

1505160

**City of Merrill
City Plan Commission
Tuesday, May 5, 2015 at 5:30 P.M.
City Hall Common Council Chambers, 1004 East First Street**

Voting members present: Mayor Bill Bialecki (Chairperson), Melissa Schroeder, Ken Maule, Alderman Peter Lokemoen, Mike Willman and Ralph Sturm.

Excused absent: Robert Reimann.

Other attendees included: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Alderwoman Kandy Peterson, Alderman Dave Sukow, Fred Heider, Dennis Lawrence, Coleman Peiffer and City Clerk Bill Heideman.

Call to order

Mayor Bialecki called the meeting to order at 5:32 P.M.

Public Comment Period

No public comment.

Minutes of April 7th, 2015 meeting

The minutes were in the meeting packet.

Motion (Willman/Schroeder) to approve, as presented, the minutes of the April 7th, 2015 City Plan Commission meeting. Carried.

Mayor Bialecki announced that, on April 14th, 2015, the Common Council approved his appointment of Robert Reimann to the City Plan Commission.

Site Plan for new accessory building from Journey Church

Information was in the meeting packet. Journey Church has submitted a site plan for a new accessory structure at Journey Church, 1212 South Center Avenue.

Building Inspector/Zoning Administrator Pagel reported that City Plan Commission/Common Council consideration is necessary because the site is zoned as public. He has no concerns with the site plan as submitted.

1505161

Motion (Lokemoen/Maule) to approve, as submitted by the Journey Church, the site plan for a new accessory structure at the Journey Church, 1212 South Center Avenue. Carried.

Discuss proposal for Comprehensive Plan update from NCWRPC

The City Comprehensive Plan currently in effect is from 2007. Every seven years, a Comprehensive Plan is to be reviewed and updated.

With that in mind, on December 2nd, 2014, the City Plan Commission approved a proposal from North Central Wisconsin Regional Planning Commission (NCWRCP) to update the 2007 Comprehensive Plan, at a cost of \$20,000.

Representing NCWRCP, Dennis Lawrence, Fred Heider and Coleman Peiffer gave an introductory presentation on the plan update process. Topics in the presentation included:

- Objectives
- Timeline
- Public Participation Plan
- Survey
- Use of Social Media
- Demographics

Handouts distributed:

- Public Participation Plan
- Copy of a survey form used recently in the City of Rhinelander
- City/Township/County/State demographic information

It is anticipated that the entire plan update process will take 12 to 18 months. Several meetings will be held as part of the process. Each meeting is expected to last 1 to 1 ½ hours.

Mayor Bialecki suggested that NCWRCP officials read the strategic plan adopted by the Common Council.

No action was necessary, requested or taken at this time.

Schedule date, time and location of next meeting

Tuesday, June 2nd, 2015, in the City Hall Common Council Chambers. The time of the meeting is to be announced.

Adjournment

Motion (Lokemoen/Schroeder) to adjourn. Carried. Adjourned at 6:12 P.M.

Minutes submitted by:

William N. Heideman, CMC, WCMC
City Clerk