



**CITY OF MERRILL
BOARD OF PUBLIC WORKS**

MINUTES • WEDNESDAY DECEMBER 23, 2015

Regular Meeting

City Hall Council Chambers

4:00 PM

1. Call to Order

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Bill Bialecki	Mayor	Present	
Dick Lupton	Street Commissioner	Present	

Also in attendance: City Administrator Dave Johnson, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Alderman Dave Sukow, Alderwoman Kandy Peterson, Roger Drewek, Rod Akey, Tonia Speener, Duane Pfister, Jim Whittinghill and City Clerk Bill Heideman. Finance Director Kathy Unertl had an excused absence.

2. Preliminary items:

1. Vouchers

Motion (Schwartzman/Lupton) to approve the vouchers.

RESULT: APPROVED

3. Other agenda items for consideration:

1. Discuss off-street parking in residential areas (Code of Ordinances Section 113-168).

A proposed ordinance was distributed at the meeting. It is related to off-street parking restrictions in residential areas.

Alderman Lokemoen suggested that City Attorney Hayden contact the League of Wisconsin Municipalities to seek an enforcement mechanism for parking violations of this type.

City Attorney Hayden explained that this is a zoning issue, not a police matter. He recommended that consideration of the proposed ordinance be delayed until the February meeting. In the meantime, he will discuss this with the League of Wisconsin Municipalities.

No action was taken at this time.

2. Discussion and recommendation on recycle contract.

Three recycling contract proposals have been received and were included in the meeting packet. The current contract with Eagle Waste and Recycling expires on January 15th, 2016.

Representing Eagle Waste and Recycling, Jim Whittinghill thanked the Board for their past business and provided a status report on recycling.

Motion (Lokemoen/Norton) to approve the five-year contract proposal from Eagle Waste and Recycling, at a cost to the City of \$0.00 per ton.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 1/12/2016 7:00 PM
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4. Monthly Reports:

1. Street Commissioner Lupton

The monthly report was in the meeting packet.

2. Building Inspector/Zoning Administrator Pagel

The monthly report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel mentioned that the February meeting should include public hearings on proposed 2016 projects.

3. Consider placing monthly reports on file

Motion (Schwartzman/Lokemoen) to place the monthly reports on file.

RESULT:	PLACED ON FILE
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5. Establish date, time and location of next regular meeting

Wednesday, January 27th, 2016 at 4:00 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

Alderman Sukow thanked Street Commissioner Lupton for his years of service to the City and also thanked the entire Street Department for their dedicated service.

City Administrator Johnson introduced Rod Akey, who will be starting work in January as the Public Works Director/City Engineer. Mr. Akey's office will be located in City Hall, in the office formerly occupied by City Clerk Heideman.

7. Adjournment

Motion (Lupton/Schwartzman) to adjourn. Carried. Adjourned at 4:15 P.M.