

1505130

**City of Merrill
Health and Safety Committee
Monday, April 27, 2015 at 5:00 P.M.
City Hall Common Council Chambers, 1004 East First Street**

Voting Members Present (3 of 3): Alderman Dave Sukow (Chairperson), Alderwoman Kandy Peterson and Alderman Chris Malm.

Others Present Included: City Administrator Dave Johnson, Deputy Health Officer Norbert Ashbeck, Fire Chief Dave Savone, Police Chief Ken Neff, Alderman Ryan Schwartzman and City Clerk Bill Heideman.

Call to order

Alderman Sukow called the meeting to order at 5:00 P.M.

Nuisance complaints and exterior maintenance report

The report was in the meeting packet. Deputy Health Officer Ashbeck reported that he met with the Building Inspection/Zoning Administration department recently to review and discuss current cases. He then reported on several cases.

City Administrator Johnson noted that, at this time, all properties slated for demolition are tax delinquent.

Vouchers

The vouchers were in the meeting packet.

Motion (Peterson/Malm) to approve the vouchers, as presented. Carried.

“Picnic” Licenses (5) – Merrill Alumni Wrestling Club for Fair

The Merrill Alumni Wrestling Club has applied and paid the fee for five temporary Class “B” (picnic) licenses to sell fermented beverages in a fenced-in tent at the Lincoln County Fairgrounds during the Lincoln County Free Fair, July 22–July 26, 2015.

Police Chief Neff has no concerns with the applications.

1505131

Motion (Peterson/Malm) to approve the applications from the Merrill Alumni Wrestling Club for five temporary Class “B” (picnic) licenses to sell fermented beverages in a fenced-in tent at the Lincoln County Fairgrounds during the Lincoln County Free Fair, July 22–July 26, 2015. Carried.

“Picnic” Licenses (26) – Merrill Baseball Boosters for games @ Athletic Park

The Merrill Baseball Boosters have applied and paid the fee for 26 temporary Class “B” (picnic) licenses to sell malt fermented beverages at Athletic Park during baseball games (Legion, Junior Legion and Merrill Rangers) in 2015.

Police Chief Neff has no concerns with the applications.

1505132

Motion (Peterson/Malm) to approve the applications from the Merrill Baseball Boosters for Merrill Baseball Boosters for 26 temporary Class “B” picnic licenses to sell fermented malt beverages at Athletic Park during baseball games on the following dates in 2015: May 24th, May 31st, June 10th, June 11th, June 12th, June 14th, June 15th, June 17th, June 18th, June 19th, June 22nd, June 23rd, June 24th, June 26th, June 29th, June 30th, July 6th, July 10th, July 11th, July 12th, July 14th, July 17th, July 19th, July 20th, July 26th and July 29th. Carried.

City Clerk Heideman added that the Merrill Baseball Boosters actually submitted 27 picnic license applications. However, one of the dates on the application, May 10th, occurs before the next Common Council meeting. Therefore, based on Code of Ordinances Section 4-26(e)(3), Police Chief Neff and City Clerk Heideman have approved that application.

Any other license applications

None.

Extension of premises request from Merrill Youth Hockey for “Merrill Music Fest”

Merrill Youth Hockey has submitted a request for an extension of premises to sell malt beverages outside the Smith Center, 1100 MARC Drive, on Saturday, August 15th, 2015, from 10 A.M. to 8 P.M., in conjunction with a “Merrill Music Fest” event. IDs would be checked and wristbands would be used to ensure compliance.

This is a first-time event. Police Chief Neff distributed an overhead map of the Smith Center. The map includes labels designating the entrance, bar, parking areas and the area where IDs would be checked. Police Chief Neff has no concerns with the request.

1505133

Motion (Malm/Peterson) to approve the request from Merrill Youth Hockey for an extension of premises to sell malt beverages outside the Smith Center, 1100 MARC Drive, on Saturday, August 15th, 2015, from 10 A.M. to 8 P.M., in conjunction with the “Merrill Music Fest” event. ID’s will be checked and wristbands used to ensure compliance. Carried.

Extension of premises request from Merrill Youth Hockey for “Pork in the Park”

Merrill Youth Hockey has submitted a request for an extension of premises to sell alcoholic beverages in a fenced-in area outside the Smith Center, 1100 MARC Drive, on Saturday, September 19th, 2015, in conjunction with a “Pork in the Park” event. In addition to the fencing, wristbands would be used to ensure compliance.

Police Chief Neff noted that this is annual event. He has no concerns with the request.

1505134

Motion (Peterson/Malm) to approve the request from Merrill Youth Hockey for an extension of premises to sell alcoholic beverages in a fenced-in area outside the Smith Center, 1100 MARC Drive, on Saturday, September 19th, 2015, in conjunction with a “Pork in the Park” event. In addition to the fencing, wristbands would be used to ensure compliance. Carried.

Review new cigarette license application form (CTP-200)

A copy of the new cigarette license application form was in the meeting packet. City Clerk Heideman reported that, although this particular form is not statutorily required by the state, the City Clerk’s office will begin using this form. City Clerk Heideman stated that completion of this form will remind cigarette licensees of compliance requirements for cigarette licensees.

No action was necessary, requested or taken.

2015-2016 Liquor License Renewal Schedule

The schedule was in the meeting packet. City Clerk Heideman explained that the schedule was included in the meeting packet in order to provide information on the renewal process for the 2015-2016 licensing period.

No action was necessary, requested or taken.

Monthly Report – Fire Chief Savone

The report was in the meeting packet. Fire Chief Savone reported that the last month has been a busy month for training. The Fire Department participated in the second of a three-part series of exercise, along with several other groups. All five fire departments in Lincoln County participated.

Fire inspection certification for all current firefighters has now been completed.

One structure slated for razing was the site of fire inspection/training activities.

Church Mutual has met with the Fire Department to discuss access issues at the former Walmart facility.

Fire Chief Savone then answered questions related to his report.

Monthly Report – Police Chief Neff

The report was in the meeting packet. Police Chief Neff reported that a new Administrative Assistant began work on April 8th and is working out well.

The Police Department and Fire Department will both be participating in a Law Fair on Friday, May 1st. Retired congressman Dave Obey will be the main speaker at that event.

The United Way Color Run will begin at Riverside Athletic Club on Saturday, May 9th. A large crowd for that event is anticipated.

Police Week begins May 11th.

Physical response training will be held at the MARC on May 20th.

The City of Antigo is considering the formation of a K-9 unit, and has contacted the Merrill Police Department for information on this.

Monthly Report – Lincoln County Humane Society

The report was in the meeting packet. Alderman Sukow remarked that everything seems to be going well. He stated that he was pleased that the animal population is both stable and manageable.

Place monthly reports on file

Motion (Malm/Peterson) to place the monthly reports on file. Carried.

Schedule next meeting date, time and location

Monday, May 18th, 2015 at 5:00 P.M., in the City Hall Common Council Chambers. The meeting is being held one week earlier than the normal date due to the Memorial Day holiday on Monday, May 25th.

Public Comment

None.

Adjournment

Motion (Peterson/Malm) to adjourn. Carried. Adjourned at 5:32 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk