

1505120

**City of Merrill
Board of Public Works
Wednesday, April 29, 2015 at 4:00 P.M.
City Hall Common Council Chambers, 1004 East First Street**

Members Present (5 of 5): Mayor Bill Bialecki (Chairperson), Street Commissioner Richard Lupton, Alderman Rob Norton, Alderman Ryan Schwartzman and Alderman Peter Lokemoen.

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Alderman Dave Sukow, Alderwoman Kandy Peterson, Rod Akey, Gary Schwartz, Jeremy Ratliff and City Clerk Bill Heideman.

Call to order

Mayor Bialecki called the meeting to order at 4:00 P.M.

Vouchers

The vouchers were in the meeting packet. Alderman Lokemoen referenced a voucher from Clark Dietz for \$3,900, for Superior Street Topographic Boundary Surveying. Alderman Lokemoen asked who authorized this work to be done. Mayor Bialecki responded that research would be done on this voucher and the results of that research would be reported at the next meeting.

Motion (Schwartzman/Lokemoen) to approve the vouchers. Carried.

Alderman Lokemoen requested that, if possible, in the future more detail should be provided on the vouchers, rather than just providing a summary figure.

Discuss request to place rodeo event signs in boulevards

Mayor Bialecki requested that this item not be considered. Without objection, it was so ordered.

Consider project bids for reroofing at City Garage

Information was in the meeting packet. Finance Director Unertl reported that three bids were received. City staff recommends approving the bid from Maurer Roofing Inc., Marshfield, WI.

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Motion (Lokemoen/Lupton) to approve the bid of \$219,824 (Base Bid #1=\$199,840, 10% Contingency=\$19,984) from Maurer Roofing, Inc., for the City Garage reroofing project. Carried.

Bid timetable and resolution on Superior Street/West Tenth Street project

Information was in the meeting packet.

Finance Director Unertl reported. The deadline for submitting bids for the project is May 7th. The bids will be submitted directly to the Common Council at the May 12th Common Council meeting.

A preliminary resolution related to the project was in the meeting packet. Finance Director Unertl suggested making several amendments to the resolution.

A public hearing related to the project was scheduled as part of the next regular Board of Public Works meeting (May 27th).

Motion (Schwartzman/Lokemoen) to recommend adopting the resolution, after incorporating the amendments suggested by Finance Director Unertl. Carried.

The preliminary resolution, as amended, will be on the May 12th, 2015 Common Council meeting agenda.

Consider bids for L.E.D. streetlight luminaire

Street Commissioner Lupton had requested that this item be placed on the agenda. Information on the three bids received was in the meeting packet. He anticipates that this project will cost less than the amount budgeted for the project.

Street Commissioner Lupton explained that, although the bid from Etco Electric Supply (Wausau, WI) is not the low bid, the City has worked with Etco Electric Supply frequently on past projects.

Motion (Lokemoen/Norton) to approve the bid of \$73,970 from Etco Electric Supply. Carried.

Because this project has already been budgeted, no Common Council action on the motion is necessary.

Consider replacement of street marking paint machine

Street Commissioner Lupton had requested that this item be placed on the agenda. He reported that, although Lincoln County paints center lines on roads, they currently cannot meet the demand for center-line painting. Street Commissioner Lupton anticipates that, in the future, the demand for this type of striping will continue to increase. The current unit that the City uses does not meet the current needs.

Therefore, Street Commissioner Lupton is proposing the purchase of a new street marking paint machine. He had received a quote from EZ-Liner Industries for a new machine. He added that there are surplus funds from other projects that could be used to help pay for the machine.

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Motion (Schwartzman/Norton) to approve the purchase of a new EZ-Liner Model AL-120 street marking paint machine from EZ-Liner Industries, with all options included, at the quoted price of \$43,145. Carried.

Discuss options for traffic lane markings @ Pine Ridge Ave./Hwy 64 intersection

Mayor Bialecki had placed this item on the agenda. He reported that the current lane markings at the Pine Ridge Avenue/Highway 64 intersection are contributing to traffic backups.

Street Commissioner Lupton stated that has viewed the intersection and he sees no issues related to the current markings.

Alderman Schwartzman remarked that he would like to take time and view the intersection personally before making any decision on either changing the markings or retaining them as is.

Alderman Norton suggested that any information related to this issue should be provided before the next meeting.

No action was taken at this time. This item will be placed on the next regular meeting agenda.

Consider repaving, adding 3 islands with trees to City Public Parking Lot #3

City Administrator Johnson had requested that this item be placed on the agenda. He reported that City Public Parking Lot #3, next to the Trophy Bar, is in need of repaving. It has been suggested that, as part of this repaving, three green islands with small ornamental trees could be installed at three corners of the lot.

Upon being asked, Street Commissioner Lupton answered that the Street Department could do the installation of the necessary additional curbing. The parking lot is in a TIF district, so TIF money could be used to fund the project.

Motion (Schwartzman/Lokemoen) to seek bids on a project to repave City Public Parking Lot #3, including additional curbing and adding three islands with ornamental trees. Carried.

Consider repaving Scott St. & Cleveland St. between East Main St. & East First St.

Street Commissioner Lupton reported. Although both Scott Street and Cleveland Street are both in need of repaving, Scott Street is particularly bad.

Motion (Schwartzman/Lupton) to seek bids on a project to repave Scott Street and Cleveland Street, between East Main Street and East First Street. Carried.

Alderman Lokemoen suggested considering undertaking any additional projects that are both necessary and financially feasible.

Ordinance to add Champagne St. & portion of Taylor St. as City truck routes

Mayor Bialecki had placed this on the agenda, at the request of Alderman Burgener. A proposed ordinance was in the meeting packet. The ordinance would amend Code of Ordinances Chapter 36, Article II, Division 6, Section 36-166 to add Champagne Street and Taylor Street (between Champagne Street and Highway 107/Grand Avenue) as designated City truck routes.

Motion (Lokemoen/Schwartzman) to recommend adoption of the ordinance, pending the receiving of a road construction report. Carried.

The ordinance will be on the May 12th, 2015 Common Council meeting agenda.

Consider request to add parking spaces on north side of Stange Street

Mayor Bialecki and City Administrator Johnson had verbally requested that this item be placed on the agenda. City Administrator Johnson reported that Nelson's Power House, 123 South Genesee Street, has requested that gravel parking spaces be added on the north side of Stange Street (from Prospect Street to Genesee Street) to provide spaces to replace spaces being deleted to accommodate the River Bend Trail on the south side of Stange Street. The property is owned by the City. It was noted that, if approved, this would not lead to allowing vehicle parking in the boulevard.

Motion (Schwartzman/Lupton) to approve the addition of gravel parking spaces on the north side of Stange Street (from Prospect Street to Genesee Street) to provide spaces to replace spaces being deleted to accommodate the River Bend Trail on the south side of Stange Street. Carried.

Monthly report - Street Commissioner

The report was in the meeting packet. For information only, Street Commissioner Lupton distributed the crushing bids received recently.

Monthly report – Building Inspector/Zoning Administrator

The report was in the meeting packet.

Monthly report – City Hall Maintenance Supervisor

None.

Monthly report from contracted engineering firms

No reports were submitted.

Next meeting date, time and location

The next regular meeting was scheduled for Wednesday, May 27th, 2015 at 5:30 P.M., in the City Hall Common Council Chambers. As noted earlier, a public hearing will be included on that agenda.

Public Comment

Alderman Sukow stated that he had received phone calls regarding the possible relocation of the Farmer's Market. He was told that the Farmer's Market will remain at Normal Park, at least for 2015.

Adjournment

Motion (Schwartzman/Lokemoen) to adjourn. Carried. Adjourned at 4:46 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk