another 3 year term was made by Jim and 2nd by Lynn. Voted on and approved

Staff raises were discussed, voted on and approved. It was also voted on and approved to have direct deposit for employee paychecks. Liz will talk to Derek about changing employee paychecks to direct deposit. We discussed purchasing a new shelter van. Jim and Sally will check around and get prices and info on different types.

A Thank you card for Ms. Nathalie Tank was signed by all board members. Liz will post a Thank you in the Foto News, the LCHS website and LCHS facebook.

A motion to adjourn was made by Mike and 2nd by Kandy

Upcoming board meeting dates:	Monday	March 9th, 2016
	Wednesday	April 6th, 2016
	Wednesday	May 4th, 2016

**Lincoln County Humane Society
Board of Directors Agenda
5:00 pm – Wednesday March 9, 2016
LCHS Building**

Discuss and approve the following agenda items:

- 1. Minutes from previous meeting**
- 2. Reports from Officers**
 - President**
 - Vice President**
 - Secretary**
 - Treasurer**
- 3. Volunteer Coordinator**
- 4. Shelter Manager**
- 5. Old Business:** **Demo of old shelter building - old storage shed**
 - Open house**
 - New Van**
 - Thrivent Match for fundraisers**
- 6. New Business:** **Fund Raising meeting – Sat. March 12, 2016**
 - Animal Emergency Evacuation – Shelter Plan**
 - Policy and Procedure Review**
 - Liz – Health Insurance**
- 7. Public Comments**
- 8. Open Discussion**
- 9. Next Meeting: Wednesday April 6, 2016**
- 10. Adjourn**