



**CITY OF MERRILL**  
**COMMITTEE OF THE WHOLE**  
**MINUTES • THURSDAY AUGUST 27, 2015**

**Regular Meeting**

**City Hall Council Chambers**

**5:30 PM**

I. Call to Order

Mayor Bialecki called the meeting to order at 5:30 P.M.

Attendee Name	Title	Status	Arrived
Chris Malm	Aldersperson - First District	Present	
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District	Present	
Kandy Peterson	Aldersperson - Fourth District	Excused	
John Burgener	Aldersperson - Fifth District & President	Present	
Dave Sukow	Aldersperson - Sixth District	Absent	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Finnace Director Kathy Unertl, Debbie Kinsey (Merrill Area Chamber of Commerce), Jeremy Ratliff (Foto News) and City Clerk Bill Heideman. An MP3 student was present to videotape the meeting.

II. Agenda items for consideration:

1. Request for Proposal (RFP) submissions for fairgrounds grandstand. Note: Submissions will be presented at the meeting.

Information on the bids was distributed at the meeting. This information had previously been sent via e-mail to Common Council members.

City Administrator Johnson reported that bids were accepted for both a 2,500 seat facility and a 3,000 seat facility. Bids were received from two companies. City Administrator Johnson recommends approving the bid of \$1,149,000 from Dant Clayton for a 3,000 seat facility.

Alderman Meehean suggested the possibility of approving the bid for a 2,500 seat facility. Approving this bid instead of the 3,000 seat facility would save approximately \$150,000. Alderman Meehean suggested that these funds could then be used for restrooms and various other improvement projects on the grounds.

Motion (Schwartzman/Lokemoen) to recommend approving the bid of \$1,149,000 from Dant Clayton for a 3,000 seat facility.

**RESULT:**

**APPROVED & SENT TO COUNCIL**

**Next: 9/8/2015 7:00 PM**

2. Ordinance to increase room tax from 4% to 6%.

The ordinance and related information were in the meeting packet.

It was reported that the Merrill Area Chamber of Commerce and the local lodging owners have no concerns with this increase.

Motion (Lokemoen/Malm) to recommend approval of the ordinance.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 9/8/2015 7:00 PM</b>
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3. Resolution to amend Tourism Promotion Agreement between the City, the Tourism Commission and the Merrill Area Chamber of Commerce.

Information was in the meeting packet.

City Attorney Hayden provided verbal information on the resolution. It makes minor changes to the room tax collection/disbursement policy.

Motion (Schwartzman/Burgener) to recommend approval of the resolution.

<b>RESULT:</b>	<b>APPROVED AND SENT TO COUNCIL</b>	<b>Next: 9/8/2015 7:00 PM</b>
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III. Public Comment Period

There was no public comment.

IV. Adjournment

Motion (Burgener/Schwartzman) to adjourn. Carried. Adjourned at 5:48 P.M.