



**MERRILL**  
**WISCONSIN**  
*City Of Parks*

# CITY OF MERRILL

## Parks & Recreation Dept. - Smith Center

1100 Marc Dr. • Merrill, Wisconsin • 54452  
Rec. Dept. Telephone (715) 536-7313 • Smith Center Telephone (715) 536-6187  
Fax (715) 539-2790

### NOVEMBER MEETING NOTICE

The Merrill Parks and Recreation Commission will have a meeting on **Wednesday, November 4, 2015, at 4:15 p.m., at the Smith Center.**

Voting members of Commission: Dave Sukow, Jean Ravn, Brian Artac, Melissa Schroeder, Troy Pieper, Ben Debroux and Michael Willman.

The following items will be included on the agenda:

1. Approve minutes from previous meetings.
2. Approve claims.
3. Public Comment
4. Presentation on City Forest timber management from Rich LaValley (WDNR)
5. Presentation from Merrill Youth Hockey related to Concessions Agreement.
6. Discussion/recommendations related to 2016 budget. (Operational and/or Capital)
7. Discussion/recommendations on Aquatic Center Policies.
8. Discuss non-lapsing revenues.
9. Discussion regarding potential of disc golf expansion and/or improvements.
10. Monthly reports.
11. Set date for next meeting.
12. Public comment
13. Adjournment

Submitted by

  
Mike Willman, Chairperson  
Parks and Recreation Commission

*"Focusing on the Future"*

An equal opportunity/affirmative action employer.

**The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594.**



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### November 2015 Parks & Recreation Director's Report

**Parks:** With the parks closed and fall sports recently finished, the crew has had a chance to winterize all of the facilities so we are ready for the winter cold. We have also had an opportunity to perform some athletic field maintenance that will help our turf areas during the winter and be ready for spring when it arrives. This time of year we also need to start performing necessary maintenance on our summer equipment, as well as start with picnic table repairs and other exterior/interior maintenance issues. We always have a lot of picnic table and equipment repairs that we work on during the winter months when time allows. The crew has been working on City Forest trail project for our Stewardship Grant in between projects and it is progressing nicely. They have been hauling granite back for trail surfacing, after we collaborated with the WDNR to do the bulldozing of the trail. I did ask for (and receive) an extension on the grant so we have until the end of the year 2016 to finish. I wanted to make sure we have ample time to do everything we need to do to make it nice. It is a bit tedious getting the granite back to the remote portions of the trail but will be well worth it when it is finished. The guys have also done a fantastic job again with our fall tree plantings around the City. They planted over 50 trees in the past week on the boulevards, as well as mulch and stake those that are in need. We are extremely fortunate to have some outstanding Park Laborers; they do fantastic work for this community. I attended the all-day budget meeting on October 14<sup>th</sup> at the City Hall. It was a very productive session and we were successful in most of our requests. I will summarize for you at the meeting in more detail.

**Forestry:** As mentioned earlier, our crew has pretty much wrapped up our tree plantings for this season. We had enough budgeted to do approximately 50 trees and most of them were boulevard trees. When combined with the plantings we performed earlier in the year we will have planted almost 100 trees again in our community. That is a very good number that I would like to continue to build upon. We were fortunate in 2015 to receive a \$3,000 American Transmission Company planting grant that required no matching money, and I recently finished and submitted our WDNR Urban Forestry Grant for more tree planting next year. Hopefully we are successful and can continue to plant more trees next year. This year I ordered a few trees from a different company (in addition to our usual vendor) to try and add even more diversity onto our boulevards. I am experimenting only because the new company is just a bit south of our hardiness zone, but if it is successful it will allow us to broaden our horizons with more species. I ordered a few hybrid Ginkgo's and Turkish Filbert's, both very tolerant street trees. I have also been chipping away with the pre-emptive ash markings for removals. With the Street Department catching up with other projects it appears that these removals will take place late fall into the winter months, and that is alright.

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**Recreation:** We have finished up our fall recreation programs. We had another very successful season with our programs once again, with good participation numbers and no issues. We had our last bus trip (Door County) that was very well received. We had sold the trip out and had a waiting list of more than a few dozen. So our trips are becoming a great addition to our recreation line-up. It is always amazing how fast time goes, as we are gearing up for winter recreation already. We have already started taking registrations for some of our winter sports and are making preparations for the winter recreation season. The upcoming months are also very valuable for us for evaluating our programs from 2015 in order to improve on our 2016 programs and events. It is a very helpful and healthy way to continue to do a better job in serving the public in everything that we do.

**Smith Center:** After another very successful dry floor season we have already shifted gears to ice making. By the time you read this we will be almost finished up with our ice install and ready for business. The process has gone pretty well up to this point. As previously mentioned I cannot say enough good things about our employees. They all chip in to help with ice install and we have heard from many around the state that come here that we have some of the "nicest ice" in the entire state. So a big thank you to our arena staff and others for a job well done once again. Our new electric Zamboni is scheduled to leave California on October 30<sup>th</sup> so we should have it here sometime next week. We are using our current Zamboni to finish the ice making process and it has been running well. We will keep this Zamboni as a back-up as the trade/re-sale value isn't worth the process. Not to mention having a back-up is a very important thing in the ice arena business. This allows us to not have to cancel any ice time/revenue in the event something happens. Our first public skate will be on November 1<sup>st</sup> and after that we will be off and running with ice time until mid-March. I am going to get our bids ready for the hot water heater replacements, as I have been working with Mechanical to help with specifications for the past few months. This is part of our preventative maintenance planned projects for this year; I wanted to finish this already but was at the mercy of getting the correct information to bid it correctly.

Respectfully Submitted,



Dan Wendorf  
Parks & Recreation Director  
City of Merrill

## OCTOBER

AC & SONS	PIPE AND DRAPE	9/30/2015	3667	\$1,800.00	BARLEYFEST
ACE HARDWARE	BLEACH	9/30/2015		\$5.49	55200-03-40000
ACE HARDWARE	ANTI FREEZE	10/7/2015		\$3.98	55200-03-40000
ACE HARDWARE	ANTI FREEZE	10/7/2015		\$3.98	55200-03-40000
ACE HARDWARE	ANTI FREEZE	10/7/2015		\$3.98	55200-03-40000
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ACE HARDWARE	ANTI FREEZE	10/7/2015		\$3.98	55200-03-40000
ACE HARDWARE	HOSE WITH SHUTOFF/PRUNING SAW	10/7/2015		\$77.94	55200-03-40000
ACE HARDWARE	ANTI FREEZE	10/13/2015		\$15.94	55200-03-40000
ACE HARDWARE	SPECIALTY TOOL/BUSING HEX	10/13/2015		\$13.97	55400-03-50000
ACE HARDWARE	PLUG I/M TYPE QC	10/13/2015		\$2.29	55400-03-50000
ACE HARDWARE	KEY CUT/TWINE NYLON/NOZZLE/RAGS	10/26/2015		\$112.04	55400-03-40000
AMERICAN WELDING AND GAS	CYLINDER RENTAL INVOICE	9/30/2015	357753	\$34.75	55200-02-15000
AMERICAN WELDING AND GAS	CYLINDER RENTAL INVOICE	9/30/2015	3574463	\$50.27	55200-02-15000
BAJA'S	BARLEYFEST SHIRTS	10/2/2015	16793	\$380.00	BARLEYFEST
BAJA'S	COLORAMA SHIRTS	9/25/2015	16791	\$906.25	55300-03-41500
BAUERNFEIND COPY MACHINE	MAINTENANCE WITH SUPPLIES	9/8/2015	75507	\$472.00	55300-03-41500
BAUERNFEIND COPY MACHINE	COPY MACHINE	10/6/2015	76118	\$594.30	55300-03-41500
BAUMGART WASTE REMOVAL	WASTE HAULING/CARDBOARD	10/1/2015		\$166.00	55400-02-23600
BOB'S WEST 64	INVOICES	9/30/2015		\$590.31	55200-03-50000
CENTRAL WISCONSIN WHOLESALE	PARTS FOR SHOP	9/30/2015		\$43.60	55200-03-50000
CITY DIRECTORY INC.	AD PRINTED IN CDI BOOK	10/9/2015	290599	\$382.00	55400-03-41000
CITY PAGES	ADVERTISING BARLEYFEST	9/23/2015	22399	\$376.30	BARLEYFEST
COURIER/FOTO NEWS	ADVERTISING	10/1/2015		\$1,836.20	LABOR DAY
COURIER/FOTO NEWS	ADVERTISING	10/1/2015		\$1,329.30	BARLEYFEST
COURIER/FOTO NEWS	ADVERTISING	10/1/2015		\$671.60	55400-03-41000
CTL	TOILET TISSUS/PAPER TOWEL	10/5/2015		\$374.76	55400-03-50000
CUSTOM MURALS	ICE PAINTING	10/26/2015	712	\$600.00	55400-03-50000

DAN WENDORF	TABLE COVERING BARLEYFEST	9/29/2015		\$68.58	BARLEYFEST
DAVE'S COUNTY MARKET	FOOD FOR COLORAMA	9/26/2015		\$44.44	55300-03-41500
DAVE'S COUNTY MARKET	FOOD FOR COLORAMA	9/26/2015		\$111.14	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	8/11/2015		\$13.74	55300-03-41500
DAVE'S COUNTY MARKET	SUMMER STRIDE	8/14/2015		\$83.00	55300-03-41500
DORAC MARTIN	SECURITY DEPOSIT ARENA	10/25/2015	VOUCHER	\$100.00	10-21-7100
FASTENAL	ATHLETIC PARK IMPROVEMENTS	10/18/2015	83770	\$266.57	ATHLETIC PARK IM.
FASTENAL	ATHLETIC PARK SUPPLIES	9/18/2015	83770	\$266.57	ATHLETIC PARK IM.
FRONTIER	FAX LINE	11/3/2015	715-539-2790	\$51.13	55300-02-25000
G & K SERVICES	MATS/MOPS	10/1/2015	1016309043	\$263.99	55400-02-23250
G & K SERVICES	UNIFORMS JIM/JOE/ADAM	10/1/2015	1016309051	\$93.56	55200-03-46000
G & K SERVICES	UNIFORMS JIM/JOE/ADAM	9/24/2015	1016306164	\$93.56	55200-03-46000
G & K SERVICES	UNIFORMS JIM/JOE/ADAM	10/8/2015	1016311973	\$93.56	55200-03.46000
G & K SERVICES	UNIFORMS JIM/JOE/ADAM	10/15/2015	1016314875	\$93.56	55200-03-46000
GREEN LAWN	WINTERIZATION ATHLETIC PARK	10/8/2015	15-16513	\$187.50	55200-02-15000
JOSHUA ZASTROW	SECURITY DEPOSIT ARENA	10/25/2015	VOUCHER	\$50.00	
JUSTIN BUSH	FLAG FOOTBALL REF	10/10/2015	VOUCHER	\$120.00	55300-03-41000
LEAVES INSPIRED TREE	TREES FOR PLANTING	10/21/2015	82	\$709.00	55200-08-92000
LEE RECREATION	BENCH RIVER BEND TRAIL	10/29/2015	10359-15	\$574.00	RIVER BEND TRAIL BENCH
LIGHTING EXPRESS TOWING	TOW TRUCK FROM ROAD	9/18/2015		\$85.00	55200-03-50000
LOGAN MOSHER	FLAG FOOTBALL REF	10/10/2015	VOUCHER	\$255.00	55300-03-41000
MENARDS	SUPPLIES	9/15/2015		\$47.20	55200-08-91000
MENARDS	POLY CLEAR	10/16/2015	30160496	\$135.92	55400-03-50000
MERRILL DISTRIBUTING	FOOD FOR COLORAMA	9/25/2015	1303510	\$224.05	55300-03-41500
MERRILL STREET DEPARTMENT	GRAVELY ZERO TURN MOWER	9/21/2015	7769	\$228.11	55200-03-50000
MERRILL STREET DEPARTMENT	P-21	9/21/2015	7768	\$18.90	55200-03-5000
MERRILL STREET DEPARTMENT	P-6	9/21/2015	7772	\$52.74	55200-03-50000
MERRILL WATER UTILITY	ICE RINK & FLOWERS	10/10/2015	399-00674-00	\$292.74	55200-02-21000
MERRILL WATER UTILITY	OTT'S PARK SHELTER	10/10/2015	102-38140-13	\$42.45	55200-02-21000
MERRILL WATER UTILITY	OTT'S PARK BATHROOM	10/10/2015	102-38040-13	\$140.69	55200-02-21000
MERRILL WATER UTILITY	MARC	10/10/2015	106-010940-00	\$410.81	55400-02-21000
MERRILL WATER UTILITY	SOCCER BUILDING	10/10/2015	106-00943-00	\$168.88	55200-02-21000

MERRILL WATER UTILITY	MARC CONCESSION STAND	10/10/2015	106-00941-06	\$381.08	55200-02-21000
MERRILL WATER UTILITY	STANGE'S KITCHENETTE	10/10/2015	112-01440-13	\$35.02	55200-02-21000
MERRILL WATER UTILITY	STANGE'S KITCHENETTE BATHROOM	10/10/2015	112-01540-13	\$551.16	55200-02-21000
MERRILL WATER UTILITY	LION'S PARK	10/10/2015	116-02440-00	\$333.50	55200-02-21000
MERRILL WATER UTILITY	SWIMMING POOL/SHELTER & BATHROOM STANGE	10/10/2015	116-02640-13	\$464.34	55200-02-21000
MERRILL WATER UTILITY	SWIMMING POOL/SHELTER & BATHROOM STANGE	11/10/2015	116-02640-13	\$145.76	55200-02-21000
MERRILL WATER UTILITY	STANGE'S KITCHENETTE PARK	11/10/2015	112-01540-13	\$111.04	55200-02-21000
MERRILL WATER UTILITY	OTT'S PARK - BATHROOM	11/10/2015	102-38040-13	\$177.80	55200-02-21000
MERRILL WATER UTILITY	STANGE'S KITCHENETTE	11/10/2015	112-01440-13	\$53.21	55200-02-21000
MERRILL WATER UTILITY	OTT'S PARK SHELTER	11/10/2015	102-38140-13	\$58.22	55200-02-21000
MERRILL WATER UTILITY	RIVERSIDE PARK - SHELTER	11/10/2015	330-51240-13	\$40.78	55200-02-21000
MERRILL WATER UTILITY	RIVERSIDE PARK - BATHROOMS	11/10/2015	330-51040-13	\$138.03	55200-02-21000
MERRILL WATER UTILITY	M.A.R.C.	11/10/2015	350-31240-00	\$87.00	55400-02-21000
MIRON CONSTRUCTION	AQUATIC CENTER	9/30/2015	150355	\$580,713.61	AQUACTIC CENTER
MIRON CONSTRUCTION	CHANGE ORDER REQUEST AQUATIC CENTER	10/20/2015		\$7,178.96	AQUACTIC CENTER
MIRON CONSTRUCTION	CHANGE ORDER REQUEST AQUATIC CENTER	10/19/2015		\$420.21	AQUACTIC CENTER
MIRON CONSTRUCTION	CHANGE ORDER REQUEST AQUATIC CENTER	10/22/2015		\$2,053.13	AQUACTIC CENTER
NICHOLAS BOWE	FLAG FOOTBALL REF	10/10/2015	VOUCHER	\$285.00	55300-03-41000
NORTHWOODS NURSERY LLC	TREES FOR PLANTING	10/15/2015	72190	\$3,100.00	55200-08-92000
PIERSON PYAN	FLAG FOOTBALL REF	10/10/2015	VOUCHER	\$60.00	55300-03-41000
PREMIER MANUFACTURING	SPONSOR BANNER/PLAQUES/GIVE AWAYS	10/12/2015	3329	\$610.90	BARLEYFEST
QUICKSILVER BROADCASTING	ADVERTISING	9/30/2015	242	\$246.00	55400-03-41000
R & R SPECIALITIES OF WISCONSIN	ICE PAINTING SUPPLIES	10/7/2015	58166	\$1,480.75	55400-03-50000
R.T.L. ELECTRIC	TUP TEMPRARY RECEP PEDESTALS FOR SOFTBALL TOU	8/21/2015	60830	\$150.20	55400-03-40000
REINDERS	TURFACE MOUNDMASTER RED CLAY BRICK	8/15/2015	926410	\$1,234.00	MARC BIERMAN SOFTBALL
RIESTER & SCHNELL	BLADE	9/16/2015	897259	\$141.54	55200-03-50000
STUDIO 808	SUMMER PLAYGROUND	8/20/2015		\$200.00	55300-03-41500
SUNRISE BROADCASTING	REMOTE LABOR DAY	10/1/2015		\$419.00	LABOR DAY
SUNRISE BROADCASTING	BARLEYFEST SHIRTS	10/1/2015		\$379.00	BARLEYFEST
TANNER LARKEE	FLAG FOOTBALL REF	10/10/2015	VOUCHER	\$255.00	55300-03-41000
TRANTOW DO IT CENTER	ATHLETIC PARK IMPROVEMENTS	10/10/2015	16448	\$2,303.60	ATHLETIC PARK IM.
TRANTOW DO IT CENTER	SONO TUBE	8/22/2015	455631	\$205.36	ATHLETIC PARK IM.

WALMART	TICKETS/TABLE COVERING	10/1/2015		\$28.97	BARLEYFEST
WATERSTREET SPECIALTY SCREENPRINT	GLASSES FOR BARLEYFEST	9/29/2015	41782	\$1,627.29	BARLEYFEST
WENDORF BUS SERVICE	SUMMER PLAYGROUND FIELD TRIPS	10/1/2015	263	\$2,759.75	55300-03-41500
WENDORF CONSTRUCTION	ATHLETIC PARK SKIDSTEER MACHINE/LABOR	10/15/2015	182751	\$482.27	ATHLETIC PARK IM.
WISCO SECURITY	SECURITY GUARDS BARLEYFEST	10/5/2015	151006	\$280.50	BARLEYFEST
WISCONSIN BUILDING SUPPLY	TREATED PINE	10/21/2015	16448	\$101.42	ATHLETIC PARK IM.
WISCONSIN BUILDING SUPPLY	TREATED PINE	10/15/2015	458107	\$41.96	ATHLETIC PARK IM.
WISCONSIN BUILDING SUPPLY	TREATED PINE	10/10/2015	457870	\$34.47	ATHLETIC PARK IM.
WISCONSIN BUILDING SUPPLY	TREATED PINE	10/9/2015	457857	\$56.94	ATHLETIC PARK IM.
WISCONSIN BUILDING SUPPLY	TREATED PINE	10/7/2015	457720	\$101.88	ATHLETIC PARK IM.
WISCONSIN BUILDING SUPPLY	TREATED PINE	9/23/2015	457021	\$144.00	ATHLETIC PARK IM.
WISCONSIN BUILDING SUPPLY	TREATED PINE	9/19/2015	456857	\$299.90	ATHLETIC PARK IM.
WISCONSIN BUILDING SUPPLY	TREATED PINE	9/9/2015	456415	\$209.93	ATHLETIC PARK IM.
WISCONSIN BUILDING SUPPLY	SONO TUBE/TREATED PINE	8/26/2015	455847	\$595.26	ATHLETIC PARK IM.
WJQ	ADVERTISING BARLEYFEST	10/1/2015		\$350.00	BARLEYFEST
WKEB/WIGM ADVERTISING	ADVERTISING BARLEYFEST	9/30/2015	1607	\$315.00	BARLEYFEST
WPS	SOCCER BUILDING	10/12/2015	0405061701-00011	\$133.33	55200-02-22000
WPS	MARC SIGN	11/3/2015	0405061701-00002	\$35.31	55200-02-22000
WPS	SMITH CENTER	11/3/2015	0405061701-00003	\$1,608.62	55400-02-22000
WPS	MARC STAND	11/2/2015	0405061701-00018	\$61.50	55200-02-22000

**PARKS AND RECREATION COMMISSION**

October 7, 2015

The Merrill Parks and Recreation Commission met on Wednesday, October 7, 2015 at 4:15 p.m. at the Smith Center.

Members Present: Mike Willman, Melissa Schroeder, Dave Sukow, Jean Ravn, Troy Pieper, Brian Artac and Ben Debroux

Members Excused Absent: Troy Pieper

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors:

\*\*\*Motion by Sukow, seconded by Schroeder to approve the minutes from the September meeting.

\*\*\*Carried unanimously.

\*\*\*Motion by Artac, seconded by Sukow, to approve the claims.

\*\*\*Carried Unanimously.

Public Comment: None

Chairperson Mike Willman suggested that before visiting the site for the Aquatic Center agenda #5, #6, #7 and #8 would be done before the tour.

The first item on the agenda was to review/approve fees for 2016. Wendorf stated that he wrote fee structure according to what the commission members suggested at the September meeting. Wendorf suggested that rules and regulations will have to be done in the near future for the pool.

Day Passes:           \$4.00 (2 – 61yrs)  
                              \$2.00 (62yrs+/Military)  
                              \$2.00 non swimmer fee  
                              Free under 2 yrs old

\*No resident/non-resident fees to be applied to day passes.

Season Passes:       \$50.00 resident individual           \$80.00 non-resident individual  
                              \$100.00 resident family               \$130.00 non-resident family

\*Family passes include up to 4 immediate family members that reside in the same household, additional family members can be added for \$15 each provided they meet the criteria listed above.

\*Identification required to prove residency.

Group rates:           \$2.00 per person for groups with 50 or more

\*Must be pre-arranged through the Park and Recreation office

\*There also must be at least one adult for every 10 children in groups.

Party rates/pool rental:   1 – 50 people           \$125.00 per hour  
                                  51 – 75 people         \$150.00 per hour  
                                  76 – 100 people       \$175.00 per hour  
                                  101 – capacity         \$1.00 per person

\*These rate will only apply before/after regular operating hours – must be pre-arranged.

Punch Pass: \$70.00 for 20 visits

\*\*\*Motion by Schroeder, seconded by Sukow to accept fees as presented.

\*\*\*Carried unanimously.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Wendorf stated that tree planting will begin shortly and park are being winterized.

\*\*\*Motion by Sukow, seconded by Artac to approve the monthly reports.

\*\*\*Carried unanimously.

The next regular meeting is scheduled for November 4, 2015 at 4:15 p.m. at the Merrill City Hall.

Jean Ravn requested that on the November meeting she would like to request Disc Golf as one of the agenda items. Ravn stated that she has been talking with a few people regarding the Disc Golf course and they would like to present some options to the commission for some disc golf courses.

No public comment

The next item on the agenda was to visit the new site for the Aquatic Center.

\*\*\*Motion by Schroeder, seconded by Ravn to adjourn at 5:00 p.m.

\*\*\*Carried unanimously.

Dawn Smith  
Recording Secretary

City of Merrill	Reserved and Designated Fund Equity			As of 9/30/2015	
	Balance	12/31/14	2015	2015	09/30/15
Description	Sheet #	Rev. Balance	Revenues	Expenses	Balance
MARC Improvements	26-31-5360	\$78,825.41	\$0.00	\$48,119.35	\$30,706.06
MARC Dog Park	26-31-5381	\$0.00	\$215.78	\$0.00	\$215.78
MARC - Zamboni Replacement	26-31-5358	\$900.00	\$1,100.00	\$0.00	\$2,000.00
City Forest - Timber Sales	26-31-5375	\$35,917.39	\$81,204.94	\$3,399.24	\$83,822.19
Bike Route	26-31-5367	\$9,814.25		\$9,814.25	\$0.00
Parks Events: Lager Beerfest	26-31-5381	\$11,609.97	\$8,915.00	\$2,372.26	\$18,152.77
5th Quarter	26-31-5382	\$1,832.23	\$3,813.00	\$3,209.88	\$1,945.23
Normal Park Improvements	26-31-5363	\$11,988.82	\$0.00	\$1,405.44	\$10,583.48
Riverside/Gebert Park Improvements	26-31-5365	\$15,000.00			\$15,000.00
Wendorf Memorial Donations	26-31-5366	\$4,878.00	\$0.00	\$0.00	\$4,878.00
Park Endowment (Summer Stride)	26-31-5368	\$18,342.35	\$20.00	\$2,022.48	\$16,339.87
Lion's Park Improvements	26-31-5369	\$186,895.78	\$0.00	\$94,241.13	\$92,654.65
Athletic Park Improvements	26-31-5370	\$7,188.55	\$0.00	\$1,028.42	\$6,160.13
Smith Center - Future Roof	26-31-5364	\$13,628.00			\$13,628.00
Recreation Programs - Ladies	26-31-5385	\$5,977.22	\$5,743.88	\$7,475.35	\$4,244.95
<b>Total - Parks (Without Aquatic)</b>		<b>\$389,898.07</b>	<b>\$70,810.90</b>	<b>\$171,077.86</b>	<b>\$269,631.11</b>

City of Merrill		Detail Summary Information			As of 9/30/2015
Reserved and Designated Fund Equity					
Description	Account Number	12/31/14 Balance	2015 Revenue	2015 Expenses	09/30/15 Balance
<b>N/L Parks - New Aquatic Center</b>					
MARC - Future New Aquatic	26-31-5390	\$1,155,188.71			
Tax Levy - Aquatic	45420-41110				
Donations - Bierman	45420-48500		\$2,450,000.00		
Donations - New Aquatic	45420-48577		\$6,100.00		
Interest Income - on Bierman Donation	45420-48900		\$3,634.51		
Expenses - New Aquatic Center	55420-02-Various			\$1,123,556.65	
Net - New Aquatic Center		\$1,155,188.71	\$2,459,734.51	\$1,123,556.65	\$2,481,366.57
<b>N/L Park Department - MARC</b>					
MARC Improvement Fund	26-31-5340	\$76,625.41			
MARC Contributions	45400-48500				
MARC Improvements	55400-08-91000			\$46,119.35	
Net MARC Improvements		\$76,625.41	\$0.00	\$46,119.35	\$30,506.06
<b>N/L Park Department - Dogs</b>					
MARC - Dog Park	26-31-5381	\$0.00			
Dog Park - Donations	45400-48566		\$215.78		
Dog Park - Expenses					
Net MARC - Dog Park		\$0.00	\$215.78	\$0.00	\$215.78
<b>N/L Park Department - Zamboni</b>					
MARC - Future Zamboni	26-31-5358	\$900.00			
MARC Concessions - Zamboni	45400-48555		\$1,100.00		
MARC - Zamboni					
Net MARC - Zamboni		\$900.00	\$1,100.00	\$0.00	\$2,000.00
<b>N/L City Forest Timber Sales</b>					
Parks Improvement Fund	26-31-5375	\$35,817.39			
ATC Grant - Trees	43520-48500				
WLDNR Stewardship Grant	45250-43500				
City Forest Timber Sales	48250-46721		\$51,204.04		
Snowplow - Parks	55250-08-27950				
Local Match - Stewardship	55250-08-27979				
City Forest - New Trees	55250-08-27975				
Tree Planting - ATC	55250-08-27977			\$1,956.00	
Memorial Forest Improvements	55250-08-27998			\$1,443.24	
Net N/L Timber Sales		\$35,817.39	\$51,204.04	\$3,399.24	\$83,622.19
<b>N/L Parks Events</b>					
MARC Events	26-31-5361	\$11,609.97			
Lager Barleyfest Revenue	45425-48500		\$8,915.00		
Lagerfest-Community Donations	55425-03-39600				
Lager Barleyfest Expense	55425-03-40000			\$2,372.20	
Net Lager Barleyfest Event		\$11,609.97	\$8,915.00	\$2,372.20	\$16,152.77
<b>N/L 5th Quarter</b>					
MARC 5th Quarter	26-31-5342	\$1,532.23			
5th Quarter Revenue	45425-48250		\$3,613.00		
5th Quarter Expenses	55425-03-42500			\$3,200.00	
Net 5th Quarter		\$1,532.23	\$3,613.00	\$3,200.00	\$1,945.23
<b>N/L Athletic Park Improvements</b>					
MARC Athletic Park	26-31-5370	\$7,188.55			
Athletic Park Donations	45200-48500				
Athletic Park Improvements (Expenditure)	55200-08-91050			\$1,028.42	
Net Park Improvements		\$7,188.55	\$0.00	\$1,028.42	\$6,160.13
<b>N/L Normal Park Improvements</b>					
MARC Normal Park	26-31-5343	\$11,988.92			
Normal Park Donations	45200-48560				
Normal Park Improvements	55200-08-91100			\$1,405.44	
Net Normal Park Project		\$11,988.92	\$0.00	\$1,405.44	\$10,583.48
<b>N/L - Wendorf Memorial</b>					
MARC Wendorf Memorial	26-31-5368	\$4,878.00			
Wendorf Memorial Donations	45200-48590				
Wendorf Memorial Imp	55200-08-91175				
Wendorf Memorial Net		\$4,878.00	\$0.00	\$0.00	\$4,878.00
<b>N/L Lion's Park</b>					
MARC Lion's Park	26-31-5345	\$156,595.78			
Lion's Park Donations	45200-48575				
Lion's Parks Improvements	55200-08-91150			\$94,241.13	
Net Lion's Park		\$156,595.78	\$0.00	\$94,241.13	\$62,354.65
<b>N/L Park Endowment</b>					
MARC Park Endowment	26-31-5346	\$18,342.35			
Park Donations/Fees (Summer Stride)	45200-48600		\$20.00		
Parks Donations	45200-48250				
Parks Improvements/Stride Expenses	55200-08-92000			\$2,022.48	
Park Endowment		\$18,342.35	\$20.00	\$2,022.48	\$16,339.87
<b>N/L Recreation Programs</b>					
MARC Recreation	25-31-5345	\$5,977.22			
Grant - Tennis Association	45300-48250				
Donations - Ladies Expo Event	45300-48750		\$5,743.08		
Tennis Equipment Expense	55300-03-55400				
Tennis Booster Club	55300-03-55450				
Tennis Instructors	55300-03-55500				
Ladies Expo - Expenses	55300-03-55750			\$7,475.35	
Net Recreation Programs		\$5,977.22	\$5,743.08	\$7,475.35	\$4,244.95
<b>Riverside/Gebert Park Improvements</b>					
MARC Riverside/Gebert	26-31-5365	\$15,000.00			
Smith Center - Future Roof Replacement	26-31-5364	\$13,628.00			
Net Riverside/Gebert		\$28,628.00			\$28,628.00
<b>Bike Route</b>					
MARC Bike Route	26-31-5367	\$9,814.25		\$9,814.25	\$0.00
<b>Total - Parks (Without Aquatic)</b>		<b>\$369,898.07</b>	<b>\$70,810.90</b>	<b>\$171,077.86</b>	<b>\$269,631.11</b>

**City of Merrill - Aquatic Center Fiscal Overview**

**As of 10/28/15**

<b>Expenses</b>	<b>Contract or Start-up</b>	<b>Paid through 10/21/2015</b>	<b>Paid in 2016</b>	<b>Contract Balance</b>
Water Technology Inc.	\$230,500.00	\$206,080.50		\$24,419.50
Miron Construction Co.	\$2,587,755.57	\$1,346,159.63		\$1,221,595.94
Miron - Change Orders	\$9,852.30			\$9,852.30
Splashtacular	\$194,044.00	\$2,422.00		\$191,622.00
Advantage Purchasing LLC*	\$884,122.43	\$133,172.62		\$750,949.81
WPS - Electric/Natural Gas	\$12,815.39	\$12,815.39		\$0.00
<b>Other - To be determined</b>				<b>\$0.00</b>
Furniture, Fixtures, etc.				
Deck chairs/lane lines/rescue/etc.				
Technology-Related				
Public Address System				
Sidewalk/Path (along MARC Dr.)?				
Access Way/Parking Lot?				
Street & Parking Lot Lighting?				
Bids - Legal/Plan Specs	\$3,480.12	\$3,480.12		\$0.00
Permits - WI DNR	\$140.00	\$140.00		\$0.00
<b>Total Expenditures</b>	<b>\$3,902,509.81</b>	<b>\$1,704,270.26</b>	<b>\$0.00</b>	<b>\$2,198,239.55</b>

**Other Expenses \$16,435.51**

**Projected Available \$164,590.19**

\*Through Miron Construction Co. - purchase of materials without State Sales Tax (\$59,165) which was included in the \$3,643,500 original construction bid

**Revenue**

	<b>2014</b>	<b>2015</b>	<b>Pledged*</b>	<b>Total</b>
Bierman Foundation	\$1,125,000.00	\$2,450,000.00	\$425,000.00	\$4,000,000.00
Other Donations		\$6,100.00		\$6,100.00
Pledges			\$61,000.00	\$61,000.00
Interest Income		\$3,634.51		\$3,634.51
<b>Total Revenues</b>	<b>\$1,125,000.00</b>	<b>\$2,459,734.51</b>	<b>\$486,000.00</b>	<b>\$4,067,100.00</b>
<b>Cash Received</b>		<b>\$3,584,734.51</b>		

\*City will internally cash flow pledged donation(s) until sometime in 2016.

City of Merrill, Wisconsin

Capital Plan

2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
<b>Borrowing-10-Years (City Tax Levy)</b>													
Smith Center HVAC Replacements	P&R-14-002	1	43,000	43,000									86,000
Tractor - 50-60 hp	P&R-16-018	2	70,000										70,000
Park Front Deck Mower	P&R-17-008	2		18,000						20,000			38,000
Prairie Trails Pit Toilet	P&R-17-013	2		25,000									25,000
Park Dump Truck Replacement	P&R-18-004	2			30,000								30,000
Stange Park Lagoon Bridges	P&R-18-009	2			30,000								30,000
<b>Borrowing-10-Years (City Tax Levy) Total</b>			<b>113,000</b>	<b>86,000</b>	<b>60,000</b>					<b>20,000</b>			<b>279,000</b>
<b>Borrowing-20-Years (City Tax Levy)</b>													
Parks Maintenance Facility	P&R-16-001	1	150,000										150,000
Parks - ADA Improvements	P&R-16-002	1	80,000										80,000
Normal Park - New Restrooms	P&R-16-004	2	80,000										80,000
Stange Park - Restroom	P&R-17-003	2		175,000									175,000
Stange Park - Parking Lot	P&R-17-015	2		50,000									50,000
MARC Ballfield Improvements	P&R-17-020	2							75,000		75,000		150,000
Athletic Park Field Lights	P&R-18-003	2			180,000								180,000
Ott's Park Field Lights	P&R-18-005	2				90,000							90,000
Athletic Park Parking Lot	P&R-22-007	5							50,000				50,000
<b>Borrowing-20-Years (City Tax Levy) Total</b>			<b>310,000</b>	<b>225,000</b>	<b>180,000</b>	<b>90,000</b>			<b>125,000</b>		<b>75,000</b>		<b>1,005,000</b>
<b>Non-Lapsing Fund</b>													
Normal Park - New Restrooms	P&R-16-004	2	20,000										20,000
Skate Park Expansion	P&R-17-008	2		15,000									15,000
Athletic Park Field Lights	P&R-18-003	2			20,000								20,000
Ott's Park Field Lights	P&R-18-005	2				10,000							10,000
<b>Non-Lapsing Fund Total</b>			<b>20,000</b>	<b>15,000</b>	<b>20,000</b>	<b>10,000</b>							<b>65,000</b>

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
<b>Park Improvement Fund - Donations</b>													
Skate Park Expansion	P&R-17-008	2		20,000									20,000
MARC Ballfield Improvements	P&R-17-020	2		15,000	15,000	15,000			25,000		25,000		95,000
<b>Park Improvement Fund - Donations Total</b>				<b>35,000</b>	<b>15,000</b>	<b>15,000</b>			<b>25,000</b>		<b>25,000</b>		<b>115,000</b>
<b>Parks - Timber Sale Non-Lapsing</b>													
Flower Watering Pickup Truck	P&R-16-010	1	5,000										5,000
Broom - Lawn Tractor	P&R-16-015	2	5,000										5,000
Tandem Axle Trailer	P&R-16-018	2	8,000										8,000
<b>Parks - Timber Sale Non-Lapsing Total</b>			<b>18,000</b>										<b>18,000</b>
<b>Tax Levy</b>													
Parks Infield Dragger	P&R-16-007	2	15,000										15,000
Existing Trail Improvements	P&R-16-009	2	25,000										25,000
Flower Watering Pickup Truck	P&R-16-010	1		1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	11,250
Skate Park Expansion	P&R-17-008	2		15,000									15,000
Parks - Pickup Truck	P&R-17-009	2		15,500			16,500						32,000
Riverside Park Disc Golf	P&R-17-011	2		10,000									10,000
Stange Park Basketball Court	P&R-18-011	5			15,000								15,000
<b>Tax Levy Total</b>			<b>40,000</b>	<b>41,750</b>	<b>16,250</b>	<b>1,250</b>	<b>17,750</b>	<b>1,250</b>	<b>1,250</b>	<b>1,250</b>	<b>1,250</b>	<b>1,250</b>	<b>123,250</b>
<b>GRAND TOTAL</b>			<b>501,000</b>	<b>402,750</b>	<b>291,250</b>	<b>116,250</b>	<b>17,750</b>	<b>1,250</b>	<b>151,250</b>	<b>21,250</b>	<b>101,250</b>	<b>1,250</b>	<b>1,605,250</b>

## ~Draft~ Bierman Family Aquatic Center Policies

\*The following policies were compiled from communities throughout Wisconsin and are to be used to help us develop policies that work for us. There are a number of policies that are required by the State of Wisconsin to be displayed.

1. Showers are required before entering the pool and after using the toilet facilities
2. Running, shoving, dunking, riding on the shoulders or back of another patron and/or rough play is not allowed
3. Do not enter the pool if you have a communicable disease or open cut
4. Do not bring flotation devices, toys, masks or snorkeling equipment, glass, shatterable items, food, drink, gum, alcohol, drugs, or tobacco into the facility
5. Do not bring animals into the pool
6. Proper swimming attire is required – cut-off shorts, khaki or jean shorts, and street clothes will not be allowed in the water
7. Profanity, improper or threatening behavior is not allowed
8. Do not hang on ladders or buoy lines
9. Do not distract the lifeguards or pool staff from their duties
10. Dive and swim in designated areas only
11. Swim diapers must be worn by all children who are not toilet trained. Snug fitting swim suits must be worn over swim diapers in the pool (we can sell swim diapers either at concessions or front office) \*no regular disposable diapers are allowed
12. Do not leave personal items unattended, all clothing and personal items must be placed in lockers or baskets. . . The City of Merrill and Bierman Family Aquatic Center is not responsible for lost or stolen items
13. The Bierman Family Aquatic Staff has the authority to remove patrons who fail to adhere to rules and/or endanger the safety of other patrons or facility staff
14. If you have been feeling ill with symptoms of diarrhea within the past two days, please do not enter the pool
15. \*Per State Law, the use of cell phones inside the locker rooms is prohibited, except in an emergency
16. No food or drink will be allowed outside of the concession area
17. Patrons under 10 years of age must be accompanied by someone 15 years of age or older
18. Radios, boom boxes or other electronic devices are not allowed. Personal electronic devices such as an IPOD or MP3 player are permissible so long as they are used with earphones, headphones, etc., and not audible to others
19. Baby changing stations are available inside the bathhouse. Per State Law, there is no diaper changing on deck. Please change all diapers in the bathhouse
20. On low attendance sessions, sections of the pool may be closed off and/or the facility may close early. No refunds
21. Please secure long hair in a ponytail or braid
22. Parents and guardians must watch their children
23. No spitting, spouting water, blowing the nose, or discharging bodily waste in the pool
24. No toys, floats, water wings, etc. allowed in pool, unless at a specified time
25. Swimmers must pass swimming test (swim 2 widths of the pool) to go off diving boards
26. Manager and/or Director reserves the right to deny use of pool to anyone at any time
27. Skates, roller blades, scooters or skateboards are not allowed inside the pool area

28. The lifeguards on duty reserve the right to administer a swim test to any patron
29. No horseplay whatsoever is allowed in the locker room areas and pool deck
30. Use of pool shall be prohibited during severe weather conditions (electrical storms, tornadoes, etc.)
31. Lifejackets are allowed but must be US Coast Guard Approved (Type II or III). \*Lifejackets are not allowed down water slides or off diving boards
32. No visiting with guards or handling of guard equipment
33. Patrons who misuse their season pass will have their swim privileges revoked, without refund
34. Patrons leaving the facility who wish to return MUST get a stamp from the front desk in order to gain admittance upon return OR be a season pass holder
35. Children ages 3 and under must be accompanied by an adult at all times while in the water

**\*Weather Policy & Pool Closing Policy (example): \*This one derived from City of Watertown**

A. If severe weather is in the area, patrons will be informed. The facility will close for thunder, lightning, dangerous looking clouds, and tornado warnings or other severe weather. It is especially important that parents provide their children with a safe transportation plan should it be necessary to close the center early. Those without a safe way home will be asked to remain in the facility bath house until severe weather has passed.

B. The pool will not open when the air temperature is less than 70 degrees, skies are cloudy, and the extended forecast is not favorable.

C. The pool will close due to poor attendance of less than 50 patrons one hour after opening.

**\*Note:** I would like to note once again that this was a compilation of rules/regulations from surrounding communities. A majority of communities combine regulations where necessary to hold to one page for easy to read display and signage in their pool. Please review and feel free to comment at the meeting. This is intended to give you an idea of the many regulations to consider.