

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
August 19th, 2015

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel (4:10-), Katie Breitenmoser, Paul Gilk, Richard Mamer, Tim Meehean, Jim Wedemeyer and Vicki Yelle. Excused: D'Lacey Haight. Also present: Don Litzer (4:15-), Mike Schroeder (-4:30) and Nick Wszalek.

There was no correspondence or public comment.

2. Consent Items

M Meehean/S Breitenmoser/C to approve the minutes of the July meeting as printed. M Meehean/S Mamer/C to accept the Monthly Revenue & Expense Report for July as printed.

3. Reports/Discussion Items/Action Items

A. 2015 Mid-Year Endowment Fund Report: Mr. Mamer presented the report. M Breitenmoser/S Yelle/C to approve the report as presented.

B. Building & Grounds-Introduce New Maintenance Supervisor: Nick Wszalek was introduced as new Maintenance Supervisor. A review of outstanding projects included the replacement of the lawn mower/tractor. Mr. Wszalek has been test driving several models. M Meehean/S Mamer/C to authorize purchasing a replacement lawn mower/tractor that staff deem appropriate from Endowment Fund monies.

Mr. Schroeder was thanked for his years of service to the library.

C. Strategic Plan Progress Goal #2: Ms. Stevens presented staff progress on goals and objectives. Discussion included the possibility of videotaping upcoming library programs. Options including MP3, staff and/or WIPPS were considered.

D. Trustee Essential #23-Dealing with Challenges to Materials & Policies: Ms. Stevens provided copies of Trustee Essential #23.

E. Reports from Friends/WVLS Representative: The Friends had a successful Crazy Daze Booksale. Directors Report from the WVLS Board of Trustees Meeting August 15, 2015 was presented. Board members thanked WVLS for providing that information.

4. Forthcoming Events & Library Director Report

- July Statistical Report was presented.
- Updated Board Roster distributed.
- Winter hours, including Sunday hours, begin after Labor Day.
- 3rd Annual Community Night Out was successful. 3D printer, Outreach Services and Youth Services were featured.
- Fall Storytimes begin September 10th. List of dates were provided.
- Ms. Schuster and Ms. Maerz attended New Teacher Orientation today. Handout given during New Teacher Orientation was provided.

5. Adjournment:

The meeting adjourned at 4:45 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on September 16th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary