

PARKS AND RECREATION COMMISSION

March 4, 2015

The Merrill Parks and Recreation Commission met on Wednesday, March 4, 2015 at 4:15 p.m. at the City Hall.

Members Present: Melissa Schroeder, and Brian Artac, Dave Sukow and Jean Ravn

Members Excused Absent: Mike Willman

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: Dave Johnson, Fred Heider, Daniel Ayala and Candy Peterson

***Motion by Schroeder, seconded by Artac to approve the minutes from the February 4, 2015 meeting.

***Carried unanimously.

***Motion by Artac, seconded by Schroeder, to approve the claims.

Artac questioned what the bill for Centurion was for and what is it. Wendorf stated it is a cleaning solution for the Smith Center.

***Carried Unanimously.

Public Comment: None

The next item on the agenda was continued discussion related to Aquatic Center. Daniel Ayala from WTI presented all the changes to the Park and Recreation Commission. Daniel stated that all footing for extras at the pool will be put in and when sponsorship is acquired the extras will be put in. Daniel stated that split block will be used on both building. Lighting will be LED lighting with occupancy sensors used throughout the pool except for in the mechanical room. Daniel also stated that 2 water meters will be installed, which will save on the water cost. Asphalt will be used to the main entry of the Aquatic Center. Daniel stated that bids will go out by April 16, 2015.

***Motion by Schroeder, seconded by Sukow to approve design from Water Technology, Inc. for the Aquatic Center to allow for bidding.

***Carried unanimously.

The next item on the agenda was to review and discuss Bike & Pedestrian Grant progress. Fred Heider stated that he is continuing to collect more data regarding bike lanes in the Merrill Community. Heider discussed how he should document travel demand from corporate customers, schools and senior housing complexes. Heider also stated he would like direction as to how proposed street alignments should be reviewed before going into the plan. Heider stated that he has a dead line of May and at that time he will present a draft to the Park and Recreation Commission of bike routes in Merrill.

The next item on the agenda was review/approve bids for the following:

- a. Ice Resurfacers. Wendorf stated that he only received one bid on the ice resurfacers and that was from Frank J. Zamboni & Co. Inc. for \$99,992.20. Wendorf stated that he would like to deny the bid and put out new bids for an electrical one. Wendorf stated that with all the potential regulations coming into effect based upon indoor air quality standard, it would be more cost-effective for City of Merrill to purchase an electric unit now instead of retrofitting Smith Center air handling systems in the future.

***Motion by Artac, seconded by Ravn to deny the bid from Frank J. Zamboni based on information brought to the commission's attention and rebid the Zamboni out with an electrical system.

***Carried unanimously.

- b. Lions Park Fence Project. Wendorf stated that Patriot Fence & Construction LLC was an incomplete bid. Wendorf stated that Security Fence & Supply Co., Inc. has done work for the Park and Recreation Department in the past and does a great job.

***Motion by Schroeder, seconded by Artac to approve the bid from Security Fence & Supply Co., Inc. for \$31,275.00 for the Lions Park Fence Project.

***Carried unanimously.

- c. Lions Park Bleachers. Wendorf stated that they received 3 bids for the Lions Park Bleacher Project. 2 out of the 3 bids did not meet specifications. Wendorf stated that Miller & Associates have done work and the Park and Recreation Department has ordered bleachers from them in the past and have always done a great job and produced a great quality product.

***Motion by Artac, seconded by Schroeder to approve the bid from Miller & Associates for \$27,385.00 for the Lions Park Bleacher Project.

***Carried unanimously.

- d. MARC fencing project. Wendorf stated that he would recommend the bid from Security Fence for \$8,318.00. Wendorf stated the Alternate Bid was for the Varsity Softball field to have the fence moved in.

***Motion by Schroeder, seconded by Ravn to accept the bid from Security Fence & Supply Co., Inc. for the amount of \$8,318.00.

***Carried unanimously.

- e. Disposal of City Equipment (Old Zamboni, S10 Truck, Curtis Plow). Wendorf stated that they did not receive a bid on the Old Zamboni so that will be hauled to Schultz Recycling. Wendorf stated they received one bid on the S10 Truck for \$301.57 and on the Curtis Plow for \$251.00 from Richard Fenhaus. Wendorf recommended accepting both bids.

***Motion by Schroeder, seconded by Artac to accept the bids from Richard Fenhaus for the S10 Truck for \$301.57 and the Curtis Plow for \$251.00.

***Carried unanimously.

The next item on the agenda was to discuss potential new joint full-time shared Transit Driver/Parks Laborer position. Wendorf stated that this was brought forward by the Transit Department. Wendorf stated it would be a shared position between the two departments giving

the Transit help during the school year when they need it and more help to the Park and Recreation Department during the summer months when it is most needed. Wendorf stated it was a win/win situation.

***Motion by Ravn, seconded by Artac to approve the joint shared position between Transit and Merrill Park and Recreation Department.

***Carried unanimously.

The next item on the agenda was monthly reports. Wendorf asked if there were any questions on his board report. Schroeder asked Wendorf if he was pleased with Water Technology Inc. Wendorf stated he was very pleased with their service so far. They have been great to work with.

The next regular meeting is scheduled for April 1, 2015 at 4:15 p.m.

Public comment. Sukow stated that he appreciates that Mr. Johnson comes and sits in on the Park and Recreation Commission and offers his input when needed. Schroeder agreed with Sukows comments and thanked him for attending. Artac welcomed Ravn to the commission.

***Motion by Artac, seconded by Harris to adjourn at 5:40 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary