



CITY OF MERRILL
CITY PLAN COMMISSION
MINUTES • TUESDAY AUGUST 4, 2015

Regular Meeting

City Hall Council Chambers

5:45 PM

I. Call to Order

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Aldersperson - Second District	Present	
Bill Bialecki	Mayor	Present	
Mike Willman	Chairman of Park & Rec.	Present	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Alderwoman Kandy Peterson, Peter Schau, Jeremy Ratliff and City Clerk Bill Heideman. An MP3 student was also present to videotape the meeting.

II. Minutes of previous meeting(s)

1. Minutes of July 7, 2015 Meeting

Motion (Schroeder/Lokemoen) to approve.

RESULT: APPROVED

III. Public Comment Period

There was no public comment.

IV. Agenda items for consideration:

1. Consider site plan for former fairgrounds property.

On July 29th, 2015, the Fairgrounds Ad-Hoc Committee recommended approving a site plan for the former fairgrounds property and referred that recommendation to the City Plan Commission.

An overlay depicting the site plan was distributed. The site plan includes the construction of a grandstand and a multi-purpose building.

Alderman Lokemoen reported that his constituents were overwhelmingly in favor of a roof being included as part of the grandstand.

Alderman Lokemoen then declared that, because he does not want to take action on anything speculative, he is not in favor or approving/disapproving the multi-purpose building portion of the site plan at this time.

Motion (Lokemoen/Sturm) to approve the site plan for the grandstand only.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 8/11/2015 7:00 PM
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V. Public Hearings (6:00 P.M.):

1. Public Hearing on Conditional Use Permit application from TowerCo 2013 LLC and AT & T Mobility for a telecommunications tower and facility at 401 South Kyes Street. The parcel number is 34-0001-009-00-00.

At 5:50 P.M., Mayor Bialecki announced a recess until 6:00 PM., the scheduled time for the public hearings.

Mayor Bialecki called the meeting back to order at 6:00 P.M.

City Attorney Hayden read the public hearings notice.

Motion (Lokemoen/Willman) to open the first public hearing. Carried.

Representing TowerCo, Peter Schau provided details and answered questions related to the Conditional Use Permit application.

Building Inspector/Zoning Administrator Pagel reported that he has no concerns with the application.

Motion (Lokemoen/Reimann) to close the first public hearing. Carried.

Motion (Willman/Reimann) to approve the Conditional Use Permit application.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 8/11/2015 7:00 PM
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2. Public Hearing on rezoning application from Our Saviour's Lutheran Church, 300 Logan Street, to rezone the north 70 feet of VR Williard's Add'n Lots 6 & 7, Block 9 (the former parsonage at 312 Logan Street) from Public to Residential-3 (R-3). The parcel number is 34-0130-003-899-00-00.

Motion (Schroeder/Lokemoen) to open the second public hearing.

Nobody spoke for or against the rezoning application.

Motion (Willman/Schroeder) to close the second public hearing.

Building Inspector/Zoning Administrator Pagel explained that Our Saviour's Lutheran Church is seeking the rezoning because of their desire to sell their former parsonage.

Motion (Sturm/Maule) to approve the rezoning application.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 8/11/2015 7:00 PM
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VI. Establish date, time and location of next meeting

Tuesday, September 1st, 2015 at 5:00 P.M. in the City Hall Common Council Chambers.

Mayor Bialecki announced that the September 1st Personnel and Finance Committee meeting would be moved to the City Hall Basement Conference Room, so that the City Plan Commission meeting could be held in the City Hall Common Council Chambers.

VII. Adjournment

Motion (Maule/Schroeder) to adjourn. Carried. Adjourned at 6:10 P.M.